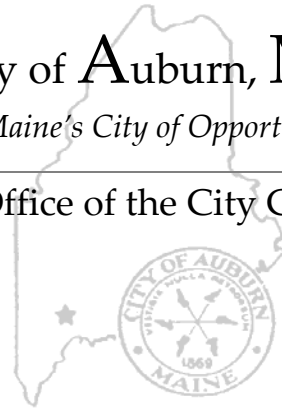


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

January 19, 2010

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop Tuesday, January 19, 2010

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

- A. Discussion: Renewal of Lease with New Auburn Little League (Glenn Aho) (10 min)
- B. Discussion: Blight Study (Reine Mynahan) (15 min)
- C. Discussion: Amendment to the Loitering Ordinance (Dep Chief Moen) (15 min)
- D. Update: 18 Western Prom and 126 Goff Street (Reine) (10 min) See Item #3
- E. Update: Sale of Property on Sherwood Drive (Glenn Aho) (10 min) See Item #4
- F. Update: Land Lab and Merrill Hill (Glenn Aho) (10 min)
- G. Discussion: Appointments to Lewiston/Auburn Railroad Board and Board of Assessment Review (Councilors Hayes and Berube and Mary Lou) (5 min)
- H. Update: Regarding budget with School Committee (Glenn Aho) (10 min)

7:00 p.m. City Council Meeting

I. Consent Items—All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda. **Consent item are as follows: Minutes of January 5, 2010**

II. Minutes

* Minutes of January 5, 2010

III. Reports

Mayor

City Councilors

- Michael Farrell: Recreation Adv Bd, Airport, Audit, Lake Auburn Watershed Protection Comm
- Robert Hayes: Planning Bd, Water, Library, and Railroad
- Daniel Herrick: MMWAC, Auburn Housing
- David Young: School Committee, Cable TV Adv Board
- Raymond Berube: Lewiston-Auburn Economic Growth Council, Sewer, Audit, USM-L/A
- Belinda Gerry: LA Transit, Neighborhood Stabilization Program
- Eric Samson: 9-1-1, Auburn Business Development Corp, Andros Valley Council of Gov

City Manager

Finance Report – Month of December

City Council Workshop January 25th – 9-1-1 Dispatch

IV. Communications, Presentations and Recognitions

011910-00 Presentation on Tourism (Jan Barrett, Susan Stacey, Chip Morrison and others)

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda.

VI. Unfinished Business

None

VII. New Business

011910-01 Ordinance – Amendments to Chapter 26, Article 9, Regulatory Signage (First Reading)

011910-02 Ordinance – Amendment to Chapter 26, Article 9, Regulatory Signage (Ninth Street) (First Reading)

011910-03 Resolve – Authorize City Manager to Dispose of Tax Acquired Property Located at 18 Western Avenue and 126 Goff Street

011910-04 Resolve – Authorize City Manager to Dispose of City Property on Sherwood Drive

011910-05 Resolve – Re-appointment of Two (2) Acting Assessors

011910-06 Set date for second meeting in February (Feb. 16th)

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on the agenda.

IX. Future Agenda/Workshop Items

X. ADJOURNMENT

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Labor contracts
- D. Contemplated litigation
- E. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- F. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- G. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

**CITY OF AUBURN
JANUARY 5, 2010
CITY COUNCIL MEETING**

PRESENT

Mayor Richard D. Gleason, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, David C. Young, Raymond C. Berube, Eric G. Samson and Belinda A. Gerry, City Manager Glenn Aho, Assistant City Manager Laurie Smith, and City Clerk Mary Lou Magno. Tracy Roy, Finance Director was absent. There were 16 people in the audience.

Mayor Gleason called the meeting to order at 7:00 p.m. in the Council Chambers of the Auburn City Building with a salute to the flag.

CONSENT AGENDA

Councilor Berube moved to accept, approve and place on file the item marked with an asterisk. Seconded by Councilor Hayes. Vote: 7 Yeas.

***MINUTES OF DECEMBER 21, 2009**

Approved under consent agenda.

REPORTS OF THE MAYOR

Mayor Gleason recently attended the opening of the Vincent Block located in New Auburn. He also noted three projects that he hopes the City Council will be involved in moving along: Exit 75; ELHS accreditation; and the passenger rail project.

REPORTS OF CITY COUNCILORS

Councilors reported on their Council Committee Assignments

REPORTS OF THE CITY MANAGER

City Manager Aho spoke about State revenue shortfalls; the City recently received a \$105,000 grant for the EnerGov project; and the City has realized \$9,200 in revenues through ambulance calls.

COMMUNICATIONS, PRESENTATIONS, AND RECOGNITIONS

COMMUNICATION FROM POLICE CHIEF CROWELL RE: CONSTABLES

Approved under consent agenda.

OPEN SESSION

Dave and Deb Pontbriand, 118 Ninth Street; and Larry Morrissette, PO Box 3036.

CLOSED OPEN SESSION

UNFINISHED BUSINESS

1. RESOLVE – AUTHORIZING CITY MANAGER TO PROVIDE DINNERS FOR COUNCIL MEMBERS

Councilor Young moved for passage of the resolve. Seconded by Councilor Farrell.

Vote: 4 Yeas with Councilors Herrick, Berube and Gerry voting Nay.

2. RESOLVE – CONFIRMATION OF “AUBURN THE HUB OF MAINE” AS THE CITY’S MARKETING PROGRAM

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Samson.

Brian O’Donnell, Building Solutions, 71 Fletcher Road; Jonathan Labonte, 41 Third Street; and Roland Miller, Director Economic Development.

Vote: 6 Yeas with Councilor Herrick voting Nay.

NEW BUSINESS

3. RESOLVE – TO DESIGNATE PREVIOUSLY AUTHORIZED SCHOOL BONDS TO BE ISSUED AS QUALIFIED ZONE ACADEMY BONDS WITH SINKING FUND FOR REPAYMENT

Councilor Young moved for passage of the resolve. Seconded by Councilor Berube.

David Das, Chairman of the School Committee and Jude Cyr, Business Manager of the School Department, both answered Councilors questions.

Vote: 7 Yeas.

4. RESOLVE – AUTHORIZING ASSIGNMENT AND AMENDMENT TO PREVIOUSLY ISSUED \$2,695,000 CITY OF AUBURN, MAINE, REVENUE BONDS (2007 WORLD HARBORS AND ANGOSTURA INTERNATIONAL LIMITED PROGRAM) (PUBLIC HEARING)

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Berube.

Mayor Gleason opened and closed the public hearing with no public comment.

Vote: 7 Yeas.

5. RESOLVE – ADOPTION OF CITIZEN PARTICIPATION PLAN

Councilor Berube moved for passage of the resolve. Seconded by Councilor Hayes. Vote: 7 Yeas.

6. RESOLVE – ACCEPTANCE OF OWL LANE

Councilor Samson moved for passage of the resolve. Seconded by Councilor Berube. Vote: 7 Yeas.

7. RESOLVE – AUTHORIZE CITY MANAGER TO DISPOSE OF TAX ACQUIRED PROPERTY

Councilor Farrell moved for passage of the resolve. Seconded by Councilor Young. Vote: 7 Yeas.

OPEN SESSION

Larry Morrisette, PO Box 3036;

CLOSED OPEN SESSION

FUTURE AGENDA/WORKSHOP ITEMS

- City Council and School Committee - Budget Meeting(s)
- Form Community Action Group Re: ELHS
- Arts Center at new High School – Why retain Great Falls Performing Arts Center

ADJOURNMENT – 8:20 PM

Councilor Berube moved to adjourn. Seconded by Councilor Herrick. Vote: 7 Yeas.

A TRUE RECORD

ATTEST:_____CITY CLERK

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT DECEMBER 2009



PREPARED BY THE FINANCE DEPARTMENT
TRACY ROY, FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Glenn E. Aho, City Manager
FROM: Tracy Roy, Finance Director
REF: December 2009 Financials
DATE: January 13, 2010

Attached please find the financial report for the month of December 2009. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 50% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through December 31st were \$36,495,966, or 53.23%, of the budget. The accounts listed below are noteworthy.

- A. Excise tax collected for the month of December is \$201,586. Excise tax collected through December is at 47.57%. This is a \$107,570 decrease from last December and a \$174,441 decrease from fiscal year 2007.
- B. State Revenue Sharing for the month of December is \$238,299 which is 16% more than December 2008. The total percent of budget is 45% which is 5% less than projected. The State's original projection for fiscal year 2009 was \$3,667,110 which was then decreased to \$3,451,184 then decreased to \$3,110,749 and now further decreased to \$2,746,140.
- C. Penalties & Interest are above anticipation by 36% due to collection of prior year's real estate and personal property taxes in the month of December, whereby \$66,353 was collected.

Expenditures

Expenditures through December 31st were \$34,086,961 or 52.06%, of the budget.
Noteworthy variances are:

- A. Financial Services: Finance is slightly over budget due to temporary help during two employee's leave and the ordering of protection mats under the office chairs to save the rugs from further wear and tear.
- B. Workers Compensation: Transfer from general fund to the workers compensation account from City and School was completed in December to cover expenses.
- C. Police Department: Police Department is slightly over budget due to overtime sick (86% expended), overtime regular (84% expended), overtime court (81% expended).

Investments

This section contains an investment schedule as of December 31st, as well as a comparison of the investments between December 31st and the prior month. Currently the City's funds are earning an average interest rate of .36%, compared to approximately .75% last year at this time.

Respectfully submitted,

Tracy Roy
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
December 31, 2009

	December 31 2009 Unaudited	November 30 2009 Unaudited	Increase (Decrease)
<u>ASSETS</u>			
CASH	19,652,720	21,569,322	(1,916,602)
RECEIVABLES			-
ACCOUNTS RECEIVABLES	918,822	862,385	56,436
TAXES RECEIVABLE-CURRENT	16,882,218	17,488,683	(606,465)
DELINQUENT TAXES	415,075	421,143	(6,068)
TAX LIENS	546,403	862,883	(316,480)
NET DUE TO/FROM OTHER FUNDS	(6,900,527)	(7,394,867)	494,340
TOTAL ASSETS	31,514,711	33,809,549	(2,294,838)
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	207,426	79,171	128,255
WAGES & TAXES PAYABLE	(151,096)	(136,509)	(14,588)
ACCRUED PAYROLL	462,815	1,330,374	(867,559)
STATE FEES PAYABLE	25,958	8,519	17,439
PREPAID TAXES			-
IN LIEU OF BONDS	64,250	66,205	(1,955)
DEFERRED REVENUE	17,321,562	18,250,575	(929,013)
TOTAL LIABILITIES	17,930,914	19,598,334	(1,667,420)
FUND BALANCE - NOT DESIGNATED	9,698,914	9,690,426	8,488
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT			-
FUND BALANCE - DESIGNATED	1,134,224	1,134,224	-
NET CHANGE IN FUND BALANCE	2,750,659	3,386,565	(635,906)
TOTAL FUND BALANCES	13,583,796	14,211,214	(627,418)
TOTAL LIABILITIES AND FUND BALANCES	31,514,711	33,809,549	(2,294,838)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF December 31, 2009 vs. December 31, 2008

REVENUE SOURCE	FY 2010 BUDGET	ACTUAL REVENUES THROUGH DECEMBER :	% OF TOTAL BUDGET	FY 2009 BUDGET	ACTUAL REVENUES THROUGH DECEMBER :	% OF TOTAL BUDGET
<u>TAXES</u>						
PROPERTY TAX REVENUE-	\$ 38,616,214	\$ 21,019,320	54.43%	\$ 38,606,328	\$ 21,733,377	56.29%
PRIOR YEAR REVENUE	0	1,099,267		\$ -	\$ 603,180	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 648,980	\$ 626,815	96.58%	\$ 648,980	\$ 649,520	100.08%
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ -	\$ -	
EXCISE	\$ 3,100,000	\$ 1,468,277	47.36%	\$ 3,200,000	\$ 1,575,847	49.25%
PENALTIES & INTEREST	\$ 180,000	\$ 155,382	86.32%	\$ 125,000	\$ 112,823	90.26%
TOTAL TAXES	\$ 42,545,194	\$ 24,369,061	57.28%	\$ 42,580,308	\$ 24,674,747	57.95%
<u>LICENSES AND PERMITS</u>						
BUSINESS	\$ 49,600	\$ 20,125	40.57%	\$ 49,900	\$ 23,195	46.48%
NON-BUSINESS	\$ 297,600	\$ 115,997	38.98%	\$ 309,200	\$ 178,746	57.81%
TOTAL LICENSES	\$ 347,200	\$ 136,122	39.21%	\$ 359,100	\$ 201,941	56.24%
<u>INTERGOVERNMENTAL ASSISTANCE</u>						
STATE-LOCAL ROAD ASSISTANCE	\$ 446,000	\$ 181,455	40.68%	\$ 450,000	\$ 235,342	52.30%
STATE REVENUE SHARING	\$ 3,510,000	\$ 1,580,975	45.04%	\$ 3,775,000	\$ 2,024,782	53.64%
WELFARE REIMBURSEMENT	\$ 42,000	\$ 21,342	50.82%	\$ 22,500	\$ 21,173	94.10%
OTHER STATE AID	\$ 25,000	\$ 23,475	93.90%	\$ 30,000	\$ 11,470	38.23%
FEMA REIMBURSEMENT	\$ -	\$ -		\$ -	\$ -	
CITY OF LEWISTON	\$ 154,000	\$ -	0.00%	\$ 154,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,331,017	\$ 7,827,912	47.93%	\$ 16,418,792	\$ 8,238,053	50.17%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,508,017	\$ 9,635,160	46.98%	\$ 20,850,292	\$ 10,530,821	50.51%
<u>CHARGE FOR SERVICES</u>						
GENERAL GOVERNMENT	\$ 132,675	\$ 77,469	58.39%	\$ 145,525	\$ 83,032	57.06%
PUBLIC SAFETY	\$ 103,400	\$ 30,219	29.23%	\$ 80,000	\$ 54,091	67.61%
EMS TRANSPORT	\$ -	\$ 3,230		\$ 310,000	\$ 2,966	0.96%
EMS AGREEMENT & EMS SPECIAL REVENUE	\$ 70,000	\$ -	0.00%	\$ -	\$ -	
EDUCATION	\$ 2,294,836	\$ 1,880,213	81.93%	\$ 2,212,514	\$ 1,658,945	74.98%
TOTAL CHARGE FOR SERVICES	\$ 2,600,911	\$ 1,991,130	76.56%	\$ 2,748,039	\$ 1,799,033	65.47%
<u>FINES</u>						
PARKING TICKETS & MISC FINES	\$ 75,000	\$ 7,985	10.65%	\$ 65,000	\$ 14,009	21.55%
<u>MISCELLANEOUS</u>						
INVESTMENT INCOME	\$ 300,000	\$ 45,343	15.11%	\$ 400,000	\$ 179,946	44.99%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ 1,830	1.46%	\$ 125,000	\$ -	0.00%
RENTS	\$ 129,000	\$ 123,336	95.61%	\$ 132,500	\$ 129,732	97.91%
UNCLASSIFIED	\$ 40,500	\$ (5,424)	-13.39%	\$ 40,000	\$ 336,188	840.47%
SALE OF RECYCLABLES	\$ 21,000	\$ 13,510	64.33%	\$ 85,000	\$ 45,569	53.61%
COMMERCIAL SOLID WASTE FEES	\$ 49,600	\$ 40,015	80.67%	\$ 57,500	\$ 49,637	86.33%
SALE OF PROPERTY	\$ 30,000	\$ 726	2.42%	\$ 490,000	\$ 17,917	3.66%
RECREATION PROGRAMS/ARENA	\$ 33,102	\$ -	0.00%	\$ 20,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,000	\$ 99,148	52.18%	\$ 190,400	\$ 98,752	51.87%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -		\$ -	\$ -	0.00%
TRANSFER IN: TIF	\$ 258,241	\$ -	0.00%	\$ -	\$ -	
TRANSFER OUT: TIF	\$ -	\$ -		\$ (2,500,000)	\$ -	0.00%
ENERGY EFFICIENCY	\$ 7,000	\$ 2,012	28.74%	\$ -	\$ -	
CDBG	\$ 8,000	\$ 3,335	41.69%	\$ -	\$ -	
UTILITY REIMBURSEMENT	\$ 60,000	\$ 32,677	54.46%	\$ -	\$ -	
CITY FUND BALANCE CONTRIBUTION	\$ 600,000	\$ -	0.00%	\$ 575,534	\$ -	0.00%
SCHOOL FUND BALANCE CONTRIBUTION	\$ 631,000	\$ -	0.00%	\$ -	\$ -	
TOTAL MISCELLANEOUS	\$ 2,482,443	\$ 356,508	14.36%	\$ (384,066)	\$ 857,742	-223.33%
TOTAL GENERAL FUND REVENUES	\$ 68,558,765	\$ 36,495,966	53.23%	\$ 66,218,673	\$ 38,078,293	57.50%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF December 31, 2009 vs. December 31, 2008

DEPARTMENT	FY 2010 BUDGET	ACTUAL EXPENDITURES THROUGH DECEMBER 31	% OF TOTAL BUDGET	FY 2009 BUDGET	ACTUAL EXPENDITURES THROUGH DECEMBER 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 98,763	\$ 54,528	55.21%	\$ 103,500	\$ 57,685	55.73%
LEGAL SERVICES	\$ 64,200	\$ 35,235	54.88%	\$ 55,000	\$ 40,229	73.14%
CITY CLERK	\$ 147,306	\$ 74,478	50.56%	\$ 140,367	\$ 89,304	63.62%
CITY MANAGER	\$ 365,536	\$ 126,078	34.49%	\$ 227,703	\$ 122,374	53.74%
HUMAN RESOURCES	\$ 137,800	\$ 62,532	45.38%	\$ 125,797	\$ 67,126	53.36%
ASSESSING SERVICES	\$ 187,118	\$ 89,675	47.92%	\$ 270,103	\$ 127,746	47.30%
FINANCIAL SERVICES	\$ 412,589	\$ 213,787	51.82%	\$ 374,058	\$ 170,844	45.67%
CUSTOMER SERVICE	\$ 7,500	\$ 465	6.20%	\$ 16,000	\$ 7,454	46.59%
TOTAL ADMINISTRATION	\$ 1,420,812	\$ 656,778	46.23%	\$ 1,312,528	\$ 682,762	52.02%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 61,766	\$ 30,544	49.45%	\$ 49,240	\$ 24,384	49.52%
ASSISTANCE	\$ 85,835	\$ 37,216	43.36%	\$ 48,450	\$ 44,505	91.86%
INFORMATION SYSTEMS						
ICT	\$ 293,862	\$ 119,351	40.61%	\$ 258,809	\$ 162,523	62.80%
ENGINEERING	\$ 347,145	\$ 155,891	44.91%	\$ 435,626	\$ 178,058	40.87%
PLANNING & PERMITTING	\$ 782,426	\$ 372,806	47.65%	\$ 829,982	\$ 404,845	48.78%
PARKS AND RECREATION	\$ 585,295	\$ 284,139	48.55%	\$ 613,361	\$ 291,635	47.55%
PUBLIC LIBRARY	\$ 919,407	\$ 459,704	50.00%	\$ 919,407	\$ 459,704	50.00%
COMMUNITY PROGRAMS	\$ 13,650	\$ 10,150	74.36%	\$ 13,650	\$ 11,150	81.68%
TOTAL COMMUNITY SERVICES	\$ 3,089,386	\$ 1,469,800	47.58%	\$ 3,168,525	\$ 1,576,803	49.76%
FISCAL SERVICES						
DEBT SERVICE	\$ 6,780,939	\$ 6,141,656	90.57%	\$ 7,026,199	\$ 6,734,365	95.85%
PROPERTY	\$ 629,749	\$ 470,779	74.76%	\$ 553,307	\$ 412,299	74.52%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,133,953	\$ 2,028,807	49.08%	\$ 4,120,408	\$ 2,034,011	49.36%
EMERGENCY RESERVE	\$ -	\$ -		\$ 329,500	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 11,744,641	\$ 8,841,243	75.28%	\$ 12,229,414	\$ 9,380,675	76.71%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,352	\$ 4,058	63.88%	\$ 7,120	\$ 5,941	83.44%
FIRE DEPARTMENT	\$ 3,541,533	\$ 1,733,617	48.95%	\$ 3,642,524	\$ 1,777,684	48.80%
POLICE DEPARTMENT	\$ 2,953,587	\$ 1,563,332	52.93%	\$ 2,995,571	\$ 1,479,310	49.38%
TOTAL PUBLIC SAFETY	\$ 6,501,472	\$ 3,301,007	50.77%	\$ 6,645,215	\$ 3,262,935	49.10%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,632,101	\$ 1,983,887	42.83%	\$ 4,548,651	\$ 2,070,835	45.53%
WATER AND SEWER	\$ 504,700	\$ 258,313	51.18%	\$ 504,700	\$ 258,313	51.18%
TOTAL PUBLIC WORKS	\$ 5,136,801	\$ 2,242,200	43.65%	\$ 5,053,351	\$ 2,329,148	46.09%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 106,750	\$ 53,375	50.00%	\$ 96,750	\$ 48,375	50.00%
E911 COMMUNICATION CENTER	\$ 937,589	\$ 468,800	50.00%	\$ 950,589	\$ 475,295	50.00%
LATC-PUBLIC TRANSIT	\$ 130,000	\$ 65,000	50.00%	\$ 130,000	\$ 65,000	50.00%
LAEGC-ECONOMIC COUNCIL	\$ 96,429	\$ -	0.00%	\$ 106,429	\$ 26,607	25.00%
L-A ARTS	\$ 24,267	\$ 12,134	50.00%	\$ 24,267	\$ 12,134	50.00%
COUNTY TAX	\$ 1,804,820	\$ 1,804,820	100.00%	\$ 1,969,765	\$ 1,969,765	100.00%
TAX SHARING	\$ 290,027	\$ 45,124	15.56%	\$ 325,000	\$ 47,174	14.52%
TOTAL INTERGOVERNMENTAL	\$ 3,389,882	\$ 2,449,252	72.25%	\$ 3,602,800	\$ 2,644,349	73.40%
EDUCATION DEPARTMENT	\$ 34,197,536	\$ 15,126,681	44.23%	\$ 34,206,840	\$ 15,261,559	44.62%
TOTAL GENERAL FUND EXPENDITURES	\$ 65,480,530	\$ 34,086,961	52.06%	\$ 66,218,673	\$ 35,138,230	53.06%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF DECEMBER 31, 2009**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	5,024,816.01	0.35%	5,024,816.01	5,024,816.01	17,586.86
BANKNORTH MNY MKT	GF-WORKERS COMP	49,066.58	0.10%	49,066.58	49,066.58	49.07
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	66,276.20	0.35%	66,276.20	66,276.20	231.97
BANKNORTH CD	GF-UNEMPLOYMENT	101,805.50	2.64%	101,805.50	101,805.50	2,687.67
BANKNORTH MNY MKT	SPECIAL REVENUE	1,747,074.14	0.35%	1,747,074.14	1,747,074.14	6,114.76
BANKNORTH MNY MKT	SR-PERMIT PARKING	196,142.11	0.35%	196,142.11	196,142.11	686.50
BANKNORTH MNY MKT	SR-TIF	2,799,278.69	0.35%	2,799,278.69	2,799,278.69	9,797.48
BANKNORTH MNY MKT	CAPITAL PROJECTS	11,519,275.97	0.35%	11,519,275.97	11,519,275.97	40,317.47
BANKNORTH MNY MKT	CAPITAL PROJECTS	271,799.46	0.35%	271,799.46	271,799.46	951.30
BANKNORTH CD	CAPITAL PROJECTS	32,849.07	2.96%	32,849.07	32,849.07	972.33
BANKNORTH MNY MKT	ICE ARENA	46,988.51	0.10%	46,988.51	46,988.51	46.99
GRAND TOTAL		21,855,372.24		21,855,372.24	21,855,372.24	0.36%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF OCTOBER 31, 2009
AND NOVEMBER 30, 2009**

INVESTMENT	FUND	NOVEMBER 30, 2009		DECEMBER 31, 2009		INCREASE (DECREASE)	
		VALUE		VALUE		VALUE	
		BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
BANKNORTH MNY MARKET	GENERAL FUND	5,024,799.72	5,024,799.72	5,024,816.01	5,024,816.01	16.29	16.29
BANKNORTH MNY MARKET	WORKERS COMP	49,062.41	49,062.41	49,066.58	49,066.58	4.17	4.17
BANKNORTH MNY MARKET	UNEMPLOYMENT	66,256.50	66,256.50	66,276.20	66,276.20	19.70	19.70
MBIA CLASS ACCOUNT	UNEMPLOYMENT	101,650.96	101,650.96	101,805.50	101,805.50	154.54	154.54
BANKNORTH MNY MARKET	SPECIAL REVENUE	1,747,058.67	1,747,058.67	1,747,074.14	1,747,074.14	15.47	15.47
BANKNORTH MNY MARKET	PERMIT PARKING	196,083.82	196,083.82	196,142.11	196,142.11	58.29	58.29
BANKNORTH MNY MARKET	TIF	2,799,262.56	2,799,262.56	2,799,278.69	2,799,278.69	16.13	16.13
BANKNORTH MNY MARKET	CAPITAL PROJECTS	11,517,620.94	11,517,620.94	11,519,275.97	11,519,275.97	1,655.03	1,655.03
BANKNORTH MNY MARKET	CAPITAL PROJECTS	271,718.69	271,718.69	271,799.46	271,799.46	80.77	80.77
BANK OF AMERICA	CAPITAL PROJECTS	32,805.60	32,805.60	32,849.07	32,849.07	43.47	43.47
BANKNORTH MNY MARKET	ICE ARENA	46,984.52	46,984.52	46,988.51	46,988.51	3.99	3.99
GRAND TOTAL		21,853,304.39	21,853,304.39	21,855,372.24	21,855,372.24	\$2,067.85	\$2,067.85

City Council

Agenda Information Sheet

Council Meeting Date 1/19/2010

Agenda Item No. 1

SUBJECT:

**ORDINANCE – AMENDMENTS TO CHAPTER 26, ARTICLE 9 – TRAFFIC
REGULATORY SIGNAGE (FIRST READING)**

INFORMATION:

Each of the regulatory traffic restrictions have been utilized on a trail basis as per order of the Police Chief. No member(s) of the public have expressed concern regarding this signage.

Maps of these areas are available in the City Clerk's Office.

This regulatory signage was discussed with the City Council during Workshop sessions held on November 2, 2009 and January 5, 2010.

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of first reading.

REQUESTED ACTION:

Motion for acceptance of first reading.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: January 19, 2010

TITLE: ORDINANCE – AMENDMENTS TO CHAPTER 26, ARTICLE 9 – TRAFFIC REGULATORY SIGNAGE

Be It Ordained by the Auburn City Council that the following amendments be made to Chapter 26, Article 9:

Stop Signs

- Davis Avenue at Gamage (to a stop sign from a yield)
- Briarcliff Knoll at Amberly Way
- Morse Street at Coachman Avenue
- Pinnacle Drive at Court Street
- Oak Hill Road to Andrew Drive (to a stop sign from a yield)

Parking Restrictions and Control

- Gamage Avenue southerly from Oakland (No parking here to corner)
- At 51 Gamage Avenue (No parking here to drive)
- East side of Charles St at south of Western Prom (No parking this side of street)
- Turner Street opposite Church Street (No parking signs)
- Western Prom south side (Changed from “No Parking Nov 15 – Apr 15” to “No parking this side of street”)
- Mechanics Row parking lot (2-hour parking limit from 1-hour parking limit)
- ELHS upper parking lot off Forest Avenue (No Parking)
- Highland Avenue between Hillcrest and Wedgwood (No parking this side of street – both sides)
- Forest Avenue from 155’ south of Court Street to Court Street (No parking this side of street)
- West Dartmouth Street north side at 25’ from Center Street (No parking anytime)

Use of Street

- Towle Street (No through trucks. Home deliveries only)
Signs posted at: 16 Richardson Street
111 Richardson Street
Towle Street at Towle Avenue

Handicap Parking

- Main Street at 94 Main Street (Rogers Haircutters)

Motion for passage for acceptance of first reading:

Seconded by:

Vote:

Motion for acceptance of second reading and final passage:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 1/19/2010

Agenda Item No. 2

SUBJECT:

**ORDINANCE – AMENDMENT TO CHAPTER 26, ARTICLE 9 – TRAFFIC
REGULATORY SIGNAGE – NINTH STREET (FIRST READING)**

INFORMATION:

This “No Parking” on the southerly side of Ninth Street between Broad and Mill Streets has been utilized on a trail basis.

This regulatory signage was discussed with the City Council during Workshop sessions held on November 2, 2009 and January 5, 2010.

STAFF COMMENTS/RECOMMENDATION:

City Manager Aho indicates that under normal circumstances, new signs are placed for a 90-day trial period and very seldom does the City receive any complaints, concerns, or questions. In the case of Ninth Street, the trial period generated displeasure from the neighborhood thus leaving no clear indication of public purpose. Attached is an informal petition of those who do not want the sign.

REQUESTED ACTION:

Motion for acceptance of first reading.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: January 19, 2010

**TITLE: ORDINANCE – AMENDMENT TO CHAPTER 26, ARTICLE 9 –
TRAFFIC REGULATORY SIGNAGE – NINTH STREET
(FIRST READING)**

Be It Ordained by the Auburn City Council that the following amendment be made to Chapter 26, Article 9:

Parking Restrictions and Control

- Ninth Street southerly side between Broad Street and Mill Street (No parking this side of street)

Motion for passage for acceptance of first reading:

Seconded by:

Vote:

Motion for acceptance of second reading and final passage:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

“NO PARKING THIS SIDE OF STREET SIGNS”

As residents on the lower section of Ninth Street, we feel the temporary “No Parking This Side of Street” signs are not necessary and would like to see them removed with the exception of the “No Parking Here To Corner” sign.

There are more homes (5 including 2 Apt Buildings) affected on that side of the street with less parking area available. The opposite side of the street has 3 single family homes with ample parking. A survey was completed through Public Works and it was determined that the opposite side of the street, with the fewer number of homes, was the recommended side. Unfortunately that did not happen.

We feel the signs are not warranted for either side of the street. No other streets in this neighborhood have them and we would like to have them removed.

Name	Address
Kevin Pontbriand	118 Ninth St
JERRA PONTBRIAND	" " "Reba Pontbriand
Therest Meade	112 " "
Donna Smith	112 " " Donna Smith
William P. MARTIN	105 " William P. Martin
JAMES WARD	122 Ninth St James Ward
Neis Ward	122 N. Ninth St Neis Ward
Bobbie Ward	122 Ninth St Bobbie Ward
Phillip J. Mitchell III	106 Ninth St Phil Mitchell III
David A. Pontbriand	118 NINTH ST DAVID A. PONTBRIAND

City Council

Agenda Information Sheet

Council Meeting Date 1-19-2010

Agenda Item No. 3

SUBJECT:

**RESOLVE – AUTHORIZE CITY MANAGER TO DISPOSE OF TAX ACQUIRED
PROPERTY LOCATED AT 18 WESTERN PROMENADE AND
126 GOFF STREET**

INFORMATION:

The City of Auburn acquired these properties through the tax lien process, the Goff Street property in 1998 and the Western Promenade property in 2006. The building on Western Promenade is in a state of severe deterioration. Over the past four years, the property has been marketed for sale; however, these efforts have produced no results. Code enforcement staff agrees the building must be cleared. Demolition of this building was identified in the grant application of the Neighborhood Stabilization Program. In the meantime, the Community Development staff identified a developer who is willing to demolish the building at their expense and redevelop the site as rental housing. The offer made by Community Housing of Maine to purchase these properties is for the amount of back taxes, \$7,677.82. A condition of sale will be a payment in lieu of taxes.
City Council Workshop – January 5, 2010

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: January 19, 2010

**TITLE: RESOLVE – AUTHORIZE CITY MANAGER TO DISPOSE OF
TAX ACQUIRED PROPERTY LOCATED AT 18
WESTERN PROMENADE AND 126 GOFF STREET**

Be It Resolved by the Auburn City Council, That the City Manager be authorized to sell the property at 18 Western Promenade and 126 Goff Street to Community Housing of Maine as recommended by Community Development staff.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 1/19/2010 **Agenda Item No.** 4

SUBJECT:

**RESOLVE – AUTHORIZE CITY MANAGER TO DISPOSE OF CITY
PROPERTY ON SHERWOOD DRIVE TO MICHAEL LEMAY**

INFORMATION:

The City has received an offer of \$27,000 for city property located on Sherwood Drive. Attached is a letter from Mr. Lemay indicating his plan for the property.
City Council Workshop January 5, 2010

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: January 19, 2010

**TITLE: RESOLVE – AUTHORIZE CITY MANAGER TO DISPOSE OF CITY
PROPERTY LOCATED ON SHERWOOD DRIVE TO
MICHAEL LEMAY**

Be It Resolved by the Auburn City Council that the City Manager is authorized to dispose of city property on Sherwood Drive to Michael Lemay. A description of the property is attached to and hereby made a part of this resolve.

Motion for acceptance:

Seconded by:


Vote:

Action by the City Council:

Date:

Attest:


City Clerk



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Thank you fo
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Sincerely,



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Thank you fo
near future.

Sincerely,

City of Auburn, Maine

"Maine's City of Opportunity"

Planning, Assessing, Code Enforcement
& Economic Development Department – "PACE"

To: Glenn Aho, City Manager and Laurie Smith, Assistant City Manager

From: Tracey Steuber, Community & Business Specialist

Subject: City Property – Sherwood Drive

Date: December 21, 2009

We have an offer of \$27,000 for the Sherwood Drive property which is 20,626 square feet of vacant land. The property has been listed since the summer of 2008 for \$45,000 and the property holds a market value of \$40,000. The City did make a counter-offer of \$30,000 but it was turned down.

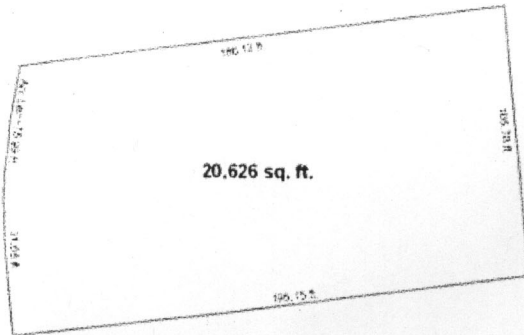
The gentleman interested would build two ranch style units, which could be valued at as much as \$220,000 plus the value of the land and annually generating approximately \$4,000 in taxes. The total build-out would be approximately 32 x 64, with 2 bedrooms for each unit. His son would occupy one unit, and the other would be a rental.

What is the direction the City Council would like to proceed? If the City Council accepted the offer, it would be quick sale.



City of Auburn

List Price: \$ 45,000



Map/Block/Lot: Vacant Land
Address: Sherwood Drive, Auburn, ME 04210
Owner: City of Auburn
Contact: Tracey Steuber (207) 333-6600
Email: tsteuber@auburnmaine.gov

General/Land Information

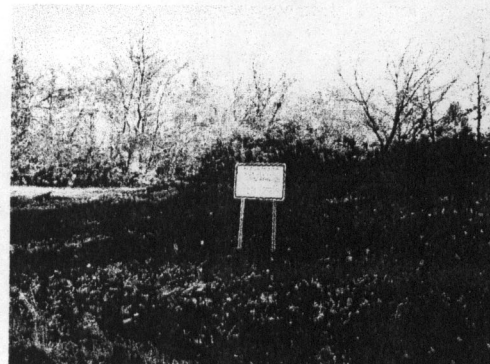
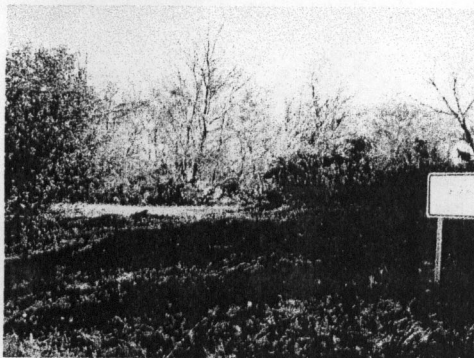
Lot Size (Acr) +/-:	.47 Acres	County:	Androscoggin
Zoning:	Urban Residential	Flood Zone:	No

Property Features

Type:	Vacant Land	Electric:	Available
Site:	Adjacent to School	Gas:	Natural-At Street
Roads:	Public, Paved	Sewer:	Available
Cable:	Available	Water:	Available

Remarks

This prime housing development parcel contains .47 +/- ACRES of land mainly classified as URBAN RESIDENTIAL. Situated across from Sherwood Heights Elementary School, this property is located in an excellent neighborhood for either a 1 or 2 family dwellings.



City Council

Agenda Information Sheet

Council Meeting Date: 1/19/2010 Agenda Item No. 5

SUBJECT:

RESOLVE – APPOINTMENT OF TWO (2) ACTING ASSESSORS

INFORMATION:

In accordance with Title 36 Section 703 M.R.S.A., in order to fulfill necessary functions of the Assessing Department, it is recommended that the City Council reappoint Renee Lachapelle and Karen Scammon as Acting Assessors until March 15th. Both Ms. Lachapelle and Ms. Scammon are “Certified Maine Assessors”.

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends passage of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: January 19, 2010

TITLE: **RESOLVE – APPOINTMENT OF TWO (2) ACTING ASSESSORS**

Be It Resolved by the Auburn City Council that Renee Lachapelle and Karen Scammon both be reappointed Acting Assessors until March 15th.

Motion for acceptance

Seconded by:

Vote as amended:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 1/19/2010 Agenda Item No. 6

SUBJECT:

SET DATE FOR SECOND MEETING IN FEBRUARY

INFORMATION:

February 15th is Presidents Day and Auburn Hall is closed. Staff is suggesting that the second meeting in February be held on Tuesday, February 16th.

STAFF COMMENTS/RECOMMENDATION:

City Manager recommends approval of February 16th.

REQUESTED ACTION:

Motion to hold Council Meeting on February 16th.

VOTE:
