# Roll Call

**Community Development Loan Committee Meeting Minutes of June 07, 2019**

**Committee Members Present:** Celia McGuckian, Dana Bonenfant, Chris Bouchard, Chris Brann & Ann Parker

# Committee Members Excused: Nikki Chabot

**Staff Present:** Zachary Lenhert, Hal Barter, Alison Pepin

# Minutes –

MOTION: by Dana Bonenfant, 2nd by Ann Parker to accept the May 03, 2019, minutes with edits.

VOTE: 5-0

# Loan Requests –

MOTION: by Chris Bouchard, 2nd by Celia McGuckian to move that the Community Development Loan Committee enter executive session in accordance with Title I MRSA Section 405, Section 6, Permitted Deliberations F – Discussion of information contained in records made, maintained or received by a body or agency when access by the public to those records is prohibited by statute. Other parties included are the Accounting, Compliance Underwriter, Community Development Housing Coordinator and Community Development Manager.

VOTE: 5-0 in favor

MOTION: by Ann Parker, 2nd Celia McGuckian to come out of Executive Session. VOTE: 5-0

* Gail Croteau, 77 Highland Avenue- HOME Rehab Loan Request of $22,255; CDBG Rehab request of $12,380; CDBG Exterior Grant Request of $10,000

MOTION: by Celia McGuckian, 2nd by Ann Parker to approve staff recommended Option #2 loan request.

VOTE: 4-1 (Dana Bonenfant opposed)

* Susan Dunn, 47 Winter Street – HOME Rehab request of $1,090; CDBG Rehab request of $5,000; HOME Grant request of $5,000; and CDBG Grant request of $10,000

MOTION: by Ann Parker, 2nd by Dana Bonenfant to approve staff recommended Option #2 loan

VOTE: 5-0 in favor

* Randy Farrington, 13 Fern Street – CDBG Lead Loan request of $15,000; CDBG SPOT Loan request of $16,635

MOTION: by Chris Bouchard, 2nd by Ann Parker to approve both requests with loan terms not to exceed 5 years.

VOTE: 5-0 in favor

* Other Business: Reschedule July 5th Loan Committee Meeting – staff will email the Loan Committee options for July’s meeting.

# Adjournment –

MOTION: by Ann Parker 2nd by Celia McGuckian to adjourn the meeting

 VOTE: 5-0

Respectfully submitted,

Alison F. Pepin

Accounting, Compliance & Underwriter