



## City of Auburn Traffic Detail Policy

The City of Auburn finds that traffic safety is a concern for the health and welfare of Auburn residents and the traveling public. Safety issues along the city's major streets, roads and highways are of increased concern due to traffic speed and volumes. Construction, repair and/or improvements which occur within the travel ways of these streets represent a hazard to both the traveling public and personnel who must perform such activities.

Therefore, the City establishes this policy to provide appropriate supervision of traffic control.

It shall be the responsibility of the Police Chief and Engineering Department, or their designees to administer this policy. Either the Police Chief or the Engineering Department may extend the provisions of this policy when he/she believes it to be in the best interest and safety of citizens.

This policy shall apply to all contractors, vendors or service providers who operate within the public rights of way noted herein.

This policy shall apply, but not limited to, construction, repair, improvement, alteration, adjustment, excavation or demolition of property private or public within the publicly owned right of way (e.g. telephone, cable vision, electrical, water, sewer, gas, and infrastructure maintenance or construction).

Entities and activities subject to this policy are required to utilize employees of the Auburn Police Department for traffic control on the streets and roads listed below but not limited to only law enforcement personnel. It is still a requirement for such entities to provide the appropriate flaggers and signage for each appropriated site. Entities shall notify and coordinate with the City through the Auburn Police Department (on-duty Shift Commander).

### Applicable Streets/Roads and Intersections

Academy Street (Main to High)  
Broad Street (South Bridge to South Main)  
Center Street (Rt. 4)  
Court Street  
Elm Street  
Garfield Road  
Goff Street

Hampshire Street  
High Street  
Hotel Road  
Kittyhawk Avenue  
LakeShore Drive  
Lewiston Jct. Road  
Main Street  
Manley Road  
Mill Street (Broad to Main)  
Minot Avenue  
Mount Auburn Avenue  
Park Avenue  
Poland Road  
Rodman Road  
Spring Street  
Stevens Mill Road  
Turner Street  
Union Street  
Washington Street (north and south)  
Western Avenue  
West Auburn Road  
Young's Corner Road

The Police Chief or his designees may require the use of Police Department personnel for activities on streets or roads not listed above if, in their opinion, the nature of the activity, road characteristics or traffic volumes indicate a need for City supervised traffic control.

Upon notification of required activities the Police Chief or his designee shall assign department personnel in accordance with adopted policies and procedures of the Police Department. Applicable contractors, vendors and service providers shall reimburse the City for its costs of assigned traffic control in accordance with the adopted fee schedule.

**AUBURN POLICE DEPARTMENT  
REQUEST FOR TRAFFIC DETAIL**

*The following information is required by the Auburn Police Department to ensure that you have proper coverage for your construction project or event.*

The following fees, per officer and cruiser, will apply:

Officer Fee: \$50.00 per hour\*\*

Cruiser Fee: \$15.00 per hour

\*\*Minimum of three (3) hours

Date of request: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

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Project location: \_\_\_\_\_

Number of Officers Needed: \_\_\_\_\_ Number of Cruisers Needed: \_\_\_\_\_

Dates Needed: \_\_\_\_\_

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Additional information you feel we should be aware of:

**Please call our Support Services Division at 207-333-6651 X2057 to schedule your project.**

*Please note: if a supervisor is required, additional fees will apply.*