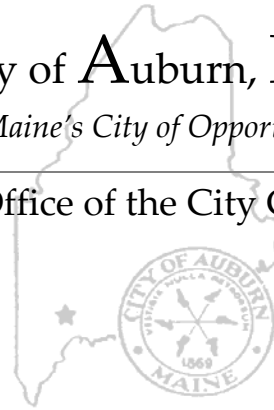


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

April 26, 2010

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



Workshop & Special City Council Meeting

April 26, 2010

Agenda

5:30 p.m.

5:00 p.m. – Dinner

5:30 p.m. – Workshop

- A. Discussion: Department of Public Safety Concept (Glenn Aho and Phil Crowell) (30 min)**
- B. Update: Curbside Recycling (Glenn Aho) (10 min)**
- C. Discussion: General Budget and Capital Improvement Program (Glenn Aho) (30 min)**

7:00 p.m. – Special City Council Meeting

Pledge of Allegiance

- 1. Sign Election Warrant for School Budget Validation Referendum**
- 2. Communication from Androscoggin Valley Council of Governments
Re: Temporary Sign**
- 3. Resolve – Authorizing City Manager to Develop an Ordinance Establishing a
Department of Public Safety**
- 4. Budget Discussion**
- 5. Executive Session – Pursuant to Title 1, Maine Revised Statutes Annotated,
405D – for the purpose of discussing contemplated litigation**

Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Labor contracts
- D. Contemplated litigation
- E. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- F. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- G. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

City Council

Agenda Information Sheet

Council Meeting Date 4/26/2010 **Agenda Item No.** 1

SUBJECT:

**SIGN ELECTION WARRANT FOR SCHOOL BUDGET VALIDATION
REFERENDUM**

INFORMATION:

City Councilors are being requested to sign the election warrant for the School Budget Validation Referendum that will take place on May 11, 2010. No other action is required, just signatures of Councilors.

STAFF COMMENTS/RECOMMENDATION:

City Manager recommends that Councilors sign the warrant.

REQUESTED ACTION:

No action requested, only signatures of Councilors.

VOTE:

**CITY OF AUBURN
ELECTION WARRANT AND NOTICE OF ELECTION
SPECIAL MUNICIPAL ELECTION - SCHOOL BUDGET VALIDATION REFERENDUM
TUESDAY, MAY 11, 2010**

Androscoggin County

State of Maine

To Kevin Mulherin, a constable for the City of Auburn, County of Androscoggin:

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the City of Auburn in said county, qualified by law to vote in municipal affairs of the election described in this Warrant.

To the voters of the City of Auburn: You are hereby notified that a Special Municipal Election will be held on Tuesday, May 11, 2010 at the time and place indicated below for the purpose of voting on the following item:

Voting location for all Wards: Auburn Hall, 60 Court St.

Polls open at 7:00 a.m. and close at 8:00 p.m.

- A person may register to vote on or before election day. (Persons must show identification and proof of residency)
- Pursuant to Title 21-A, ss759(7), absentee ballots will be processed at the polling place beginning at 8:00 a.m.

Questions to be voted on:

Question 1. Budget Validation Referendum

Do you favor approving the City of Auburn school budget for the upcoming school year that was adopted at the City Council Meeting held May 3, 2010?

Question 2. Continuation of the Budget Validation Referendum Process

Do you wish to continue the budget validation referendum process in the City of Auburn for an additional three years?

INFORMATIONAL NOTE

A "Yes" vote will require the City of Auburn to continue to conduct a referendum to validate the City's annual school budget for the next three years.

A "No" vote will discontinue the budget validation referendum for at least three years and provide instead that the City's annual school budget shall be finally adopted at a meeting of the municipal council.

Dated: April 26, 2010

_____ (Municipal Officers)

A True Copy

ATTEST: _____ City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 4/26/2010 Agenda Item No. 2

SUBJECT:

COMMUNICATION FROM ANDROSCOGGIN VALLEY COUNCIL OF GOVERNMENTS

INFORMATION:

This request from Androscoggin Valley Council of Governments (AVCOG) is for approval of one 3' x 6' sign to be placed at the intersection of Lake and Court Streets from April 26 thru May 8. The sign will advertise a medicine disposal collection available to Androscoggin County residents.

The Police and Planning and Permitting Departments have reviewed this request and given their approvals.

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of the request.

REQUESTED ACTION:

Motion to approve request.

VOTE:



April 20, 2010

The Honorable Richard Gleason
Mayor of Auburn
60 Court Street
Auburn, ME 04210

and

City Council Members
City of Auburn
60 Court Street
Auburn, ME 04210

Dear Mr. Mayor and Council Members,

Subject: Civic Activities Sign

Androscoggin Valley Council of Governments (AVCOG) is requesting approval from the City Council of Auburn for 1 (3'x6') sign to be placed at the intersection of Lake Street and Court Street. The sign would be posted the week of April 26, 2010 until the next business day following the collection (May 8, 2010).

The sign will advertise a medicine disposal collection available to Androscoggin County residents on May 8, 2010 from 9:00am to 11:30am at the Lewiston High School. The collection will result in proper medicine disposal, thereby protecting the environment, preventing youth drug abuse, and protecting the elderly from potential drug thefts.

Enclosed with this request is: a scaled aerial map of the City of Auburn Lake Street and Court Street intersection where the proposed sign would be located, written permission of the property owner, and proposed sign design, and an informational flyer.

Thank you for your consideration of this request.

Sincerely,

Janet Cummings
Community/Environmental Planner

Enclosures



HIGHLAND AV

LAKE ST

COURT ST

PROSPECT ST

Medical Waste Collection sign




323 Court St.
Auburn, ME 04210
April 16, 2010

Fergus Lea, Planning Director
AVCOG
125 Manley Rd.
Auburn, ME 04210

Dear Ferg:

This letter will confirm my permission for the Androscoggin Valley Council of Governments and your partners, including Healthy Androscoggin, to place a banner on my property at the intersection of Court and Lake Streets. My understanding is that the banner will be for the purposes of promoting a free regional collection for pharmaceutical waste generated by residents of the area.

Yours Truly,

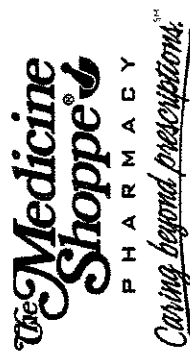
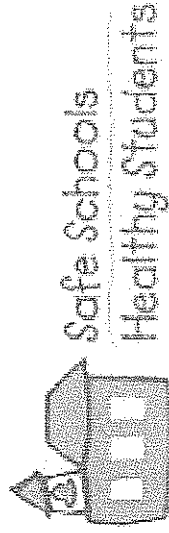
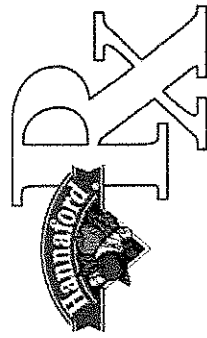
A handwritten signature in black ink, appearing to read "William Hamilton", written over a horizontal line.

William Hamilton

FREE **Medicine Disposal Day**

Saturday, May 8, 2010
Lewiston High School, 9-11:30 AM

FMI: 783-9186 or 795-5990



Got Unwanted Medications?

Get rid of them safely at the:

Free Medicine Disposal Day!

Saturday, May 8th, 2010

Lewiston High School

9am-11:30am

What to Bring: Unwanted medicines including:

- Expired or unwanted prescriptions
- Vitamins
- Veterinary medications
- Homeopathic treatments
- Over the counter medicines

**If possible, please bring medicines in their original container

What not to bring: Mercury thermometers, needles or syringes, or electronic equipment.

For More Information, contact:

Androscoggin Valley Council of Governments --783-9186

or Healthy Androscoggin -- 795-5990.

Thank you to our major sponsors!



Safe Schools
Healthy Students



The Medicine Shoppe &
PHARMACY
Caring beyond prescriptions

Partners in Prevention:



AVCOG
WESTERN MAINE
Androscoggin Valley Council of Governments

LEWISTON
PUBLIC SCHOOLS



Seniors
Plus

Protect the environment ✓

Prevent youth drug abuse ✓

Protect the elderly from drug thefts ✓

City Council

Agenda Information Sheet

Council Meeting Date 4/26/2010 **Agenda Item No.** 3

SUBJECT:

**RESOLVE – AUTHORIZING THE CITY MANAGER TO DEVELOP AN
ORDINANCE ESTABLISHING A DEPARTMENT OF PUBLIC
SAFETY**

INFORMATION:

Staff is requesting the opportunity to research the possibility of establishing an ordinance which will merge the Auburn Police and Fire Departments into a single Department of Public Safety. A Department of Public Safety would allow for personal development opportunities as well as maintaining traditional professional careers. In addition it would include redistributing police officers to central fire station and moving Department of Public Safety Headquarter offices to the 2nd and 3rd floors of Auburn Hall. The merger will provide the consolidation of operational expenses and include the closing of the current Police Department building and selling the land at One Minot Avenue.

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: April 26, 2010

**TITLE: RESOLVE – AUTHORIZING CITY MANAGER TO DEVELOP AN
ORDINANCE ESTABLISHING A DEPARTMENT OF
PUBLIC SAFETY**

Be It Resolved by the Auburn City Council that the City Manager is hereby authorized to development an ordinance that would establish a Department of Public Safety.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 4/26/2010 Agenda Item No. 4

SUBJECT:

BUDGET DISCUSSION

INFORMATION:

Staff and Councilors will discuss the budget.

STAFF COMMENTS/RECOMMENDATION:

REQUESTED ACTION:

VOTE:

City Council

Agenda Information Sheet

Council Meeting Date 4/26/2010 **Agenda Item No.** 5

SUBJECT:

EXECUTIVE SESSION

INFORMATION:

An Executive Session is requested pursuant to Title 1, Maine Revised Statutes Annotated, Section 405D, for the purpose of discussing contemplated litigation.

STAFF COMMENTS/RECOMMENDATION:

The City Manager recommends approval of the request.

REQUESTED ACTION:

Motion to enter Executive Session.

VOTE: