

ADDENDUM NO. 3

TO

CITY OF AUBURN, MAINE

Solid Waste, Organic Waste and Recycling Collection and Disposal

BID#2025-008

DATE: 1/7/2025

This addendum amends and /or supplements the bid documents as indicated below. Only these items alter the bid documents. Any verbal discussions or responses are hereby declared null and void. Please acknowledge this addendum on the Bid Proposal Form.

Q: Regarding organic waste, there is no estimated tote count or size of tote. Are we to make our best estimates and use that for our pricing? Do you have estimated tote counts for bidders to use for their pricing, so we are all on the same page? We use 64-gallon totes typically so will be using that size for our quote.

A: The City is not providing estimated tote sizes or tote counts. You should make your best estimates and use that in your bid price and using 64-gallon totes for your quote is ok.

Q: In terms of the proposal itself, it appears the required sections are the Questions A-E and the pricing chart, correct? Are you also taking supplemental documents such as educational signage, photos, etc.? These sections must be written in ink, notarized and mailed it states. Is January 16 the postmark date or receive by date? When does the city anticipate opening the sealed bids?

A: Regarding submission requirements: Bid proposals must be completed in full, in ink, and must be signed by firm official. Bid proposal must be notarized prior to bid being sealed and will be disqualified if not notarized. Please state **"Bid #2025-008 Solid Waste, Organic Waste, and Recycling Collection and Disposal"** on submitted sealed envelope. They should submit sections A-F (F is References) under a separate cover on their own letterhead with the Cost Proposal. You may submit supplemental documents, and they may be incorporated in sections A-F. January 16th by 2pm is the receive by date and time (the new timeline is mapped out in Addendum 1.)

Q: Lastly, will you be answering questions separately as they come in or all at once in a public forum?

A: All questions are due by January 2nd and the addendum with answers will be emailed and posted January 7, 2025.

Q: Can we hand deliver our notarized/sealed response in person prior to Jan. 16?

A: Yes, the last paragraph on the request for bids cover letter states bids may be submitted on or before the deadline.

Q: Can we assume all tote staging locations will be outside at ground level?

A: Yes.

Q: If estimates used for proposal are inaccurate, is there an opportunity to address this with the city if awarded?

A: Any inaccuracies with submitted proposals should be brought to the City's attention as soon as they are identified.

Q: We were disappointed to come across this RFP and see that we had missed the proposal period. Could you please advise where this was publicized so we can avoid missing future opportunities like this one?

A: The deadline to submit proposals was extended to January 16th and you can access bids and sign up to receive notifications when RFP's posted through our website: <https://www.auburnmaine.gov/Pages/Government/Bid-Notices>

January 2nd is the deadline for questions and we anticipate posting the questions received and answers on January 7th.