



Special City Council Meeting December 27, 2011 Agenda

7:00 p.m. City Council Meeting
Pledge of Allegiance

I. NEW BUSINESS

12272011-01 Order setting the January Council meeting dates

12272011-02 Order appointing the Registrar of Voters

II. ADJOURNMENT



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: December 27, 2011

Item # 12272011-01

Author: Don Gerrish, Interim City Manager

Subject: City Council Meeting Schedule for January, 2012

Information: The City Council is scheduled to meet on Tuesday, January 3, 2012 for their first meeting. The Mayor and City Council will be invited to the Lewiston Inaugural on that same date starting at 6:30pm. Council is being asked to consider moving their first meeting in January to Monday the 9th to allow attendance at the Lewiston Inaugural.

The Council will also be asked to look at the Council meeting schedule for the rest of January. Their second meeting in January will be on Tuesday January 17th (moved to Tuesday as Monday is Martin Luther King Day) unless Council decides to change it.

With five Mondays in January, the Mayor would like the Council to consider the following schedule:

Jan. 4 or 5 (Wednesday or Thursday) — Workshop to discuss Council process, goals, schedule and protocols for the year.

January 23(Monday) --- Council Meeting w/ the possibility of a Workshop (TBA)

January 30(Monday)--- Workshop with School Committee(if possible) if not with School Board discussion on process to hire new City Manager or other Council issues.

Financial: none

Action Requested at this Meeting: Vote on January meeting schedule

Previous Meetings and History:

Attachments:



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: December 27, 2011

Item # 12272011-02

Author: Susan Clements-Dallaire, Acting City Clerk

Subject: Appointment of Registrar of Voters for a term which will run from January 1, 2012 through December 31, 2012.

Information: The City Council must appoint a Registrar of Voters by January 1st of each odd-numbered year as outlined in Title 21-A, Section 101.

“The municipal officers of each municipality shall appoint in writing a qualified registrar of voters by January 1st of each odd-numbered year. The registrar shall serve for 2 years and until a successor is appointed and sworn. The municipal clerk may be appointed to serve as registrar, but the term of the clerk has no effect on the term of the registrar.”

Since it is the middle of the term, this appointment will be to fill the unexpired term through 2012.

Financial: N/A

Action Requested at this Meeting: Motion to appoint Susan Clements-Dallaire as Registrar of Voters for a two year period, from January 1, 2012 to December 31, 2012.

Previous Meetings and History: During the October 27, 2011 Special Council meeting, Susan Clements-Dallaire was appointed through December 31, 2011.

Attachments: N/A