

# City of Auburn, Maine

*"Maine's City of Opportunity"*

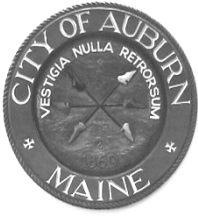
Office of the City Clerk



## Council Meeting Agenda Packet

December 21, 2009

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at [www.adobe.com](http://www.adobe.com).



# City Council Meeting and Workshop December 21, 2009

## Agenda

### 5:30 p.m. Workshop

- A. Discussion: Qualified Zone Academy Bonds Resolve (William Stockmeyer, Tom Morrill, Jude Cyr, and Laurie Smith) (20 min)
- B. Discussion: City Charter, Dinners, Inauguration, and Auburn The Hub of Maine (15 min)
- C. Discussion: Proposed elimination of second Open Session (5 min)
- D. Discussion: Medical Marijuana Moratorium (Phil Crowell and David Galbraith) (15 min)
- E. Discussion: Public Nudity Ordinance (Phil Crowell and David Galbraith) (10 min)
- F. Discussion: Citizen Participation Plan (Reine Mynahan) (15 min)
- G. Discussion: Petition for acceptance of Owl Lane (Gary Johnson) (10 min)

**(Unfinished Workshop/Discussion items will be continued following adjournment if necessary)**

### 7:00 p.m. City Council Meeting

**I. Consent Items**—All items listed with an asterisk (\*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

### II. Minutes

\* Minutes of November 16, 2009

### III. Reports

#### Mayor

Mayor's Appointments

#### City Councilors

- **Michael Farrell:** Recreation Adv Bd, Airport, Audit, Lake Auburn Watershed Protection Comm
- **Robert Hayes:** Planning Bd, Water, Library, and Railroad
- **Daniel Herrick:** MMWAC, Auburn Housing
- **David Young:** School Committee, Cable TV Adv Board
- **Raymond Berube:** Lewiston-Auburn Economic Growth Council, Sewer, Audit, USM-L/A
- **Belinda Gerry:** LA Transit, Neighborhood Stabilization Program
- **Eric Samson:** 9-1-1, Auburn Business Development Corp, Andros Valley Council of Gov

#### City Manager

Finance Report – Month of November

### IV. Communications, Presentations and Recognitions

\*122109- Communication from Chief Crowell Re: Constables

**V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda.

## VI. Unfinished Business

## VII. New Business

- 122109-01 Resolve – Tax Abatement 2207 Pownal Road
- 122109-02 Resolve – Contract for the Authorization of a Real Estate Agent to Sell City Property
- 122109-03 Resolve – Accepting Certain Forfeited Funds (\$1,742) and Property
- 122109-04 Public Hearing – Special Amusement Permit Applications for: American Legion, Auburn Fireside Inn & Suites, Lost Valley, New Auburn American Legion, New Auburn Social Club, and VFW Capt. Frank W. Hulett Post #1603
- 122109-05 Resolve – Recognition of Flag Pole Project
- 122109-06 Set dates for Council Meetings in January (January 5<sup>th</sup> and 19<sup>th</sup>)
- 122109-07 Executive Session – Title 1 M.R.S.A. Section 405(C) – Labor Negotiations (Fire)

**VIII. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on the agenda.

## IX. Future Agenda/Workshop Items

## X. ADJOURNMENT

**(Unfinished Workshop/Discussion items will be continued following adjournment if necessary)**

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**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Labor contracts
- D. Contemplated litigation
- E. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- F. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- G. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

**CITY OF AUBURN  
NOVEMBER 16, 2009  
CITY COUNCIL MEETING**

**PRESENT**

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Daniel R. Herrick, David C. Young, Raymond C. Berube, and Ronald W. Potvin, City Manager Glenn Aho, Assistant City Manager Laurie Smith, Finance Director Tracy Roy and City Clerk Mary Lou Magno. Councilor Robert C. Mennealy was absent. There were 45 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of the Auburn City Building with a salute to the flag led by Boy Scout Troop 137.

**CONSENT AGENDA**

Councilor Berube moved to accept, approve and place on file the item marked with an asterisk. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**\*MINUTES OF NOVEMBER 2, 2009**

Approved under consent agenda.

**REPORTS OF THE MAYOR**

Mayor Jenkins presented "Compassionate Corporate Awards" to Roger Blais, Roger's Haircutters; Patricia Long-Cressey, Gregory's; Stephen Austin, Austin Associates; Paradise Salon and Spa; George Schott; and Gendron and Gendron. Mayor Jenkins presented a "Compassionate Citizens Award" to The Titus Family.

**REPORTS OF CITY COUNCILORS**

Councilors reported on their Council Committee Assignments; Councilor Herrick presented a petition signed by 69 residents of Auburn requesting that the City Council take action to improve the safety to those who travel and reside on or near Minot Avenue and further request that the City Council explore all available options to improve traffic and pedestrian safety on Minot Avenue and recommend any possible safety improvements to the State if necessary.

**REPORTS OF THE CITY MANAGER**

**FINANCE REPORT – MONTH OF OCTOBER**

Councilor Hayes moved to accept and place on file the Finance Report for the Month of October as presented by Tracy Roy, Finance Director. Seconded by Councilor Berube. Vote: 6 Yeas, No Nays.

**COMMUNICATIONS, PRESENTATIONS, AND RECOGNITIONS**

**OPEN SESSION**

Andy Titus, 17 Lamplighter Circle

**CLOSED OPEN SESSION**

**UNFINISHED BUSINESS**

**1. ORDINANCE – AMENDMENT TO CHAPTER 31 – ADOPTION OF THE UPDATED GENERAL ASSISTANCE MAXIMUMS (SECOND READING)**

Councilor Farrell moved for acceptance of second reading and final passage. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**NEW BUSINESS**

**2. PUBLIC HEARING – LIQUOR LICENSE AND SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR GOURMET SAUCES UNLIMITED, LLC D/B/A O’SHEA’S IRISH RESTAURANT AND SALSA CANTINA, 34 COURT STREET**

Mayor Jenkins opened and closed the public hearing with no public comment.

Councilor Farrell moved to approve the licenses contingent upon Fire and Planning and Permitting Departments giving their approval. Seconded by Councilor Berube. Vote: 6 Yeas, No Nays.

**3. PUBLIC HEARING – LIQUOR LICENSE AND SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR JN ENTERPRISES, INC., D/B/A MARTINDALE COUNTRY CLUB, 527 BEECH HILL ROAD**

Mayor Jenkins opened and closed the public hearing with no public comment.

Councilor Farrell moved to approve the licenses. Seconded by Councilor Berube. Vote: 6 Yeas, No Nays.

**4. RESOLVE – ACCEPTANCE OF THE TWO (2) WOOD FRAME BUILDINGS KNOWN AS “THE KNIGHT HOUSE” AND THE “DOWNING SHOE SHOP” FROM AUBURN HERITAGE INC.**

Councilor Berube moved for passage of the resolve. Seconded by Councilor Young.

Laurie Smith, Assistant City Manager, answered Councilors questions.

Marilyn Wilkinson, President of Auburn Heritage Inc. spoke in favor of the above resolve.

Vote: 6 Yeas, No Nays.

**5. RESOLVE – ADOPTION OF INTERLOCAL AGREEMENT ESTABLISHING THE JOINT PURCHASE AND OPERATION OF ENERGOV SOFTWARE**

Councilor Berube moved for passage of the resolve. Seconded by Councilor Young. Vote: 6 Yeas, No Nays.

**6. RESOLVE – APPOINTMENT OF TWO (2) ACTING ASSESSORS**

Councilor Hayes moved for passage of the resolve. Seconded by Councilor Berube.

Councilor Farrell moved to amend by adding the words at the end “until January 18<sup>th</sup>”. Seconded by Councilor Potvin.

Vote on the amendment: 6 Yeas, No Nays.

Vote on passage of the resolve as amended: 6 Yeas, No Nays.

**ADD TO AGENDA – PUBLIC OFFICIALS ATTIRE**

Councilor Farrell moved to add to the agenda a discussion regarding Public Officials Attire. Seconded by Councilor Herrick. Vote: 5 Yeas with Councilor Hayes voting Nay.

Councilor Hayes moved to table. Seconded by Councilor Young. Vote: 4 Nays with Councilors Hayes and Young voting Yea.

**SUSPEND RULES**

Councilor Potvin moved to suspend the rules in order to go into Executive Session. Seconded by Councilor Hayes. Vote: 6 Yeas. No Nays.

**EXECUTIVE SESSION**

Councilor Potvin moved to go into Executive Session (Title 1 M.R.S.A. Section 405(2)) for the purpose of discussing real estate. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

Councilor Farrell moved to come out of Executive Session. Seconded by Councilor Berube. Vote: 6 Yeas, No Nays.

**OPEN SESSION**

Ann Parker, 69 Summit Street, read a letter on behalf of the community and friends and supporters of Mayor Jenkins, thanking him for his three years of service to the City of Auburn as Mayor.  
David Dooley, 50 Heath Lane;

**CLOSED OPEN SESSION**

**ADD TO THE AGENDA – DISCUSSION OF INAUGURAL**

Councilor Farrell moved to add to the agenda a Discussion of the Inaugural. Seconded by Councilor Herrick.

Vote: 4 Yeas with Councilors Hayes and Young voting Nay.

Councilor Farrell moved that the Inaugural be held at City Hall with no catering and the money saved from this event be put toward fuel assistance. Seconded by Councilor Herrick.

The following people made comments: Larry Pelletier, 129 Second Street; Bob Cavanagh, 127 Field Avenue; Belinda Gerry, 143 Mill Street; and Francois Bussiere, 9 Winter Street.

Vote: 4 Yeas with Councilors Hayes and Young voting Nay.

**EXECUTIVE SESSION**

Councilor Berube moved to go into Executive Session (Title 1 M.R.S.A. Section 405(3)) for the purpose of discussing labor negotiations. Seconded by Councilor Herrick. Vote: 5 Yeas, No Nays with Councilor Potvin recusing himself.

Councilor Berube moved to come out of Executive Session. Seconded by Councilor Young. Vote: 5 Yeas, No Nays.

Parting comments were made by both Mayor Jenkins and Councilor Potvin.

**ADJOURNMENT**

Councilor Berube moved to adjourn. Seconded by Councilor Potvin. Vote: 6 Yeas, No Nays.

**A TRUE RECORD**

**ATTEST: \_\_\_\_\_ CITY CLERK**

## **MAYOR GLEASON'S COUNCIL COMMITTEE APPOINTMENTS**

Ward 1, Councilor Michael Farrell – Recreation Advisory Board, Airport Board, Audit, and Lake Auburn Watershed Protections Commission

Ward 2, Councilor Robert Hayes – Planning Board, Water District, Library Board and Railroad Board

Ward 3, Councilor Daniel Herrick – Mid Maine Waste Action Corporation, and Auburn Housing Authority

Ward 4, Councilor David Young – School Committee and Cable TV Advisory Board

Ward 5, Councilor Raymond Berube – Lewiston-Auburn Economic Growth Council, Sewer District, Audit, and University of Southern Maine – Lewiston/Auburn

At-large, Councilor Belinda Gerry – Lewiston-Auburn Transit, and Neighborhood Stabilization Program

At-large, Councilor Eric Samson – 9-1-1, Auburn Business Development Corporation, and Androscoggin Valley Council of Governments



# *City of Auburn, Maine*

## FINANCIAL MANAGEMENT REPORT NOVEMBER 2009



PREPARED BY THE FINANCE DEPARTMENT  
TRACY ROY, FINANCE DIRECTOR

# City of Auburn, Maine

*"Maine's City of Opportunity"*

## Financial Services



**TO:** Glenn E. Aho, City Manager  
**FROM:** Tracy Roy, Finance Director  
**REF:** November 2009 Financials  
**DATE:** December 16, 2009

Attached please find the financial report for the month of November 2009. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 42% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

### Revenues

Revenues collected through November 30<sup>th</sup> were \$33,417,241, or 48.74%, of the budget. The accounts listed below are noteworthy.

- A. Excise tax collected for the month of November is \$181,006. Excise tax collected through November is at 40.85%. This is a \$77,910 decrease from last October and a \$183,152 decrease from fiscal year 2007.
- B. State Revenue Sharing for the month of November is \$240,705 which is 2.6% less than November 2008. The total percent of budget is 3.08% less than last fiscal year at the end of November.
- C. Penalties & Interest are above anticipation due to collection prior year's real estate and personal property taxes in the month of November \$20,485 was collected.
- D. Rents are above due to a new tenant and renting out the auditorium and gym.

**Expenditures**

Expenditures through November 30<sup>th</sup> were \$30,076,112 or 45.93%, of the budget. Noteworthy variances are:

- A. Mayor and Council: In the month of November the plaques, frames and gavel was purchased for the departing Mayor and councilors.
- B. Property: The automatic controller for the heating pump in City Hall was replaced on November 16<sup>th</sup>.

**Investments**

This section contains an investment schedule as of November 30<sup>th</sup>, as well as a comparison of the investments between November 30<sup>th</sup> and the prior month. Currently the City's funds are earning an average interest rate of .36%, compared to approximately .60% last year at this time.

Respectfully submitted,

Tracy Roy  
Finance Director

**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - GENERAL FUND**  
**November 30, 2009**

| <u>ASSETS</u>  | November 30<br>2009<br>Unaudited | October 31<br>2009<br>Unaudited | Increase<br>(Decrease) |
|--|----------------------------------|---------------------------------|------------------------|
| CASH   | 21,569,322                       | 25,808,789                      | (4,239,467)            |
| RECEIVABLES  |                                  |                                 | -                      |
| ACCOUNTS RECEIVABLES   | 862,385                          | 780,857                         | 81,528                 |
| TAXES RECEIVABLE-CURRENT                                     | 17,488,683                       | 17,895,116                      | (406,433)              |
| DELINQUENT TAXES   | 421,143                          | 430,289                         | (9,146)                |
| TAX LIENS  | 862,883                          | 1,030,399                       | (167,516)              |
| NET DUE TO/FROM OTHER FUNDS                                  | (7,394,867)                      | (7,642,360)                     | 247,493                |
| <b>TOTAL ASSETS</b>  | <b>33,809,549</b>                | <b>38,303,089</b>               | <b>(4,493,541)</b>     |
|  |                                  |                                 | -                      |
| <u>LIABILITIES &amp; FUND BALANCES</u>                       |                                  |                                 | -                      |
|  |                                  |                                 | -                      |
| ACCOUNTS PAYABLE   | 79,171                           | 423,890                         | (344,720)              |
| WAGES & TAXES PAYABLE  | (136,509)                        | (139,342)                       | 2,833                  |
| ACCRUED PAYROLL  | 1,330,374                        | 1,330,374                       | -                      |
| STATE FEES PAYABLE   | 8,519                            | 14,947                          | (6,428)                |
| PREPAID TAXES  |                                  |                                 | -                      |
| IN LIEU OF BONDS   | 66,205                           | 61,205                          | 5,000                  |
| DEFERRED REVENUE   | 18,250,575                       | 18,833,670                      | (583,095)              |
| <b>TOTAL LIABILITIES</b>                                     | <b>19,598,334</b>                | <b>20,524,744</b>               | <b>(926,410)</b>       |
|  |                                  |                                 | -                      |
| FUND BALANCE - NOT DESIGNATED                                | 9,690,426                        | 9,690,426                       | -                      |
| FUND BALANCE - DESIGNATED FOR<br>WORKERS COMP & UNEMPLOYMENT |                                  |                                 | -                      |
| FUND BALANCE - DESIGNATED                                    | 1,134,224                        | 1,134,224                       | -                      |
| NET CHANGE IN FUND BALANCE                                   | 3,386,565                        | 6,953,696                       | (3,567,131)            |
| <b>TOTAL FUND BALANCES</b>                                   | <b>14,211,214</b>                | <b>17,778,345</b>               | <b>(3,567,131)</b>     |
|  |                                  |                                 | -                      |
| <b>TOTAL LIABILITIES<br/>AND FUND BALANCES</b>               | <b>33,809,549</b>                | <b>38,303,089</b>               | <b>(4,493,541)</b>     |

**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**AS OF November 30, 2009 vs. November 30, 2008**

| REVENUE SOURCE   | FY 2010<br>BUDGET    | ACTUAL<br>REVENUES<br>THROUGH NOVEMBER : | % OF<br>TOTAL<br>BUDGET | FY 2009<br>BUDGET    | ACTUAL<br>REVENUES<br>THROUGH NOVEMBER : | % OF<br>TOTAL<br>BUDGET |
|--|----------------------|--|-------------------------|----------------------|--|-------------------------|
| <b>TAXES</b>   |                      |  |                         |                      |  |                         |
| PROPERTY TAX REVENUE-<br>PRIOR YEAR REVENUE                  | \$ 38,616,214        | \$ 20,413,657                            | 52.86%                  | \$ 38,606,328        | \$ 20,659,301                            | 53.51%                  |
| HOMESTEAD EXEMPTION REIMBURSEMENT<br>ALLOWANCE FOR ABATEMENT | \$ 648,980           | \$ 505,861                               | 77.95%                  | \$ 648,980           | \$ 526,666                               | 81.15%                  |
| ALLOWANCE FOR UNCOLLECTIBLE TAXES                            | \$ -                 | \$ -                                     |                         | \$ -                 | \$ -                                     |                         |
| EXCISE   | \$ 3,100,000         | \$ 1,266,421                             | 40.85%                  | \$ 3,200,000         | \$ 1,344,331                             | 42.01%                  |
| PENALTIES & INTEREST   | \$ 180,000           | \$ 89,029                                | 49.46%                  | \$ 125,000           | \$ 67,263                                | 53.81%                  |
| <b>TOTAL TAXES</b>   | <b>\$ 42,545,194</b> | <b>\$ 23,068,353</b>                     | <b>54.22%</b>           | <b>\$ 42,580,308</b> | <b>\$ 22,987,628</b>                     | <b>53.99%</b>           |
| <b>LICENSES AND PERMITS</b>                                  |                      |  |                         |                      |  |                         |
| BUSINESS   | \$ 49,600            | \$ 13,735                                | 27.69%                  | \$ 49,900            | \$ 17,785                                | 35.64%                  |
| NON-BUSINESS   | \$ 297,600           | \$ 90,871                                | 30.53%                  | \$ 309,200           | \$ 158,455                               | 51.25%                  |
| <b>TOTAL LICENSES</b>  | <b>\$ 347,200</b>    | <b>\$ 104,606</b>                        | <b>30.13%</b>           | <b>\$ 359,100</b>    | <b>\$ 176,240</b>                        | <b>49.08%</b>           |
| <b>INTERGOVERNMENTAL ASSISTANCE</b>                          |                      |  |                         |                      |  |                         |
| STATE-LOCAL ROAD ASSISTANCE                                  | \$ 446,000           | \$ 90,728                                | 20.34%                  | \$ 450,000           | \$ 235,342                               | 52.30%                  |
| STATE REVENUE SHARING  | \$ 3,510,000         | \$ 1,583,382                             | 45.11%                  | \$ 3,775,000         | \$ 1,819,161                             | 48.19%                  |
| WELFARE REIMBURSEMENT  | \$ 42,000            | \$ 15,104                                | 35.96%                  | \$ 22,500            | \$ 16,035                                | 71.27%                  |
| OTHER STATE AID  | \$ 25,000            | \$ 18,993                                | 75.97%                  | \$ 30,000            | \$ 11,470                                | 38.23%                  |
| FEMA REIMBURSEMENT   | \$ -                 | \$ -                                     |                         | \$ -                 | \$ -                                     |                         |
| CITY OF LEWISTON   | \$ 154,000           | \$ -                                     | 0.00%                   | \$ 154,000           | \$ -                                     | 0.00%                   |
| EDUCATION SUBSIDY  | \$ 16,331,017        | \$ 6,523,260                             | 39.94%                  | \$ 16,418,792        | \$ 6,865,044                             | 41.81%                  |
| <b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b>                    | <b>\$ 20,508,017</b> | <b>\$ 8,231,466</b>                      | <b>40.14%</b>           | <b>\$ 20,850,292</b> | <b>\$ 8,947,053</b>                      | <b>42.91%</b>           |
| <b>CHARGE FOR SERVICES</b>                                   |                      |  |                         |                      |  |                         |
| GENERAL GOVERNMENT   | \$ 132,675           | \$ 70,667                                | 53.26%                  | \$ 145,525           | \$ 98,570                                | 67.73%                  |
| PUBLIC SAFETY  | \$ 103,400           | \$ 24,623                                | 23.81%                  | \$ 80,000            | \$ 45,510                                | 56.89%                  |
| EMS TRANSPORT  | \$ -                 | \$ 3,230                                 |                         | \$ 310,000           | \$ 2,135                                 | 0.69%                   |
| EMS AGREEMENT & EMS SPECIAL REVENUE                          | \$ 70,000            | \$ -                                     | 0.00%                   | \$ -                 | \$ -                                     |                         |
| EDUCATION  | \$ 2,294,836         | \$ 1,620,054                             | 70.60%                  | \$ 2,212,514         | \$ 1,527,217                             | 69.03%                  |
| <b>TOTAL CHARGE FOR SERVICES</b>                             | <b>\$ 2,600,911</b>  | <b>\$ 1,718,573</b>                      | <b>66.08%</b>           | <b>\$ 2,748,039</b>  | <b>\$ 1,673,432</b>                      | <b>60.90%</b>           |
| <b>FINES</b>   |                      |  |                         |                      |  |                         |
| PARKING TICKETS & MISC FINES                                 | \$ 75,000            | \$ 5,695                                 | 7.59%                   | \$ 65,000            | \$ 11,314                                | 17.41%                  |
| <b>MISCELLANEOUS</b>   |                      |  |                         |                      |  |                         |
| INVESTMENT INCOME  | \$ 300,000           | \$ 40,659                                | 13.55%                  | \$ 400,000           | \$ 153,875                               | 38.47%                  |
| INTEREST-BOND PROCEEDS                                       | \$ 125,000           | \$ -                                     | 0.00%                   | \$ 125,000           | \$ -                                     | 0.00%                   |
| RENTS  | \$ 129,000           | \$ 126,049                               | 97.71%                  | \$ 132,500           | \$ 128,507                               | 96.99%                  |
| UNCLASSIFIED   | \$ 40,500            | \$ (5,360)                               | -13.23%                 | \$ 40,000            | \$ 387,745                               | 969.36%                 |
| SALE OF RECYCLABLES  | \$ 21,000            | \$ 12,964                                | 61.73%                  | \$ 85,000            | \$ 45,374                                | 53.38%                  |
| COMMERCIAL SOLID WASTE FEES                                  | \$ 49,600            | \$ 18,651                                | 37.60%                  | \$ 57,500            | \$ 24,108                                | 41.93%                  |
| SALE OF PROPERTY   | \$ 30,000            | \$ 726                                   | 2.42%                   | \$ 490,000           | \$ 16,917                                | 3.45%                   |
| RECREATION PROGRAMS/ARENA                                    | \$ 33,102            | \$ -                                     | 0.00%                   | \$ 20,000            | \$ -                                     | 0.00%                   |
| MMWAC HOST FEES  | \$ 190,000           | \$ 65,832                                | 34.65%                  | \$ 190,400           | \$ 82,294                                | 43.22%                  |
| 9-1-1 DEBT SERVICE REIMBURSEMENT                             | \$ -                 | \$ -                                     |                         | \$ -                 | \$ -                                     | 0.00%                   |
| TRANSFER IN: TIF   | \$ 258,241           | \$ -                                     | 0.00%                   | \$ -                 | \$ -                                     |                         |
| TRANSFER OUT: TIF  | \$ -                 | \$ -                                     |                         | \$ (2,500,000)       | \$ -                                     | 0.00%                   |
| ENERGY EFFICIENCY  | \$ 7,000             | \$ 1,044                                 | 14.91%                  | \$ -                 | \$ -                                     |                         |
| CDBG   | \$ 8,000             | \$ 2,668                                 | 33.35%                  | \$ -                 | \$ -                                     |                         |
| UTILITY REIMBURSEMENT  | \$ 60,000            | \$ 25,315                                | 42.19%                  | \$ -                 | \$ -                                     |                         |
| CITY FUND BALANCE CONTRIBUTION                               | \$ 600,000           | \$ -                                     | 0.00%                   | \$ 575,534           | \$ -                                     | 0.00%                   |
| SCHOOL FUND BALANCE CONTRIBUTION                             | \$ 631,000           | \$ -                                     | 0.00%                   | \$ -                 | \$ -                                     |                         |
| <b>TOTAL MISCELLANEOUS</b>                                   | <b>\$ 2,482,443</b>  | <b>\$ 288,548</b>                        | <b>11.62%</b>           | <b>\$ (384,066)</b>  | <b>\$ 838,820</b>                        | <b>-218.41%</b>         |
| <b>TOTAL GENERAL FUND REVENUES</b>                           | <b>\$ 68,558,765</b> | <b>\$ 33,417,241</b>                     | <b>48.74%</b>           | <b>\$ 66,218,673</b> | <b>\$ 34,634,487</b>                     | <b>52.30%</b>           |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**AS OF November 30, 2009 vs. November 30, 2008**

| DEPARTMENT                             | ACTUAL               |                                  |                   | ACTUAL               |                                  |                   |
|--|----------------------|----------------------------------|-------------------|----------------------|----------------------------------|-------------------|
|  | FY 2010 BUDGET       | EXPENDITURES THROUGH NOVEMBER 30 | % OF TOTAL BUDGET | FY 2009 BUDGET       | EXPENDITURES THROUGH NOVEMBER 30 | % OF TOTAL BUDGET |
| <b>ADMINISTRATION</b>                  |                      |                                  |                   |                      |                                  |                   |
| MAYOR AND COUNCIL                      | \$ 98,763            | \$ 52,919                        | 53.58%            | \$ 103,500           | \$ 50,582                        | 48.87%            |
| LEGAL SERVICES                         | \$ 64,200            | \$ 22,659                        | 35.29%            | \$ 55,000            | \$ 33,911                        | 61.66%            |
| CITY CLERK                             | \$ 147,306           | \$ 62,184                        | 42.21%            | \$ 140,367           | \$ 73,569                        | 52.41%            |
| CITY MANAGER                           | \$ 365,536           | \$ 99,491                        | 27.22%            | \$ 227,703           | \$ 97,684                        | 42.90%            |
| HUMAN RESOURCES                        | \$ 137,800           | \$ 49,337                        | 35.80%            | \$ 125,797           | \$ 54,947                        | 43.68%            |
| ASSESSING SERVICES                     | \$ 187,118           | \$ 72,879                        | 38.95%            | \$ 270,103           | \$ 102,561                       | 37.97%            |
| FINANCIAL SERVICES                     | \$ 412,589           | \$ 175,865                       | 42.62%            | \$ 374,058           | \$ 140,784                       | 37.64%            |
| CUSTOMER SERVICE                       | \$ 7,500             | \$ 456                           | 6.08%             | \$ 16,000            | \$ 3,139                         | 19.62%            |
| <b>TOTAL ADMINISTRATION</b>            | <b>\$ 1,420,812</b>  | <b>\$ 535,790</b>                | <b>37.71%</b>     | <b>\$ 1,312,528</b>  | <b>\$ 557,176</b>                | <b>42.45%</b>     |
| <b>COMMUNITY SERVICES</b>              |                      |                                  |                   |                      |                                  |                   |
| HEALTH & SOCIAL SERVICES               |                      |                                  |                   |                      |                                  |                   |
| ADMINISTRATION                         | \$ 61,766            | \$ 24,291                        | 39.33%            | \$ 49,240            | \$ 19,785                        | 40.18%            |
| ASSISTANCE                             | \$ 85,835            | \$ 30,194                        | 35.18%            | \$ 48,450            | \$ 36,089                        | 74.49%            |
| INFORMATION SYSTEMS                    |                      |                                  |                   |                      |                                  |                   |
| ICT                                    | \$ 293,862           | \$ 83,927                        | 28.56%            | \$ 258,809           | \$ 148,433                       | 57.35%            |
| ENGINEERING                            | \$ 347,145           | \$ 134,355                       | 38.70%            | \$ 435,626           | \$ 146,140                       | 33.55%            |
| PLANNING & PERMITTING                  | \$ 782,426           | \$ 304,221                       | 38.88%            | \$ 829,982           | \$ 329,545                       | 39.71%            |
| PARKS AND RECREATION                   | \$ 585,295           | \$ 227,954                       | 38.95%            | \$ 613,361           | \$ 247,498                       | 40.35%            |
| PUBLIC LIBRARY                         | \$ 919,407           | \$ 383,086                       | 41.67%            | \$ 919,407           | \$ 383,086                       | 41.67%            |
| COMMUNITY PROGRAMS                     | \$ 13,650            | \$ 10,150                        | 74.36%            | \$ 13,650            | \$ 11,150                        | 81.68%            |
| <b>TOTAL COMMUNITY SERVICES</b>        | <b>\$ 3,089,386</b>  | <b>\$ 1,198,179</b>              | <b>38.78%</b>     | <b>\$ 3,168,525</b>  | <b>\$ 1,321,726</b>              | <b>41.71%</b>     |
| <b>FISCAL SERVICES</b>                 |                      |                                  |                   |                      |                                  |                   |
| DEBT SERVICE                           | \$ 6,780,939         | \$ 6,141,384                     | 90.57%            | \$ 7,026,199         | \$ 6,734,080                     | 95.84%            |
| PROPERTY                               | \$ 629,749           | \$ 305,440                       | 48.50%            | \$ 553,307           | \$ 223,464                       | 40.39%            |
| WORKERS COMPENSATION                   | \$ 200,000           | \$ -                             | 0.00%             | \$ 200,000           | \$ 200,000                       | 100.00%           |
| WAGES & BENEFITS                       | \$ 4,133,953         | \$ 1,698,191                     | 41.08%            | \$ 4,120,408         | \$ 1,717,887                     | 41.69%            |
| EMERGENCY RESERVE                      | \$ -                 | \$ -                             | -                 | \$ 329,500           | \$ -                             | 0.00%             |
| <b>TOTAL FISCAL SERVICES</b>           | <b>\$ 11,744,641</b> | <b>\$ 8,145,015</b>              | <b>69.35%</b>     | <b>\$ 12,229,414</b> | <b>\$ 8,875,431</b>              | <b>72.57%</b>     |
| <b>PUBLIC SAFETY</b>                   |                      |                                  |                   |                      |                                  |                   |
| EMERGENCY MGMT AGENCY                  | \$ 6,352             | \$ 4,058                         | 63.88%            | \$ 7,120             | \$ 5,941                         | 83.44%            |
| FIRE DEPARTMENT                        | \$ 3,541,533         | \$ 1,423,821                     | 40.20%            | \$ 3,642,524         | \$ 1,434,158                     | 39.37%            |
| POLICE DEPARTMENT                      | \$ 2,953,587         | \$ 1,255,247                     | 42.50%            | \$ 2,995,571         | \$ 1,178,585                     | 39.34%            |
| <b>TOTAL PUBLIC SAFETY</b>             | <b>\$ 6,501,472</b>  | <b>\$ 2,683,126</b>              | <b>41.27%</b>     | <b>\$ 6,645,215</b>  | <b>\$ 2,618,684</b>              | <b>39.41%</b>     |
| <b>PUBLIC WORKS</b>                    |                      |                                  |                   |                      |                                  |                   |
| PUBLIC WORKS DEPARTMENT                | \$ 4,632,101         | \$ 1,535,052                     | 33.14%            | \$ 4,548,651         | \$ 1,626,643                     | 35.76%            |
| WATER AND SEWER                        | \$ 504,700           | \$ 258,313                       | 51.18%            | \$ 504,700           | \$ 258,313                       | 51.18%            |
| <b>TOTAL PUBLIC WORKS</b>              | <b>\$ 5,136,801</b>  | <b>\$ 1,793,365</b>              | <b>34.91%</b>     | <b>\$ 5,053,351</b>  | <b>\$ 1,884,956</b>              | <b>37.30%</b>     |
| <b>INTERGOVERNMENTAL PROGRAMS</b>      |                      |                                  |                   |                      |                                  |                   |
| AUBURN-LEWISTON AIRPORT                | \$ 106,750           | \$ 53,375                        | 50.00%            | \$ 96,750            | \$ 48,375                        | 50.00%            |
| E911 COMMUNICATION CENTER              | \$ 937,589           | \$ 468,795                       | 50.00%            | \$ 950,589           | \$ 475,295                       | 50.00%            |
| LATC-PUBLIC TRANSIT                    | \$ 130,000           | \$ 65,000                        | 50.00%            | \$ 130,000           | \$ -                             | 0.00%             |
| LAEGC-ECONOMIC COUNCIL                 | \$ 96,429            | \$ -                             | 0.00%             | \$ 106,429           | \$ 26,607                        | 25.00%            |
| L-A ARTS                               | \$ 24,267            | \$ 12,134                        | 50.00%            | \$ 24,267            | \$ 12,134                        | 50.00%            |
| COUNTY TAX                             | \$ 1,804,820         | \$ 1,804,820                     | 100.00%           | \$ 1,969,765         | \$ 1,969,765                     | 100.00%           |
| TAX SHARING                            | \$ 290,027           | \$ 45,124                        | 15.56%            | \$ 325,000           | \$ 47,174                        | 14.52%            |
| <b>TOTAL INTERGOVERNMENTAL</b>         | <b>\$ 3,389,882</b>  | <b>\$ 2,449,247</b>              | <b>72.25%</b>     | <b>\$ 3,602,800</b>  | <b>\$ 2,579,349</b>              | <b>71.59%</b>     |
| <b>EDUCATION DEPARTMENT</b>            | <b>\$ 34,197,536</b> | <b>\$ 13,271,391</b>             | <b>38.81%</b>     | <b>\$ 34,206,840</b> | <b>\$ 12,892,530</b>             | <b>37.69%</b>     |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 65,480,530</b> | <b>\$ 30,076,112</b>             | <b>45.93%</b>     | <b>\$ 66,218,673</b> | <b>\$ 30,729,852</b>             | <b>46.41%</b>     |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF NOVEMBER 30, 2009**

| INVESTMENT         | FUND              | ACCOUNT<br>BALANCE   | INTEREST<br>RATE | VALUE                |                      | WEIGHTED<br>AVG YIELD |
|--------------------|-------------------|----------------------|------------------|----------------------|----------------------|-----------------------|
|                    |                   |                      |                  | BOOK                 | MARKET               |                       |
| BANKNORTH MNY MKT  | GENERAL FUND      | 5,024,799.72         | 0.35%            | 5,024,799.72         | 5,024,799.72         | 17,586.80             |
| BANKNORTH MNY MKT  | GF-WORKERS COMP   | 49,062.41            | 0.10%            | 49,062.41            | 49,062.41            | 49.06                 |
| BANKNORTH MNY MKT  | GF-UNEMPLOYMENT   | 66,256.50            | 0.35%            | 66,256.50            | 66,256.50            | 231.90                |
| BANKNORTH CD       | GF-UNEMPLOYMENT   | 101,650.96           | 2.64%            | 101,650.96           | 101,650.96           | 2,683.59              |
| BANKNORTH MNY MKT  | SPECIAL REVENUE   | 1,747,058.67         | 0.35%            | 1,747,058.67         | 1,747,058.67         | 6,114.71              |
| BANKNORTH MNY MKT  | SR-PERMIT PARKING | 196,083.82           | 0.35%            | 196,083.82           | 196,083.82           | 686.29                |
| BANKNORTH MNY MKT  | SR-TIF            | 2,799,262.56         | 0.35%            | 2,799,262.56         | 2,799,262.56         | 9,797.42              |
| BANKNORTH MNY MKT  | CAPITAL PROJECTS  | 11,517,620.94        | 0.35%            | 11,517,620.94        | 11,517,620.94        | 40,311.67             |
| BANKNORTH MNY MKT  | CAPITAL PROJECTS  | 271,718.69           | 0.35%            | 271,718.69           | 271,718.69           | 951.02                |
| BANKNORTH CD       | CAPITAL PROJECTS  | 32,805.60            | 2.96%            | 32,805.60            | 32,805.60            | 971.05                |
| BANKNORTH MNY MKT  | ICE ARENA         | 46,984.52            | 0.10%            | 46,984.52            | 46,984.52            | 46.98                 |
| <b>GRAND TOTAL</b> |                   | <b>21,853,304.39</b> |                  | <b>21,853,304.39</b> | <b>21,853,304.39</b> | <b>0.36%</b>          |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
COMPARISON OF OCTOBER 31, 2009  
AND NOVEMBER 30, 2009**

| INVESTMENT           | FUND             | OCTOBER 31, 2009     |                      | NOVEMBER 30, 2009    |                      | INCREASE (DECREASE) |                   |
|----------------------|------------------|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------|
|                      |                  | VALUE                |                      | VALUE                |                      | VALUE               |                   |
|                      |                  | BOOK                 | MARKET               | BOOK                 | MARKET               | BOOK                | MARKET            |
| BANKNORTH MNY MARKET | GENERAL FUND     | 5,024,783.96         | 5,024,783.96         | 5,024,799.72         | 5,024,799.72         | 15.76               | 15.76             |
| BANKNORTH MNY MARKET | WORKERS COMP     | 49,058.38            | 49,058.38            | 49,062.41            | 49,062.41            | 4.03                | 4.03              |
| BANKNORTH MNY MARKET | UNEMPLOYMENT     | 66,237.45            | 66,237.45            | 66,256.50            | 66,256.50            | 19.05               | 19.05             |
| MBIA CLASS ACCOUNT   | UNEMPLOYMENT     | 101,501.63           | 101,501.63           | 101,650.96           | 101,650.96           | 149.33              | 149.33            |
| BANKNORTH MNY MARKET | SPECIAL REVENUE  | 1,747,043.70         | 1,747,043.70         | 1,747,058.67         | 1,747,058.67         | 14.97               | 14.97             |
| BANKNORTH MNY MARKET | PERMIT PARKING   | 196,027.43           | 196,027.43           | 196,083.82           | 196,083.82           | 56.39               | 56.39             |
| BANKNORTH MNY MARKET | TIF              | 2,799,246.95         | 2,799,246.95         | 2,799,262.56         | 2,799,262.56         | 15.61               | 15.61             |
| BANKNORTH MNY MARKET | CAPITAL PROJECTS | 11,516,009.76        | 11,516,009.76        | 11,517,620.94        | 11,517,620.94        | 1,611.18            | 1,611.18          |
| BANKNORTH MNY MARKET | CAPITAL PROJECTS | 271,640.55           | 271,640.55           | 271,718.69           | 271,718.69           | 78.14               | 78.14             |
| BANK OF AMERICA      | CAPITAL PROJECTS | 32,763.59            | 32,763.59            | 32,805.60            | 32,805.60            | 42.01               | 42.01             |
| BANKNORTH MNY MARKET | ICE ARENA        | 46,980.66            | 46,980.66            | 46,984.52            | 46,984.52            | 3.86                | 3.86              |
| <b>GRAND TOTAL</b>   |                  | <b>21,851,294.06</b> | <b>21,851,294.06</b> | <b>21,853,304.39</b> | <b>21,853,304.39</b> | <b>\$2,010.33</b>   | <b>\$2,010.33</b> |





# Auburn Police Department



## Memorandum

Phillip L. Crowell  
Chief of Police

Jason D. Moen  
Deputy Chief

Rita P. Beaudry  
Office Manager

**To:** Honorable Mayor Elect Richard Gleason and Members of the City Council  
**From:** Phillip L. Crowell, Jr., Chief of Police  
**Date:** November 25, 2009  
**Re:** CONSTABLES

---

We request that the following named persons continue to be named Constable for the Auburn Police Department for 2010.

|                                 |                    |                 |                |
|---------------------------------|--------------------|-----------------|----------------|
| Lucien Asselin                  | Civil Process Only | Without Firearm | Re-appointment |
| Steven Chouinard<br>appointment | Civil Process Only | Without Firearm | Re-            |
| Harry Darling                   | Civil Process Only | Without Firearm | Re-appointment |
| Harry Gorman                    | Civil Process Only | Without Firearm | Re-appointment |
| Claire Barclay                  | Civil Process Only | Without Firearm | Re-appointment |
| Linda Bell                      | Civil Process Only | Without Firearm | Re-appointment |
| Joan Godbout                    | Civil Process Only | Without Firearm | Re-appointment |
| David Levesque                  | Civil Process Only | Without Firearm | Re-appointment |
| Norman Ness                     | Civil Process Only | Without Firearm | Re-appointment |
| Paul Paradis                    | Civil Process Only | Without Firearm | Re-appointment |
| Gerald Tardif                   | Civil Process Only | Without Firearm | Re-appointment |
| Bruce Tilton                    | Civil Process Only | Without Firearm | Re-appointment |

# City Council

## Agenda Information Sheet

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**Council Meeting Date:** 12/21/2009

**Agenda Item No.** 1

---

**SUBJECT:**

**RESOLVE – AUTHORIZING TAX ASSESSOR TO ABATE TAXES RE: HEIRS  
OF MINNIE & GLADYS BOWIE, 2207 POWNAL ROAD**

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**INFORMATION:**

The heirs of Minnie and Gladys Bowie have requested an abatement for 2007-08 and 2008-09 tax years. An error was made in the assessment of the acreage that has since been corrected by the Assessor's Office. The Assessor's Office has already processed the abatement for the current tax year as provided by State Statute. According to Title 36, Section 841 the City Council may grant the abatement for the tax years 2007-08 and 2008-09.

City Council Workshop – November 16, 2009

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**STAFF COMMENTS/RECOMMENDATION:**

The City Manager recommends passage of the resolve.

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**REQUESTED ACTION:**

Motion for passage of the resolve.

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**VOTE:**

# City of Auburn

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City Council, Auburn, Maine

Date: December 21, 2009

TITLE: RESOLVE – AUTHORIZING TAX ASSESSOR TO ABATE TAXES  
RE: HEIRS OF MINNIE & GLADYS BOWIE, 2207  
POWNAI ROAD

Be It Resolved by the Auburn City Council that, the Tax Assessor is hereby authorized to abate Real Estate located at 2207 Pownal Road as follows:

Tax Year 2007-2008 – Abated Value -  $\$32,600 \times .01928 = \$628.53$

Tax Year 2008-2009 – Abated Value -  $\$32,600 \times .01841 = \$600.17$

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

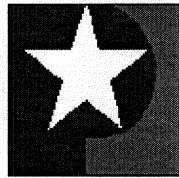
City Clerk

011 001  
MAP BLOCK LOT

1 of 1 RESIDENTIAL  
CARD

TOTAL ASSESSED: 161,800  
!4!

Auburn, ME



**Patriot**  
Properties Inc.

**PROPERTY LOCATION**

| No   | Alt No | Direction/Street/City |
|------|--------|-----------------------|
| 2207 |        | POWNAL RD, AUBURN     |

**OWNERSHIP**

|   |
|---|
| Owner 1: BOWIE MINNIE & GLADYS HEIRS ET |
| Owner 2: HARRIS DARLENE                 |
| Owner 3:                                |
| Street 1: 841 RIVERSIDE DR              |
| Street 2:                               |
| Twn/City: AUBURN                        |
| St/Prov: ME Cntry: Own Occ: N           |
| Postal: 04210 Type:                     |

**PREVIOUS OWNER**

|                 |
|-----------------|
| Owner 1:        |
| Owner 2:        |
| Street 1:       |
| Twn/City:       |
| St/Prov: Cntry: |
| Postal:         |

**NARRATIVE DESCRIPTION**

This Parcel contains 145.69 ACRES of land mainly classified as SINGLEFAMILY with a(n) RAN Building Built about 1937, Having Primarily ASPHALT Exterior and ROLLED Roof Cover, with 1 Units, 0 Baths, 0 HalfBaths, 0 3/4 Baths, 4 Rooms, and 1 Bd rms.

**OTHER ASSESSMENTS**

| Code | Descrip/No | Amount | Com. Int |
|------|------------|--------|----------|
|      |            |        |          |

**PROPERTY FACTORS**

| Item       | Code | Descip | %   | Item    | Code | Descip |
|------------|------|--------|-----|---------|------|--------|
| Z          |      |        |     | U       |      |        |
| o          |      |        |     | t       |      |        |
| n          |      |        |     | i       |      |        |
| Census:    |      |        |     | Exmpt   |      |        |
| Flood Haz: |      |        |     |         |      |        |
| D          | 2    | 2      | 100 | Topo    |      |        |
| s          |      |        |     | Street  |      |        |
| t          |      |        |     | Traffic |      |        |

**LAND SECTION (First 7 lines only)**

| Use Code | Description | LUC Fact | No of Units | Depth / PriceUnits | Unit Type | Land Type | LT Factor | Base Value | Unit Price | Adj   | Neigh | Neigh Infl | Neigh Mod | Infl 1 % | Infl 2 % | Infl 3 % | Appraised Value | Alt Class | % | Spec Land | J Code | Fact | Use Value | Notes |
|----------|-------------|----------|-------------|--------------------|-----------|-----------|-----------|------------|------------|-------|-------|------------|-----------|----------|----------|----------|-----------------|-----------|---|-----------|--------|------|-----------|-------|
| 01       | SINGLEFAMIL |          | 145.69      |                    | ACRES     | SITE      |           | 0          | 800.       | 1.341 | AGR2  |            |           |          |          |          | 156,252         |           |   |           |        |      | 156,300   |       |

**IN PROCESS APPRAISAL SUMMARY**

| Use Code                | Building Value                        | Yard Items | Land Size       | Land Value | Total Value     | Legal Description |
|-------------------------|---------------------------------------|------------|-----------------|------------|-----------------|-------------------|
| 01                      | 5,500                                 |            | 145.690         | 156,300    | 161,800         |                   |
| Total Card              | 5,500                                 |            | 145.690         | 156,300    | 161,800         | Entered Lot Size  |
| Total Parcel            | 5,500                                 |            | 145.690         | 156,300    | 161,800         | Total Land:       |
| Source: Market Adj Cost | Total Value per SQ unit /Card: 351.74 |            | /Parcel: 351.74 |            | Land Unit Type: |                   |

**PREVIOUS ASSESSMENT**

| Tax Yr | Use | Cat | Bldg Value | Yrd Items | Land Size | Land Value | Total Value | Asses'd Value | Notes         | Date       |
|--------|-----|-----|------------|-----------|-----------|------------|-------------|---------------|---------------|------------|
| 2009   | 01  | EX  | 5,500      | 0         | 145.69    | 156,300    | 161,800     | 161,800       | Year End Roll | 7/22/2008  |
| 2008   | 01  | EX  | 5,500      | 0         | 145.69    | 156,300    | 161,800     | 161,800       | Year End Roll | 8/27/2007  |
| 2008   | 01  | FV  | 5,500      | 0         | 145.69    | 156,300    | 161,800     | 161,800       |               | 7/22/2008  |
| 2007   | 14  | EX  | 7,200      | 0         | 145.69    | 156,300    | 163,500     | 163,500       | Year End Roll | 11/20/2006 |
| 2007   | 01  | FV  | 5,500      | 0         | 145.69    | 156,300    | 161,800     | 161,800       | Year end roll | 7/30/2007  |
| 2006   | 14  | FV  | 1,700      | 0         | 145.69    | 93,500     | 95,200      | 95,200        | Year End Roll | 9/7/2006   |
| 2005   | 01  | FV  | 2,600      | 0         | 145.69    | 39,600     | 42,200      | 42,200        | year end roll | 8/17/2005  |

**SALES INFORMATION**

| Grantor         | Legal Ref | Type | Date      | Sale Code | Sale Price | V | Tst | Verf | Assoc PCL Value | Notes |
|-----------------|-----------|------|-----------|-----------|------------|---|-----|------|-----------------|-------|
| BOWIE MINNIE AN | 570-209   |      | 11/1/1945 |           |            | 0 | No  | No   |                 |       |

**BUILDING PERMITS**

| Date | Number | Descip | Amount | C/O | Last Visit | Fed Code | F. Descip | Comment |
|------|--------|--------|--------|-----|------------|----------|-----------|---------|
|      |        |        |        |     |            |          |           |         |

**ACTIVITY INFORMATION**

| Date     | Result    | By | Name    |
|----------|-----------|----|---------|
| 5/3/2004 | INSPECTED | KS | KAREN S |
| 5/3/2004 | INSPECTED | KS | KAREN S |

Sign: VERIFICATION OF VISIT NOT DATA

|                     |                         |                |              |               |          |                |            |                |
|---------------------|-------------------------|----------------|--------------|---------------|----------|----------------|------------|----------------|
| Total AC/HA: 145.69 | Total SF/SM: 6346256.50 | Parcel LUC: 01 | SINGLEFAMILY | Prime NB Desc | AG RES 2 | Total: 156,252 | Spl Credit | Total: 156,300 |
|---------------------|-------------------------|----------------|--------------|---------------|----------|----------------|------------|----------------|



# City of Auburn, Maine

*"Maine's City of Opportunity"*

RENEE LACHAPELLE, SRA  
CITY APPRAISER, C.M.A.  
STATE CERTIFIED GENERAL  
APPRAISER CG# 116

P.A.C.E.  
Office of the Assessor

KAREN SCAMMON, C.M.A.  
CITY APPRAISER



To: Glenn Aho, City Manager

From: Karen Scammon, Assessing Department

Date: November 12, 2009

Subject: **Request for abatement of 2007-08 & 2008-09 taxes**

Property location: 2207 Pownal Road

The Assessing Department has received an application from the estate of Beverly Bowie for the abatement of taxes for the 2007-08, 2008-09 and 2009-10 tax years. By state law, title 36 section 841 the assessor may grant an abatement up to one year from the date of commitment of taxes. The abatement request for the 2009-10 tax year has been processed by the Assessing Department. The abatement request for the 2007-08 & 2008-09 tax years must be presented to the city council for approval or denial. The property is located at 2207 Pownal Road and in question is the total amount of acreage assessed. A survey done in September of 2009 shows the acreage to be 105+/- acres and the property record cards for the years in question show the acreage as 145.69 acres. Title 36 section 841 also states the council may "make such reasonable abatement as they consider proper to correct any illegality, **error** or irregularity in assessment." A request is also made of the council to re-evaluate the assessment of the dwelling. Also in accordance with title 36 section 841, "the municipal officers may not grant an abatement to correct an error in the **valuation** of the property." Therefore it is the opinion of the Assessing Office, following state law, the only valid request is to correct the error made in the acreage.

#### Assessments:

|         |      |           |          |         |                  |           |
|---------|------|-----------|----------|---------|------------------|-----------|
| 2007-08 | Land | \$156,300 | Building | \$5,500 | Total assessment | \$161,800 |
| 2008-09 | Land | \$156,300 | Building | \$5,500 | Total assessment | \$161,800 |

Please see the attached property record card.

# City Council

## Agenda Information Sheet

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**Council Meeting Date: 12/21/2009      Agenda Item No. 2**

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**SUBJECT:**

**RESOLVE – AUTHORIZE THE CITY MANAGER TO EXECUTE A ONE YEAR REAL ESTATE AGENT CONTRACT FOR THE SALE OF CITY PROPERTY**

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**INFORMATION:**

The City of Auburn took ownership of two vacated schools in the fall of 2009. Due to the unique nature of the buildings staff has requested proposals from commercial real estate brokers in the area. Seven agents submitted proposals with commission fees ranging from 5% to 10%. After a review of all proposals the Finance Department and City Manager's office are recommending Dot Fernald and ERA Worden as the agent for city properties. Ms. Fernald's contract will include a 0% commission should the City find a buyer, a 2.5% commission should the City find a buyer but wish her to perform the closing, a 5% commission should ERA Worden find the buyer and the property sells for under \$250,000 and a 6% commission should the property sell for over \$250,000. Ms. Fernald will provide monthly updates and meet with staff every two months to determine new marketing strategies or price changes.

The two properties referred to are 31 Holbrook Road and 16 Western Avenue.  
City Council Workshop – Oct 5 and 19; Nov 2 and 16

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**STAFF COMMENTS/RECOMMENDATION:**

City Manager recommends approval of this resolve.

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**REQUESTED ACTION:**

Motion for passage of the resolve.

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**VOTE:**

# City of Auburn

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City Council, Auburn, Maine

Date: December 21, 2009

TITLE: RESOLVE – AUTHORIZE THE CITY MANAGER TO EXECUTE A ONE YEAR REAL ESTATE CONTRACT FOR THE SALE OF CITY PROPERTY

Be It Resolved that the Auburn City Council authorizes the City Manager to execute a one year contract with Dot Fernald of ERA Worden with the following conditions: 0% commission if the City finds the buyer and handles the closing; 2.5% commission should the city find the buyer but Dot Fernald handles the closing; 5% commission if Dot Fernald secures the buyer and closing and the property sells for under \$250,000; and 6% commission if the property sells for over \$250,000.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk



# City Council

## Agenda Information Sheet

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**Council Meeting Date** 12/21/2009      **Agenda Item No.** 3

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**SUBJECT:**

**RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS AND PROPERTY**

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**INFORMATION:**

Federal Forfeiture Law permits the forfeiture of currency/property used to facilitate drug trafficking or which exists as the result of being the proceeds of drug trafficking. The law further permits the United States to distribute up to 90% of the value of forfeited property to State and local law enforcement agencies who participate in the underlying investigation. Justice Department policy dictates that local law enforcement agencies must use the monies for “law enforcement purposes”. The funds being forfeited are \$1,742 and one 9mm Checzech semi-automatic hand.

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**STAFF COMMENTS/RECOMMENDATION:**

The City Manager recommends passage of the resolve.

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**REQUESTED ACTION:**

Motion for passage of the resolve.

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**VOTE:**

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# CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 21, 2009

## **TITLE: RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS AND PROPERTY**

Be It Resolved by the Auburn City Council, that the City of Auburn agrees to accept \$1,742 and one 9mm Czech semi-automatic handgun in connection with drug enforcement matters. The funds in question shall be made available to the Auburn Police Department for use in their law enforcement purposes.

Motion for passage:                      Seconded by:

Vote:

**ACTION BY COUNCIL:**                      **DATE:**

**ATTEST:**

**CITY CLERK**

# City Council

## Agenda Information Sheet

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**Council Meeting Date** 12/21/2009    **Agenda Item No.** 4

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**SUBJECT:**

**PUBLIC HEARING – SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR:  
AMERICAN LEGION, AUBURN FIRESIDE INN & SUITES, LOST VALLEY,  
NEW AUBURN AMERICAN LEGION, NEW AUBURN SOCIAL CLUB AND  
VFW CAPT. FRANK W. HULETT POST #1603**

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**INFORMATION:**

The above named establishments have all applied for the renewal of their Special Amusement Permit. All appropriate departments, Treasurer, Fire, Police and Planning and Permitting have given their approvals for issuance of the permits.

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**STAFF COMMENTS/RECOMMENDATION:**

The City Manager recommends approval of these permits.

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**REQUESTED ACTION:**

Motion for approval of the resolve.

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**VOTE:**

# City Council

## Agenda Information Sheet

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**Council Meeting Date 12/21/2009    Agenda Item No.    5**

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**SUBJECT:**

**RESOLVE – RECOGNITION OF FLAG PROJECT**

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**INFORMATION:**

The purpose of this resolve is to recognize City staff, residents, businesses and organizations that contributed their efforts of designing, fund raising and installing the U.S. American Flag in front of Auburn Hall.

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**STAFF COMMENTS/RECOMMENDATION:**

The City Manager recommends approval of the resolve.

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**REQUESTED ACTION:**

Motion for passage of the resolve.

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**VOTE:**

# City of Auburn

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City Council, Auburn, Maine

Date: December 21, 2009

## TITLE: RESOLVE – RECOGNITION OF FLAG PROJECT

Be It Resolved by the Auburn City Council That recognition and appreciation is hereby expressed to the following City staff, residents and others for contributing their efforts of designing, fund raising and installing the new U.S. American Flag Pole on Court Street in front of Auburn Hall:

|  |  |                                      |
|--|--|--------------------------------------|
| Anthony Albert                               | Amey Feeley                                    | Frank Piffath                        |
| Virginia Allain                              | Mr. and Mrs. Charlie Fortner                   | Dan Potvin                           |
| Andy's Baked Beans                           | Ryan Golano                                    | John Ragan                           |
| Appliance Warehouse                          | Goodman Wiper and Paper                        | Carol Rea                            |
| Bill Ashland                                 | Norm Hamel                                     | Thelma Redman                        |
| Auburn Exchange Club Youth Fund              | Hammond Lumber                                 | Reggie's Sale and Service            |
| Auburn Lions Club                            | Fred Hammond                                   | Chad Roberts                         |
| Helen and John Belisle                       | Helen and Russell Hammond                      | Mary and Andre Roussel               |
| Raymond Berube                               | Ed Hemmy                                       | Roy's Foodland                       |
| Amy Bilodeau                                 | George Herrick & Sheila Desgrosseilliers       | Dr. Susan Shaw                       |
| Dan and Stacey Bilodeau                      | Marie Herrick                                  | Robert and Marilee Shaw              |
| Bix Furniture Strippers                      | Mr. and Mrs. Robert Herrick                    | Thomas and Bethel Shields            |
| William Bower                                | Jim's Auto Sales Inc                           | Kevin and Julia Simpson              |
| Mr. and Mrs. Shawn Boyd                      | Keene, John, Marsha, Yana and Dmitri           | Curtis Small                         |
| Bernice Brooks                               | Lionel Koss                                    | Lucy Smith                           |
| Nancy Brown                                  | Lake Auburn Watershed Neighborhood Association | Roy Tassinari                        |
| Bob Burns                                    | John and Barbara Lander                        | Rodney Taylor                        |
| George Bussiere                              | Elizabeth Lederhouse                           | The Auburn Democratic City Committee |
| Arthur Caron                                 | Dan and Sharon Lurette                         | Raymond and Rita Thibault            |
| Lexie Caron                                  | Bud Lewis                                      | James Tierney                        |
| Robert Cavanagh                              | Michael Lord                                   | Jimmy D. Turcotte                    |
| Dave Chapman                                 | Marcel's Barber Shop                           | Louise Twaddle                       |
| Chapter Daughters of the American Revolution | Members of New Auburn Seniors                  | United Citizens of Auburn            |
| Renee Cote                                   | Robert Mennealy                                | Beverly Walker                       |
| Country Side Auto Body and Auto Repair       | Terry Michaud                                  | Jim Walker                           |

Gabriel G. Couture  
D.J.R. Construction  
Danville Junction Grange #65  
Janice Davis  
Edward Desgrosseilliers  
Pat Donohue  
Gloria Emery  
Mr. and Mrs. Reginald Emery Sr.  
Mr. Escobar

Marcel R. Morin  
Morrison & Sylvester Inc  
NARF Chapter 1804  
New Auburn Seniors  
Richard and Mary Ann Norcross  
Tom Ogden  
Wendy Oglesby  
Ronald Peyser  
Mike Phelps

Leroy Walker  
Robert and Susan Weiss  
Wheeler's Market  
Sharon Wherlee  
Mr. and Mrs. Whiting  
Steve Whitney  
Wordell's Trading  
Young Guns Service Center  
Bonnie & Laurence Faiman

**Auburn Hall:**

Tracey Steuber  
Laurie Smith  
Eric Labelle  
Gail Phoenix  
David Galbraith  
Karen Veilleux  
Tracy Roy  
CarlaRose Dubois  
Glenn Aho

**Auburn Electrical Staff:**

Mike Soucy  
Brian Pelletier  
Charlie DeAngelis

**Auburn Police Dept.:**

Chief Phillip L. Crowell, Jr.  
Deputy Chief Jason D. Moen  
Lt. Kevin Mulherin  
Lt. Richard Coron  
Patrol Officer Normand Bilodeau  
Patrol Officer Matthew Elie  
Custodian Daniel Davis  
PEO Roger Perrault  
Normand Ness, VIP  
Robert Fellner, VIP

**Auburn Firefighters Local 797  
Honor Guard:**

Lt. Mike Scott  
Lt. Chip Keene  
Plt. Chief Tim Allen  
Pvt. Ryan Demers  
Pvt. Matt Fifield  
Lt. Scott Pray  
Pvt. Craig Bouchard  
Pvt. Scott Burnham

**Auburn Public Works:**

Rick Hersom  
Jeff Lavoie  
Walter Reynolds  
Jon Wing, Jr.  
David Knox  
Mark Martin  
Chris Cameron  
Bill Schindler  
Mike Cohen  
Ben Poirier

**Auburn Parks & Rec:**

Leroy Walker  
Paul Charest

Motion for acceptance:

Vote:

Seconded by:

Action by the City Council:

Date:

Attest:

City Clerk