

# City of Auburn, Maine

*"Maine's City of Opportunity"*

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Office of the City Clerk

## Council Meeting Agenda Packet March 7, 2011

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at [www.adobe.com](http://www.adobe.com).



# City Council Meeting and Workshop

## March 7, 2011

### Agenda

#### 5:30 p.m. Workshop

- A. Citizen Concern Tracking (Glenn Aho – 15 min)
- B. Presentation on 5P Team Management (Glenn Aho - 30 min)
- C. Engine 2 (Geoff Low – 30 min)
- D. Committee Appointment Ordinance (Glenn Aho and Roberta Fogg – 15 min)

#### 7:00 p.m. City Council Meeting

##### *Pledge of Allegiance*

**I. Consent Items** – All items listed with an asterisk (\*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

#### II. Minutes – \* February 22, 2011

#### III. Reports

##### Mayor

##### City Councilors

- Michael Farrell: Rec. Adv Bd, Audit, Lake Aub. Watershed Protection Comm,
- Robert Hayes: Planning Bd, Water, Library, and Railroad,
- Daniel Herrick: MMWAC,
- David Young: School Committee, Cable TV Adv Board
- Raymond Berube: Lewiston-Auburn Economic Growth Council, Sewer, Audit, Airport
- Belinda Gerry: LA Transit, Neighborhood Stabilization Program, Auburn Housing,
- Eric Samson: 9-1-1, Auburn Business Development Corp, Andros Valley Council of Gov

##### City Manager

#### IV. Communications, Presentations and Recognitions

03072011-00 Request by Advocates for Children to use the Main Street parking lot, across from Festival Plaza, on Saturday, June 11, 2011 to conduct a fundraiser called Family Fun Fest.

**V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes. Councilor's Concerns (if time allows)

#### VI. Unfinished Business

#### VII. New Business

03072011-01 Public Hearing on a new liquor license application for Jasmine Café, LLC d/b/a Jasmine Café located at 730 Center Street, for Malt, Spirituous and Vinous Restaurant Class license.

# Auburn City Council Meeting & Workshop

## March 7, 2011

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03072011-02 Motion to approve the liquor license application for Jasmine Café, LLC d/b/a Jasmine Café located at 730 Center Street, for Malt, Spirituous and Vinous Restaurant Class license.

03072011-03 Motions on committee appointments.

03072011-04 Executive session in accordance with Title 1, Section 405, subsection 6D to discuss the Fire Union IAFF 797 contract.

**VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

### IX. Future Agenda/Workshop Items

### X. ADJOURNMENT

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*Executive Session:* On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City Council  
Workshop Information Sheet**

**City of Auburn**

**Council Workshop Date:** March 7, 2011

**Item #** A

**Author:** Roberta Fogg, City Clerk

**Subject: Citizen Concern Tracking**

**Information:** The City Manager will review the process in which citizen concerns are tracked and how responses are created for those concerns.

**Financial:** unknown

**Action Requested at this Meeting:** N/A  
**Why?**

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*



## City Council Workshop Information Sheet

City of Auburn

**Council Workshop Date:** March 7, 2011

**Item #** B

**Author:** Glenn Aho, City Manager

**Subject: Presentation on 5P Team Management.**

**Information:** The 5P Team Management System was designed around five necessary questions to ask to determine if a local government is being managed well; well enough to produce documented financial and operational results. The questions focus upon **P**ersonnel, **P**erformance, **P**rojects, **P**roblems, and **P**rograms and the systems put in place to address each question, which ultimately provides the necessary financial and operational answers. Pursuing these questions is the only means local government will improve enough to meet public expectations, expectations which have gone unmet for far too long.

The 5P Team Management System establishes standards in each of the 5P categories that, when properly managed, will generate the greatest financial and operational accountability. Each category requires the development of financial and managerial skill sets such as planning, organizing, evaluating and supervising—the skills necessary to create consistent and predictable service results and efficiencies. Enhancing managerial skill sets will ensure the public that we are utilizing their scarce resources to *provide superior services at an affordable cost.*

**Financial:** N/A

**Action Requested at this Meeting:** No  
**Why?** Informational only

**Previous Meetings and History:** February 7<sup>th</sup> workshop agenda – not completed.

**Attachments:** *(in order of appearance in packet)*



**City Council  
Workshop Information Sheet**

**City of Auburn**

**Council Workshop Date:** March 7, 2011

**Item #** C

**Author:** Roberta Fogg, City Clerk

**Subject:** Engine 2

**Information:** Chief Low will brief the Council on the condition of Engine 2.

**Financial:** unknown

**Action Requested at this Meeting:** N/A  
**Why?**

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*



**City Council  
Workshop Information Sheet**

**City of Auburn**

**Council Workshop Date:** March 7, 2011

**Item #** D

**Author:** Roberta Fogg, City Clerk

**Subject: Committee Appointment Ordinance.**

**Information:** City Manager Aho and City Clerk Fogg seek Council direction regarding the removal of the Committee Appointment Ordinance tabled on February 22, 2011.

**Financial:** unknown

**Action Requested at this Meeting:** N/A  
**Why?**

**Previous Meetings and History:** February 22, 2011, February 7, 2011, January 18, 2011

**Attachments:** *(in order of appearance in packet)*



# City Council Meeting and Workshop

## February 22, 2011

### Minutes

**Present:** Mayor Richard D. Gleason, Councilors Belinda A. Gerry, Michael Farrell, Robert Hayes, Daniel Herrick, David Young, Raymond C. Berube, Eric C. Samson, Assistant City Manager Phil Crowell, Finance Director Tracy Roy and City Clerk Roberta Fogg.

**Absent:** City Manager Aho.

The Council conducted a workshop beginning at 5:30pm on the following items: Discussion of proposed Business Licensing Fees; Discussion of technology, iPads for City Council and Report on the public safety trip to Grants Pass, Oregon.

City Manager Aho was not able to make his presentation, because of illness. The Presentation on 5P Team Management will be placed on another workshop agenda.

Break at 6:42pm

Back at 7:00pm

#### **7:00 p.m. City Council Meeting**

Mayor Gleason called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag.

#### **Consent Items**

City Clerk Fogg requested to amend the minutes of February 7, 2011 to reflect the meeting being called to order at 7:05pm.

Councilor Young, seconded by Councilor Gerry, moved to accept the consent items, Minutes of February 7, 2011 as amended, request by Kora Temple to place approximately 30 road signs for up to 14 days prior to the 2011 circus, April 15<sup>th</sup> and 16<sup>th</sup>, 2011 and forfeiture of assets – Paul.

Vote: 7 Yea's – 0 Nay's.

Motion carried 7 -0.

#### **Minutes – \* February 7, 2011**

Councilor Young, seconded by Councilor Gerry, moved to accept the consent items, Minutes of February 7, 2011.

Vote: 7 Yea's – 0 Nay's.

Motion carried 7-0.

#### **Reports**

**Mayor Gleason**, read his report. (See official minutes)

#### **City Councilors**

- **Michael Farrell:** Rec. Adv Bd, Audit, Lake Aub. Watershed Protection Comm, - rec advisory board meeting.
- **Robert Hayes:** Planning Bd, Water, Library, and Railroad, - none
- **Daniel Herrick:** MMWAC, - none



# Auburn City Council Meeting & Workshop

## Minutes of February 22, 2011

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- David Young: School Committee, Cable TV Adv Board – School Committee meeting, they have the budget which does reflect an increase.
- Raymond Berube: Lewiston-Auburn Economic Growth Council, Sewer, Audit, Airport –Tour of the exterior and interior of the Airport by the Airport Manager, they will be coming to the council for some zoning changes. Commented on how well the Airport Crew does maintaining the airport and their equipment.
- Belinda Gerry: LA Transit, Neighborhood Stabilization Program, Auburn Housing, - none
- Eric Samson: 9-1-1, Auburn Business Development Corp, Andros Valley Council of Gov – 911 Committee meeting proposed budget has a slight increase for both communities.

### City Manager

#### January 2011 Financials

Tracy Roy, Finance Director presented the January 2011 Financials.

Councilor Gerry, seconded by Councilor Berube, made a motion to accept the January 2011 financial report.

Vote: 6 Yea's – 0 Nay's – 1 Abstained – Councilor Farrell Motion carried 6-0-1.

### Communications, Presentations and Recognitions

**\*02222011-00 Approve the request by Kora Temple to place approximately 30 road signs for up to 14 days prior to the 2011 circus, April 15<sup>th</sup> and 16<sup>th</sup>, 2011.**

Councilor Young, seconded by Councilor Gerry, moved to accept the consent items, approve the request by Kora Temple to place approximately 30 road signs for up to 14 days prior to the 2011 circus, April 15<sup>th</sup> and 16<sup>th</sup>, 2011.

Vote: 7 Yea's – 0 Nay's.

Motion carried 7-0.

### Open Session –

Daniel Corriveau 215 Harmons Corner Road, asked to have guardrails installed at the corner of Tournament Drive and Harmons Corner Road, because of accidents that have happened at this location. Chief Crowell said that he would take a look at traffic issues in that area.

Leroy Walker resident of New Auburn and Steve Martell 371 Main Street spoke about issues in New Auburn area. They thanked Councilor Berube for coming to the meeting and taking the brunt of the comments. Mr. Walker thanked Denis D'Auteuil, Deputy Director of Public Works for coming to talk to them about snow removal in New Auburn. He reviewed material he gave the council regarding new equipment that might make things easier for the city to do the job. They invited City Manager Aho and Deputy Director Denis D'Auteuil to the next meeting of the New Auburn society on Tuesday March 29<sup>th</sup> at 6pm at Rolly's Diner.

Cindy Doyle, 96 Tournament Drive said that many residents have had problems at the intersection of Tournament Drive and Harmons Corner Road.

### VI. Unfinished Business

**02072011-09 Council discussion and direction on the 2010 Draft Comprehensive Plan, residential strip extensions. Tabled from February 7, 2011 agenda**

# Auburn City Council Meeting & Workshop

## Minutes of February 22, 2011

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Councilor Gerry, seconded by Councilor Herrick, moved to remove from the table the discussion and direction on the 2010 Draft Comprehensive Plan, residential strip extension, tabled on February 7, 2011.  
Vote: 7 Yea's – 0 Nay's. Motion carried 7-0.

City Planner Eric Cousens explained that staff is looking for direction from the council on these four residential strips. He reviewed them individually by extension.

### **Hersey Hill Road:**

Councilors Herrick and Hayes do not see the need to change the zoning on this road.

Christine Wood, 249 Hersey Hill Road said that they were attracted to their property because it could not have more building and traffic concerns.

Councilor Herrick, seconded by Councilor Berube, moved to leave the zoning on Hersey Hill Road as it currently is; this will be a change to the draft Comprehensive Plan.  
Vote: 7 Yea's – 0 Nay's Motion carried 7-0

### **Perkins Ridge Road:**

Councilor Samson, seconded by Councilor Herrick, moved to leave the zoning on Perkins Ridge Road as it currently is; this will be a change to the draft Comprehensive Plan.

Vote: 5 Yea's - 2 Nay's – Councilors Young and Berube. Motion carried 5-2.

Joe Gray, Sopers Mill Road said that he doesn't understand why we are keeping all the development on the roads; it will make the back land unusable. He suggested the planning process of developing in concentric circles to concentrate development and services in a logical process.

### **Quail Run Road:**

Councilor Samson, seconded by Councilor Young, moved to accept the draft Comprehensive Plan recommendations on Quail Run Road.

Vote: 1 Yea's – Councilor Young – 6 Nay's Motion failed 1-6

Councilor Hayes, seconded by Councilor Gerry, moved to leave the zoning on Quail Run Road as it currently is; this will be a change to the draft Comprehensive Plan.

Vote: 7 Yea's - 0 Nay's Motion carried 7-0

### **Trapp Road:**

No change to the direction previously given by Council.

# Auburn City Council Meeting & Workshop

## Minutes of February 22, 2011

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### VII. New Business

#### **\*02222011-01 Resolve accepting Transfer of Forfeiture Assets – Paul.**

Councilor Young, seconded by Councilor Gerry, moved to accept the consent items, Resolve #43-02222011-01 State of Maine v. Jonathan Paul, Defendant And \$114,220.00 U.S. Currency Defendant(s) In Rem.

Vote: 7 Yea's – 0 Nay's.

Motion carried 7-0.

#### **02222011-02 Public Hearing on an ordinance adopting and enacting a new code for the City of Auburn, Maine; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective.**

Mayor Gleason opened the public hearing asking or comments on the proposed ordinance adopting and enacting a new code for the City of Auburn, Maine.

No public comments received.

Mayor Gleason then closed the public hearing.

#### **02222011-03 Resolve accepting an ordinance adopting and enacting a new code for the City of Auburn, Maine; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective. (second and final reading)**

Councilor Samson, seconded by Councilor Young, moved Resolve #42-02222011-03 an ordinance adopting and enacting a new code for the City of Auburn, Maine; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective. (second and final reading)

Vote: 5 Yea's – 2 Nay's – Councilors Gerry and Herrick.

Motion carried 5-2.

#### **02222011-04 Resolve to authorize the City Manager to expend up to \$30,000 from the proceeds of the sale of City Property for the purchase of technology.**

Councilor Berube, seconded by Councilor Farrell, moved Resolve #44-02222011-04 to authorize the City Manager to expend up to \$30,000 from the proceeds of the sale of City Property for the purchase of technology.

Councilor Herrick supports the iPads, but doesn't support the web site portion.

Councilor Samson feels that until EnerGov is cleaned up why would we add to the plate; let's clean it up and bring it back later. He questioned the use money from the sale of city properties and where the money will come from.

Councilor Hayes supports the web site more than iPads, but thinks we should look at what the school department might be able to offer us.

Councilor Hayes, seconded by Councilor Young, made a motion to table the discussion of the use of proceeds from the sale of city property for the purchase of technology.

# Auburn City Council Meeting & Workshop

## Minutes of February 22, 2011

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Vote on tabling: 3 Yea's – Councilors Hayes, Young and Samson – 4 Nay's – Councilors Gerry, Farrell, Herrick and Berube. Motion failed 3-4.

Renee Bogart, ITC Director answered questions about the costs associated with the redesign of the web site.

Councilor Herrick, seconded by Councilor Farrell, motion to remove the web site redesign from the resolve.

Francois Bussiere, member of the school board, thinks the council is jumping the gun with this purchase and thinks the city should talk to the school department first, about sharing laptops.

Vote on amendment to removed website: 4 Yea's – Councilors Gerry, Farrell, Herrick and Samson - 3 Nay's – Councilors Hayes, Young and Berube. Motion carried 4-3

Councilor Gerry, seconded by Councilor Farrell, motion to amend the dollar amount to be reduced to \$8,000.

Vote on amendment: 3 Yea's - Councilors Gerry, Farrell and Herrick – 4 Nay's – Councilors Hayes, Young, Berube and Samson. Motion failed 3-4

Vote on main motion: 3 Yea's - Councilors Farrell, Herrick and Berube – 4 Nay's – Councilors Gerry, Hayes, Young and Samson. Motion failed 3-4.

Chief Crowell and Renee Bogart, ICT Director stated that they will send the Council some designs of web sites.

### **02222011-05 Resolve adopting an ordinance establishing a committee appointment process. (first reading)**

Councilor Berube, seconded by Councilor Young, moved Resolve # 45-02222011-05 adopting an ordinance establishing a committee appointment process. (first reading)

Councilor Herrick does not see a point to have an appointment committee.

Councilor Gerry, move to amend language to clarify committee to include joint committee, board and any appointments. Motion died for lack of second.

Councilor Hayes, seconded by Councilor Young, moved to amend the committee appointment ordinance language to reflect it be a member of council, which includes the Mayor.

Vote on amendment: 3 Yea's - Councilors Hayes, Young and Samson – 4 Nay's – Councilors Gerry, Farrell, Herrick and Berube. Motion failed 3-4.

Councilor Herrick, seconded by Gerry, moved to table this item until it is rewritten and all councilors agree where we are going and what we are doing with the Committee Appointment Ordinance.

Vote 4 Yea's – Councilors Gerry, Farrell, Herrick and Berube - 3 Nay's - Councilors Hayes, Young and Samson. Motion carried 4-3.

# Auburn City Council Meeting & Workshop

Minutes of February 22, 2011

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## **02222011-06 Resolve to amend the traffic ordinance to install a four way stop at Harmons Corner intersection. (first reading)**

Councilor Gerry, seconded by Councilor Berube, moved Resolve #46-02222011-06 to amend the traffic ordinance to install a four way stop at Harmons Corner intersection. (first reading)  
Vote: 6 Yea's – 0 Nay's – 1 Abstain – Councilor Young. Motion carried 6-0-1.

Chief Crowell answered questions about removing signs on Harmons Corner Road.  
Daniel Corriveau, 215 Harmons Corner Road spoke in favor of having the four-way stop put back in place.

Cindy Corriveau, 215 Harmons Corner Road spoke about traffic issues on Harmons Corner Road and traffic accidents that have taken place at that intersection.

Michael Doyle, 96 Tournament Drive supports the stop signs.

Cindy Doyle, 96 Tournament Drive supports the stop signs and stated her concerns with traffic in this area.

Eldora Collins, 201 Harmons Corner Road supports the four way stop.

Gary Haley, 190 Pownal Road supports the four way stop being returned to the intersection.

Councilor Berube asked if the driveway that is a blind spot should be looked at for possible sign.

Mr. Haley said that the speed limit sign is not being noticed.

## **Open Session -**

Mr. Corriveau, 215 Harmons Corner Road said that there is a dangerous bus stop at the corner of Harmons Corner Road and Tournament Drive. He said the children are standing at a stop sign with no protection from traffic. He asked for the bus stop to be looked at and possibly changed.

Chief Crowell will contact the School Department to work with them on the bus stop issue.

Leroy Walker new Auburn resident thanked the Public Works Department for their hard work and asked for a few more pieces of equipment to get the snow removed.

Joe Gray, Sopers Mill Road apologized to Richard Whiting about a comment he made regarding the Roak Block purchase.

Councilor Samson commented and questioned about the web site being interactive with the community.

Renee Bogart, IT Director explained that it is an interactive web site. She addressed comments about EnerGov. It highlights that we are half way through the EnerGov project.

Councilor Young congratulated Edward Little High School for their four place finish in indoor track and field, and Connor Harris for coming in first place in the triple high jump.

Councilor Farrell spoke about iPads and technology uses.

Councilor Berube said that the employees are working hard to make EnerGov to work and they are making it work.

## **Future Agenda/Workshop Items**

Councilor Herrick asked Planning and Permitting look into an ordinance to allow people to raise poultry for personal use.

Councilor Berube stated that in June or July Lewiston will be going to single sort recycling, we should look at it before we have not place to bring our recycling.

**Auburn City Council Meeting & Workshop**  
Minutes of February 22, 2011

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Councilor Gerry asked City Manager Aho to present about the teams and 5P' Team Management

**ADJOURNMENT**

Councilor Berube, seconded by Councilor Herrick, made a motion to adjourn at 9:04 p.m.  
Vote: 7 Yea's – 0 Nay's. Motion carried 7-0.

**A true record**

Attested:   
Roberta L. Fogg, City Clerk



## City Council Agenda Information Sheet

City of Auburn

**Council Meeting Date:** March 7, 2011

**Item #** 03072011-00 Consent \*

**Author:** Roberta L. Fogg, City Clerk

**Subject: Request by Advocates for Children to use the Main Street parking lot, across from Festival Plaza, on Saturday, June 11, 2011 to conduct a fundraiser called Family Fun Fest.**

**Information:** This request from the Advocates for Children is to use the parking lot across from Festival Plaza to conduct a fundraiser on Saturday, June 11<sup>th</sup>. This organization conducted the same activity at this location last year.

This have reserved Festival Plaza and provided the Parks and Recreation Department with the necessary proof of insurance for this event.

This request was reviewed by the Police, Parks and Recreation and Public Works Departments. There are no concerns or issues with this request.

**Financial:** N/A

**Action Requested at this Meeting:** YES  
**Why?** This is consistent with past practices.

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*

- Letter from Advocates for Children



# Advocates for Children

Feb. 17, 2011

FEB 24 2011

Fostering programs to both prevent child maltreatment and empower children and families to lead healthy, productive lives.

**Board of Directors:**

Kathleen Bourgault

Karin Congleton

Jennifer Cooper

Vickie Gaylord

John Geismar

Kathryn Grefer-Kirkland

Paige Hagerstrom

Stephen Jacobs, MD

Rabbi Hillel Katzir

Bruce Nadeau

Patrick Penley

Lorrie Potvin

Tom Poulin

Matt Simard

Linda Wing

**Executive Director:**

Betsy Norcross Plourde,  
LMSW

Advocates for Children is funded in part by United Way of Androscoggin County, Cities of Lewiston & Auburn Community Development Block Grants, Department of Health and Human Services and the Lewiston Auburn Safe Schools / Healthy Students Initiative.

Roberta L. Fogg, City Clerk  
City of Auburn  
60 Court St.  
Auburn, ME 04210

**Consent Item for next City Council Meeting:  
Permission to use parking lot**

Dear Roberta,

We are submitting a request to the City of Auburn for permission to use the parking lot across from Festival Plaza on Saturday, June 11<sup>th</sup>. I thank you for bringing this issue to the next city council meeting on our behalf.

We will be conducting a fundraiser called the Family Fun Fest that day, utilizing the tents that will be set up by the Kiwanis Club for their annual pancake breakfast. Sponsored by Advocates for Children, the event will feature live music, entertainment and activities for families and children.

Our event will be held the day before the Kiwanis breakfast. We plan to use both Festival Plaza across the street and the tents in the parking lot. Permission has already been granted to us from Auburn Parks and Recreation for use of the plaza. We plan to begin event setup at 1 p.m. and finish with clean-up and tear-down by 9 p.m.

We thank you in advance for your consideration and attention to this request.

Sincerely,

Betsy Norcross Plourde, LMSW  
Executive Director

Located at: 57 Birch St., Suite 204, Lewiston ME 04240  
Mailing address: P.O. Box 3316, Auburn, ME 04212  
Phone: 207-783-3990 Fax: 207-783-9402  
info@advocatesforchildren.net  
www.advocatesforchildren.net





**City Council  
Agenda Information Sheet**

**City of Auburn**

**Council Meeting Date:** March 7, 2011

**Item #** 03072011-01

**Author:** Roberta L. Fogg, City Clerk

**Subject: Public Hearing on a new liquor license application for Jasmine Café, LLC d/b/a Jasmine Café located at 730 Center Street, for Malt, Spirituous and Vinous Restaurant Class license.**

**Information:** Jasmine Café is a new business locating in Auburn at 730 Center Street. They first appeared before the Council on November 1, 2010 for a public hearing and the Council granted them a liquor license and special amusement permit for this business.

They were not able to complete all the necessary work on their facility and get staff approval within 60 days of Council approval. State law requires business to get their state liquor license within 60 days of the Council approval. If the applicant fails to do so they must go through the public hearing and Council approval process again.

**Financial:** N/A

**Action Requested at this Meeting:** No Council Action required. Mayor Seeks public comments only.  
**Why?** This item allows for specific public comment on this subject to be entered into the public record.

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*

- Public Hearing Ad

**CITY OF AUBURN  
PUBLIC NOTICE**

A public hearing will be held on Monday, March 7, 2011 at 7:00 p.m. or as soon as possible thereafter, in the Council Chambers of Auburn Hall, 60 Court Street, to consider the Liquor License Application for:

**Jasmine Café, LLC d/b/a Jasmine Café  
730 Center Street, Auburn, Maine**

All interested persons may appear to show cause, if any they may have, why this license should not be granted.

Venise –

Please publish in paper dated March 2, 2011 – one time.

Please provide proof and estimate of cost.

Thank you,  
Roberta



## City Council Agenda Information Sheet

City of Auburn

**Council Meeting Date:** March 7, 2011

**Item #** 03072011-02

**Author:** Roberta L. Fogg, City Clerk

**Subject: Motion to approve the liquor license application for Jasmine Café, LLC d/b/a Jasmine Café located at 730 Center Street, for Malt, Spirituous and Vinous Restaurant Class license.**

**Information:** Jasmine Café is a new business locating in Auburn at 730 Center Street. They first appeared before the Council on November 1, 2010. The Council granted them a liquor license and special amusement permit for this business. They were not able to complete all the necessary work on their facility and the Council approval for the liquor license expired 60 days after issuance.

They are now ready to proceed with their state license and need the Council to approve their liquor license again. Approval is pending Staff approval and provided they are in compliance with all State, Federal and Local laws, rules and regulations.

**Financial:** N/A

**Action Requested at this Meeting:** YES – Motion to approve the liquor license application for Jasmine Café, LLC d/b/a Jasmine Café located at 730 Center Street, for Malt, Spirituous and Vinous Restaurant Class license, pending staff approval and provided they are in compliance with all State, Federal and Local laws, rules and regulations.

**Why?** The Council approval on November 1, 2010 expired on December 31, 2010. This is a new business and needs Council approval. They are scheduled to open this business on March 10<sup>th</sup>.

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*



# City Council Agenda Information Sheet

City of Auburn

**Council Meeting Date:** March 7, 2011

**Item #** 03072011-03

**Author:** Roberta L. Fogg, City Clerk

**Subject: Motions on committee appointments.**

**Information:** If the Council chooses they can make appointments to various committees. Sample language for the motion to make such appointments would be as follows:

Motion to appoint           (committee applicants name)           to           (committee name)           for a term of           (length of appointment / or to fill a vacancy)          .

**Financial:** N/A

**Action Requested at this Meeting:**  
**Why?**

**Previous Meetings and History:** January 18, 2011, February 7, 2011, February 22, 2011

**Attachments:** *(in order of appearance in packet)*

- Applications for reappointment from the following individuals:
  - Richard Valcourt – Auburn Housing Authority, application for reappointment, 5 yr term
  - Normand Morin – L/A Cable Television Advisory Board, application for reappointment, ?term
  - Walter Gary – Zoning Board of Appeals, application for reappointment, 3 yr term
  
- Applications for reappointment have already been distributed for the following individuals:
  - Preston Chapman – Auburn Water District, application for reappointment, 4 yr term
  - Bob Cavanagh – Auburn Sewer District, application for reappointment, 4 yr term
    - Letter of support for these reappointments from Auburn Water District Superintendent John Storer (attached)
  - Stephen Lunt – L/A Airport Board, application for reappointment, 3 yr term
    - Letter of support for this reappointment from Airport Manager Rick Cloutier
  
- New applications submitted for the following individuals:
  - Bruce Richardson – Auburn Housing Authority
  - Bruce Richardson – Zoning Board of Appeals
  - Daniel Curtis – Community Development Loan Committee
  - Daniel Curtis – Planning Board

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Glenn Aho, City Manager

This is an application for:  New Appointment  Reappointment

Name: RICHARD A VALCOURT Ward: 5 Years as an Auburn Resident: 65

Mailing Address: 29 MARIAN DR, AUBURN, ME 04210

Physical Address: same

Phone: 784-9875 Email:

Describe your education and/or experience: ASSO DEGREE IN CRIMINAL JUSTICE 24 years DISTRICT SUP, DHHS, DIV OF CHILD SUPPORT ENFORCEMENT

Which board or committee would you like to serve on? (One per application)

AUBURN HOUSING AUTHORITY

The following are the current committees and boards in Auburn:

- Community Development Loan Committee, L/A Transit Committee, Planning Board\*, Recreation Advisory Committee, L/A Transit Committee, Auburn Housing Authority, School Committee, L/A Cable TV Advisory Board, Zoning Board of Appeals, Audit and Procurement, 911 Committee, Ethics Panel, L/A Community Forest Board

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Richard A Valcourt Date: 2/19/11

\*When serving on the Planning Board you may not serve on any other boards or committees.

Roberta Fogg, City Clerk rfogg@auburnmaine.gov 333-6600

FEB 22 2011



# CITY OF AUBURN

## Community Service Volunteer Form

We're so happy you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. Thank you so much! Please complete the form below completely and return it to the City Clerk, Roberta L. Fogg ([rfogg@auburnmaine.gov](mailto:rfogg@auburnmaine.gov)) I hope your experience is rewarding. Again, on behalf of all of us at the City of Auburn, thank you for being an outstanding citizen!

*Glenn E. Aho*  
City Manager

Name: NORMAN P. MORIN New Appointment  Re-appointment  Ward: 5

Mailing Address: 111 PAUL ST

Physical Address: SAME

Telephone #: 784-9128 Home  Work  Cell

E-Mail Address: norman@roadrunner.com Years as Auburn Resident: 79

Describe your education and/or experience (check here  if using reverse side for extra space):

High School

Please check which committee/board/position you wish to participate with: (Check only one committee per application).

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee                      | <input type="checkbox"/> Investment Advisory Board             |
| <input type="checkbox"/> Airport Board                        | <input type="checkbox"/> Lake Auburn Watershed Protection Com. |
| <input type="checkbox"/> Auburn Housing Authority             | <input type="checkbox"/> L-A Transit Committee (bus system)    |
| <input type="checkbox"/> Board of Assessment Review           | <input type="checkbox"/> Planning Board                        |
| <input checked="" type="checkbox"/> Cable TV Advisory Board   | <input type="checkbox"/> Recreation Advisory Committee         |
| <input type="checkbox"/> Community Development Loan Committee | <input type="checkbox"/> Sewer District Trustees               |
| <input type="checkbox"/> Community Forest Board               | <input type="checkbox"/> Water District Trustees               |
| <input type="checkbox"/> Ethics Advisory Committee            | <input type="checkbox"/> Zoning Board of Appeals               |
| <input type="checkbox"/> Volunteers in Police Service         | <input type="checkbox"/> Auburn Hall Reception/Office Support  |

Signature Norman P. Morin Date 2-22-11  
"Providing superior services at an affordable cost"

applying for Reappointment

FEB 24 2011

Board & Committee Appointment Application

City of Auburn

We're so happy that you've decided to volunteer for our community! The giving of your time is commendable and very much appreciated. Without people like you coming forward our community would not be as strong, as vibrant, or as great as it is - thank you so much! Please complete the form below and return it to the City Clerk's office. Again, on behalf of all of us at the City of Auburn, I hope your volunteer experience is rewarding, and thank you for being an outstanding citizen!

Glenn Aho, City Manager

This is an application for:  New Appointment  Reappointment

Name: WALTER GARY Ward: 4 Years as an Auburn Resident: 36

Mailing Address: 655 POWNALL Rd AUBURN, ME

Physical Address: SAME

Phone: 732 7845 Email: GARYWILL@PRODIGY.NET

Describe your education and/or experience: BS APPLIED TECHNOLOGY / AAS  
CMTC Building Construction 30 YEARS U.S. NAVY  
15 YEARS TEACHER INDUSTRIAL ARTS MEMBER OF  
ZONING BOARD OF APPEALS 10+ YEARS

Which board or committee would you like to serve on? (One per application)

ZONING BOARD OF APPEALS

The following are the current committees and boards in Auburn:

- Community Development Loan Committee
- L/A Transit Committee
- Planning Board\*
- Recreation Advisory Committee
- L/A Transit Committee
- Auburn Housing Authority
- School Committee
- L/A Cable TV Advisory Board
- Zoning Board of Appeals
- Audit and Procurement
- 911 Committee
- Ethics Panel
- L/A Community Forest Board

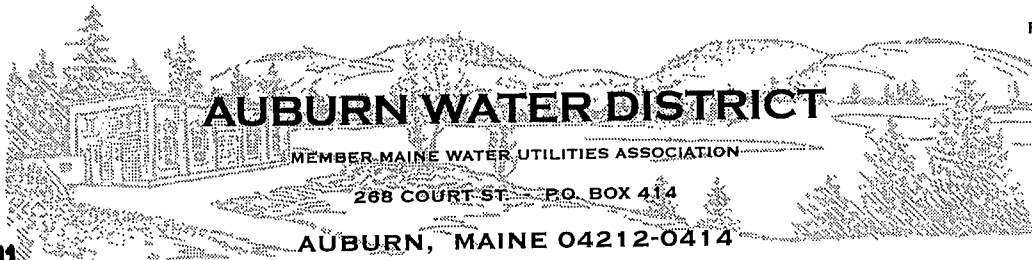
Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Walter Gary Date: 22 Feb 11

\*When serving on the Planning Board you may not serve on any other boards or committees.

Roberta Fogg, City Clerk rfogg@auburnmaine.gov 333-6600



**FEB 28 2011**

February 25, 2011

Roberta Fogg, City Clerk  
 City of Auburn  
 60 Court Street  
 Auburn, ME 04210

Subject: Committee Appointments – Auburn Water & Sewerage Districts

Dear Ms. Fogg:

The Auburn Water & Sewerage Districts have three Trustees whose terms are slated to expire in March. All three Trustees have expressed a strong interest to be reappointed. In order to ensure we do not have any vacancies, could you ask the City Council to address these appointments?

A roster listing of the existing Trustees is attached. Both the Water District and Sewerage District have separate, 7-member boards of trustees. The City Council appoints six of the members to staggered 4-year terms. The seventh member is appointed directly by the Mayor to act as his/her direct designee.

On the water side, Charlie Chapman's term is set to expire. In 2010 he had perfect attendance at all of our meetings, attending 15 out of 15 meetings. Mr. Chapman recently resigned from the City Planning Board in order to be able to continue serving as a Water Trustee. He is retired from the Auburn Fire Department, and his background provides a strong asset to the water board.

On the sewer side, Jeff Preble and Bob Cavanagh's terms are set to expire. Mr. Cavanagh had perfect attendance in 2010, attending 14 out of 14 meetings. Mr. Cavanagh has served admirably and he brings a passion to ensure operations are being managed in a fiscally sound manner. Mr. Preble attended 11 out of 14 possible meetings in 2010. Additionally, he also serves as the Sewer District's representative at the joint Lewiston-Auburn wastewater plant. He is a registered professional engineer with a large New England based engineering firm, one that specializes in municipal water and wastewater treatment, so he brings a strong technical background to enhance the expertise of the Board of Trustees.

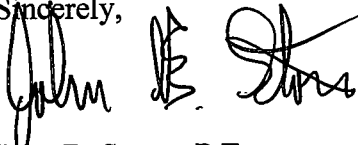


Ms. Roberta Fogg,  
2/25/11  
Page 2 of 2

I believe all three Trustees have completed a Community Service Volunteer Form, outlining their desire to be reappointed. Please let me know if you do not have their applications on file.

Please feel free to share this information with the Auburn Mayor and City Council. As always, please let me know if you or the Council would like any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'John B. Storer', written over a horizontal line.

John B. Storer, P.E.  
Superintendent, Auburn Water & Sewerage Districts

cc: Glenn Aho, Auburn City Manager

<b>AUBURN WATER DISTRICT</b>	<b>INITIAL</b>	<b>CURRENT</b>	<b>END OF</b>		<b>WARD</b>
<b><u>TRUSTEES</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>CURRENT</u></b>	<b><u>APPOINT.</u></b>	<b><u>POSITION</u></b>
Preston Chapman	1996	2007	2011	Trustee	5
Robert Cavanagh	2009	2009	2013	Trustee	1
Catherine Thorpe	2001	2009	2013	Trustee	3
Roy L. Farnsworth	1994	2010	2014	Trustee	1
Bruce B. Rioux	1996	2008	2012	Treasurer	5
K. C. Geiger	1998	2010	2014	President	5
Robert Hayes	Mayor's Representative	01/10	2012	Trustee	

<b>AUBURN SEWERAGE</b>	<b>INITIAL</b>	<b>CURRENT</b>	<b>END OF</b>		<b>WARD</b>
<b>DISTRICT</b>			<b>CURRENT</b>		
<b><u>TRUSTEES</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>APPOINT.</u></b>	<b><u>POSITION</u></b>	
Joseph DeFilipp	2003	2010	2014	President	3
Jeffrey Preble	1995	2007	2011	Trustee	5
Stephen Ness	1990	2010	2014	Trustee	4
Robert Cavanagh	2006	2007	2011	Trustee	1
Beverley Heath	2001	2009	2013	Treasurer	2
Patrick DeFilipp	1996	2008	2012	Trustee	3
Raymond Berube	Mayor's Representative	01/10	2012	Trustee	1

ATTENDANCE	2010														
	1/20/2010	2/17/2010	3/17/2010	4/21/2010	5/19/2010	6/16/2010	7/21/2010	8/18/2010	9/22/2010	10/20/2010	11/17/2010	11/17/2010	12/7/2010	12/15/2010	BUDGET PUBLIC HEARING 12/15/2010
AWD	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
PRESTON CHAPMAN	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
BRUCE RIOUX	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1
ROBERT CAVANAGH	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ROY FARNSWORTH	1	1	1	1	1	0	1	1	0	1	1	1	1	1	1
K.C GEIGER	1	1	1	1	1	1	1	1	1	0	1	1	1	1	1
CATHERINE THORPE	1	1	0	1	1	1	1	1	1	0	0	1	1	1	1
ROBERT HAYES	1	1	1	1	0	1	1	1	1	1	1	1	0	0	0
TOTAL	7	5	7	7	6	7	7	7	6	5	6	6	6	6	6

ATTENDANCE	2010														
	1/19/2010	2/16/2010	3/16/2010	4/20/2010	5/18/2010	6/15/2010	7/20/2010	8/17/2010	9/21/2010	10/19/2010	11/16/2010	12/8/2010	12/15/2010	12/15/2010	BUDGET PUBLIC HEARING 12/15/2010
ASD	1	1	1	1	1	1	0	1	1	1	1	1	1	1	1
STEPHEN NESS	1	1	1	1	1	1	0	1	1	1	1	1	1	1	1
PATRICK DEFILIPP	0	0	1	1	1	1	1	0	1	1	0	1	1	1	1
ROBERT CAVANAGH	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
BEVERLEY HEATH	0	1	1	1	1	1	0	1	0	1	0	1	1	1	1
JEFFREY PREBLE	1	1	1	1	1	1	0	1	1	1	1	0	1	1	1
JOSEPH DEFILIPP	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
RAYMOND BERUBE	1	1	0	1	1	1	1	1	1	0	1	1	1	1	1
TOTAL	5	5	7	7	6	7	4	7	4	5	4	5	7	7	7

Board & Committee Appointment Application

City of Auburn

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Glenn Aho, City Manager

This is an application for:  New Appointment  Reappointment

Name: Bruce Richardson Ward: \_\_\_\_\_ Years as an Auburn Resident: 1

Mailing Address: 143 MILL STREET APT 324

Physical Address: 143 MILL STREET APT 324

Phone: 786-9844 (202) Email: brichardson200@roadrunner.com

Describe your education and/or experience: I was on the mechanic Falls' Appeal Committee until I had to resign because I moved to Auburn for over 5 years. Education I have a MBA and a MSBE (master of science in Business Education) BS in Sociology & Economics

Which board or committee would you like to serve on? (One per application)

Auburn Housing Authority Committee

The following are the current committees and boards in Auburn:

- Community Development Loan Committee
- L/A Transit Committee
- Planning Board\*
- Recreation Advisory Committee
- L/A Transit Committee
- Auburn Housing Authority
- School Committee
- L/A Cable TV Advisory Board
- Zoning Board of Appeals
- Audit and Procurement
- 911 Committee
- Ethics Panel
- L/A Community Forest Board

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Bruce Richardson Date: Feb 18, 2011

\*When serving on the Planning Board you may not serve on any other boards or committees.

<b>Roberta Fogg, City Clerk</b>	<b>rfogg@auburnmaine.gov</b>	<b>333-6600</b>
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FEB 22 2011

Board & Committee Appointment Application

City of Auburn

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Glenn Aho, City Manager

This is an application for:  New Appointment  Reappointment

Name: Bruce Richardson Ward: \_\_\_\_\_ Years as an Auburn Resident: 7

Mailing Address: 143 Mill Street Apt 324

Physical Address: 143 Mill Street Apt 324

Phone: 207-786-9844 Email: brichardson20@roadrunner.com

Describe your education and/or experience: I was on the Mechanic Falls' Appeal Committee until I had to resign because I moved to Auburn, I have a Syms Education I have a MBA and a MSBE (Master of Science in Business Education) BS in Sociology & Economics

Which board or committee would you like to serve on? (One per application)

Zoning Board of Appeals

The following are the current committees and boards in Auburn:

- Community Development Loan Committee
- L/A Transit Committee
- Planning Board\*
- Recreation Advisory Committee
- L/A Transit Committee
- Auburn Housing Authority
- School Committee
- L/A Cable TV Advisory Board
- Zoning Board of Appeals
- Audit and Procurement
- 911 Committee
- Ethics Panel
- L/A Community Forest Board

Incomplete applications and those which list more than one committee will not be considered. Applications are valid for a period of six months. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Bruce Richardson Date: Feb 18, 2011

\*When serving on the Planning Board you may not serve on any other boards or committees.

Roberta Fogg, City Clerk	rfgogg@auburnmaine.gov	333-6600
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FEB 22 2011

CITY OF AUBURN

Community Service Volunteer Form

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Glenn E. Aho
City Manager

Name: DANIEL CURTIS
New Appointment [checked]
Re-appointment [ ]
Ward: 2
Mailing Address: 66 Nottingham Rd, Auburn, ME 04210
Physical Address: Same
Telephone #: 312-5086 Home 430-5950 Work 620-4145 Cell
E-Mail Address: dcurtis@roadrunner.com Years as Auburn Resident: 2

Describe your education and/or experience (check here [ ] if using reverse side for extra space):
MBA, BS in Civil Engineering, 16 years military, Mayor for housing on Fort Carson, CO, Deployed to Afghanistan (2008) and Iraq (2004-05), 133rd Eng Bn Executive Officer (Maine Army National Guard)

Please check which committee/board/position you wish to participate with: (Check only one committee per application).

- 9-1-1 Committee
Airport Board
Auburn Housing Authority
Board of Assessment Review
Cable TV Advisory Board
Community Development Loan Committee [checked]
Community Forest Board
Ethics Advisory Committee
Volunteers in Police Service
Investment Advisory Board
Lake Auburn Watershed Protection Com.
L-A Transit Committee (bus system)
Planning Board
Recreation Advisory Committee
Sewer District Trustees
Water District Trustees
Zoning Board of Appeals
Auburn Hall Reception/Office Support

Signature [Signature] Date 20 FEB 2010
"Providing superior services at an affordable cost"

FEB 22 2011



# CITY OF AUBURN

## Community Service Volunteer Form

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*Glenn E. Aho*  
City Manager

Name: DANIEL CURTIS New Appointment  Re-appointment  Ward: 2

Mailing Address: 166 NOTTINGHAM RD, AUBURN, ME 04210

Physical Address: SAME

Telephone #: 312-5086 Home 430-5950 Work 620-4145 Cell

E-Mail Address: dcurtis@ROADRUNNER.COM Years as Auburn Resident: 2

Describe your education and/or experience (check here  if using reverse side for extra space):

MBA, BS in Civil Engr, 16 years military, Mayor of on-post Housing @ Fort Carson, CO, Deployed to Afghanistan (2008) & IRAQ (2004-05), and Executive Officer of the 133<sup>rd</sup> Engr Bn (Maine Army National Guard)

Please check which committee/board/position you wish to participate with: (Check only one committee per application).

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee                      | <input type="checkbox"/> Investment Advisory Board             |
| <input type="checkbox"/> Airport Board                        | <input type="checkbox"/> Lake Auburn Watershed Protection Com. |
| <input type="checkbox"/> Auburn Housing Authority             | <input type="checkbox"/> L-A Transit Committee (bus system)    |
| <input type="checkbox"/> Board of Assessment Review           | <input checked="" type="checkbox"/> Planning Board             |
| <input type="checkbox"/> Cable TV Advisory Board              | <input type="checkbox"/> Recreation Advisory Committee         |
| <input type="checkbox"/> Community Development Loan Committee | <input type="checkbox"/> Sewer District Trustees               |
| <input type="checkbox"/> Community Forest Board               | <input type="checkbox"/> Water District Trustees               |
| <input type="checkbox"/> Ethics Advisory Committee            | <input type="checkbox"/> Zoning Board of Appeals               |
| <input type="checkbox"/> Volunteers in Police Service         | <input type="checkbox"/> Auburn Hall Reception/Office Support  |

Signature

Date 20 FEB 2010

*"Providing superior services at an affordable cost"*

60 Court Street • Suite 243 • Auburn, ME 04210  
(207) 333-6600 Voice • (207) 333-6601 Automated • (207) 333-6621 Fax  
[www.auburnmaine.org](http://www.auburnmaine.org)



**City Council  
Agenda Information Sheet**

**City of Auburn**

**Council Meeting Date:** March 7, 2011

**Item #** 03072011-04

**Author:** Roberta L. Fogg, City Clerk

**Subject:** Executive session in accordance with Title 1, Section 405, subsection 6D to discuss the Fire Union IAFF 797 contract.

**Information:** Executive session for the purpose of discussing Fire Union IAFF 797 contract.

**Financial:** N/A

**Action Requested at this Meeting:** Yes - Motion to enter executive session in accordance with Title 1, Section 405, Subsection 6D, to discuss the Fire Union IAFF 797 contract.

**Why?**

**Previous Meetings and History:** N/A

**Attachments:** *(in order of appearance in packet)*