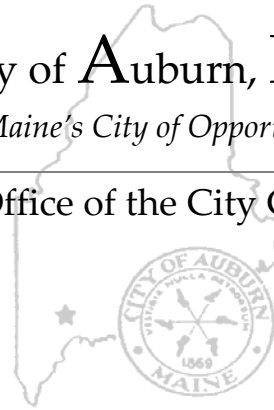


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

July 7, 2008

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop July 7, 2008

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

- A. Tour of Moulton & Bonney Parks – Attachment – Draft Transient Policy
- B. Update: Regarding 194 So Main Street (Reference June 16th City Council Workshop)
- C. Tax Acquired Property
- D. Update: Legal Services RFP due 7/17/2008
- E. Safety issues at Auburn Middle School
- F. Update: Gooseberry Barn

If necessary Workshop will continue following adjournment

7:00 p.m. City Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*070708-00 Minutes of June 16, 2008 Council Meeting

Reports

Mayor

Update: Conference for Women and Working Families
Update: Community Home Energy Access Program (CHEAP)

City Councilors

- **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
- **Bob Hayes:** Railroad, Library, Audit and Procurement
- **Dan Herrick:** MMWAC, Auburn Housing
- **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
- **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
- **Bob Mennealy:** Sewer District, University of Maine L-A,
- **Ron Potvin:** School Committee, 9-1-1, LATC, L/A Joint City/School

City Manager

- G. Notice: Neighborhood Meeting Turner/Center/Union Sts Intersection (Walgreen's Project)
- H. Update: Ambulance Proposal
- I. Heating Fuel Committee
- J. Future Workshops

Communications and Recognitions

*070708-00 Communication from Maine Municipal Association Re: Ballots for Legislative Policy Committee, Vice President and Executive Committee Members

Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Unfinished Business

None

New Business

070708-01 Resolve – Transfer of Pine Tree Zone Designation (Public Hearing and action thereon)

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Future Agenda/Workshop Items

ADJOURNMENT

If necessary Workshop will continue following adjournment

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.



Auburn Police Department



Memorandum

Phillip L. Crowell
Chief of Police

Jason D. Moen
Deputy Chief

Rita P. Beaudry
Office Manager

To: Glenn Aho, City Manager
From: Phillip L. Crowell, Jr., Chief of Police
Date: July 1, 2008
Re: Moulton Field Project

Problem Type: *Homelessness and Transient Living on Public and Private Property*

Problem Identified: Transients and their accompanying behavior (loitering, panhandling, substance abuse and aggressiveness) create negative economic impact on local businesses, increased fear of crime among citizens, increased calls for police service, and deterioration of the community's aesthetics.

Objective: Key objectives include the following:

- Partner with an independent social service organization to provide alternative housing, long-term rehabilitation programs, counseling and job placement to transient individuals.
- Reduce the number of transient persons.
- Reduce the number of calls for police service related to transient people.
- Positively impact the community's feeling of safety.
- Improve the community's physical environment.
- Provide appropriate shelter and adequate nutrition for transient persons.

Approach/Methods (Summary): A citywide community policing effort will result in the formation of a community partnership devoted to relocating transient people from the street and providing other services to help them become productive citizens. The first collaborative partnerships with the police department will include community leaders, local business representatives, church leaders, and social service agencies already providing services to help transients. Long-term rehabilitation and job placement will be emphasized to encourage transient individuals to learn how to care for themselves and eventually return to society as productive citizens. For those transients who do not want help and continue to be a public nuisance, municipal ordinances will be developed, including the development of a new city ordinance prohibiting public camping within city limits. Quality-of-life crimes (urinating in public, drinking in public, public drunkenness) will be aggressively enforced.

Immediate Action Plan:

1. Form an allegiance with storeowners to refrain from selling alcoholic beverages to known drunkards. A list of those transients who are known drunkards will be given to local storeowners.
2. A Letter of Agency¹ is a newly implemented law enforcement tool that allows officers to make trespassing arrests based on prior written request by a property owner. This is proving to be one of the best long-term solutions for unwelcome transients. This proactive approach, combined with counseling and referral services, will greatly improve the transient problem.
3. Enforce open hours for city parks.
4. Install higher-density halogen lights to brighten identified areas/parks after hours.
5. Make the extension of the Riverwalk into Moulton Field a priority by cutting back trees and shrubs to discourage "camping within city limits".

Results will include a dramatic decrease in calls for police service related to transient persons, a positive change in citizens' feelings of safety, and an improved economic climate for local businesses.

Partners: The police department could exert its leadership, but the effort has to be fully integrated with all city departments. Code enforcement, public works, parks and recreation, and building inspection departments must participate and embrace the concept of providing a better coordination of resources and delivery of service to Auburn's citizens to affect a positive impact. Partnerships need to be extended to outside organizations including Tri-County Mental Health, Department of Health and Human Services, Maine State Employment Department, L-A Trails, Androscoggin Land Trust, Community Based Organizations, local businesses and Faith Based Organizations.

Current Results: As of June 13th, the police department has been designated through a "Letter of Agency" with six private property owners. As a result, the department has issued fifty-three criminal trespass warnings and has summonsed two individuals for violating the written warning. Daily inspections of the area are being conducted by the patrol force ensuring compliance.

¹ For example: FPL Energy Maine Hydro LLC approves, as landowner for Parcel ID: 251-025, 251-028, 241-032, permission for the Auburn Police Department to enforce trespassing on lands owned by FPL Energy Maine Hydro LLC.

Homelessness And Transient Living

Law Enforcement

Social Services

Problem
Loitering
Panhandling
Public Drunkenness

Problem
Reduce the number of Homeless
And Transients

Objective
Reduce the number of transient persons.
Reduce the number of calls for service related to transient people.
Positively impact the community's feeling of safety.
Improve the community's physical environment.

Objective
Partner with an independent social service organization to provide alternative housing, long-term rehabilitation programs, counseling and job placement to transient individuals.

- Solutions**
1. A Letter of Agency is a newly implemented law enforcement tool that allows officers to make trespassing arrests based on prior written request by a property owner.
 2. Install higher-density halogen lights to brighten identified areas/parks after hours.
 3. Make the extension of the Riverwalk into Moulton Field a priority by cutting back trees and shrubs to discourage "camping within city limits".
 4. Enforce open hours for city parks.

Solution
Long-term rehabilitation and job placement will be emphasized to encourage transient individuals to learn how to care for themselves and eventually return to society as productive citizens.

Provide appropriate shelter and adequate nutrition for transient persons.

Result
A SAFER AUBURN



Workshop Item B
Auburn Police Department



Phillip L. Crowell
Chief of Police

Memorandum

Jason D. Moen
Deputy Chief

To: Glenn Aho, City Manager
From: Chief Phillip L. Crowell Jr.
Date: June 27, 2008
Re: Engine 2 Sub-station

Rita P. Beaudry
Office Manager

In planning for any expansion to the Engine 2 station, the police department would like to add a sub-station to Engine 2. The space needs for this would be a 12'x12' office. This would allow an officer the ability to complete and print out reports without having to return to the station and keeping the officer in their patrol area. We would not need any garage bay space.

Memo

To: Glenn Aho

From: Chief Werts

CC: AC Minkowsky

Date: 7/2/2008

Re: Future use of Engine Two Station 180 South Main Street

Although we are currently working towards a Joint Public Safety Building to house Police and Central Station for Fire, Engine Two's Station will need to be considered in the near future. It no longer meets the needs of the department in size or function. The location I feel is fine, but for the future I would see a three bay station with a small substation for Police. With the continued build-up of housing developments, the possibility of a turnpike connector in that district, as well as containing the majority of our multiple story wood frame apartment buildings, I would suggest that in the future you would see an Engine Company, an Ambulance, and the Tower at that station along with the built-in substation for Police. Until a space needs assessment and feasibility study is done the square footage needed is unknown.

City of Auburn, Maine

"Maine's City of Opportunity"

Tax Acquired Property Committee

Memo

Workshop Item C

To: Glenn Aho, City Manager
From: Denise Brown, Finance Director
Date: 7/2/2008
Re: Recommendations from the Tax Acquired Property Committee

After several long months of researching the status and various challenges with each tax acquired parcel, the Tax Acquired Committee is pleased to present you with the attached recommendations for City Council approval.

Per your request, the list will be sent to area realtors for informational purposes only.

Committee Members

Betty Griebel, Tax Collector
David Galbraith, Director of Planning & Permitting
Denise Brown, Finance Director
Dennis Roderick, Purchasing/Risk Manager
Gary Johnson, Assistant City Engineer
Karen Scammon, Appraiser
Reine Mynahan, CDBG Administrator
Roland Miller, Director of Economic Director
Tracey Steuber, Community Business Specialist

City of Auburn
 Tax Acquired Properties
 (Final Recommendations)

Parcel ID	Address	Prior Owner	Lot Size	Classification	2008-09 Estimated Assessed Value	Year of Acquisition	Status	Recommendation
187-034-001	0 Brann Ave.	Secretary of Veterans Affairs	0.46	MISC UNBLD	\$100	2003	Needs Rodd (est. cost \$40K)	Sell through bid process
250-313	133 Hampshire St.	Tarmey, Marc	0.11	HL	\$20,100	2000	Vacant Land	Sell through bid process
207-069	1565 Hotel Rd.	Gagne, Sylvio	0.34	HL	\$39,200	1990	Vacant Land	Sell through bid process
250-383	18 Western Prom	Franklin Credit Mang. Corp.	0.12	HL	\$74,700	2005	Land & Bldg/in negotiations	Accept offer w/condition to renovate or remodel within 6 months (Combine w/126 Goff Street)
250-382	126 Goff St.	L'Heureux, Michael	0.15	MISC LAND	\$4,100	1998	Combine w/18 Western Prom	Sell to interested party
181-015-000-013	43 Washington Pk. Rd.	Gagnon & Ducharme		MOBILE HOME LEASED LAND	\$4,300	1998	1971 mobile home	Sell to park owner for \$1 - Owner willing to pay minimal fee

Note: The values are the Assessed Values - Not the Market Values

KEY:	MISC LAND	Landlocked Land
	AG ZONE	Agricultural
	IND	Industrial
	MISC UNBLD	Wet Land
	HS	House Lot
	COMM	Commerical

City of Auburn
Tax Acquired Properties
(Final Recommendations)

Parcel ID	Address	Prior Owner	Lot Size	Classification	2008-09 Estimated Assessed Value	Year of Acquisition	Status	Recommendation
365-005	Lake Shore Drive	Merrill, Marjorie	1.71	MISC LAND	\$5,600	2006	Watershed area	LAWPCA-Letter of interest along w/city owned 387-021
191-084	56 Reginald Street	Duchette, Katherine	0.27	MISC LAND	\$4,200	2006	Paper Street, Sewer issues	Offer to abutters/Sell
191-003	Kilsyth St.	Littlefields Vincent	0.21	MISC LAND	\$4,200	1997	Inquiry from Abutter	Offer to abutters/Sell
059-003	0 Jordan School Rd.	Goding, Kenneth & Joan	0.94	AG ZONE	\$800	1995	Steep Vacant Land	Offer to abutters/Sell
055-008	0 Browns Crossing Rd.	Maxwell, P.	0.28	IND	\$38,600	1984	Vacant Land	Offer to abutters/Sell
212-005	22 Joseph Lane	Higgins, L.	0.05	MISC LAND	\$2,000	1988	Ext. of Second St.	Offer to abutters/Sell
208-128	17 Smith Street	Lauzon, Robert & Karen	0.17	MISC LAND	\$4,100	1988	Paper Street	Offer to abutters/Sell
270-058	Off Broadview Ave.	Spencer, Robert	0.28	MISC LAND	\$4,200	1988	Vacant Lot/Paper Street	Offer to abutters/Sell
266-045	59 Willard Rd.	Rubin, Rene	0.09	MISC UNBLD	\$100	1994	Small Vacant Lot	Offer to abutters/Sell
227-123	1226 Hotel Rd.	Bilodeau, Vincent Heirs	0.13	HL	\$26,700	1994	Sewer Issues	Offer to abutters/Sell
247-014	30 Yankee Way	Furbush & Nutter	0.12	HL	\$22,000	1993	Small Vacant Lot, no frontage	Offer to abutters/Sell
208-066	0 McKinnon Ave.	Party in Possession	0.28	MISC LAND	\$4,200	1992	Paper Street	Offer to abutters/Sell
161-009	Off South Witham Rd.	Higgins, L.	1.27	AG ZONE	\$800	1988	No legal access to property, turnpike is only frontage	Offer to abutters/Sell
188-035	0 Bretton Ave.	Higgins, L.	0.28	IND	\$48,200	1988	Stream runs through, no frontage	Offer to abutters/Sell
079-048	2236 Washington St.	Higgins, L.	0.02	AG ZONE	\$100	1988	Vacant Land	Offer to abutters/Sell

Note: The values are the Assessed Values - Not the Market Values

KEY:	MISC LAND	Landlocked Land
	AG ZONE	Agricultural
	IND	Industrial
	MISC UNBLD	Wet Land
	HS	House Lot
	COMM	Commerical

City of Auburn
 Tax Acquired Properties
 (Final Recommendations)

Parcel ID	Address	Prior Owner	Lot Size	Classification	2008-09 Estimated Assessed Value	Year of Acquisition	Status	Recommendation
035-008	0 Trapp Rd.	Colburn/Lapointe	46	AG ZONE	\$36,800	2003	Vacant Land	Assess property for tree value
240-280	0 South St.	Duguay, Jerome/Anne	0.34	MISC LAND	\$4,200	2003	Rear lot/no road frontage	Retain for School
191-087	0 Reginald St.	Lewiston Crushed Stone	0.25	MISC LAND	\$4,200	2002	Land locked-Abuts city owned property	Retain for City use
107-008	146 Foster Rd.	Gallagher Stanley Heirs	1.2	HL	\$62,000	2000	Land & Bldg/Abuts Airport Property	Retain for later development
226-027	188 Chicoine Ave.	Pinard, Daniel	0.23	MISC LAND	\$4,100	1995	Wet Lands	Retain for mitigation site
155-005	38 West Hardscrabble Rd.	Hunt, Warren	1.8	AG LAND	\$2,000	1994	Land & Bldg	Retain for future use
211-003	175 South Main St.	Dube, R. ET ALS	0.15	HL	\$36,500	1984	Stream runs through	Retain for drainage
109-010	1836 Washington St. N	Lunt, F.	0.77	MISC LAND	\$5,100	1975	Land between rail/Washington Street	Retain for future road changes
230-063	0 Minot Ave.	Vallee, Norman	0.09	COMM	\$23,900		Adjacent to School Property	Retain for City use
345-020	0 Oak Hill Rd.	Greene, Jonas Heirs	0.06	MISC LAND	\$100	1993	Historical Monument	Give to Land Trust or Historic Society
260-022	192 Winter Street	Eastern Die. Co.	0.2	HL	\$48,100	1993	Land & Bldg	City to Demo and add to Pettengill Park
079-059	0 Poland Spring Rd.	Charest, Paul	0.57	MISC LAND	\$4,300	1992	Vacant Land	Retain for future road changes

Note: The values are the Assessed Values - Not the Market Values

KEY:	MISC LAND	Landlocked Land
	AG ZONE	Agricultural
	IND	Industrial
	MISC UNBLD	Wet Land
	HS	House Lot
	COMM	Commerical

Workshop item D

Drummond Woodsum
245 Commercial St
PO Box 5081
Portland ME 04104-5081

Perkins Thompson
One Canal Plaza
PO Box 426
Portland ME 04112

Isaacson & Raymond
75 Park St
PO Box 891
Lewiston ME 04243-0891

Preti, Flaherty
PO Box 9546
Portland ME 04112-9546

Jenson, Baird, Gardiner & Henry
10 Free Street
PO Box 4510
Portland ME 04112-4510

Norman Hanson & DeTroy LLC
415 Congress Street
PO Box 4600
Portland ME 04112

Linnell, Choate & Webber, LLP
PO Box 190
83 Pleasant St
Auburn ME 04212-0190

Eaton, Peabody
77 Sewall St #3000
Augusta ME 04330

Bernstein, Shur
100 Middle Street
PO Box 9729
Portland ME 04104-5029

Verrill Dana, LLP
One Portland Square
Portland ME 04112-0586

Tafton & Matzen LLP
PO Box 470
Ten Minot Avenue
Auburn ME 04212-0470

City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Manager



Workshop Item E

To: Tom Morrill, School Superintendent
From: Glenn Aho, City Manager
Subject: Dr. Paul and Deborah Cote letter of 6/1/08
Date: July 2, 2008

Attached is a letter you may have read from Dr. Paul and Deborah Cote in regard to school safety. Do you have any information regarding this issue that I could forward to the City Council? For example, has the school department already addressed this; does the school already have a solution; does the school have an estimated date in mind of when, or if, this issue would be addressed?

I would like to ascertain what information you have, or what action the school department intends to take, so that I may forward it to the City Council.

Thank you.

Workshop Item E

Mayor, City of Auburn
Auburn Hall
60 Court Street
Auburn, ME 04210

June 1, 2008

Dear Mayor John Jenkins,

On September 26th, 2007 at 7:15am an Auburn Middle School student was hit and injured by a school bus while in the crosswalk at Court Street and Falcon Drive. Since Sept. 27th, an Auburn traffic officer has been positioned at that crosswalk directing both cars and busses as well as crossing students during arrival and dismissal on nearly every school day. This was established immediately following the accident with the understanding that it was a temporary solution until a permanent one could be found. Numerous cries from the Auburn school administration and concerned citizens have fallen on deaf ears and no long term solution to this dangerous situation has been accomplished.

We have an obligation to correct this safety issue. We must ensure the safety of all of our students and the many community members who use this facility and its grounds all year long. Please see the attached information stating specific areas of concern regarding the entrance of Falcon Drive.

Our current information is that there will not be an officer positioned at the Falcon Drive crosswalk after the 2007-2008 school year. How will this safety issue be addressed prior to the late August start of the 2008-2009 school year?

We request immediate resolution to this serious safety issue in our city.

Sincerely,

Dr. Paul and Deborah Cote
18 Little Androscoggin Drive
Auburn, ME 04210

Jodd and Arlene Bowles
239 Lake Street
Auburn, ME 04210

Attachment

Cc.

Auburn City Mayor John Jenkins
Auburn City Council
Auburn School Committee

Auburn Superintendent Tom Morrill
Auburn Chief of Police Phil Crowell, Jr.
Auburn City Manager Glenn Aho

Senator Olympia Snowe
June 1, 2008
Re: Safety Issues

Attachment

Specific Areas of Concern regarding the corner at Court Street and Falcon Drive (road leading to the Auburn Middle School and the Child Health Center) in Auburn Maine:

1) Method of traffic control and safe crossing of pedestrians needed.

Safety of students crossing Court Street and of drivers making a left turn out of Falcon Drive onto Court Street at stated location.

Possible solution is to locate a traffic light at this spot that could include a weight sensitive or magnetic sensor to signal traffic looking to make a left turn (this would allow cycling only during high traffic departure times). The present situation cannot be charged to a school crossing guard as it involves not just crossing pedestrians but significant traffic control as well.

2) Drainage issues at the upper corner of Falcon Drive and Court Street create flooding during rain and icy pavement at that entrance during the winter.

Vehicles have been known to hydroplane on the standing water at this corner and numerous cars have sprayed walking children on the sidewalk as they enter Falcon Drive during wet weather. In the winter those same cars slide across the entrance and could easily encroach on the sidewalk when that same spot is frozen.

Possible solutions are to redirect water away from the entrance to Falcon Drive via culvert improvements or to re-grade the roadway to continue the runoff water down beyond the entrance.

3) Lack of sufficient lighting at the location for evening and winter safety of pedestrians and vehicles.

Lighting along Falcon Drive and in the school parking lots is lacking or in disrepair at this time. The single light across Court Street is insufficient to allow for proper viewing of pedestrians and vehicles exiting Falcon Drive.

A possible solution includes repair of existing lighting along Falcon Drive as well as installation of proper illumination both on school grounds and on Court Street at that entrance.

Petition requesting resolution of the safety issues at Court Street and Falcon Drive

We the undersigned registered taxpayers of the state of Maine request immediate resolution in the safety deficiencies at the location of Court Street and Falcon Drive in Auburn, Maine specifically to address the following:

- 1) Method of traffic control and safe crossing of Court Street for pedestrians at Falcon Drive entrance.
- 2) The drainage issue at the upper corner of Falcon Drive and Court Street which at present creates flooding during rain and icy pavement at that entrance during the winter.
- 3) The lack of sufficient lighting at the Falcon Drive entrance and Auburn Middle School parking lots.

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Signature of gathering agent _____ Date _____ Pg. _____

List Price: \$ 700,000



Map/Block/Lot: 219-165
Address: 211 Fairview Avenue, Auburn, ME 04210
Owner: City of Auburn
Contact: Tracey Steuber (207) 333-6600

General/Land Information

Lot Size (Acr)+/-:	3.84	Road Frontage+/-:	
Zoning:	General Business	Flood Zone:	No
WtrFrft:	No	Class:	Mixed Use

Remarks

This prime development parcel contains 3.84 +- ACRES of land mainly classified as MIXED USE. According to the 2006 Maine Department Of Transportation statics, the traffic count for this property on Minot Avenue is 10,360 vehicles per day.

Property Features

Type:	Vacant Land	Parking:	Yes	Electric:	Available
Location:	Main Arterial Rd.	Uses:	Mixed Use, Commercial	Gas:	Natural-At Street
Site:	Adjacent to School	(Office, Medical, Retail, High Density Housing)	Sewer:	Available	
Driveway:	Paved	Roads:	Public, Paved	Water:	Available



**CITY OF AUBURN
JUNE 16, 2008
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Michael J. Farrell, Robert P. Hayes, Bruce A. Bickford, Raymond C. Berube, Ronald W. Potvin and Robert C. Mennealy, City Manager Glenn Aho, Assistant City Manager Laurie Smith, and City Clerk Mary Lou Magno. Councilor Daniel Herrick and Finance Director Denise Brown were absent. There were 13 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

CONSENT AGENDA

Councilor Bickford moved to accept, approve and place on file the items marked with an asterisk. Seconded by Councilor Mennealy. Vote: 6 Yeas, No Nays.

***MINUTES OF JUNE 2, 2008 COUNCIL MEETING**

Approved under consent agenda.

REPORTS OF THE MAYOR

Mayor Jenkins and Councilor Bickford read and displayed thank-you notes they received recently from Park Avenue School students. The Mayor and Councilor Bickford recently read stories to students at the school.

BUSINESS APPRECIATION PROGRAM – IRVING OIL

Councilor Bruce Bickford introduced Irving Oil and highlighted special promotions that will be introduced in the coming months.

PROCLAMATION – DIVIDED WE FAIL

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

REPORTS OF THE CITY MANAGER

FINANCE REPORT – MONTH OF MAY

Glenn Aho, City Manager, presented the Finance Report for the month of May.

Councilor Berube moved to accept and place on file the Finance Report. Seconded by Councilor Farrell. Vote: 6 Yeas, No Nays.

COMMUNICATIONS AND RECOGNITIONS

***COMMUNICATION FROM GRITTY MCDUFF'S RE: USE OF CITY PROPERTY**

Approved under consent agenda.

OPEN SESSION

The following people spoke during open session: Larry Pelletier, 129 Second Street; Debra Cote, 18 Little Androscoggin Dr; and Jodd Bowles, 239 Lake Street.

CLOSED OPEN SESSION

UNFINISHED BUSINESS

None

NEW BUSINESS

1. PUBLIC HEARING AND ACTION ON LIQUOR LICENSE AND SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR CLUB TEXAS, 150 CENTER ST

Councilor Bickford moved that the Liquor License application be approved and that a six-month conditional Special Amusement Permit be approved. Seconded by Councilor Berube.

Mayor Jenkins opened and closed the public hearing with no public comment.

Vote: 6 Yeas, No Nays.

2. RESOLVE – ACCEPTING FORFEITED FUNDS/PROPERTY

Councilor Berube moved for passage of the resolve. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays.

OPEN SESSION

No one spoke.

CLOSED OPEN SESSION

FUTURE AGENDA/WORKSHOP ITEMS

ADJOURNMENT – 8:30 P.M.

Councilor Berube moved to adjourn. Seconded by Councilor Potvin. Vote: 6 Yeas, No Nays.

A TRUE RECORD

ATTEST: _____

CITY CLERK

CITY MANAGER REPORT G
City of Auburn, Maine
"Maine's City of Opportunity"
Engineering Division

June 27, 2008

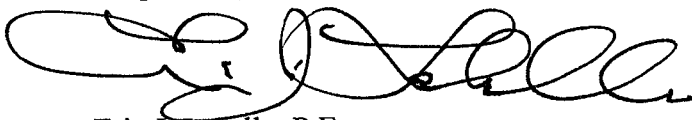
Dear Residents of the Turner Street and Lake Auburn Avenue area:

The City is reviewing a proposal for the construction of a Walgreen's Pharmacy at the intersection of Center Street, Turner Street and Union Street. City Staff is requesting your input and participation in a public forum regarding the proposed project. This proposal includes changing the traffic pattern to **eliminate the ability to make a LEFT TURN from Turner Street (inbound) onto Center Street (outbound)**. Alternate routes such as Lake Auburn Avenue would likely be used to access Center Street.

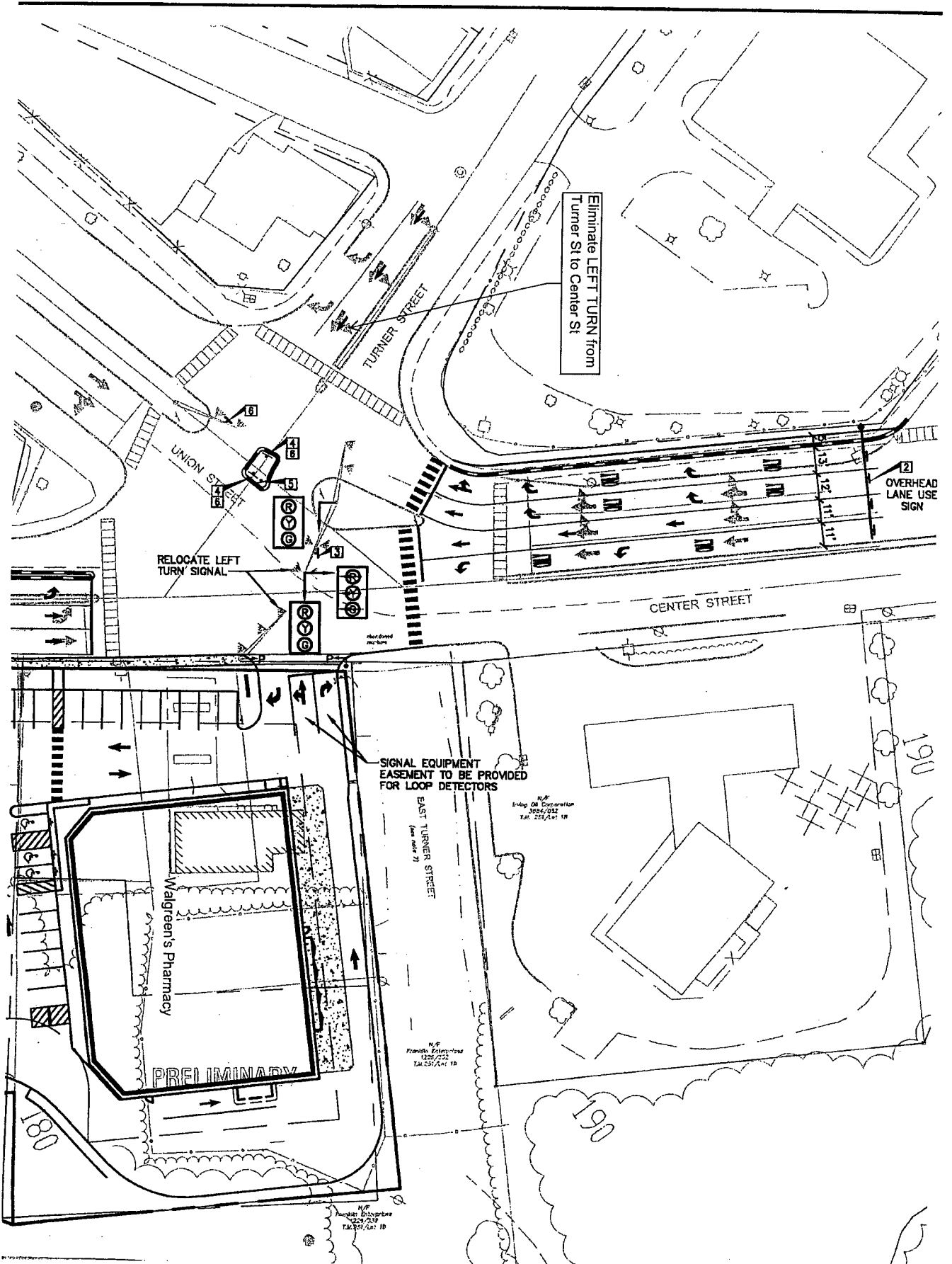
Please look on the reverse side of this letter for a reduced copy of the proposed plan.

Under the guidelines of the Maine Department of Transportation Traffic Movement Permit, this meeting help the City gather public input and provide information. Please plan to join us on **Wednesday, July 9, 6:00 p.m. at Auburn Hall in the Council Chambers** located on the second floor. We welcome your input and participation in this development review process. Should you have any questions, please contact me at 333-6601 Ext. 1130.

Respectfully,



Eric J. Labelle, P.E.
Community Services Director



Eliminate LEFT TURN from
Turner St to Center St

RELOCATE LEFT
TURN SIGNAL

OVERHEAD
LANE USE
SIGN

SIGNAL EQUIPMENT
EASEMENT TO BE PROVIDED
FOR LOOP DETECTORS

Walgreen's Pharmacy

PRELIMINARY

N/E
Endog 08/20/20
12/25/22
T.M. 25/21 1P

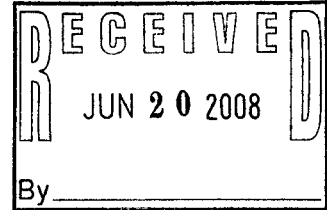
N/E
Preliminary
12/25/22
T.M. 25/21 1P

N/E
Preliminary
12/25/22
T.M. 25/21 1P



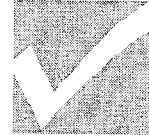
Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Anne Swift-Kayatta, President, Maine Municipal Association
Date: June 19, 2008
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2008-2010 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. ***You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.***

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. ***Check to be sure the write-in candidate is willing to serve if elected!*** Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote, if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on July 31, 2008 to:

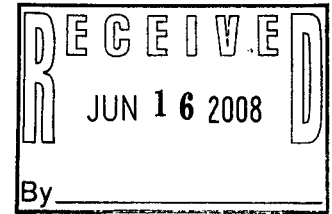
State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 626-3358

Your participation is important - Thank You!



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: MMA Nominating Committee
(Nicholas Mavodones, Chair; John Madigan; Errol Additon; Diane Barnes, and Jeffrey Robinson, Sr.)

RE: Proposed Slate for MMA Vice President & Executive Committee Members

DATE: June 13, 2008

The MMA Nominating Committee is pleased to put forth the Proposed Slate for MMA Vice President and Executive Committee Members to serve on the MMA Executive Committee in 2009. The Executive Committee is the governing body of the Maine Municipal Association and is made up of three officers and nine members. The officers are elected to serve one-year terms and the members are elected to serve staggered three-year terms and/or the remainder of a vacant term.

The MMA nominating process is taken seriously and involves careful consideration of many factors to assure that there is good representation on the MMA Executive Committee based on geographical location, population size, elected vs. appointed officials, etc.

NOMINEE FOR MMA VICE PRESIDENT

A candidate for Vice President, at the time of assuming the office, must have served as a member of the MMA Executive Committee for at least one (1) consecutive twelve-month period during the past five years.

In keeping with a practice established several years ago, the Nominating Committee interviewed the candidates stating their interest, each being well qualified for the position. The Nominating Committee has proposed the following candidate to serve as the MMA Vice President for a one-year term (January 1, 2009 – December 31, 2009):

John Sylvester, Selectman, Town of Alfred

NOMINEES FOR MMA EXECUTIVE COMMITTEE

Candidates for the Executive Committee must hold the position of municipal officer, as defined in 1 M.R.S.A. § 72 (12) (i.e., selectperson, councilor, mayor, alderman, assessor in a Plantation), or the position of town or city manager or chief appointed administrative official, in an active Member municipality.

(OVER)

Accordingly, the Nominating Committee has proposed the following candidates to serve as Executive Committee members for a three-year term (January 1, 2009 – December 31, 2011):

Mark Green, Town Manager, Town of Sanford
Ryan Pelletier, Town Manager, Town of St. Agatha
George Richardson, Jr., Chair, Board of Selectmen, Westport Island

For your reference we have provided you with the Timetable for the Election Process along with Biographical Sketch on each of the nominees.

Municipal officials who will continue to serve their respective terms on the MMA Executive Committee in 2009 are:

President: Galen Larrabee, Chair of Selectmen, Town of Knox

Immediate Past President: Anne Swift-Kayatta, Councilor, Town of Cape Elizabeth

Members: Stephan Bunker, Selectman, Town of Farmington
John Anderson, Town Manager, Town of Boothbay
William Reed, Town Manager, Town of Veazie
Sophia Wilson, Town Manager, Town of Brownville

There is a current vacant seat with a term ending December 31, 2009, which was recently created by the resignation of Scott Harriman, former Town Manager of Baileyville. Pursuant to the MMA Bylaws, the MMA President and the Executive Committee will appoint a new board member to fill the vacancy.

If John Sylvester is elected to the position of MMA Vice President (effective January 1, 2009), pursuant to the MMA Bylaws, the MMA President and Executive Committee will appoint a new board member to fill the vacancy.

PETITION PROCESS

Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. Such petitions must be filed with the MMA Executive Director no later than 40 days prior to the date of the Annual Election, which is scheduled to take place at the Maine Municipal Association office on Friday, August 15, 2008. Accordingly, the deadline for Nominations by Petition is by **4:30 p.m. on Monday, July 7, 2008.**


A **Petition Form** is enclosed for use by any municipality that wishes to nominate an additional candidate. A candidate for the Executive Committee must be a municipal officer (a selectperson or councilor of a town; a mayor, alderman or councilor of a city); a city or town manager; or the chief appointed administrative official of a member municipality. A candidate for vice president must have served on the MMA Executive Committee for at least one year.

If you have any questions or would like additional information regarding this matter, please contact Theresa Chavarie or David Barrett at the MMA office (1-800-452-8786 or, in the Augusta area, at 623-8428), or a member of the 2008 MMA Nominating Committee. Thank you.

OFFICIAL BALLOT – District 15

Maine Municipal Association's Legislative Policy Committee
July 1, 2008 – June 30, 2010

VOTE FOR ONE (*Auburn appoints 1 LPC Member*):

- Dana Lee, Manager, Town of Poland
- _____ ( write in)
- (name) (position) (municipality)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 BY SELECTMEN/COUNCILORS:

_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name

Return by 5:00 p.m., July 31, 2008, to:

Laura Veilleux, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 626-3358

(over)

LPC Senate District 15 *(Auburn appoints 1 LPC Member)*

Auburn
Durham

New Gloucester

Poland

Candidate Profile:

Dana Lee has served as Town Manager in Poland for the past year. Prior to that he served as Manager in the Town of Mechanic Falls for six years. Dana has served on MMA's Executive Committee, including a term as President. He also served as PAC President for Citizens To Reduce Local Property Taxes Statewide, a PAC which advanced the referendum known as Question 1A to force the state to fund 55% of the cost of education. Dana has previously served on the LPC for more than ten years, including a term as Chair, and would like to serve again because he has a strong interest in legislative issues.

City Council

Agenda Information Sheet

Council Meeting Date July 7, 2008 **Agenda Item No.** 1

SUBJECT:

RESOLVE – TRANSFER OF PINE TREE ZONE DESIGNATION

INFORMATION:

Symmetry (Riley) Medical is expanding their production. Their expansion is dependent upon securing Pine Tree Zone benefits. Initially they will be buying new equipment and hiring some additional employees. They may expand their physical plant in the future. Of the total 1,407 Pine Tree Zone acres in Auburn, staff is suggesting that we re-assign our acreage for maximum use and opportunity. The City of Auburn is authorized under the Pine Tree Zone program administration rules to effectuate this change.

STAFF COMMENTS/RECOMMENDATION:

Public notice, as required by state statute, was published June 27, 2008.
Staff recommends approval of this resolve.

REQUESTED ACTION:

Motion for passage of the resolve

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: July 7, 2008

TITLE: RESOLVE – TRANSFER OF PINE TREE ZONE DESIGNATION

Be It Resolved by the Auburn City Council, That five (5) acres of property designated for Pine Tree Zone benefits be transferred (as shown on the attached maps) from a property located on Tax Parcel #107-011 (along the south side of the Genesee and Wyoming Railroad track in the vicinity of Moose Book) to Symmetry Medical, 27 Wrights Landing, Tax Parcel #143-003.

Motion for passage:

Seconded by

Vote:

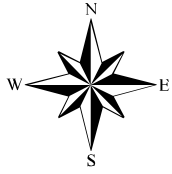
Action by Council:

Date:

ATTEST:

City Clerk

Symmetry Medical PT2 Transfer



Remove 5.0 acres from
Map107 Lot 011

Add to
Map 143 Lot 003

