

City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk

Council Meeting Agenda Packet

September 20, 2010

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop September 20, 2010 Agenda

5:30 p.m. Workshop

- A) New Auburn Master Plan (Eric Cousens – 60 min)
- B) Traffic Policy- Chapter 27, Article 1, Section 1.3 Assemblage (Phil Crowell – 15 min)
- C) Design and Construction Standards Ordinance (Chapter 32) (Eric Labelle – 15 min)

7:00 p.m. City Council Meeting

Pledge of Allegiance

I. Consent Items – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes – September 7, 2010*

III. Reports

Mayor

City Councilors

- Michael Farrell: Rec Adv Bd, Airport, Audit, Lake Aub Watershed Protection Comm,
- Robert Hayes: Planning Bd, Water, Library, and Railroad
- Daniel Herrick: MMWAC, Auburn Housing
- David Young: School Committee, Cable TV Adv Board
- Raymond Berube: Lewiston-Auburn Economic Growth Council, Sewer, Audit, USM-L/A
- Belinda Gerry: LA Transit, Neighborhood Stabilization Program, L/A Public Health Committee,
- Eric Samson: 9-1-1, Auburn Business Development Corp, Andros Valley Council of Gov

City Manager

August 2010 Financial Report

IV. Communications, Presentations and Recognitions

09202010-01 Communication from Auburn Ski Association (ASA) regarding temporary signs for their annual Ski Swap on Sunday, November 14, 2010 from 9am to 2pm.

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to

City business which is *not on this agenda*

VI. Unfinished Business

VII. New Business

09202010-02 Resolve to amend Chapter 32, Section 5.3.B.9 Underground Utilities in the Industrial Districts

09202010-03 Motion to set the date of the second meeting in October to October 19th, 2010.

VIII. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

IX. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

September 20, 2010

X. ADJOURNMENT

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop Information Sheet

Item # A

Council Workshop Date: September 20, 2010

Subject: New Auburn Master Plan Discussion

Previous Meetings / Agendas: May 24, 2010 Workshop

Information: As an element of the 2010 "City wide" Comprehensive Plan the City also developed a Master Plan for New Auburn. This plan was started in June 2008. The purpose of the New Auburn Master Plan is to create a long term, comprehensive approach to the growth and prosperity of New Auburn. It celebrates the positive aspects of the community, identifies objectives and strategies to addresses current issues, and defines the vision for New Auburn's future. The New Auburn Master Plan Committee actively participated in each phase of the planning process and identified the wide range of issues addressed by the Plan including business development needs, neighborhood appearance, neighborhood security and street redevelopment. The plan was well received at the May 24, 2010 Council workshop and Staff is planning on including it the Planning Board's Comprehensive Plan Review at the October 12, 2010 public hearing. This workshop is one more opportunity to discuss the New Auburn Plan and be sure that if there are issues that the Council would like addressed by the Planning Board, then we have them listed for consideration at the October Meeting. After the Planning Board reviews the Plan it will be back to the City Council for another public review and approval process.

Financial: None.

Staff Requested Action:

Do you require action at this meeting: Yes ☒ No ☐

If yes why: If the Council has concerns with the New Auburn Plan then we want to hear them and complete a list for Planning Board consideration.

Author: Eric Cousens, City Planner

History: With the public process complete, Councilor Berube and Councilor Gerry worked closely with a dedicated group of New Auburn Residents as part of the New Auburn Master Plan Committee.

The Council has a copy of the Plan as Appendix A of the Comprehensive Plan

Attachments: none



City Council

Workshop Information Sheet

Item # B

Council Workshop Date: September 20, 2010

Subject: Amendment to City Ordinance Chapter 27, Article 1, Section 1.3 Assemblage.

Previous Meetings / Agendas:

6/7/10 – Future agenda workshop item requested by Councilor Herrick.
6/21/10 – Workshop – Holiday lighting on Vista Drive.

Information: As a follow up to the 6/21/10 workshop, Councilor Robert Hayes and Chief Phillip Crowell met with residents of Vista Drive to find a solution to traffic safety needs during the holiday lighting display. It is being requested that a traffic control plan be required for such an activity, thereby amending City Ordinance Chapter 27, Article 1, Section 1.3 Assemblage.

The Traffic Control Policy will also be amended to meet the safety concerns of Vista Drive residents, and other like activities, throughout the City of Auburn.

Financial: None, to the City of Auburn, unless the activity has been approved by the City Council.

Staff Requested Action:

Do you require action at this meeting: Yes X No

If yes why: Need to start the amendment process, following City Council approval of proposed language for the Amendment to Chapter 27, request that the amendment be placed on a future City Council agenda for adoption.

Author: Phillip L. Crowell, Jr. Chief of Police

History: Following the 2006 holiday light display, there have been traffic safety concerns for Vista Drive residents and those travelling on adjacent streets. The police department has worked with Vista Drive residents looking for possible solutions. However, traffic congestion and safety continue to be of concern.

Attachments: Amended City Ordinance Chapter 27 and amended Traffic Control Policy.

CHAPTER 27 – USE OF STREETS AND PUBLIC PLACES

ARTICLE 1 - USE OF STREETS

Section 1.1 Definitions

(a) The definitions of words and phrases as contained in Chapter 26 of the ordinances of this City are hereby made applicable to this chapter.

(b) The word "street" or "streets" as used in this chapter shall be understood as including highways, ways, avenues, courts, lanes, alleys, parks, squares, places, sidewalks, and bridges.

Section 1.2 Abandonment

No person shall abandon any vehicle or other property except in places authorized by law.

Section 1.3 Assemblage

No person or persons shall hold or address any public meeting or assemblage of people in any street without a permit to do so granted by the Chief of Police.

No person or persons, business, or organizations shall hold an event or activity at a designated area (see attached policy) without an approved Traffic Control Plan by the Chief of Police or his designee.

Section 1.4 Awnings

No person shall place, or establish, or maintain any awning, shade or other thing over any part of any street or sidewalk, unless the same be safely made, fixed, supported and maintained, and unless the lowest part of said awning, shade or thing be at least seven feet in height above the sidewalk or street.

Section 1.5 Bulletin Boards

No person shall erect or maintain any bulletin board within the limits of any street without first obtaining a permit from the City Clerk and approved by the City Manager.

Section 1.6 Repealed July 18, 1973

City of Auburn

Police and Public Works Departments Traffic Detail Control Policy

Purpose: The City of Auburn hereby establishes a policy regarding traffic control for ~~activities~~ construction, repair and/or improvement work which occur within the city and have an impacts on city or state ~~owned~~ controlled right of ways within the city. The City finds that traffic safety is a concern for the health and welfare of Auburn residents and the traveling public. Safety issues along the city's major streets, roads and highways are of increased concern due to traffic speed and volumes. ~~Activities~~ Construction, repair and/or improvements which occur within or near the travel ways of these streets represent a hazard to both the traveling public and personnel who must perform such activities. Therefore, the City establishes this policy to provide traffic control rules.

Responsibility: It shall be the responsibility of the Police Chief and ~~Public Works Director~~ City Engineer, or their designees, to administer this policy. Either the Police Chief or the ~~Public Works Director~~ City Engineer may extend the provisions of this policy when he/she believes it to be in the best interest and safety of citizens.

Definition: This policy shall apply to all private contractors, vendors or service providers who operate within the public rights of way noted herein, as well as a business or private citizen which conducts an activity which impedes the public right of way. The City and related public agencies are exempt from this policy. Private contractors, vendors and service providers hired by a public agency are also subject to the provisions of this policy. Private entities working in concert with a public agency may be exempt from this policy at the discretion of the hiring public agency. For the purposes of this policy public agencies include, but are not limited to, the City of Auburn, Auburn Water and Sewer District, and Lewiston Water and Sewer Division.

Types of Activities: This policy shall apply, but not be limited to, gatherings, construction, repair, improvement, alteration, adjustment, excavation or demolition of property (private or public) within the publicly-owned right of way. Examples of these activities include, but are not limited to, estate sales, grand openings or special events, large gatherings under 1,000 people at a given time, entertainment displays, telephone, cable television, electrical, water, sewer, gas, or storm water facilities and infrastructure maintenance or construction.

Requirements:

~~Entities~~ Events and activities subject to this policy are required to notify, coordinate and utilize employees of the Auburn Police Department for traffic control on the streets and roads listed below or for activities which occur on adjacent streets and roads which will have a traffic impact on primary roads.

Entities shall notify and coordinate with the City Engineer through the Public Works Director or his designee for all other types of activities.

Applicable Streets/Roads and Intersections

Academy Street (Main to High)

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Broad Street (South Bridge to South Main)
Center Street (Union Street to town_line)
Court Street
Elm Street @ Spring Street
Great Falls Plaza Drive
Hampshire Street (Turner to Union)
High Street (Academy to Minot)
Hotel Road @ Steven Mills Road
Hotel Road @ Young's Corner Road
Hotel Road @ Kittyhawk Avenue
Main Street
Manley Road @ Rodman Road
Mill Street (Broad to Main)
Minot Avenue
Mount Auburn Avenue (Center to Gracelawn)
Park Avenue
Turner Street (Court to Center) (Mt. Auburn to Auburn Mall)
Union Street
Washington Street (north and south)

The ~~Public Works Director~~ City Engineer and Police Chief, or their designees, may require the use of Police Department personnel for activities on streets or roads not listed above if, in their opinion, the nature of the activity, road characteristics or traffic volumes indicate a need for City supervised traffic control. Conversely, if the ~~Public Works Director~~ City Engineer or Police Chief determine that the nature of the activities, road characteristics or traffic volumes do not require City supervised traffic control, then they may waive the application of this policy for the streets and roads listed above.

Administration: Upon notification of required activities, the Police Chief or his designee shall assign department personnel in accordance with adopted policies and procedures of the Police Department. Applicable contractors, businesses, private citizens, vendors and service providers shall reimburse the City for its costs of assigned traffic control in accordance with an adopted fee schedule ~~adopted~~, and as may be further amended, by the Police Chief.

Liability: The City and its employees shall have no liability in the application and administration of this policy beyond that which is applicable to the City and its employees in the normal course of its responsibilities and duties.

Miscellaneous: The provisions of this policy may not ~~supercede~~ supersede laws of the State of Maine, employee contracts or other agreements, ordinances or policies which take precedence.

Effective Date: June 1, 2006

Amended: September 20, 2010 (Workshop Date)

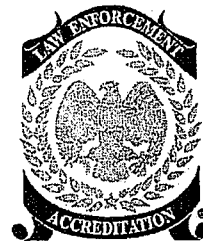
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Auburn Police Department



Phillip L. Crowell
Chief of Police

Jason D. Moen
Deputy Chief

Rita P. Beaudry
Office Manager

September 15, 2010

Dear Vista Drive and Park Avenue Resident –

On September 9th, Ward 4 Councilor Robert Hayes and I met with Vista Drive residents to discuss the upcoming Holiday Lights/Music Show. We discussed concerns and moving forward with proposed changes to City Ordinance Chapter 27 and the Traffic Control Policy.

I will discuss the proposed changes at a City Council workshop on **Monday, September 20, 2010 at 5:30 pm** at Auburn Hall in City Council Chambers. Please be aware that additional changes have been made to the original documents that were distributed at the September 9th meeting. I have enclosed the revised documents for your review.

I also wanted you to be aware that the first reading of these proposed changes will go before the City Council at the next scheduled meeting on **Monday, October 4th at 7:00 pm**.

If you have any questions regarding either of these meetings, please either call me at 333-6650 x 2052 or email me at pcrowell@auburnmaine.gov.

Sincerely,

Phillip L. Crowell, Jr.
Chief of Police



City Council

Workshop Information Sheet

Item # C

Council Meeting Date: September 20, 2010

Subject: Proposed changes to the Design and Construction Standards Ordinance (Chapter 32)

Previous Meetings / Agendas: The changes were discussed on July 6th workshop.

Information: The following language is being proposed to be added to Chapter 32, Section 5.3.B.9.

"The requirement for underground telephone, electrical, and cable television will be optional in the Industrial District (ID). Bituminous curb will also be optional in the Industrial Districts (ID) except on curves where granite will be required if curbing is necessary."

Financial: N/A

Staff Requested Action:

Do you require action at this meeting: Yes X No

If yes why: Direct staff to begin the process to amend Chapter 32 as proposed.

Author: Eric J. Labelle, P.E., Community Services Director

History: Council workshop on July 6, 2010

Attachments: N/A

5.3 STREET CONSTRUCTION STANDARDS

All streets shall be constructed according to the specifications herein as overseen by the City Engineer.

A. Clearing, Grading, Cuts and Fills

1. Clearing: Before grading is started, the entire right of way area shall be cleared of all stumps, roots, brush and other objectionable material and all trees not intended for preservation in accordance with MDOT specifications, Section 201 - Clearing Right of Way. Right of ways for rural design streets shall not be cleared in those areas that will enhance the natural appearance and attractiveness of the development while not conflicting with these standards.
2. Grading: All streets and roads shall be graded to their full width by the Developer so that pavements and sidewalks can be constructed on parallel profiles. Due to special topographical conditions, deviation from the above will be allowed only with special approval of the City Engineer.
3. Subgrade: Subgrades shall be prepared in accordance with MDOT specifications, Section 203 - Excavation and Embankment, in particular Subsection 203.17 - Preparation and Protection of the Subgrade.
4. Cuts: Cuts shall be in accordance with MDOT specifications, Section 203 - Excavation and Embankment. Tree stumps and other organic materials shall be removed to a depth of 2 feet below the subgrade. Rocks and boulders when encountered shall be scarified and/or removed to subgrade.
5. Fills: Fills shall be in accordance with MDOT specifications, Section 203 - Excavation and Embankment. Excess materials, including organic materials, soft clays, etc., shall be removed from the street site. The fill shall be spread in layers not to exceed 12 inches loose measure and compacted.
6. Backfill: Backfilling, to include utility trenches, shall be in accordance with MDOT specifications, Section 206 - Structural Excavation, and other applicable sections such as those that address backfilling of curb, underdrain, culverts, and other typical street and road structures. Separate layers of backfill material of specified thickness shall be mechanically tamped.
7. Side Slopes: All side slopes shall be no steeper than 3 horizontal to 1 vertical unless provided for under Subsection 5.3 (F), Guardrails. All slopes shall be loamed, seeded, and mulched in accordance with Subsection 6.3,F(4,5,&6).

B. Sanitary Sewer, Storm Drains, and Other Utilities

1. All utilities shall be located underground and as required below in 2 through 11 unless otherwise approved by the City Engineer.
2. Sewer mains shall be located approximately along the centerline of the street at a recommended average depth of 8 feet.

3. Sewer manholes shall be located on the street centerline at the crown of the road and the top surface of the manhole rim or cover shall be flush with the pavement surface.
4. To the extent practicable, underdrain/storm water conveyance pipes shall be located along gutter lines on a line 1 foot in front of toe of face of curb and with a minimum cover of 4 feet.
5. Water mains shall be located under the sidewalk at an elevation greater (i.e. a depth less) than the sewer main and sewer service laterals and at a recommended depth of 5 1/2 feet.
6. Hydrants shall be 1 foot in back of face of curb.
7. Gas mains shall be located under the esplanade on the same side of the street as the water main and with a minimum cover of 2 1/2 feet.
8. Gas mains shall be installed after installation of all other underground utilities.
9. Telephone, electrical, and cable television lines shall be located under the esplanade on the side of the street opposite the water and gas mains; electrical lines shall have a minimum cover of 2 1/2 feet. Electrical lines for rural design shall be located in the gravel shoulder and shall have a minimum cover of 3 feet and be a minimum of 2 feet below cross culverts and ditch lines where applicable. All wiring shall be placed in PVC conduit and also encased in concrete where passing under the ditch line. Warning tape shall be placed above the conduit at a depth of 1 foot. *The requirement for underground telephone, electrical, and cable television will be optional in the Industrial District (ID). Bituminous curb will also be optional in the Industrial Districts (ID) except on curves where granite will be required if curbing is necessary.*
10. All sanitary sewers, storm drains, and underground utility mains and their services shall be installed within the street right of way prior to the placement of the aggregate base/subbase course unless a waiver in writing is obtained from the City Engineer.
11. All utility service laterals shall extend to the street right of way abutting the lot to be served, where they will be properly capped or terminated. An accurate record of each such utility service lateral, its location and its depth at the street right of way shall be kept by the Developer and true copies of same will be provided the City Engineer and the appropriate utility. Such location of the utility service laterals at the street right of way line shall be physically marked by the placement of a wooden stake, driven to the depth of the service, with enough of the stake exposed above ground to be readily visible, and marked as to type of service.

C. Geotextiles, Subbase and Base, and Pavement

MDOT specifications, Section 620-Geotextiles and Subsection 722.01 - Stabilization Geotextile, Section 304-Aggregate Base and Subbase Course, and Section 403-Hot Bituminous Pavement, shall be applicable to this subject, except as follows:

1. Geotextiles

The use of geotextiles under the aggregate subbase for the purpose of subgrade soil stabilization and increased tensile strength shall be as directed by the City Engineer.

2. Subbase and Base

a. Aggregate Subbase Course

Aggregate for subbase shall not contain particles of rock which will not pass the 4 inch square mesh sieve.

b. Aggregate Base Course

Aggregate for base shall not contain particles of rock which will not pass the 2 inch square mesh sieve.

3. Pavement

- a. Streets shall not be paved until all underground utilities and their service laterals have been installed, nor until the aggregate base/subbase course has been inspected and approved by the City Engineer.
- b. Where pavement placed joins an existing pavement, the existing pavement shall be cut along a smooth line and to a neat, even vertical joint. Broken or raveled edges, or deviation from grade will not be permitted.
- c. Gradation of aggregates for Plant Mix Hot Bituminous Pavements shall be as specified in MDOT specifications, Section 703.09 - Aggregate for Plant Mix Hot Bituminous Pavement, unless otherwise approved by the City Engineer.
- d. Proper drainage in curbed areas, especially transition approaches to catch basins, sluiceways, and paved outlet gutters is of utmost importance. Before placing the surface (wearing) course in any urban area where the drainage is critical the base (binder) course grade should be checked with a transit or level.

D. Curbing

MDOT specifications, Section 609 - Curbing, shall be applicable to this subject, except as follows:

1. Curbing, where required, shall be Vertical Curb-Type 1 (quarried granite stone) unless otherwise allowed herein.
2. Vertical Curb-Type 1 Circular shall be used for the radii at all intersections regardless of curb type allowed on the remainder of the street.
3. On local streets Bituminous Curbing-Type 3, either vertical or sloped face, may be used, unless determined to be unsuitable by the City Engineer.
4. Curb Type 5 shall be used for cul-de-sac center islands when granite curbing is required.
5. Vertical curb reveal shall be 7 inches for Type 1 (granite) and 6" for Type 3 (bituminous) unless otherwise indicated by the City Engineer.

E. Sidewalks

MDOT specifications, Section 608 - Sidewalks shall be applicable to this subject.

F. Guardrails

MDOT specifications, Section 606 - Guard Rail shall be applicable to this subject. Guardrails may be required on sections of street where side slopes are steeper than 3 horizontal to 1 vertical, where the street is greater than 8 feet above the bottom of the street side slope, at sudden changes of alignment, where other street obstacles exist, on narrow bridges, or as otherwise determined by the City Engineer.

G. Temporary Markers

The Developer shall furnish, install and maintain all stakes, marks or temporary structures necessary for marking and maintaining the points, lines, and grades for construction of the street and other improvements to the approved plan, profile, and cross sections.

H. Monuments

MDOT Specifications, Section 623 - Monuments and Subsection 712.04 - Stone Curbing and Edging, shall be applicable to this subject, except as follows:

1. A minimum of 3 granite monuments shall be set at appropriate corners of the perimeter of the proposed development tract as determined by the City Engineer. Also, granite monuments shall be set at all street corners, at all points where the street line intersects the exterior of the development, and at angle points and points of curvature or tangency in each street.
2. Monuments shall be 6 inches above ground except in lawns, drives, and parking lots where they shall be flush.
3. If there is ledge (rock) between 1 foot and 3 feet below ground, a two-foot diameter concrete collar, with or without dowels in accordance with MDOT Specifications, shall be provided. If ledge is less than one foot below ground an approved survey marker shall be grouted or embedded in the ledge.
4. All granite monuments shall be 4 feet long, except where ledge does not allow, and a square 6 inches on each side. They shall be provided with a drill hole and a magnetic aluminum or brass marker such as the Bernsten models with the surveyor's registration number and the exact survey point engraved on the surface, unless otherwise approved by the City Engineer.
5. No permanent monuments shall be installed until all improvements that might disturb or damage them have been completed.



**City of Auburn
September 7, 2010
Council Minutes**

Present: Mayor Richard D. Gleason, Councilors Belinda A. Gerry, David C. Young, Raymond C. Berube, Eric C. Samson, City Manager Glenn Aho, Finance Director Tracy Roy and City Clerk Roberta Fogg.

Councilors Michael J. Farrell and Robert P. Hayes absent.

Councilor Daniel Herrick arrived at 5:40 pm.

The council conducted a workshop beginning at 5:30pm on the following items:

Traffic Signalization Project, Comprehensive Economic Development Strategy (CEDS), Chapter 29 Zoning, General Provisions Sections 3.1.k.5, maximum accessory building size and Chapter 24, Business Licensing Ordinance.

7:00 p.m. City Council Meeting

Mayor Gleason called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag.

Consent Items

Minutes of August 16, 2010

Communication from Edward Little High School Grandstand Club Re: Waive fee for Take-Out Establishment License

Approve the 2011/2012/2013 Androscoggin County Budget Committee Ballot as presented.

Approve committee appointments for Community Development Block Grant Loan Committee.

Councilor Berube, seconded by Councilor Samson, move to accept the consent agenda items.

Vote: 5 Yeas - 0 Nays

Motion carried 5-0.

Reports from the Mayor

Reports from City Councilors

Daniel Herrick: discussed business tax bills and corner lot assessments.

David Young: School Committee

Belinda Gerry: LA Transit, L/A Public Health Committee,

Report from the City Manager

A joint meeting with the Lewiston City Council will be scheduled for the third week in October. The agenda has not been finalized but some of the topics could be 911 Dispatch, EnerGov, LA Airport and Lake Auburn Watershed.

IV. Communications, Presentations and Recognitions

09072010-00 Presentation of State of Maine Flag by Brian T. White, CPT, Logistics and Charles R. Morin, 1SG, of the 619th Transportation Company.

Mayor Gleason accepted the State of Maine flag and a 619th Transportation Company coin from Captain Brian White and First Sergeant Morin.

Auburn City Council Meeting & Workshop

September 7, 2010

V. Open Session:

Joe Gray, Sopers Mill Road asked about doing an alternate garden project at the Vincent Street Park; the Route 136 road collapse; about snow removal and the plan to cut back on plowing this winter.

City Manager Aho and Councilor Young responded to his questions.

VI. Unfinished Business:

09072010-04 Resolve – Authorizing permission for the issuance of bonds by the Auburn Water District not to exceed \$2,160,000.00 for the refinancing of existing bond debt. (Second and Final Reading – Public Hearing)

Councilor Berube, seconded by Councilor Gerry, moved Resolve 08-09072010-04 Authorizing permission for the issuance of bonds by the Auburn Water District not to exceed \$2,160,000.00 for the refinancing of existing bond debt. (Second and Final Reading – Public Hearing)

Vote: 5 Yeas – 0 Nays

Motion carried 5-0

09072010-05 Resolve – Authorizing permission for the issuance of bonds by the Auburn Water District not to exceed \$2,800,000.00 for the construction of phase 2 of the ultra violet water treatment facility and acquisition and installment of new water meters. (Second and Final Reading – Public Hearing)

Councilor Berube, seconded by Councilor Gerry, moved RESOLVE 09-09072010-05 PERMISSION FOR ISSUANCE OF BONDS BY THE AUBURN WATER DISTRICT NOT TO EXCEED \$2,800,000 FOR THE CONSTRUCTION OF PHASE 2 OF THE ULTRA VIOLET WATER TREATMENT FACILITY AND ACQUISITION AND INSTALLMENT OF NEW WATER METERS. (Second and Final Reading – Public Hearing)

Vote: 5 Yeas – 0 Nays

Motion carried 5-0

09072010-06 Resolve – Authorizing permission for the issuance of bonds by the Auburn Water District not to exceed \$500,000.00 for a drinking water chloramination facility. (Second and Final Reading – Public Hearing)

Councilor Berube, seconded by Councilor Gerry, moved Resolve 10-09072010-06 Authorizing permission for the issuance of bonds by the Auburn Water District not to exceed \$500,000.00 for a drinking water chloramination facility. (Second and Final Reading – Public Hearing)

Vote: 5 Yeas – 0 Nays

Motion carried 5-0

09072010-07 Resolved by the Auburn City Council That the existing Shoreland Zoning Map and Ordinance, Chapter 29, Section 5.4 of the Ordinances of the City of Auburn, be repealed and replaced with the proposed map modified on 7/14/2010 and ordinance draft #6 modified 3/23/2010. (Second and Final Reading – Public Hearing)

Councilor Samson, seconded by Councilor Gerry, moved order #11-09072010-07 Resolved by the Auburn City Council That the existing Shoreland Zoning Map and Ordinance, Chapter 29, Section 5.4 of the Ordinances of the City of Auburn, be repealed and replaced with the proposed map modified on 7/14/2010 and ordinance draft #6 modified 3/23/2010. (Second and Final Reading – Public Hearing)

Vote: 5 Yeas – 0 Nays

Motion carried 5-0

Auburn City Council Meeting & Workshop

September 7, 2010

VII. New Business

09072010-08 Resolve – Authorize the City Manager to execute documents for Tax Incremental Financing District #17, Bedard Project.

Councilor Gerry, seconded by Councilor Young, moved order #12-09072010-08 RESOLVE: Authorize the City Manager to Execute Documents – Tax Increment Finance District #17 – Bedard Medical Campus and Submit to the State Department of Economic and Community Development.

Vote: 5 Yeas – 0 Nays

Motion carried 5-0

Councilor Herrick, seconded by Councilor Berube, moved to suspend the rules and move open session up before the executive session.

Vote 5 Yeas – 0 Nays

Motion carried 5-0

VIII. Open Session - none

09072010-09 Executive session in accordance with Maine Revised Statutes Annotated Title 1, Section 405, Subsection 6D, Labor Negotiations Police Union.

Councilor Young, seconded by Councilor Berube, moved to enter executive session at 7:45pm in accordance with Maine Revised Statutes Annotated Title 1, Section 405, Subsection 6D, to discuss Labor Negotiations with the Police Union.

Vote 5 Yeas – 0 Nays

Motion carried 5-0

Councilor Samson, seconded by Councilor Gerry, moved to leave executive session at 8:21pm.

Vote 5 Yeas – 0 Nays

Motion carried 5-0.

IX. Future Agenda/Workshop Items

Councilor Herrick would like to discuss the east Auburn swimming area duck problem.

Councilor Gerry wants to meet with Parks and Recreation, Police PAL to make sure that Parks and Recreation has what they need to run their programs. She wants the Clerk to draft a new elections budget to see what is needed to run the elections, absentee voting at elderly housing facilities.

X. ADJOURNMENT

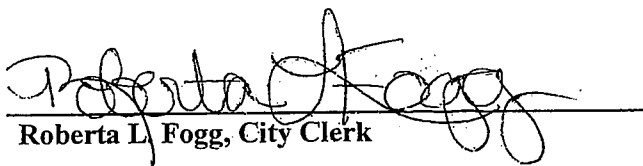
Councilor Samson, seconded by Councilor Herrick, moved to adjourn at 8:32pm.

Vote 5 Yeas – 0 Nays

Motion carried 5-0

A true record

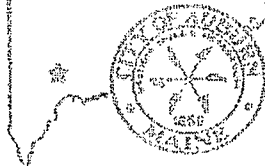
Attested:


Roberta L. Fogg, City Clerk

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Glenn E. Aho, City Manager
FROM: Tracy Roy, Finance Director
REF: August 2010 Financials
DATE: September 13, 2010

Attached please find the financial report for the month of August 2010. The City has completed its second month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 16.7% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through August 31st were \$6,775,395, or 9.82%, of the budget. The accounts listed below are noteworthy.

- A. Excise tax for the month of July is at 18%. This is a \$4,807 decrease from last August and a \$16,733 decrease from fiscal year 2009.
- B. State Revenue for the month of August is 24% or \$192,680. This is 27% less than FY 2010.
- C. Homestead Exemption \$379,509 was received on August 31st. The city will not receive the second payment of fiscal year 2011 until fiscal year 2012.
- D. Non-Business Licenses are above budget due to the first franchise payment from Time Warner of \$40,931; received August 31st.

CITY OF AUBURN
FINANCIALS -AUGUST 2010

Expenditures

Expenditures through August 31st were \$4,521,494, or 6.56%, of the budget. Noteworthy variances are:

- A. Property: The annual payment for Property and Casualty \$135,597 was made on August 23rd.
- B. Community Service – ICT: The annual maintenance fees for the Patriot mass appraisal system of \$12,820 was made on August 23rd along with annual ESRI (GIS) registration fee of \$17,193, and the APD's IMC registration fee of \$15,320 were made on August 27th.
- C. E911 Communication Center: The first quarter payment of \$231,875 was made on August 23rd.

Investments

This section contains an investment schedule as of August 31st, as well as a comparison of the investments between August 31st and the prior month. Currently the City's funds are earning an average interest rate of .36%, compared to approximately .32% last year at this time.

Respectfully Submitted,

Tracy Roy
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
August 31, 2010

	August 31 2010 Unaudited	July 31 2010 Unaudited	Increase (Decrease)
<u>ASSETS</u>			
CASH	14,855,299	18,656,970	(3,801,670)
RECEIVABLES			-
ACCOUNTS RECEIVABLES	895,278	679,084	216,194
TAXES RECEIVABLE-CURRENT	38,565,762	53,947	38,511,815
DELINQUENT TAXES	1,099,517	1,123,971	(24,454)
TAX LIENS	271,480	292,853	(21,373)
NET DUE TO/FROM OTHER FUNDS	(3,382,055)	(4,780,756)	1,398,701
TOTAL ASSETS	52,305,280	16,026,069	36,279,212
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	(52,424)	74,075	(126,500)
WAGES & TAXES PAYABLE	63,578	(166,987)	230,565
ACCRUED PAYROLL	(611,271)	2,813,674	(3,424,945)
STATE FEES PAYABLE	19,485	9,192	10,292
PREPAID TAXES			-
IN LIEU OF BONDS	64,250	64,250	-
DEFERRED REVENUE	39,742,665	939,888	38,802,777
TOTAL LIABILITIES	39,226,282	3,734,092	35,492,190
FUND BALANCE - NOT DESIGNATED	10,130,949	10,168,824	(37,875)
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT			-
FUND BALANCE - DESIGNATED	1,134,224	1,134,224	-
NET CHANGE IN FUND BALANCE	1,813,825	988,928	824,897
TOTAL FUND BALANCES	13,078,998	12,291,977	787,022
TOTAL LIABILITIES AND FUND BALANCES	52,305,280	16,026,069	36,279,212

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF August 31, 2010 vs. August 31, 2009

REVENUE SOURCE	FY 2011 BUDGET	ACTUAL REVENUES THROUGH AUGUST 31	% OF TOTAL BUDGET	FY 2010 BUDGET	ACTUAL REVENUES THROUGH AUGUST 31	% OF TOTAL BUDGET
TAXES						
PROPERTY TAX REVENUE-	\$ 40,447,313	\$ 1,369,058	3.38%	\$ 38,616,214	\$ 4,497,967	11.65%
PRIOR YEAR REVENUE	0	144,953		-	382,627	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 480,000	\$ 379,509	79.06%	\$ 648,980	\$ -	0.00%
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ -	\$ -	
EXCISE	\$ 2,806,000	\$ 509,007	18.14%	\$ 3,100,000	\$ 528,897	17.06%
PENALTIES & INTEREST	\$ 220,000	\$ 11,727	5.33%	\$ 180,000	\$ 42,001	23.33%
TOTAL TAXES	\$ 43,953,313	\$ 2,414,255	5.49%	\$ 42,545,194	\$ 5,451,492	12.81%
LICENSES AND PERMITS						
BUSINESS	\$ 42,800	\$ 7,161	16.73%	\$ 49,600	\$ 5,920	11.94%
NON-BUSINESS	\$ 260,300	\$ 61,443	23.60%	\$ 297,600	\$ 54,968	18.47%
TOTAL LICENSES	\$ 303,100	\$ 68,604	22.63%	\$ 347,200	\$ 60,888	17.54%
INTERGOVERNMENTAL ASSISTANCE						
STATE-LOCAL ROAD ASSISTANCE	\$ 378,000	\$ -	0.00%	\$ 446,000	\$ -	0.00%
STATE REVENUE SHARING	\$ 2,421,593	\$ 589,337	24.34%	\$ 3,510,000	\$ 719,917	20.51%
WELFARE REIMBURSEMENT	\$ 44,955	\$ 6,682	14.86%	\$ 42,000	\$ 7,525	17.92%
OTHER STATE AID	\$ 19,000	\$ -	0.00%	\$ 25,000	\$ 18,993	75.97%
FEMA REIMBURSEMENT	\$ -	\$ -		\$ -	\$ -	
CITY OF LEWISTON	\$ 160,235	\$ -	0.00%	\$ 154,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,213,174	\$ 2,702,196	16.67%	\$ 16,331,017	\$ 2,609,304	15.98%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 19,236,957	\$ 3,298,215	17.15%	\$ 20,508,017	\$ 3,355,739	16.36%
CHARGE FOR SERVICES						
GENERAL GOVERNMENT	\$ 140,360	\$ 14,031	10.00%	\$ 132,675	\$ 17,686	13.33%
PUBLIC SAFETY	\$ 77,800	\$ 7,059	9.07%	\$ 103,400	\$ 9,666	9.35%
EMS TRANSPORT	\$ 17,000	\$ -	0.00%	\$ -	\$ 367	
EMS AGREEMENT & EMS SPECIAL REVENUE	\$ 100,000	\$ 19,200	19.20%	\$ 70,000	\$ -	0.00%
EDUCATION	\$ 3,051,517	\$ 841,882	27.59%	\$ 2,294,836	\$ 706,369	30.78%
TOTAL CHARGE FOR SERVICES	\$ 3,386,677	\$ 882,172	26.05%	\$ 2,600,911	\$ 734,089	28.22%
FINES						
PARKING TICKETS & MISC FINES	\$ 55,000	\$ 5,795	10.54%	\$ 75,000	\$ 3,165	4.22%
MISCELLANEOUS						
INVESTMENT INCOME	\$ 70,000	\$ 13,102	18.72%	\$ 300,000	\$ 20,844	6.95%
INTEREST-BOND PROCEEDS	\$ 15,000	\$ -	0.00%	\$ 125,000	\$ -	0.00%
RENTS	\$ 122,000	\$ 2,500	2.05%	\$ 129,000	\$ 121,827	94.44%
UNCLASSIFIED	\$ 22,947	\$ 3,166	13.80%	\$ 40,500	\$ 2,905	7.17%
SALE OF RECYCLABLES	\$ -	\$ 18,361		\$ 21,000	\$ 4,732	22.53%
COMMERCIAL SOLID WASTE FEES	\$ 40,000	\$ 12,691	31.73%	\$ 49,600	\$ (196)	-0.40%
SALE OF PROPERTY	\$ 50,000	\$ -	0.00%	\$ 30,000	\$ 726	2.42%
RECREATION PROGRAMS/ARENA	\$ 38,489	\$ -	0.00%	\$ 33,102	\$ -	0.00%
MMWAC HOST FEES	\$ 197,500	\$ 32,916	16.67%	\$ 190,000	\$ 32,916	17.32%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ 161,233	\$ -	0.00%	\$ -	\$ -	0.00%
TRANSFER IN: TIF	\$ 407,374	\$ -	0.00%	\$ 258,241	\$ -	0.00%
TRANSFER OUT: TIF	\$ -	\$ -		\$ -	\$ -	
ENERGY EFFICIENCY	\$ 4,000	\$ 588	14.69%	\$ 7,000	\$ 1,044	14.91%
CDBG	\$ 8,000	\$ 1,334	16.68%	\$ 8,000	\$ 667	8.34%
UTILITY REIMBURSEMENT	\$ 28,642	\$ 1,900	6.64%	\$ 60,000	\$ 5,907	9.84%
CITY FUND BALANCE CONTRIBUTION	\$ 700,000	\$ -	0.00%	\$ 600,000	\$ -	0.00%
SCHOOL FUND BALANCE CONTRIBUTION	\$ 172,103	\$ -	0.00%	\$ 631,000	\$ -	
TOTAL MISCELLANEOUS	\$ 2,037,288	\$ 86,557	4.25%	\$ 2,482,443	\$ 191,371	7.71%
TOTAL GENERAL FUND REVENUES	\$ 68,972,335	\$ 6,755,597	9.79%	\$ 68,558,765	\$ 9,796,744	14.29%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF August 31, 2010 vs. August 31, 2009

DEPARTMENT	FY 2011 BUDGET	ACTUAL EXPENDITURES THROUGH AUGUST 31	% OF TOTAL BUDGET	FY 2010 BUDGET	ACTUAL EXPENDITURES THROUGH AUGUST 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 103,340	\$ 9,189	8.89%	\$ 103,500	\$ 31,883	30.80%
LEGAL SERVICES	\$ 73,000	\$ 10,638	14.57%	\$ 55,000	\$ 14,129	25.69%
CITY CLERK	\$ 117,812	\$ 13,574	11.52%	\$ 140,367	\$ 23,680	16.87%
CITY MANAGER	\$ 377,931	\$ 66,889	17.70%	\$ 227,703	\$ 36,935	16.22%
HUMAN RESOURCES	\$ 138,602	\$ 17,711	12.78%	\$ 125,797	\$ 20,206	16.06%
ASSESSING SERVICES	\$ 200,113	\$ 18,120	9.05%	\$ 270,103	\$ 37,958	14.05%
FINANCIAL SERVICES	\$ 368,730	\$ 49,468	13.42%	\$ 374,058	\$ 59,681	15.96%
CUSTOMER SERVICE	\$ 2,000	\$ -	0.00%	\$ 16,000	\$ 216	1.35%
TOTAL ADMINISTRATION	\$ 1,381,528	\$ 185,589	13.43%	\$ 1,312,528	\$ 224,687	17.12%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 66,708	\$ 7,778	11.66%	\$ 49,240	\$ 7,499	15.23%
ASSISTANCE	\$ 85,544	\$ 11,651	13.62%	\$ 48,450	\$ 11,113	22.94%
INFORMATION SYSTEMS						
ICT	\$ 330,216	\$ 63,530	19.24%	\$ 258,809	\$ 55,058	21.27%
ENGINEERING	\$ 383,196	\$ 42,634	11.13%	\$ 435,626	\$ 55,416	12.72%
PLANNING & PERMITTING	\$ 709,023	\$ 99,191	13.99%	\$ 829,982	\$ 120,846	14.56%
PARKS AND RECREATION	\$ 606,333	\$ 69,055	11.39%	\$ 613,361	\$ 89,914	14.66%
PUBLIC LIBRARY	\$ 919,407	\$ 154,623	16.82%	\$ 919,407	\$ 153,235	16.67%
COMMUNITY PROGRAMS	\$ 12,650	\$ 9,450	74.70%	\$ 13,650	\$ 10,450	76.56%
TOTAL COMMUNITY SERVICES	\$ 3,113,077	\$ 457,912	14.71%	\$ 3,168,525	\$ 503,531	15.89%
FISCAL SERVICES						
DEBT SERVICE	\$ 6,816,314	\$ -	0.00%	\$ 7,026,199	\$ 2,193,300	31.22%
PROPERTY	\$ 649,206	\$ 184,314	28.39%	\$ 553,307	\$ 160,041	28.92%
WORKERS COMPENSATION	\$ 200,000	\$ -	0.00%	\$ 200,000	\$ -	0.00%
WAGES & BENEFITS	\$ 4,397,054	\$ 779,367	17.72%	\$ 4,120,408	\$ 783,961	19.03%
EMERGENCY RESERVE	\$ 336,336	\$ -	0.00%	\$ 329,500	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,398,910	\$ 963,681	7.77%	\$ 12,229,414	\$ 3,137,302	25.65%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,760	\$ -	0.00%	\$ 7,120	\$ 5,941	83.44%
FIRE DEPARTMENT	\$ 3,549,341	\$ 516,666	14.56%	\$ 3,642,524	\$ 560,010	15.37%
POLICE DEPARTMENT	\$ 3,253,880	\$ 381,685	11.73%	\$ 2,995,571	\$ 424,215	14.16%
TOTAL PUBLIC SAFETY	\$ 6,809,981	\$ 898,351	13.19%	\$ 6,645,215	\$ 990,166	14.90%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,458,060	\$ 513,705	11.52%	\$ 4,548,651	\$ 491,588	10.81%
WATER AND SEWER	\$ 526,252	\$ 122,906	23.36%	\$ 504,700	\$ 122,906	24.35%
TOTAL PUBLIC WORKS	\$ 4,984,312	\$ 636,611	12.77%	\$ 5,053,351	\$ 614,494	12.16%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 139,250	\$ 7,313	5.25%	\$ 96,750	\$ 24,188	25.00%
E911 COMMUNICATION CENTER	\$ 927,500	\$ 232,009	25.01%	\$ 950,589	\$ 237,647	25.00%
LATC-PUBLIC TRANSIT	\$ 176,362	\$ -	0.00%	\$ 130,000	\$ -	0.00%
LAEGC-ECONOMIC COUNCIL	\$ 167,487	\$ -	0.00%	\$ 106,429	\$ -	0.00%
L-A ARTS	\$ 20,161	\$ -	0.00%	\$ 24,267	\$ 6,067	25.00%
COUNTY TAX	\$ 1,892,352	\$ -	0.00%	\$ 1,969,765	\$ 1,969,765	100.00%
TAX SHARING	\$ 293,939	\$ -	0.00%	\$ 325,000	\$ 47,174	14.52%
TOTAL INTERGOVERNMENTAL	\$ 3,617,051	\$ 239,322	6.62%	\$ 3,602,800	\$ 2,284,840	63.42%
EDUCATION DEPARTMENT	\$ 34,167,476	\$ 1,530,568	4.48%	\$ 34,206,840	\$ 3,043,877	8.90%
TIF	\$ 2,500,000	\$ -	0.00%	\$ -	\$ -	
CIP	\$ -	\$ -		\$ -	\$ -	
TOTAL GENERAL FUND EXPENDITURES	\$ 68,972,335	\$ 4,912,034	7.12%	\$ 66,218,673	\$ 10,798,897	16.31%

CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF AUGUST 31, 2010

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	5,024,943.85	0.35%	5,024,943.85	5,024,943.85	17,587.30
BANKNORTH MNY MKT	GF-WORKERS COMP	49,099.25	0.10%	49,099.25	49,099.25	49.10
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	66,430.78	0.35%	66,430.78	66,430.78	232.51
BANKNORTH CD	GF-UNEMPLOYMENT	102,223.50	2.64%	102,223.50	102,223.50	2,698.70
BANKNORTH MNY MKT	SPECIAL REVENUE	1,747,195.61	0.35%	1,747,195.61	1,747,195.61	6,115.18
BANKNORTH MNY MKT	SR-PERMIT PARKING	196,599.62	0.35%	196,599.62	196,599.62	688.10
BANKNORTH MNY MKT	SR-TIF	2,799,405.29	0.35%	2,799,405.29	2,799,405.29	9,797.92
BANKNORTH MNY MKT	CAPITAL PROJECTS	11,532,266.37	0.35%	11,532,266.37	11,532,266.37	40,362.93
BANKNORTH MNY MKT	CAPITAL PROJECTS	119,848.47	0.35%	119,848.47	119,848.47	419.47
BANKNORTH CD	CAPITAL PROJECTS	33,053.87	2.96%	33,053.87	33,053.87	978.39
BANKNORTH MNY MKT	SCHOOL	981,511.28	0.25%	981,511.28	981,511.28	2,453.78
BANKNORTH MNY MKT	ICE ARENA	47,019.78	0.10%	47,019.78	47,019.78	47.02
GRAND TOTAL		22,699,597.67		22,699,597.67	22,699,597.67	0.36%

CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF JUNE 30, 2010
AND JULY 31, 2010

INVESTMENT	FUND	JULY 31, 2010		AUGUST 31, 2010		INCREASE (DECREASE)	
		VALUE		VALUE		VALUE	
		BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
BANKNORTH MNY MARKET	GENERAL FUND	5,024,927.52	5,024,927.52	5,024,943.85	5,024,943.85	16.33	16.33
BANKNORTH MNY MARKET	WORKERS COMP	49,095.08	49,095.08	49,099.25	49,099.25	4.17	4.17
BANKNORTH MNY MARKET	UNEMPLOYMENT	66,411.04	66,411.04	66,430.78	66,430.78	19.74	19.74
MBIA CLASS ACCOUNT	UNEMPLOYMENT	102,201.80	102,201.80	102,223.50	102,223.50	21.70	21.70
BANKNORTH MNY MARKET	SPECIAL REVENUE	1,747,180.10	1,747,180.10	1,747,195.61	1,747,195.61	15.51	15.51
BANKNORTH MNY MARKET	PERMIT PARKING	196,541.20	196,541.20	196,599.62	196,599.62	58.42	58.42
BANKNORTH MNY MARKET	TIF	2,799,389.12	2,799,389.12	2,799,405.29	2,799,405.29	16.17	16.17
BANKNORTH MNY MARKET	CAPITAL PROJECTS	11,530,607.48	11,530,607.48	11,532,266.37	11,532,266.37	1,658.89	1,658.89
BANKNORTH MNY MARKET	CAPITAL PROJECTS	119,812.85	119,812.85	119,848.47	119,848.47	35.62	35.62
BANKNORTH MNY MARKET	CAPITAL PROJECTS	33,042.93	33,042.93	33,053.87	33,053.87	10.94	10.94
BANKNORTH CD	SCHOOL	981,302.92	981,302.92	981,511.28	981,511.28	208.36	208.36
BANKNORTH MNY MARKET	ICE ARENA	47,015.79	47,015.79	47,019.78	47,019.78	3.99	3.99
GRAND TOTAL		22,697,527.83	22,697,527.83	22,699,597.67	22,699,597.67	\$2,069.84	\$2,069.84



City Council Information Sheet

Item # 09202010-01 * **Consent**

Council Meeting Date: September 20, 2010

Subject: Communication from Auburn Ski Association (ASA) regarding temporary signs for their annual Ski Swap on Sunday, November 14, 2010 from 9am to 2pm

Previous Meetings / Agendas: annual request

Information: The Auburn Ski Association annually requests permission to place two signs on public property to advertise their ski swap. The signs will be located on Court Street across from Auburn Hall and on the corner of Turner Street and Lake Auburn Avenue. They would like to have permission again this year to put signs at this location from November 1st to the 15th. This is allowed with Council approval, in accordance with Chapter 29, Section 4.2.A.9.C of the city codes.

Financial: n/a

Staff Requested Action: Approve the request to place signs at these locations.

Do you require action at this meeting: Yes x No

If yes why: The City has an ordinance that allows the Council to grant such permission to promote community or civic activities and this clearly meets the intent of that ordinance.

Author: Roberta L. Fogg, City Clerk

History: n/a

Attachments:

dates
Nov 1st - Nov 15th

September 10, 2010

City of Auburn, Maine

Dear Mayor and Council:

The Auburn Ski Association (ASA) will be holding their annual Ski Swap on Sunday, November 14, from 9:00 a.m. to 2:00 p.m. at the Auburn Middle School Cafeteria and Gym. We would like permission to place signs to inform the public of this annual event in the following public locations: one across the street from Auburn Hall next to the Advanced Orthotics sign and the other at the intersection of Turner Street and Lake Auburn Avenue below Starbucks. The signs are the same size (4'x8') and are constructed of plywood painted white, with the date, time and location of the event, perhaps with a graphic of a skier—the same signs that we have been using for over a decade. We would erect them two to three weeks before the event and remove them immediately after the event.

The Auburn Ski Association is a non-profit organization that promotes skiing and snowboarding in the Auburn area. The organization helps fund the Edward Little High School and Auburn Middle School alpine and Nordic ski programs, as well as the Snow-Mad Freestyle program, the Lost Valley Ski Racing Club and Special Olympics skiing. ASA awards college scholarships each year to a male and female graduating from Edward Little High School and helps athletes who need financial support to pursue skiing (e.g., US Ski Team) by granting them funds for equipment, training and associated travel costs. Also, ASA collaborates with and supports the development of Nordic programs and trails in our city.

Sincerely,

Jodd Bowles

Jodd Bowles
576-0249

Court St.

Corner Turner St + Lake Auburn

Bob Hayes - property
mainot / Hotel Agway

Court in the fork area

CHAPTER 29, SECTION 4.2.A.9.C

9. Temporary movable signs are not permitted except for the following uses:
 - a. To call attention to and/or to advertise the name of a new business and the products sold or activities to be carried on in connection with a new business. In such cases, no sign shall remain at premises for more than ninety (90) days.
 - b. To advertise a Special Sale. In such cases a sign shall be allowed for a period not to exceed ninety (90) days in any calendar year.
 - c. Signs or other advertising devices as may be permitted by the City Council to promote community or civic activities. Petitions for such signs shall be made directly to the City Council and shall include a scaled map of the sign site, size and design of the sign, how the sign may be electrified, period of use, written permission of property owner if not the City, a description of the reason for the sign, a recommendation from the Police Department and the Department of Community Development and Planning and any other information the City may require. Such signs shall not be required to satisfy the requirements of Section 4.2.A.1. of this Article.
10. Signs legally erected before the adoption of this Ordinance which do not conform to the provision of this Ordinance may continue to be maintained, provided, however, that no such sign shall be permitted if it is, after the adoption of this Ordinance, enlarged, reworded (other than in the case of theater or cinema signs or signs with automatic or manually changing messages), redesigned or altered in any way excluding repainting in a different color, except to conform to the requirements of this Ordinance; and provided further that any such sign which has deteriorated to such an extent that the cost of restoration would exceed thirty-five percent of the replacement cost of the sign at the time of restoration shall not be repaired, rebuilt or altered except to conform to the requirements of this Ordinance. Any exemption provided in this Section shall terminate with respect to any sign which:
 - a. Shall have been abandoned for at least 12 consecutive months;



City Council Information Sheet

Item #09202010-02

Council Meeting Date: September 20, 2010

Subject: Proposed changes to the Design and Construction Standards Ordinance (Chapter 32)

Previous Meetings / Agendas: The changes were discussed on July 6th workshop.

Information: The following language is being proposed to be added to Chapter 32, Section 5.3.B.9.

"The requirement for underground telephone, electrical, and cable television will be optional in the Industrial District (ID). Bituminous curb will also be optional in the Industrial Districts (ID) except on curves where granite will be required if curbing is necessary."

Financial: N/A

Staff Requested Action:

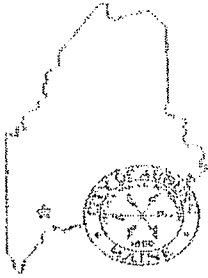
Do you require action at this meeting: Yes X No

If yes why: Accept this as the first reading.

Author: Eric J. Labelle, P.E., Community Services Director

History: Council workshop on July 6, 2010

Attachments: N/A



CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: September 20, 2010

Order #: 13-09202010-02

TITLE: Resolve to amend Chapter 32, Section 5.3.B.9 Underground Utilities in the Industrial Districts (ID).

Be It Resolved by the Auburn City Council That the following language be added to the City's Design and Construction Standards, Chapter 32, Section 5.3.B.9:

"The requirement for underground telephone, electrical, and cable television will be optional in the Industrial District (ID). Bituminous curb will also be optional in the Industrial Districts (ID) except on curves where granite will be required if curbing is necessary."

This is the first reading.

Motion for acceptance:

Seconded by:

Vote: _____ Yeas _____ Nays

Action by Council: September 20, 2010

ATTEST: _____
Roberta L. Fogg, CITY CLERK

3. Sewer manholes shall be located on the street centerline at the crown of the road and the top surface of the manhole rim or cover shall be flush with the pavement surface.
4. To the extent practicable, underdrain/storm water conveyance pipes shall be located along gutter lines on a line 1 foot in front of toe of face of curb and with a minimum cover of 4 feet.
5. Water mains shall be located under the sidewalk at an elevation greater (i.e. a depth less) than the sewer main and sewer service laterals and at a recommended depth of 5 1/2 feet.
6. Hydrants shall be 1 foot in back of face of curb.
7. Gas mains shall be located under the esplanade on the same side of the street as the water main and with a minimum cover of 2 1/2 feet.
8. Gas mains shall be installed after installation of all other underground utilities.
9. Telephone, electrical, and cable television lines shall be located under the esplanade on the side of the street opposite the water and gas mains; electrical lines shall have a minimum cover of 2 1/2 feet. Electrical lines for rural design shall be located in the gravel shoulder and shall have a minimum cover of 3 feet and be a minimum of 2 feet below cross culverts and ditch lines where applicable. All wiring shall be placed in PVC conduit and also encased in concrete where passing under the ditch line. Warning tape shall be placed above the conduit at a depth of 1 foot. *The requirement for underground telephone, electrical, and cable television will be optional in the Industrial District (ID). Bituminous curb will also be optional in the Industrial Districts (ID) except on curves where granite will be required if curbing is necessary.*
10. All sanitary sewers, storm drains, and underground utility mains and their services shall be installed within the street right of way prior to the placement of the aggregate base/subbase course unless a waiver in writing is obtained from the City Engineer.
11. All utility service laterals shall extend to the street right of way abutting the lot to be served, where they will be properly capped or terminated. An accurate record of each such utility service lateral, its location and its depth at the street right of way shall be kept by the Developer and true copies of same will be provided the City Engineer and the appropriate utility. Such location of the utility service laterals at the street right of way line shall be physically marked by the placement of a wooden stake, driven to the depth of the service, with enough of the stake exposed above ground to be readily visible, and marked as to type of service.

C. Geotextiles, Subbase and Base, and Pavement

MDOT specifications, Section 620-Geotextiles and Subsection 722.01 - Stabilization Geotextile, Section 304-Aggregate Base and Subbase Course, and Section 403-Hot Bituminous Pavement, shall be applicable to this subject, except as follows:

1. Geotextiles

The use of geotextiles under the aggregate subbase for the purpose of subgrade soil stabilization and increased tensile strength shall be as directed by the City Engineer.



City Council Information Sheet

Item # 09202010-03

Council Meeting Date: September 20, 2010

Subject: Motion to change the date of the second regular council meeting in October to Tuesday, October 19th, 2010

Previous Meetings / Agendas: n/a

Information: The Council has a joint meeting with the Lewiston City Council scheduled for Monday, October 18th. Therefore, we need to change our meeting date to Tuesday, October 19th, 2010.

Financial: n/a

Staff Requested Action:

Do you require action at this meeting: Yes x No

If yes why: Need to officially set the date of our second regular meeting, so that public notices can be placed in a timely manner.

Author: Roberta L. Fogg, City Clerk

History: n/a

Attachments: n/a