



City Council Meeting and Workshop

April 21, 2015

Agenda

5:30 P.M. Workshop

- A. Fiscal Year 2016 CIP (Capital Improvement Plan) – Howard Kroll

After each workshop item is presented, the public will be given an opportunity to comment.

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor LaFontaine

Pledge of Allegiance

I. Consent Items – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- April 6, 2015 Regular Council Meeting

III. Communications, Presentations and Recognitions

- Blue Star Flag Presentation – Chief Frank Roma
- Proposed Tactical New Urbanist Projects – Eric Cousens

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 11-04062015

Adopting the proposed ordinance language to Chapter 2, Administration, Article VI, Finance, Division 1, Generally, Sec. 2-487, Bond Authorization. Public hearing and second reading.

VII. New Business

VIII. Executive Session

IX. Reports*

Mayor's Report

Auburn City Council Meeting & Workshop

April 21, 2015

City Councilors' Reports

City Manager Report

Finance Director, Jill Eastman – March 2015 Monthly Finance Report

X. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 4-21-2015

Author: Jill Eastman, Finance Director

Subject: Manager's Recommended CIP for FY 16

Information: Attached is a list of the manager's recommended CIP for FY 16.

Advantages: As noted in the Manager's Budget message he is recommending that the City work to reduce the total outstanding debt over the next 4 to 5 years. This recommendation will help to do that.

Disadvantages: By reducing the annual bonded amount the City will not be able to do as many projects as it has in the past and will continue to fall farther behind in infrastructure maintenance.

City Budgetary Impacts: This recommended CIP will not have an effect on the FY16 budget, but it will help reduce debt service payments for the 10 years from FY17 – FY 27

Staff Recommended Action: This presentation is for discussion only.

Previous Meetings and History: Joint Council and School Committee Workshop 3-02-15

Attachments:

Manager's recommended CIP

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 15 - 16 Only**

Description	Operating	Operating Manager Recommendation	Bonded	Bonded Manager Recommendation	Manager Recommended
AUBURN-LEWISTON AIRPORT (Auburn's Share)					
Small Community Air Service Development Grant Match			\$ 50,000	\$ 50,000	
Landside Parking Lot			\$ 350,000		
Terminal Aircraft Parking Apron			\$ 15,500		\$ 15,500
TOTAL AUBURN-LEWISTON AIRPORT	\$ -	\$ -	\$ 415,500	\$ 50,000	\$ 15,500
ECONOMIC DEVELOPMENT					
South Goff Extension to Elm St			\$ 1,500,000		
Minot Ave Corridor Analysis and Design			\$ 120,000		
TOTAL ECONOMIC DEVELOPMENT	\$ -	\$ -	\$ 1,620,000	\$ -	\$ -
FACILITIES					
Natural Gas Conversion/HVAC and Efficiency Upgrades-Center St Fire Station			\$ 95,000	\$ 95,000	
Security Cameras-PS Garage	\$ 24,000	\$ 24,000			
Central Fire-Mechanical Systems Efficiency Upgrades			\$ 65,000	\$ 65,000	
Engine 2-Insulation and Unit Heater Upgrade	\$ 15,000				
Replace Card Access System Components Phase II	\$ 20,000	\$ 20,000			
TOTAL FACILITIES	\$ 59,000	\$ 44,000	\$ 160,000	\$ 160,000	\$ -
FIRE					
Vehicle Replacement			\$ 56,000		\$ 56,000
Replace expired SCBA cylinders	\$ 10,000	\$ 10,000			
Engineering Study			\$ 20,000		
TOTAL FIRE	\$ 10,000	\$ 10,000	\$ 76,000	\$ -	\$ 56,000
GFTV (Auburn)					
Video Production Equipment-Auburn Hall					\$ 29,000
TOTAL LA911	\$ -	\$ -	\$ -	\$ -	\$ 29,000
LATC (Auburn's share)					
Bus Replacement					\$ 40,000
TOTAL LA911	\$ -	\$ -	\$ -	\$ -	\$ 40,000
LA911 (Auburn's share)					
Radio Replacement Project			\$ 1,025,000		
TOTAL LA911	\$ -	\$ -	\$ 1,025,000	\$ -	\$ -
LIBRARY					
Masonry Repair			\$ 123,802	\$ 60,000	
Carpet Replacement	\$ 25,000	\$ 17,000			
New Insight Server	\$ 2,500	\$ 2,500			
TOTAL LIBRARY	\$ 27,500	\$ 19,500	\$ 123,802	\$ 60,000	\$ -
PLANNING & DEVELOPMENT					
Traffic Signal Upgrades/Replacements: Lake Auburn/Center	\$ 33,154				
Festival Plaza Lighting-Energy reduction & Clock repair	\$ 8,580				
Municipal Fire Alarm System-Electrical Shop	\$ 16,050	\$ 16,050			
TOTAL PLANNING & DEVELOPMENT	\$ 57,784	\$ 16,050	\$ -	\$ -	\$ -
POLICE					
Vehicle Replacement	\$ 232,000	\$ 79,000			
Mobile Radio Replacement	\$ 39,500				
Radar Replacement	\$ 30,000		\$ 20,000		
Police Headquarters: Engineering Study					
Radar Trailer	\$ 28,000				
TOTAL POLICE	\$ 329,500	\$ 79,000	\$ 20,000	\$ -	\$ -
PUBLIC SERVICES					
Engineering					
Reconstruction			\$ 2,000,000	\$ 1,000,000	
Reclamation/Resurfacing			\$ 3,000,000	\$ 1,000,000	
Major Drainage			\$ 1,000,000	\$ 500,000	
MDOT Match			\$ 1,100,000	\$ 700,000	
Retaining Walls			\$ 800,000		
Sidewalks			\$ 200,000	\$ 200,000	
Bridge Maintenance					
Total Engineering	\$ -	\$ -	\$ 8,100,000	\$ 3,400,000	\$ -
Parks					
Replace Playground & Street Furniture			\$ 40,000	\$ 40,000	
Renovation of Baseball Fields			\$ 93,000	\$ 93,000	
Total Parks	\$ -	\$ -	\$ 133,000	\$ 133,000	\$ -
Public Works					
Replace front end loader (loading materials and snow removal)			\$ 255,000	\$ 255,000	
Purchase Leaf Vacuum			\$ 60,000		
Purchase Vehicle Lifts			\$ 40,000		
Purchase Paint Machine	\$ 15,000				
Replace One Ton Trucks (parks and roadway maintenance)			\$ 130,000	\$ 130,000	
Replace backhoe bucket loader (drainage and roadway maintenance)			\$ 275,000	\$ 137,500	
Purchase Zero Turn Mower	\$ 10,000				
Purchase All-terrain Utility Vehicle	\$ 8,000				
Replace bucket truck (trimming and cutting urban forest)			\$ 175,000		
Replace tracked excavator (drainage/roadway maintenance)			\$ 450,000	\$ 225,000	
Replace asphalt reclaimer (pothole patching and paving)			\$ 35,000		\$ 35,000
Replace tractor for hauling heavy equipment			\$ 50,000	\$ 50,000	
Total Public Works	\$ 33,000	\$ -	\$ 1,470,000	\$ 797,500	\$ 35,000
PW Facilities					
Vehicle Washing Addition			\$ 925,000		
Salt Brine Maker			\$ 115,000		\$ 115,000
Total PW Facilities	\$ -	\$ -	\$ 1,040,000	\$ -	\$ 115,000
TOTAL PUBLIC SERVICES	\$ 33,000	\$ -	\$ 10,743,000	\$ 4,330,500	\$ 150,000
RECREATION					
Replace Windows & Asbestos Abatmenet-Hasty			\$ 75,000	\$ 75,000	
TOTAL RECREATION	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -
SCHOOL DEPARTMENT					
Various Projects (see attached list)			\$ 6,181,838	\$ 1,024,500	\$ 475,500
TOTAL RECREATION	\$ -	\$ -	\$ 6,181,838	\$ 1,024,500	\$ 475,500
TOTAL CIP	\$ 516,784	\$ 168,550	\$ 20,440,140	\$ 5,700,000	\$ 766,000

LOCATION/CIP PROJECTS	FY16	Priority Listing	
AMS			
Classroom & Library Furniture Replacement	\$ 216,500	4	Last Phase
Fire Alarm Replacement	\$ 384,842	1 & 2	Phase I
Interior Door Replacement/ADA hardware-140 doors	\$ 189,748	1	Phase I
TOTAL	\$ 791,090		
East Auburn			
Remove Asbesto Floor tile-old section	\$ 28,500	1 & 2	
Repoint Chimney	\$ 20,500	2	
Repair damaged plaster wall- drywall- ceilings- 1954 wing	\$ 47,200	2 & 1	
TOTAL	\$ 96,200		
Fairview			
Replace Interior doors/ADA Hardware-1950 wings	\$ 205,250	1 & 2	
Replace 1996 Classroom Carpets- w/ VCT	\$ 115,360	2	
Telephone Upgrade- Network server/Mitel system	\$ 48,000	2	
TOTAL	\$ 368,610		
Sherwood Heights			
Renewal Exit Signage & Emergency Lights	\$ 31,500	1	
Telephone Upgrade- Network server/Mitel system	\$ 48,000	2	
TOTAL	\$ 79,500		
Support Services Building			
One Ton P/U with Plow (replace 2003 3/4 ton Dodge)	\$ 42,000	2	
TOTAL	\$ 42,000		
Technology			
Secondary Teachers/MacBOOKS	\$ 100,000	4	
TOTAL	\$ 100,000		
Walton Elementary			
Renewal Emergency Lights	\$ 22,600	1&2	
TOTAL	\$ 22,600		
GRAND TOTAL CIP	\$ 1,500,000		
Priority 1 - Life Safety Issues			
Priority 2- Facility & Equipment Renewal			
Priority 3- Energy Renewal			
Priority 4- Instructional Equipment Renewal			

IN COUNCIL REGULAR MEETING APRIL 6, 2015 VOL. 34 PAGE 116

Councilor Lee called the meeting to order at 7:03 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Mayor LaBonté had an excused absence. All Councilors were present.

Motion was made by Councilor LaFontaine and seconded by Councilor Young to elect Councilor Lee to serve as Mayor Pro Tempore in the absence of Mayor LaBonté. Passage 6-1 (Councilor Lee opposed).

I. Consent Items

1. **Order 24-04062015***
Approving the temporary sign request for Safe Voices.
2. **Order 25-04062015***
Approving the temporary sign request for Auburn Business Association.
3. **Order 26-04062015***
Approving the temporary sign request for Park Avenue Elementary School (Spring Fest and Auction event).
4. **Order 27-04062015***
Accepting the transfer of Forfeiture Asset (Leslie Scott and Robert Scott).
5. **Order 28-04062015***
Setting the time to open the polls for the June 9, 2015 Election.

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to accept all 5 consent items as presented. Passage 7-0.

II. Minutes

- March 16, 2015 Regular Council Meeting

Motion was made by Councilor Crowley and seconded by Councilor Walker to accept the minutes of March 16, 2015 as presented. Passage 7-0.

III. Communications, Presentations and Recognitions

- Lewiston-Auburn Economic Growth Council – John Holden

IV. Open Session

Larry Pelletier, 129 Second Street spoke in support of the school budget and doesn't want to see their budget cut.

Joshua Howe, 156 Davis Avenue spoke in support of the school budget and doesn't want to see their budget cut.

Bruce Bickford, 64 Cameron Lane, on funding agencies (Economic Development).

Tracey Corey, 21 Fern St spoke in support of the school budget.

Barry Skilling, 1425 Riverside Drive, commented on the workshop topic regarding storing poles, and also commented on the city and school budgets, and stated that now is the time to make road repairs while fuel prices are down.

Mike Davis, 21 Huston Avenue spoke in support of the school budget and he doesn't want to see their budget cut.

Dan Herrick, 470 Hatch Road, commented on the Animal Control Officer and he would like to see it put back in the budget.

V. Unfinished Business

1. Order 19-03022015

Appointing Board and Committee members.

Council may enter into executive session, pursuant to 1 M.R.S.A. §405(6)(A).

Motion was made by Councilor Crowley and seconded by Councilor LaFontaine to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)(A). Passage 7-0, time 7:41.

Council was declared out of Executive Session at 8:07 P.M.

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to appoint Board and Committee members as follows:

- Charles Morrison – Cable TV Advisory Board, term expiration 1/1/2017
- Edward Desgrosseilliers – Cable TV Advisory Board, term expiration 1/1/2017
- Stanwood Gray – Cable TV Advisory Board, term expiration 1/1/2017
- Daniel Philbrick – Planning Board, term expiration 1/1/2018
- Evan Cyr – Planning Board, term expiration 1/1/2018
- Susan Patneau – Recreation and Special Events Advisory Board, term expiration 1/1/2017
- Dana Staples – Recreation and Special Events Advisory Board, term expiration 1/1/2017
- Robert Cavanagh – Auburn Sewerage District, term expiration 3/1/2019
- Preston Chapman – Auburn Water District, term expiration 3/1/2019
- Lane Feldman – Zoning Board of Appeals, term expiration 10/01/2018
- Kenneth Sonogere – Zoning Board of Appeals, term expiration 10/01/2018
- Elizabeth Shardlow – Zoning Board of Appeals, term expiration 10/01/2018

Passage 6-0-1 (Councilor Crowley abstained).

2. Order 23-03162015

IN COUNCIL REGULAR MEETING APRIL 6, 2015 VOL. 34 PAGE 118

Authorizing the funding for the Downtown Transportation Center (DATC) related design and construction costs (specifically Great Falls Plaza Lot 5 footings).

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to authorize the funding for the Downtown Transportation Center (DATC) related design and construction costs (specifically Great Falls Plaza Lot 5 footings). Passage 7-0.

V. New Business

3. Order 29-04062015

Authorizing the funding for the Downtown Transportation Center (DATC) related design and construction costs (alternates 1-5 and utilities).

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to authorize the funding for the Downtown Transportation Center (DATC) related design and construction costs (alternates 1-5 and utilities) with a friendly amendment to correct a typographical error (Alternate 3 notes 1,000 square feet but should read 100 square feet).

Public comment – No one from the public spoke.

Passage 7-0.

4. Public Hearing on CDBG's Consolidated Plan and Annual Action Plan/Budget.

Public comment: Camille Parish 42 Lake Street – stated that she was thankful for inclusion of garden spots in the CDBG budget.

5. Order 30-04062015

Approving the Public Services Labor Contract.

Motion was made by Councilor LaFontaine and seconded by Councilor Walker to approve the Public Services labor contract as presented.

Public comment – no one from the public spoke.

Passage 7-0.

6. Order 31-04062015

Rescinding the 2004 Bond Order for the Great Falls Plaza Parking Garage.

Motion was made by Councilor LaFontaine and seconded by Councilor Crowley.

Public comment – no one from the public spoke.

Passage 7-0.

7. Ordinance 11-04062015

Adopting the proposed ordinance language to Chapter 2, Administration, Article VI, Finance, Division 1, Generally, Sec. 2-487, Bond Authorization. Public hearing and first reading.

Motion was made by Councilor LaFontaine and seconded by Councilor Gerry to adopt the proposed ordinance language to Chapter 2, Administration, Article VI, Finance, Division 1, Generally, Sec. 2-487, Bond Authorization with a friendly amendment to change the use of the word "when" to "on which".

Sec. 2-487 – Bond Authorization

All bond authorization orders shall include a date *on which* the authorization is automatically cancelled if the bonds have not been issued.

Public comment – no one from the public spoke.

Passage 7-0.

8. Order 32-04062015

Approving the addendum to the current Fire Contract (EMS).

Motion was made by Councilor LaFontaine and seconded by Councilor Hayes to approve the addendum to the current Fire Contract (EMS).

Public comment – no one from the public spoke.

Passage 5-2 (Councilors Crowley and Gerry opposed).

VIII. Executive Session - None

Reports*

Mayor's Report - no report

City Councilors' Reports

Councilor Hayes submitted a written report (Airport Board) which has been placed on file. **Councilor Crowley** gave her Sewer tip of the month (avoid flushing items not designed to be flushed, clean drains once a week), visiting hours at the Library, April is Autism Awareness month, Tuesday April 7th there will be a Public Input Session held regarding yard sales, garage sales, and flea market ordinances.

Councilor Lafontaine announced that The School Department will be holding a Community Conversation meeting on April 16, 2015 at 6pm at Auburn Middle School to discuss the budget, a job fair is to be held on April 10th at Central Maine Community College. There are

approximately 1200 job openings, and the Lewiston Auburn Transit Committee is providing free bus transportation to the job fair.

Councilor Lee reported on the Bike-Ped Committee Lisbon Street recommendation, and encouraged folks to go to Lewiston Council Meeting on Tuesday to provide input.

Councilor Gerry announced that on April 9th LATC will hold its monthly meeting at Auburn Hall at noon in the Community Room.

Councilor Walker reported that the Auburn-Lewiston Airport will be meeting tomorrow morning, and folks are encouraged to attend the meeting (to discuss their budget).

Councilor Young – no report.

City Manager reported on upcoming meetings/workshops, the budget schedule, 4/22 is the next School Committee meeting and Council will be invited to attend to hear their budget discussion, 4/27 police, public services, and fire budgets will be presented, he thanked the Recreation Department for the Easter egg hunt that was held over the weekend, and the South Main Street project will enter into Phase 2 and will start in the late spring or early summer.

IX. Open Session

Katy Grondin, 261 Beech Hill Road and School Superintendant, addressed Councilor Walkers comment regarding health insurance and stated that they are always looking for ways to reduce their health insurance costs. She also mentioned that there will be a \$300,000 savings on their expenditure line this year for health insurance for the School Department.

Joe Gray, Sopers Mill Road, commented that the City does not seem to be coordinated when coming up with sidewalk figures, he commented on using CDBG funds for recreation scholarships, and on Council voting in favor of the labor contracts. He stated that Council needs to set priorities and cannot fund everything. He added that School is a priority. He also mentioned that the 1.8% increase is an ordinance, not a pie in the sky number and this is in place to protect our older residents who are just as important as the kids.

Jim Berube, 45 Rosewood Road supports both the school and city budgets and said he is trying to get a better understanding of the budget.

Motion was made by Councilor Walker and seconded by Councilor LaFontaine to suspend the rules and vote on workshop item D a Resolve regarding the Downtown Passenger Rail Study. Passage 6-1 (Councilor Crowley opposed).

Motion was made by Councilor Walker and seconded by Councilor LaFontaine to adopt a Resolve # 01-04062015 regarding the Downtown Passenger Rail Study as follows:

WHEREAS, the 1998 Auburn Downtown Action Plan for Tomorrow (ADAPT) identified a preferred location for a rail platform/station within Great Falls Plaza area in conjunction with a hotel development. The platform/station was to be developed to provide integration of transportation at the site including automobile access and parking, bus/trolley service, taxis, bicycle access and storage and pedestrian access; and

IN COUNCIL REGULAR MEETING APRIL 6, 2015 VOL. 34 PAGE 121

WHEREAS, other agencies funded by the City of Auburn pursued as passenger intermodal facility at the Auburn Lewiston Airport, conducting an Environmental Assessment in 2006,

with a focus on serving intercity bus service, a need soon to be met by the construction of a passenger terminal by Maine DOT for buses at Exit 75; and

WHEREAS, the 2007 economic analysis of bringing the passenger services to the Auburn Lewiston Airport over downtown stated that there would be no substantial impacts on minorities or low-income populations, despite up to 50% of downtown households being without vehicles and unemployment rates among the immigrant population being higher than the population at large. In addition, that analysis concluded that "downtown business districts are not likely to be directly affected," demonstrating that services needed to be directed where they could impact downtown business and residential districts; and

WHEREAS, In 2012, Maine DOT conducted the Portland North Study as part of a New Starts Transportation Grant from the Federal Transportation Administration, a study that focused on congestion mitigation; this new study will address a broader set of considerations to include land use, economic development, the environment, congestion mitigation, and economic opportunity for lower income individuals; and

WHEREAS, passenger rail can be an added stimulus for mixed use economic development, as well as a convenient mode for leisure and business travel; and

WHEREAS, In January of 2013, the Auburn Council, along with counterparts in Portland and Lewiston passed a shared resolve on making transit service connections including focusing on helping "employment, medical and entertainment opportunities" in addition to addressing "sustainable practices that enhances livability in all three communities."

WHEREAS the Fiscal Year 2014 Annual budget resolve noting passenger rail service to the downtown as a priority for the City; and

WHEREAS, the 127th Maine Legislature is considering action that would advance passenger rail service planning to Lewiston-Auburn from Portland;

NOW THEREFORE, the City of Auburn hereby expresses the intent to work with the City of Lewiston and the necessary regional, state and federal partners, with a particular focus on private investors and nearby property owners, to explore the transportation advantages, related economic possibilities and financial implications of restoring scheduled passenger rail service to the Cities in accordance with the following:

The City Council directs all of its transportation agencies (Auburn Lewiston Airport, Lewiston Auburn Railroad Company, Androscoggin Transportation Resource Center) to affirm through board resolve, or through the re-alignment of necessary policy documents, within 90 days their support for downtown passenger rail service in Lewiston-Auburn. This will ensure one, consistent voice for Auburn and Lewiston

The City Council commits to identifying local funding, along with Lewiston, as a match towards drawing down state investment in such a planning study. Local funds may include,

IN COUNCIL REGULAR MEETING APRIL 6, 2015 VOL. 34 PAGE 122

but aren't limited to, use of planning funds allocated to Lewiston-Auburn through the Androscoggin Transportation Resource Center, funding from the Cities shared Lewiston-

Auburn Railroad Company fund balance, or Auburn's Downtown Tax Increment Finance Development Program account.

Passage 6-1 (Councilor Crowley opposed).

- X. Adjournment** – Motion was made by Councilor LaFontaine and seconded by Councilor Walker to adjourn. All were in favor and the meeting adjourned at 9:07 PM.

A True Copy.

ATTEST *Susan Clements-Dallaire*
Susan Clements-Dallaire, City Clerk



City Council Information Sheet

City of Auburn

Council Meeting Date: 04/21/2015

Author: Frank Roma

Subject: Blue Star Flag Program

The City of Auburn has a special program to honor residents who are waiting for a loved one to return home from defending our nation's freedom. Family members of servicemen and women who are currently deployed overseas in combat areas are invited to receive a Blue Star Flag to hang in their homes as a symbol of support from the entire city for their service.

Auburn residents who are parent(s) or spouses of servicemen or women who meet the deployment criteria are eligible to receive a Blue Star Flag. The Blue Star Flag will be presented to the family during an Auburn City Council meeting.

Information regarding the program is available on the city web site through the Auburn Fire Department link.

The Service flag is an official banner authorized by the Department of Defense for display by families who have members serving in the Armed Forces during any period of war or hostilities the United States may be engaged in for the duration of such hostilities.

The Service flag, also called the Blue Star Flag, was designed and patented by WWI Army Captain Robert L. Queisser of the 5th Ohio Infantry who had two sons serving on the front line. The flag quickly became the unofficial symbol of a child in service. President Wilson became part of this history when in 1918 he approved a suggestion made by the Women's Committee of the Council of National Defenses that mothers who had lost a child serving in the war wear a gold gilt star on the traditional black mourning arm band. This led to the tradition of covering the blue star with a gold star on the Service flag to indicate that the service member has died.

During WWII the practice of displaying the Service flag became much more widespread. Most flags were hand made by mothers across the nation. One of the most famous flags was that of the five Sullivan brothers who all perished on the U.S.S. Juneau.

The Blue Star Mothers was founded as a Veteran Service Organization and was part of a movement to provide care packages to military members serving overseas and also provided assistance to families who encountered hardships as a result of their son or husband serving in the war.

In 1960 Congress chartered the Blue Star Mothers of America as a Veterans Service Organization and in 1966, the Department of Defense revised the specifications for design, manufacture and display of the Service flag.

The Department of Defense specifies that family members authorized to display the flag include the wife, husband, mother, father, stepmother or father, parent through adoption, foster parents, children, stepchildren, children through adoption, brothers, sisters and half brothers or sisters of a member of the Armed Forces of the United States. The flag should be displayed in a window of the residence of persons authorized.

The Service flag may also be displayed by an organization to honor the members of that organization serving during a period of war or hostilities.

The Service Flag is an indoor flag and should be flown facing out from the front window of the home or organization.

Each blue star on the flag represents a service member in active duty. A gold star is displayed if a service member is killed in action or dies in service. If several stars are displayed by one family the gold star takes the honor of being placed at the top. The gold star should be slightly smaller than the blue star to create a blue border surrounding the gold star.

Advantages: The City of Auburn desires to recognize members of the Auburn community who live or work in Auburn that may qualify to display a Blue Star Flag in recognition of a deployed family member.

Disadvantages: None

City Budgetary Impacts: None. A donor has provided funds to cover the cost of Blue Star Flags for any members of the community who meet the criteria for a Blue Star Flag.

Staff Recommended Action: Information only.

Previous Meetings and History: N/A

Attachments:

City of Auburn, Maine

"Maine's City of Opportunity"

Office of Planning and Development

To: Mayor LaBonte and the Auburn City Council

From: Eric Cousens, Deputy Director, Planning and Development

Date: April 17, 2015

RE: Proposed Tactical New Urbanist Projects

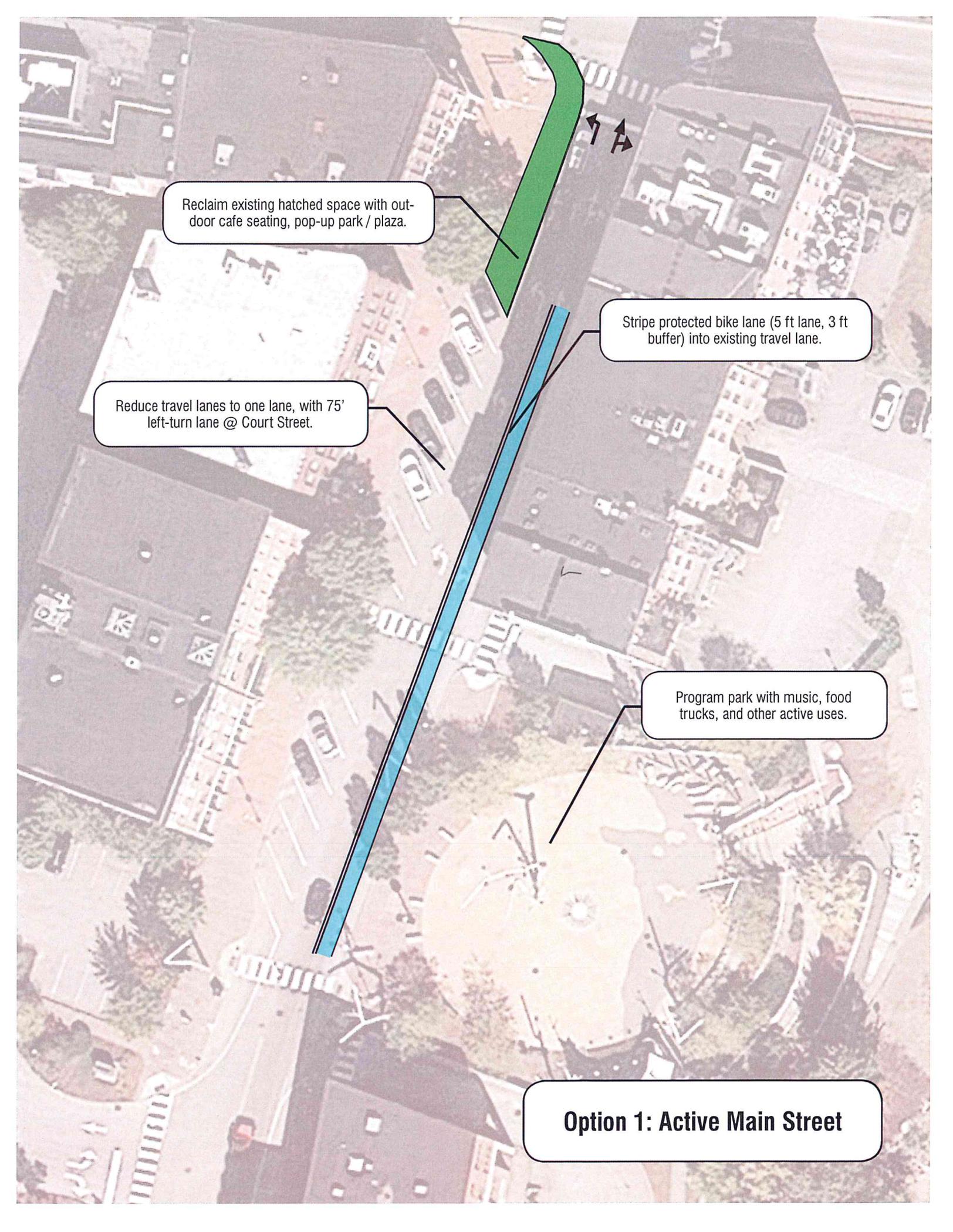
On May 20 and 21, A "Build Maine" Conference will present ways to build economically stronger, more successful towns and cities in Maine through strategic, high impact investments. The Conference is sponsored by the Congress for New Urbanism, Smart Growth Maine, the Municipal Association (MMA), and the Maine Real Estate & Development Association (MEREDA). Planning Professionals involved in the conference and representing the Congress for New Urbanism are interested in creating tactical events in Auburn that publically illustrate some of the principles of New Urbanism.

City Staff has been discussing these proposals and meeting internally to consider issues with the timing, safety, public notice, technical capacity and the feasibility of implementing these tactical New Urbanist projects during the week of May 20-21st. Staff would like to present additional information at the Tuesday, April 21st Council Workshop and get feedback from the Mayor and Council with a possible decision by Council on May 5th.

Attached with this memo are 3 proposals

- Option 1- Active Main Street.
- Option 2- 2 way Main Street.
- Option 3- Court Street Road Diet.

Cc: File



Reclaim existing hatched space with outdoor cafe seating, pop-up park / plaza.

Reduce travel lanes to one lane, with 75' left-turn lane @ Court Street.

Stripe protected bike lane (5 ft lane, 3 ft buffer) into existing travel lane.

Program park with music, food trucks, and other active uses.

Option 1: Active Main Street

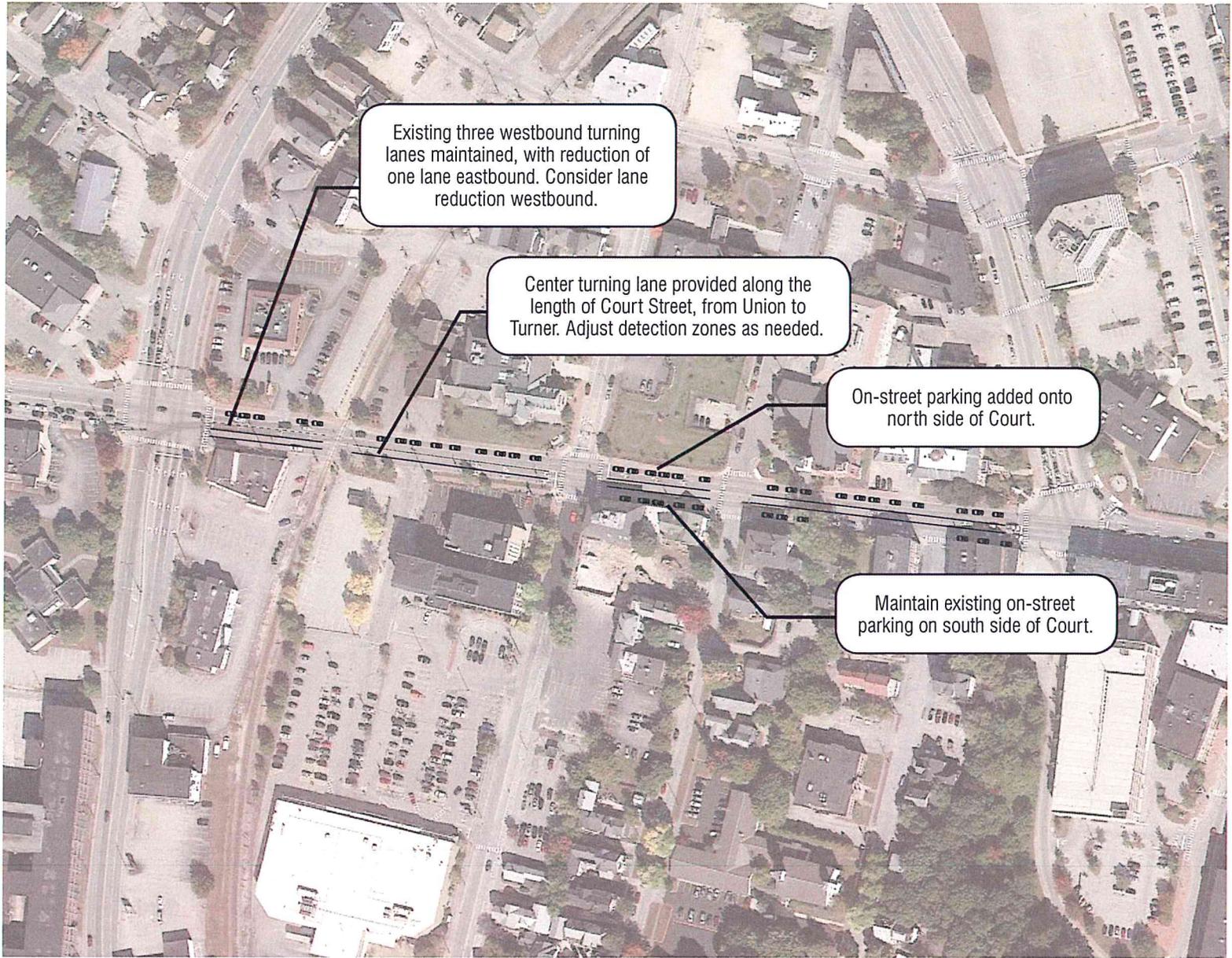
Allow for two-way traffic on Main and left turns from Court onto Turner. Adjust signals to allow for additional turning movements.

Replace slip lane with striping or sod to create rational 4-way intersection. Add signage to direct trucks to Turner Street or Union Street.

Modify arrows to reflect new turning movements, using either traffic tape or temporary paint.

Black out all white lines with temporary black paint. Add new parking lane and lane striping with traffic tape or temporary paint. Add sharrow stencils to lanes.

Option 2: Two-Way Main Street



Existing three westbound turning lanes maintained, with reduction of one lane eastbound. Consider lane reduction westbound.

Center turning lane provided along the length of Court Street, from Union to Turner. Adjust detection zones as needed.

On-street parking added onto north side of Court.

Maintain existing on-street parking on south side of Court.

Option 3: Court Street Road Diet



City Council Information Sheet

City of Auburn

Council Workshop or Meeting Date: 04/21/2015

Ordinance 11-04062015

Author: Jill Eastman, Finance Director

Subject: Bond Authorization Ordinance

Information: Attached is an ordinance addition to add language to all bond authorizations that sets a sunset date.

Advantages: This ordinance will insure that all bond authorizations include a date that the authorization is automatically cancelled. It allows some flexibility in the number of years that the authorization is valid so that each authorization can be looked at individually.

Disadvantages: None

City Budgetary Impacts: N/A

Staff Recommended Action: Staff recommends passage

Previous Meetings and History: Council Workshop 3-16-15; Passage of first reading at 04/06/2015 Council Meeting

Attachments:

Draft Ordinance language

Ordinance 11-04062015

• **ARTICLE VI. - FINANCE**

FOOTNOTE(S):

--- (14) ---

State Law reference— Municipal financial reports required, 30-A M.R.S.A. § 2801; municipal finances generally, 30-A M.R.S.A. § 5651 et seq.; determination of municipal year, 30-A M.R.S.A. § 5651; municipal debt generally, 30-A M.R.S.A. § 5701; municipal expenditures, 30-A M.R.S.A. § 5721 et seq.

• **DIVISION 1. - GENERALLY**

• **Sec. 2-483. - Fiscal year.**

The fiscal year of the city shall begin on July 1 and end on June 30 in each year.

(Code 1967, § 1-2.18)

State Law reference— Determination of municipal year, 30-A M.R.S.A. § 5651.

• **Sec. 2-484. - Claims or demands against city.**

Every city officer having knowledge of any fact concerning any claim or suit for or against the city shall report such fact forthwith to the city manager. It shall be the duty of every employee of the city to report at once to his superior any fact which may come to his notice concerning any accident for which the city may be liable. No member of the city council shall act as attorney, agent or representative of any person in making or prosecuting before the city council or the city department, office or agency any claim or demand against the city.

(Code 1967, § 1-2.17)

State Law reference— Procedure regarding claims against municipalities, 30-A M.R.S.A. § 6111.

• **Sec. 2-485. - Council action on budget increase.**

(a)

Budget tax commitment cap. Beginning with the fiscal year 2016 budget, the city council will not approve any increase in the tax commitment, City and School combined which exceeds the consumer price index (urban) as compiled for the 12-month period ending as of December 31 prior the start of the succeeding fiscal year.

(b)

Exception. When deemed necessary by the city council, this provision may be waived by a super majority vote of the city council with five affirmative council votes.

(c)

Appropriation resolve. The tax due date and the interest rate on delinquent taxes will be included in the appropriation resolve.

(Ord. of 5-21-2007; Ord. No. 10-12012014, 12-15-2014)

• **Sec. 2-486. - Institutional cooperation with City of Lewiston.**

- (a) *Policy.* It is the policy of the city to cooperate with the City of Lewiston in planning and executing programs of joint action whenever such cooperation will reduce costs or improve service to the citizens of Lewiston and the city.
- (b) *Duties of city manager; joint capital expenditure plan.* The city manager shall meet three times a year with the Lewiston City Manager to review existing cooperation and develop proposals for new areas of cooperation between the two cities. In addition, the city manager shall be responsible, in cooperation with the Lewiston City Manager, to prepare and submit a five-year joint capital expenditure plan for the two cities to the city councils by March 1 of each year. The joint capital expenditure plan shall include all public improvements and leases the city manager and city manager deem significant enough in value to merit inclusion in the plan. Specific areas that would result in cost savings or greater efficiencies through cooperation will be highlighted.
- (c) *Joint standing committee.* There shall be a joint standing committee consisting of four city councilors, two each from the city council and the Lewiston City Council, appointed by the respective mayors. The committee shall meet three times a year or more as determined by the mayors or the city managers.
- (d) *Joint city council meetings.* The city council and Lewiston City Council may meet in joint session three times a year to consider recommendations brought forward by the city managers and/or the joint standing committee regarding cooperation between the cities and, in the first quarter of each year, to act upon the recommendations with respect to the joint capital expenditure plan. The mayors of the two cities shall alternate as chair of these meetings.

(Code 1967, §§ 1-5.1—1-5.4)

• **Sec. 2-487. – Bond Authorization.**

All bond authorization orders shall include a date when the authorization is automatically cancelled if the bonds have not been issued.

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Tizz E. H. Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
David Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDINANCE 11-04062015

Be it ordained by the Auburn City Council, that the Code of Ordinance (Chapter 2, Article IV, Departments, Division 1 Finance, Sec. 2-487) be amended as follows;

- **Sec. 2-487. – Bond Authorization.**

All bond authorization orders shall include a date on which the authorization is automatically cancelled if the bonds have not been issued.

LEWISTON-AUBURN 911 COMMITTEE

AGENDA

Date: Friday, April 24, 2015
Time: 8:00AM
Location: Lewiston-Auburn 911 Communications Center

1. Roll Call
2. Approval of Minutes
March 18, 2015
3. Financial Report
4. Director's Report
5. System Manager Report, as needed
6. FY 2016 Budget Discussion
7. Discussion of Auburn's Directive on Committee Chair reports to Auburn city council.
8. Discussion of letter received from Lisbon Police Department requesting information on consolidation
7. Executive Session, as needed
8. Schedule next meeting
9. Adjournment

LEWISTON/AUBURN 9-1-1 COMMITTEE

MINUTES

Date: Wednesday, March 18, 2015
Time: 1300
Location: LEWISTON/AUBURN 9-1-1, 552 Minot Avenue Auburn, Maine 04210

1. ROLL CALL:

- A. Present: Chief Paul LeClair, Chief Frank Roma, Chief Phil Crowell, Finance Director Heather Hunter, Dr. Tammie Willoughby, Councilor Leroy Walker
- B. Staff: Director Phyllis Gamache, Systems Manger Drew McKinley, Secretary Kristal Goff
- C. Absent: Chief Michael Bussiere, Patricia Mador, Esq., Councilor Donald D'Auteuil
- D. Guest: Deputy City Administrator Phil Nadeau (Lewiston)

2. OPEN SESSION:

- A. Meeting called to order at 1:00 p.m. –
 - i. Motion made by Chief Leclair to accept corrections to minutes from January 30, 2015 and minutes from February 19, 2015.
 - ii. Seconded by Councilor Walker and Dr. Willoboughby.
 - iii. Abstained by Finance Director Hunter.
 - iv. Motion passed.
- B. Director's update –
 - i. *Personnel* –
 - 1. TC4 (Supervisor) Jandreau started training on March 12, 2015. He is spending time with each of the current TC4s and is doing well.
 - 2. Dispatcher Reny is has completed several classes at the Maine Criminal Justice Academy as part of the training program and is ready to move from overnights and cycle through the other shifts. She's doing well.
 - ii. *Union* –
 - 1. First round of contract negotiations was on 2/26/15.
 - iii. *Vacancies* –
 - 1. Currently, the Center has 3 vacancies. No one is in the pipeline at this time.
 - a. The Office Manager is confirming the vacancies are posted on the each cities' websites.
 - iv. *Operations* –
 - 1. Work on the building will not require relocation.
 - 2. The agreement to be back-up to ASO has not been signed as of yet. Waiting for approval from the Center's attorney.
 - 3. Phone system issues are still being worked out. There is an upcoming meeting with Oxford Networks.

- a. Department heads have made notifications to personnel that it is vital for individuals calling from city phones to clearly identify where they are calling from.
- v. *RFP for Radio Project* –
 - 1. Still working on creating an RFP template that meets the needs of the project.
 - a. Looking to Portland and Franklin County for guidance as they have recently hired consultants for a similar project.
 - i. Consultants used by Portland/Franklin County cost approximately \$10k (excluding signal surveys).
 - b. A draft proposal from the consultant(s) is requested by the Committee prior to locking in with a consultant.
 - i. Will the consultants be able to give a good estimate on how much the project might cost?

C. *Budget Discussion* –

- i. Director Gamache has made corrections to the budget based on discrepancies discovered by Finance Director Hunter.
 - 1. Most of the differences between FY15 approved budget and FY16 proposed budget are based on increases to insurances, office supplies, step-increases not reflected in regular salaries.
 - a. The salaries reflected are based on the current union contract and the union is currently in negotiations
 - 2. Principal line item at a \$19k increase which reflects bond fees from each city.
 - 3. Principal and Interest line items need corrections due to the phase III of the Virtualization Project.
 - a. City of Auburn will need to provide their fixed interest for the project based off their amortization schedule.
- ii. With corrections, the proposed increase is 4.5%.
- iii. Finance Director Hunter makes a motion to approve pushing budget to council.
 - 1. Seconded by Chief Roma.
 - 2. Motion passed.

D. *Fund Balance Purchases* –

- i. Nothing that been purchased from the undesignated fund balance as previously approved.
 - 1. The amount previously approved totaled \$47,300 (not including \$12k phone upgrade).
 - a. Purchases determined to be priority:
 - i. Phone System
 - ii. Digitizer Printer
 - iii. UPS Maintenance
 - iv. HVAC (later in the FY)
 - v. Data Recovery (half has already been purchased)
 - vi. Thin Client

- a. Guidance from the Committee is to go slow on purchases.
 - a. There should only be a drawdown of \$21k based on projected savings.
 - ii. Chief Roma makes a motion to approve \$47,300 & \$12,500 to be spent on prioritized list of purchases.
 - 1. Seconded by Councilor Walker.
 - 2. Motion passed.
 - iii. Chief Leclair makes a motion to approve a sole source for the phone upgrade.
 - 1. Seconded by Chief Roma.
 - 2. Motion passed.
 - E. Chief Leclair makes a motion to move into Executive Session at 1402.
 - i. Seconded by Councilor Walker.
 - ii. Motion passed.
 - F. Chief Crowell makes a motion to come out of Executive Session at 1432.
 - i. Seconded by Councilor Walker.
 - ii. Motion passed.
 - G. The April meeting will be determined by a Doodle survey; moving forward and beginning in May, the committee will meet the third Thursday of every month.
 - H. Chief Crowell makes a motion to adjourn at 1435.
 - i. Seconded by Chief Roma.
 - ii. Motion passed.

Hi Sue, Please enter this in the council package..

Ward report for next Monday
Leroy Walker

March 31st UNAA meeting:

Diana & Chris Carson are putting together a project to bring a virtual walking tour to downtown New Auburn. This is a great project that will allow Diana's middle school students to learn and provide a valuable asset for New Auburn. Take a look at examples of this work at www.campustours.com

Senator Erik Brakey talked about happenings in the legislature. Of particular interest was a discussion about the general assistance budget.

Noel Smith of Pilotage gave us an update of the St Louis Church project. Things are moving along slowly. There are some issues with regard to permits and permitted use of the structure. Those are being discussed with city staff.

Richard Johnson of City Reach Network talked about his charity work and asked for help with his forthcoming "Day of Hope" scheduled for September. This is an opportunity to bring a day of hope to our low income and homeless populations of L/A.

United New Auburn Association is seeking donations and volunteers to help with the May 2nd May Day Egg Hunt at Walton School. The egg hunt will be divided into two groups with the hunts to be between 1:00 and 3:00 pm. There will be activities and lots of family fun.

United New Auburn Association is partnering with the Walton School Parent Teacher Organization (PTO) to bring a hot dog social to Walton School's field on June 3rd. This is a community wide picnic/hot dog cookout to bring the community together for some fun. This will begin at 5:00 pm at Walton School. Make sure you check the UNAA's Facebook page for details.

From: [Leroy Walker](#)
To: [Susan Clements-Dallaire](#)
Subject: neighborhood watch meeting
Date: Thursday, April 09, 2015 12:45:04 AM

good evening Sue..

For my city Council Ward report,
would you please report,

that the Neighborhood Watch Group with the Auburn Police Department Supervisor had its monthly meeting on March 26, at the Tailgate Gourmet Business on South Main street.

The group is approximately 30 members strong and we meet once a month to discuss all activities that happen in the new Auburn area along with other areas of the city. This group has been organized just over one year,we would love to have more members in our group.

We have officer Harrington as our chairperson, we are well-organized. Sponsored by the Auburn Police Department We are reaching out to the neighborhood asking that anyone wanting to be part of the **Neighborhood Watch Group please attend the next committee meeting on April 23, Thursday night at six o'clock. Held at the South Main St. Tailgate Gourmet LLC business,**

Please come and check it out, it is your neighbor hood...there is no cost to be part of this group.

Summer is coming and we are making plans to visit at different locations if invited, to have a little Kool-Aid or some ice tea,and talk about some strategies for the neighborhood, this will be a fun summer together.

Councilor

Leroy Walker Sr.

Ward #5

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Howard Kroll, Acting City Manager

FROM: Jill Eastman, Finance Director

REF: March 2015 Financial Report

DATE: April 14, 2015

The following is a discussion regarding the significant variances found in the City's March financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its ninth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 75.0% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through March 31st, including the school department were \$61,702,871, or 81.07%, of the budget. The municipal revenues including property taxes were \$47,228,919, or 87.44% of the budget which is more than the same period last year by \$608,305. The accounts listed below are noteworthy.

- A. March 15th the second installment for real estate taxes were due. The City collected \$12,992,631 in the month of March of which \$2,571,854 was collected on tax day.
- B. Excise tax for the month of March is at 81.01%. This is a \$155,797 increase from FY 14. Our excise revenues for FY15 are 6.01% above projections as of March 31, 2015.
- C. State Revenue Sharing for the month of March is 63.9% or \$1,054,059. This is 7.1% decrease from this March to last March.

Expenditures

City expenditures through March 2015 were \$29,971,243 or 79.15%, of the budget. Noteworthy variances are:

- A. Tax Sharing: Tax sharing is currently at 10.76%. The tax sharing will be calculated and paid to the City of Lewiston in April.
- B. The Fire Department exceeds expectations and is at 80.29% of the total budget at the end of March. The Department continues to monitor their expenditures to try to offset any over expenditures by year end.

Investments

This section contains an investment schedule as of March 31st. Currently the City's funds are earning an average interest rate of .19%.

Respectfully submitted,



Jill M. Eastman
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND
AS of March 2015, February 2015, and June 2014

ASSETS	UNAUDITED March 31 2015	UNAUDITED February 28 2015	Increase (Decrease)	AUDITED JUNE 30 2014
CASH	\$ 21,125,487	\$ 8,547,366	\$ 12,578,121	\$ 5,319,835
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	1,943,211	1,704,936	238,275	1,447,551
TAXES RECEIVABLE-CURRENT	2,970,268	16,023,503	(13,053,235)	140,913
DELINQUENT TAXES	591,640	605,842	(14,202)	533,344
TAX LIENS	612,342	635,298	(22,957)	1,390,006
NET DUE TO/FROM OTHER FUNDS	(1,473,877)	(1,513,375)	39,498	8,116,581
TOTAL ASSETS	\$ 25,769,071	\$ 26,003,571	\$ (234,500)	\$ 16,948,230
 LIABILITIES & FUND BALANCES				
ACCOUNTS PAYABLE	\$ (26,225)	\$ (354,822)	\$ 328,597	\$ (568,395)
PAYROLL LIABILITIES	(197,523)	(175,452)	(22,071)	-
ACCRUED PAYROLL	(505)	(505)	-	(2,480,654)
STATE FEES PAYABLE	(25,637)	(25,148)	(489)	-
ESCROWED AMOUNTS	(58,134)	(56,202)	(1,932)	(43,526)
DEFERRED REVENUE	(3,862,818)	(16,952,192)	13,089,374	(1,792,296)
TOTAL LIABILITIES	\$ (4,170,841)	\$ (17,564,321)	\$ 13,393,479	\$ (4,884,871)
FUND BALANCE - UNASSIGNED	\$ (20,507,277)	\$ (7,348,297)	\$ (13,158,979)	\$ (9,895,359)
FUND BALANCE - RESTRICTED FOR WORKERS COMP & UNEMPLOYMENT	776,017	776,017	-	-
FUND BALANCE - RESTRICTED	(1,866,970)	(1,866,970)	-	(2,168,000)
TOTAL FUND BALANCE	\$ (21,598,229)	\$ (8,439,250)	\$ (13,158,979)	\$ (12,063,359)
TOTAL LIABILITIES AND FUND BALANCE	\$ (25,769,071)	\$ (26,003,571)	\$ 234,500	\$ (16,948,230)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2015 VS March 31, 2014

REVENUE SOURCE	FY 2015 BUDGET	ACTUAL REVENUES THRU MAR 2015	% OF BUDGET	FY 2014 BUDGET	ACTUAL REVENUES THRU MAR 2014	% OF BUDGET	VARIANCE
TAXES							
PROPERTY TAX REVENUE-	\$ 43,055,996	\$ 40,168,651	93.29%	\$ 42,844,641	\$ 39,495,530	92.18%	\$ 673,121
PRIOR YEAR REVENUE	\$ -	\$ 843,154		\$ -	\$ 786,883		\$ 56,271
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 495,000	\$ 383,752	77.53%	\$ 482,575	\$ 371,573	77.00%	\$ 12,179
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -		\$ -
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ -	\$ -		\$ -
EXCISE	\$ 3,185,000	\$ 2,580,293	81.01%	\$ 3,068,500	\$ 2,424,496	79.01%	\$ 155,797
PENALTIES & INTEREST	\$ 145,000	\$ 93,806	64.69%	\$ 140,000	\$ 88,789	63.42%	\$ 5,017
TOTAL TAXES	\$ 46,880,996	\$ 44,069,656	94.00%	\$ 46,535,716	\$ 43,167,271	92.76%	\$ 902,385
LICENSES AND PERMITS							
BUSINESS	\$ 48,300	\$ 44,258	91.63%	\$ 47,300	\$ 43,379	91.71%	\$ 879
NON-BUSINESS	\$ 339,300	\$ 270,113	79.61%	\$ 338,300	\$ 257,701	76.18%	\$ 12,412
TOTAL LICENSES	\$ 387,600	\$ 314,370	81.11%	\$ 385,600	\$ 301,080	78.08%	\$ 13,290
INTERGOVERNMENTAL ASSISTANCE							
STATE-LOCAL ROAD ASSISTANCE	\$ 440,000	\$ 397,504	90.34%	\$ 440,000	\$ 473,451	107.60%	\$ (75,947)
STATE REVENUE SHARING	\$ 1,649,470	\$ 1,054,059	63.90%	\$ 1,649,470	\$ 1,171,170	71.00%	\$ (117,111)
WELFARE REIMBURSEMENT	\$ 70,000	\$ 36,897	52.71%	\$ 53,000	\$ 41,218	77.77%	\$ (4,321)
OTHER STATE AID	\$ 22,000	\$ 3,356	15.26%	\$ 22,000	\$ 3,025	13.75%	\$ 331
CITY OF LEWISTON	\$ 155,000	\$ -	0.00%	\$ 155,000	\$ -	0.00%	\$ -
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 2,336,470	\$ 1,491,816	63.85%	\$ 2,319,470	\$ 1,688,864	72.81%	\$ (197,048)
CHARGE FOR SERVICES							
GENERAL GOVERNMENT	\$ 132,040	\$ 109,260	82.75%	\$ 140,240	\$ 95,911	68.39%	\$ 13,349
PUBLIC SAFETY	\$ 485,703	\$ 304,074	62.61%	\$ 366,152	\$ 242,840	66.32%	\$ 61,234
EMS AGREEMENT(FY14)/TRANSPORT(FY15)	\$ 987,551	\$ 345,429	34.98%	\$ 100,000	\$ 75,000	75.00%	\$ 270,429
TOTAL CHARGE FOR SERVICES	\$ 1,605,294	\$ 758,763	47.27%	\$ 606,392	\$ 413,751	68.23%	\$ 345,012
FINES							
PARKING TICKETS & MISC FINES	\$ 26,000	\$ 49,540	190.54%	\$ 40,000	\$ 21,262	53.16%	\$ 28,278
MISCELLANEOUS							
INVESTMENT INCOME	\$ 10,000	\$ 2,177	21.77%	\$ 20,000	\$ 1,404	7.02%	\$ 773
INTEREST-BOND PROCEEDS	\$ 2,000	\$ -	0.00%	\$ 2,000	\$ -	0.00%	\$ -
RENTS	\$ 122,000	\$ -	0.00%	\$ 122,000	\$ 121,827	99.86%	\$ (121,827)
UNCLASSIFIED	\$ 20,000	\$ 10,800	54.00%	\$ 17,500	\$ 86,275	493.00%	\$ (75,475)
SALE OF RECYCLABLES	\$ -	\$ -		\$ 4,800	\$ -	0.00%	\$ -
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 30,948		\$ -	\$ 41,421		\$ (10,474)
SALE OF PROPERTY	\$ 20,000	\$ 2,333	11.67%	\$ 20,000	\$ 65,729	328.65%	\$ (63,396)
RECREATION PROGRAMS/ARENA	\$ -	\$ -		\$ -	\$ -		\$ -
MMWAC HOST FEES	\$ 206,000	\$ 157,344	76.38%	\$ 204,000	\$ 154,345	75.66%	\$ 2,999
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
TRANSFER IN: TIF	\$ 500,000	\$ -	0.00%	\$ 520,000	\$ 520,000	100.00%	\$ (520,000)
TRANSFER IN: POLICE	\$ 20,000	\$ -	0.00%	\$ -	\$ -		\$ -
TRANSFER IN: PARKING PROGRAM	\$ 55,000	\$ -	0.00%	\$ -	\$ -		\$ -
TRANSFER IN: PD DRUG MONEY	\$ 45,000	\$ -	0.00%	\$ -	\$ -		\$ -
TRANSFER IN: REC SPEC REVENUE	\$ 41,720	\$ -	0.00%	\$ -	\$ -		\$ -
TRANSFER IN: SPECIAL REVENUE	\$ 290,000	\$ 304,999	105.17%	\$ -	\$ -		\$ 304,999
ENERGY EFFICIENCY	\$ -	\$ -		\$ 2,000	\$ 279	13.95%	\$ (279)
CDBG	\$ 58,000	\$ 18,585	32.04%	\$ 58,000	\$ 20,443	35.25%	\$ (1,858)
UTILITY REIMBURSEMENT	\$ 37,500	\$ 17,587	46.90%	\$ 37,500	\$ 16,663	44.43%	\$ 924
CITY FUND BALANCE CONTRIBUTION	\$ 1,350,000	\$ -	0.00%	\$ 1,350,000	\$ -	0.00%	\$ -
TOTAL MISCELLANEOUS	\$ 2,777,220	\$ 544,773	19.62%	\$ 2,357,800	\$ 1,028,386	43.62%	\$ (483,613)
TOTAL GENERAL FUND REVENUES	\$ 54,013,580	\$ 47,228,919	87.44%	\$ 52,244,978	\$ 46,620,614	89.23%	\$ 608,305
SCHOOL REVENUES							
EDUCATION SUBSIDY	\$ 20,411,239	\$ 14,040,728	68.79%	\$ 17,942,071	\$ 13,834,014	77.10%	\$ 206,714
EDUCATION	\$ 774,572	\$ 433,223	55.93%	\$ 1,358,724	\$ 394,536	29.04%	\$ 38,687
SCHOOL FUND BALANCE CONTRIBUTION	\$ 906,882	\$ -	0.00%	\$ 855,251	\$ -	0.00%	\$ -
TOTAL SCHOOL	\$ 22,092,693	\$ 14,473,952	65.51%	\$ 20,156,046	\$ 14,228,550	70.59%	\$ 245,402
GRAND TOTAL REVENUES	\$ 76,106,273	\$ 61,702,871	81.07%	\$ 72,401,024	\$ 60,849,164	84.04%	\$ 853,707

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
THROUGH March 31, 2015 VS March 31, 2014

DEPARTMENT	FY 2015 BUDGET	Unaudited		FY 2014 BUDGET	Unaudited		VARIANCE
		EXP THRU MAR 2015	% OF BUDGET		EXP THRU MAR 2014	% OF BUDGET	
ADMINISTRATION							
MAYOR AND COUNCIL	\$ 78,532	\$ 71,690	91.29%	\$ 71,079	\$ 63,868	89.85%	\$ 7,822
CITY MANAGER	\$ 280,750	\$ 180,366	64.24%	\$ 238,903	\$ 185,027	77.45%	\$ (4,661)
ECONOMIC DEVELOPMENT	\$ 359,500	\$ 251,370	69.92%	\$ 318,933	\$ 242,971	76.18%	\$ 8,399
ASSESSING SERVICES	\$ 177,320	\$ 116,067	65.46%	\$ 172,277	\$ 128,448	74.56%	\$ (12,381)
CITY CLERK	\$ 164,593	\$ 126,420	76.81%	\$ 162,045	\$ 127,990	78.98%	\$ (1,570)
FINANCIAL SERVICES	\$ 427,815	\$ 306,937	71.75%	\$ 405,976	\$ 296,117	72.94%	\$ 10,820
HUMAN RESOURCES	\$ 139,578	\$ 98,366	70.47%	\$ 139,566	\$ 95,885	68.70%	\$ 2,481
INFORMATION COMMUNICATION TECHNOLOGY	\$ 413,829	\$ 303,042	73.23%	\$ 395,350	\$ 316,603	80.08%	\$ (13,561)
LEGAL SERVICES	\$ 65,000	\$ 46,904	72.16%	\$ 100,000	\$ 50,729	50.73%	\$ (3,825)
TOTAL ADMINISTRATION	\$ 2,106,917	\$ 1,501,162	71.25%	\$ 2,004,129	\$ 1,507,638	75.23%	\$ (6,476)
COMMUNITY SERVICES							
PLANNING & PERMITTING	\$ 902,494	\$ 636,327	70.51%	\$ 775,230	\$ 579,856	74.80%	\$ 56,471
HEALTH & SOCIAL SERVICES	\$ 192,954	\$ 127,826	66.25%	\$ 189,539	\$ 168,002	88.64%	\$ (40,176)
PUBLIC LIBRARY	\$ 960,692	\$ 784,327	81.64%	\$ 946,737	\$ 705,177	74.48%	\$ 79,150
TOTAL COMMUNITY SERVICES	\$ 2,056,140	\$ 1,548,480	75.31%	\$ 1,911,506	\$ 1,453,035	76.02%	\$ 95,445
FISCAL SERVICES							
DEBT SERVICE	\$ 6,263,936	\$ 6,176,490	98.60%	\$ 6,321,584	\$ 6,137,065	97.08%	\$ 39,425
FACILITIES	\$ 698,335	\$ 337,457	48.32%	\$ 715,667	\$ 473,488	66.16%	\$ (136,031)
WORKERS COMPENSATION	\$ 468,081	\$ -	0.00%	\$ 431,446	\$ 431,446	100.00%	\$ (431,446)
WAGES & BENEFITS	\$ 4,737,117	\$ 3,572,294	75.41%	\$ 4,397,585	\$ 3,376,074	76.77%	\$ 196,220
EMERGENCY RESERVE (10108062-670000)	\$ 375,289	\$ -	0.00%	\$ 375,289	\$ -	0.00%	\$ -
TOTAL FISCAL SERVICES	\$ 12,542,758	\$ 10,086,241	80.41%	\$ 12,241,571	\$ 10,418,073	85.10%	\$ (331,832)
PUBLIC SAFETY							
FIRE DEPARTMENT	\$ 4,057,633	\$ 3,257,743	80.29%	\$ 4,024,789	\$ 3,072,596	76.34%	\$ 185,147
FIRE EMS	\$ 635,468	\$ 258,392	40.66%				\$ 258,392
POLICE DEPARTMENT	\$ 3,738,108	\$ 2,765,834	73.99%	\$ 3,589,583	\$ 2,620,677	73.01%	\$ 145,157
TOTAL PUBLIC SAFETY	\$ 8,431,209	\$ 6,281,969	74.51%	\$ 7,614,372	\$ 5,693,273	74.77%	\$ 588,696
PUBLIC WORKS							
PUBLIC SERVICES DEPARTMENT	\$ 5,806,379	\$ 4,392,871	75.66%	\$ 5,577,954	\$ 4,121,030	73.88%	\$ 271,841
WATER AND SEWER	\$ 599,013	\$ 452,385	75.52%	\$ 558,835	\$ 429,591	76.87%	\$ 22,794
TOTAL PUBLIC WORKS	\$ 6,405,392	\$ 4,845,256	75.64%	\$ 6,136,789	\$ 4,550,621	74.15%	\$ 294,635
INTERGOVERNMENTAL PROGRAMS							
AUBURN-LEWISTON AIRPORT	\$ 105,000	\$ 78,750	75.00%	\$ 105,000	\$ 105,000	100.00%	\$ (26,250)
E911 COMMUNICATION CENTER	\$ 1,067,249	\$ 787,020	73.74%	\$ 1,036,409	\$ 777,638	75.03%	\$ 9,382
LATC-PUBLIC TRANSIT	\$ 235,373	\$ 158,533	67.35%	\$ 235,496	\$ 235,373	99.95%	\$ (76,840)
LA ARTS	\$ 17,000	\$ 8,000	47.06%	\$ -	\$ -		\$ 8,000
TAX SHARING	\$ 270,000	\$ 29,040	10.76%	\$ 270,000	\$ 41,793	15.48%	\$ (12,753)
TOTAL INTERGOVERNMENTAL	\$ 1,694,622	\$ 1,061,343	62.63%	\$ 1,646,905	\$ 1,159,804	70.42%	\$ (98,461)
COUNTY TAX							
TIF (10108058-580000)	\$ 2,046,880	\$ 2,046,879	100.00%	\$ 2,029,513	\$ 2,029,512	100.00%	\$ 17,367
OVERLAY	\$ 2,584,032	\$ 2,599,913	100.61%	\$ 2,555,723	\$ 2,584,032	101.11%	\$ 15,881
	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -
							\$ -
TOTAL CITY DEPARTMENTS	\$ 37,867,950	\$ 29,971,243	79.15%	\$ 36,140,508	\$ 29,395,988	81.34%	\$ 575,255
EDUCATION DEPARTMENT							
	\$ 38,241,323	\$ 22,083,178	57.75%	\$ 37,128,028	\$ 21,492,499	57.89%	\$ 590,679
TOTAL GENERAL FUND EXPENDITURES	\$ 76,109,273	\$ 52,054,421	68.39%	\$ 73,268,536	\$ 50,888,487	69.45%	\$ 1,165,934

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF March 31, 2015**

INVESTMENT	FUND	BALANCE March 31, 2015	BALANCE February 28, 2015	INTEREST RATE	WEIGHTED AVG YIELD
BANKNORTH MNY MKT	24-1242924 GENERAL FUND	\$ 55,458.62	\$ 55,458.62	0.15%	
BANKNORTH MNY MKT	24-1745910 GF-WORKERS COMP	\$ 49,314.52	\$ 49,314.52	0.08%	
BANKNORTH MNY MKT	24-1745944 GF-UNEMPLOYMENT	\$ 67,053.15	\$ 67,053.15	0.15%	
BANKNORTH MNY MKT	24-1809302 SPECIAL REVENUE	\$ 52,676.81	\$ 52,676.81	0.15%	
BANKNORTH MNY MKT	24-1745902 SR-PERMIT PARKING	\$ 198,441.53	\$ 198,441.53	0.15%	
BANKNORTH MNY MKT	24-1745895 SR-TIF	\$ 1,120,358.57	\$ 1,120,358.57	0.15%	
BANKNORTH MNY MKT	24-1746819 CAPITAL PROJECTS	\$ 4,779,949.47	\$ 4,779,949.47	0.20%	
BANKNORTH MNY MKT	24-1745928 ICE ARENA	\$ 249,859.31	\$ 249,859.31	0.15%	
GRAND TOTAL		\$ 6,573,111.98	\$ 6,573,111.98		0.19%

**EMS BILLING
BREAKDOWN -TOTAL CHARGES
OCT 2014 - JUNE 2015
Report as of March 31, 2015**

	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Adjustment	Totals	% of Total
No Insurance Information	\$ 7,064.80	\$ 1,771.40	\$ -			\$ 678.00	\$ (8,836.20)	\$ 678.00	0.06%
Bluecross	\$ 2,996.20	\$ 5,285.00	\$ 10,962.40	\$ 5,184.20	\$ 8,492.20	\$ 6,894.20	\$ (1,544.00)	\$ 38,270.20	3.54%
Intercept	\$ -	\$ -	\$ 100.00					\$ 100.00	0.01%
Medicare	\$ 37,107.80	\$ 68,806.60	\$ 91,866.80	\$ 111,685.20	\$ 97,824.00	\$ 102,611.00	\$ 20,765.00	\$ 530,666.40	49.05%
Medicaid	\$ 17,440.20	\$ 32,266.60	\$ 26,854.00	\$ 34,451.40	\$ 24,558.40	\$ 28,251.60	\$ 8,188.40	\$ 172,010.60	15.90%
Other/Commercial	\$ 12,208.20	\$ 29,330.80	\$ 38,157.40	\$ 50,053.60	\$ 53,915.43	\$ 46,782.00	\$ (9,969.80)	\$ 220,477.63	20.38%
Patient	\$ 6,737.00	\$ 15,773.20	\$ 28,964.20	\$ 24,914.80	\$ 21,524.80	\$ 30,341.00	\$ (10,243.40)	\$ 118,011.60	10.91%
Worker's Comp	\$ -	\$ -					\$ 1,640.00	\$ 1,640.00	0.15%
TOTAL	\$ 83,554.20	\$ 153,233.60	\$ 196,904.80	\$ 226,289.20	\$ 206,314.83	\$ 215,557.80	\$ 0.00	\$ 1,081,854.43	100.00%

**EMS BILLING
BREAKDOWN -TOTAL COUNT
OCT 2014 - JUNE 2015
Report as of March 31, 2015**

	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Adjustment	Totals	% of Total
No Insurance Information	8	2	0			1	-10	1	0.07%
Bluecross	7	6	13	6	10	8	1	51	3.73%
Intercept	0	0	1	0	0	0		1	0.07%
Medicare	76	82	109	135	117	123	4	646	47.19%
Medicaid	37	38	33	41	31	36	2	218	15.92%
Other/Commercial	18	34	49	61	65	62	3	292	21.33%
Patient	12	19	34	31	26	38	-1	159	11.61%
Worker's Comp	0	0	0	0	0	0	1	1	0.07%
TOTAL	158	181	239	274	249	268	0	1369	100.00%

TOTAL REVENUE COLLECTED AS OF 03/31/15	\$ 345,429
TOTAL EXPENDITURES AS OF 03/31/15	\$ 258,392

**EMS BILLING
AGING REPORT
OCT 2014 - JUNE 2015
Report as of March 31, 2015**

	Current		31-60		61-90		91-120		121+ days		Totals	
Bluecross	\$ 7,721.69	46%	\$ 6,247.00	37%	\$ 2,076.52	12%	\$ -	0%	\$ 893.40	5%	\$ 16,938.61	4.76%
Intercept	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Medicare	\$ 84,153.40	85%	\$ 12,900.40	13%	\$ -	0%	\$ -	0%	\$ 1,563.00	2%	\$ 98,616.80	27.73%
Medicaid	\$ 18,165.77	91%	\$ 200.00	1%	\$ 1,641.00	8%	\$ -	0%	\$ -	0%	\$ 20,006.77	5.62%
Other/Commercial	\$ 59,971.79	67%	\$ 22,594.80	25%	\$ 5,750.64	6%	\$ 128.08	0%	\$ 879.40	1%	\$ 89,324.71	25.11%
Patient	\$ 51,798.77	40%	\$ 26,435.88	20%	\$ 26,143.99	20%	\$ 11,834.59	9%	\$ 13,636.86	11%	\$ 129,850.09	36.51%
Worker's Comp	\$ -		\$ -		\$ -		\$ -	0%	\$ 948.00	100%	\$ 948.00	0.27%
TOTAL	\$ 221,811.42		\$ 68,378.08		\$ 35,612.15		\$ 11,962.67		\$ 17,920.66		\$ 355,684.98	
	62%		19%		10%		3%		5%		100%	100.00%

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CITY OF AUBURN
EXPENDITURES

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AS OF MARCH 31, 2015

FOR 2015 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0023 Fire EMS Transport							
<u>1023 620000 Advertising</u>	2,500	.00	2,500.00	.00	.00	2,500.00	.0%
<u>1023 628000 PS - Gen/Professional</u>	163,100	.00	163,100.00	19,094.20	.00	144,005.80	11.7%
<u>1023 628020 Repairs - Vehicles</u>	12,500	.00	12,500.00	387.55	.00	12,112.45	3.1%
<u>1023 628026 Repairs - Maintenance</u>	19,500	.00	19,500.00	.00	.00	19,500.00	.0%
<u>1023 628047 PS-Public Relations</u>	2,500	.00	2,500.00	2,077.69	.00	422.31	83.1%*
<u>1023 628050 Contingency</u>	43,368	.00	43,368.00	.00	.00	43,368.00	.0%
<u>1023 631000 Reports, Printing, & B</u>	1,000	.00	1,000.00	341.00	.00	659.00	34.1%
<u>1023 632000 Dues & Subscriptions</u>	2,500	.00	2,500.00	280.00	.00	2,220.00	11.2%
<u>1023 633000 Office Supplies</u>	1,000	.00	1,000.00	488.13	.00	511.87	48.8%
<u>1023 633027 Other Sup - Other</u>	61,000	.00	61,000.00	64,822.43	4,567.76	-8,390.19	113.8%*
<u>1023 633029 MV Sup - Tires/Tube/Ch</u>	8,000	.00	8,000.00	.00	.00	8,000.00	.0%
<u>1023 633030 MV Sup - Gas & Oil</u>	10,000	.00	10,000.00	5,725.32	.00	4,274.68	57.3%
<u>1023 633033 Misc Ependitures</u>	15,500	.00	15,500.00	93.12	.00	15,406.88	.6%
<u>1023 642000 Comm - Postage</u>	1,000	.00	1,000.00	.00	.00	1,000.00	.0%
<u>1023 644003 Vehicle Lease/Purchase</u>	144,500	.00	144,500.00	156,453.71	.00	-11,953.71	108.3%*
<u>1023 650010 Capital Reserve</u>	135,000	.00	135,000.00	616.20	.00	134,383.80	.5%
<u>1023 653030 EMS Communication Equi</u>	10,000	.00	10,000.00	7,644.02	.00	2,355.98	76.4%*
<u>1023 654000 Computer Software/Hard</u>	2,500	.00	2,500.00	368.20	.00	2,131.80	14.7%
TOTAL Fire EMS Transport	635,468	.00	635,468.00	258,391.57	4,567.76	372,508.67	41.4%
TOTAL EXPENSES	635,468	.00	635,468.00	258,391.57	4,567.76	372,508.67	
GRAND TOTAL	635,468	.00	635,468.00	258,391.57	4,567.76	372,508.67	41.4%

** END OF REPORT - Generated by Jill Eastman **

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CITY OF AUBURN
REVENUE

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AS OF MARCH 31, 2015

FOR 2015 09

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0021 FIRE						
<u>10221020 420029 Fees - EMS Transpo</u>	-987,551	.00	-987,551.00	-345,428.75	-642,122.25	35.0%*
TOTAL FIRE	-987,551	.00	-987,551.00	-345,428.75	-642,122.25	35.0%
TOTAL REVENUES	-987,551	.00	-987,551.00	-345,428.75	-642,122.25	
GRAND TOTAL	-987,551	.00	-987,551.00	-345,428.75	-642,122.25	35.0%

** END OF REPORT - Generated by Jill Eastman **

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Howard Kroll, Acting City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for March 31, 2015



Attached you will find a Statement of Net Assets and a Statement of Activities for the Ingersoll Arena and the Norway Savings Bank Arena as of March 31, 2015. I have also attached budget to actual reports for Norway Savings Bank Arena for revenue and expenditures.

INGERSOLL ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets.

Current Assets:

As of the end of March 2015 the total current assets were \$114,867. These consisted of cash and cash equivalents of \$249,859, and an interfund payable of \$134,992, which means that Ingersoll owes the General Fund \$134,992, so net cash available to Ingersoll is \$114,867 at the end of March.

Noncurrent Assets:

Noncurrent assets are the building, equipment and any building and land improvements, less depreciation. The total value of noncurrent assets as of March 31, 2015, was \$232,292. The equipment that was transferred to Norway Savings Bank Arena or sold has been removed from the Ingersoll balance sheet as well as the related accumulated depreciation.

Liabilities:

Ingersoll had no liabilities as of March 31, 2015

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

Ingersoll Arena had no operating revenues through March 2015.

The operating expenses for Ingersoll Arena through March 2015, were \$12,643. These expenses include supplies, utilities, and repairs and maintenance.

As of March 2015 Ingersoll has an operating loss of (\$12,643).

Non-operating revenue and expenses consist of interest income and debt service payments. The interest income to date is \$215 and debt service expense to date is \$87,345.

As of March 31, 2015 Ingersoll has a decrease in net assets of \$99,773.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets.

Current Assets:

As of the end of March 2015 the total current assets of Norway Savings Bank Arena were (\$84,457). These consisted of cash and cash equivalents of \$91,281, and an interfund payable of \$175,738, which means that Norway owes the General Fund \$175,738 at the end of March.

Noncurrent Assets:

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). There was an adjustment to the equipment to account for equipment that was transferred from Ingersoll Arena. The total value of the noncurrent assets as of March 31, 2015 was \$242,332.

Liabilities:

Norway Arena had accounts payable of \$3,191 as of March 31, 2015.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through March 2015 are \$755,097. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through March 2015 were \$948,340. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of March 2015 Norway Arena has an operating loss of \$193,243 compared to the February 2015 operating loss of \$115,732 as increase in the operating loss of \$77,511.

As of March 31, 2015 Norway Arena has a decrease in net assets of \$193,243.

I have also attached budget to actual reports for revenue and expenditures.

CITY OF AUBURN, MAINE
Statement of Net Assets
Proprietary Funds
March 31, 2015

Business-type Activities - Enterprise Funds

	Ingersoll	Norway Savings
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 249,859	\$ 91,281
Interfund receivables	\$ (134,992)	\$ (175,738)
Accounts receivable	-	-
Total current assets	114,867	(84,457)
Noncurrent assets:		
Capital assets:		
Buildings	672,279	38,905
Equipment	66,415	285,813
Land improvements	18,584	
Less accumulated depreciation	(524,986)	(82,386)
Total noncurrent assets	232,292	242,332
Total assets	347,159	157,875
LIABILITIES		
Accounts payable	\$ -	\$ 3,191
Total liabilities	-	3,191
NET ASSETS		
Invested in capital assets	\$ 232,292	\$ 242,332
Unrestricted	\$ 114,867	\$ (87,648)
Total net assets	\$ 347,159	\$ 154,684

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
Business-type Activities - Enterprise Funds
Statement of Activities
March 31, 2015

	Ingersoll Ice Arena	Norway Savings Arena
Operating revenues:		
Charges for services	\$ -	\$ 755,097
Operating expenses:		
Personnel	-	238,671
Supplies	150	42,910
Utilities	8,084	157,598
Repairs and maintenance	3,226	16,915
Rent		422,070
Depreciation	-	-
Capital expenses		-
Other expenses	1,183	70,176
Total operating expenses	12,643	948,340
Operating gain (loss)	(12,643)	(193,243)
Nonoperating revenue (expense):		
Interest income	215	-
Interest expense (debt service)	(87,345)	-
Total nonoperating expense	(87,130)	-
Gain (Loss) before transfer	(99,773)	(193,243)
Transfers out	-	-
Change in net assets	(99,773)	(193,243)
Total net assets, July 1	446,932	347,927
Total net assets, March 31, 2015	\$ 347,159	\$ 154,684

CITY OF AUBURN, MAINE
REVENUES - NORWAY SAVINGS BANK ARENA
Through March 31, 2015

REVENUE SOURCE	FY 2015 BUDGET	ACTUAL REVENUES THRU MAR 2015	% OF BUDGET
CHARGE FOR SERVICES			
Concissions	\$ 30,000	\$ 8,951	29.84%
Sign Advertisements	\$ 233,225	\$ 142,008	60.89%
Pro Shop	\$ 8,500	\$ 5,653	66.51%
Programs	\$ 172,450	\$ 217,360	126.04%
Rental Income	\$ 753,260	\$ 347,217	46.10%
Tournaments	\$ 24,500	\$ 33,908	138.40%
TOTAL CHARGE FOR SERVICES	\$ 1,221,935	\$ 755,097	61.80%
INTEREST ON INVESTMENTS	\$ -		
GRAND TOTAL REVENUES	\$ 1,221,935	\$ 755,097	61.80%

CITY OF AUBURN, MAINE
EXPENDITURES - NORWAY SAVINGS BANK ARENA
Through March 31, 2015

REVENUE SOURCE	FY 2015 BUDGET	ACTUAL EXPENDITURES THRU MAR 2015	% OF BUDGET
Salaries & Benefits	\$ 318,446	\$ 238,671	74.95%
Purchased Services	\$ 67,800	\$ 88,336	130.29%
Supplies	\$ 9,000	\$ 42,910	476.78%
Utilities	\$ 204,846	\$ 157,598	76.93%
Capital Outlay	\$ 80,000	\$ 1,810	2.26%
Rent	\$ 528,408	\$ 422,070	79.88%
	\$ 1,208,500	\$ 951,395	78.73%
 GRAND TOTAL EXPENDITURES	 \$ 1,208,500	 \$ 951,395	 78.73%