

**ADDENDUM NO. 1**  
TO  
CITY OF AUBURN, MAINE  
Electrical Work BID#2025-029  
**DATE: 3/12/2025**

*This addendum amends and /or supplements the bid documents as indicated below. Only these items alter the bid documents. Any verbal discussions or responses are hereby declared null and void. Please acknowledge this addendum on the attached Bid Proposal Form.*

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**Q: Can you elaborate on the scope of facilities maintenance?**

A: Any emergencies, incidentals that arise ie: changing/adding electrical fixtures, outlets.

**Q: How would you prioritize emergencies?**

A: Depends on what the request/issue is. If there is an outage or something keeping employees from working that would be an emergency, whereas adding outlets/fixtures would be scheduled work.

**Q: We didn't see a markup for purchased parts, is that going to be a part of this bid?**

A: The City estimated a standard 10% parts markup. Please see the updated bid form that is attached adding that line for Purchased Parts Markup percentage.

**Q: Does the City have a tax-exempt form? Can contractors use that to purchase directly?**

A: Yes, the City has a tax-exempt form and the Contractor will be able to use it to purchase parts for the City.

**Q: Usually with emergencies, there is a listed response time. What is the expected response time for each type of emergency?**

A: The City is expecting a two (2) hour response time for emergency calls.

**Q: What would warrant an emergency for a traffic light issue? What is the expected response time.**

A: Downed power lines, poles etc. The expected response time is two (2) hours. Public Works will respond and secure the sight as best as possible without conflicting with getting near and/or touching the downed wires.

**PROPOSAL FORM:**

**Due:** Thursday, March 20, 2025

**To:** City of Auburn  
Purchasing Department  
60 Court Street  
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for thirty days (30) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn, Maine.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature \_\_\_\_\_ Company \_\_\_\_\_

Name (print) \_\_\_\_\_ Telephone # \_\_\_\_\_

Title \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Web Site \_\_\_\_\_

STATE OF MAINE  
\_\_\_\_\_, SS.

Date: \_\_\_\_\_

Personally appeared \_\_\_\_\_ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

Commission Expires \_\_\_\_\_

***BID FORM***

**Maintenance of Traffic Signals**

ITEM	AMOUNT
Technician Hourly Rate	\$
Electrician Hourly Rate	\$
Helper Hourly Rate	\$
Flaggers Hourly Rate	\$
Police Dept Detail Hourly	<b>\$101.00</b>
Off Hours Hourly Rate	\$
Emergency Call Out Flat Rate	\$
Equipment Van Hourly Rate	\$
Bucket Truck Hourly Rate	\$
Auger Truck Hourly Rate	\$

**Maintenance of City Owned Street Lights**

ITEM	AMOUNT
Technician Hourly Rate	\$
Electrician Hourly Rate	\$
Helper Hourly Rate	\$
Flaggers Hourly Rate	\$
Police Dept Detail Hourly	<b>\$101.00</b>
Off Hours Hourly Rate	\$
Emergency Call Out Flat Rate	\$
Equipment Van Hourly Rate	\$
Bucket Truck Hourly Rate	\$
Auger Truck Hourly Rate	\$

**Maintenance of City Owned Facilities**

ITEM	AMOUNT
Technician Hourly Rate	\$
Electrician Hourly Rate	\$
Helper Hourly Rate	\$
Off Hours Hourly Rate	\$
Emergency Call Out Flat Rate	\$
Equipment Van Hourly Rate	\$
Bucket Truck Hourly Rate	\$

Purchased Parts Mark Up Percentage	%
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**Addendum Acknowledged**

#1 \_\_\_\_\_ Date: \_\_\_\_\_



## Pre Bid Conference Sign In Sheet

Date: March 11, 2025

BID #2025-29 Electrical Work

Company	Representative Name	Contact Number	Email
Dayle Electrical	Richard Botta	207-265-3443	rbotta@deecorp.com
Ampire Electric	Austin Cote	207-215-3402	Coteaustin.paul@gmail.com
Electric Light Company Inc	Caleb Checker	207-361-1234	Caleb@Electriclight.net
A.D. Electric Inc	Caleb Charrier	207-375-6666	caleb@adelectricinc.com
<b>City Staff Present</b>			
Adam Stevens			
Jenna Rae Brown			
Scott Holland			
Eric Cousens			

PLEASE PRINT CLEARLY