



City of Auburn, Maine

Recreation Department

Sabrina Best, Director

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Parks and Recreation Advisory Board - Meeting Minutes

Wednesday, October 17, 2018 at 6:30pm

City Hall Room 204

Members Present: Dana Staples, Misty Edgecomb, Sabrina Best, Tim Cogle, Suzanne Roy, Rick Martel, and Belinda Gerry.

1. Approval of Minutes – Tabled

2. Recreation Directors Report

a. Norway Savings Report – Conducting interviews for the Operations Manager position at the Ice Arena. Second round interviews will be conducted over the next week or so. Areas of improvement have been identified such as ice time being given backed without enough lead time to turn it around and sell it. Damages to the facility and property that have not been billed out to teams and leagues, instead the arena is covering all those costs and not addressing the guilty parties. There are areas that we can explore to help increase revenue such as running our own teams, leagues, and tournaments vs. third parties. Sabrina provided a report on the Twin City Thunder Game finances from the ticketing system.

b. Ingersoll Updated - Sponsorships are looking good, if everyone resigns this year than Ingersoll will be projecting \$20,000 (+/-) over the budgeted amount for sponsorships. A majority of the turf time and batting cages are fully booked for the Winter.

3. Work in Progress

a. 150th Update – Auburn Across America is a documentary being made about a 1935 Auburn Coop that will journey across America hitting all 32 Auburn's in the country. They will be departing Auburn, California in May 2019 and entering Auburn, Maine in October 2019 possibly around our Come Home Auburn Alumni event. Sabrina will add 150th updates in meeting minutes.

b. Senior Community Center Facility Sub Committee vs. Age Friendly (tabled from last meeting) – There was discussion on the new approach on the decision-making team being a combination of city staff and councilor Walker and Gerry for the construction on the Senior Community Center Kitchen. Sabrina included a draft workplan on the Age Friendly Community Committee. **Motion to dissolve the Senior Community Center Facility Sub Committee (Gerry/Staples) unanimous.**

4. Sub Committee reports

a. Parks Subcommittee - Misty Edgecomb reported finished up their last park of their summer park tour and the group will be putting together their findings. They noticed a difference in maintenance on downtown parks vs. exterior parks for example Drummond and Raymond St. need updates and items to provide safe fun playground space.

c. Municipal Beach Workgroup – Sabrina asked if this group could start meeting again to start plans or options for park operations this summer and include in the FY20 budget proposals.



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5. New Business

a. Council Update – Dana provided an update on his experience providing the council an update on the board. There was talk about needing a new turf facility, efforts made with the Senior Center, and the involvement with the Huddle Up study. Feedback received from the council; looking for efforts made to work with the school department on athletic field needs and spaces. Dana was asked to serve on the New School Athletic Fields Sub Committee and some items they have identified is the need for a list of priorities in fields and what the school can pay for within the project. The Football field wants to be turfed which would not be covered by the state. There is a public forum on Nov 15 to show list of wishes and wants and find out what the community wants and is willing to pay for.

b. Strategic Planning – Dana explained the three different committees; Growth, Quality, and Investment. Dana will be attending these meetings but was looking for others on the board that can help because the Growth and Quality meetings occur on the same nights. Rick mentioned he has already applied to serve on the Strategic Committee. Belinda and Sabrina will also be involved with this process and attending the meetings.

c. Rick mentioned looking to help with a project or initiative and is interested in taking on something with Mt. Apatite.

d. Suzanne mentioned she has a friend that is interested in joining the advisory board. Sabrina mentioned inviting her to the next meeting to get an idea of what we are working on and looking to achieve.

e. Belinda talked about the Age Friendly Community Committee is holiday a Thanksgiving Day meal for those who are looking to enjoy the holiday with others. AFCC is looking donations, volunteers, helpers to prep, cook, and serve the meal if anyone is interested.

6. Adjourn

****Motion:** to **Adjourn** by Misty Edgecomb/Second by Tim Cogle, unanimous