



**Parks and Recreation Advisory Board  
Meeting Agenda**  
Wednesday, July 12, 2017  
6:30pm  
Hasty Memorial Community Center

**6:30-6:35pm Roll Call**

**6:35-6:40pm Approval of Minutes June**

**6:40-7:10pm Recreation Directors Report**

- a. Update on Hasty and Senior Community Center projects
- b. Hiring of Recreation Specialist(s) and Administrative Assistant

**7:10-7:25pm Work in Progress**

- a. Strategic Planning Meeting Wed. Sept. 20<sup>th</sup> 6-8pm
  - i. Homework Items: Who should be invited and What should be asked/discussed

**7:25-7:25pm Work Completed since Last Meeting**

- b. CIP Baseball Field Project

**7:25-7:35pm Sub Committees Reports**

- a. Senior Sub Committee (Belinda)

**7:35-7:45pm New Business**

- a. Senior Programming – Future
- b. Water Testing at Municipal Beach

**7:45pm Adjourn**

**Next Advisory Meeting Wed. Aug 9 at 630pm (back at City Hall)**

Senior Sub Committee Aug 8 at 1pm at Hasty

Parks Sub Committee Wed. July 26 at 630pm at ??

### **Senior Sub Committee:**

#### **Original Motion:**

**Sub Committees** – from the discussion of the Senior Center CIP item, there was a motion made by Tizz to develop a senior subcommittee that would focus on developing a long term work plan for senior programming, develop a Senior Center plan that includes public meetings for feedback. Belinda will chair this subcommittee and work with Sabrina on developing a meeting date to recruit members. This was passed unanimously.

#### **Possible Task List:**

- 1. Create a fundraising plan.
  - To date, they have chosen to do a few events themselves and the events are not widely known. It is more important that we have broad and comprehensive fundraising plan to execute. The subcommittee should not be expected to implement the full plan or raise all necessary funds.
- 2. Create a needs/wish list for items the new Center will need: kitchen equipment, office supplies, furniture, computer(s), etc.
- 3. Develop a schedule for the opening and operations of the center. This would be suggested/proposed schedule which needs review by the Advisory Board and sent to staff.
- 4. Begin budgeting for next year. Maintenance and repairs should be at least 1% of cost for the facility.
- 5. Plan the ribbon cutting and community celebration. Believe it is scheduled for September 16th- about 75 days from now.
- 6. Begin exploration and design plan for expansion into the next section(s) of the building.