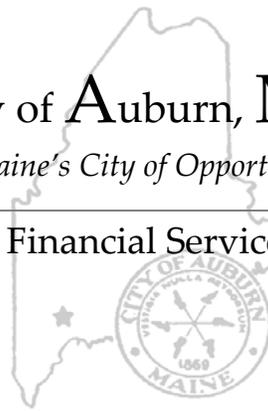


City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



November 5, 2015

Dear Bidder:

The City of Auburn is accepting written proposals for the Auburn Public Works Department for a **“(1)New 35 Ton Low Bed Trailer**. The City reserves the right to accept or reject any or all proposals in whole or in part and to waive any informality the City may determine necessary. The City also reserves to itself the exclusive right to accept any proposals when it is deemed by the City to be in its best interest. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. In awarding any proposal, the City may consider, but not be limited to, any of the following factors: Bidder qualifications, price, experience, financial standing with the City, warranties, references, bonding, delivery date, and service of Bidder. Vendors/Contractors shall be current on all amounts due to the City of Auburn prior to the City entering into any contract agreement. All proposals must include FOB to Auburn, Maine unless otherwise specified.

Proposals will not receive consideration unless submitted in accordance with the following instructions bidders. Please mark sealed envelopes plainly: **“New 35 Ton Low Bed Trailer - Bid #2016-009”**.

Questions regarding this Request for Bids should be directed to Scott Holland, Highway Supervisor, at (207) 333-6601, ext. 2155.

Please submit your proposal to the City of Auburn by **2:00 p.m., November 19th, 2015**. Proposals will be opened at 2:00 p.m.. Proposals must be delivered to **Derek Boulanger, Facilities Manager/Purchasing Agent, 60 Court Street, Auburn, Maine 04210** on or before the date and time appointed. No proposals will be accepted after the time and date listed above.

Sincerely,

Derek Boulanger
Facilities Manager/
Purchasing Agent

Table of Contents

CONDITIONS AND INSTRUCTIONS TO BIDDERS3
GENERAL CONDITIONS4
1. Equal Employment Opportunity4
2. Save Harmless.....4
3. Subcontracting4
4. Warranty4
BID PROPOSAL FORM5
GENERAL SPECIFICATIONS7

CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. Bidders shall use the enclosed bid form for quotations. Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.
2. Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the City. Prices stated are to be "delivered to destination".
3. Bid proposals must be completed in full, in ink and must be signed by firm official. Bid proposal **MUST be notarized** prior to bid being sealed and will be disqualified if not notarized. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at bid opening.
5. Awards will be made to the lowest responsible bidder, considering the quality of the materials, date of delivery, cost which meets specification and is in the best interest to the City of Auburn.
6. All transportation charges, including expense for freight, transfer express, mail, etc. shall be prepaid and be at the expense of the vendor unless otherwise specified in the bid.
7. The terms and cash discounts shall be specified. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance or from date of correct invoice, whichever is later.
8. The City is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
9. Time of delivery shall be stated. If time is of the essence, the earliest date may be a factor in the bid award.
10. No contract may be assigned without the written consent of the Finance Director or her designate. The contract shall not be considered valid until a purchase order has been issued to the successful bidder.
11. Please state **"New 35 Ton Low Bed Trailer - Bid 2016-009"** on submitted, sealed envelope.
12. The City of Auburn reserves the right to waive any formality and technicality in bids whichever is deemed best for the interest of the City of Auburn.

GENERAL CONDITIONS**1. Equal Employment Opportunity**

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

2. Save Harmless

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

3. Subcontracting

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. Neither party shall assign or transfer its interest in the contract without the written consent of the other party.

4. Warranty

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder.

BID PROPOSAL FORM
Due November 19, 2015

To: City of Auburn
Derek Boulanger,
Facilities Manager/
Purchasing Agent
60 Court Street
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for Sixty days (60) from the bid due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn, Maine. By signing this bid form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature _____ Name (print) _____

Title _____ Company _____

Address _____

Telephone No. _____ Fax No. _____

Email Address: _____

STATE OF MAINE
_____, SS.

Date: _____

Personally appeared _____ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

Notary Public

Print Name

Commission Expires _____

(1) **“New 35 Ton Low Bed Trailer”**: In accordance with the specification listed herein.

Make: _____ Model: _____ Year: _____

Amount for New 35 Ton Low Bed Trailer: \$ _____

Less Trade: One 1986 35 Ton Challenger low bed trailer \$ _____

TOTAL \$ _____

Does proposed equipment meet all the requested specifications? ___ Yes ___ No
If no, please explain on Exception Sheet.

The City of Auburn reserves the right to except or reject any and all bids in whole or in part, if it deems it in the best interest of the city.

Equipment will be tested by the City for a period of one week, before bid will be assigned to the winning vender. The City reserves the right to try more than one unit.

GENERAL SPECIFICATIONS

35 Ton Low Bed Trailer Specifications

The Specifications listed below under "Requested Specifications" represent the City's basic requirements for the equipment requested. The specifications should be viewed as a guideline for the City's needs and not an absolute minimum or maximum requirement. Alternate specifications will be considered but may or may not be accepted. Delivery date must be stated. A \$250.00 dollar per calendar day penalty will be assessed if unit is late, or out of specifications when delivered. The City will purchase the equipment that will best meet the requirements of the Auburn Fleet Maintenance Department. In order to be considered bidders must list the specifications of their equipment under "Vendor Specifications".

NOTE: If Vendor specifications do not meet the minimum requirements requested by the City, please provide a detailed explanation of the variations on the provided Exemption Sheet.

Vendor/ model #: _____

Requested Specifications

Vendor Specifications

Unit:

Unit:

- New unused current model year 35 Ton Low Bed Trailer _____
- Must state Date of Delivery _____

"BIDDING REQUIREMENTS SECTION"

SECTION	SPECIFICATION DETAIL	COMPLY
General:	35 Ton Capacity, two (2) axle non ground bearing hydraulic removable gooseneck, low bed trailer 35 tons in any 16' of deck	YES [] NO []
Gooseneck Type:	Hydraulic removable non-ground engaging, high lift.	YES [] NO []
Gooseneck Support Cylinder:	One (1) hydraulic support cylinder to support gooseneck when detaching to eliminate blocking with control on drivers side.	YES [] NO []
	Fifth wheel height 50" loaded adjustable	YES [] NO []
	Swing clearance minimum of 84"	YES [] NO []

Gooseneck Support Cylinder Cont:	King pin setting 16"	YES [] NO []
	King pin plate minimum of ¼"	YES [] NO []
	Hydraulic lift cylinders: Two (2) double acting hydraulic cylinders with control handles on driver's side.	YES [] NO []
	Hydraulic power: from tractor wet kit.	YES [] NO []
Deck Construction	Platform Length: _____ Minimum of 22'-0"	
	Platform Width: _____ 8' – 6" (102")	
	Main Beams: 16" fabricated I beams positive camber	YES [] NO []
	Side Rails: 14" fabricated I beams positive camber	YES [] NO []
	Cross Members: 10" I beam 24" O.C.	YES [] NO []
	Deck Height: Minimum 2" loaded	YES [] NO []
	Deck Flooring: 2" white oak covering outside and center deck	YES [] NO []
	Wheel Well: Covered with steel, check plate and traction bars	YES [] NO []
	D – Rings: 12 1" thick swivel type 20 ton capacity minimum, 6 per side bent style	YES [] NO []
	Flag Holder Slots: four (4) – 2 (two) front, 2 (two) rear	YES [] NO []
	Tool Box: front of deck with lockable lid	YES [] NO []
	Ramps: Front folding ramps, steel with traction	YES [] NO []
	Suspension: Air ride	YES [] NO []
	Axles: Two (2) minimum of 22,500 5/8" wall oil bath	YES [] NO []

Deck Construction Cont.	Wheels: Steel disc hub piloted type 10 bolt	YES [] NO []
Tires:	255/70 R 22.5 (8)	YES [] NO []
Spare Tire:	255/70 R 22.5 wheel and tire for spare	YES [] NO []
Breaks:	Type 30/30 spring breaks – both axles	YES [] NO []
Mud Flaps:	Rubber type rear of axle #2	YES [] NO []
Lights:	LED sealed system including strobe lights mounted in frame	YES [] NO []
Plug:	7 pin round type	YES [] NO []
Paint:	Black two part urethane paint with undercoating, please specify undercoating material _____	YES [] NO []
Options:	Widening bracket 11 pair of 12” brackets	YES [] NO []
	Flip down wide load signs for front of truck and rear of trailer	YES [] NO []
	Six chains, six binders ratchet style, load rating of _____	YES [] NO []
Trainings:	Necessary training by vendor for operators and mechanics	YES [] NO []
Requirements:	Must meet all Federal and State requirements for Maine	YES [] NO []