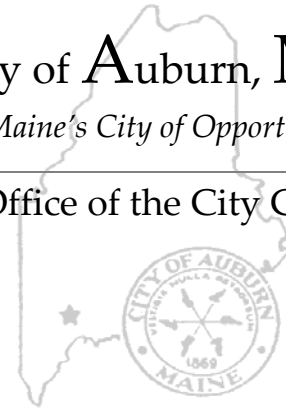


# City of Auburn, Maine

*"Maine's City of Opportunity"*

Office of the City Clerk



## Council Meeting Agenda Packet

August 27, 2007

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at [www.adobe.com](http://www.adobe.com).



# City Council Meeting and Workshop August 27, 2007

## Agenda

**5:00 p.m. Dinner**

**5:30 p.m. Workshop**

Discussion of Airport Issues

Library Cards

L/A Bus Service

Downtown Master Plan

**7:00 p.m. City Council Meeting**

Pledge of Allegiance

\* **Consent Items** – All items listed with an asterisk (\*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

## Minutes

\*082707-00 Minutes of August 13, 2007 Council Meeting

## Reports

- **Mayor**
- **City Councilors**
  - **Dick Gleason:** Water District, Consolidation, Audit Committee, Procurement Committee
  - **Bob Hayes:** Planning Board, L-A Railroad, Alternative Revenues
  - **Eric Samson:** LAEGC, MMWAC, City Manager Search
  - **Bruce Bickford:** A-L Airport, ABDC, Roads & Sidewalks
  - **Ray Berube:** School Committee, Auburn Housing, Communication
  - **Bob Mennealy:** Sewer District, University of Maine L-A, Impact Fees
  - **Ellen Peters:** 9-1-1 Center, Library Board, Comprehensive Plan
- **City Manager**
  - Report from Tom Morrill Re: Consolidation
  - Finance Report – Month of July

## Communications and Recognitions

\*082707-00 Communication from New England School of Metalwork Re: Waive fee for for Victualers License

## Unfinished Business

None

## **New Business**

082707-01 Resolve – Adoption of Policy for Naming of Facilities and Infrastructure

082707-02 Public Hearing and action on Liquor License Application for Auburn Multiplex Theatre LLC d/b/a Flagship Cinemas Auburn, 730 Center Street

**Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

Executive Session – Land Negotiations

## **ADJOURNMENT**

-----  
**Executives Sessions:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN  
AUGUST 13, 2007  
CITY COUNCIL MEETING**

**PRESENT**

Mayor John T. Jenkins, Councilors Richard D. Gleason, Robert P. Hayes, Eric G. Samson, Bruce A. Bickford, Raymond C. Berube, Robert C. Mennealy, and C. Ellen Peters, Acting City Manager Laurie Smith, City Clerk Mary Lou Magno, and Finance Director Chris Trenholm. There were five people in the audience.

Mayor Jenkins called the meeting to order at 6:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

**MINUTES**

Councilor Bickford moved to accept and place on the file the minutes of July 30, 2007. Seconded by Councilor Berube. Vote: 7 Yeas.

**REPORTS OF THE MAYOR**

Mayor Jenkins reminded everyone of the CALEA (Commission on Accreditation for Law Enforcement Agencies) Public Hearing that will take place at 7:00 pm in the Council Chambers this evening.

He also noted that the Balloon Festival will take place August 17, 18 and 19.

**REPORTS OF CITY COUNCILORS**

Councilors reported on their respective Council Committee Assignments.

**REPORTS OF THE CITY MANAGER**

Acting City Manager Laurie Smith reminded Councilors of events taking place in August.

**COMMUNICATIONS AND RECOGNITIONS**

None

**UNFINISHED BUSINESS**

**1. ORDINANCE – CHAPTER 21, ARTICLE 2 – FIRE DEPARTMENT SERVICE CHARGES**

Councilor Bickford moved for acceptance of second reading and final passage. Seconded by Councilor Samson. Vote: 6 Yeas with Councilor Gleason voting Nay.

**NEW BUSINESS**

**2. PUBLIC HEARING AND ACTION ON LIQUOR LICENSE AND SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR MIDNIGHT SPECIAL**

Councilor Samson moved to approve these applications contingent upon the Fire Department giving their approval. Seconded by Councilor Bickford.

Mayor Jenkins opened the public hearing. Dion Davis spoke in favor of the above request and answered Councilors questions. Wayne Werts, Fire Chief, also answered Councilors questions.

Vote: 7 Yeas.

**3. PUBLIC HEARING – SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR GRITTY MCDUFF’S AND HILTON GARDEN INN**

Councilor Berube moved to approve both licenses. Seconded by Councilor Bickford. Mayor Jenkins opened the public hearing. Police Chief Crowell answered Councilors questions.

Vote: 7 Yeas.

**4. SET DATE FOR FIRST MEETING IN SEPTEMBER**

Councilor Berube moved that the first meeting in September be held on September 4<sup>th</sup>. Seconded by Councilor Peters. Vote: 7 Yeas.

**OPEN SESSION**

No one spoke.

**OPEN SESSION CLOSED**

**ADJOURNMENT – 6:35 PM**

Councilor Berube moved to adjourn. Seconded by Councilor Mennealy. Vote: 7 Yeas.

**A TRUE RECORD**

**ATTEST:** \_\_\_\_\_  
**CITY CLERK**

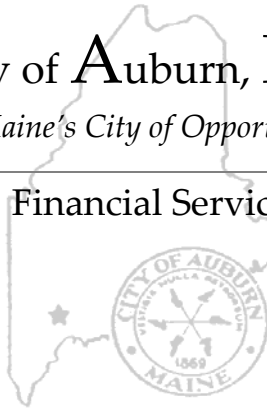
# City of Auburn, Maine

"Maine's City of Opportunity"

## Financial Services

August 22, 2007

Honorable Mayor Jenkins and  
Members of the City Council



Attached please find the financial report for the month of July 2007. The City has completed its first month of the current fiscal year. Since it is the first month of the year, a number of expenditures are due that will not be reoccurring and the City's major revenues – property taxes - have not yet been received. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 8.3% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

### **Revenues**

Revenues collected through July 31 were \$2,949,928, or 4.54%, of the annual budget. The accounts listed below are noteworthy.

- A. Personal property taxes have traditionally been due by July 15. This year, however, due to the additional time needed to complete the property assessments and the Tax Commitment, personal property taxes will be due in late August. As a result property tax revenue received was minimal for the month.
- B. Licenses and development permits reflect the active development climate that is ongoing in the community.
- C. State Revenue Sharing is typically a higher amount this time of year based on strong income and sales taxes received by the State.

### **Expenditures**

Expenditures through July 31 were \$2,351,287, or 3.62%, of the annual budget. Noteworthy variances are discussed below.

- A. *Property*: The first of two insurance premium installments was paid in July.
- B. *Community Programs*: Full payment of the appropriations for the Liberty Festival.

C. *Intergovernmental Programs*: The City funds the intergovernmental agencies quarterly upon receipt of their invoices. The county tax payment is due September 1.

**Investments**

This section contains an investment schedule as of July 31, as well as a comparison of the investments between July 31 and prior month. Currently the City's funds are earning an average interest rate of 5.05%, compared to approximately 4.28% last year at this time.

Respectfully Submitted,

Laurie Smith  
Acting City Manager

Chris Trenholm  
Finance Director

**CITY OF AUBURN, MAINE**  
**BALANCE SHEET - GENERAL FUND**  
**JULY 31, 2007**

| <u>ASSETS</u>  | JULY 31,<br>2007  | UNAUDITED<br>JUNE 30,<br>2007<br>Note | Increase<br>(Decrease) |
|--|-------------------|---------------------------------------|------------------------|
| CASH   | 7,906,102         | 8,345,420                             | (439,318)              |
| RECEIVABLES  |                   |                                       |                        |
| ACCOUNTS RECEIVABLES   | 904,007           | 912,254                               | (8,247)                |
| TAXES RECEIVABLE-CURRENT                                     | 39,875,601        | 74,668                                | 39,800,933             |
| DELINQUENT TAXES   | 399,268           | 312,926                               | 86,342                 |
| TAX LIENS  | 1,368,018         | 1,530,304                             | (162,286)              |
| NET DUE TO/FROM OTHER FUNDS                                  | 1,826,928         | 1,899,998                             | (73,070)               |
| <b>TOTAL ASSETS</b>  | <b>52,279,925</b> | <b>13,075,570</b>                     | <b>39,204,355</b>      |
| <br><b><u>LIABILITIES &amp; FUND BALANCES</u></b>            |                   |                                       |                        |
| ACCOUNTS PAYABLE   | 75,124            | (709)                                 | 75,832                 |
| WAGES & TAXES PAYABLE  | (213,773)         | 9,148                                 | (222,921)              |
| ACCRUED PAYROLL  | 967,043           | 1,995,411                             | (1,028,368)            |
| STATE FEES PAYABLE   | 39,777            | 3,350                                 | 36,428                 |
| PREPAID TAXES  | -                 | -                                     | -                      |
| IN LIEU OF BONDS   | 61,205            | 61,205                                | (0)                    |
| DEFERRED REVENUE   | 41,058,063        | 1,333,073                             | 39,724,990             |
| <b>TOTAL LIABILITIES</b>                                     | <b>41,987,439</b> | <b>3,401,478</b>                      | <b>38,585,960</b>      |
| FUND BALANCE - NOT DESIGNATED                                | 8,848,380         | 8,804,539                             | 43,841                 |
| FUND BALANCE - DESIGNATED FOR<br>WORKERS COMP & UNEMPLOYMENT | 711,913           | 711,913                               | 0                      |
| FUND BALANCE - DESIGNATED                                    | 142,880           | 157,640                               | (14,760)               |
| NET CHANGE IN FUND BALANCE                                   | 589,313           | -                                     | 589,313                |
| <b>TOTAL FUND BALANCES</b>                                   | <b>10,292,486</b> | <b>9,674,092</b>                      | <b>618,394</b>         |
| <b>TOTAL LIABILITIES<br/>AND FUND BALANCES</b>               | <b>52,279,925</b> | <b>13,075,570</b>                     | <b>39,204,355</b>      |

**Note: The June Balance Sheet is preliminary and unaudited**



**CITY OF AUBURN, MAINE**  
**REVENUES - GENERAL FUND COMPARATIVE**  
**AS OF July 31, 2007 vs. July 31, 2006**

| REVENUE SOURCE   | FY 2008<br>BUDGET | ACTUAL<br>REVENUES<br>THROUGH JULY 31 | % OF<br>TOTAL<br>BUDGET | FY 2007<br>BUDGET | ACTUAL<br>REVENUES<br>THROUGH JULY 31 | % OF<br>TOTAL<br>BUDGET |
|--|-------------------|---------------------------------------|-------------------------|-------------------|---------------------------------------|-------------------------|
| <b><u>TAXES</u></b>  |                   |                                       |                         |                   |                                       |                         |
| PROPERTY TAX REVENUE-<br>PRIOR YEAR REVENUE                  | \$ 40,283,147     | \$ -                                  | 0.00%                   | \$ 39,500,803     | \$ 92,897                             | 0.24%                   |
| HOMESTEAD EXEMPTION REIMBURSEMENT<br>ALLOWANCE FOR ABATEMENT | \$ -              | \$ 246,188                            |                         | \$ -              | \$ 255,235                            |                         |
| ALLOWANCE FOR UNCOLLECTIBLE TAXES<br>EXCISE                  | \$ -              | \$ -                                  |                         | \$ (15,000)       | \$ -                                  | 0.00%                   |
| PENALTIES & INTEREST   | \$ 3,200,000      | \$ 301,981                            | 9.44%                   | \$ 3,200,000      | \$ 307,780                            | 9.62%                   |
| <b>TOTAL TAXES</b>   | \$ 43,573,147     | \$ 562,780                            | 1.29%                   | \$ 42,775,803     | \$ 664,126                            | 1.55%                   |
| <b><u>LICENSES AND PERMITS</u></b>                           |                   |                                       |                         |                   |                                       |                         |
| BUSINESS<br>NON-BUSINESS                                     | \$ 49,600         | \$ 4,155                              | 8.38%                   | \$ 46,800         | \$ 5,285                              | 11.29%                  |
| <b>TOTAL LICENSES</b>  | \$ 325,700        | \$ 19,274                             | 5.92%                   | \$ 307,775        | \$ 58,846                             | 19.12%                  |
| <b><u>INTERGOVERNMENTAL ASSISTANCE</u></b>                   |                   |                                       |                         |                   |                                       |                         |
| STATE-LOCAL ROAD ASSISTANCE<br>STATE REVENUE SHARING         | \$ 460,000        | \$ -                                  | 0.00%                   | \$ 356,000        | \$ -                                  | 0.00%                   |
| WELFARE REIMBURSEMENT<br>OTHER STATE AID                     | \$ 3,775,000      | \$ 936,206                            | 24.80%                  | \$ 2,900,000      | \$ 843,462                            | 29.08%                  |
| FEDERAL REIMBURSEMENT<br>CITY OF LEWISTON                    | \$ 22,500         | \$ 1,882                              | 8.37%                   | \$ 22,500         | \$ -                                  | 0.00%                   |
| EDUCATION SUBSIDY  | \$ 25,000         | \$ -                                  | 0.00%                   | \$ 25,000         | \$ -                                  | 0.00%                   |
| <b>TOTAL INTERGOVERNMENTAL ASSISTANCE</b>                    | \$ 150,000        | \$ -                                  | 0.00%                   | \$ 175,000        | \$ -                                  | 0.00%                   |
|  | \$ 16,118,582     | \$ 1,348,630                          | 8.37%                   | \$ 14,620,168     | \$ 1,229,673                          | 8.41%                   |
| <b><u>CHARGE FOR SERVICES</u></b>                            |                   |                                       |                         |                   |                                       |                         |
| GENERAL GOVERNMENT<br>PUBLIC SAFETY                          | \$ 163,950        | \$ 8,490                              | 5.18%                   | \$ 166,100        | \$ 7,766                              | 4.68%                   |
| EMS TRANSPORT<br>EDUCATION                                   | \$ 71,000         | \$ 3,969                              | 5.59%                   | \$ 101,800        | \$ 2,328                              | 2.29%                   |
| <b>TOTAL CHARGE FOR SERVICES</b>                             | \$ 20,000         | \$ 50                                 | 0.25%                   | \$ 25,000         | \$ 1,428                              | 5.71%                   |
|  | \$ 2,132,980      | \$ 6,885                              | 0.32%                   | \$ 2,368,950      | \$ 89,770                             | 3.79%                   |
| <b><u>FINES</u></b>  |                   |                                       |                         |                   |                                       |                         |
| PARKING TICKETS & MISC FINES                                 | \$ 50,000         | \$ 2,737                              | 5.47%                   | \$ 52,500         | \$ 1,445                              | 2.75%                   |
| <b><u>MISCELLANEOUS</u></b>                                  |                   |                                       |                         |                   |                                       |                         |
| INVESTMENT INCOME<br>INTEREST-BOND PROCEEDS                  | \$ 385,000        | \$ -                                  | 0.00%                   | \$ 340,000        | \$ 3,756                              | 1.10%                   |
| RENTS<br>UNCLASSIFIED  | \$ 125,000        | \$ -                                  | 0.00%                   | \$ 125,000        | \$ -                                  | 0.00%                   |
| SALE OF RECYCLABLES<br>COMMERCIAL SOLID WASTE FEES           | \$ 132,500        | \$ -                                  | 0.00%                   | \$ 132,500        | \$ 1,225                              | 0.92%                   |
| SALE OF PROPERTY<br>RECREATION PROGRAMS                      | \$ 75,000         | \$ 39,345                             | 52.46%                  | \$ 75,000         | \$ 8,308                              | 11.08%                  |
| MMWAC HOST FEES<br>9-1-1 DEBT SERVICE REIMBURSEMENT          | \$ 60,000         | \$ 148                                | 0.25%                   | \$ 50,000         | \$ 13,385                             | 26.77%                  |
| TRANSFER IN: TIF<br>TRANSFER OUT: TIF                        | \$ 56,000         | \$ -                                  | 0.00%                   | \$ 56,000         | \$ -                                  | 0.00%                   |
| <b>TOTAL MISCELLANEOUS</b>                                   | \$ 30,000         | \$ -                                  | 0.00%                   | \$ 150,000        | \$ -                                  | 0.00%                   |
|  | \$ 20,000         | \$ -                                  | 0.00%                   | \$ 50,000         | \$ -                                  | 0.00%                   |
|  | \$ 190,400        | \$ 15,375                             | 8.08%                   | \$ 178,000        | \$ 14,833                             | 8.33%                   |
|  | \$ -              | \$ -                                  | 0.00%                   | \$ -              | \$ -                                  | 0.00%                   |
|  | \$ 60,000         | \$ -                                  | 0.00%                   | \$ 60,000         | \$ -                                  | 0.00%                   |
|  | \$ (3,149,839)    | \$ -                                  | 0.00%                   | \$ (1,960,000)    | \$ -                                  | 0.00%                   |
| <b>TOTAL GENERAL FUND REVENUES</b>                           | \$ (2,015,939)    | \$ 54,867                             | -2.72%                  | \$ (743,500)      | \$ 41,508                             | -5.58%                  |
| <b>TOTAL GENERAL FUND REVENUES</b>                           | \$ 64,921,520     | \$ 2,949,928                          | 4.54%                   | \$ 63,199,896     | \$ 2,945,637                          | 4.66%                   |

**CITY OF AUBURN, MAINE**  
**EXPENDITURES - GENERAL FUND COMPARATIVE**  
**AS OF JULY 31, 2007 vs. JULY 31, 2006**

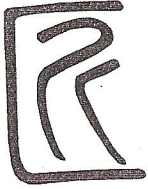
| DEPARTMENT                             | ACTUAL               |                                 |                         | ACTUAL               |                                 |                         |
|--|----------------------|---------------------------------|-------------------------|----------------------|---------------------------------|-------------------------|
|  | FY 2008<br>BUDGET    | EXPENDITURES<br>THROUGH JULY 31 | % OF<br>TOTAL<br>BUDGET | FY 2007<br>BUDGET    | EXPENDITURES<br>THROUGH JULY 31 | % OF<br>TOTAL<br>BUDGET |
| <b>ADMINISTRATION</b>                  |                      |                                 |                         |                      |                                 |                         |
| MAYOR AND COUNCIL                      | \$ 102,275           | \$ 1,112                        | 1.09%                   | \$ 98,610            | \$ 24,657                       | 25.00%                  |
| LEGAL SERVICES                         | \$ 55,000            | \$ -                            | 0.00%                   | \$ 55,000            | \$ -                            | 0.00%                   |
| CITY CLERK                             | \$ 133,399           | \$ 9,148                        | 6.86%                   | \$ 118,544           | \$ 10,601                       | 8.94%                   |
| CITY MANAGER                           | \$ 214,776           | \$ 10,162                       | 4.73%                   | \$ 205,656           | \$ 16,965                       | 8.25%                   |
| HUMAN RESOURCES                        | \$ 110,878           | \$ 6,872                        | 6.20%                   | \$ 100,279           | \$ 7,491                        | 7.47%                   |
| INFORMATION SYSTEMS                    | \$ 196,562           | \$ 11,107                       | 5.65%                   | \$ 216,245           | \$ 4,412                        | 2.04%                   |
| ASSESSING SERVICES                     | \$ 267,575           | \$ 20,239                       | 7.56%                   | \$ 246,071           | \$ 23,426                       | 9.52%                   |
| FINANCIAL SERVICES                     | \$ 364,296           | \$ 27,862                       | 7.65%                   | \$ 353,591           | \$ 31,910                       | 9.02%                   |
| CUSTOMER SERVICE                       | \$ 16,000            | \$ -                            | 0.00%                   | \$ 16,000            | \$ -                            | 0.00%                   |
| <b>TOTAL ADMINISTRATION</b>            | <b>\$ 1,460,761</b>  | <b>\$ 86,502</b>                | <b>5.92%</b>            | <b>\$ 1,409,996</b>  | <b>\$ 119,461</b>               | <b>8.47%</b>            |
| <b>COMMUNITY SERVICES</b>              |                      |                                 |                         |                      |                                 |                         |
| HEALTH & SOCIAL SERVICES               |                      |                                 |                         |                      |                                 |                         |
| ADMINISTRATION                         | \$ 47,798            | \$ 3,424                        | 7.16%                   | \$ 45,532            | \$ 4,182                        | 9.19%                   |
| ASSISTANCE                             | \$ 48,750            | \$ 1,531                        | 3.14%                   | \$ 51,618            | \$ 4,394                        | 8.51%                   |
| PLANNING & PERMITTING                  | \$ 768,591           | \$ 57,769                       | 7.52%                   | \$ 665,825           | \$ 61,660                       | 9.26%                   |
| PARKS AND RECREATION                   | \$ 552,261           | \$ 37,699                       | 6.83%                   | \$ 531,559           | \$ 100,596                      | 18.92%                  |
| PUBLIC LIBRARY                         | \$ 919,407           | \$ 76,617                       | 8.33%                   | \$ 885,623           | \$ 69,442                       | 7.84%                   |
| COMMUNITY PROGRAMS                     | \$ 13,550            | \$ 9,450                        | 69.74%                  | \$ 13,050            | \$ 9,950                        | 76.25%                  |
| <b>TOTAL COMMUNITY SERVICES</b>        | <b>\$ 2,350,357</b>  | <b>\$ 186,490</b>               | <b>7.93%</b>            | <b>\$ 2,193,207</b>  | <b>\$ 250,225</b>               | <b>11.41%</b>           |
| <b>FISCAL SERVICES</b>                 |                      |                                 |                         |                      |                                 |                         |
| DEBT SERVICE                           | \$ 7,176,622         | \$ 1,946                        | 0.03%                   | \$ 7,394,394         | \$ -                            | 0.00%                   |
| PROPERTY                               | \$ 543,614           | \$ 160,498                      | 29.52%                  | \$ 548,578           | \$ 156,944                      | 28.61%                  |
| WORKERS COMPENSATION                   | \$ 200,000           | \$ -                            | 0.00%                   | \$ 200,000           | \$ -                            | 0.00%                   |
| WAGES & BENEFITS                       | \$ 4,130,343         | \$ 298,905                      | 7.24%                   | \$ 4,043,042         | \$ 440,451                      | 10.89%                  |
| EMERGENCY RESERVE                      | \$ 326,900           | \$ -                            | 0.00%                   | \$ 620,000           | \$ -                            | 0.00%                   |
| <b>TOTAL FISCAL SERVICES</b>           | <b>\$ 12,377,479</b> | <b>\$ 461,349</b>               | <b>3.73%</b>            | <b>\$ 12,806,014</b> | <b>\$ 597,396</b>               | <b>4.66%</b>            |
| <b>PUBLIC SAFETY</b>                   |                      |                                 |                         |                      |                                 |                         |
| EMERGENCY MGMT AGENCY                  | \$ 6,678             | \$ -                            | 0.00%                   | \$ 6,468             | \$ -                            | 0.00%                   |
| FIRE DEPARTMENT                        | \$ 3,643,879         | \$ 281,804                      | 7.73%                   | \$ 3,266,602         | \$ 241,686                      | 7.40%                   |
| POLICE DEPARTMENT                      | \$ 2,712,013         | \$ 226,244                      | 8.34%                   | \$ 2,616,186         | \$ 238,389                      | 9.11%                   |
| <b>TOTAL PUBLIC SAFETY</b>             | <b>\$ 6,362,570</b>  | <b>\$ 508,048</b>               | <b>7.98%</b>            | <b>\$ 5,889,256</b>  | <b>\$ 480,076</b>               | <b>8.15%</b>            |
| <b>PUBLIC WORKS</b>                    |                      |                                 |                         |                      |                                 |                         |
| PUBLIC WORKS DEPARTMENT                | \$ 4,667,059         | \$ 214,890                      | 4.60%                   | \$ 4,490,429         | \$ 180,998                      | 4.03%                   |
| WATER AND SEWER                        | \$ 472,500           | \$ 112,860                      | 23.89%                  | \$ 467,500           | \$ 112,860                      | 24.14%                  |
| <b>TOTAL PUBLIC WORKS</b>              | <b>\$ 5,139,559</b>  | <b>\$ 327,750</b>               | <b>6.38%</b>            | <b>\$ 4,957,929</b>  | <b>\$ 293,858</b>               | <b>5.93%</b>            |
| <b>INTERGOVERNMENTAL PROGRAMS</b>      |                      |                                 |                         |                      |                                 |                         |
| AUBURN-LEWISTON AIRPORT                | \$ 98,000            | \$ 46,375                       | 47.32%                  | \$ 136,269           | \$ 34,067                       | 25.00%                  |
| E911 COMMUNICATION CENTER              | \$ 930,934           | \$ 89                           | 0.01%                   | \$ 867,500           | \$ (6,675)                      | -0.77%                  |
| LATC-PUBLIC TRANSIT                    | \$ 117,994           | \$ -                            | 0.00%                   | \$ 117,994           | \$ -                            | 0.00%                   |
| LAEGC-ECONOMIC COUNCIL                 | \$ 106,429           | \$ -                            | 0.00%                   | \$ 106,429           | \$ -                            | 0.00%                   |
| L-A ARTS                               | \$ 22,680            | \$ 5,670                        | 25.00%                  | \$ 21,000            | \$ 5,250                        | 25.00%                  |
| COUNTY TAX                             | \$ 1,877,972         | \$ -                            | 0.00%                   | \$ 1,699,945         | \$ -                            | 0.00%                   |
| TAX SHARING                            | \$ 350,000           | \$ -                            | 0.00%                   | \$ 345,000           | \$ -                            | 0.00%                   |
| <b>TOTAL INTERGOVERNMENTAL</b>         | <b>\$ 3,504,009</b>  | <b>\$ 52,134</b>                | <b>1.49%</b>            | <b>\$ 3,294,137</b>  | <b>\$ 32,642</b>                | <b>0.99%</b>            |
| <b>EDUCATION DEPARTMENT</b>            | <b>\$ 33,726,785</b> | <b>\$ 729,014</b>               | <b>2.16%</b>            | <b>\$ 32,649,357</b> | <b>\$ 1,124,279</b>             | <b>3.44%</b>            |
| <b>TOTAL GENERAL FUND EXPENDITURES</b> | <b>\$ 64,921,520</b> | <b>\$ 2,351,287</b>             | <b>3.62%</b>            | <b>\$ 63,199,896</b> | <b>\$ 2,897,937</b>             | <b>4.59%</b>            |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
AS OF JULY 31, 2007**

| INVESTMENT         | FUND              | ACCOUNT<br>BALANCE   | INTEREST<br>RATE | VALUE                |                      | WEIGHTED<br>AVG YIELD |
|--------------------|-------------------|----------------------|------------------|----------------------|----------------------|-----------------------|
|                    |                   |                      |                  | BOOK                 | MARKET               |                       |
| BANKNORTH MNY MKT  | GENERAL FUND      | 7,023,568.22         | 5.06%            | 7,023,568.22         | 7,023,568.22         |                       |
| BANKNORTH MNY MKT  | GF-WORKERS COMP   | 48,239.52            | 1.45%            | 48,239.52            | 48,239.52            |                       |
| BANKNORTH MNY MKT  | GF-UNEMPLOYMENT   | 63,596.73            | 5.06%            | 63,596.73            | 63,596.73            |                       |
| BANKNORTH CD       | GF-UNEMPLOYMENT   | 94,847.54            | 4.97%            | 94,847.54            | 94,847.54            |                       |
| BANKNORTH MNY MKT  | SPECIAL REVENUE   | 1,834,611.99         | 5.06%            | 1,834,611.99         | 1,834,611.99         |                       |
| BANKNORTH MNY MKT  | SR-PERMIT PARKING | 188,212.36           | 5.06%            | 188,212.36           | 188,212.36           |                       |
| BANKNORTH MNY MKT  | SR-TIF            | 2,614,251.75         | 5.06%            | 2,614,251.75         | 2,614,251.75         |                       |
| BANKNORTH MNY MKT  | CAPITAL PROJECTS  | 14,584,104.61        | 5.06%            | 14,584,104.61        | 14,584,104.61        |                       |
| BANKNORTH MNY MKT  | CAPITAL PROJECTS  | 260,810.96           | 5.06%            | 260,810.96           | 260,810.96           |                       |
| BANK OF AMERICA    | CAPITAL PROJECTS  | 30,700.86            | 4.97%            | 30,700.86            | 30,700.86            |                       |
| BANKNORTH MNY MKT  | ICE ARENA         | 46,196.50            | 1.45%            | 46,196.50            | 46,196.50            |                       |
| <b>GRAND TOTAL</b> |                   | <b>26,789,141.04</b> |                  | <b>26,789,141.04</b> | <b>26,789,141.04</b> | <b>5.05%</b>          |

**CITY OF AUBURN, MAINE  
INVESTMENT SCHEDULE  
COMPARISON OF JULY 31, 2007  
AND JUNE 30, 2007**

| INVESTMENT           | FUND             | JUNE 30, 2007        |                      | JULY 31, 2007        |                      | INCREASE (DECREASE)  |                      |
|----------------------|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                      |                  | VALUE                |                      | VALUE                |                      | VALUE                |                      |
|                      |                  | BOOK                 | MARKET               | BOOK                 | MARKET               | BOOK                 | MARKET               |
| BANKNORTH MNY MARKET | GENERAL FUND     | 10,988,491.94        | 10,988,491.94        | 7,023,568.22         | 7,023,568.22         | (3,964,923.72)       | (3,964,923.72)       |
| BANKNORTH MNY MARKET | WORKERS COMP     | 48,180.59            | 48,180.59            | 48,239.52            | 48,239.52            | 58.93                | 58.93                |
| BANKNORTH MNY MARKET | UNEMPLOYMENT     | 63,330.48            | 63,330.48            | 63,596.73            | 63,596.73            | 266.25               | 266.25               |
| MBIA CLASS ACCOUNT   | UNEMPLOYMENT     | 94,448.86            | 94,448.86            | 94,847.54            | 94,847.54            | 398.68               | 398.68               |
| BANKNORTH MNY MARKET | SPECIAL REVENUE  | 1,826,931.37         | 1,826,931.37         | 1,834,611.99         | 1,834,611.99         | 7,680.62             | 7,680.62             |
| BANKNORTH MNY MARKET | PERMIT PARKING   | 187,424.41           | 187,424.41           | 188,212.36           | 188,212.36           | 787.95               | 787.95               |
| BANKNORTH MNY MARKET | TIF              | 2,603,307.16         | 2,603,307.16         | 2,614,251.75         | 2,614,251.75         | 10,944.59            | 10,944.59            |
| BANKNORTH MNY MARKET | CAPITAL PROJECTS | 14,523,048.12        | 14,523,048.12        | 14,584,104.61        | 14,584,104.61        | 61,056.49            | 61,056.49            |
| BANKNORTH MNY MARKET | CAPITAL PROJECTS | 258,965.22           | 258,965.22           | 260,810.96           | 260,810.96           | 1,845.74             | 1,845.74             |
| BANK OF AMERICA      | CAPITAL PROJECTS | 30,572.54            | 30,572.54            | 30,700.86            | 30,700.86            | 128.32               | 128.32               |
| BANKNORTH MNY MARKET | ICE ARENA        | 46,140.07            | 46,140.07            | 46,196.50            | 46,196.50            | 56.43                | 56.43                |
| <b>GRAND TOTAL</b>   |                  | <b>30,670,840.76</b> | <b>30,670,840.76</b> | <b>26,789,141.04</b> | <b>26,789,141.04</b> | <b>-3,881,699.72</b> | <b>-3,881,699.72</b> |



# New England School of Metalwork

16 Albiston Way, Auburn, Maine 04210  
207.777.6211 • Toll-free 888.753.7502  
www.newenglandschoolofmetalwork.com

To: Mary Lou Magno  
City of Auburn  
60 Court Street  
Auburn ME 04210

From: Dereck Glaser  
New England School of Metalwork Director  
7 Albiston Way  
Auburn ME 04210

RE: Vending fee waiver

7/27/07

Dear City of Auburn,

On October 6, 2007 the New England School of Metalwork is sponsoring our second annual custom car show. This event is taking place at the school here in Auburn to help raise much needed funds to support the activities for the Pine Tree Society of Maine, a non profit organization which helps disabled children take part in outdoor events. As apart of the car show we will be having a few refreshments available to attendees. As such, I am asking that the city waive the vending fee for this service.

The New England School of Metalwork is a non profit 501-C3 educational facility; our tax ID # is 200103372.

If you have any further questions please feel free to contact me at the school (777-3375) or the chairman of the car show Bob Smith at 784-5788.

Respectfully submitted,

Dereck Glaser  
New England School of Metalwork Director

# City Council

## Agenda Information Sheet

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**Council Meeting Date** 8/27/2007

**Agenda Item No.** 1

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**SUBJECT:**

**RESOLVE – ADOPTION OF POLICY FOR NAMING OF FACILITIES AND INFRASTRUCTURE**

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**INFORMATION:**

Recently the City Council received a request from a citizen to re-name the South Bridge. Although the Council was generally receptive to the idea, a majority of the Councilors felt there should be a policy in place to process this sort of request. The purpose of this resolve is to adopt the attached policy, which establishes a process/policy for naming of facilities and infrastructure.

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**STAFF COMMENTS/RECOMMENDATION:**

Staff recommends approval of the resolve.

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**REQUESTED ACTION:**

Motion for passage of the resolve.

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**VOTE:**

# City of Auburn

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City Council, Auburn, Maine

Date: August 27, 2007

**TITLE: RESOLVE – AUTHORIZE ADOPTION OF POLICY FOR NAMING  
OF FACILITIES AND INFRASTRUCTURE**

Be It Resolved by the Auburn City Council that the attached policy regarding the naming of facilities and infrastructure is hereby approved. A copy of the policy is attached to and hereby made a part of the resolve.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

## **POLICY FOR NAMING OF FACILITIES AND INFRASTRUCTURE**

Any naming or renaming of public places in Auburn should help to better define and build a sense of community, while also serving to honor the contributions of worthy individuals. The City of Auburn strives to have a process that serves these goals in a way that allows public participation.

The City Council will be the official naming body for all municipally owned facilities and infrastructure. The Council will make recommendations and work collaboratively with other governmental entities in the naming of facilities and infrastructure not solely owned by the City of Auburn.

Although the Council reserves the right to use whatever process they deem most appropriate for the circumstances, in general, the Council will use the following process. Nominations will be accepted for names to any public facility, park, building, or infrastructure. Nominations should include the name and contact information from the person submitting the name as well as the reasons for their nomination.

The criteria for naming a city facility or infrastructure should reflect one or more of the following:

1. reflect City services provided in or at facility;
2. reflect geographical location;
3. reflect significant natural features; or
4. honor a significant individual (see below)

Criteria for naming a facility after an individual:

May be named after an individual living or dead;

- a. made a unique contribution to the area being named;
- b. substantially improved or contributed to the quality of life in Auburn;
- c. gave significant civic contribution(s) to Auburn or the region;
- d. brought recognition to Auburn for their achievements;
- e. donated land or significant resources to the facility.

Once the nomination deadline has passed the Council will review all suggestions by using the above criteria. At its discretion, the Council may choose to appoint a subcommittee to review the nominations and forward their recommendation to the City Council.

The City Council shall hold a public hearing at a City Council meeting to solicit feedback on the final list of naming nominations. The Council will then take final action.



# City Council

## Agenda Information Sheet

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Council Meeting Date 8/27/2007      Agenda Item No. 2

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**SUBJECT:**

**PUBLIC HEARING – LIQUOR LICENSE APPLICATION FOR AUBURN  
MULTIPLEX LLC D/B/A FLAGSHIP CINEMAS, AUBURN, 730 CENTER  
STREET**

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**INFORMATION:**

Flagship Cinemas, 730 Center Street, is applying for a liquor license. They want to serve beer and wine in Theatre #5 during Patriot Football Games. There will be tip-trained bar tenders on duty at all times. All appropriate departments (Treasurer, Fire, Police and Planning and Permitting) have approved this application.

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**STAFF COMMENTS/RECOMMENDATION:**

Staff recommends approval of this application.

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**REQUESTED ACTION:**

Motion to approve liquor license application.

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**VOTE:**