



TO: Mayor and City Council
FROM: Denis D'Auteuil, Acting City Manager
RE: Weekly Report
DATE: Week Ending September 9, 2016

Assessing

- May deeds are now loaded. Processing the month of June has begun.
- The 2015 Tree Growth Roster has been completed for the Maine Forest Service.
- The Gates Formed Fiber Products, DBA Conform Automotive, facility on Allied Road was inspected on Tuesday, September 6th. The 300,870 square foot facility manufactures assorted molded fiber parts for various car makers. Gates purchased the property in 1965 and has expanded over the years to keep up with its ever growing business. We were told the facility now employs more than 240 people.
- Staff is working to put together notices to the public for the 1 in 4 inspections. These were scheduled to start weeks ago but due to unexpected time sensitive projects it was put on hold.
- Staff is working on sorting through 3 years of vacant land sales in Auburn and surrounding areas in order to provide the Department of Transportation requested values of temporary construction easements for a project in the City. After the sales have been sorted they will be analyzed and the appropriate data will be used in a formula to determine price per square foot value.
- We are receiving daily Inquires from the TIF lawyer and one of the Developers involved in the proposed TIFs 20 & 21 and are continuing to provide the information they have requested in a timely manner.
- In addition to current projects staff has been doing both final inspections of completed permit work and taxpayer requested inspections.

Auburn Public Library

- Our APL Fall Reading Challenge is underway. Customers are invited to read as many books as possible through December 31st from 35 different categories. The person who reads the most books during the contest period will win four new books of their choice (restrictions apply). Please check out our contest display on the first floor near the elevator.
- Our annual meeting will take place on Thurs., Sept. 29th, at 5:30 p.m.
- Save the date! KIDS! Maggie Trafton Authors for Young Readers -An Evening with Melissa Sweet: Mon., 10/3, at 6 p.m. Please join us for an author visit with award-

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winning author and illustrator Melissa Sweet. Ms. Sweet, will talk about her newest book Some Writer!: The Story of E.B. White. She also illustrated Jan Bryant's The Right Word: Roget and His Thesaurus, the 2015 gold winner in the Sibert Informational Book Medal competition for nonfiction children's books and the silver winner in the Caldecott competition, a top honor in children's literature. This program is made possible through a generous grant from the Trafton Family.

➤ Upcoming programs include:

- DIY for Adults: Fairy House Lights – Tues., 9/13, at 3 p.m. Transform ordinary plastic bottles into cute fairy house lights that are perfect for home decor, gifts for young children, or a resting spot for Tinkerbell. The Library will provide the materials at no cost but you must bring along your creativity. Space for this program is limited so please pre-register by calling 333-6640 Ext. 4 or registering online. This program is for adults only.
- Tweens in the Teen Space – Weds., 9/14, from Noon until 2 p.m. On half-day Wednesdays, 6th graders are invited to the Teen Space. Come by and get a head start on your homework, we'll have crafts or board games available (just ask us), or you can stop by to simply hang out!
- Downloading E-Books – Thurs., 9/15, at 10 a.m. Would you like to learn more about downloading library ebooks or eaudiobooks? If you have questions about the download library, come to our "Using the Download Library" class. Suzanne will present a twenty minute overview of the download library and then answer your questions. Bring your device and we will do our best to get you going with a great book or audiobook! This class will take place in the computer lab on the second floor.
- Teens! Discoveries in STEM - Thurs., 9/15, at 4 p.m. Come join Maisy Cyr of 4H and discover how you really do use science, technology and math outside of the classroom! We may dabble in food science, animal science, simple machinery and technology, or just make some crazy creations. This month, we'll be doing a fun, easy curriculum called Balls & Tracks. It's basically made up of marbles and pipe insulation and there are various challenges participants must complete that include making the marble go over a hill, completing a loop-dee-loop, and more. It's a cool introduction to physics using the laws of motion. Bring your ideas for future meetings of this monthly program and together let's see what we can come up with! This program is just for teens, ages 12-18. Location: Teen Space.
- Organizational Zen – Thurs., 9/15, at 6 p.m. Join organizational habits expert Janie Downey Maxwell to learn how to get more done. From big projects to everyday tasks, Janie can help you bring organizational peace into your life. Please bring a pad of paper and something to write with. Free.
- History of Political Cartoons – Mon., 9/19, at 6:30 p.m. The Auburn Public Library hosts historian Erin Bishop for an historical overview of political cartoons in America. Bishop will speak about American political cartoons which have been a powerful and popular art form since the late 18th century. Bishop will break down the basic techniques cartoonists use to convey meaning and will guide guests

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through famous and noteworthy cartoons about key issues in American politics.

This program was made possible by the Maine Humanities Council.

- Follow the Library on Facebook or link to our website at www.auburnpubliclibrary.org for more information about all of our programs, new books, library news, and online registration.

City Clerk

- We Issued the following:
 - 7 birth certificates
 - 21 death certificates
 - 9 marriage certificates
 - 7 marriage licenses
 - 7 disposition permits
 - 15 garage sale permits
 - 9 business license (7 renewals and 2 new)
- Received 2 business license applications (renewals)
- Prepared packets for the 9/6/2016 Council Workshop
- Prepared and posted the agenda packet for the 9/12/2016 Appointment Committee Meeting
- Prepared and posted the agenda packet for the 9/12/2016 City Council Meeting
- Staff attended the 9/8/2016 Finance and Administration Council Committee Meeting
- Submitted the Notice for Early Processing Absentee Ballots to the Secretary of State's Office for the November 8, 2016 Election and to the Municipal or State Chairs of the 4 recognized political parties in Maine (the deadline to provide the notice is 9/9/2016). Recent law changes will allow Clerk's to process absentee ballots the Saturday and Monday before the election.
- To date, we've received 99 requests for absentee ballots for the November election
- We continue to work on staffing the polling places for the November election. We've filled 55 positions but still have several left to fill
- Staff attended Registrar and Title 21-A Election training in Waterville on Tuesday 9/6 and Wednesday 9/7

Fire

- Crews responded to 4 fire calls in Auburn and assisted the Town of Poland with a multiple alarm fire at the Oldcastle Mulch Plant on Sunday into Monday.
- AFD assisted Lewiston fire on 2 structure fires in Lewiston.
- Staff performed a final C/O inspection along with several follow up inspections.
- Crews performed 8 inspections with 2 of these being license inspections. On one inspection crews were exposed to a flea infestation and had to decontaminate before returning to service.
- Staff distributed
- Fire Prevention posters and educational materials to the schools in preparation for Fire Prevention Week activities.

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- Crews participated in Blood Pressure Clinics for Auburn Housing clients.
- Crews participated in training on industrial hazards including extrication from machinery.
- Crews participated in training on Extremity Trauma.
- Crews started annual Hose Testing for our compliance with NFPA regulations.
- For the week of September 1st to September 7th, we responded to 83 calls for service. These include, but are not limited to: 7 fire calls, 52 Emergency Medical calls, 10 Motor Vehicle Accidents - 8 with injuries, 3 Hazardous Condition calls, 6 Service calls and 4 fire alarm calls. We received 0 mutual aid responses during this period and we provided 3 mutual aid response. We provided 1 Paramedic intercept and responded to Lewiston to transport for UAS.

IT

- The Emergency Management GIS project is progressing. We put together a demonstration map, running on a secure cloud server, and met with the project design team. The group has already assembled a significant amount of data, but we still have a rather lengthy list. We reviewed the list, determined priorities, and assigned tasks to group members. We discussed application design and agreed to create an initial application in-house using standard mapping tools (no customization). An initial pass for this application should be complete in a few weeks.
- GIS staff spent several days fulfilling mapping requests, working through the addressing process, and troubleshooting computer problems.
- We experienced a glitch with our Online system that prevented citizens and staff from using the Public mapping applications (the system was asking for a user ID and password). After a bit of research we determined the problem and within a few hours made the appropriate correction. When the problem occurred we received nearly a dozen calls and emails from citizens and businesses. While we're not pleased that there was a problem, the number of reports received indicates that citizens and businesses are using our MapAuburn site as part of their every day workflow, and notice when it isn't working.

NSBA

- Ice
 - Men's League
 - Women's League
 - Public Skate
 - Shinny
 - Private Rentals
 - Central Maine Elite League
 - L/A Seniors
 - Central Maine Community College
 - Fighting Spirits

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- Marc's Meetings
 - RV Show ~ Walk Through
 - Maine Sports Commission
 - Softball Bid
 - Marketing ~ Bobbi Burke
 - Live Barn – Nino
 - Winterfest
 - Protection 1 - Keyless Entry
- Partnerships
 - AAA Northern New England
 - Protection 1
 - HMS Host
- Jason Ops Tasks
 - Ice Maintenance
 - Building Maintenance
 - Olympia Maintenance
 - Ice Scheduling
 - Overhead Door Co. Quote
 - Live Barn – Nino
 - Protection 1 - Keyless Entry

Police

- The department handled 564 calls for service this week.
- Officers conducted 195 motor vehicle stops and 19 field interviews.
- Officers investigated 83 offenses of which, 9 of which were felonies, generating 17 arrests, 27 criminal summonses and 4 juvenile arrests.
- Officers responded to 21 motor vehicle crashes.

Public Services

- Ballfield Maintenance continues at Lake View 1 and 2, Pettengill Softball, Tribou Field, Pettengill Park
- Roadside mowing continues on the South end of Auburn
- Culverts were repaired on Beaver Rd. and Jordan School Rd.
- Washouts were filled on Wilson Hill Rd., Garfield Rd. and Lake St.
- Drive aprons were repaired on Dawes Ave. and Rodman Rd.
- Hot patching crews continue to monitor the roads and fill any deficiencies.
- Crews continue mowing Summer St Islands as requested along with all areas in the City including the Main St area.
- The tree crew were out on Nottingham area as well as other areas of the City, trimming trees prior to winter.
- Crews were out continuing to paint basin lines before winter
- Fleet crew completed #19 calcium system install including fabricating a tank mount that is also part of the bracing for the rear wing post. Nice work Cody.

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- Stripped down #26 for trade and started setting up the new #26
- Finished installing hour meters on mowers, now we can track hours for proper maintenance
- Completed 4 PM's, 3 state inspections, had 3 road calls

Engineering Division:

Townsend Brook Road	Scheduled to be completed by 9/30/2016	Base pavement has been placed, crews working on driveways and ditching/inslope
Pettengill Park	Scheduled to be completed by 9/09/2016	Striping and miscellaneous items to be completed in the next couple weeks
Highland Avenue	Scheduled to be completed by 9/30/2016	Crews working on curbing and sidewalks
South Main Street	Scheduled to be completed by 10/28/2016	Stormdrain and water main installation complete. Box cut to begin next week.
2017 Hampshire Street Reconstruction	Scheduled to be completed in 2017	Neighborhood meeting scheduled for September 8th
Ash Landfill forced sewer main	Scheduled to be completed in 2016	Project in design phase
Crack Seal Contract	Scheduled to be completed in 2016	Project is currently out to bid
Park Avenue	Scheduled to begin week of 8/29/2016	Completion date spring/summer 2017 MDOT project

Recreation

- Ongoing Programs:
 - Fall Youth Football practices are in full swing and first set of games is this weekend. We currently have: 1-2 grades Flag Football (10 signed up) 3-4 grade (27 signed up) 5-6 grade (34 signed up), and 7-8 grade (54 signed up).
 - Senior Walking happens every Tues/Thurs in the Ingersoll Turf Facility from 9am-10am.
- Ending Programs:
 - Discounted Tickets are all sold out! We sold a total of 300 Funtown/Splashtown combo, 40 Aquaboggan, and 25 York Wild Kingdom combo passes.
 - Art Walk/Red Table Picnic Event and the Veayo Twins in Festival Plaza was a great event. We had nice weather and a ton of people how came out and enjoyed the variety of entertainment provided that evening.
 - 2016 Slow Pitch Softball Play-off Champions – CONGRATS!
 - Men's True Lower – Chapter 11
 - Men's Elite Lower – Riverview Dental
 - Men's Middle – East Auburn Tailgators
 - Co-Ed True Minor – Ball Brats
 - Co-Ed Elite Minor – Grow Depot
 - Co-Ed Major - SWAT
- Special Projects/Events:
 - River Day in New Auburn – Sat. Sept 17th time 10am-2pm as part of the Great Maine Outdoor Weekend. Rough Draft of events has been made, in the process

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of creating a page on the website with more info and event time line for the public.

- The Hasty Gym will be opened back up after its annual cleaning.
 - Pettengill Road/parking Lot has been paved and will be lined sometime this month.
 - Holiday Parade will be held on Sat. November 26th at 6pm. Committee meetings have begun.
 - Winterfest committee is looking to start meeting in the next week or so.
 - Fright Festival – Friday Oct 28 from 6-8pm for kids in grades pre-K to 6th, free to the public at the Hasty Community Center.
- Upcoming Programs:
- Youth Programs
 - Afterschool Open Gym starting Sept 8 – Dec 19 on Mon/Thurs/Fri from 230-4pm for grades 5-12 will happen at the Hasty Gym for \$1 each day.
 - Fall Soccer with Seacoast United Soccer starts Sept 10-Oct 15 on Saturdays for ages 3-16, various times for each age break down. This will be held at the Baseball Field in Pettengill, cost will be \$45 (ages 3-9) \$55 (ages 10-16).
 - Youth Ski Lessons with Lost Valley will run from Jan 2 – Feb 6 on Mon or Wed, ages 5-15 from 415-530pm. Transportation is on your own, cost \$135 (includes 1 hour lesson and ski pass until 9pm for 6 weeks). If you need rentals it will be an additional \$65.
 - After School Ski Club will be at Lost Valley on Wed and Fri from Jan 4 – Feb 8. Transportation will be from the Hasty Community Center to the mountain for grades 4-8th. Cost will be \$150 (includes 6 week pass and transportation to the mountain only). And additional \$65 fee for rentals (if your child does both Ski Lessons and Ski Club there will only be 1 rental fee required).
 - December Vacation Camp from Dec 26 – 30 for ages 5-13 at the Hasty Community Center. Cost will be \$75 for the week from 730am-530pm.
 - Youth Basketball will run from Nov 21 – Feb 13, teams will practice at varies times during the week with weekend games. Evaluations will be held Nov 21 and 22, there is no evaluations for grades 1-2. Cost will be \$60 (grades 1-8) and \$70 (grades 9-12), register early and receive \$10 off (ends Oct 29). There is a need for volunteer coaches!
 - Pre-K and Kinder Basketball Skills and Drills for ages 4-6 years olds on Sundays at the Hasty Community Center. Session 1 will run from Nov 27 – Dec 10 (\$30) and session 2 will run from Jan 22 – Feb 12 (\$35). Register by Oct 29th and receive an early bird discount of \$10 off!
 - L/A Swish Basketball Clinics will run on Sundays Oct 9 – Nov 13 for grades 5-8 at the Hasty Community Center. \$10 per session or \$40 for all 5 sessions. Pre-registration is required and the instructors will be L/A Swish coaches.

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➤ Senior Programs

- Line Dance drop-in will start back up on Sept 9 – Dec 16 on Fridays, two class times being offered 1030-1130am or 6-7pm. Cost is \$3 drop-in at the Hasty Side Room.
- Market Basket Senior Trip will be on Thurs Sept 22 from 9am-4pm. Cost will be \$5 a person to cover transportation, lunch and purchases on your own!
- Fryeburg Fair – Tues Oct 11 from 8am-5pm, cost will be \$5 for transportation. You will need to pay your entry into the fair (free for 65+).
- Foliage Trip to Rangeley on Tues Oct 4 from 9am-4pm. \$5 per person (lunch is on your own).
- Christmas Tree Shops and Olive Garden on Thurs Nov 17 from 10am-4pm. Cost is \$5 for transportation, lunch and purchases are on your own!
- Pancake Breakfast – Thurs Sept. 15 from 8-10am at the Hasty Community Center. Cost will be \$5 per person.
- Thanksgiving Feast at Rolly's Diner will be Thurs Nov 10th from 11am-2pm with a cost of \$15 per person. This meal will be held at Rolly's Diner in New Auburn.
- Christmas Luncheon – Thurs Dec 15 at the Hasty Community Center from 11am-2pm for \$15 per person.
- Pickleball Drop-in will start back up on Sept 20 – Dec 20 on Tues/Thurs from 9am -12pm at the Hasty Gym. Cost will be \$2 residents/\$3 for non-residents, ages 40+.
- Pickelball Clinic – come learn how to play at the free clinic on Tues Sept 13 from 9-11am at the Hasty Gym.

➤ Family Programs

- Drop and Shop Night will be held Sat. Dec 10 from 3-9pm for \$15 per child (dinner is included) at the Hasty Community Center.
- Breakfast with Santa on Sunday Dec 18 from 8-10am for \$5 per person at the Hasty Community Center.
- Bruins Trip – Saturday Dec 10th, 7pm game vs. the Maple Leafs. Cost will be \$150 per person which includes ticket and round trip transportation from Portland to Boston.
- Celtics Trip – Friday Dec 30th, 730pm game vs. Miami Heat. Cost will be \$100 per person includes balcony seats and transportation round trip from Portland to Boston.

➤ Adult Programs

- Men's A Basketball League – Men's A league will be held on Sundays Nov 27 – early March, \$800 per team. Rosters are 18+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee.
- Men's B Basketball League – Men's B league will be held on Mon/Tues Nov 28 – early March, \$750 per team. Rosters are 25+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee. This is a slow down no press league.

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- Men's C Basketball League – Men's C league will be held on Wed Nov 29 – early March, \$750 per team. Rosters are 35+ and must have 51% auburn residents or will be subject to a \$75 non-resident fee. This is a slow down no press league.
- Women's League – Women's league will be played on Thurs evenings Dec 1 – early March from 630-10pm (various game times). \$750 per team with no fast breaks or pressing allowed.