

Library Director  
City of Auburn, Maine

**Description:** The Auburn Public Library provides innovative, community-driven library services to the City of Auburn and Town of Minot in Maine. Serving a population of 25,000, the Library has a collection of 74,000 items, a staff of 16.9 (FTE), an annual circulation of 240,000, and an operating budget of \$1.2 million.

The Auburn Public Library's beautifully renovated Carnegie facility includes expansive spaces devoted to collections, Children's Services; Reference and Lending Services. It also features a glass-enclosed Teen Space, the state's first Library Media Lab and a variety of attractive meeting and programming spaces. The Library is a 501(c)(3) private nonprofit corporation receiving 80% of its annual operating funds from the City of Auburn and 20% from donations and other sources. Its website is [www.auburnpubliclibrary.org](http://www.auburnpubliclibrary.org).

As Maine's fourth largest city, Auburn is conveniently located near world class ocean and ski resorts and 35 miles north of Portland, Maine. Situated on the banks of the Androscoggin River, the City and its twin city, the City of Lewiston, share a rich history grounded in both Yankee and Franco-American pride and ingenuity. Today, the Auburn-Lewiston area is recognized as having one of the fastest growing and most diversified economies statewide.

**Major Responsibilities:** Under the direction of the Library Board of Trustees, the Director is the chief administrator of the library, having oversight responsibility for operating and maintaining the Library and its services. The Director provides innovative leadership and vision in strategic planning; personnel management; budget administration, planning and preparation; facility management; public relations; and fund raising.

**Qualifications:** An ALA-accredited MLS or MLIS degree and five years of library management and administrative experience as a Director and/or Assistant Director in a comparable public library. Strong people skills, financial and personnel management experience, and excellent written and oral communication skills are essential. The successful candidate will demonstrate the ability to work effectively with the Library Board and collaboratively with the larger community, have a proven track record in developing working relationships with municipal and community leaders, possess high standards for customer service, and show familiarity with evolving trends in library service. The ideal candidate should have experience with facility management and automated library management systems, and must show evidence of creatively managing excellent library services within tight budget constraints.

Compensation – Starting at \$60,000, plus benefits

Application – Send cover letter and résumé and three professional references.

Deadline: Saturday, February 23, 2013

How to Apply: See above

Contact: Richard Trafton, President  
Board of Trustees  
Auburn Public Library  
49 Spring Street  
Auburn, ME 04210

Library Type: Public

Position type: Professional

Start Date: 20081028

End Date: 20081220

Related Website: <http://auburnpubliclibrary.org>