City Council Workshop & Meeting  
November 19, 2018  
Agenda

5:30 P.M. Workshop

A. Maine State Economist Presentation - Amanda Rector (30 minutes)  
B. Marijuana Moratorium – Phil Crowell (10 minutes)  
C. Reallocation of Bond Money – Jill Eastman (10 minutes)  
D. Overview on TIFs and Credit Enhancements (20 minutes)  
E. Executive Session-Economic Development pursuant to 1 M.R.S.A. §405(6)(C) – (15 minutes).

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

I. Consent Items - All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Order 96-11192018*  
Accepting the transfer of $746.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-2829 Richard Labay, Jr.).

II. Minutes – October 1, 2018 Regular Council Meeting

III. Communications, Presentations and Recognitions

Communication – Complete Streets Committee Update (Jeremiah Bartlett)

Communication – Citizen’s Advisory Committee Update (Holly Lasagna and Zach Lenhert)

Communication – Auburn Fire Department Update (Chief Bob Chase)

Communication – Report on New High School Forum (Holly Lasagna, David Young, Peter Crichton)

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is not on this agenda.

V. Unfinished Business - None

VI. New Business

2. Order 97-11192018  
Approving the one hundred and eighty (180) day extension of Ordinance 03-06182018.
3. **Order 98-11192018**  
Approving a waiver of foreclosure on the Auburn Enterprise Center

4. **Order 99-11192018**  
Re-appointing Chris Bouchard to the Community Development Block Grant (CDBG) Loan Committee with a term expiration of 10/01/2021.  
*Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).*

5. **Order 100-11192018**  
Appointing Clifton Greim, Rick Malinowski, Dave Gonyea, Robert Stone, Fatuma Hussein, Mary Sylvester, Emily Innes, Adam Lee, Jodi Redmun, Stephen Gilbert, Stephen Milks and Jananne (Jan) Phillips to the Strategic Plan Committee.  
*Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).*

6. **Order 101-11192018**  
Appointing Robert Stone, Jodi Redmun, Sid Hazelton, Lena Hann, Robert Boyer, Betsy Libby, Paul LeClair, Jeannette August, Brendan Fontaine, Scott Berry, Manuel Salgado and Shelly Kruszewski to the Strategic Plan Invest Sub-committee.  
*Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).*

7. **Order 102-11192018**  
Appointing Rick Malonowski, Thomas Platz, Darcie Beaudin, Scott Shanaman, Jessica Donovan, Rebecca Swanson Conrad, Joan Macri, Sid Hazelton, Brian Carrier, Richard Lanman, Ryan Walker, Dana Staples, Mamie Ney, Olga Dolgicer, Adam Boss, John Plourde and William Sylvester to the Strategic Plan Growth Sub-committee.  
*Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).*

8. **Order 103-11192018**  
Appointing Dave Gonyea, Philip Savignano, James Parakilas, Steven Wallace, Rahel Desgrosseolliers, Katie Boss, Maureen Aube, Kristen Muszynski, Steve Martelli, William Saucier, Rick Martel, Misty Edgecomb, Tijjani Abacha, Sharon Benoit, Janice Barrett, Suzanne Sullivan and John Cleveland to the Strategic Plan Quality Sub-committee.  
*Council may enter into executive session, pursuant to 1 M.R.S.A. Sec. 406(6)(A).*

VII. Reports
   a. Mayor’s Report
   b. City Councilors’ Reports
   c. City Manager Report
   d. Finance Director, Jill Eastman – October 2018 Monthly Finance Reports

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is not on this agenda.

IX. Executive Session

X. Adjournment
Council Workshop or Meeting Date: November 19, 2018

Author: Kelsey L. Earle, Deputy City Clerk

Subject: Maine State Economist Presentation

Information: This is a presentation on the state of the economy in Maine by State Economist Amanda Rector.

City Budgetary Impacts: N/A

Staff Recommended Action: Open for discussion.

Previous Meetings and History: N/A

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:
Council Workshop Meeting Date: November 19, 2018

Author: Phil Crowell, Assistant City Manager

Subject: Marijuana Moratorium Extension

Information: The City Council approved Ordinance 03-06182018 a medical marijuana moratorium effective May 31, 2018. 30-A MRSA 4356 allows the City to establish a moratorium on the processing or issuance of development permits and further provides that the moratorium must be of a definite term of not more than one hundred eighty (180) days; a municipality may extend the moratorium for one hundred eighty (180) days if reasonable progress is being made to alleviate the problem giving rise to the need for the moratorium.

The marijuana workgroup has been meeting regularly and has made reasonable progress for the need of the moratorium to be extended. The workgroup has drafted an Adult Use and Medical Marijuana Stores, Cultivation Facilities, Manufacturing Facilities, and Testing Facilities Ordinance. The current moratorium is set to expire on November 27, 2018. The committee has proposed the following timeline to complete the work assigned:

- November 19, 2018 – Request the moratorium be extended for 180 days as allowed by state law.
- November 27, 2018 – Ordinance 03-06182018 is set to expire without the extension.
- December 4, 2018 – the workgroup will complete the draft ordinance.
- January 8, 2019 – the draft ordinance will be submitted to the Planning Board for review.
- February 5, 2019 – the workgroup will consider any recommendations from the Planning Board and prepare the draft ordinance for public hearing.
- February 18, 2019 – the workgroup will present the draft ordinance to the city council in workshop.
- March 4, 2019 – City Council meeting for Public hearing and 1st reading.
- March 18, 2019 – City Council meeting for 2nd reading and adoption.
- May 26, 2019 – the extended 180-day moratorium will lapse.

City Budgetary Impacts: A moratorium would have no direct budgetary impacts.

Staff Recommended Action: To approve the 180-day extension to ordinance 03-06182018 a marijuana moratorium for medical retail “storefront” operations.


City Manager Comments:

I concur with the recommendation. Signature: __________________________

Attachments:
Council Workshop or Meeting Date: November 19, 2018

Author: Jill M. Eastman, Finance Director

Subject: Order – Reallocating Airport Unspent Proceeds from the City’s General Obligation Bonds.

Information: This is the order authorizing the reallocation of $26,000 from the FY 19 General Obligation Bonds that were for the Auburn-Lewiston Airport and unspent to fund Auburn’s share of a V-Plow and a Compact Tractor.

City Budgetary Impacts: There are no budgetary impacts at this time.

Staff Recommended Action: Staff recommends passage.

Previous Meetings and History:

City Manager Comments:

I concur with the recommendation. Signature: 

Attachments:
Memo of explanation
Order
TO: Mayor Jason J. Levesque
    And Members of the City Council
    Peter Crichton, City Manager
    Phil Crowell, Assistant City Manager
FROM: Jill M. Eastman, Finance Director
RE: Auburn-Lewiston Airport Surplus Funds Transfer
DATE: November 13, 2018

During the FY19 budget deliberations, the City Council approved $150,000 (Auburn’s portion) in bond funds to purchase a new John Deere 6213 tractor for the Auburn-Lewiston Airport. The actual cost of the tractor totaled $239,000, producing a surplus of $61,000.

The Airport Board at the recommendation of the Airport Director is respectfully requesting to use $52,000 ($26,000 from each City) of the $61,000 surplus to purchase two additional pieces of equipment.

In recent years, the Airport has received criticism from users of the facility about their ability to clear snow in a timely and effective manner. Similar to the City, the airport has staffing challenges when it comes to large, slow-moving storms. The Director has the additional burden of antiquated and ineffective snow equipment. The tractor purchase begins to address that problem. The Director is also recommending the purchase of a V-Plow for one of the pick-up trucks at $6,000 and a compact tractor to better facilitate the clearing of small ramps, sidewalks and areas immediately surrounding buildings and structures. The compact tractor has an estimated cost of $46,000.

The Airport Board is recommending approval recognizing it’s “off-cycle” timing for these capital requests in order to better address snow removal this winter to improve customer service.
IN CITY COUNCIL
ORDER XX-XXXX2018

ORDER, Authorizing the Reallocation of $52,000 from the A-L Airport Tractor Purchase to Purchase a V-Plow and a Compact Tractor for the Airport.

WHEREAS, the City Council approved $150,000 for Auburn’s share of the $300,000 John Deere Tractor for the Airport during the FY19 budget deliberations; and

WHEREAS, the bid for the tractor was awarded at $239,000 producing a $61,000 surplus - $30,500 per each city; and

WHEREAS, to improve the timeliness and effectiveness of snow removal, the Airport is requesting to purchase two additional pieces of equipment; and

WHEREAS, the Airport is requesting to purchase a $6,000 V-Plow and a $46,000 compact tractor; and

WHEREAS, both the City of Lewiston and Auburn would need to approve their portion of the additional $26,000 purchase; and

WHEREAS, the City of Auburn’s anticipated share of the surplus of $4,500 will be returned to unallocated bond proceeds,

NOW, THEREFORE, BE IT ORDERED by the CITY COUNCIL of the CITY of AUBURN

That the amount of $52,000 is hereby transferred from the Airport Tractor Purchase to purchase a V-plow and a compact tractor whereby Auburn’s share of the purchase is $26,000 and subject to the City of Lewiston approving the same budgetary transfer.
City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: November 19, 2018

Author: Michael Chammings, Director of Economic and Community Development

Subject: Workshop
   D. Presentation on TIFs and Credit Enhancement Agreements (20 minutes)

Information:
The City of Auburn has 23 TIF Districts that are either active, retired or pending.

The Economic and Community Development Department’s staff members will be conducting a power point overview on TIFs and Credit Enhancement Agreements.

Staff members will be requesting a council workshop soon to discuss Tax Increment Financing policies and their impacts on taxes, infrastructure and economic development.

Handouts will be provided prior to the presentation.

City Budgetary Impacts: None.

Staff Recommended Action: Open for discussion.

City Manager Comments:

I concur with the recommendation. Signature: ____________________________

Attachments:
City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: November 19, 2018

Subject: Executive Session

Information: Economic Development, pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:
   1. An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
   2. Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
   3. Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
   4. Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
   This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:
   1. The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.
City of Auburn
City Council Information Sheet

Council Meeting Date: November 19, 2018

Order: 96-11192018

Author: Jason D. Moen, Interim Chief of Police

Subject: Transfer of Forfeiture Assets – Richard Labay, Jr.

Information: In June 2018, an Auburn Police Detective and Lisbon Police Detective went to a residence in a New Auburn neighborhood. While speaking with the occupants, the detectives were able to establish probable cause to arrest several individuals on various drug charges.

Richard Labay was one of the individuals arrested. Mr. Labay was arrested for Aggravated Trafficking in Schedule W Drugs (Fentanyl); Class A, Unlawful Possession of Schedule W Drugs (Fentanyl); Class C, Unlawful Possession of Schedule W Drugs (Suboxone); Class D as well a Violation of Probation. At the time of his arrest, Mr. Labay was in possession of $746.00 in US Currency. Based on their investigation, Mr. Labay had been trafficking in drugs and the money on his person is suspected proceeds from the sale and distribution of illegal drugs.

City Budgetary Impacts: The State of Maine, Office of the Attorney General, seeks to transfer $746.00 U.S. Currency to the Auburn Police Department.

Staff Recommended Action: Vote to accept the transfer of $746.00.

Previous Meetings and History: None

City Manager Comments:

I concur with the recommendation. Signature: ____________________________

Attachments:
  • Memo to Interim Chief Moen
MEMORANDUM

Date: October 22, 2018
To: Interim Chief Moen
From: Lt. Tim Cougle

RE: CITY COUNCIL TRANSFER OF FORFEITURE ASSET – RICHARD LABAY

In June 2018, an Auburn Police Detective and and Lisbon Police Detective went to a residence in a New Auburn neighborhood. While speaking with the occupants the detectives were able to establish probable cause to arrest several individuals on various drug charges.

Richard Labay was one of the individuals arrested. Mr Labay was arrested for Aggravated Trafficking in Schedule W Drugs (Fentanyl); Class A, Unlawful Possession of Schedule W Drugs (Fentanyl); Class C, Unlawful Possession of Schedule W Drugs (Suboxone); Class D as well a Violation of Probation. At the time of his arrest, Mr. Labay was in possession of $746.00 in US Currency. Based on their investigation, Mr. Labay had been trafficking in drugs and the money on his person is suspected proceeds from the sale and distribution of illegal drugs.
Ordered, that the Auburn City Council accepts the transfer of $746.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-18-2829 Richard Labay, Jr.).
Mayor Levesque called the meeting to order at 7:10 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Councilor Walker had an excused absence. All other Councilors were present.

I. Consent Items

1. Order 91-11052018*
   Confirming Interim Chief Moen’s appointments of: Derek Drouin, Gabrielle Gaedje and Samuel Miller as Constables with firearms for the Auburn Police Department.

2. Order 92-11052018*
   Appointing Bruce Bickford to the Lewiston Auburn Railroad Company.

   Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

   Passage 6-0.

II. Minutes – October 15, 2018 Regular Council Meeting

   Motion was made by Councilor Fournier and seconded by Councilor Lasagna for passage.

   Passage 6-0.

III. Communications, Presentations and Recognitions

   Communication – Police Department Update (Interim Chief Jason Moen)
   Communication – Cable TV Advisory Board Update (David Young, Chair)

IV. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is not on this agenda.

   Tom Michaud would like the City Council to revisit their support for CMP’s proposal for the power corridor from Canada to Massachusetts.

V. Unfinished Business

3. Ordinance 06-10152018
   Amending Chapter 24, Article II, Division 1, Sec. 24-23 of the General Assistance Ordinance Annual Adjustment of Maximum Benefits, Appendices A, B, and C, effective 10/01/2018 to 9/30/2019. Second reading.

   Motion was made by Councilor Fournier and seconded by Councilor Titus for passage.

   Public comment – no one from the public spoke.

   Passage 6-0. A roll call vote was taken.
4. **Ordinance 07-10152018**  
Amending Chapter 2, Division 4, Sec. 2-466 (a) of the Planning Board ordinance. Second reading.

Motion was made by Councilor Fournier and seconded by Councilor Hayes for passage.

Public comment – no one from the public spoke.

Passage 4-3 (there was a tie vote with Councilors Gerry, Titus, and Fournier opposed, and in accordance with the City Charter, Article III, Section 3.3 the Mayor voted yes to break the tie vote).

VI. New Business

**Order 93-11052018**  
Approving the Mass Gathering for the New Year’s Eve Sesquicentennial Event to be held on December 31, 2018. Public hearing.

Motion was made by Councilor Fournier and seconded by Councilor Hayes for passage.

Public hearing – no one from the public spoke.

Passage 6-0.

**Order 94-11052018**  
Approving the TIF for Schooner Memory Care. Public hearing.

Motion was made by Councilor Fournier and seconded by Councilor Hayes for passage.

Public hearing – no one from the public spoke.

Motion was made by Councilor Titus and seconded by Councilor Fournier to postpone this item until the next meeting.

Motion failed 3-4 (there was a tie vote with Councilors Gerry, Hayes, and Young opposed, and in accordance with the City Charter, Article III, Section 3.3 the Mayor voted no to break the tie vote).

Passage of Order 94-11052018 6-0.

**Order 95-11052018**  
Reimbursing St. Dom’s Academy for the Flea Market/Craft Fair fees for their annual St. Dom’s Holiday Festival held on 11/3/2018.

Motion was made by Councilor Fournier and seconded by Councilor Lasagna for passage.

Public comment – no one from the public spoke.
Passage 6-0.

VII. Reports

**Mayor Levesque** – reported that a Christmas tree will be delivered Wednesday morning to Festival Plaza. He provided an update on the New Year’s Eve event. He reminded everyone of the November 6th election and encouraged everyone to get out and vote. He reported that he has been visiting many local businesses over the last few weeks, and reported on a conference that he and Michael Chammings, Director of Economic and Community Development attended on Maine and China trade. Last, he announced that on Friday, the Auburn Exchange Club will be hosting their annual Veteran’s Day luncheon at the Green Ladle and it is free to all veterans. Colonel Todd Desgrosseilliers, son of Ed and Sheila Desgrosseilliers will be in attendance.

**Councilor Gerry** – reported that there is an Age Friendly meeting tomorrow at 5:30 PM at the Auburn Senior Community Center and the Thanksgiving Dinner to be held at the Auburn Senior Community Center on Thanksgiving Day.

**Councilor Lasagna** – reported on the MAG-ARP meeting that was held last week. She also reported that the West Auburn Congregational Church Harvest Dinner will be held on Saturday at 4:00 PM, and on the School Building Committee meeting that was held two weeks ago. Last, she reported on an award that Assistant City Manager Phil Crowell will be receiving for the work he has done with the youth in our community.

**Councilor Hayes** – provided an update on the movement of the Constellation from Auburn to JFK in New York. He also reported on the upcoming Auburn Ski Swap.

**Councilor Titus** – reported that the Marijuana group will be meeting tomorrow at 3:30 PM, he provided an update on the Androscoggin County budget, the Water and Sewer District will both be meeting on the 13th of the month due to the holiday. The Sewer District meeting will be held at 4:00 PM and the Water District meeting will be held at 5:30 PM. They are working on their budgets and will be voting on them in December.

**Councilor Fournier** – reported on the Governance meeting for the Auburn Public Library. This Wednesday the School Committee will be meeting. The workshop will be at 6:00 PM and the meeting at 7:00 PM. She also commented on the MAG-ARP meeting that was held last Thursday. She reported on the LA Arts presentation that will be on Thursday the 8th of the month on homelessness. She also noted that on the 15th of the month there will be a forum on the new Edward Little High School building.

**Councilor Young** – reported that tomorrow from 2:30-4:30 PM the Edward Little Building Sub-committee will be meeting and he also reported on the Androscoggin Historical Society meeting that was held last Tuesday.

**City Manager** – reported that there has been discussion on the concept of forming a regional transportation authority and he suggested that we hold a workshop in November or December. He mentioned the Lewiston Regional Technical Center tour.
Assistant City Manager – provided an update on the status of the Strategic Plan and provided the Council with a timeline.

VIII. Open Session – no one from the public spoke.

IX. Executive Session
- Discussion on a poverty abatement case # 2018-003 pursuant to (36 M.R.S.A § 841) with possible action to follow.

Motion was made by Councilor Fournier and seconded by Councilor Lasagna.

Passage 6-0, time 8:52 PM.

Council was declared out of executive session at 9:18 PM.

Motion was made by Councilor Titus to grant a poverty abatement in the amount of $1,953, case number 2018-003.

Motion failed 1-5 (Councilors Lasagna, Hayes, Titus, Fournier, and Young opposed).

- Discussion on a personnel matter, pursuant to 1 M.R.S.A. Sec. 405(6)(A).

Motion was made by Councilor Titus and seconded by Councilor Fournier.

Passage 6-0, time 9:19 PM.

Council was declared out of executive session at 9:27 PM.

- To consult with the City Attorney to review legal rights and responsibilities, pursuant to 1 M.R.S.A. Sec. 405(6)(E).

Motion was made by Councilor Fournier and seconded by Councilor Young.

Passage 5-0 (Councilor Gerry was not in the room for the vote), time 9:28.

Council was declared out of executive session at 9:49 PM.

X. Adjournment - Motion was made by Councilor Fournier and seconded by Councilor Lasagna to adjourn. Passage 6-0, the meeting adjourned at 9:50 PM.

A TRUE COPY

ATTEST: Susan Clements-Dallaire

Susan Clements-Dallaire, City Clerk
Citizen's Advisory Committee

A Presentation to the Auburn City council

Purpose of the Citizen's Advisory Committee (CAC):

- The Department of Housing and Urban Development (HUD) requires recipients of its grant funds to prepare formal plans as a condition of receiving federal funds. These plans are intended to encourage communities to allocate federal resources to address local needs and market conditions.
- The CAC is tasked with the development of the 5-year Consolidated Plan and Annual Action Plans. The CAC also reviews the Consolidated Annual Performance and Evaluation Report (CAPER) for conformance with adopted goals.

Citizen's Advisory Committee (CAC) Makeup:

- Up to 20 Auburn residents
- At least one person of minority race or ethnic background;
- 3 representatives of community or faith-based organizations, one of which represents the interests of homeless persons;
- A City Councilor; and
- 12-15 persons from target areas, including residents, landlords, and small business owners. There shall be a minimum of 4 each from the Downtown, Union Street, and New Auburn Target Areas.

It is desirable for Committee members to remain in the CAC for 5 years.
Near-term activity: Annual Action Plan

- A five year Consolidated Plan was approved by the CAC and adopted by the Council in 2015. We are entering the final year of that plan.
  - The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.
  - As part of the Annual Action Plan process the CAC will be meeting to review funding applications and program activities for conformance with the 2015-2019 Consolidated Plan.

Near-term activity: Annual Action Plan Schedule

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<tr>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>OBG1</td>
<td>December 3, 2019</td>
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<tr>
<td>Client Assistance Meeting</td>
<td>November 16, 2018</td>
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<td>Homelessness Advisory Committee Meeting</td>
<td>November 27, 2018</td>
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<td>Rural Reinvestment Projects</td>
<td>November 27, 2018</td>
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<tr>
<td>Review of Fiscal Year 2018 Audit Report</td>
<td>November 27, 2018</td>
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<td>CAC Meeting - Administrative Services Committee</td>
<td>December 11, 2018</td>
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<td>CAC Meeting - Policy Committee</td>
<td>December 11, 2018</td>
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<td>Budget Seminar with City Manager</td>
<td>December 11, 2018</td>
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<tr>
<td>Public Hearing on City’s Request for Federal Funding</td>
<td>November 13, 2018</td>
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<td>December 11, 2018</td>
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Long-term activity: 5-year Consolidated Plan

- Starting in 2019 the Community Development Department will begin the development of a new 5-year Consolidated Plan for FY2021-2025. This process involves considerable input and participation from citizens and public service agencies.
  - The CAC considers the needs of the community and approves the plan to meet national objectives set by the Department of Housing and Urban Development.
  - Many of the National Objectives set by HUD align with the objectives of Auburn’s Comprehensive Plan, especially in regards to housing. It is a priority of the committee to align the goals of these plans to the fullest extent possible.
City of Auburn
City Council Information Sheet

Council Workshop Meeting Date: November 19, 2018       Order: 97-11192018

Author: Phil Crowell, Assistant City Manager

Subject: Marijuana Moratorium Extension

Information: The City Council approved Ordinance 03-06182018 a medical marijuana moratorium effective May 31, 2018. 30-A MRSA 4356 allows the City to establish a moratorium on the processing or issuance of development permits and further provides that the moratorium must be of a definite term of not more than one hundred eighty (180) days; a municipality may extend the moratorium for one hundred eighty (180) days if reasonable progress is being made to alleviate the problem giving rise to the need for the moratorium.

The marijuana workgroup has been meeting regularly and has made reasonable progress for the need of the moratorium to be extended. The workgroup has drafted an Adult Use and Medical Marijuana Stores, Cultivation Facilities, Manufacturing Facilities, and Testing Facilities Ordinance. The current moratorium is set to expire on November 27, 2018. The committee has proposed the following timeline to complete the work assigned:

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- November 27, 2018 – Ordinance 03-06182018 is set to expire without the extension.
- December 4, 2018 – the workgroup will complete the draft ordinance.
- January 8, 2019 – the draft ordinance will be submitted to the Planning Board for review.
- February 5, 2019 – the workgroup will consider any recommendations from the Planning Board and prepare the draft ordinance for public hearing.
- February 18, 2019 – the workgroup will present the draft ordinance to the city council in workshop.
- March 4, 2019 – City Council meeting for Public hearing and 1st reading.
- March 18, 2019 – City Council meeting for 2nd reading and adoption.
- May 26, 2019 – the extended 180-day moratorium will lapse.

City Budgetary Impacts: A moratorium would have no direct budgetary impacts.

Staff Recommended Action: To approve the 180-day extension to ordinance 03-06182018 a marijuana moratorium for medical retail “storefront” operations.


City Manager Comments:

I concur with the recommendation. Signature: ________________________________

Attachments:
Order
ORDERED, that the City Council hereby approves the one hundred and eighty (180) day extension of Ordinance 03-06182018 a medical marijuana moratorium effective May 31, 2018 in accordance with 30-A MRSA 4356 as outlined in paragraph 3 of said ordinance.
Council Workshop or Meeting Date: November 19, 2018          Order: 98-11192018

Author: Jill M. Eastman, Finance Director

Subject: Waiver of Tax Lien Foreclosure on Auburn Business Development CO property at Auburn Enterprise Center (Industrial Park)

Information: Tax liens were filed on nine properties on Cascade Dr, Auburn, (the Auburn Enterprise Center, Industrial Park), for 2016 unpaid real estate taxes. These tax liens will mature on January 10, 2019, and if the City does not waive the automatic foreclosure, the City will take possession of these properties. The City also has tax liens for the 2017 taxes which will mature in December of 2019. At this time the Council will again have an opportunity to decide whether to take possession or waive foreclosure.

City Budgetary Impacts: If the City takes possession of this property all utilities, insurance and any maintenance issues would be the City’s responsibility.

Staff Recommended Action: Passage of a waiver of foreclosure for the 2016 Tax Liens.

Previous Meetings and History:

City Manager Comments:

I concur with the recommendation. Signature: __________________________

Attachments:
Order: Waiver of Municipal Real Estate Tax Liens Mortgage Foreclosure
Copy of Waiver of Municipal Real Estate Tax Liens Mortgage Foreclosure to be filed at the Registry of Deeds.
Copy of Original Tax Liens
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $7861.61 together with interest of $176.40 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $8098.57 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 118-002-000-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 5890-152
Property Location: 207 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

__________________________
Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, ____________________________
Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
__________________________
Tina R. Chauvard
REGISTER OF DEEDS
I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $7748.74 together with interest of $173.87 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $7983.17 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 118-002-001-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 5890-152
Property Location: 267 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss. 

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me,

Tina P. Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
REGISTER OF DEEDS
State of Maine
Tax Collector's Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $229.09 together with interest of $5.14 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $294.79 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 118-004-000-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 5894-211
Property Location: 268 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse
Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina A. Chownard
REGISTER OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $3599.47 together with interest of $80.77 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $3740.80 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 118-004-001-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 5894-211
Property Location: 226 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina R. Chauncey
REGISTER OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $2546.78 together with interest of $57.15 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $2664.49 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 118-004-002-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 5894-211
Property Location: 239 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss. 
July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina P. Nason
REGISTER OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $3025.07 together with interest of $67.88 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $3153.51 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 130-001-001-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 8279-115
Property Location: 11 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

[Signature]

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, [Signature]
Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
[Signature]
REGISTRAR OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $2860.80 together with interest of $64.19 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $2985.55 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 130-001-002-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 4007-244
Property Location: 35 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina P. Nason
REGISTER OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $3279.86 together with interest of $73.59 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $3414.01 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 130-001-003-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 4007-244
Property Location: 76 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Bosse
Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me,

Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina R. Chaumard
REGISTER OF DEEDS
State of Maine
Tax Collector’s Lien Certificate
Title 36 M.R.S.A. § 942 and § 943
July 10, 2017

I, Nancy Lee Bosse, Tax Collector for the City of Auburn, Maine in the County of Androscoggin, said taxes having been duly and legally committed to me for collection on the 26th day of July, 2016, hereby certify that a tax of $4269.97 together with interest of $95.81 and lien cost of $60.56, which have been added to and become a part of said tax, a total of $4426.34 remains unpaid. The tax was assessed against AUBURN BUSINESS DEVELOPMENT CO as owner of real estate described as follows:

Map/Lot: 130-001-004-000 of the Assessor’s Tax Maps of the City of Auburn, which are on file at the Assessor’s office in the City of Auburn, Maine.
Book/Page: 4007-244
Property Location: 160 CASCADES DR, AUBURN, MAINE

A LIEN IS HEREBY CLAIMED on the above-described real estate to secure payment of said tax. A demand for payment of said tax has been made of the above named assessed owner(s); AUBURN BUSINESS DEVELOPMENT CO, by sending by certified mail/return receipt requested to his/her last known address, on the 6th day of June 2017, a notice in writing signed by me stating the amount of said tax, and describing the real estate on which said tax is assessed, alleging that a lien is claimed on said tax and demanding payment of said tax and costs within 30 days after the mailing of said notice, in accordance with the provisions in M.R.S.A. Title 36 § 942 and § 943, as amended.

Nancy Lee Bosse, Tax Collector
City of Auburn, Maine

State of Maine
Androscoggin County, ss.

July 10, 2017

Then personally appeared the above-named Nancy Lee Bosse, Tax Collector of Auburn, Maine and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me, Tina P. Nason
Tina P Nason, Notary Public
My Commission Expires March 21, 2020

ANDROSCOGGIN COUNTY
Tina R. Chamberl
REGISTER OF DEEDS
Title 36 M.R.S.A. Section 944  
Waiver of Municipal Real Estate  
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against  
AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017  
and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-73  
is hereby waived.

Property Location 207 CASCADES DR Map and Lot 118-002-000-000 of the Assessor’s  
tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of  
Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer  
City of Auburn

ACKNOWLEDGEMENT

State of Maine  
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the  
foregoing to be her free act and deed in her capacity as Treasurer.

___________________________  
Nancy Lee Bosse, Notary Public  
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-74 is hereby waived.

Property Location 267 CASCADES DR Map and Lot 118-002-001-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

________________________________________
Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

________________________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against
AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017
and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-75
is hereby waived.

Property Location 268 CASCADES DR Map and Lot 118-004-000-000 of the Assessor’s
tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of
Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the
foregoing to be her free act and deed in her capacity as Treasurer.

______________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-76 is hereby waived.

Property Location 226 CASCADES DR Map and Lot 118-004-001-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

__________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-77 is hereby waived.

Property Location 239 CASCADES DR Map and Lot 118-004-002-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

_____________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against
AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017
and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-83
is hereby waived.

Property Location 11 CASCADES DR Map and Lot 130-001-001-000 of the Assessor’s
tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of
Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the
foregoing to be her free act and deed in her capacity as Treasurer.

________________________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-84 is hereby waived.

Property Location 35 CASCADES DR Map and Lot 130-001-002-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

__________________________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-85 is hereby waived.

Property Location 76 CASCADES DR Map and Lot 130-001-003-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

______________________________
Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

______________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
Title 36 M.R.S.A. Section 944
Waiver of Municipal Real Estate
Tax Lien Mortgage Foreclosure

The foreclosure of the tax lien mortgage on real estate for a tax assessed against AUBURN BUSINESS DEVELOPMENT CO of the City of Auburn, dated July 10, 2017 and recorded in the Androscoggin County Registry of Deeds in Book and Page 9637-86 is hereby waived.

Property Location 160 CASCADES DR Map and Lot 130-001-004-000 of the Assessor’s tax maps of the City of Auburn, which are on file in the Assessor’s Office in the City of Auburn.

Dated: November 8, 2018

Jill M. Eastman, Municipal Treasurer
City of Auburn

ACKNOWLEDGEMENT

State of Maine
Androscoggin County, ss.

Personally appeared before me the above named Jill M. Eastman and acknowledged the foregoing to be her free act and deed in her capacity as Treasurer.

________________________
Nancy Lee Bosse, Notary Public
My Commission Expires January 29, 2023
IN CITY COUNCIL
ORDER 98-11192018

ORDERED, that the City Council hereby authorizes the Finance Director to record a waiver of foreclosure at the Androscoggin County Registry of Deeds pursuant to 36 M.R.S.A.§ 944, on real estate taxes assessed against Auburn Business Development CO for property located at the following:

207 Cascades Dr, Map and Lot 118-002-000-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-73;

267 Cascades Dr, Map and Lot 118-002-001-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-74;

268 Cascades Dr, Map and Lot 118-004-000-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-75;

226 Cascades Dr, Map and Lot 118-004-001-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-76;

239 Cascades Dr, Map and Lot 118-004-002-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-77;

11 Cascades Dr, Map and Lot 130-001-001-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-83;

35 Cascades Dr, Map and Lot 130-001-002-000; dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-84;

76 Cascades Dr, Map and Lot 130-001-003-000, dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-85, and

160 Cascades Dr, Map and Lot 130-001-004-000, dated July 10, 2017 and recorded at the Androscoggin County Registry of Deeds in Book and Page 9637-86.
City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: November 19, 2018
Orders: 99-11192018 through 103-11192018

Author: Kelsey L. Earle, Deputy City Clerk

Subject: Board and Committee Appointments

The Appointment Committee met on November 13, 2018 to review applications and make their nominations for boards and committees of the City as follows:

Chris Bouchard – CDBG Loan Committee (re-appointment) with a term expiration of 10/1/2021.

Strategic Planning Committee – Clifton Greim, Rick Malinowski, Dave Gonyea, Robert Stone, Fatuma Hussein, Mary Sylvester, Emily Innes, Adam Lee, Jodi Redmun, Stephen Gilbert, Stephen Milks and Jananne (Jan) Phillips.


Invest Sub-Committee – Robert Stone, Jodi Redmun, Sid Hazelton, Lena Hann, Robert Boyer, Betsy Libby, Paul LeClair, Jeannette August, Brendan Fontaine, Scott Berry, Manuel Salgado and Shelly Kruszewski.

Council may enter into executive session pursuant to 1 MRSA Sec. 406(6)(A) to review applications or for further discussion before making appointments.

City Budgetary Impacts: None

Staff Recommended Action: Consider appointing members as recommended by the Appointment Committee.

Previous Meetings and History: The Appointment Committee met on November 13, 2018 to make their recommendations.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:
List of applicants
List of vacancies
Applications
Orders 99-11192018 through 103-11192018
<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Ward</th>
<th>Last Name</th>
<th>First Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Loan Committee</td>
<td></td>
<td>*Bouchard</td>
<td>Chris</td>
<td>63 Windemere Way</td>
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<tr>
<td>Strategic Planning Committee</td>
<td></td>
<td>Greim</td>
<td>Clifton</td>
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<td>Chair</td>
<td>3</td>
<td>Malinowski</td>
<td>Rick</td>
<td>Proctor and Gamble</td>
</tr>
<tr>
<td>Quality Chair</td>
<td>1</td>
<td>Gonyea</td>
<td>Dave</td>
<td>1250 Turner St</td>
</tr>
<tr>
<td>Investment Chair</td>
<td>2</td>
<td>Stone</td>
<td>Robert</td>
<td>12 Harrison Circle</td>
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<td>Hussein</td>
<td>Fatuma</td>
<td>34 Harvest Hill Lane</td>
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<td>Sylvester</td>
<td>Mary</td>
<td>208 Maple Hill Road</td>
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<td></td>
<td></td>
<td>Innes</td>
<td>Emily</td>
<td>Harriman at 46 Harriman Drive</td>
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<td></td>
<td>4</td>
<td>Lee</td>
<td>Adam</td>
<td>46 Garden Circle</td>
</tr>
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<td></td>
<td>3</td>
<td>Redmun</td>
<td>Jodi</td>
<td>89 Manley Rd Apt 4</td>
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<td></td>
<td>4</td>
<td>Gilbert</td>
<td>Stephen</td>
<td>11 Academy St</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Milks</td>
<td>Stephen</td>
<td>82 Alderwood, Rd</td>
</tr>
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<td>2</td>
<td>Phillips</td>
<td>Jananne (Jan)</td>
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<td>Growth Sub-Committee</td>
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<td>Rick</td>
<td>Proctor and Gamble</td>
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<td>Platz</td>
<td>Thomas</td>
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<td></td>
<td>3</td>
<td>Beaudin</td>
<td>Darcie</td>
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<td></td>
<td>1</td>
<td>Shanaman</td>
<td>Scott</td>
<td>546 Johnson Rd</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Donovan</td>
<td>Jessica</td>
<td>126 Cedarwood Road</td>
</tr>
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<td></td>
<td>2</td>
<td>Swanson</td>
<td>Rebecca</td>
<td>45 Dawes Avenue</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
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<td>Macri Joan</td>
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<td></td>
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<tr>
<td>Hazelton Sid</td>
<td></td>
<td>121 Conant Avenue</td>
<td></td>
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<tr>
<td>Carrier Brian</td>
<td></td>
<td>32 Constellation Dr.</td>
<td></td>
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<td>Lanman, AAE Richard</td>
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<td>Walker Ryan</td>
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<tr>
<td>Ney Mamie</td>
<td>Auburn Public Library</td>
<td></td>
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<tr>
<td>Dolgicer Olga</td>
<td></td>
<td>123 Pleasant St</td>
<td></td>
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</tr>
<tr>
<td>Boss Adam</td>
<td></td>
<td>7 Morse Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plourde John</td>
<td></td>
<td>200 Dillingham Hill Rd</td>
<td></td>
<td></td>
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<tr>
<td>Sylvester William</td>
<td></td>
<td>1128 Riverside Drive</td>
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**Quality Sub-Committee**

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<tbody>
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<tr>
<td>Savignano Philip</td>
<td>64 Skillings Corner Road</td>
<td></td>
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<tr>
<td>Parakilas James</td>
<td>36 Buttonwood Ln</td>
<td></td>
</tr>
<tr>
<td>Wallace Steven</td>
<td>YMCA</td>
<td></td>
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<tr>
<td>Desgrosseilliers Rachel</td>
<td>18 Melody Lane</td>
<td></td>
</tr>
<tr>
<td>Boss Katie</td>
<td>7 Morse Street</td>
<td></td>
</tr>
<tr>
<td>Aube Maureen</td>
<td>748 Hotel Rd</td>
<td></td>
</tr>
<tr>
<td>Muszynski Kristen</td>
<td>8 Fairway Court</td>
<td></td>
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<tr>
<td>Martelli Steve</td>
<td>Planning Board</td>
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<tr>
<td>Saucier William</td>
<td>145 Blanchard Rd</td>
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<td>Martel Rick</td>
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<tr>
<td>Edgecomb Misty</td>
<td>26 Oakland st</td>
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<tr>
<td>Abacha Tijjani</td>
<td>11 Beck Avenue</td>
<td></td>
</tr>
<tr>
<td>Benoit Sharon</td>
<td>9 Clubhouse Lane</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Last Name</td>
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<tr>
<td>3</td>
<td>Barrett</td>
<td>Janice</td>
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<td>Sullivan</td>
<td>Suzanne</td>
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<td>2</td>
<td>Cleveland</td>
<td>John</td>
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**Investment Sub-Committee**

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<td>Redmun</td>
<td>Jodi</td>
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<tr>
<td>2</td>
<td>Hazelton</td>
<td>Sid</td>
<td>121 Conant Avenue</td>
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<tr>
<td></td>
<td>Hann</td>
<td>Lena</td>
<td>27 Woodside Drive</td>
</tr>
<tr>
<td></td>
<td>Boyer</td>
<td>Robert</td>
<td>Planning Board</td>
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<td></td>
<td>CMCC</td>
<td>Libby</td>
<td>23 Ellery Dr, New Gloucester</td>
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<td></td>
<td>LA911</td>
<td>LeClair</td>
<td>LA911 Executive Director</td>
</tr>
<tr>
<td>2</td>
<td>August</td>
<td>Jeanette</td>
<td>755 Court Street</td>
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<td>Fontaine</td>
<td>Brendan</td>
<td>94 Shepley Street</td>
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<tr>
<td>2</td>
<td>Berry</td>
<td>Scott</td>
<td>179 Davis Ave</td>
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<tr>
<td>2</td>
<td>Salgado</td>
<td>Manuel</td>
<td>123 Shepley St</td>
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<tr>
<td>5</td>
<td>Kruszewski</td>
<td>Shelley</td>
<td>33 Seventh Street</td>
</tr>
</tbody>
</table>

*Indicates this applicant is seeking re-appointment*
VACANCIES

**Board of Assessment Review** - 2 vacancies – alternate positions. One with a term expiration of 10/1/2020, and one with a term expiration of 10/1/2022

**Cable TV Advisory Committee** – 2 vacancies - one with a term expiration of 6/1/2019, one with a term expiration of 6/1/2020

**CDBG Loan Committee** – 1 vacancy – with term expiration of 10/01/2021

**Citizens Advisory Committee** - 9 vacancies, all with 6/30/2019 term expirations

**Conservation Commission** – 1 vacancy with a term expiration of 6/1/2020

**Ethics Committee** – 1 vacancy with a term expiration of 01/01/2021

**Parks and Recreation Advisory Board** - 2 vacancies – with term expirations of 10/01/2019

**Strategic Planning Committee and Growth, Quality, and Invest Sub-committees**
CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 10/14/18

Last name: Bascheck
First name: Chris
Middle initial: 

Residence address: 68 Woodmere Way
Ward: 

City: Auburn
State: ME
Zip code: 04210

Home phone: 207.576.7246
Work phone: 207.442.2462
Cell phone: 

Email address: c.bascheck@northeastbank.com

Current occupation: VP, Director of Customer Sales & Operations

Previous occupation (if retired or no longer working): 

Educational and/or experience (or attach your resume): 

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

☐ 9-1-1 Committee
☐ Auburn Housing Authority
☐ Board of Assessment Review
☐ CDBG Loan Committee
☐ Complete Streets Committee
☐ Ethics Panel
☐ L/A Transit Committee
☐ Planning Board
☐ St. Louis Bells Committee
☐ Zoning Board of Appeals

☐ Airport Board
☐ Audit & Procurement Committee
☐ Cable TV Advisory Board
☐ Community Forest Board
☐ Conservation Commission
☐ Finance Committee
☐ Parks & Recreation Advisory Board
☐ Sewer District
☐ Water District
Is this application for a ___ new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

________________________________________________________________________________________________________

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

________________________________________________________________________________________________________

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? 
Yes

CDBG Loan Committee

Dates served (if known)? 10/10 - 10/18.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

________________________________________________________________________________________________________

Dates served (if known)?

How did you learn of this vacancy?

________________________________________________________________________________________________________

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: ___________________________ Date: 10/14/18

Please submit your application to;
Susan Clements-Daille, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdaille@auburnmaine.gov
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/06/2018

First Name: Adam
Middle Initial: S
Last Name: Boss
Residence Address: 7 Morse Street
Ward: Ward 2
City: Auburn
Home Phone: 852-0770
Cell Phone: 852-0770
E-mail Address: aboss@bates.edu
Current Occupation: Assistant Director of Community-Engaged Learning
Previous Occupation (if retired or no longer working): Lecturer
Education and/or experience: PhD

Briefly describe why you want to serve on this committee (500 character limit): I moved to Auburn with my family three years ago and immediately felt connected to this community. In my role coordinating community work for Bates students and faculty, I have connected with people from a wide range of non-profits and businesses and have gained a strong understanding of the many challenges that face our community in terms of education, the environment, and economic development. My experience and commitment to the community will make me a good fit for this work.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: I hope to help Auburn find a path forward that creates the best possible for my children and the other children of this community. I also hope to make Auburn a model for how you can develop a city economically without driving out longtime residents.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known): NA

How did you learn of this vacancy?: Invitation from Phil Crowell, who I work with in my capacity at Bates

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Adam Samuel Boss

Date of Electronic Signature: 11/06/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/5/2018

First Name: Shelley

Middle Initial:

Last Name: Kruszewski

Residence Address: 33 Seventh Street

Ward: Ward 5

City: Auburn

Home Phone: 2073194638

Cell Phone: 2073194638

E-mail Address: sk@androscogginlandtrust.org

Current Occupation: Executive Director, Androscoggin Land Trust

Previous Occupation (if retired or no longer working):

Education and/or experience: Masters Degree, Community Planning and Development with a focus on Land Use and the Environment

Briefly describe why you want to serve on this committee (500 character limit): I love living in Auburn and plan to live here for a very long time. I am invested in the future of Auburn and recognize that strategic planning is an important tool.

I have an interest in participating on this committee in the following capacity: No Preference

What do you hope to accomplish?: Listen, learn, evaluate, contribute and help create action steps that are useful in the process.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):
How did you learn of this vacancy?: Word of mouth, email correspondence

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Shelley Kruszewski

Date of Electronic Signature: 11/5/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: Nov 5, 2018

First Name: James
Middle Initial: P
Last Name: Parakilas
Residence Address: 36 Buttonwood Ln
Ward: I am not an Auburn resident
City: Lewiston
Home Phone: 2077823447
Cell Phone: 2072408121

E-mail Address: jparakil@bates.edu

Current Occupation: Chair, Board of Directors, L/A Arts (volunteer)
Previous Occupation (if retired or no longer working): Professor of Music (emeritus), Bates College

Education and/or experience: PhD, Cornell University; taught at Bates 1979-2016

Briefly describe why you want to serve on this committee (500 character limit): I have lived and worked as an arts educator in the Lewiston-Auburn community for almost forty years and am devoting myself now to developing the life of the arts for all our citizens. I would like to bring that perspective to Auburn's strategic planning process.

I have an interest in participating on this committe in the following capacity: : Quality Sub-Committee

What do you hope to accomplish?: I hope to ensure that the process of strategic planning includes a thoughtful and balanced consideration of the roles the arts can play in enhancing the quality of life of Auburn's citizens.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known): --
How did you learn of this vacancy?: City Manager Crichton invited me to apply for it.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: James P Parakilas

Date of Electronic Signature: 11.5.18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: Nov 5, 2018

First Name: Robert
Middle Initial: D
Last Name: Stone
Residence Address: 12 Harrison Circle
Ward: Ward 2
City: Auburn
Home Phone: 207 784-1099
Cell Phone: 207 402-1802
E-mail Address: bstone04210@gmail.com
Current Occupation: Retired
Previous Occupation (if retired or no longer working): Bank SVP of Business and Government Service
Education and/or experience: BS in Economics, UMaine Orono - 45 years in banking - former councilor W2 - Vice Chair, Maine Turnpike Authority

Briefly describe why you want to serve on this committee (500 character limit): I have an interest in Strategic Planning for organizations. I want to stay active in city affairs. Excited for the future of the City of Auburn.

I have an interest in participating on this committee in the following capacity: Invest Sub-Committee

What do you hope to accomplish?: Hope to be part of a large team that generates a sustainable, realistic and creative Strategic Plan that will be followed up on by staff.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Railroad Study Committee for Passenger Rail

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City Council, W2

Dates served (if known): 2016 and 2017
How did you learn of this vacancy?: City Manager

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Robert D. Stone

Date of Electronic Signature: November 5, 2018
CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of
Auburn. Submission of an application does not imply or guarantee an appointment to any board or
committee. The City reserves the right to appoint board and committee members as vacancies arise
and to perform background checks or any other necessary investigations on applicants. Incomplete
applications and those which list more than one committee will not be considered.

Date: 11/5/18

Last name: Sylvester First name: William Middle initial: C

Residence address: 1128 Riverside Dr. Ward: _______

City: Auburn State: ME Zip code: 04210


Email address: wes.forestry@gmail.com

Current occupation: Consulting Forester

Previous occupation (if retired or no longer working): ____________________________

Educational and/or experience (or attach your resume): BS Forest Utilization Cof M
1969

Please check which Board or Committee you are interested in serving on. Individual applications are
required if you wish to apply for more than one Board or Committee.

____ 9-1-1 Committee
____ Auburn Housing Authority
____ Board of Assessment Review
____ CDBG Loan Committee
____ Complete Streets Committee
____ Ethics Panel
____ L/A Transit Committee
____ Planning Board
____ St. Louis Bells Committee
____ Zoning Board of Appeals

____ Airport Board
____ Audit & Procurement Committee
____ Cable TV Advisory Board
____ Community Forest Board
____ Conservation Commission
____ Finance Committee
____ Parks & Recreation Advisory Board
____ Sewer District
____ Water District

Auburn's Strategic Planning Committee
Is this application for a _X_ new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _MY BACKGROUND IN INDUSTRIAL FORESTRY AND EXPERIENCE IN ENVIRONMENTAL, AGRICULTURAL, AND SILVICULTURAL AREAS MIGHT BRING VALUABLE INSIGHTS TO SURFACE. WHAT DO YOU HOPE TO ACCOMPLISH (PLEASE LIMIT TO 150 WORDS OR LESS. PLEASE ATTACH ADDITIONAL SHEET IF NEEDED). CONTRIBUTE TO RESPONSIBLE GROWTH FOR THE CITY OF AUBURN._

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? _YES__ M & A - ARP

Dates served (if known)? _ACT. 11, 2018 - DEC. 11, 2018 CURRENT_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? _YES__ Ad Hoc - AGRP

Dates served (if known)? _1/16/17 TO 7/16/18_

How did you learn of this vacancy? _BY LISTENING AT OTHER CITY MEETINGS AND AUBURNMAINE.GOV_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _WILLIAM C. GIBSON_ Date: _11/5/18_

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

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<th>NOV 05 2018</th>
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<tr>
<td>TERM EXPIRATION DATE:</td>
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<td>OATH DATE:</td>
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FOR OFFICE USE ONLY
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/5/2018

First Name: Tijjani

Middle Initial: A

Last Name: Abacha

Residence Address: 11 Beck Avenue

Ward: Ward 2

City: Auburn

Home Phone: 207-5762140

Cell Phone: 207-576-2140

E-mail Address: tjabacha@yahoo.com

Current Occupation: Director of a non profit

Previous Occupation (if retired or no longer working):

Education and/or experience: Criminal Justice and youth mentoring program

Briefly describe why you want to serve on this committee (500 character limit): I have a lot of experiences working with youth and immigrant populations in Auburn

I have an interest in participating on this committee in the following capacity: Quality Sub-Committee

What do you hope to accomplish?: Help improve the quality of life in our city

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known): No

How did you learn of this vacancy?: Phil Crowell
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Tijjani Abacha

Date of Electronic Signature: 11/5/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/5/18

First Name: John
Middle Initial: J
Last Name: Cleveland
Residence Address: 183 Davis Ave
Ward: Ward 2
City: Auburn
Home Phone: NA
Cell Phone: 207.212.7755
E-mail Address: jcleveland@cdcorp.org

Current Occupation: Community & Economic Development Consultant
Previous Occupation (if retired or no longer working): Maine State Senate

Education and/or experience: BA, USM - Biology, Planning & Development Consultant 30-years

Briefly describe why you want to serve on this committee (500 character limit): I think my knowledge of the community, service as a city councilor & Mayor, and my 30 years experience as a planning, community & economic development consultant would be helpful in the development of a Strategic Action Plan for Auburn.

I have an interest in participating on this committee in the following capacity: Quality Sub-Committee

What do you hope to accomplish?: Assist with the creation of an actionable Strategic Action Plan that will help guide the City of Auburn for several years to a prosperous future for all residents and a wonderful community in which to live and raise a family.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City Council & Mayor, CDBG Loan Committee

How did you learn of this vacancy?: Public Information

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: John J Cleveland

Date of Electronic Signature: 11/5/18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Stephen

Middle Initial: G

Last Name: Milks

Residence Address: 82 Alderwood, Rd

Ward: Ward 3

City: Auburn

Home Phone: 207-671-9288

Cell Phone: 207-671-9288

E-mail Address: smilks21@hotmail.com

Current Occupation: Recruiter and Property Owner

Previous Occupation (if retired or no longer working): 

Education and/or experience: BS Cornell University. Auburn Real Estate Investor.

Briefly describe why you want to serve on this committee (500 character limit): I believe in the future of Auburn and have long term investments in Auburn. My children have grown up in the Auburn Public Schools. I have a multidimensional understanding of the City as a Resident, Business Owner, Real Estate Investor and active volunteer in the community.

I have an interest in participating on this committe in the following capacity: : Steering Committee

What do you hope to accomplish?: Help guide the City into the next 150 years. Address the challenges in housing and real estate, and employment.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Mayors Economic Development and Marketing Committee

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Parks and Recreation Advisory Board
Dates served (if known): About 15 years ago

How did you learn of this vacancy?: Mayor Levesque

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stephen Milks

Date of Electronic Signature: 11/5/18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Suzanne
Middle Initial: M
Last Name: Sullivan
Residence Address: Auburn Public Library, 49 Spring St.
Ward: I am not an Auburn resident
City: Auburn
Home Phone: 2073336640
Cell Phone: 2077563999
E-mail Address: mmaney@auburnpubliclibrary.org
Current Occupation: Asst. Director, Auburn Public Library
Previous Occupation (if retired or no longer working): 
Education and/or experience: Professional Degree; more than 20 years as a librarian

Briefly describe why you want to serve on this committee (500 character limit): The Library is an important part of the Auburn community. In representing the Library, I hope to learn what we can do to help the community stay a vibrant, engaged, and welcoming community. The Library has a lot more than just books to offer and we try to meet the community’s wants and needs in a variety of thoughtful and enriching ways.

I have an interest in participating on this committee in the following capacity: : Quality Sub-Committee

What do you hope to accomplish?: The Library enjoys tremendous support from Auburn. We want to make sure that we do our part in providing an excellent return on the City’s investment in us. There is so much potential here that we want to be a big part of realizing it.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known):

How did you learn of this vacancy?: Library Director

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Suzanne Sullivan

Date of Electronic Signature: 11/05/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/5/2018

First Name: Clifton
Middle Initial: W
Last Name: Greim
Residence Address: 48 Longbow Court
Ward: Ward 3
City: Auburn
Home Phone: 2077842070
Cell Phone: 2077545104
E-mail Address: cgreim@harriman.com

Current Occupation: Engineer

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelor degree Mechanical Engineering Technology

Briefly describe why you want to serve on this committee (500 character limit): Have long advocated for a strategic plan that along with our Comp plan will allow us to proactively move our community and plan where we invest.

I have an interest in participating on this committe in the following capacity: : Steering Committee

What do you hope to accomplish?: Provide a consistent road map forward where the progress made can be measured and the vision for our community is clear and marketable.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Chamber of commerce, business advocacy comm.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: AWSD board, Chamber of Commerce, Auburn planning board, Mayors energy comm.

Dates served (if known): varied
How did you learn of this vacancy?: Have been providing up front help to organize this effort

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Clifton W Greim

Date of Electronic Signature: 11-5-2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/2/2018

First Name: Ryan

Middle Initial: M

Last Name: Walker

Residence Address: 648 Beech Hill Rd

Ward: Ward 4

City: Auburn

Home Phone: 5082736308

Cell Phone: 5082736308

E-mail Address: slugwind@gmail.com

Current Occupation: Exhibits Preparator for the Maine State Museum

Previous Occupation (if retired or no longer working):

Education and/or experience: 2009 MFA University of Massachusetts, Dartmouth/ CeMeNEMBA board member

Briefly describe why you want to serve on this committee (500 character limit): I am a property owner and resident of Auburn and I currently serve on the board of the central Maine chapter of the New England Mountain Bike Association. I am interested in joining the Strategic Planning Committee as a representative of CeMeNEMBA and to advocate for the expansion of recreational, multi-use trail systems in Auburn. We believe the city could become a major destination for mountain biking and other outdoor pursuits due to it’s unique combination of rural and urban spaces.

I have an interest in participating on this committe in the following capacity: : No Preference

What do you hope to accomplish?: We endeavor to expand upon our current trail network at Mount Apatite to utilize more of Auburn’s many green spaces. We envision a city-wide, multi-use wilderness trail system that would connect urban and rural areas.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s): no
Dates served (if known):

How did you learn of this vacancy?: I was referred by CeMeNEMBA's president and local business owner Chris Riley

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Ryan Walker

Date of Electronic Signature: 11/3/2018
From: donotreply@auburnmaine.gov  
Sent: Saturday, November 3, 2018 3:49 PM  
To: Susan Clements-Dallaire; Rachel Collamore  
Subject: A New Form Has Been Submitted - Strategic Planning Committee Application

The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/03/2018

First Name: Mamie

Middle Initial: A

Last Name: Ney

Residence Address: Auburn Public Library, 49 Spring St.

Ward: I am not an Auburn resident

City: Auburn

Home Phone: 2073336640

Cell Phone: 2072290989

E-mail Address: mmaney@auburnpubliclibrary.org

Current Occupation: Library Director

Previous Occupation (if retired or no longer working):

Education and/or experience: Professional degrees; 10 years experience as a librarian

Briefly describe why you want to serve on this committee (500 character limit): The Library is an important part of the Auburn community. In representing the Library, I hope to learn what we can do to help the community stay a vibrant, engaged, and welcoming community. The Library has a lot more than just books to offer and we try to meet the community's wants and needs in a variety of thoughtful and enriching ways.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: I hope that as Library Director I can find ways to fulfill the Library's mission of engaging, enlightening, and enriching our community. The Library enjoys tremendous support from Auburn. We want to make sure that we do our part in providing an exc

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Age Friendly Auburn

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Rec Dept. Director Search, CDBG grants committee
Dates served (if known): 2015

How did you learn of this vacancy?: Through the Manager's office as a member of the leadership team.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Mamie Anthoine Ney

Date of Electronic Signature: 11/03/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/4/2018

First Name: Sharon

Middle Initial: B

Last Name: Benoit

Residence Address: 9 Clubhouse Lane

Ward: Ward 4

City: Auburn

Home Phone: 207.241.8852

Cell Phone: 207.740.0278

E-mail Address: sharonbenoit@gmail.com

Current Occupation: Retired (seasonal worker at LL Bean, CS, Lewiston)

Previous Occupation (if retired or no longer working): Public Relations & Dev, Maine State Legis, teacher

Education and/or experience: College Graduate

Briefly describe why you want to serve on this committee (500 character limit): Have lived in Maine for 73 years (Cape Elizabeth, So. Portland, Monmouth). We moved to Auburn in Nov. 2016, and I would like to learn more about Auburn and participate in planning for its future.

I have an interest in participating on this committee in the following capacity: No Preference

What do you hope to accomplish?: No preference. I would like to serve on the Committee which I can most contribute to. If selected participate, perhaps I can talk to Chairperson about where I can best serve.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):
How did you learn of this vacancy?: email

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Sharon B Benoit

Date of Electronic Signature: 11/4/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/4/18

First Name: Janice

Middle Initial: 

Last Name: Barrett

Residence Address: 1007 Hotel Rd

Ward: Ward 3

City: Auburn

Home Phone: 207-252-0387

Cell Phone: 207-252-0387

E-mail Address: janicebarrett14@yahoo.com

Current Occupation: Student Finance Advisor

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelors in Business Management and experience with Auburn

Briefly describe why you want to serve on this committee (500 character limit): I recently took a job working out of town and on November 12th I will back in the Lewiston/Auburn community. I look forward to contributing again. I truly thrive on volunteer work and giving back as I have been working with Auburn PAL for years. Working with Auburn Housing for 5 years as a Property Manager gave me a great background for this opportunity to help the City and work with some pretty dynamic people. I am grateful to be a homeowner in Auburn and look forward to giving back.

I have an interest in participating on this committe in the following capacity: No Preference

What do you hope to accomplish?: Help the current community outreach and provide more ways to enhance and actually be out there in the community interacting on a regular basis.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Auburn PAL and Parks and Rec
Dates served (if known): Still volunteer for PAL

How did you learn of this vacancy?: Email

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Janice Barrett

Date of Electronic Signature: 11/4/18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/04/2018

First Name: Jeanette
Middle Initial: K
Last Name: August
Residence Address: 755 Court Street
Ward: Ward 2
City: Auburn
Home Phone: 2077827163
Cell Phone: 2073330831
E-mail Address: jkaugust@yahoo.com
Current Occupation: Information Technology
Previous Occupation (if retired or no longer working):
Education and/or experience: Some college, 25 years IT industry experience

Briefly describe why you want to serve on this committee (500 character limit): I am a native of Auburn, and I moved back here in 2002. I would like to be involved in the future of this great community for my friends, family, and children.

I have an interest in participating on this committee in the following capacity: No Preference

What do you hope to accomplish?: I am highly organized and have a great strengths in the compilation and analysis of data, I would be eager to assist in any or all processes that need to be created, refined, and maintained. I also have many ideas for growth and improvement.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):
How did you learn of this vacancy?: Website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Jeanette August

Date of Electronic Signature: 11/04/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/4/2018

First Name: Brendan
Middle Initial: C
Last Name: Fontaine
Residence Address: 94 Shepley Street
Ward: Ward 2
City: Auburn
Home Phone: 2072729949
Cell Phone: 2072729949
E-mail Address: brendan@northstarmortgage.net

Current Occupation: Mortgage Broker

Previous Occupation (if retired or no longer working):

Education and/or experience: UNH School of Law | Licensed Attorney | Very active member of the business community | 6+ years experience as President of Auburn Suburban Baseball & Softball | 6+ years coaching for LAYSA Soccer | 6+ years coaching YMCA Basketball

Briefly describe why you want to serve on this committee (500 character limit): As a resident, parent & business owner in Auburn, Maine I spend considerable personal time investing in the youth of Auburn. Now I want to give more of my time to this committee to help the City of Auburn become the greatest city it can be.

I have an interest in participating on this committee in the following capacity: Invest Sub-Committee

What do you hope to accomplish?: I hope to share the knowledge and insight I have gained as a parent, home owner, business owner and youth sports director in the City of Auburn to bring fresh & creative ideas for the city not currently shared on The Strategic Planning Committee.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Brendan Fontaine

Date of Electronic Signature: 11/4/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Rebecca

Middle Initial:

Last Name: Swanson Conrad

Residence Address: 45 Dawes Avenue

Ward: Ward 2

City: Auburn

Home Phone: 207-784-4143

Cell Phone: 207-576-5561

E-mail Address: Beckie@lametrochamber.com

Current Occupation: President and CEO

Previous Occupation (if retired or no longer working):

Education and/or experience: Bates College graduate with advanced study in USM's New England Studies program. Forty years of community service in Lewiston-Auburn, southern Maine and statewide.

Briefly describe why you want to serve on this committee (500 character limit): My work is rooted in encouraging partnerships and raising the aspirations of stakeholders. I believe in Auburn’s potential to be a vibrant community of choice. An example of my experience with community growth was leveraging Maine College of Art to retain more than 50% of its graduates in Portland. Having also owned two small businesses in Auburn, I understand the impact of micro-investment. Auburn’s infrastructure is rich, yet economic, educational and equity issues remain to be addressed.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: Livability and financial sustainability for Auburn to be a leading Maine community of choice.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No.
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City Board: Mayors Joint Library Committee. Community Boards: Advocates for Children; Androscoggi

Dates served (if known): The list summarizes 1982-current.

How did you learn of this vacancy?: Auburn materials and word of mouth.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Rebecca Swanson Conrad

Date of Electronic Signature: 11/5/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: Nov. 2, 2018

First Name: Rachel

Middle Initial:

Last Name: Desgrosseilliers

Residence Address: 18 Melody Lane

Ward: I am not an Auburn resident

City: Lewiston

Home Phone: 2073333881

Cell Phone: 2072406429

E-mail Address: rachel@museumla.org

Current Occupation: Executive Director - Museum L-A

Previous Occupation (if retired or no longer working):

Education and/or experience: BS in Accounting/Finance & Masters in Hospital & Health Planning

Briefly describe why you want to serve on this committee (500 character limit): I have lived here most of my life in both communities and I believe in greater potential for the future and feel we need to leave a legacy to the future for our children.

I have an interest in participating on this committee in the following capacity: Quality Sub-Committee

What do you hope to accomplish?: Help move Auburn to where I know it can be in economic development, living and working satisfaction as well as making sure it has a full and vibrant cultural life where we can also play here and be proud to say we are from Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: 150th Anniversary

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Committee to save the St. Louis Bells. Museum in the Streets.
Dates served (if known):

How did you learn of this vacancy?: I was asked to apply.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Rachel Desgrosseilliers

Date of Electronic Signature: 11/02/18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/1/2018

First Name: Philip
Middle Initial: P
Last Name: Savignano
Residence Address: 64 Skillings Corner Road
Ward: Ward 1
City: Auburn
Home Phone: 207 786-2297
Cell Phone: 207 577-4866
E-mail Address: philnchris@roadrunner.com
Current Occupation: Retired
Previous Occupation (if retired or no longer working): State of Maine DECD Maine Office of Tourism

Education and/or experience: 21 years with L.L.Bean Outdoor Discovery Schools and Creative Department, 13 years marketing Maine as tourist destination

Briefly describe why you want to serve on this committee (500 character limit): I am a lifelong resident of Auburn and feel it is an excellent place to live and raise a family. For the city to grow, it must have a forward-thinking, quality of life to attract new residents. Auburn needs to be vibrant to be part of the future. Setting a plan to that will attract bright, hardworking families to the community is an important step.

I have an interest in participating on this committee in the following capacity: : Quality Sub-Committee

What do you hope to accomplish?: I hope to identify some key areas of investment to help Auburn achieve a bright future

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: I served on the Auburn Parks and Recreation Advisory Committee
Dates served (if known): Early 90s to 2014

How did you learn of this vacancy?: Invitation form the City Manager

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Philip P Savignano

Date of Electronic Signature: 11/1/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/01/2018

First Name: John
Middle Initial: P
Last Name: Plourde
Residence Address: 200 Dillingham Hill Rd
Ward: Ward 1
City: Auburn
Home Phone: 2075763965
Cell Phone: 2075763965
E-mail Address: johnplourde@rhltco.com
Current Occupation: Senior Consultant, Active Retired

Previous Occupation (if retired or no longer working):

Education and/or experience: BS in Electrical Engineering

Briefly describe why you want to serve on this committee (500 character limit): Having lived in Auburn for 46 years, I feel vested in the community. We recently discovered, by accident, that the real estate website Zillow rates schools in communities. We were shocked to see that EL is rated a 1 on a scale of 1 - 10, 1 being the lowest. This has a direct impact on growth for the city of Auburn. In addition, the 1st impression given to newcomers coming in from the turnpike is rather poor. These concerns, among others, need to be addressed in the Strategic Plan.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: Auburn's growth is based on attracting new professional families. We need to improve our physical appearance and school ratings. 1st impressions is everything.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known):

How did you learn of this vacancy?: From the Assistant City Manager

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: John Plourde

Date of Electronic Signature: 11/01/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: November 2018

First Name: Richard

Middle Initial:

Last Name: Lanman, AAE

Residence Address: 89 Manley Road #9

Ward: Ward 3

City: Auburn

Home Phone: 4058157375

Cell Phone: 4058157375

E-mail Address: rlanman53@gmail.com

Current Occupation: Airport Director - Auburn Lewiston Airport

Previous Occupation (if retired or no longer working):

Education and/or experience: Masters of Public Admin; BS Aviation Management; Member of Maine Aviation Advisory Board; National Academy of Science Subject Matter Expert - General Aviation;

Briefly describe why you want to serve on this committee (500 character limit): As someone who has moved due to work transfers all of my life, I have experienced many different communities and ways of life. I believe my life experience and my professional perspicacity give me a strong acuity of growth needs in a community. I know I can positively contribute to the purpose of this subcommittee.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: establish a bedrock foundation for further work towards a sustainable strategic plan for the City of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known):

How did you learn of this vacancy?: City Manager's email.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Rick Lanman, AAE

Date of Electronic Signature: 1 November 2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/31/2018

First Name: Darcie
Middle Initial: P.L.
Last Name: Beaudin
Residence Address: 64 Windemere Way
Ward: Ward 3
City: Auburn
Home Phone: 207-782-0890
Cell Phone: 207-240-7370
E-mail Address: dbeaudin@sta-law.com

Current Occupation: Attorney
Previous Occupation (if retired or no longer working):

Education and/or experience: B.A. Administrative Science/Environmental Studies from Colby College; J.D. from Boston College Law School

Briefly describe why you want to serve on this committee (500 character limit): As a native of Lewiston, current resident of Auburn, and co-owner of a law firm in Auburn, I have a vested interest in the short term and long term growth of the City.

I have an interest in participating on this committee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: Assist in the development of a strategic growth plan to help the City to become (or remain) known as a preeminent place to live and work.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Board President, Auburn Business Association; Board Member, Auburn Business Development Corporation

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: prior 2 yr term on the LAEGC board by virtue of my position on the ABDC board
Dates served (if known):

How did you learn of this vacancy?: Received a telephone call and e-mail from Peter Crichton

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Darcie P.L. Beaudin

Date of Electronic Signature: 10/31/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-30-18

First Name: Scott

Middle Initial:

Last Name: Shanaman

Residence Address: 546 Johnson Rd

Ward: Ward 1

City: Auburn

Home Phone: 2072418718

Cell Phone: 6036170710

E-mail Address: scott@aerialndt.com

Current Occupation: Owner Lost Valley

Previous Occupation (if retired or no longer working):

Education and/or experience: 4 yr college

Briefly describe why you want to serve on this committee (500 character limit): I am interested in working with a group of peers to develop strategies for growing the business community, overall wealth and quality of life in Auburn.

I have an interest in participating on this committee in the following capacity: : Growth Sub-Committee

What do you hope to accomplish?: Contribute ideas that may lead to improvement of the business climate in Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: 
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: R. Scott Shanaman

Date of Electronic Signature: 10-30-18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/30/2018

First Name: Thomas

Middle Initial:

Last Name: Platz

Residence Address: Evergreen Road

Ward: Ward 2

City: Auburn

Home Phone: 2077842941

Cell Phone: 2077842941

E-mail Address: tplatz@platzassociates.com

Current Occupation: Architect

Previous Occupation (if retired or no longer working):

Education and/or experience: BA, MArch, Registered Architect

Briefly describe why you want to serve on this committee (500 character limit): I was asked to apply by staff I have an interest in participating on this commitee in the following capacity: Growth Sub-Committee

What do you hope to accomplish?: Help Auburn to develop a growth plan.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Have you previously served on a City or Community Board or Committee? If so, which one(s)? ADAPT

Dates served (if known):

How did you learn of this vacancy?: City Staff
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Thomas Platz

Date of Electronic Signature: 10/30/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/31/18

First Name: Lena

Middle Initial:

Last Name: Hann

Residence Address: 27 Woodside Drive

Ward: I am not an Auburn resident

City: Lewiston

Home Phone: 2077137774

Cell Phone: 2077137774

E-mail Address: lhann@androscogginbank.com

Current Occupation: VP, Government Banking Services, Androscoggin Bank

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelors Degree with University of Maine, majoring in Financial Services; cash management deposits and investments

Briefly describe why you want to serve on this committee (500 character limit): I regularly work with clients on short and long term investments. For the longer term investments, I also have access to people who know a lot about the market and provide me with information I can share. In addition to my own experience, I bring the expertise of high level teams with years of experience.

I have an interest in participating on this committee in the following capacity: Invest Sub-Committee

What do you hope to accomplish?: Help the City with ways to optimize better use of its cash and investments, both on a short and long term basis.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No.
Dates served (if known):

How did you learn of this vacancy?: Through e-mail notifications from the City and Jill Eastman.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Lena Hann

Date of Electronic Signature: 10-31-18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/30/2018

First Name: Betsy

Middle Initial: H

Last Name: Libby

Residence Address: 23 Ellery Dr, New Gloucester

Ward: I am not an Auburn resident

City: New Gloucester

Home Phone: 240-3777

Cell Phone: 240-3777

E-mail Address: blibby@cmcc.edu

Current Occupation: Dean of Academic Affairs

Previous Occupation (if retired or no longer working):

Education and/or experience: Doctorate in Higher Education Leadership

Briefly describe why you want to serve on this committee (500 character limit): The Invest committee vision statement includes offering quality education and I feel like that is where I can contribute most. I have worked at Central Maine Community College for 12 years and have been a member of the LA Metro Chamber of Commerce Education & Workforce Development committee a majority of that time, to include being the current chair of the committee. The knowledge, experience and relationships I have built provide the opportunity to be an effective member of the Invest group.

I have an interest in participating on this committee in the following capacity: Invest Sub-Committee

What do you hope to accomplish?: I hope to develop a strategic plan that includes positive promotion of the city so the people who work here will also want to live here and send their children to Auburn schools. If chosen, I also look forward to learning more about the city.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: LA Metro Chamber of Commerce Board of Directors-- (3) 2 yr terms. Board service ends in Dec.
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: United Way

Dates served (if known):

How did you learn of this vacancy?: Phil Crowell

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Betsy H. Libby

Date of Electronic Signature: 10/30/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/30/2018

First Name: Steven
Middle Initial: W
Last Name: Wallace
Residence Address: 20
Ward: Ward 4
City: Auburn
Home Phone: 2075778108
Cell Phone: 2075778108
E-mail Address: swallace@alymca.org

Current Occupation: CEO, YMCA of Auburn-Lewiston
Previous Occupation (if retired or no longer working): President & CEO, Southern Midcoast Maine Chamber
Education and/or experience: MBA, Finance & Project Management; BS Management; Chief Warrant Officer 3, US Marine Corps (Ret.)

Briefly describe why you want to serve on this committee (500 character limit): I want to see the city and region I live in prosper. Auburn has been my home for 14 years, and I run a non-profit that inclusively supports youth development and healthy living in the Greater L/A region. As such, I feel I can contribute to this process from personal, tax payer, and business partner points of view.

I have an interest in participating on this committee in the following capacity: Quality Sub-Committee

What do you hope to accomplish?: I hope to contribute to a broad plan that encompasses short, mid, and long-term wins for the City of Auburn and its residents. I want our region to be "the" go to place in Maine.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Mayor's Economic and Marketing Committee.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: N/A
Dates served (if known): N/A

How did you learn of this vacancy?: via email

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Steven W. Wallace

Date of Electronic Signature: 10/30/2018
From: donotreply@auburnmaine.gov
Sent: Monday, October 29, 2018 11:45 PM
To: Susan Clements-Dallaire; Rachel Collamore
Subject: A New Form Has Been Submitted - Strategic Planning Committee Application

The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/29/18
First Name: Stephen
Middle Initial:
Last Name: Gilbert
Residence Address: 11 ACADEMY ST
Ward: Ward 4
City: AUBURN
Home Phone: 2075132871
Cell Phone: 2075132871
E-mail Address: stephen@anchour.com
Current Occupation: CEO, Anchour

Previous Occupation (if retired or no longer working):

Education and/or experience: Electromechanical Technology, CMCC

Briefly describe why you want to serve on this committee (500 character limit): I want to contribute to changing the perception of Auburn from our own residents and then work outward to improve in order to gain more businesses, residents, and tourist traffic. These things impact the bottom line, and also help existing businesses grow.

Selfishly, my business is continually trying to recruit highly talented, highly paid individuals from Portland, Boston, etc, and having Auburn be known as a beautiful city that’s safe and great to live in is crucial.

I have an interest in participating on this committee in the following capacity: Steering Committee

What do you hope to accomplish?: I would love to see significant progress from a strategic vision, branding, and marketing perspective for the city of Auburn. I've heard a lot of talk about improvements over the last 3+ years, and am really looking forward to seeing some action.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Committee on Economic Development and Marketing
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Committee on Economic Development and Marketing

Dates served (if known): February, 2018 - present

How did you learn of this vacancy?: Notified from Liz Allen and Phil Crowell

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stephen Gilbert

Date of Electronic Signature: 10/29/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-29-18

First Name: Paul
Middle Initial: M
Last Name: LeClair
Residence Address: 338 Bamford Hill Rd.
Ward: I am not an Auburn resident
City: Fayette ME
Home Phone: 207-576-0624
Cell Phone: 207-576-0624
E-mail Address: 911director@auburnmaine.gov
Current Occupation: Director, LA911
Previous Occupation (if retired or no longer working):
Education and/or experience: 37 years in Public Safety

Briefly describe why you want to serve on this committee (500 character limit): I believe my 37 years in Public Safety and my current role as the LA911 Director would be a great resource for the committee as Auburn plans for the future.

I have an interest in participating on this committee in the following capacity: Steering Committee

What do you hope to accomplish?: I hope to assist the citizens and leadership of the City of Auburn in any way possible.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: I am the Director of LA911

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: N/A

Dates served (if known): N/A

How did you learn of this vacancy?: Department Head meetings.
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Paul M. LeClair

Date of Electronic Signature: 10-29-18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/29/18

First Name: Jodi

Middle Initial:

Last Name: Redmun

Residence Address: 89 Manley Rd Apt 4

Ward: Ward 3

City: Auburn

Home Phone: 2072128061

Cell Phone: 2072128061

E-mail Address: jodi.redmun@maine.edu

Current Occupation: Administrative Specialist

Previous Occupation (if retired or no longer working):

Education and/or experience: MBA, BA in Social & Behavioral Sciences

Briefly describe why you want to serve on this committee (500 character limit): I have lived in Auburn for eight years and am invested in seeing the city thrive. With a child in the school system and having grown up in this region, I understand many of the challenges facing the future of the city. Serving on this committee would allow me to have a voice in the direction of Auburn's future, to help grow the local economy, and to make Auburn more attractive to young professionals and businesses.

I have an interest in participating on this committee in the following capacity: Steering Committee

What do you hope to accomplish?: In reviewing past documents and recommendations, I would hope to figure out what worked and what didn't, what assets we have at our disposal, and what future growth opportunities are realistic and will be the most impactful.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: LA Metro Chamber Board, Uplift LA, USM LAC's Community Advisory Board, Realize Maine Network's Board
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Joint City Charter Commission's Education Workgroup

Dates served (if known):

How did you learn of this vacancy?: I was emailed an invitation to apply

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Jodi Redmun

Date of Electronic Signature: 10/29/18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/25/2018

First Name: Olga

Middle Initial:

Last Name: Dolgicer

Residence Address: 123 Pleasant St

Ward: Ward 4

City: Auburn

Home Phone: 9173460777

Cell Phone: 9173460777

E-mail Address: odolgicer@gmail.com

Current Occupation: Innkeeper

Previous Occupation (if retired or no longer working): Director of Operations, Radiation Oncology, NYU

Education and/or experience: BS, MBA

Briefly describe why you want to serve on this committee (500 character limit): As a member of the community board I would have a bird's eye view of important city-wide development activities before they are making headlines. I have invested into this community, and as a small business owner I would like to be aware of what is being presented to the board. Representing a community is an honor and a big responsibility. Being a part of the projects approving process will give me an opportunity to be a voice assuring the best interests of the community.

I have an interest in participating on this committee in the following capacity: : Growth Sub-Committee

What do you hope to accomplish?: Build on existing assets. Take advantage of outside funding. Create incentives for redevelopment and investments. Make it easier for businesses & developers to invest. Support the community's long term goals. Support a clean and healthy environment.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No
Dates served (if known):

How did you learn of this vacancy?: by invitation

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application: Olga Dolgicer

Date of Electronic Signature: 10/25/2018
From: donotreply@auburnmaine.gov
Sent: Saturday, October 20, 2018 12:23 PM
To: Susan Clements-Dallaire; Rachel Collamore
Subject: A New Form Has Been Submitted - Strategic Planning Committee Application

The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/20/2018

First Name: Misty

Middle Initial:

Last Name: Edgecomb

Residence Address: 26 Oakland st

Ward: Ward 2

City: Auburn

Home Phone: 207-240-3910

Cell Phone: 207-240-3910

E-mail Address: mislyn02@gmail.com

Current Occupation: Business owner

Previous Occupation (if retired or no longer working):

Education and/or experience: Currently serving on Parks and recreation board

Briefly describe why you want to serve on this committee (500 character limit): To continue my work with the parks and green spaces of the city

I have an interest in participating on this committe in the following capacity: : Quality Sub-Committee

What do you hope to accomplish?: I hope to have a voice in the direction of the cities future. With the hopes that our parks and green spaces encourage more families to recreate here, and to ultimately live here.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Currently serving on Parks and Recreation board, and Parks sub-committee

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Only the ones listed

Dates served (if known):
How did you learn of this vacancy?: At a board meeting

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Misty Edgecomb

Date of Electronic Signature: 10/20/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10/17/2018

First Name: Jessica

Middle Initial:

Last Name: Donovan

Residence Address: 126 Cedarwood Road

Ward: Ward 3

City: Auburn

Home Phone: 207-212-9693

Cell Phone: 207-212-9693

E-mail Address: jessica.donovan@hilton.com

Current Occupation: General Manager- Hilton Garden Inn

Previous Occupation (if retired or no longer working):

Education and/or experience: BA

Briefly describe why you want to serve on this committee (500 character limit): Aside from my vested interest in tourism and the impact it has to our region, I have a sincere belief that Auburn is on the right track for continued success and I want to be a part of its development!

I have an interest in participating on this committee in the following capacity: : No Preference

What do you hope to accomplish?: My hope would be to develop some specific action items to enhance existing investments and target new opportunities to which would not only provide a tax base for the City but would give true purpose for travel and relocation.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Economic Development & Marketing Committee, Chamber Tourism Committee

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: NA
Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Jessica Donovan

Date of Electronic Signature: 10/17/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-17-2018

First Name: Jananne (Jan)

Middle Initial: K

Last Name: Phillips

Residence Address: 173 West Shore Road

Ward: Ward 2

City: Auburn

Home Phone: 207-783-9038

Cell Phone: 207-577-5049

E-mail Address: phillips.jan.k@gmail.com

Current Occupation: Retired

Previous Occupation (if retired or no longer working): College Teacher and Nonprofit Executive Director

Education and/or experience: B.A. and M.A.

Briefly describe why you want to serve on this committee (500 character limit): I have extensive experience in municipal/educational strategic planning and see this particular strategic planning process as crucial to the future of Auburn's natural resources, its educational opportunities, and the livability of its neighborhoods and urban fabric. The work speaks to me and I believe I can give back to my community by helping compile and construct the plan.

I have an interest in participating on this committee in the following capacity: Steering Committee

What do you hope to accomplish?: In effectively reviewing, compiling and integrating the work of the other three committees, and then drafting (and publicizing) the final plan, I hope to help set a vision and the priorities that will ensure Auburn's future quality of life.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Auburn Schools Visioning Process. (LPL Board and 2 public bldg comm. in Lewiston previously)
Dates served (if known): Auburn (circa 2013), Lewiston (1997-2007)

How did you learn of this vacancy?: Through the Sun Journal, fellow citizens, and following up with a City Councilor

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Jananne K Phillips

Date of Electronic Signature: 10-17-2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-15-2018

First Name: Brian
Middle Initial: S
Last Name: Carrier
Residence Address: 32 Constellation Dr.
Ward: Ward 4
City: Auburn
Home Phone: 795-6953
Cell Phone: 576-0692
E-mail Address: Ouokie1958@gmail.com
Current Occupation: Retired
Previous Occupation (if retired or no longer working): Manager Postal Operations Portland
Education and/or experience: 3 yrs college/32 yrs managing a multi million dollar operation for one of the largest govt-business agency
Briefly describe why you want to serve on this committee (500 character limit): To be of service to the city
I have an interest in participating on this committee in the following capacity: : Growth Sub-Committee
What do you hope to accomplish?: Set a strategic plan for the city to follow in the growth of the community that addresses the residential, business, and agricultural needs as well as the recreational needs of the citizens.
Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Planning board
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Zoning board of appeals
Dates served (if known):
How did you learn of this vacancy?: Council meetings
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Brian Carrier

Date of Electronic Signature: 10-15-2018
Susan Clements-Dallaire

From: donotreply@auburnmaine.gov
Sent: Friday, October 12, 2018 5:05 PM
To: Susan Clements-Dallaire; Rachel Collamore
Subject: A New Form Has Been Submitted - Strategic Planning Committee Application

The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-12-18

First Name: Dave
Middle Initial: H
Last Name: Gonyea
Residence Address: 1250 Turner St
Ward: Ward 1
City: Auburn
Home Phone: 783-3016
Cell Phone: 671-1873
E-mail Address: dgonyea@cmcc.edu

Current Occupation: Director of housing, athletics and security
Previous Occupation (if retired or no longer working):
Education and/or experience: USM

Briefly describe why you want to serve on this committee (500 character limit): I enjoy giving back to my community
I have an interest in participating on this committee in the following capacity: : No Preference
What do you hope to accomplish?: make a difference in our community
Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: recreation committee
Dates served (if known):
How did you learn of this vacancy?: contacted
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: dave gonyea

Date of Electronic Signature: 10-12-18
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-12-2018

First Name: Sid

Middle Initial:

Last Name: Hazelton

Residence Address: 121 Conant Avenue

Ward: Ward 2

City: Auburn

Home Phone: 754-3507

Cell Phone: 754-3507

E-mail Address: shazelton@awsd.org

Current Occupation: AWSD Superintendent

Previous Occupation (if retired or no longer working):

Education and/or experience: College Grad, 10 yrs Lewiston Engineering Dept., 12 yrs Asst PW Director Auburn, 5 Yrs AWD District Engineer, 3 Yrs Auburn Water Supt.

Briefly describe why you want to serve on this committee (500 character limit): Given my background and familiarity with infrastructure, I believe I can be helpful to this committee

I have an interest in participating on this committee in the following capacity: : No Preference

What do you hope to accomplish?: I hope to be able to help the process and fill in any information gaps

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: City Manager contacted me
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Sid Hazelton

Date of Electronic Signature: 10-12-2018
CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 10/11/18
Last name: Macri  First name: Joan  Middle initial: M
Residence address: 42 Waterview Dr  Ward: _________
City: Auburn  State: ME  Zip code: 04210
Email address: joanmacri480@gmail.com
Current occupation: Retired Teacher
Previous occupation (if retired or no longer working): Teacher
Educational and/or experience (or attach your resume): Masters

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

___ 9-1-1 Committee
___ Auburn Housing Authority
___ Board of Assessment Review
___ CDBG Loan Committee
___ Complete Streets Committee
___ Ethics Panel
___ L/A Transit Committee
___ Planning Board
___ St. Louis Bells Committee
___ Zoning Board of Appeals

___ Airport Board
___ Audit & Procurement Committee
___ Cable TV Advisory Board
___ Community Forest Board
___ Conservation Commission
___ Finance Committee
___ Parks & Recreation Advisory Board
___ Sewer District
___ Water District

X Strategic Plan (Growth Comm)
@ Bob Hayes' suggestion
Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I care about the long-term growth of Auburn and return on investment for decisions made. I care about issues of sprawl and protection of natural resources. What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Provide input based on 40 years of residency most recently on Taylor Pond. I am a skilled mediator and effective in growing and maintaining a collaborative process.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)?

How did you learn of this vacancy? Councilor Hayes suggested I would be a good addition.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 10/11/18

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 scdallaire@auburnmaine.gov

DATE APPLICATION RECEIVED: OCT 11 2018
APPOINTMENT DATE:
TERM EXPIRATION DATE:
OATH DATE:
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 10-4-18

First Name: Kristen
Middle Initial: S.
Last Name: Muszynski
Residence Address: 8 Fairway Court
Ward: Ward 4
City: Auburn
Home Phone: 207-753-7585
Cell Phone: 2075022894
E-mail Address: schulze17@hotmail.com
Current Occupation: Director of Communications, Dept. of SecofState
Previous Occupation (if retired or no longer working):
Education and/or experience: Masters in Policy, Planning and Management - USM 2018; BA in Communications; 10 years experience reporting and editing news stories about municipalities in York County, ME; 4 years working for Sec. of State Matthew Dunlap - public/media outreach

Briefly describe why you want to serve on this committee (500 character limit): I interned with the City of Auburn (mostly with Manager Peter Crichton and Doug Greene in Planning) during the summer of 2017 and part of my work was to complete a report on strategic planning best practices. I have now completed my degree and am eager to put my education and experience to use for the city.

I have an interest in participating on this committee in the following capacity: : No Preference

What do you hope to accomplish?: A clear vision for the city to help guide its development in coordination with the comprehensive plan, based on accurate data and projections; the will of the citizenry; and realistic goals so it can be an attractive place to live and work.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No.
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No.

Dates served (if known):

How did you learn of this vacancy?: City email list

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Kristen Schulze Muszynski

Date of Electronic Signature: 10-04-18
The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10/04/2018

First Name: Katie

Middle Initial: E

Last Name: Boss

Residence Address: 7 Morse Street

Ward: Ward 2

City: Auburn

Home Phone: 413-313-4391

Cell Phone: 413-313-4391

E-mail Address: katie.e.boss@gmail.com

Current Occupation: Public Health Manager

Previous Occupation (if retired or no longer working):

Education and/or experience: B.S. Biological Sciences; M.P.H. (Master of Public Health); currently work at Healthy Androscoggin - a public health agency serving all Androscoggin County residents.

Briefly describe why you want to serve on this committee (500 character limit): I want to serve on the Strategic Planning Committee to represent young families living in Auburn. I also want to provide a public health perspective to the strategic planning process, which is critical for ensuring a healthy and prosperous community.

What do you hope to accomplish?: I hope to support strategic community investments that encourage young families to move to Auburn. I also hope to provide data and research on public health best practices that are attainable and can be integrated into the Auburn Comprehensive Plan.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):
How did you learn of this vacancy?: City of Auburn website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Katie E. Boss

Date of Electronic Signature: 10/04/2018
The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10-3-18

First Name: Mary

Middle Initial:

Last Name: Sylvester

Residence Address: 208 Maple Hill Road

Ward: Ward 1

City: Auburn

Home Phone: 207-212-8866

Cell Phone: 207-212-8866

E-mail Address: mary.sylvester207@gmail.com

Current Occupation: community volunteer

Previous Occupation (if retired or no longer working): Strategic planning and fundraising consultant

Education and/or experience: Education: MS in Information Science / Experience: Numerous nonprofit clients; USM Special Assistant to President etc 2013-18; UMF Asst to President-Community Development; Lancaster Campaign for Economic Development-Director; full resume available

Briefly describe why you want to serve on this committee (500 character limit): In my work and as a community volunteer, I have seen that strong communities create long-term sustainability with a well developed community-empowered strategic plan that is built upon solid data, trend analysis, and engaged discussions that generate clear outcomes and shared buy-in. I have lived in Auburn for 18 years and hope to contribute my skills and experience to help my community move dynamically ahead to fulfill the vision statement that so beautifully launches this initiative.

What do you hope to accomplish?: I hope to help the process respectfully listen to and engage many divergent points of view, support the use of best practices in community planning in the process, and help ensure that discussions and decisions are informed by data and analysis.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: I am a trustee of the Auburn Water District. 2016-current term
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Mayor's Ad Hoc Committee on the AGRP zone; Friends of Auburn Public Library;

Dates served (if known): AWD-current. Ad-Hoc Cmt '17-18; Lib Friends 02-05

How did you learn of this vacancy?: conversations in the community

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Mary Sylvester

Date of Electronic Signature: 10-3-18
The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10/04/18

First Name: Maureen
Middle Initial: M
Last Name: Aube

Residence Address: 748 Hotel Rd

Ward: Ward 2
City: Auburn

Home Phone: 2077842273
Cell Phone: 207-713-0034

E-mail Address: mmaube123@yahoo.com

Current Occupation: VP/CFO  LA Metro Chamber of Commerce

Previous Occupation (if retired or no longer working):
Education and/or experience: BS in Public Administration

Briefly describe why you want to serve on this committee (500 character limit): I believe in "One Vision, One Plan, One Voice" for our community and with the three strategic focus areas of Growth, Quality and Investment and the support of the Council and Staff we may now be able to finally work toward Auburn's Comprehensive Plan objectives.

What do you hope to accomplish?: I hope that this sub-committee will give new insight into the Auburn's Comprehensive Plan goals and work toward moving our city forward.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s): Lewiston Auburn Transit Committee and  Zoning Board of Appeals

Dates served (if known): I believe 2006 -2012 (LATC) and 2014-16 (Zoning)

How did you learn of this vacancy?: e-mail
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Maureen M Aube

Date of Electronic Signature: 10/4/18
The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10/2/2018

First Name: Rick
Middle Initial: M
Last Name: Martel
Residence Address: 22 Cedarwood Rd.
Ward: Ward 3
City: Auburn
Home Phone: none
Cell Phone: 2075764053
E-mail Address: rmartel@roadrunner.com

Current Occupation: Operations Manager

Previous Occupation (if retired or no longer working):

Education and/or experience: BA - Business Administration (USM)

Briefly describe why you want to serve on this committee (500 character limit): To help develop a comprehensive strategic plan that will enhance the quality of life for current residents as well as attract new residents and visitors.

What do you hope to accomplish?: Improve quality of life while controlling and even reducing the costs of administration and government.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Parks and Recreation

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: Email from the City of Auburn
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: Rick Martel

Date of Electronic Signature: 10/2/2018
The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10/2/2018

First Name: Adam
Middle Initial: R.
Last Name: Lee
Residence Address: 46 Garden Circle
Ward: Ward 4
City: Auburn
Home Phone: 207-312-4057
Cell Phone: 207-312-4057
E-mail Address: adam4auburn@gmail.com
Current Occupation: Attorney

Previous Occupation (if retired or no longer working):

Education and/or experience: J.D. Vermont Law School (cum laude) B.A. University of Texas

Briefly describe why you want to serve on this committee (500 character limit): I am tremendously concerned by the manner in which this process has commenced and the manner in which it came to the Council. I am glad that the Council has taken control of the appointments. I have institutional and historical knowledge, and a policy-making perspective that I can contribute the process as a result of my past service on the Council.

What do you hope to accomplish?: Usable, Council-guided policy and implementation suggestions.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Prior service as Ward 4 City Councilor

Dates served (if known): 2013-2017

How did you learn of this vacancy?: Council Meetings
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Adam R. Lee

Date of Electronic Signature: 10/2/2018
From: donotreplay@auburnmaine.gov
Sent: Tuesday, October 2, 2018 9:46 PM
To: Susan Clements-Dallaire; Rachel Collamore
Subject: A New Form Has Been Submitted - Strategic Planning Sub-Committee Application

The following form has been submitted by an end-user of the website: Strategic Planning Sub-Committee Application

Date of Application: 10/2/18

First Name: William
Middle Initial: R.
Last Name: Saucier

Residence Address: 145 Blanchard Rd
Ward: Ward 1
City: Auburn
Home Phone: 2077864392
Cell Phone: N/A
E-mail Address: wsaucier@roadrunner.com

Current Occupation: Retired
Previous Occupation (if retired or no longer working): Field Engineer/ surveyor, Bridge, Highway, Marine

Education and/or experience: B.S. Degree in Civil Engineering

Briefly describe why you want to serve on this committee (500 character limit): I'm a concerned citizen interested in the cities system of roads.

What do you hope to accomplish?: Get the Blanchard road rebuilt. One of the worse roads in the city.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known): N/A

How did you learn of this vacancy?: Email

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: William Saucier
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Manuel
Middle Initial: J
Last Name: Salgado
Residence Address: 123 Shepley St
Ward: Ward 2
City: Auburn
Home Phone: 2075040232
Cell Phone: 2075040232
E-mail Address: salgado.manuel.j@gmail.com
Current Occupation: Auditor
Previous Occupation (if retired or no longer working): Yeoman - Administrative Specialist
Education and/or experience: AA (Math & Science) - 20 year US Navy Vet - 7 year Auditor with the Veterans Administration

Briefly describe why you want to serve on this committee (500 character limit): I love the city of Auburn. It is a very diverse community with plenty to offer its citizens. It would be an honor to help continue the vibrancy of this city.

I have an interest in participating on this committee in the following capacity: : No Preference

What do you hope to accomplish?: Having an extensive background in Military and Federal government hierarchies, I find it both challenging and interesting the dynamics of city government. I realize that each committee adds to the whole.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: N/A
Have you previously served on a City or Community Board or Committee? If so, which one(s)?: N/A
Dates served (if known):
How did you learn of this vacancy?: Auburn Newsletter

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Manuel Salgado

Date of Electronic Signature: 11/5/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Scott

Middle Initial:

Last Name: Berry

Residence Address: 179 Davis Ave

Ward: Ward 2

City: Auburn

Home Phone: 207-520-4033

Cell Phone: 207-520-4033

E-mail Address: maineproperty1@gmail.com

Current Occupation: Semi-retired - Associate Broker Century 21 North E

Previous Occupation (if retired or no longer working): Union Carpenter

Education and/or experience: Some College

Briefly describe why you want to serve on this committee (500 character limit): I believe that I can help with my social media skills to reach a global market to help incite companies to move here

I have an interest in participating on this committee in the following capacity: No Preference

What do you hope to accomplish?: My goal and only goal would be to help find companies relocate here in Auburn...

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Nope

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Nope

Dates served (if known): N/A

How did you learn of this vacancy?: Face Book
I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Scott Berry

Date of Electronic Signature: 11/05/2018
The following form has been submitted by an end-user of the website: Strategic Planning Committee Application

Date of Application: 11/05/2018

First Name: Emily

Middle Initial:

Last Name: Innes

Residence Address: Harriman at 46 Harriman Drive

Ward: I am not an Auburn resident

City: Auburn

Home Phone: 207-784-5100

Cell Phone: 781-956-8556

E-mail Address: einnes@harriman.com

Current Occupation: Senior Urban Planner

Previous Occupation (if retired or no longer working):

Education and/or experience: BA. Linguistics, Univeristy of North Carolina at Chapel Hill; 8+ years in urban planning at Harriman/The Cecil Group

Briefly describe why you want to serve on this committee (500 character limit): I have been part of the pre-planning for this effort in my capacity as a Senior Urban Planner at Harriman. I am deeply interested in this strategic planning effort and how it will inform the City’s policies and efforts in the future. I have previous experience as a municipal official in both finance and as a member of a Planning Board, and have brought that experience to the pre-planning effort as well.

I have an interest in participating on this committee in the following capacity: : Steering Committee

What do you hope to accomplish?: I hope to be of assistance in the logistics of this strategic planning effort.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):
How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Emily Keys Innes

Date of Electronic Signature: 11/5/2018
ORDERED, that the City Council hereby appoints the following board and committee member as nominated by the Appointment Committee on 10/01/2021:

<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Term Exp. Date</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Loan Committee</td>
<td>10/1/2021</td>
<td>Chris Bouchard (re-appointment)</td>
</tr>
</tbody>
</table>
ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 11/13/2018;

<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Name(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Plan Committee</td>
<td>Clifton Greim, Rick Malinowski, Dave Gonyea, Robert Stone, Fatuma Hussein, Mary Sylvester, Emily Innes, Adam Lee, Jodi Redmun, Stephen Gilbert, Stephen Milks, Jananne (Jan) Phillips</td>
</tr>
</tbody>
</table>
ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 11/13/2018;

<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invest Sub-committee</td>
<td>Robert Stone, Jodi Redmun, Sid Hazelton, Lena Hann, Robert Boyer, Betsy Libby, Paul LeClair, Jeannette August, Brendan Fontaine, Scott Berry, Manuel Salgado and Shelly Kruszewski</td>
</tr>
</tbody>
</table>
ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 11/13/2018;

<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Growth Sub-committee</td>
<td>Rick Malonowski, Thomas Platz, Darcie Beaudin, Scott Shanaman, Jessica Donovan, Rebecca Swanson Conrad, Joan Macri, Sid Hazelton, Brian Carrier, Richard Lanman, Ryan Walker, Dana Staples, Mamie Ney, Olga Dolgicer, Adam Boss, John Plourde and William Sylvester</td>
</tr>
</tbody>
</table>
IN CITY COUNCIL

ORDER 103-11192018

ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 11/13/2018:

<table>
<thead>
<tr>
<th>Board or Committee</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality Sub-committee</td>
<td>Dave Gonyea, Philip Savignano, James Parakilas, Steven Wallace, Rahel Desgrosseolliers, Katie Boss, Maureen Aube, Kristen Muszynski, Steve Martelli, William Saucier, Rick Martel, Misty Edgecomb, Tijjani Abacha, Sharon Benoit, Janice Barrett, Suzanne Sullivan and John Cleveland</td>
</tr>
</tbody>
</table>
TO:    Peter Crichton, City Manager  
FROM:   Jill Eastman, Finance Director  
REF:    October 2018 Financial Report  
DATE:  November 9, 2018

The following is a discussion regarding the significant variances found in the City’s October financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City’s financial results and does not attempt to explain any variances for the School Department.

The City has completed its fourth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 33.3% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

**Revenues**

Revenues collected through October 31st, including the school department were $35,604,447, or 41.06%, of the budget. The municipal revenues including property taxes were $29,046,467, or 47.60% of the budget which is more than the same period last year by $1,179,521. The accounts listed below are noteworthy.

A. September 15th the first installment for real estate taxes were due. The current year tax revenue is at 50.82% as compared to 49.75% last year or $876,440 more than last year.

B. The Homestead Exemption Reimbursement is $175,849 more than last year at this time due to the increase in the number of Homestead Exemptions.

C. Excise tax for the month of October is at 38.04%. This is a $38,131 increase from FY 18. Our excise revenues for FY19 are 4.07% above projections as of October 31, 2018.

D. State Revenue Sharing for the month of October is 34.58% or $584,303. This is a $56,775 increase from last October.
Expenditures

City expenditures through October 2018 were $17,478,564 or 40.62% of the budget. This is 0.87% less than the same period last year. Noteworthy variances are:

A. Debt Service is less than last year at this time by $94,594.
B. Public Safety is lower than last year by $105,399.
C. LA 911 is more than last year at this time by $294,070, due to the timing of the payment of the quarterly subsidy.

Investments

This section contains an investment schedule as of October 31st. Currently the City’s funds are earning an average interest rate of 1.75% compared to 0.88% at this time last year.

Respectfully submitted,

Jill M. Eastman
Finance Director
# CITY OF AUBURN, MAINE

## BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND

**AS of October 2018, September 2018, and June 2018**

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>October 30 2018</th>
<th>September 30 2018</th>
<th>Increase/Decrease</th>
<th>June 30 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH</td>
<td>$15,101,223</td>
<td>$20,143,611</td>
<td>($5,042,388)</td>
<td>$10,775,815</td>
</tr>
<tr>
<td>RECEIVABLES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCOUNTS RECEIVABLES</td>
<td>1,473,537</td>
<td>1,650,785</td>
<td>($177,248)</td>
<td>1,941,198</td>
</tr>
<tr>
<td>TAXES RECEIVABLE-CURRENT</td>
<td>21,834,884</td>
<td>22,411,593</td>
<td>($576,709)</td>
<td>1,822,799</td>
</tr>
<tr>
<td>DELINQUENT TAXES</td>
<td>751,586</td>
<td>756,402</td>
<td>(4,816)</td>
<td>664,795</td>
</tr>
<tr>
<td>TAX LIENS</td>
<td>1,105,471</td>
<td>1,213,905</td>
<td>(108,434)</td>
<td>558,177</td>
</tr>
<tr>
<td>NET DUE TO/FROM OTHER FUNDS</td>
<td>5,258,090</td>
<td>3,570,576</td>
<td>1,687,514</td>
<td>3,246,577</td>
</tr>
</tbody>
</table>

**TOTAL ASSETS** $45,524,792 $49,746,872 ($4,222,080) $19,009,361

### LIABILITIES & FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th>October 30 2018</th>
<th>September 30 2018</th>
<th>Increase/Decrease</th>
<th>June 30 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTS PAYABLE</td>
<td>($312,020)</td>
<td>($354,515)</td>
<td>$42,495</td>
<td>($854,236)</td>
</tr>
<tr>
<td>PAYROLL LIABILITIES</td>
<td>(1,325,682)</td>
<td>(187,593)</td>
<td>(1,138,089)</td>
<td>(542,586)</td>
</tr>
<tr>
<td>ACCRUED PAYROLL</td>
<td>(3,272)</td>
<td>(3,272)</td>
<td>-</td>
<td>(2,989,942)</td>
</tr>
<tr>
<td>STATE FEES PAYABLE</td>
<td>(25,376)</td>
<td>(17,952)</td>
<td>(7,424)</td>
<td>(701)</td>
</tr>
<tr>
<td>ESCROWED AMOUNTS</td>
<td>(1,600)</td>
<td>(1,600)</td>
<td>-</td>
<td>(1,600)</td>
</tr>
<tr>
<td>DEFERRED REVENUE</td>
<td>(22,723,956)</td>
<td>(23,401,823)</td>
<td>677,867</td>
<td>(3,020,373)</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES** ($24,391,906) ($23,966,755) ($425,151) ($7,409,438)

<table>
<thead>
<tr>
<th></th>
<th>October 30 2018</th>
<th>September 30 2018</th>
<th>Increase/Decrease</th>
<th>June 30 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - UNASSIGNED</td>
<td>($20,041,933)</td>
<td>($24,689,164)</td>
<td>$4,647,231</td>
<td>($10,187,912)</td>
</tr>
<tr>
<td>FUND BALANCE - RESTRICTED FOR WORKERS COMP &amp; UNEMPLOYMENT</td>
<td>776,017</td>
<td>776,017</td>
<td>-</td>
<td>776,017</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>October 30 2018</th>
<th>September 30 2018</th>
<th>Increase/Decrease</th>
<th>June 30 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND BALANCE - RESTRICTED</td>
<td>(1,866,970)</td>
<td>(1,866,970)</td>
<td>-</td>
<td>(2,188,028)</td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCE** ($21,132,885) ($25,780,117) $4,647,231 ($11,599,923)

**TOTAL LIABILITIES AND FUND BALANCE** $45,524,792 $49,746,872 $4,222,080 $19,009,361
<table>
<thead>
<tr>
<th>REVENUE SOURCE</th>
<th>FY 2019 BUDGET</th>
<th>ACTUAL REVENUES</th>
<th>% OF FY 2019 BUDGET</th>
<th>ACTUAL REVENUES</th>
<th>% OF FY 2018 BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TAXES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Tax Revenue-</td>
<td>48,772,945</td>
<td>24,787,006</td>
<td>50.82%</td>
<td>48,061,530</td>
<td>23,910,566</td>
<td>76,380</td>
</tr>
<tr>
<td>Prior Year Tax Revenue</td>
<td>-</td>
<td>305,202</td>
<td>-</td>
<td>-</td>
<td>361,320</td>
<td>(56,118)</td>
</tr>
<tr>
<td>Homestead Exemption Reimbursement</td>
<td>1,190,000</td>
<td>997,694</td>
<td>83.84%</td>
<td>1,015,000</td>
<td>821,845</td>
<td>175,845</td>
</tr>
<tr>
<td>Excise</td>
<td>3,835,000</td>
<td>1,458,818</td>
<td>38.04%</td>
<td>3,810,000</td>
<td>1,420,687</td>
<td>38,131</td>
</tr>
<tr>
<td>Penalties &amp; Interest</td>
<td>150,000</td>
<td>34,697</td>
<td>23.13%</td>
<td>150,000</td>
<td>28,122</td>
<td>6,575</td>
</tr>
<tr>
<td><strong>Total Taxes</strong></td>
<td>53,947,945</td>
<td>27,583,417</td>
<td>51.13%</td>
<td>53,036,530</td>
<td>26,542,540</td>
<td>1,040,877</td>
</tr>
<tr>
<td><strong>LICENSES AND PERMITS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>62,000</td>
<td>23,448</td>
<td>37.82%</td>
<td>62,000</td>
<td>16,066</td>
<td>7,382</td>
</tr>
<tr>
<td>Non-Business</td>
<td>355,000</td>
<td>175,498</td>
<td>49.44%</td>
<td>345,000</td>
<td>142,121</td>
<td>33,377</td>
</tr>
<tr>
<td><strong>Total Licenses</strong></td>
<td>417,000</td>
<td>198,945</td>
<td>47.71%</td>
<td>407,000</td>
<td>158,187</td>
<td>40,758</td>
</tr>
<tr>
<td><strong>INTERGOVERNMENTAL ASSISTANCE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State-Local Road Assistance</td>
<td>400,000</td>
<td>-</td>
<td>0.00%</td>
<td>400,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>State Revenue Sharing</td>
<td>1,689,669</td>
<td>584,303</td>
<td>34.58%</td>
<td>1,509,117</td>
<td>527,528</td>
<td>57,577</td>
</tr>
<tr>
<td>Welfare Reimbursement</td>
<td>103,747</td>
<td>10,332</td>
<td>9.96%</td>
<td>95,000</td>
<td>55,344</td>
<td>58,266</td>
</tr>
<tr>
<td><strong>Total Intergovernmental Assistance</strong></td>
<td>2,453,800</td>
<td>605,820</td>
<td>24.69%</td>
<td>2,264,501</td>
<td>594,081</td>
<td>11,739</td>
</tr>
<tr>
<td><strong>CHARGE FOR SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government</td>
<td>144,440</td>
<td>77,317</td>
<td>53.53%</td>
<td>144,440</td>
<td>41,612</td>
<td>35,705</td>
</tr>
<tr>
<td>Public Safety</td>
<td>236,277</td>
<td>52,851</td>
<td>22.37%</td>
<td>236,277</td>
<td>58,219</td>
<td>5,368</td>
</tr>
<tr>
<td>EMS Transport</td>
<td>1,250,000</td>
<td>357,993</td>
<td>28.64%</td>
<td>1,250,000</td>
<td>308,951</td>
<td>49,042</td>
</tr>
<tr>
<td><strong>Total Charge for Services</strong></td>
<td>1,630,717</td>
<td>488,162</td>
<td>29.94%</td>
<td>1,630,717</td>
<td>408,782</td>
<td>79,380</td>
</tr>
<tr>
<td><strong>FINES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking Tickets &amp; Misc Finances</td>
<td>70,000</td>
<td>13,045</td>
<td>18.64%</td>
<td>70,000</td>
<td>12,538</td>
<td>507</td>
</tr>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Income</td>
<td>32,000</td>
<td>15,069</td>
<td>47.09%</td>
<td>32,000</td>
<td>13,364</td>
<td>1,705</td>
</tr>
<tr>
<td>Rents</td>
<td>35,000</td>
<td>10,138</td>
<td>28.96%</td>
<td>35,000</td>
<td>16,941</td>
<td>48,804</td>
</tr>
<tr>
<td>Unclassified</td>
<td>10,000</td>
<td>19,748</td>
<td>197.48%</td>
<td>10,000</td>
<td>16,239</td>
<td>6,009</td>
</tr>
<tr>
<td>Commercial Solid Waste Fees</td>
<td>-</td>
<td>21,307</td>
<td>-</td>
<td>-</td>
<td>23,679</td>
<td>-</td>
</tr>
<tr>
<td>Sale of Property</td>
<td>20,000</td>
<td>4,588</td>
<td>22.94%</td>
<td>20,000</td>
<td>7,800</td>
<td>39,000</td>
</tr>
<tr>
<td>Recreation Programs/Arena</td>
<td>221,000</td>
<td>75,246</td>
<td>34.05%</td>
<td>215,000</td>
<td>72,956</td>
<td>2,451</td>
</tr>
<tr>
<td>MMWAC Host Fees</td>
<td>1,317,818</td>
<td>-</td>
<td>0.00%</td>
<td>1,287,818</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Total Miscellaneous</strong></td>
<td>2,502,966</td>
<td>157,079</td>
<td>6.28%</td>
<td>2,308,966</td>
<td>150,818</td>
<td>6,261</td>
</tr>
<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td>61,022,428</td>
<td>29,046,467</td>
<td>47.60%</td>
<td>59,717,714</td>
<td>27,866,946</td>
<td>1,179,521</td>
</tr>
<tr>
<td><strong>School Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Education Subsidy</td>
<td>24,302,914</td>
<td>6,488,382</td>
<td>26.70%</td>
<td>22,039,568</td>
<td>7,752,064</td>
<td>1,263,682</td>
</tr>
<tr>
<td>Education</td>
<td>874,191</td>
<td>69,598</td>
<td>10.32%</td>
<td>811,744</td>
<td>259,924</td>
<td>32,026</td>
</tr>
<tr>
<td>School Fund Balance Contribution</td>
<td>719,417</td>
<td>-</td>
<td>0.00%</td>
<td>906,882</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total School</strong></td>
<td>25,696,522</td>
<td>6,557,980</td>
<td>25.52%</td>
<td>23,756,194</td>
<td>8,011,988</td>
<td>33.72%</td>
</tr>
<tr>
<td><strong>Grand Total Revenues</strong></td>
<td>86,718,950</td>
<td>35,604,447</td>
<td>41.06%</td>
<td>83,475,908</td>
<td>35,878,934</td>
<td>42.98%</td>
</tr>
</tbody>
</table>

City of Auburn, Maine
Revenues - General Fund Comparative
Through October 31, 2018 VS October 31, 2017
## CITY OF AUBURN, MAINE

### EXPENDITURES - GENERAL FUND COMPARATIVE

#### THROUGH October 31, 2018 VS October 31, 2017

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>FY 2019 Unaudited EXP</th>
<th>FY 2019 Unaudited BUDGET</th>
<th>Unaudited EXP % OF FY 2018 BUDGET</th>
<th>% OF BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAYOR AND COUNCIL</td>
<td>111,610</td>
<td>50,349</td>
<td>45.11%</td>
<td>$80,300</td>
<td>39.09%</td>
</tr>
<tr>
<td>CITY MANAGER</td>
<td>474,086</td>
<td>147,795</td>
<td>31.17%</td>
<td>$581,170</td>
<td>29.93%</td>
</tr>
<tr>
<td>CITY CLERK</td>
<td>185,898</td>
<td>49,902</td>
<td>26.84%</td>
<td>$181,332</td>
<td>55.94%</td>
</tr>
<tr>
<td>FINANCIAL SERVICES</td>
<td>694,109</td>
<td>224,303</td>
<td>32.32%</td>
<td>$675,239</td>
<td>30.44%</td>
</tr>
<tr>
<td>HUMAN RESOURCES</td>
<td>149,953</td>
<td>45,184</td>
<td>30.13%</td>
<td>$156,887</td>
<td>32.02%</td>
</tr>
<tr>
<td>INFORMATION TECHNOLOGY</td>
<td>588,403</td>
<td>177,454</td>
<td>30.16%</td>
<td>$531,551</td>
<td>48.94%</td>
</tr>
<tr>
<td><strong>TOTAL ADMINISTRATION</strong></td>
<td>2,204,059</td>
<td>694,987</td>
<td>31.53%</td>
<td>$2,206,479</td>
<td>35.22%</td>
</tr>
<tr>
<td><strong>COMMUNITY SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECONOMIC &amp; COMMUNITY DEVELOPMENT</td>
<td>1,471,918</td>
<td>331,339</td>
<td>22.51%</td>
<td>$1,717,028</td>
<td>21.76%</td>
</tr>
<tr>
<td>HEALTH &amp; SOCIAL SERVICES</td>
<td>223,500</td>
<td>50,349</td>
<td>22.53%</td>
<td>$220,870</td>
<td>43.51%</td>
</tr>
<tr>
<td>RECREATION &amp; SPECIAL EVENTS</td>
<td>384,630</td>
<td>127,664</td>
<td>33.19%</td>
<td>$388,581</td>
<td>25.91%</td>
</tr>
<tr>
<td>PUBLIC LIBRARY</td>
<td>998,189</td>
<td>249,547</td>
<td>25.00%</td>
<td>$998,189</td>
<td>33.33%</td>
</tr>
<tr>
<td><strong>TOTAL COMMUNITY SERVICES</strong></td>
<td>3,078,237</td>
<td>758,899</td>
<td>24.65%</td>
<td>$3,324,668</td>
<td>27.16%</td>
</tr>
<tr>
<td><strong>FISCAL SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEBT SERVICE</td>
<td>6,702,508</td>
<td>5,746,417</td>
<td>85.74%</td>
<td>$6,366,533</td>
<td>91.75%</td>
</tr>
<tr>
<td>FACILITIES</td>
<td>650,641</td>
<td>221,193</td>
<td>34.00%</td>
<td>$640,201</td>
<td>36.90%</td>
</tr>
<tr>
<td>WORKERS COMPENSATION</td>
<td>581,360</td>
<td>-</td>
<td>0.00%</td>
<td>$555,164</td>
<td>0.00%</td>
</tr>
<tr>
<td>WAGES &amp; BENEFITS</td>
<td>6,471,614</td>
<td>1,919,894</td>
<td>29.67%</td>
<td>$5,960,970</td>
<td>32.95%</td>
</tr>
<tr>
<td>EMERGENCY RESERVE (10108062-670000)</td>
<td>431,003</td>
<td>-</td>
<td>0.00%</td>
<td>$415,454</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>TOTAL FISCAL SERVICES</strong></td>
<td>14,837,126</td>
<td>7,887,504</td>
<td>53.16%</td>
<td>$13,938,322</td>
<td>57.69%</td>
</tr>
<tr>
<td><strong>PUBLIC SAFETY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FIRE DEPARTMENT</td>
<td>4,422,256</td>
<td>1,309,760</td>
<td>29.62%</td>
<td>$4,227,575</td>
<td>35.37%</td>
</tr>
<tr>
<td>FIRE EMS</td>
<td>683,181</td>
<td>270,963</td>
<td>39.66%</td>
<td>$708,828</td>
<td>25.20%</td>
</tr>
<tr>
<td>POLICE DEPARTMENT</td>
<td>4,166,631</td>
<td>1,206,401</td>
<td>28.95%</td>
<td>$4,043,998</td>
<td>30.13%</td>
</tr>
<tr>
<td><strong>TOTAL PUBLIC SAFETY</strong></td>
<td>9,272,068</td>
<td>2,787,124</td>
<td>30.06%</td>
<td>$8,980,401</td>
<td>28.21%</td>
</tr>
<tr>
<td><strong>PUBLIC WORKS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PUBLIC SERVICES DEPARTMENT</td>
<td>4,778,668</td>
<td>1,368,752</td>
<td>28.64%</td>
<td>$4,611,116</td>
<td>25.27%</td>
</tr>
<tr>
<td>SOLID WASTE DISPOSAL*</td>
<td>988,013</td>
<td>306,135</td>
<td>30.98%</td>
<td>$964,118</td>
<td>25.27%</td>
</tr>
<tr>
<td>WATER AND SEWER</td>
<td>645,216</td>
<td>316,358</td>
<td>49.03%</td>
<td>$632,716</td>
<td>51.98%</td>
</tr>
<tr>
<td><strong>TOTAL PUBLIC WORKS</strong></td>
<td>6,411,897</td>
<td>1,991,245</td>
<td>31.06%</td>
<td>$6,207,950</td>
<td>28.32%</td>
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<tr>
<td><strong>INTERGOVERNMENTAL PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUBURN-LEWISTON AIRPORT</td>
<td>172,000</td>
<td>171,759</td>
<td>99.86%</td>
<td>$167,800</td>
<td>99.56%</td>
</tr>
<tr>
<td>E911 COMMUNICATION CENTER</td>
<td>1,123,081</td>
<td>561,351</td>
<td>49.98%</td>
<td>$1,088,857</td>
<td>24.55%</td>
</tr>
<tr>
<td>LATC-PUBLIC TRANSIT</td>
<td>199,130</td>
<td>199,130</td>
<td>100.00%</td>
<td>$189,949</td>
<td>100.00%</td>
</tr>
<tr>
<td>LA ARTS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TAX SHARING</td>
<td>270,000</td>
<td>18,800</td>
<td>6.96%</td>
<td>$270,000</td>
<td>6.23%</td>
</tr>
<tr>
<td><strong>TOTAL INTERGOVERNMENTAL</strong></td>
<td>1,764,211</td>
<td>951,040</td>
<td>53.91%</td>
<td>$1,716,606</td>
<td>37.35%</td>
</tr>
<tr>
<td><strong>COUNTY TAX</strong></td>
<td>2,407,766</td>
<td>2,407,765</td>
<td>100.00%</td>
<td>$2,297,224</td>
<td>100.00%</td>
</tr>
<tr>
<td>TIF (10108058-580000)</td>
<td>3,049,803</td>
<td>-</td>
<td>-</td>
<td>$3,049,803</td>
<td>100.00%</td>
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<tr>
<td>OVERLAY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL CITY DEPARTMENTS</strong></td>
<td>43,025,167</td>
<td>17,478,564</td>
<td>40.62%</td>
<td>$41,720,453</td>
<td>41.49%</td>
</tr>
<tr>
<td><strong>EDUCATION DEPARTMENT</strong></td>
<td>43,693,783</td>
<td>9,210,802</td>
<td>21.08%</td>
<td>$41,755,455</td>
<td>27.21%</td>
</tr>
<tr>
<td><strong>TOTAL GENERAL FUND EXPENDITURES</strong></td>
<td>86,718,950</td>
<td>26,689,366</td>
<td>30.78%</td>
<td>$83,475,908</td>
<td>34.35%</td>
</tr>
<tr>
<td>INVESTMENT</td>
<td>FUND</td>
<td>BALANCE October 31, 2018</td>
<td>BALANCE September 30, 2018</td>
<td>INTEREST RATE</td>
<td></td>
</tr>
<tr>
<td>------------------</td>
<td>-------------------------------</td>
<td>--------------------------</td>
<td>---------------------------</td>
<td>---------------</td>
<td></td>
</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>449  CAPITAL PROJECTS</td>
<td>$ 1,219,715.49</td>
<td>$ 1,218,524.83</td>
<td>1.25%</td>
<td></td>
</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>502  SR-TIF</td>
<td>$ 1,019,443.09</td>
<td>$ 1,018,794.35</td>
<td>1.25%</td>
<td></td>
</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>836  GENERAL FUND</td>
<td>$ 8,277,339.21</td>
<td>$ 361,979.14</td>
<td>1.25%</td>
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</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>801  WORKERS COMP</td>
<td>$ 50,927.78</td>
<td>$ 50,878.08</td>
<td>1.25%</td>
<td></td>
</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>684  EMS CAPITAL RESERVE</td>
<td>$ 32,292.76</td>
<td>$ 32,261.24</td>
<td>1.25%</td>
<td></td>
</tr>
<tr>
<td>ANDROSCOGGIN BANK</td>
<td>414  INGERSOLL TURF FACILITY</td>
<td>$ 85,340.00</td>
<td>-</td>
<td>1.25%</td>
<td></td>
</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 750,000.00</td>
<td>$ 750,000.00</td>
<td>2.30%</td>
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<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$</td>
<td>$ 750,000.00</td>
<td>1.40%</td>
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<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 250,000.00</td>
<td>$ 250,000.00</td>
<td>1.50%</td>
<td></td>
</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 500,000.00</td>
<td>$ 500,000.00</td>
<td>1.90%</td>
<td></td>
</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 250,000.00</td>
<td>$ 250,000.00</td>
<td>2.00%</td>
<td></td>
</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 500,000.00</td>
<td>$ 500,000.00</td>
<td>2.15%</td>
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</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 500,000.00</td>
<td>$ 500,000.00</td>
<td>2.30%</td>
<td></td>
</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 250,000.00</td>
<td>-</td>
<td>2.60%</td>
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</tr>
<tr>
<td>NORTHERN CAPITAL</td>
<td>02155 GENERAL FUND</td>
<td>$ 500,000.00</td>
<td>-</td>
<td>2.55%</td>
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</tr>
</tbody>
</table>

**GRAND TOTAL**

$ 14,185,058.33  $ 6,182,437.64  1.75%
### EMS BILLING
**SUMMARY OF ACTIVITY**
*July 1, 2018 - June 30, 2019*
*Report as of October 31, 2018*

<table>
<thead>
<tr>
<th></th>
<th>Beginning Balance 10/01/18</th>
<th>October 2018</th>
<th>Ending Balance 10/31/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New Charges</td>
<td>Payments</td>
<td>Refunds</td>
</tr>
<tr>
<td>Bluecross</td>
<td>$ 13,839.26</td>
<td>$ 7,998.20</td>
<td>(3,671.94)</td>
</tr>
<tr>
<td>Intercept</td>
<td>$ 100.00</td>
<td>$ 300.00</td>
<td>(100.00)</td>
</tr>
<tr>
<td>Medicare</td>
<td>$ 101,318.51</td>
<td>$ 122,609.60</td>
<td>(46,572.82)</td>
</tr>
<tr>
<td>Medicaid</td>
<td>$ (4,945.37)</td>
<td>$ 31,127.20</td>
<td>(16,858.89)</td>
</tr>
<tr>
<td>Other/Commercial</td>
<td>$ 69,427.23</td>
<td>$ 24,689.20</td>
<td>(15,111.65)</td>
</tr>
<tr>
<td>Patient</td>
<td>$ 97,817.23</td>
<td>$ 15,276.60</td>
<td>(6,437.69)</td>
</tr>
<tr>
<td>Worker’s Comp</td>
<td>$ (1,212.40)</td>
<td>$ 908.80</td>
<td>(2,492.80)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 276,344.46</td>
<td>$ 202,909.60</td>
<td>(91,245.79)</td>
</tr>
</tbody>
</table>
EMS BILLING
BREAKDOWN - TOTAL CHARGES
July 1, 2018 - June 30, 2019
Report as of October 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>July 2018</th>
<th>August 2018</th>
<th>Sept 2018</th>
<th>Oct 2018</th>
<th>Adjustment</th>
<th>Totals</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Insurance Info</td>
<td>$10,977.40</td>
<td>$2,518.00</td>
<td>$1,550.40</td>
<td>$3,166.60</td>
<td>$(15,045.80)</td>
<td>$3,166.60</td>
<td>0.39%</td>
</tr>
<tr>
<td>Bluecross</td>
<td>$6,344.40</td>
<td>$8,486.40</td>
<td>$4,124.40</td>
<td>$7,998.20</td>
<td>$1,374.20</td>
<td>$28,327.60</td>
<td>3.49%</td>
</tr>
<tr>
<td>Intersect</td>
<td>$200.00</td>
<td>$100.00</td>
<td>$300.00</td>
<td>$600.00</td>
<td>$600.00</td>
<td>$28,327.60</td>
<td>0.07%</td>
</tr>
<tr>
<td>Medicare</td>
<td>$103,152.60</td>
<td>$132,913.20</td>
<td>$118,842.80</td>
<td>$122,609.60</td>
<td>$10,737.20</td>
<td>$488,255.40</td>
<td>60.11%</td>
</tr>
<tr>
<td>Medicaid</td>
<td>$30,752.80</td>
<td>$47,771.60</td>
<td>$30,102.60</td>
<td>$31,127.20</td>
<td>$(2,575.20)</td>
<td>$137,179.00</td>
<td>16.89%</td>
</tr>
<tr>
<td>Other/Commercial</td>
<td>$24,030.40</td>
<td>$19,494.00</td>
<td>$13,526.00</td>
<td>$21,522.60</td>
<td>$2,116.80</td>
<td>$80,689.80</td>
<td>9.93%</td>
</tr>
<tr>
<td>Patient</td>
<td>$19,183.20</td>
<td>$17,841.80</td>
<td>$12,560.00</td>
<td>$15,276.60</td>
<td>$3,392.80</td>
<td>$68,254.40</td>
<td>8.40%</td>
</tr>
<tr>
<td>Worker's Comp</td>
<td>$2,425.60</td>
<td>$901.80</td>
<td>$1,591.00</td>
<td>$908.80</td>
<td></td>
<td>$5,827.20</td>
<td>0.72%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$197,066.40</td>
<td>$230,026.80</td>
<td>$182,297.20</td>
<td>$202,909.60</td>
<td>$ -</td>
<td>$812,300.00</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

EMS BILLING
BREAKDOWN - TOTAL COUNT
July 1, 2018 - June 30, 2019
Report as of October 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>July 2018</th>
<th>August 2018</th>
<th>Sept 2018</th>
<th>Oct 2018</th>
<th>Adjustment</th>
<th>Totals</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Insurance Info</td>
<td>14</td>
<td>3</td>
<td>2</td>
<td>4</td>
<td></td>
<td>23</td>
<td>2.23%</td>
</tr>
<tr>
<td>Bluecross</td>
<td>8</td>
<td>10</td>
<td>5</td>
<td>10</td>
<td></td>
<td>33</td>
<td>3.20%</td>
</tr>
<tr>
<td>Intersect</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td></td>
<td>6</td>
<td>0.58%</td>
</tr>
<tr>
<td>Medicare</td>
<td>129</td>
<td>164</td>
<td>148</td>
<td>153</td>
<td></td>
<td>594</td>
<td>57.67%</td>
</tr>
<tr>
<td>Medicaid</td>
<td>39</td>
<td>60</td>
<td>38</td>
<td>42</td>
<td></td>
<td>179</td>
<td>17.38%</td>
</tr>
<tr>
<td>Other/Commercial</td>
<td>35</td>
<td>27</td>
<td>17</td>
<td>28</td>
<td></td>
<td>107</td>
<td>10.39%</td>
</tr>
<tr>
<td>Patient</td>
<td>23</td>
<td>23</td>
<td>16</td>
<td>19</td>
<td></td>
<td>81</td>
<td>7.86%</td>
</tr>
<tr>
<td>Worker's Comp</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td></td>
<td>7</td>
<td>0.68%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>253</td>
<td>289</td>
<td>228</td>
<td>260</td>
<td>0</td>
<td>1030</td>
<td>100.00%</td>
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<tr>
<td></td>
<td>Current</td>
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<td>61-90</td>
<td>91-120</td>
<td>121+ days</td>
<td>Totals</td>
<td></td>
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<td>--------------</td>
<td>---------------</td>
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<td>--------------</td>
<td>--------------</td>
<td>---------------</td>
<td>--------------</td>
<td></td>
</tr>
<tr>
<td>Bluecross</td>
<td>$8,907.57</td>
<td>$25.00</td>
<td>$0%</td>
<td>$0%</td>
<td>$0%</td>
<td>$(838.63)</td>
<td>$8,093.94</td>
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<tr>
<td>Intercept</td>
<td>$400.00</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$400.00</td>
<td>0.14%</td>
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<tr>
<td>Medicare</td>
<td>$51,309.06</td>
<td>$-</td>
<td>$0%</td>
<td>$0%</td>
<td>$885.00</td>
<td>$(385.51)</td>
<td>$51,808.55</td>
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<td>$3%</td>
<td>$736.80</td>
<td>$0%</td>
<td>$(1,118.43)</td>
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<tr>
<td>Other/Commercial</td>
<td>$41,405.79</td>
<td>$6,427.57</td>
<td>$11%</td>
<td>$3,548.28</td>
<td>$2,709.32</td>
<td>$3,723.54</td>
<td>$57,814.50</td>
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<td>$20,991.07</td>
<td>$16%</td>
<td>$41,604.12</td>
<td>$19,876.12</td>
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<td>$134,834.70</td>
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<tr>
<td>Worker's Comp</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$165,549.13</td>
<td>$28,132.84</td>
<td>$45,889.20</td>
<td>$23,470.44</td>
<td>$16,777.65</td>
<td>$279,819.26</td>
<td></td>
</tr>
</tbody>
</table>

59% 10% 16% 8% 6% 100% 100.00%
## CITY OF AUBURN
### SPECIAL REVENUE FUNDS

**As of October 31, 2018**

<table>
<thead>
<tr>
<th>Fund Balance 7/1/18</th>
<th>Revenue FY19</th>
<th>Expenditures FY19</th>
<th>Fund Balance 10/31/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>$969,900.91</td>
<td>$26,804.54</td>
<td>$139,479.00</td>
<td>$857,226.45</td>
</tr>
<tr>
<td>$5,088.52</td>
<td>$138.00</td>
<td>$1,566.76</td>
<td>$5,146.52</td>
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<tr>
<td>$5,112.53</td>
<td>$700.00</td>
<td>$515.36</td>
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<tr>
<td>$30,205.71</td>
<td>$8.00</td>
<td>$100.26</td>
<td>$30,905.71</td>
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<tr>
<td>$4,851.85</td>
<td>$1,836.00</td>
<td>$260.00</td>
<td>$3,368.05</td>
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<tr>
<td>$7,718.18</td>
<td>-</td>
<td>-</td>
<td>$7,278.18</td>
</tr>
<tr>
<td>$3,166.05</td>
<td>$925.21</td>
<td>-$</td>
<td>$246.36</td>
</tr>
<tr>
<td>$925.21</td>
<td>$4,791.12</td>
<td>$(566,303.71)</td>
<td>$984.43</td>
</tr>
<tr>
<td>$(566,303.71)</td>
<td>$(1,084.69)</td>
<td>$1,026</td>
<td>$(1,149.07)</td>
</tr>
<tr>
<td>$26,804.54</td>
<td>$139,479.00</td>
<td>$1,566.76</td>
<td>$5,146.52</td>
</tr>
<tr>
<td>$700.00</td>
<td>$515.36</td>
<td>$100.26</td>
<td>$5,112.53</td>
</tr>
<tr>
<td>$8.00</td>
<td>$260.00</td>
<td>-</td>
<td>$30,905.71</td>
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<td>$1,836.00</td>
<td>$3,368.05</td>
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<td>$7,278.18</td>
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<tr>
<td>$925.21</td>
<td>$4,791.12</td>
<td>$(566,303.71)</td>
<td>$984.43</td>
</tr>
</tbody>
</table>

**Fund Balances**

- **Fund Balance 7/1/18**: $969,900.91
- **Revenue FY19**: $26,804.54
- **Expenditures FY19**: $139,479.00
- **Fund Balance 10/31/18**: $857,226.45

### Other Information

- **Winter Community Police Fitness Oak Hill Fire Training Wellness Walmart Healthy Insurance Fire 211**
- **Riverwatch Festival Service Equipment Cemeteries Building Grant Risk/Homeless Androscoggin Reimbursement Vending Prevention Fairview Donations**

### Revenues and Expenditures for Fiscal Year 2019

#### Fund Balance 7/1/18

- **Revenue FY19**: $26,804.54
- **Expenditures FY19**: $139,479.00

#### Fund Balance 10/31/18

- **Revenue FY19**: $1,026
- **Expenditures FY19**: $(1,149.07)

### Other Fund Information

- **Fund Balance 7/1/18**: $2,808.57
- **Revenue FY19**: $3,940.00
- **Expenditures FY19**: $4,710.15

### Total Fund Information

- **Fund Balance 7/1/18**: $1,841.15
- **Revenue FY19**: $1,841.15
- **Expenditures FY19**: $(1,701,614.14)

---

**Notes:**

- Detailed breakdown of revenues, expenditures, and fund balances for various funds and categories.
- Fiscal year-end data as of October 31, 2018.
To: Peter Crichton, City Manager  
From: Jill Eastman, Finance Director  
Re: Financial Reports for October 31, 2018

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of October 31, 2018.

**INGERSOLL TURF FACILITY**

**Statement of Net Assets:**
The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of October 31, 2018.

**Current Assets:**
As of the end of October 2018 the total current assets of Ingersoll Turf Facility were $85,340. This consisted of cash and cash equivalents of $85,340 an increase from September of $14,239.

**Noncurrent Assets:**
Ingersoll’s noncurrent assets are the building, and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of October 31, 2018 was $172,719.

**Liabilities:**
Ingersoll had accounts payable as of October 31, 2018, of $172 and an interfund payable of $268.

**Statement of Activities:**
The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through October 2018 are $32,794. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through October 2018 were $28,797. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of October 2018, Ingersoll has an operating gain of $3,997 compared to a net loss in September of $9,802.

As of October 31, 2018, Ingersoll has a increase in net assets of $3,997.

The budget to actual reports for revenue and expenditures, show that the revenue for FY19 compared to FY 18.
<table>
<thead>
<tr>
<th></th>
<th>Oct 31 2018</th>
<th>Sept 30 2018</th>
<th>Increase/ (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$85,340</td>
<td>$ -</td>
<td>$85,340</td>
</tr>
<tr>
<td>Interfund receivables</td>
<td>$ -</td>
<td>$71,101</td>
<td>(71,101)</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Total current assets</td>
<td>85,340</td>
<td>71,101</td>
<td>14,239</td>
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<tr>
<td>Noncurrent assets:</td>
<td></td>
<td></td>
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<tr>
<td>Capital assets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>672,279</td>
<td>672,279</td>
<td>-</td>
</tr>
<tr>
<td>Equipment</td>
<td>119,673</td>
<td>119,673</td>
<td>-</td>
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<tr>
<td>Land improvements</td>
<td>18,584</td>
<td>18,584</td>
<td>-</td>
</tr>
<tr>
<td>Less accumulated depreciation</td>
<td>(637,817)</td>
<td>(637,817)</td>
<td>-</td>
</tr>
<tr>
<td>Total noncurrent assets</td>
<td>172,719</td>
<td>172,719</td>
<td>-</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
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<td>$ -</td>
<td>$172</td>
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<tr>
<td>Interfund payable</td>
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<tr>
<td>Total liabilities</td>
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<td>$ -</td>
<td>440</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in capital assets</td>
<td>$172,719</td>
<td>$172,719</td>
<td>$ -</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$84,900</td>
<td>$71,101</td>
<td>$13,799</td>
</tr>
<tr>
<td>Total net assets</td>
<td>$257,619</td>
<td>$243,820</td>
<td>$13,799</td>
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<tr>
<td>Ingersoll Turf Facility</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>-------------------------</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operating revenues:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for services</td>
<td>$32,794</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operating expenses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>22,370</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td>2,078</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td>3,061</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>321</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rent</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital expenses</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other expenses</td>
<td>967</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total operating expenses</strong></td>
<td>28,797</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operating gain (loss)</strong></td>
<td>3,997</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nonoperating revenue (expense):</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest expense (debt service)</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total nonoperating expense</strong></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Gain (Loss) before transfer</strong></td>
<td>3,997</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Transfers out</strong></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Change in net assets</strong></td>
<td>3,997</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total net assets, July 1</strong></td>
<td>253,622</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total net assets, October 31, 2018</strong></td>
<td>$257,619</td>
<td></td>
<td></td>
</tr>
<tr>
<td>REVENUE SOURCE</td>
<td>ACTUAL FY 2019 BUDGET</td>
<td>ACTUAL THRU OCT 2018</td>
<td>% OF FY 2018 BUDGET</td>
</tr>
<tr>
<td>-------------------</td>
<td>-----------------------</td>
<td>----------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Sponsorship</td>
<td>$20,500</td>
<td>$6,800</td>
<td>33.17%</td>
</tr>
<tr>
<td>Batting Cages</td>
<td>$12,240</td>
<td>$1,140</td>
<td>9.31%</td>
</tr>
<tr>
<td>Programs</td>
<td>$90,000</td>
<td>$13,049</td>
<td>14.50%</td>
</tr>
<tr>
<td>Rental Income</td>
<td>$102,300</td>
<td>$11,805</td>
<td>11.54%</td>
</tr>
<tr>
<td><strong>TOTAL CHARGE FOR SERVICES</strong></td>
<td><strong>$225,040</strong></td>
<td><strong>$32,794</strong></td>
<td><strong>14.57%</strong></td>
</tr>
<tr>
<td><strong>INTEREST ON INVESTMENTS</strong></td>
<td><strong>$</strong></td>
<td><strong>-</strong></td>
<td><strong>$</strong></td>
</tr>
<tr>
<td><strong>GRAND TOTAL REVENUES</strong></td>
<td><strong>$225,040</strong></td>
<td><strong>$32,794</strong></td>
<td><strong>14.57%</strong></td>
</tr>
</tbody>
</table>

CITY OF AUBURN, MAINE
REVENUES - INGERSOLL TURF FACILITY
Through October 31, 2018

- Sponsorship: $20,500 ($6,800) 33.17% ($17,000 $4,000) 23.53% $2,800
- Batting Cages: $12,240 ($1,140) 9.31% ($11,520 $2,668) 23.16% (1,528)
- Programs: $90,000 ($13,049) 14.50% ($80,000 $8,299) 10.37% $4,750
- Rental Income: $102,300 ($11,805) 11.54% ($103,650 $2,271) 2.19% $9,534

Total: $225,040 ($32,794) 14.57% ($212,170 $17,238) 8.12% $15,556
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FY 2019 BUDGET</th>
<th>ACTUAL EXPENDITURES THRU OCT 2018</th>
<th>% OF FY 2018 BUDGET</th>
<th>ACTUAL EXPENDITURES THRU OCT 2017</th>
<th>% OF FY 2017 BUDGET</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$120,000</td>
<td>$22,370</td>
<td>18.64%</td>
<td>$28,246</td>
<td>26.49%</td>
<td>$(5,876)</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>$19,460</td>
<td>$948</td>
<td>4.87%</td>
<td>$3,352</td>
<td>15.88%</td>
<td>$(2,404)</td>
</tr>
<tr>
<td>Programs</td>
<td>$15,220</td>
<td>$340</td>
<td>2.23%</td>
<td>$460</td>
<td>6.57%</td>
<td>$(120)</td>
</tr>
<tr>
<td>Supplies</td>
<td>$4,600</td>
<td>$2,078</td>
<td>45.17%</td>
<td>$19</td>
<td>0.38%</td>
<td>$2,059</td>
</tr>
<tr>
<td>Utilities</td>
<td>$30,920</td>
<td>$3,061</td>
<td>9.90%</td>
<td>$2,964</td>
<td>7.46%</td>
<td>$97</td>
</tr>
<tr>
<td>Insurance Premiums</td>
<td>$2,505</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$30,000</td>
<td>-</td>
<td>0.00%</td>
<td>$19,900</td>
<td>46.83%</td>
<td>$(19,900)</td>
</tr>
<tr>
<td><strong>GRAND TOTAL EXPENDITURES</strong></td>
<td><strong>$222,705</strong></td>
<td><strong>$28,797</strong></td>
<td><strong>12.93%</strong></td>
<td><strong>$224,375</strong></td>
<td><strong>24.49%</strong></td>
<td><strong>$(26,144)</strong></td>
</tr>
</tbody>
</table>
To: Peter Crichton, City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for October 31, 2018

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of October 31, 2018.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:
The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, September 30, 2018.

Current Assets:
As of the end of October 2018 the total current assets of Norway Savings Bank Arena were ($1,247,377). These consisted of cash and cash equivalents of $108,123, accounts receivable of $71,343, and an interfund payable of $1,426,843.

Noncurrent Assets:
Norway’s noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of October 31, 2018 were $342,462.

Liabilities:
Norway Arena had accounts payable of $4,213 as of October 31, 2018.

Statement of Activities:
The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through October 2018 are $314,438. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through October 2018 were $231,484. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of October 2018, Norway Arena had an operating gain (before rent payment) of $82,954 and a loss of $85,874 after rental payments.

As of October 31, 2018, Norway Arena has a decrease in net assets of $85,874.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY19 is $18,140 less for this period than in FY1 and expenditures in FY19 are $109,435 more than last year in October.
<table>
<thead>
<tr>
<th></th>
<th>Oct 31, 2018</th>
<th>Sept 30, 2018</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$108,123</td>
<td>$108,467</td>
<td>$(344)</td>
</tr>
<tr>
<td>Interfund receivables</td>
<td>$(1,426,843)</td>
<td>$(1,422,008)</td>
<td>$(4,835)</td>
</tr>
<tr>
<td>Prepaid Rent</td>
<td>$</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>71,343</td>
<td>62,035</td>
<td>$9,308</td>
</tr>
<tr>
<td>Total current assets</td>
<td>(1,247,377)</td>
<td>(1,251,506)</td>
<td>4,129</td>
</tr>
<tr>
<td>Noncurrent assets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital assets:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>58,223</td>
<td>58,223</td>
<td>-</td>
</tr>
<tr>
<td>Equipment</td>
<td>514,999</td>
<td>514,999</td>
<td>-</td>
</tr>
<tr>
<td>Land improvements</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Less accumulated depreciation</td>
<td>(230,760)</td>
<td>(230,760)</td>
<td>-</td>
</tr>
<tr>
<td>Total noncurrent assets</td>
<td>342,462</td>
<td>342,462</td>
<td>-</td>
</tr>
<tr>
<td>Total assets</td>
<td>(904,915)</td>
<td>(909,044)</td>
<td>4,129</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$4,213</td>
<td>$4,007</td>
<td>$206</td>
</tr>
<tr>
<td>Net pension liability</td>
<td>170,806</td>
<td>170,806</td>
<td>-</td>
</tr>
<tr>
<td>Total liabilities</td>
<td>175,019</td>
<td>174,813</td>
<td>206</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in capital assets</td>
<td>$342,462</td>
<td>$342,462</td>
<td>-</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$(1,422,396)</td>
<td>$(1,426,319)</td>
<td>$3,923</td>
</tr>
<tr>
<td>Total net assets</td>
<td>$(1,079,934)</td>
<td>$(1,083,857)</td>
<td>$3,923</td>
</tr>
</tbody>
</table>
CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Norway Savings Bank Arena
Business-type Activities - Enterprise Funds
Statement of Activities
October 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>Norway Savings Arena</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating revenues:</strong></td>
<td></td>
</tr>
<tr>
<td>Charges for services</td>
<td>$ 314,438</td>
</tr>
<tr>
<td><strong>Operating expenses:</strong></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>111,362</td>
</tr>
<tr>
<td>Supplies</td>
<td>11,962</td>
</tr>
<tr>
<td>Utilities</td>
<td>79,749</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>4,032</td>
</tr>
<tr>
<td>Depreciation</td>
<td>-</td>
</tr>
<tr>
<td>Capital expenses</td>
<td>17,464</td>
</tr>
<tr>
<td>Other expenses</td>
<td>6,915</td>
</tr>
<tr>
<td><strong>Total operating expenses</strong></td>
<td>231,484</td>
</tr>
<tr>
<td><strong>Operating gain (loss)</strong></td>
<td>82,954</td>
</tr>
<tr>
<td><strong>Nonoperating revenue (expense):</strong></td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td>-</td>
</tr>
<tr>
<td>Interest expense (debt service)</td>
<td>(168,828)</td>
</tr>
<tr>
<td><strong>Total nonoperating expense</strong></td>
<td>(168,828)</td>
</tr>
<tr>
<td><strong>Gain (Loss) before transfer</strong></td>
<td>(85,874)</td>
</tr>
<tr>
<td><strong>Transfers out</strong></td>
<td>-</td>
</tr>
<tr>
<td><strong>Change in net assets</strong></td>
<td>(85,874)</td>
</tr>
<tr>
<td><strong>Total net assets, July 1</strong></td>
<td>(994,060)</td>
</tr>
</tbody>
</table>

**Total net assets, October 31, 2018** $ (1,079,934)
<table>
<thead>
<tr>
<th>REVENUE SOURCE</th>
<th>ACTUAL FY 2019 REVENUES</th>
<th>% OF ACTUAL FY 2018 BUDGET</th>
<th>ACTUAL FY 2018 REVENUES</th>
<th>% OF ACTUAL FY 2017 BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUDGET THRU OCT 2018</td>
<td>BUDGET</td>
<td>THRU OCT 2017</td>
<td>BUDGET</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>CHARGE FOR SERVICES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concessions</td>
<td>$ 16,500</td>
<td>$ 4,500</td>
<td>27.27%</td>
<td>$ 18,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Skate Rentals</td>
<td>$ 5,000</td>
<td>$ 350</td>
<td>7.00%</td>
<td>$ -</td>
<td>$ 350</td>
</tr>
<tr>
<td>Pepsi Vending Machines</td>
<td>$ 3,000</td>
<td>$ 716</td>
<td>23.87%</td>
<td>$ -</td>
<td>$ 716</td>
</tr>
<tr>
<td>Games Vending Machines</td>
<td>$ 3,000</td>
<td>$ 859</td>
<td>28.63%</td>
<td>$ -</td>
<td>$ 859</td>
</tr>
<tr>
<td>Vending Food</td>
<td>$ 3,000</td>
<td>$ 242</td>
<td>8.07%</td>
<td>$ -</td>
<td>$ 242</td>
</tr>
<tr>
<td>Sponsorships</td>
<td>$ 300,000</td>
<td>$ 85,350</td>
<td>28.45%</td>
<td>$ 275,000</td>
<td>46.10%</td>
</tr>
<tr>
<td>Pro Shop</td>
<td>$ 8,500</td>
<td>$ 505</td>
<td>5.94%</td>
<td>$ 8,500</td>
<td>25.68%</td>
</tr>
<tr>
<td>Programs</td>
<td>$ 30,000</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ 31,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Rental Income</td>
<td>$ 775,000</td>
<td>$ 203,336</td>
<td>26.24%</td>
<td>$ 705,250</td>
<td>23.36%</td>
</tr>
<tr>
<td>Camps/Clinics</td>
<td>$ 50,000</td>
<td>$ 12,480</td>
<td>24.96%</td>
<td>$ 50,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Tournaments</td>
<td>$ 50,000</td>
<td>$ 6,100</td>
<td>12.20%</td>
<td>$ 50,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>TOTAL CHARGE FOR SERVICES</td>
<td>$ 1,244,000</td>
<td>$ 314,438</td>
<td>25.28%</td>
<td>$ 1,137,750</td>
<td>29.23%</td>
</tr>
<tr>
<td>INTEREST ON INVESTMENTS</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>GRAND TOTAL REVENUES</td>
<td>$ 1,244,000</td>
<td>$ 314,438</td>
<td>25.28%</td>
<td>$ 1,137,750</td>
<td>29.23%</td>
</tr>
</tbody>
</table>

CITY OF AUBURN, MAINE
REVENUES - NORWAY SAVINGS BANK ARENA
Through October 31, 2018 compared to October 31, 2017
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FY 2019 EXPENDITURES</th>
<th>% OF FY 2018 EXPENDITURES</th>
<th>FY 2018 EXPENDITURES</th>
<th>% OF FY 2018 EXPENDITURES</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$377,000</td>
<td>$111,362</td>
<td>$344,000</td>
<td>$88,495</td>
<td>$22,867</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>$62,825</td>
<td>$10,947</td>
<td>$71,656</td>
<td>$5,989</td>
<td>$4,958</td>
</tr>
<tr>
<td>Supplies</td>
<td>$45,600</td>
<td>$11,962</td>
<td>$37,100</td>
<td>$7,328</td>
<td>$4,634</td>
</tr>
<tr>
<td>Utilities</td>
<td>$225,000</td>
<td>$79,749</td>
<td>$225,150</td>
<td>$62,444</td>
<td>$17,305</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$25,000</td>
<td>$17,464</td>
<td>$103,500</td>
<td>-</td>
<td>$17,464</td>
</tr>
<tr>
<td>Rent</td>
<td>$507,000</td>
<td>$168,828</td>
<td>$507,000</td>
<td>$126,621</td>
<td>$42,207</td>
</tr>
<tr>
<td><strong>GRAND TOTAL EXPENDITURES</strong></td>
<td><strong>$1,242,425</strong></td>
<td><strong>$400,312</strong></td>
<td><strong>$1,288,406</strong></td>
<td><strong>$290,877</strong></td>
<td><strong>$109,435</strong></td>
</tr>
</tbody>
</table>