



## **Parks and Recreation Advisory Board - Meeting Minutes**

Wednesday, December 14, 2016 at 6:30pm

Conference Room 204 – City Hall

Members Present: Dana Staples, , Howard Fogle, Belinda Gerry, Janice Barrett, Misty Edgecomb, Sabrina Best (Excused Absent; Tizz Crowley).

### **1. Approval of Minutes**

**\*\*Motion:** to accept November Meeting Minutes made by Dana Staples/seconded by Misty Edgecomb, Unanimous

### **2. Project Updates – Recreation Director**

a. Hasty Renovation – Sabrina provided an update that the bid process was closed and Derek was going through the packets to select the winning bid.

b. The Baseball field, no update

c. Senior Center - Sabrina gave staff direction to begin the bid/RFP process after the swapping of the day room and kitchen. There was some concern on her end about the timing if the bids came in over budget and there was a need to approach the council for more funding, we didn't want this to happen in the middle of budget season. There was follow up being looked into with bathrooms and what is required for code/fire.

**Due to the topic already being discussed, there was a change in the order of the agenda to Sub Committee Reports.**

### **3. Upcoming Events – Recreation Director**

The 2017 Winter Brochure is finally out. Sabrina provided update with the big upcoming event Winter Festival; staff is meeting with a Hilton Garden Inn on the Riverwalk to offer a discount on rooms for the Winter Festival weekend. L/A Arts will be offering a Fire/Ice bar component for the weekend including a live metal fabrication artwork.

### **3. Sub Committee Report – Senior Sub Committee (Belinda)**

Belinda provided an update on the floor plans, she expressed frustration with the communication coming from City Staff to the committee. There was discussion around the bathrooms and how many are needed to have a capacity of 200. There was the possibility that the need for more rooms could be required but was still being looked into by the code enforcement dept. It was brought up that the Advisory Board should provide the Senior Sub Committee with clear direction so they can feel that they are accomplishing things now that the bid process is being started. The Board expressed concern on moving forward with the bid project if changes were not allowed or if it had to be reposted for another 30 days once changes were made.

*Action Item: Sabrina was going to follow up with the number of toilets required by code for the capacity of 200. (Follow-up email was sent out by Sabrina on this topic). Sabrina was going to follow*



*up with the option of changing plans after the bid process goes out. (Follow-up email was sent out by Sabrina on this topic).*

**5. New/Old Business**

a. Goals and Objectives – this item was tabled for next meeting.

*Action Item: All board members will review the goals and objectives and come prepared to spend a majority of the Jan. meeting discussing these.*

b. Tour of Hasty and CIP Project – Howard and Dana expressed interest in taking a tour to help see the Parks Garage.

c. Neighborhood Challenge – CDBG developed this program to help small neighborhood groups do projects in their area up to \$5,000.

**6. Next Meeting** – Wed Jan 11 at 630pm, Sabrina will be attending a conference in another state and will not be present. Janice will be running the Jan. meeting.

Parks Sub Committee Wed. Dec 28 at 630pm, Senior Sub Committee Jan 13 at 1pm at Hasty

**8. Adjourn – Motion by Misty Edgecomb/Second by Janice Barrett; pass unanimous**