

**ADDENDUM #1**

**Engine 2 Station Boiler Replacement Project, Auburn, Maine**

**Bid No. 2014-015**

City of Auburn, Maine

15 October 2013

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**Specification Items:**

Note: All changes to specification items will be in bold font and underlined.

1. Remove the Table of Contents, and insert the enclosed Revised Table of Contents.
2. Remove the Bid Proposal Form, and insert the enclosed Revised Bid Proposal Form. **Note: The revised form includes the addition of Addendum #1 with a date of 15 October 2013 as acknowledgement.**

**NOTE: THIS REVISED BID PROPOSAL FORM MUST BE USED WHEN SUBMITTING YOUR BIDS FOR THIS PROJECT TO ACKNOWLEDGE RECEIPT OF THE ADDENDUM.**

**Drawing Items:**

Not used.

**Clarification Items:**

Not used.

**Attachments:**

1. Revised Table of Contents
2. Revised Bid Proposal Form
3. Pre-Bid Meeting Minutes

**END OF ADDENDUM #1**

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**BID PROPOSAL FORM**  
**Due Thursday, October 17, 2013**

To: City of Auburn  
Derek Boulanger,  
Facilities Manager/Purchasing Agent  
60 Court Street  
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for Thirty days (30) from the bid due date. The undersigned submits this proposal without collusion with any other person, individual, firm, or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership, or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn. By signing this bid form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above **and as amended in Addendum #1, dated October 15, 2013.**

Signature \_\_\_\_\_ Name (print)\_\_\_\_\_

Title\_\_\_\_\_ Company\_\_\_\_\_

Address\_\_\_\_\_

Telephone No.\_\_\_\_\_ Fax No. \_\_\_\_\_

Email Address:\_\_\_\_\_

STATE OF MAINE  
\_\_\_\_\_, SS.

Date: \_\_\_\_\_

Personally appeared \_\_\_\_\_ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name  
Commission Expires\_\_\_\_\_

<b>Project:</b>	City of Auburn, Maine – Engine 2 Station Boiler Replacement Project	<b>Date:</b>	October 8, 2013
<b>Project No.:</b>	CCPG #723	<b>Bid No.:</b>	2014-015
<b>Meeting:</b>	Pre-Bid Meeting	<b>Time:</b>	9:00 a.m.
<b>Location:</b>	Engine 2 Station, Auburn, Maine		

<u>Attendees</u>	<u>Company</u>	<u>E-Mail</u>
Derek Boulanger	City of Auburn, Facilities Manager/Purchasing Agent	<a href="mailto:dboulanger@auburnmaine.gov">dboulanger@auburnmaine.gov</a>
Mitch Daigle	Cordjia Capital Projects Group, LLC	<a href="mailto:mdaigle@cordjiacpg.com">mdaigle@cordjiacpg.com</a>
Kurt Magnusson	Mechanical Systems Engineers	<a href="mailto:kurt@mechanicalsystemseng.com">kurt@mechanicalsystemseng.com</a>
Bruce Damon	Damon Mechanical	<a href="mailto:bdamon@damonmechanical.com">bdamon@damonmechanical.com</a>
Dana Becuar	Nason Mechanical	<a href="mailto:dbecuar@nasonmechanical.com">dbecuar@nasonmechanical.com</a>
Gary Perry	Sullivan & Merritt Constructors	<a href="mailto:gperry@sullivanandmerritt.com">gperry@sullivanandmerritt.com</a>
Lance Leavitt	Sullivan & Merritt Constructors	<a href="mailto:lleavitt@sullivanandmerritt.com">lleavitt@sullivanandmerritt.com</a>
Andy Witham	Specialty Services	<a href="mailto:awhvac@fairpoint.net">awhvac@fairpoint.net</a>
Travis Wheeler	Mechanical Services Inc.	<a href="mailto:twheeler@mechanicalservices.com">twheeler@mechanicalservices.com</a>
Dan Mellen	Nadeaus Ref	<a href="mailto:dmellen@nadeausrefrigeration.com">dmellen@nadeausrefrigeration.com</a>

**Copy of Meeting Minutes sent to: Attendees Names listed above.**

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| 1. | <p>Bid opening will be at 2:00 pm on October 17, 2013 at 60 Court Street, Auburn, Maine. Bids must be delivered and stamped received prior to 2:00 pm on October 17, 2013.</p> <p>All bid questions and RFI's must be submitted in writing to both Mr. Mitch Daigle of Cordjia Capital Projects Group ("Cordjia") and Mr. Derek Boulanger of the City of Auburn ("COA") prior to 9:00 am on October 15, 2013. Email will be accepted but it is the responsibility of the contractor to confirm that the email correspondence has been received.</p> <p>Addendums and clarifications will be issued to the contractor's email addresses that were provided on the pre-bid sign in sheet. The contractors should ensure that whoever this email address belongs to knows to distribute the addendums and clarifications to the correct person. It only has to be proven that it was received, and cannot be verified how it gets distributed after it is received.</p> <p>The BID PROPOSAL FORM, is part of any addendum and will have the addendum number and date pre-filled on the form. <b>This updated bid proposal form must be used when submitting a bid.</b></p> |
| 2. | <p>Points of contact are as follows:</p> <p><u>Technical Inquiries:</u> Mr. Mitch Daigle - Cordjia; Office: 207-236-9970; Mobile: 207-333-2226; Email: <a href="mailto:mdaigle@cordjiacpg.com">mdaigle@cordjiacpg.com</a></p>   |

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<b>Meeting:</b>	Pre-Bid Meeting	<b>Time:</b>	9:00 a.m.
<b>Location:</b>	Engine 2 Station, Auburn, Maine		

ID	Discussion / Remark
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	<p><u>Bidding Inquiries:</u> Mr. Derek Boulanger - COA; Office: 333-6601, ext. 1135; Email: <a href="mailto:dboulanger@auburnmaine.gov">dboulanger@auburnmaine.gov</a></p> <p><u>Access to the Building:</u> Mr. Derek Boulanger - COA; Office: 333-6601, ext. 1135; Email: <a href="mailto:dboulanger@auburnmaine.gov">dboulanger@auburnmaine.gov</a></p>
3.	Contractor shall provide a copy of all certificates of insurance with limits pursuant to the City of Auburn’s requirements prior to commencing the work.
4.	<p>For contract awards greater than \$100,000.00 the successful Bidder will be required to furnish 100% contract Performance Bond and a 100% contract Payment Bond to cover the execution of the Work.</p> <p>If the bid proposal is less than \$100,000 then the line item for Bonds &amp; Insurance on the Schedule of Values can be indicated as \$0.00 for Bonds.</p>
5.	Permits are the contractor’s responsibility for their scope of work and shall be included in the bid. The authority having jurisdiction shall be contacted for verification of any applicable permitting requirements and engineered designs.
6.	Designated parking, storage, and mobilization areas are anticipated to be at the far side of the parking lot to the right of the station, this will be further discussed prior to construction with the selected contractor.
7.	<p>The selected contractor is expected to start the work once the contracts are in place and complete the work as soon as practical in order to satisfy the City’s needs.</p> <p>Anticipated commencement and completion dates shall be included in the bid package for review by the City of Auburn.</p>
8.	Submit with your bid a summary of your design including equipment manufacturers and existing equipment and material you intend to reuse.

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9.	This project is subject to compliance with all requirements of the Occupational Safety and Health Administration (OSHA), Volume 36, No. 105 of the Federal Register, U.S. Department of Labor published Saturday, May 29, 1971, as amended.
10.	It will be the contractor’s responsibility for the proper disposal of all construction waste.
11.	The Owner intends to salvage the existing hot water pumps. The location for storage of the pumps is anticipated to be on the shelving within the boiler room, and this will be further discussed prior to construction.
12.	<p>Work conditions:</p> <p>The contractor shall continuously maintain adequate protection of all work from damage and shall protect the property from injury or loss for the duration of this contract, and shall make good any such damage, injury or loss.</p> <p>The Owner's business operations, which are 24/7/365, must continue throughout the entire construction period.</p> <p>Contractors will have access to the site between 7:00 AM and 6:00 PM. The Owner may provide special access on late weekdays, weekends, and holiday’s but this will be by special request with a minimum of 48 hours advance notice and approval by the Owner.</p> <p>The selected contractor will be provided secure access to the work area. This will be discussed in further detail prior to construction.</p> <p>No utility cutoff (if required) will be permitted without 3 days advance notice and approval by the Owner.</p> <p>No construction debris not immediately contained in a proper disposal container will be tolerated at any time during the duration of this project.</p> <p>Smoking and tobacco products are allowed on the building grounds provided it occurs a minimum of 25 feet from the building. Waste must be properly disposed of and taken off-site.</p> <p>Heating must be provided to the building at the end of each work day.</p> <p>Access to the existing overhead doors must be maintained at all times.</p>

**Project:** City of Auburn, Maine – Engine 2 Station Boiler Replacement Project  
**Project No.:** CCPG #723  
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**Date:** October 8, 2013  
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13.	Attachments: Pre-Bid Meeting Sign-In Sheet.
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Mitch Daigle  
VP & Senior Project Manager  
Cordjia Capital Projects Group, LLC

Client:	City of Auburn, Maine
Project:	Central Station Natural Gas Conversion Project – Bid # 2014-016

	Name	Company Name	Email Address	Phone Number
1.	Derek Boulanger	City of Auburn, Facilities Manager	dboulanger@auburnmaine.gov	207-333-6601, ext. 1135
2.	Mitchell Daigle	Cordjia Capital Projects Group	mndaigle@cordjiaacpg.com	207-236-9970
3.	Bruce Danon	DANON MECHANICAL	BDANON@DANONMECHANICAL.COM	284-7461
4.	DANA BECVAR	WASON MECHANICAL	DBECVAR@WASONMECHANICAL.COM	212-9406
5.	GARY PERRY	SULLIVAN & MERRITT	gperry@smcinc.net	207-745-3877
6.	Ken Champagne	Specialty Services	KGD Champagne @ Gmail.com	807 212 9609
7.	Ray Wilton	" "	awhvue @ Sarpaint.net	1754-2312
8.	Travis Wheeler	Mechanical Services Inc.	trhwheeler@mechanicalservices.com	626-0822
9.				
10.				