

## **City of Auburn**

### **Public Works Department Fleet Services Manager**

The City of Auburn is seeking qualified applicants for the position of Fleet Services Manager. The position is responsible for the overall management and direction of the maintenance garage including 9 employees (6 mechanics, 2 welders and 1 inventory technician), 100 pieces of rolling stock and other pieces of specialty equipment. The Fleet Services Division also performs preventive maintenance and repairs to emergency vehicles including police cruiser and Fire apparatus.

Preferred candidates will have demonstrated organizational skills, effective communications and supervisory skills, experience in equipment management, thorough knowledge of diesel engines and hydraulic systems, inventory control, preventative maintenance systems and practices, assessment of reliability of vehicles, and motor vehicle safety. Knowledge of work order systems and inventory control for purposes of compiling data on operational costs and performance is preferred. Candidates should possess a degree or a combination of experience and education in an area related to this field, a Maine Commercial Drivers License Class A, Maine Class A and D automotive Inspections licenses, progressively responsible fleet management experience, thorough knowledge of equipment maintenance, working knowledge of budget and personnel management, and commitment to public service and customer satisfaction.

Salary dependent upon experience and qualifications. The City of Auburn provides a competitive fringe benefits package. To apply, please submit a cover letter, resume and references to:

Deborah Grimmig, Human Resources Department, 60 Court Street, Auburn, ME 04210. Tel (207) 333-6601 ext 1414 or 1416. E-mail is [dgrimmig@auburnmaine.gov](mailto:dgrimmig@auburnmaine.gov). Website is [www.auburnmaine.org](http://www.auburnmaine.org)

Deadline for receipt of resumes is Monday October 15, 2012.

**The City of Auburn is an Equal Opportunity Employer**