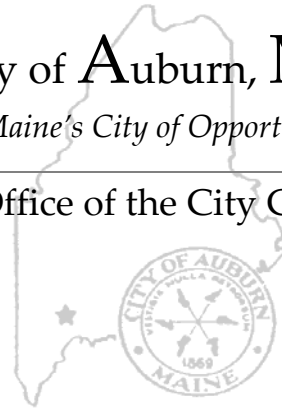


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

December 17, 2007

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop December 17, 2007

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

Orientation to Community Development Program and Program Progress
Update regarding Court and Main Streets Project
Discussion of Proposed Street Acceptances

7:00 p.m. City Council Meeting

Pledge of Allegiance

Swearing in of Councilor Bruce Bickford

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*121707-00 Minutes of November 19 and 26, 2007 Council Meeting

Reports

- **Mayor**
- **City Councilors**
 - **Michael Farrell:** Water Dist., L/A Jt. City Council Planning, Audit and Procurement
 - **Bob Hayes:** Railroad, Library, Audit and Procurement
 - **Dan Herrick:** MMWAC, Auburn Housing
 - **Bruce Bickford:** A-L Airport, ABDC, L/A Joint City Council Planning, AVCOG
 - **Ray Berube:** LAEGC, Planning Board, L/A Joint City/School
 - **Bob Mennealy:** Sewer District, University of Maine L-A,
 - **Ron Potvin:** School, 9-1-1, LATC, L/A Joint City/School
- **City Manager**
Finance Report – Month of November

Communications and Recognitions

*121707-00 Communication from Chief Crowell Re: Constables

Unfinished Business

New Business

- 121707-01 Resolve – Amendment to the 2007-08 Community Development Action Plan
- 121707-02 Order – Acceptance of Pinnacle Drive
- 121707-03 Order – Acceptance of Tourmaline Lane
- 121707-04 Order – Acceptance of Rubellite Lane
- 121707-05 Order – Acceptance of Outlook Drive

- 121707-06 Order – Acceptance of Logistics Drive
- 121707-07 Resolve - Authorize Acting City Manager to Execute Parking Agreement – Great Falls Plaza
- 121707-08 Resolve – Confirmation of Election Clerks
- 121707-09 Public Hearing – Liquor License - RARE Hospitality Management Inc., d/b/a LongHorn Steakhouse, 649 Turner Street
- 121707-10 Set dates for meetings in January (January 14th and 28th)

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN
NOVEMBER 19, 2007
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Robert P. Hayes, Eric G. Samson, Bruce A. Bickford, Raymond C. Berube, and Robert C. Mennealy, Acting City Manager Laurie Smith, and City Clerk Mary Lou Magno. Councilor C. Ellen Peters was absent. There were 42 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

CONSENT AGENDA

Councilor Bickford moved to accept, approve and place on the file those items listed with an asterisk. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

***MINUTES OF NOVEMBER 5, 2007**

Approved under consent agenda.

REPORTS OF THE MAYOR

Mayor Jenkins noted that the Public Works Department has received an award from the Veterans in recognition of their assistance regarding the Viet Nam Wall. Bob Belz and Gary O'Connell representing the Public Works Department, showed the Mayor, Councilors and members of the public the award that the department received.

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments.

REPORTS OF THE CITY MANAGER

FINANCE REPORT

Councilor Samson moved to accept and place on file the Finance Report for the month of October as prepared and presented by Denise Brown, Acting Finance Director. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

Laurie Smith, Acting City Manager, noted that there will be a public meeting regarding the Main Street construction project (from Court St. to Academy St.) on December 4th at 6:00 p.m.; she also noted that the Twin Cities Holiday Celebration will take place on November 26th.

Police Chief Crowell announced that the City of Auburn Police Department has received full accreditation from the Commission on Accreditation for Law Enforcement Agencies.

COMMUNICATIONS AND RECOGNITIONS

COMMUNICATION FROM POLICE CHIEF CROWELL RE: CONSTABLE

Approved under consent agenda.

UNFINISHED BUSINESS

**1. ORDINANCE – AMENDMENT TO CHAPTER 31 – ADOPTION OF THE UPDATED
GENERAL ASSISTANCE MAXIMUMS (2ND READING)**

Councilor Bickford moved for acceptance of 2nd reading and final passage. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**2. ORDINANCE – AMENDMENT TO ZONING ORDINANCE CHAPTER 29, SECTION 2.2
DEFINITIONS – (2ND READING)**

Councilor Samson moved for acceptance of 2nd reading and final passage. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**3. ORDINANCE – AMENDMENT TO ZONING ORDINANCE CHAPTER 29, SECTIONS
3.62, 3.63 AND 3.71 – (2ND READING)**

Councilor Samson moved for acceptance of 2nd reading and final passage. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**4. ORDINANCE – AMENDMENT TO CHAPTER 24, ARTICLE 2, SECTION 2.35 –
LICENSING OF OUT PATIENT ADDICTION TREATMENT CLINICS
(2ND READING)**

Councilor Hayes moved for acceptance of 2nd reading and final passage. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays.

NEW BUSINESS

**5. RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE CONTRACT
WITH MAINE ASSOCIATION OF POLICE – AUBURN PATROL UNIT
AND THE CITY OF AUBURN**

Councilor Samson moved for passage of the resolve. Seconded by Councilor Hayes.

Laurie Smith, Acting City Manager, highlighted the above contract and answered Councilors questions.

Vote: 6 Yeas, No Nays.

**6. RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE AGREEMENT
WITH COMMUNITY LITTLE THEATRE**

Councilor Samson moved for passage of the resolve. Seconded by Councilor Bickford.

Laurie Smith, Acting City Manager, answered Councilors questions.

The following people made comments regarding the above resolve: Steve Huber; Jonathan Labonte, 41 Third Street; Stan Selecki, Lewiston; Jim Miller, Principal, Edward Little High School; Celeste Philipon, Vice-President, CLT Board of Directors; Tim Pinkham; and Ron Potvin, 82 Northern Avenue.

Councilor Gleason moved to amend the resolve by adding the following: This agreement is valid until November 30, 2008. Seconded by Councilor Bickford.

Vote on the amendment: 6 Yeas, No Nays.

Vote on passage of the resolved as amended: 6 Yeas, No Nays.

**7. PUBLIC HEARING – LIQUOR LICENSE – APPLEBEE’S RESTAURANTS NORTH
LLC D/B/A APPLEBEE’S NEIGHBORHOOD GRILL AND BAR**

Mayor Jenkins opened the public hearing.

Robert Alexander, General Manager for Applebee’s, spoke in favor of the above license.

Mayor Jenkins closed the public hearing.

Councilor Bickford moved to approve the application. Seconded by Councilor Samson. Vote: 6 Yeas, No Nays.

8. ORDER – ACCEPTANCE OF CHARTER WAY

Councilor Berube moved for passage of the order. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

9. ORDER – ACCEPTANCE OF HARVEST HILL LANE

Councilor Samson moved for passage of the order. Seconded by Councilor Hayes. Vote: 6 Yeas, No Nays.

**10. RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE DEVELOPMENT
AGREEMENT FOR 151 COURT STREET**

Councilor Bickford moved for passage of the resolve. Seconded by Councilor Samson.

Roland Miller, Director of Economic Development, explained the above resolve and answered Councilors questions.

Brian Demers, 1085 Riverside Drive; and Mark Samson, 34 Musket Drive; both made comments regarding the above resolve.

Vote: 6 Yeas, No Nays.

**11. RESOLVE – AUTHORIZE ACTING CITY MANAGER TO SELL TAX ACQUIRED
PROPERTY (1 GAMAGE AVENUE) TO STEPHEN MARTELLI**

Councilor Samson moved for passage of the resolve. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays.

12. RESOLVE – TRANSFER OF PINE TREE ZONE DESIGNATION

Councilor Berube moved for passage of the resolve. Seconded by Councilor Mennealy.

Roland Miller, Director of Economic Development, answered Councilors questions. Vote: 6 Yeas, No Nays.

OPEN SESSION

The following people spoke during open session: Eric Gould, 112 North Auburn Road; and John Gould, Minot.

ADJOURNMENT – 9:05 P.M.

Councilor Berube to adjourn. Seconded by Councilor Bickford. Vote: 6 Yeas, No Nays.

A TRUE RECORD

ATTEST: _____
CITY CLERK

**CITY OF AUBURN
NOVEMBER 26, 2007
SPECIAL CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Richard D. Gleason, Robert P. Hayes, Eric G. Samson, Bruce A. Bickford, Raymond C. Berube, C. Ellen Peters, and Robert C. Mennealy, Acting City Manager Laurie Smith, and City Clerk Mary Lou Magno. There were 27 people in the audience.

Note: Councilor Peters arrived at 7:35 p.m.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

Ed Desgrosseilliers, 121 Hatch Road, challenged the legality of this meeting as the City Clerk had failed to post notice of the meeting at Auburn Hall. The following residents made comments regarding this matter: Dee Chapman, 224 South Main Street; Dan Herrick, 470 Hatch Road; and Bonnie Hayes, 172 Allen Avenue.

RESOLVE – AUTHORIZING ACTING CITY MANAGER TO PURCHASE 211 FAIRVIEW AVENUE

Councilor Gleason moved for passage of the resolve. Seconded by Councilor Hayes.

Roland Miller, Director of Economic Development, explained the above resolve and answered Councilors questions. Tom Morrill, Acting School Superintendent, answered Councilors questions. The following residents commented: Walter Reed, 173 Third Street; Ed Desgrosseilliers, 121 Hatch Road; Kevin Callahan, 1176 Old Danville Road; Larry Pelletier, 129 Second Street; and Elliott Epstein, 105 Conant Avenue.

Vote: 4 Yeas with Councilors Bickford, Berube and Mennealy voting Nay.

ADJOURNMENT

Councilor Samson moved to adjourn. Seconded by Councilor Hayes. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
CITY CLERK

City of Auburn, Maine

FINANCIAL MANAGEMENT REPORT FOR NOVEMBER 2007



PREPARED BY THE FINANCE DEPARTMENT
DENISE BROWN, ACTING FINANCE DIRECTOR

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



December 17, 2007

Honorable Mayor Jenkins and
Members of the City Council

Attached please find the financial report for the month of November 2007. The City has completed five months of the current fiscal year. At this point in the year a number of non-recurring expenses have been paid. The City's major revenue sources – personal property taxes were due on August 27th and the first half of the real estate taxes were due on September 17th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 41.7% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through November 30th were \$35,966,909, or 55.4%, of the budget. The accounts listed below are noteworthy.

- A. *Personal Property Taxes* have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes were due on August 27th.
- B. *Vehicle Registration* is above anticipations due to new businesses moving into Auburn with an increase in fleet registrations.
- C. *Interest Income* is above anticipated expectations.
- D. *Licenses and Permits* reflect the active development climate that is ongoing in the community.
- E. *State Revenue Sharing* is typically a higher amount this time of year based on strong income and sales taxes received by the State.
- F. *Rental Income* is higher due to the annual payment from Maine Intermodal Transportation, Inc. for the lease at the intermodal facility.

Expenditures

Expenditures through November 30th were \$29,850,196, or 45.98%, of the budget. Noteworthy variances are:

- A. *Mayor and Council*: Payments for dues to AVCOG and 75% of the annual audit have been made.
- B. *City Clerk*: Ballot printing and programming expenditures for the November election.
- C. *Information Systems*: Hardware failure in the wide-area network in both Lewiston and Auburn, resulting in unanticipated expenditures. The City pays its annual software maintenance agreements in the first quarter of each fiscal year.
- D. *Customer Service*: Employee recognition banquet expenses were paid in November.
- E. *Community Programs*: Full payment of the appropriations for the Liberty Festival.
- F. *Debt Service*: The first half of the debt service payments were expended which included principal and interest. The second half of the payments are due in the spring and include interest only.
- G. *Workers Compensation*: The annual workers compensation transfer was made for both the City and School departments in October.
- H. *Property*: The building repairs account is slightly over expenditures, due to unanticipated repairs of items. A bulk purchase of paper was made, which will bring us through to the end of FY08.
- I. *Water & Sewer*: Two of four quarterly payments have been made.
- J. *Intergovernmental Programs*: The City funds these agencies quarterly upon receipt of their invoices; therefore, they are at 50%. The County Tax payment was due September 1 and paid on Friday, August 31st.

Investments

This section contains an investment schedule as of November 30th, as well as a comparison of the investments between November 30th and the prior month. Currently the City's funds are earning an average interest rate of 4.33%, compared to approximately 5.32% last year at this time.

Respectfully Submitted,

Laurie Smith
Acting City Manager

Denise Brown
Acting Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
NOVEMBER 30, 2007

	NOV. 30 2007	OCT. 31 2007	Increase (Decrease)
<u>ASSETS</u>			
CASH	14,134,146	13,152,997	981,149
RECEIVABLES			
ACCOUNTS RECEIVABLES	1,070,870	1,060,242	10,628
TAXES RECEIVABLE-CURRENT	18,139,017	18,437,875	(298,858)
DELINQUENT TAXES	391,913	392,050	(137)
TAX LIENS	722,433	805,108	(82,674)
NET DUE TO/FROM OTHER FUNDS	206,205	5,607,940	(5,401,735)
TOTAL ASSETS	34,664,585	39,456,211	(4,791,627)
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	344,630	111,516	233,114
WAGES & TAXES PAYABLE	(255,180)	(12,233)	(242,946)
ACCRUED PAYROLL	-	-	-
STATE FEES PAYABLE	33,090	30,939	2,152
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	61,205	61,205	-
DEFERRED REVENUE	18,743,210	19,124,796	(381,585)
TOTAL LIABILITIES	18,926,956	19,316,222	(389,266)
FUND BALANCE - NOT DESIGNATED	9,038,895	8,961,248	77,647
FUND BALANCE - DESIGNATED FOR			
WORKERS COMP & UNEMPLOYMENT	561,902	639,549	(77,647)
FUND BALANCE - DESIGNATED	-	-	-
NET CHANGE IN FUND BALANCE	6,136,832	10,539,193	(4,402,361)
TOTAL FUND BALANCES	15,737,629	20,139,990	(4,402,361)
TOTAL LIABILITIES AND FUND BALANCES	34,664,585	39,456,211	(4,791,627)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF NOVEMBER 30, 2007 vs. NOVEMBER 30, 2006

REVENUE SOURCE	FY 2008 BUDGET	ACTUAL REVENUES THROUGH NOV. 30	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL REVENUES THROUGH NOV. 30	% OF TOTAL BUDGET
<u>TAXES</u>						
PROPERTY TAX REVENUE-	\$ 40,283,147	\$ 21,931,318	54.44%	\$ 39,500,803	\$ 23,089,075	58.45%
PRIOR YEAR REVENUE	\$ -	\$ 755,838		\$ -	\$ 850,859	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ -	\$ 528,557		\$ -	\$ 590,004	
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ -	\$ -	
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ -	\$ -		\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 1,449,573	45.30%	\$ 3,200,000	\$ 1,530,583	47.83%
PENALTIES & INTEREST	\$ 90,000	\$ 73,096	81.22%	\$ 90,000	\$ 37,838	42.04%
TOTAL TAXES	\$ 43,573,147	\$ 24,738,382	56.77%	\$ 42,775,803	\$ 26,098,359	61.01%
<u>LICENSES AND PERMITS</u>						
BUSINESS	\$ 49,600	\$ 19,340	38.99%	\$ 46,800	\$ 18,165	38.81%
NON-BUSINESS	\$ 325,700	\$ 144,941	44.50%	\$ 307,775	\$ 263,181	85.51%
TOTAL LICENSES	\$ 375,300	\$ 164,281	43.77%	\$ 354,575	\$ 281,346	79.35%
<u>INTERGOVERNMENTAL ASSISTANCE</u>						
STATE-LOCAL ROAD ASSISTANCE	\$ 460,000	\$ 247,257	53.75%	\$ 356,000	\$ 122,185	34.32%
STATE REVENUE SHARING	\$ 3,775,000	\$ 1,855,970	49.16%	\$ 2,900,000	\$ 1,651,212	56.94%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 3,733	16.59%	\$ 22,500	\$ 8,764	38.95%
OTHER STATE AID	\$ 25,000	\$ 10,180	40.72%	\$ 25,000	\$ 10,277	41.11%
FEMA REIMBURSEMENT	\$ -	\$ 32,824		\$ -	\$ -	
CITY OF LEWISTON	\$ 150,000	\$ 13,063	8.71%	\$ 175,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 16,118,582	\$ 6,743,152	41.83%	\$ 14,620,168	\$ 6,131,515	41.94%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 20,551,082	\$ 8,906,178	43.34%	\$ 18,098,668	\$ 7,923,953	43.78%
<u>CHARGE FOR SERVICES</u>						
GENERAL GOVERNMENT	\$ 163,950	\$ 92,115	56.19%	\$ 166,100	\$ 68,853	41.45%
PUBLIC SAFETY	\$ 71,000	\$ 25,190	35.48%	\$ 101,800	\$ 19,895	19.54%
EMS TRANSPORT	\$ 20,000	\$ 5,761	28.81%	\$ 25,000	\$ 4,633	18.53%
EDUCATION	\$ 2,132,980	\$ 1,539,187	72.16%	\$ 2,368,950	\$ 1,419,491	59.92%
TOTAL CHARGE FOR SERVICES	\$ 2,387,930	\$ 1,662,253	69.61%	\$ 2,661,850	\$ 1,512,871	56.84%
<u>FINES</u>						
PARKING TICKETS & MISC FINES	\$ 50,000	\$ 14,519	29.04%	\$ 52,500	\$ 7,655	14.58%
<u>MISCELLANEOUS</u>						
INVESTMENT INCOME	\$ 385,000	\$ 217,644	56.53%	\$ 340,000	\$ 128,730	37.86%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ -	0.00%	\$ 125,000	\$ -	0.00%
RENTS	\$ 132,500	\$ 124,277	93.79%	\$ 132,500	\$ 125,502	94.72%
UNCLASSIFIED	\$ 75,000	\$ 6,999	9.33%	\$ 75,000	\$ 30,360	40.48%
SALE OF RECYCLABLES	\$ 60,000	\$ 20,138	33.56%	\$ 50,000	\$ 24,572	49.14%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 28,138	50.25%	\$ 56,000	\$ 37,864	67.61%
SALE OF PROPERTY	\$ 30,000	\$ 6,500	21.67%	\$ 150,000	\$ 3,240	2.16%
RECREATION PROGRAMS	\$ 20,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 190,400	\$ 77,600	40.76%	\$ 178,000	\$ 76,875	43.19%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -	0.00%	\$ -	\$ -	
TRANSFER IN: TIF	\$ 60,000	\$ -	0.00%	\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (3,149,839)	\$ -	0.00%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (2,015,939)	\$ 481,295	-23.87%	\$ (743,500)	\$ 427,144	-57.45%
TOTAL GENERAL FUND REVENUES	\$ 64,921,520	\$ 35,966,909	55.40%	\$ 63,199,896	\$ 36,251,327	57.36%

CITY OF AUBURN, MAINE EXPENDITURES - GENERAL FUND COMPARATIVE AS OF NOVEMBER 30, 2007 vs. NOVEMBER 30, 2006						
DEPARTMENT	FY 2008 BUDGET	ACTUAL EXPENDITURES THROUGH NOV. 30	% OF TOTAL BUDGET	FY 2007 BUDGET	ACTUAL EXPENDITURES THROUGH NOV. 30	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 102,275	\$ 65,704	64.24%	\$ 98,610	\$ 68,402	69.37%
LEGAL SERVICES	\$ 55,000	\$ 18,450	33.55%	\$ 55,000	\$ 16,309	29.65%
CITY CLERK	\$ 133,399	\$ 63,082	47.29%	\$ 118,544	\$ 58,142	49.05%
CITY MANAGER	\$ 214,776	\$ 67,566	31.46%	\$ 205,656	\$ 85,702	41.67%
HUMAN RESOURCES	\$ 110,878	\$ 47,637	42.96%	\$ 100,279	\$ 46,672	46.54%
INFORMATION SYSTEMS	\$ 196,562	\$ 142,419	72.45%	\$ 216,245	\$ 76,319	35.29%
ASSESSING SERVICES	\$ 267,575	\$ 116,770	43.64%	\$ 246,071	\$ 110,521	44.91%
FINANCIAL SERVICES	\$ 364,296	\$ 164,319	45.11%	\$ 353,591	\$ 158,950	44.95%
CUSTOMER SERVICE	\$ 16,000	\$ 8,462	52.89%	\$ 16,000	\$ 7,294	45.58%
TOTAL ADMINISTRATION	\$ 1,460,761	\$ 694,409	47.54%	\$ 1,409,996	\$ 628,310	44.56%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 47,798	\$ 18,728	39.18%	\$ 45,532	\$ 19,333	42.46%
ASSISTANCE	\$ 48,750	\$ 11,130	22.83%	\$ 51,618	\$ 13,219	25.61%
PLANNING & PERMITTING	\$ 768,591	\$ 327,183	42.57%	\$ 665,825	\$ 328,780	49.38%
PARKS AND RECREATION	\$ 552,261	\$ 199,545	36.13%	\$ 531,559	\$ 294,616	55.42%
PUBLIC LIBRARY	\$ 919,407	\$ 383,086	41.67%	\$ 885,623	\$ 422,100	47.66%
COMMUNITY PROGRAMS	\$ 13,550	\$ 11,150	82.29%	\$ 13,050	\$ 10,650	81.61%
TOTAL COMMUNITY SERVICES	\$ 2,350,357	\$ 950,822	40.45%	\$ 2,193,207	\$ 1,088,698	49.64%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,176,622	\$ 6,433,070	89.64%	\$ 7,394,394	\$ 6,622,642	89.56%
PROPERTY	\$ 543,614	\$ 264,320	48.62%	\$ 548,578	\$ 224,697	40.96%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 200,000	\$ 200,000	100.00%
WAGES & BENEFITS	\$ 4,130,343	\$ 1,543,499	37.37%	\$ 4,043,042	\$ 1,628,357	40.28%
EMERGENCY RESERVE	\$ 326,900	\$ -	0.00%	\$ 620,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,377,479	\$ 8,440,889	68.20%	\$ 12,806,014	\$ 8,675,696	67.75%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,678	\$ 7,298	109.28%	\$ 6,468	\$ 4,817	74.47%
FIRE DEPARTMENT	\$ 3,643,879	\$ 1,474,125	40.45%	\$ 3,266,602	\$ 1,408,586	43.12%
POLICE DEPARTMENT	\$ 2,712,013	\$ 1,144,683	42.21%	\$ 2,616,186	\$ 1,126,904	43.07%
TOTAL PUBLIC SAFETY	\$ 6,362,570	\$ 2,626,105	41.27%	\$ 5,889,256	\$ 2,540,306	43.13%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,667,059	\$ 1,531,118	32.81%	\$ 4,490,429	\$ 1,511,046	33.65%
WATER AND SEWER	\$ 472,500	\$ 238,220	50.42%	\$ 467,500	\$ 238,220	50.96%
TOTAL PUBLIC WORKS	\$ 5,139,559	\$ 1,769,338	34.43%	\$ 4,957,929	\$ 1,749,266	35.28%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 98,000	\$ 49,000	50.00%	\$ 136,269	\$ 68,135	50.00%
E911 COMMUNICATION CENTER	\$ 930,934	\$ 465,556	50.01%	\$ 867,500	\$ 547,874	63.16%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 58,997	50.00%	\$ 117,994	\$ 58,997	50.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 26,607	25.00%	\$ 106,429	\$ 26,607	25.00%
L-A ARTS	\$ 22,680	\$ 11,340	50.00%	\$ 21,000	\$ 10,500	50.00%
COUNTY TAX	\$ 1,877,972	\$ 1,877,972	100.00%	\$ 1,699,945	\$ 1,699,945	100.00%
TAX SHARING	\$ 350,000	\$ -	0.00%	\$ 345,000	\$ 164,940	47.81%
TOTAL INTERGOVERNMENTAL	\$ 3,504,009	\$ 2,489,472	71.05%	\$ 3,294,137	\$ 2,576,998	78.23%
EDUCATION DEPARTMENT	\$ 33,726,785	\$ 12,879,160	38.19%	\$ 32,649,357	\$ 12,432,928	38.08%
TOTAL GENERAL FUND EXPENDITURES	\$ 64,921,520	\$ 29,850,196	45.98%	\$ 63,199,896	\$ 29,692,201	46.98%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF NOVEMBER 30, 2007**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	13,333,954.58	4.28%	13,333,954.58	13,333,954.58	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,472.12	1.45%	48,472.12	48,472.12	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	64,587.60	4.28%	64,587.60	64,587.60	
BANKNORTH CD	GF-UNEMPLOYMENT	96,432.99	4.97%	96,432.99	96,432.99	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,217,096.53	4.28%	1,217,096.53	1,217,096.53	
BANKNORTH MNY MKT	SR-PERMIT PARKING	191,144.80	4.28%	191,144.80	191,144.80	
BANKNORTH MNY MKT	SR-TIF	1,454,706.87	4.28%	1,454,706.87	1,454,706.87	
BANKNORTH MNY MKT	CAPITAL PROJECTS	9,042,022.71	4.28%	9,042,022.71	9,042,022.71	
BANKNORTH MNY MKT	CAPITAL PROJECTS	264,874.53	4.28%	264,874.53	264,874.53	
BANKNORTH CD	CAPITAL PROJECTS	30,934.45	4.97%	30,934.45	30,934.45	
BANKNORTH MNY MKT	ICE ARENA	46,419.25	1.45%	46,419.25	46,419.25	
BANKNORTH SWEEP	GENERAL FUND	1,091,000.00	5.76%	1,091,000.00	1,091,000.00	
GRAND TOTAL		<u>26,881,646.43</u>		<u>26,881,646.43</u>	<u>26,881,646.43</u>	<u>4.33%</u>

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF NOVEMBER 30, 2007
AND OCTOBER 31, 2007**

INVESTMENT	FUND	OCTOBER 31, 2007		NOVEMBER 30, 2007		INCREASE (DECREASE)	
		VALUE		VALUE		VALUE	
		BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
BANKNORTH MNY MKT	GENERAL FUND	10,696,431.56	10,696,431.56	13,333,954.58	13,333,954.58	2,637,523.02	2,637,523.02
BANKNORTH MNY MKT	GF-WORKERS COMP	48,414.82	48,414.82	48,472.12	48,472.12	57.30	57.30
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	64,365.41	64,365.41	64,587.60	64,587.60	222.19	222.19
BANKNORTH CD	GF-UNEMPLOYMENT	96,040.68	96,040.68	96,432.99	96,432.99	392.31	392.31
BANKNORTH MNY MKT	SPECIAL REVENUE	1,860,822.46	1,860,822.46	1,217,096.53	1,217,096.53	(643,725.93)	(643,725.93)
BANKNORTH MNY MKT	SR-PERMIT PARKING	190,487.23	190,487.23	191,144.80	191,144.80	657.57	657.57
BANKNORTH MNY MKT	SR-TIF	2,645,849.42	2,645,849.42	1,454,706.87	1,454,706.87	(1,191,142.55)	(1,191,142.55)
BANKNORTH MNY MKT	CAPITAL PROJECTS	9,758,508.41	9,758,508.41	9,042,022.71	9,042,022.71	(716,485.70)	(716,485.70)
BANKNORTH MNY MKT	CAPITAL PROJECTS	263,963.31	263,963.31	264,874.53	264,874.53	911.22	911.22
BANKNORTH CD	CAPITAL PROJECTS	30,808.60	30,808.60	30,934.45	30,934.45	125.85	125.85
BANKNORTH MNY MKT	ICE ARENA	46,364.37	46,364.37	46,419.25	46,419.25	54.88	54.88
BANKNORTH SWEEP	GENERAL FUND	7,171,000.00	7,171,000.00	1,091,000.00	1,091,000.00	(6,080,000.00)	(6,080,000.00)
GRAND TOTAL		32,873,056.27	32,873,056.27	26,881,646.43	26,881,646.43	-5,991,409.84	-5,991,409.84

MEMORANDUM

TO: Honorable Mayor John Jenkins and Members of the City Council

FROM: Chief Phillip L. Crowell, Jr., Auburn Police Department

DATE: December 11, 2007

SUBJECT: CONSTABLE

We request that the following named persons continue to be named Constable for the Auburn Police Department.

Lucien Asselin	Civil Process Only	Without Firearm	Re-appointment
Steven Chouinard	Civil Process Only	Without Firearm	Re-appointment
Harry Darling	Civil Process Only	Without Firearm	Re-appointment
Harry Gorman	Civil Process Only	Without Firearm	Re-appointment

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007

Agenda Item No. 1

SUBJECT:

**RESOLVE – AMENDMENT TO THE 2007-08 ACTION PLAN OF THE
COMMUNITY DEVELOPMENT PROGRAM**

INFORMATION:

The amendment of the 2007-08 Action Plan involves allocating \$515,000 from UDAG funds to the redevelopment of Court Street and re-allocating \$40,000 from the Sidewalk Project to Demolition Loan Program. The demolitions are a barn at 240 Main Street and the structure at 41 Hampshire Street.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval and passage of the resolve.

REQUESTED ACTION: Motion for passage of the resolve.

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE December 17, 2007

**TITLE: RESOLVE – AMENDMENT TO THE 2007-08 COMMUNITY
DEVELOPMENT ACTION PLAN**

Be It Resolved by the Auburn City Council, That the 2007-08 Action Plan of the Community Development Program be amended to incorporate the Court Street redevelopment project and building demolitions, as recommended by Community Development staff.

Motion for passage:

Seconded by:

Vote:

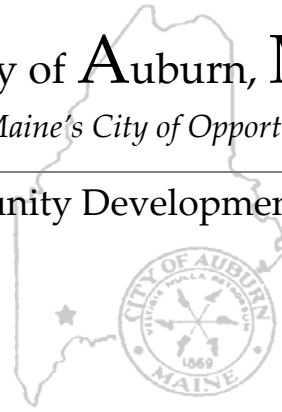
Action by Council:

DATE

ATTEST:

CITY CLERK

City of Auburn, Maine
"Maine's City of Opportunity"
Community Development Program



TO: Laurie Smith, Acting City Manager

FROM: Roland Miller, Director of Economic and Community Development
Reine Mynahan, Community Development Administrator

RE: Community Development Program Amendments

DATE: December 11, 2007

We are requesting approval of an amendment to the 2007-08 Action Plan of the Community Development Program. The amendment will be to 1) allocate \$515,000 from Urban Development Action Grant (UDAG) program income for redevelopment of a project on Court Street; and 2) re-allocate \$40,000 from the sidewalk budget to demolish two deteriorated buildings.

Citizen Participation

In a previous meeting of the Citizen's Advisory Committee, the Committee recommended that they be notified of a proposed re-allocation of Community Development funds and if they had a concern, they would be able to contact staff or their City Council. The CAC was notified of this change on November 14 and we have heard of no concerns.

Court Street Redevelopment

A redevelopment opportunity involving four parcels has been presented to the City for consideration. In response, last month the Auburn City Council authorized the acting City Manager to enter into a development agreement stipulating, in detail, the responsibilities of all parties.

This project involves acquiring properties located at 151 Court Street, 44 Spring Street, 51 and 55 Pleasant Street. Three of the parcels have buildings and one is vacant land. While the current valuation of these properties is approximately \$681,000, it is estimated that the post redevelopment valuation will be approximately \$3.2 million. In order to undertake a redevelopment project of at least 15,000 square feet of first-class office space, the Developer wishes to reduce risk by having the City play an active role in the development. The City would use Urban Development Action Grant (UDAG) funds to purchase the real estate and demolish

the buildings. The City would then provide financing for this project until the space has been fully occupied by tenants or the project has been in existence for a period of three years. The Developer has agreed to provide collateral and make monthly installments during the term of the financing.

The City received the UDAG funds in 1978 for redevelopment efforts in the Downtown. This past spring, the City received a substantial pre-payment from the sale of a housing project previously financed with UDAG funds. This pre-payment, along with previously collected UDAG income, will provide the resource to undertake the Court Street redevelopment.

UDAG funds must be used in accordance with the criteria of the Community Development Program. The Court Street redevelopment project is within a designated Community Development target area and is eligible as a blight clearance project.

Demolition of Deteriorated Structures

The amendment involves taking \$40,000 from the sidewalk project to create a budget to demolish two properties, one of which is publicly owned and the other is privately owned. The sidewalk project now carries a surplus since bids were substantially below the budgeted amount.

41 Hampshire Street—The Hampshire Street property was acquired by the City several years ago with the intention of demolishing the structure. The building was recently damaged by fire. The fire damaged building is now being demolished and the debris removed. The cost will be approximately \$15,000.

236-240 Main Street—The Main Street property is rental housing owned by Halsey McDonough. At the request of the Planning and Permitting Department, Mr. McDonough has been working to secure bids to demolish his barn. The barn demolition is complicated in that the back wall of the residential structure abuts the barn, and the second means of egress is attached to the barn. Mr. McDonough has applied for funding through our Demolition Loan Program; however, there is currently no funding allocated to this program. If the amendment is approved by the City Council, the Community Development Loan Committee will review Mr. McDonough's funding request. We expect the demolition cost to be approximately \$25,000.

Recommendation

The Community Development Department recommends that the City Council approve this amendment to the 2007-08 Action Plan of the Community Development Program.

Public Hearing

To comply with the Citizen Participation Plan requirements of the Community Development Program, the Mayor and City Council shall hold a public hearing prior to considering the amendment.

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007 **Agenda Item No. 2**

SUBJECT:

ORDER – ACCEPTANCE OF PINNACLE DRIVE

INFORMATION:

Pinnacle Drive is an urban design street, 1100' ± in length, with a circular turnaround. It is located off the southeasterly side of Court Street approximately 1000' southwesterly of Park Avenue. Pinnacle Drive was laid out in the Pinnacle Heights Subdivision, approved by the Auburn Planning Board, May 5, 2005.

The Engineering Division has inspected the construction. The street has been constructed in conformance with the approved plans and City design standards.

STAFF COMMENTS/RECOMMENDATION:

Pinnacle Drive meets or exceeds the minimum required standards for acceptance as a City Street. Recommend acceptance.

REQUESTED ACTION:

Motion for passage of the order

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 17, 2007

TITLE: ORDER – ACCEPTANCE OF PINNACLE DRIVE

Be It Ordered by the Auburn City Council that Pinnacle Drive, as laid out and depicted on a plan entitled “Final Subdivision Plan – Pinnacle Heights Subdivision”, dated January 21, 2005, revised through May 5, 2005 and recorded at the Androscoggin County Registry of Deeds in Book of Plans 44, Page 100, is hereby accepted as a City Street.

Said Pinnacle Drive being fifty (50) feet in width and extending from Court Street southeasterly one thousand one hundred (1100) feet, more or less, to and including a seventy five (75) foot radius cul-de-sac.

Motion for passage:

Seconded by:

Vote:

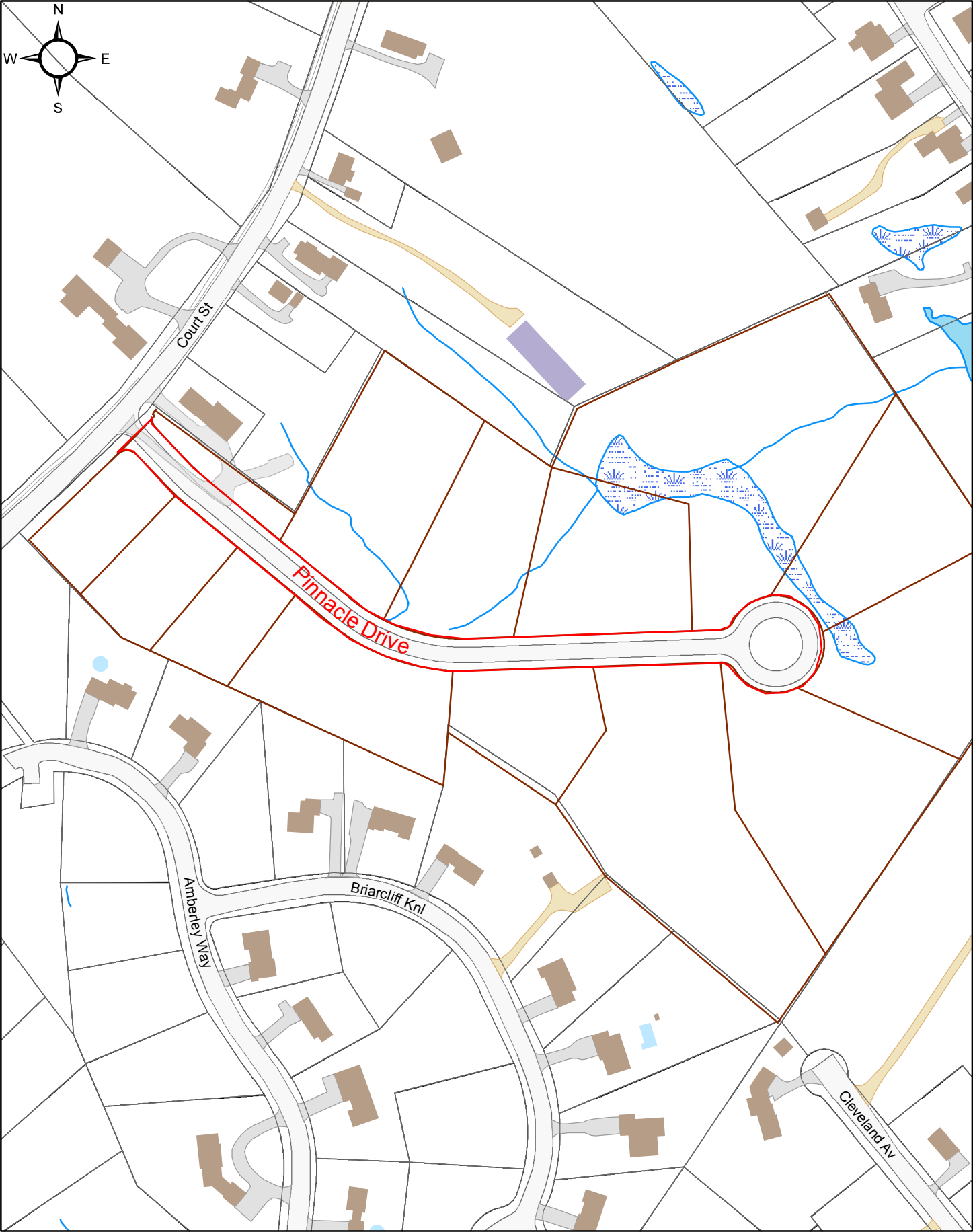
Action by Council:

DATE:

ATTEST:

CITY CLERK

PINNACLE DRIVE



1 inch = 200 feet

City Council

Agenda Information Sheet

Council Meeting Date 12/17/07

Agenda Item No. 3

SUBJECT:

ORDER – ACCEPTANCE OF TOURMALINE LANE

INFORMATION:

Tourmaline Lane is an urban design street, 1200' ± in length, with a hammerhead turnaround. It is located off the easterly side of Hotel Road just south of and across from Old Carriage Rd. Tourmaline Lane was laid out in the Granite Mill Estates Condominium Development, approved in phases by the Auburn Planning Board March 16, 2000 and April 9, 2002.

The Engineering Division has inspected the construction. The street has been constructed in conformance with the approved plans and City design standards with the following approved modification:

- Iron rods, which are now the industry standard for the land surveying profession to monument property boundaries, were used to monument the right of way.

STAFF COMMENTS/RECOMMENDATION:

Tourmaline Lane meets or exceeds the minimum required standards for acceptance as a City Street. Recommend acceptance.

REQUESTED ACTION:

Motion for passage of the order.

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 17, 2007

TITLE: ORDER – ACCEPTANCE OF TOURMALINE LANE

Be It Ordered by the Auburn City Council that Tourmaline Lane, as laid out and depicted on plans entitled “Granite Mill Estates Final Subdivision”, dated January 2000 and “Granite Mill Estates Site Plan”, dated March, 2002, recorded at the Androscoggin County Registry of Deeds in Book of Plans 41, Page 45 and Book of Plans 42, Pages 147 and 148 respectively, is hereby accepted as a City Street.

Said Tourmaline Lane extending from Hotel Road easterly one thousand two hundred (1200) feet, more or less, to and including a hammerhead turnaround at the end. Said Tourmaline Lane being sixty (60) feet in width for the first three hundred seventeen (317) feet, more or less, and fifty (50) feet in width for the remainder.

Motion for passage:

Seconded by:

Vote:

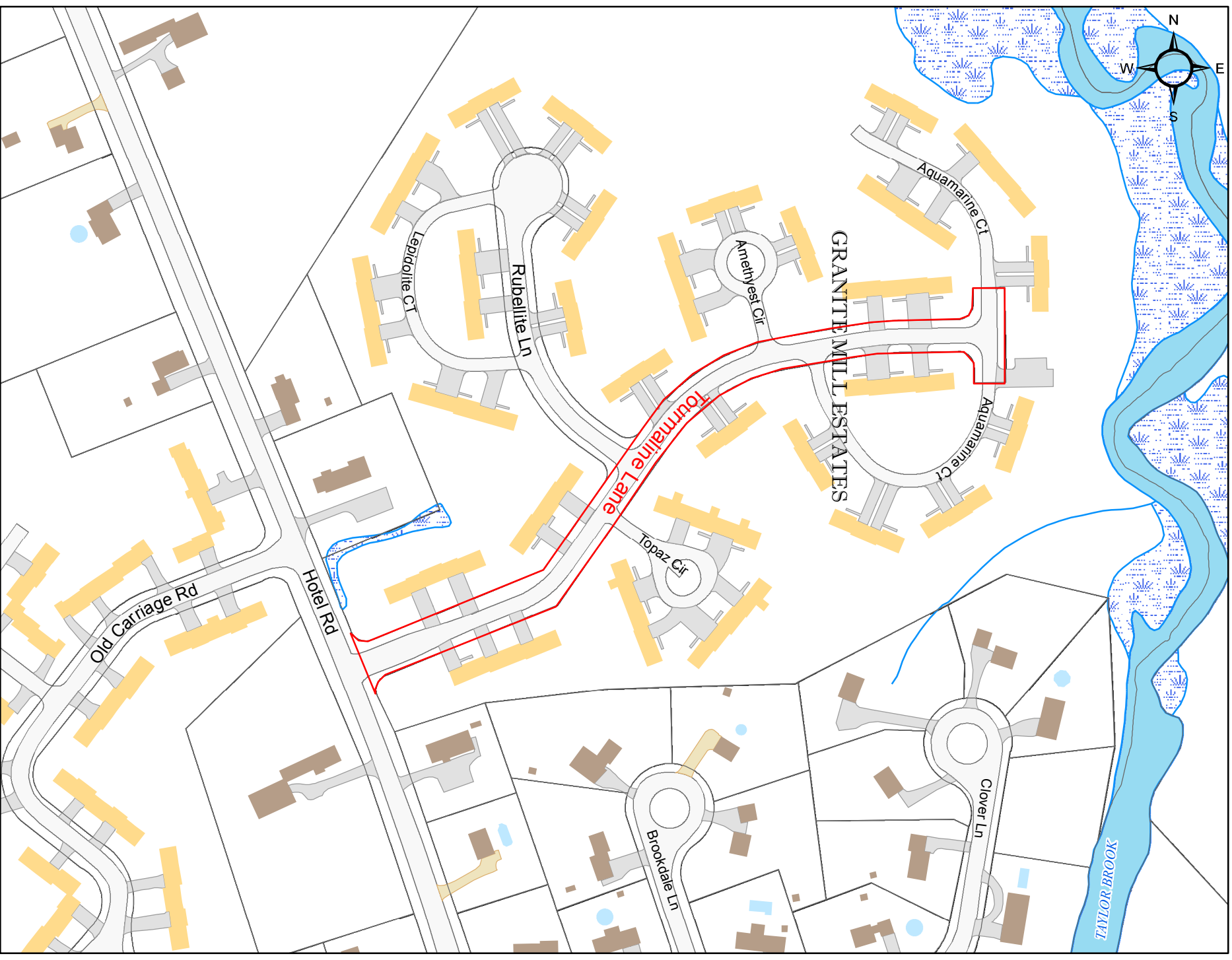
Action by Council:

DATE:

ATTEST:

CITY CLERK

TOURMALINE LANE



1 inch = 200 feet

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007 **Agenda Item No.** 4

SUBJECT:

ORDER – ACCEPTANCE OF RUBELLITE LANE

INFORMATION:

Rubellite Lane is an urban design street, 520' ± in length, with a circular turnaround. It is located off the northerly side of Tourmaline Lane approximately 550' easterly of Hotel Road. Rubellite Lane was laid out in the Granite Mill Estates Condominium Development, approved by the Auburn Planning Board, April 9, 2002. The Engineering Division has inspected the construction. The street has been constructed in conformance with the approved plans and City design standards with the following approved modification:

- Iron rods, which are now the industry standard for the land surveying profession to monument property boundaries, were used to monument the right of way.

STAFF COMMENTS/RECOMMENDATION:

Rubellite Lane meets or exceeds the minimum required standards for acceptance as a City Street. Recommend acceptance.

REQUESTED ACTION:

Motion for passage of the order

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 17, 2007

TITLE: ORDER – ACCEPTANCE OF RUBELLITE LANE

Be It Ordered by the Auburn City Council that Rubellite Lane, as laid out and depicted on plan entitled “Granite Mill Estates Site Plan”, dated March, 2002 and recorded at the Androscoggin County Registry of Deeds in Book of Plans 42, Page 147, is hereby accepted as a City Street.

Said Rubellite Lane being fifty (50) feet in width and extending from Tourmaline Lane northerly five hundred twenty (520) feet, more or less, to and including a sixty (60) foot radius cul-de-sac.

Motion for passage:

Seconded by:

Vote:

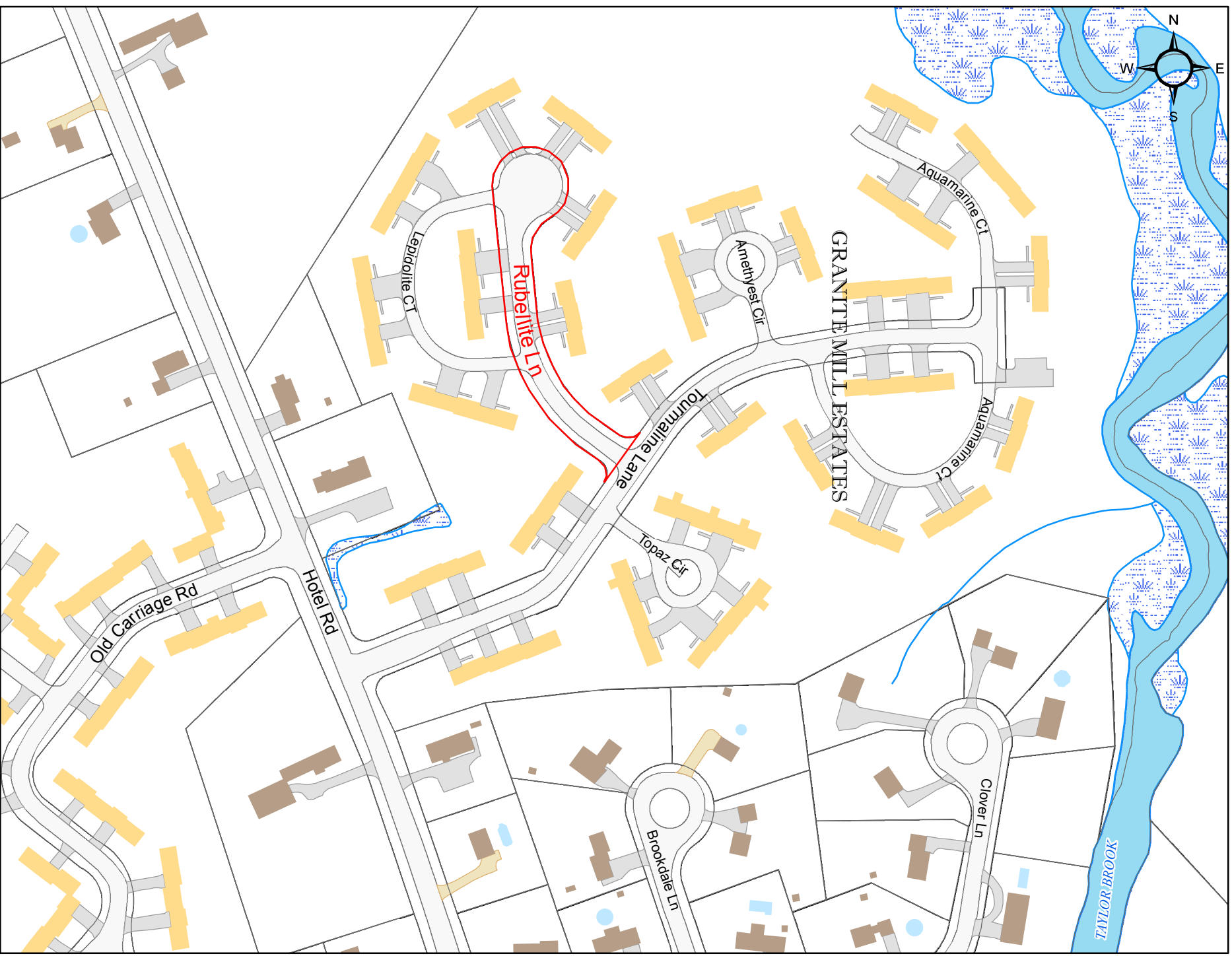
Action by Council:

DATE:

ATTEST:

CITY CLERK

RUBELLITE LANE



City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007 **Agenda Item No.** 5

SUBJECT:

ORDER – ACCEPTANCE OF OUTLOOK DRIVE

INFORMATION:

Outlook Drive is a rural design street, 1430' ± in length, with a hammerhead turnaround. It is located off the easterly side of Pownal Road approximately 600' northerly of Harmons Corner Road. Outlook Drive was laid out in the Eagle Ridge Subdivision, approved by the Auburn Planning Board, April 12, 2005.

The Engineering Division has inspected the construction. The street has been constructed in conformance with the approved plans and the City design standards with the following approved modification:

- Iron rods, which are now the industry standard for the land surveying profession to monument property boundaries, were used to monument the right of way.

STAFF COMMENTS/RECOMMENDATION:

Outlook Drive meets or exceeds the minimum required standards for acceptance as a City Street. Recommend acceptance.

REQUESTED ACTION:

Motion for passage of the order

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 17, 2007

TITLE: ORDER – ACCEPTANCE OF OUTLOOK DRIVE

Be It Ordered by the Auburn City Council that Outlook Drive, as laid out and depicted on a plan entitled “Eagle Ridge – Survey Plan”, dated April, 2005 and recorded at the Androscoggin County Registry of Deeds in Book of Plans 44, Page 168, is hereby accepted as a City Street.

Said Outlook Drive being sixty (60) feet in width and extending from Pownal Road southeasterly and easterly one thousand four hundred thirty (1430) feet, more or less, to and including a hammerhead turnaround at the end.

Motion for passage:

Seconded by:

Vote:

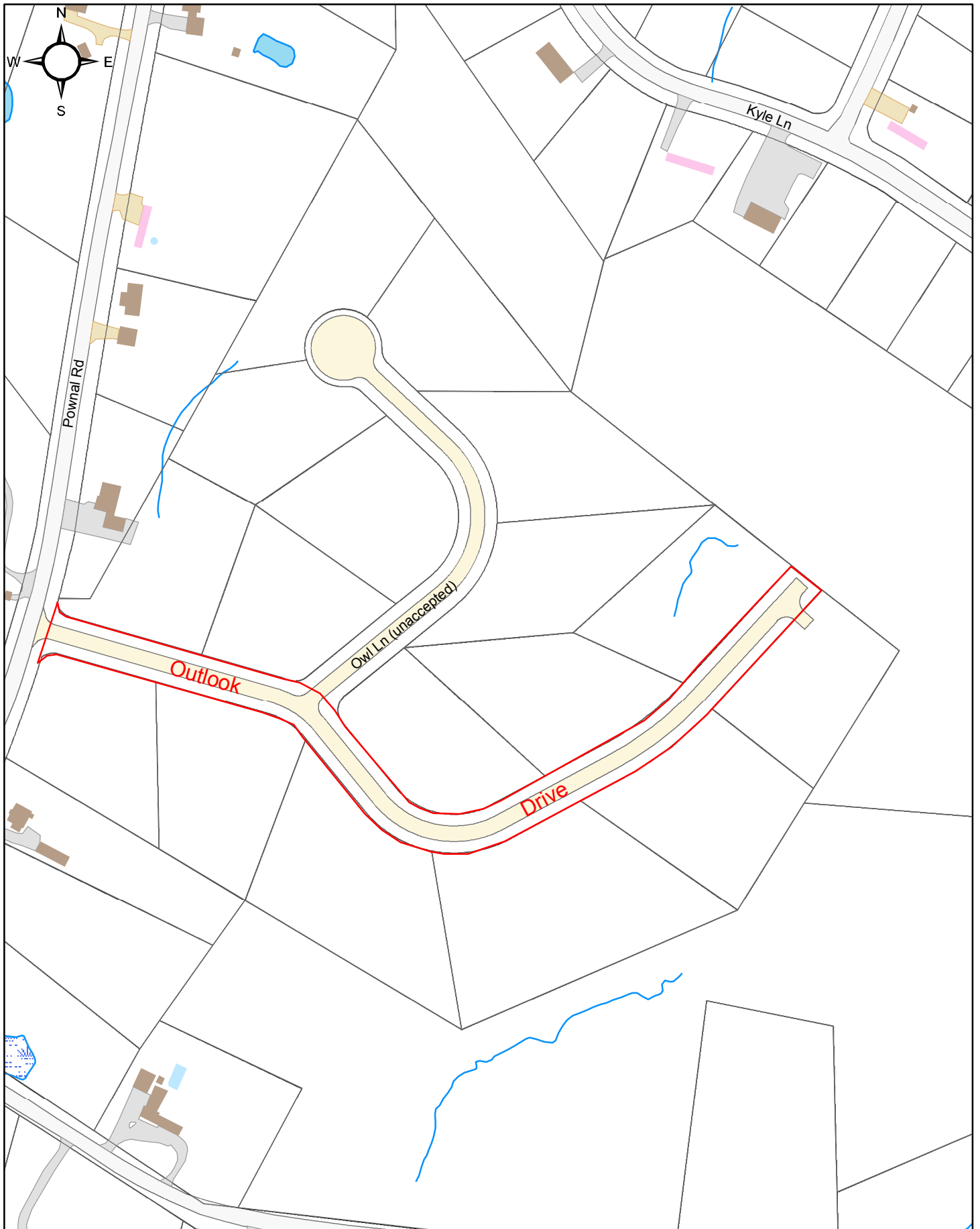
Action by Council:

DATE:

ATTEST:

CITY CLERK

OUTLOOK DRIVE



1 inch = 200 feet

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007

Agenda Item No. 6

SUBJECT:

ORDER – ACCEPTANCE OF LOGISTICS DRIVE

INFORMATION:

Logistics Drive is a street constructed to an industrial design, 930' ± in length, with a temporary hammerhead turnaround. It is located off the southwesterly side of Kittyhawk Avenue approximately 3100' westerly of Hotel Road. Logistics Drive crosses the St. Lawrence & Atlantic Railroad at a Public Grade Crossing granted in Rail Decision-RR #349 by the Maine Department of Transportation, dated August 14, 2006. The right of way is depicted on a plan entitled "Land Title Survey prepared for Gendron & Gendron, Inc.", dated October 2006 and recorded at the Androscoggin County Registry of Deeds in Book of Plans 46, Page 4, and on plans of the Gendron Distribution Center, approved by the Auburn Planning Board, March 13, 2007.

The street has been constructed in conformance with the approved plans and City design standards.

STAFF COMMENTS/RECOMMENDATION:

Logistics Drive meets or exceeds the minimum required standards for acceptance as a City Street. Recommend acceptance.

REQUESTED ACTION:

Motion for passage of the order.

VOTE:

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: December 17, 2007

TITLE: ORDER – ACCEPTANCE OF LOGISTICS DRIVE

Be It Ordered by the Auburn City Council that Logistics Drive, as laid out and depicted as “Future Public Road” on a plan entitled “Land Title Survey prepared for Gendron & Gendron, Inc.”, dated October 2006 and recorded at the Androscoggin County Registry of Deeds in Book of Plans 46, Page 4, is hereby accepted as a City Street.

Said Logistics Drive being of varying width and extending from Kittyhawk Avenue southwesterly, crossing the St. Lawrence & Atlantic Railroad, nine hundred thirty (930) feet, more or less, to and including a temporary hammerhead turnaround at the end.

Motion for passage:

Seconded by:

Vote:

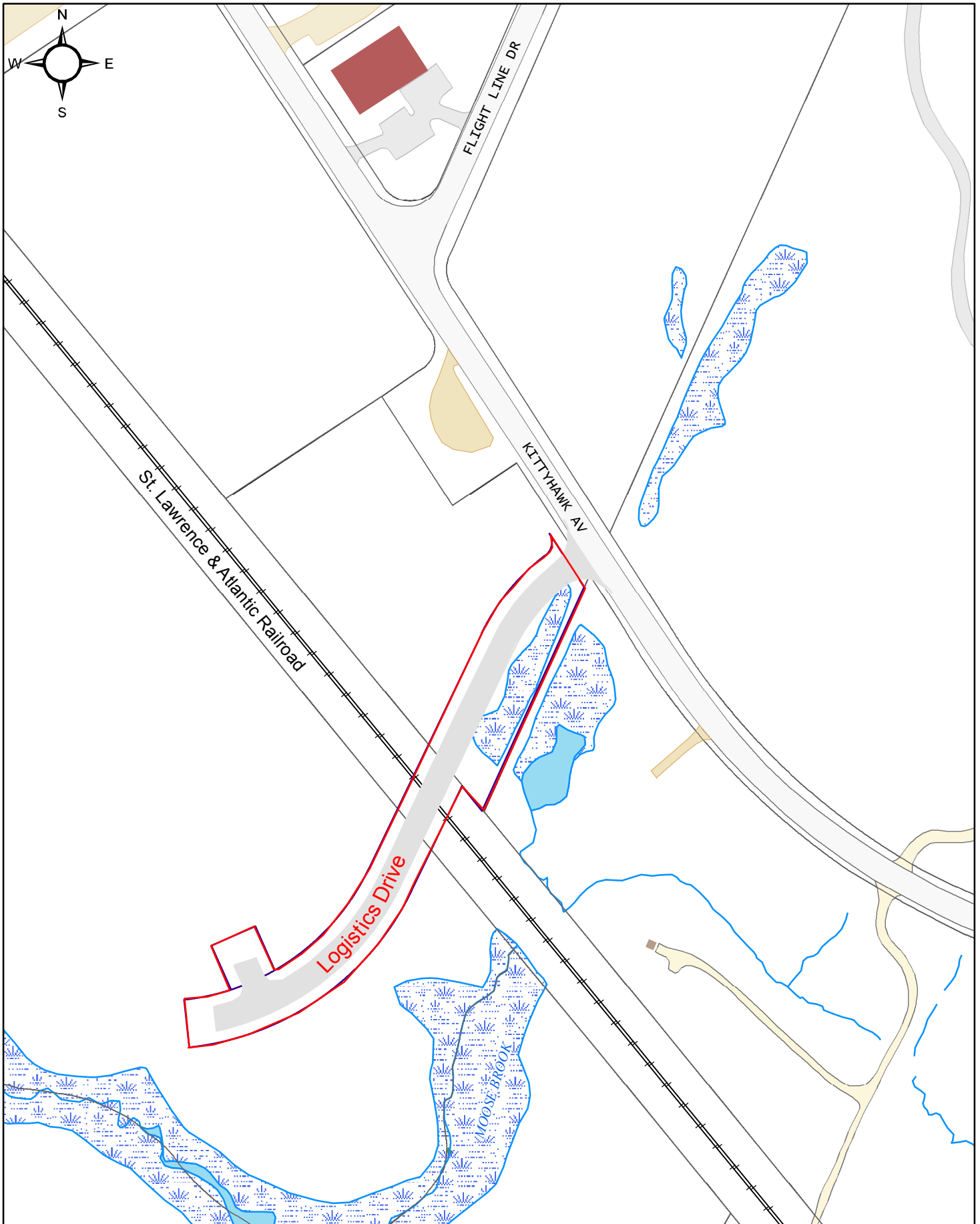
Action by Council:

DATE:

ATTEST:

CITY CLERK

LOGISTICS DRIVE



1 inch = 200 feet

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007

Agenda Item No. 7

SUBJECT:

RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE PARKING AGREEMENT – GREAT FALLS PLAZA

INFORMATION:

A new building is proposed within the Great Falls Plaza area. This is the type of investment envisioned by the ADAPT plan. In order for the developer to complete financing, a parking agreement must be in place. The parking need is 110 spaces and the developer is requesting that the lease rate per space, per month be the same as the rate applied to the Hilton Garden Inn (\$30.) with an annual CPI escalator. Post development value is estimated between \$10 to \$12 million dollars.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends passage of the resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: December 17, 2007

**TITLE: RESOLVE – AUTHORIZE ACTING CITY MANAGER TO EXECUTE
PARKING AGREEMENT – GREAT FALLS PLAZA**

Be It Resolved by the Auburn City Council that the Acting City Manager is hereby authorized to enter into a parking agreement with Mullaney Hospitality Group committing up to 110 parking spaces in Great Falls Plaza at an initial rate of \$30 per space, per month with an annual cpi escalator.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date 12/17/2007

Agenda Item No. 8

SUBJECT:

RESOLVE – CONFIRMATION OF ELECTION CLERKS

INFORMATION:

According to the City Charter, Article 5, Section 5.2 the City Clerk shall nominate Election Clerks (Wardens & Ward Clerks) who shall be confirmed by the City Council. These appointments shall be made every two years following the municipal election. The attached resolve fulfills the requirement set forth in the City Charter.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of this resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

VOTE:

City of Auburn

City Council, Auburn, Maine

Date: Dec. 17, 2007

TITLE: RESOLVE – CONFIRMATION OF ELECTION CLERKS

Be It Resolved by the Auburn City Council, That the following list of names be approved as Election Clerks (Wardens & Ward Clerks) for the City of Auburn:

Robert Cavanagh
Nancy Davenport
Aline Poliquin
Beverly Ouellette

Bonnie Ross
Jackielynn Farrell
Constance Bilodeau

Catherine Bergeron
Christopher Gendron
Mona Irvin

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

City Council

Agenda Information Sheet

Council Meeting Date Dec. 17, 2007 **Agenda Item No.** 9

SUBJECT:

**PUBLIC HEARING – LIQUOR LICENSE APPLICATION –RARE
HOSPITALITY MANAGEMENT, INC. D/B/A LONGHORN STEAKHOUSE,
649 TURNER STREET**

INFORMATION:

LongHorn Steakhouse, 649 Turner Street, Auburn is experiencing some corporate changes, therefore requiring them to apply for a new Liquor License. The Fire and Planning & Permitting Departments will complete inspections of this location the week of December 17th.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of the above application contingent upon appropriate departments approval.

REQUESTED ACTION:

Motion for approval of application contingent upon appropriate departments approval.
