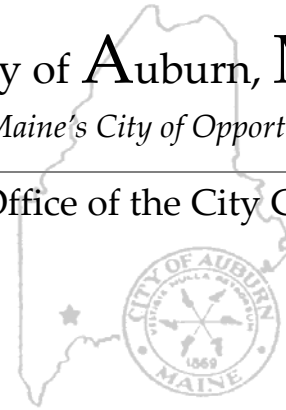


City of Auburn, Maine

"Maine's City of Opportunity"

Office of the City Clerk



Council Meeting Agenda Packet

April 30, 2007

This packet contains the City Council Agenda and supporting documents. The items in this packet are bookmarked in Adobe Acrobat .pdf format. You may need to click on the Bookmark tab on the left to open the Bookmark window. If you do not see a Bookmark tab on the left, you may need to select the Show/Hide Navigation Pane button in your icon toolbar above or update your version of the Adobe Reader. You can download the free Adobe Reader application at www.adobe.com.



City Council Meeting and Workshop April 30, 2007

Agenda

5:00 p.m. Dinner

5:30 p.m. Workshop

- Budget
- Capital Improvement Plan (continued from April 23)

7:00 p.m. Council Meeting

Pledge of Allegiance

* **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

Minutes

*043007-00 Minutes of April 4, 2007 Council Meetings

Reports

- Mayor
- City Councilors
 - Dick Gleason: Water District, Consolidation and Spring Clean-Up
 - Bob Hayes: Planning Board, L-A Railroad, Alternative Revenues
 - Eric Samson: LAEGC, MMWAC, City Manager Search
 - Bruce Bickford: A-L Airport, ABDC, Roads & Sidewalks
 - Ray Berube: School Committee, Auburn Housing, Communication
 - Bob Mennealy: Sewer District, University of Maine L-A, Impact Fees
 - Ellen Peters: 9-1-1 Center, Library Board, Comprehensive Plan

- City Manager

Presentation of FY 2007-08 Municipal Budget

Finance Report – Month of March

Communications and Recognitions

- *043007-00 Communication from Neil Ward and Larry Faiman of the Androscoggin River Alliance (follow-up to City Councilors questions at the April 4 meeting)
- *043007-00 Oxford Networks – 2006 Annual Report
- *043007-00 Communication from Kiwanis Club Re: Use of City Property and Waiving License Fee
- *043007-00 Communication from Auburn School Department Re: Waive fee for Day Care Licenses
- *043007-00 Communication from Katherine Brooks Re: Resignation from Community Development Loan Committee
- *043007-00 Communication from Webster's Trading Co. Re: Renewal of Pawn License

Unfinished Business - None

New Business

- 043007-01 Public Hearing and action on Liquor License and Special Amusement Permit Applications for Holly's Own Deli, 84 Court Street, Auburn
- 043007-02 Resolve – Accepting Certain Forfeited Funds/Property
- 043007-03 Order – Consolidation of Voting Places for June 12, 2007 Special State Election (Public Hearing and action thereon)

Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not* on this agenda

ADJOURNMENT

Executives Sessions: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda.

The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405. Those applicable to municipal government are:

1. Discussion of personnel issues
2. Discussion or consideration of the condition, acquisition, or the use of real or personal property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency.
3. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.
4. Consultations between a body or agency and its attorney
5. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.
6. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes
7. Consultations between municipal officers and a code enforcement officer relating to enforcement matter pending in District Court.

**CITY OF AUBURN
APRIL 4, 2007
CITY COUNCIL MEETING**

PRESENT

Mayor John T. Jenkins, Councilors Richard D. Gleason, Robert P. Hayes, Eric G. Samson, Bruce A. Bickford, Raymond C. Berube, C. Ellen Peters and Robert C. Mennealy, City Manager Pat Finnigan, Assistant City Manager Laurie Smith, City Clerk Mary Lou Magno, and Finance Director Chris Trenholm. There were 18 people in the audience.

Mayor Jenkins called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn Hall with a salute to the flag.

CONSENT AGENDA

Councilor Peters moved to accept, approve and place on file the following items listed with an asterisk. Seconded by Councilor Bickford. Vote: 7 Yeas.

***MINUTES – MARCH 19 & 26, 2007**

Approved under consent agenda.

REPORTS OF THE MAYOR

**PROCLAMATION – CELEBRATING NATIONAL FAIR HOUSING MONTH
& INTRODUCING THE AUBURN/LEWISTON FAIR HOUSING
INITIATIVE**

Gail Phoenix, Community Development Program Coordinator, explained the above proclamation.

Mayor Jenkins reminded citizens of the Ward 1 Meeting that will take place on Monday, April 9th at 7:00 pm at Washburn School.

Police Chief Crowell read a communication regarding the incident that took place on Friday, March 30, 2007. (A copy of the letter has been made an official part of the record of this Council Meeting.)

REPORTS OF CITY COUNCILORS

Councilors reported on their respective Council Committee Assignments. Councilor Gleason submitted a written report which has been a part of the official record of this meeting.

ADD TO THE AGENDA

Councilor Peters moved that appointments to the Community Development Loan Committee, Planning Board, and Comprehensive Planning Committee be added to the agenda under New Business. Seconded by Councilor Mennealy. Vote: 7 Yeas.

REPORTS OF THE CITY MANAGER

Pat Finnigan, City Manager, recognized public safety personnel for all their efforts in the incident that took place on Minot Avenue Friday, March 30th.

COMMUNICATIONS AND RECOGNITIONS

COMMUNICATION FROM ADVOCATES FOR CHILDREN RE: CHILD ABUSE PREVENTION MONTH

Councilor Gleason moved to accept the communication, place it on file and that the request be approved. Seconded by Councilor Peters. Vote: 7 Yeas

**PRESENTATION BY MICHAEL DIXON & JONATHAN LABONTE
RE: COMMUNITY CLEAN-UP**

A copy of the flyer for this event has been made a part of the official record of this meeting.

PRESENTATION BY NEIL WARD & LARRY FAIMAN RE: ANDROSCOGGIN RIVER ALLIANCE

Printed materials regarding this matter have been made a part of the official record of this meeting.

***COMMUNICATION FROM POLICE CHIEF CROWELL RE: CONSTABLE**

Approved under consent agenda

UNFINISHED BUSINESS

NEW BUSINESS

1. RESOLVE – APPOINTMENT OF AUDITING FIRM (RUNYON KERSTEEN OUELLETTE)

Councilor Bickford moved for passage of the resolve. Seconded by Councilor Gleason. Vote: 7 Yeas.

2. APPOINTMENT TO THE COMMUNITY DEVELOPMENT LOAN COMMITTEE

Councilor Samson moved to appoint Ann Parker to the Community Development Loan Committee until April 2010. Seconded by Councilor Peters. Vote: 7 Yeas.

3. APPOINTMENT TO THE PLANNING BOARD

Councilor Samson moved to reappoint Robert Farrington to the Planning Board. Seconded by Councilor Bickford until March 2010. Vote: 7 Yeas.

4. APPOINTMENTS TO THE COMPREHENSIVE PLAN COMMITTEE

Councilor Gleason moved that the following named persons be appointed to the Comprehensive Plan Committee. Seconded by Councilor Mennealy. Sheryl Banden; Jeremiah Bartlett; Kenneth Bellefleur; Denis Bergeron; Dan Bilodeau; Marcel Bilodeau; Robert Bowyer; Arlene Bowles; Jodd Bowles; David Burke; Daniel Carroll; Brian Demers; Michael Dixon; Mathieu Duvall; Laurence Faiman; Robert Farrington; Janet Feldman; Robert Gagnon Jr.; Michael Gotto; Tammie Grieshaber; Lincoln Hayes; Eric Hodgkins; Jonathan LaBonte; Fern Lake; John Langlois; Michael Lyons; James McPhee; Patricia Ohler; Ron Potvin; Gail Pheonix; Kenneth Sonagere; Ralph Stetson; Andy Titus; Richard Trafton; Peter Wallingford; Richard Whiting; Councilor Hayes; Councilor Samson; and Councilor Bickford.

OPEN SESSION

The following person made comments during Open Session: Ron Potvin, 82 Northern Avenue; Ann Parker, 69 Summit Street; Larry Morrissette; and Michael Dixon, 126 Everett Road.

CLOSE OPEN SESSION

ADJOURNMENT – 9:25 P.M.

Councilor Samson moved to adjourn. Seconded by Councilor Bickford. Vote: 7 Yeas.

A TRUE RECORD

ATTEST: _____
City Clerk

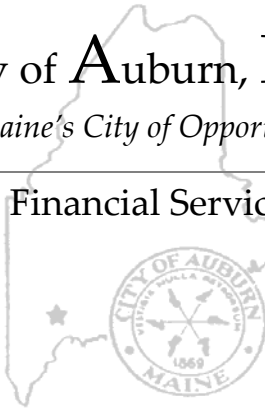
City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

April 25, 2007

Honorable Mayor Jenkins and
Members of the City Council



Attached please find the financial report for the month of March 2007. As of March 31st, the City has completed the first nine months of the fiscal year. At this point in the year a number of non-recurring expenses have been paid. In addition, personal property taxes were due September 18th and the first half of real estate taxes were due by October 16th. The second half of the real estate taxes was due on March 15th. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 75.0% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through March 31st, were \$59,323,888, or 93.9%, of the annual budget. The accounts listed below are noteworthy.

- A. Personal property taxes were due September 18 and the first half of the real estate taxes were due October 16th. The second half of the real estate taxes was due on March 15th. We have collected approximately 95.44% of the total budgeted amount, which compares favorably to prior years.
- B. Licenses and development permits are at 122.6% of the budgeted amount that reflects an active development climate in the community.
- C. State Revenue Sharing is typically somewhat higher than budgeted at this time of year due to a larger than usual payment received from the State each July. This payment is based on strong income and sales taxes received by the State in the latter part of the prior fiscal year. Payments in months following July are smaller than the July payment.
- D. Rent revenue is higher due to the annual invoicing to Maine Intermodal Transportation, Inc. for lease payments for the intermodal facility.

Expenditures

Expenditures through March 31st were \$46,692,332 or 73.9%, of the annual budget. Noteworthy variances are discussed below.

- A. *Parks & Recreation*: The costs for summer seasonal staffing was incurred by September 30, causing actual expenditures to appear higher than budget. However, these costs do not occur for the remainder of the year.
- B. *Community Programs*: Includes full payment of the annual appropriations for the Liberty Festival.
- C. *Debt Service*: The first of the City's semi-annual debt service payments was made in October and the second semi-annual payments were paid in late March and early April.
- D. *Property*: The first of two insurance premium installments was paid in July and the second installment was paid in December.
- E. *Intergovernmental Programs*: The City funds the intergovernmental agencies quarterly, in the first month of each quarter, upon receipt of their invoices. The County Tax payment was in September.

Investments

This section contains an investment schedule as of March 31st, as well as a comparison of the investments between March 31st and the prior month. Currently the City's funds are earning an average interest rate of 5.17%, compared to approximately 4.28% last year at this time. It should be noted that in March a number of small, low interest earning investment accounts were consolidated into higher interest earning accounts.

Respectfully Submitted,

Patricia A. Finnigan
City Manager

Chris Trenholm
Finance Director

**CITY OF AUBURN, MAINE
BALANCE SHEET - GENERAL FUND
MARCH 31, 2007**

	FEBRUARY 28, 2007	MARCH 31, 2007	Increase (Decrease)
<u>ASSETS</u>			
CASH	10,709,603	17,823,093	7,113,490
RECEIVABLES			
ACCOUNTS RECEIVABLES	1,124,899	1,175,201	50,302
TAXES RECEIVABLE-CURRENT	14,602,763	3,310,315	(11,292,448)
DELINQUENT TAXES	310,337	310,337	(0)
TAX LIENS	391,519	378,535	(12,984)
NET DUE TO/FROM OTHER FUNDS	(91,717)	768,953	860,670
TOTAL ASSETS	27,047,403	23,766,433	(3,280,970)
<u>LIABILITIES & FUND BALANCES</u>			
ACCOUNTS PAYABLE	61,468	214,526	153,058
WAGES & TAXES PAYABLE	130,026	29,295	(100,731)
ACCRUED PAYROLL	429,712	429,712	0
STATE FEES PAYABLE	46,385	44,654	(1,731)
PREPAID TAXES	-	-	-
IN LIEU OF BONDS	62,705	62,705	(0)
DEFERRED REVENUE	14,718,373	3,412,942	(11,305,431)
TOTAL LIABILITIES	15,448,669	4,193,834	(11,254,835)
FUND BALANCE - NOT DESIGNATED	6,077,231	6,077,231	(0)
FUND BALANCE - DESIGNATED FOR WORKERS COMP & UNEMPLOYMENT	711,913	711,913	0
FUND BALANCE - DESIGNATED	75,632	75,632	0
NET CHANGE IN FUND BALANCE	4,733,959	12,707,824	7,973,866
TOTAL FUND BALANCES	11,598,734	19,572,600	7,973,866
TOTAL LIABILITIES AND FUND BALANCES	27,047,403	23,766,433	(3,280,969)

**CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
AS OF MARCH 31, 2007 vs. MARCH 31, 2006**

REVENUE SOURCE	ACTUAL			ACTUAL		
	FY 2007 BUDGET	REVENUES THROUGH MAR. 31	% OF TOTAL BUDGET	FY 2006 BUDGET	REVENUES THROUGH MAR. 31	% OF TOTAL BUDGET
<u>TAXES</u>						
PROPERTY TAX REVENUE-	\$ 39,500,803	\$ 37,699,035	95.44%	\$ 38,255,419	\$ 37,185,760	97.20%
PRIOR YEAR REVENUE	\$ -	\$ 912,815		\$ -	\$ 389,744	
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ -	\$ 651,438		\$ 700,872	\$ 526,613	75.14%
ALLOWANCE FOR ABATEMENT	\$ -	\$ -		\$ (100,000)	\$ (299,239)	299.24%
ALLOWANCE FOR UNCOLLECTIBLE TAXES	\$ (15,000)	\$ -	0.00%	\$ (15,000)	\$ -	0.00%
EXCISE	\$ 3,200,000	\$ 2,463,377	76.98%	\$ 3,100,000	\$ 2,363,603	76.25%
PENALTIES & INTEREST	\$ 90,000	\$ 64,646	71.83%	\$ 130,000	\$ 59,840	46.03%
TOTAL TAXES	\$ 42,775,803	\$ 41,791,312	97.70%	\$ 42,071,291	\$ 40,226,321	95.61%
<u>LICENSES AND PERMITS</u>						
BUSINESS	\$ 46,800	\$ 32,565	69.58%	\$ 29,700	\$ 31,406	105.74%
NON-BUSINESS	\$ 307,775	\$ 377,324	122.60%	\$ 317,500	\$ 234,185	73.76%
TOTAL LICENSES	\$ 354,575	\$ 409,889	115.60%	\$ 347,200	\$ 265,591	76.50%
<u>INTERGOVERNMENTAL ASSISTANCE</u>						
STATE-LOCAL ROAD ASSISTANCE	\$ 356,000	\$ 454,122	127.56%	\$ 356,000	\$ 389,215	109.33%
STATE REVENUE SHARING	\$ 2,900,000	\$ 2,701,857	93.17%	\$ 2,900,000	\$ 2,182,751	75.27%
WELFARE REIMBURSEMENT	\$ 22,500	\$ 14,646	65.09%	\$ 16,250	\$ 19,092	117.49%
OTHER STATE AID	\$ 25,000	\$ 13,613	54.45%	\$ 30,000	\$ 4,030	13.43%
FEMA REIMBURSEMENT	\$ -	\$ -		\$ -	\$ 2,211	
CITY OF LEWISTON	\$ 175,000	\$ -	0.00%	\$ 180,000	\$ -	0.00%
EDUCATION SUBSIDY	\$ 14,620,168	\$ 11,005,559	75.28%	\$ 14,471,377	\$ 10,355,939	71.56%
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 18,098,668	\$ 14,189,798	78.40%	\$ 17,953,627	\$ 12,953,238	72.15%
<u>CHARGE FOR SERVICES</u>						
GENERAL GOVERNMENT	\$ 166,100	\$ 131,033	78.89%	\$ 241,600	\$ 145,955	60.41%
PUBLIC SAFETY	\$ 101,800	\$ 36,339	35.70%	\$ 136,620	\$ 87,591	64.11%
EMS TRANSPORT	\$ 25,000	\$ 9,412	37.65%	\$ 25,000	\$ 11,744	46.98%
EDUCATION	\$ 2,368,950	\$ 1,909,026	80.59%	\$ 1,394,435	\$ 1,577,559	113.13%
TOTAL CHARGE FOR SERVICES	\$ 2,661,850	\$ 2,085,810	78.36%	\$ 1,797,655	\$ 1,822,850	101.40%
<u>FINES</u>						
PARKING TICKETS & MISC FINES	\$ 52,500	\$ 21,435	40.83%	\$ 80,000	\$ 52,660	65.83%
<u>MISCELLANEOUS</u>						
INVESTMENT INCOME	\$ 340,000	\$ 295,800	87.00%	\$ 200,000	\$ 259,997	130.00%
INTEREST-BOND PROCEEDS	\$ 125,000	\$ 125,000	100.00%	\$ 100,000	\$ -	0.00%
RENTS	\$ 132,500	\$ 126,107	95.18%	\$ 130,000	\$ 122,383	94.14%
UNCLASSIFIED	\$ 75,000	\$ 63,855	85.14%	\$ 103,600	\$ 50,707	48.94%
SALE OF RECYCLABLES	\$ 50,000	\$ 36,518	73.04%	\$ 50,000	\$ 13,768	27.54%
COMMERCIAL SOLID WASTE FEES	\$ 56,000	\$ 36,599	65.36%	\$ 53,500	\$ 31,298	58.50%
SALE OF PROPERTY	\$ 150,000	\$ 3,390	2.26%	\$ 150,000	\$ 5,458	3.64%
RECREATION PROGRAMS	\$ 50,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
MMWAC HOST FEES	\$ 178,000	\$ 138,375	77.74%	\$ 171,000	\$ 133,500	78.07%
9-1-1 DEBT SERVICE REIMBURSEMENT	\$ -	\$ -		\$ 70,000	\$ -	0.00%
TRANSFER IN: TIF	\$ 60,000	\$ -	0.00%	\$ 60,000	\$ -	0.00%
TRANSFER OUT: TIF	\$ (1,960,000)	\$ -	0.00%	\$ (1,960,000)	\$ -	0.00%
TOTAL MISCELLANEOUS	\$ (743,500)	\$ 825,645	-111.05%	\$ (821,900)	\$ 617,110	-75.08%
TOTAL GENERAL FUND REVENUES	\$ 63,199,896	\$ 59,323,888	93.87%	\$ 61,427,873	\$ 55,937,770	91.06%

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
AS OF MARCH 31, 2007 vs. MARCH 31, 2006

DEPARTMENT	ACTUAL			ACTUAL		
	FY 2007 BUDGET	EXPENDITURES THROUGH MAR. 31	% OF TOTAL BUDGET	FY 2006 BUDGET	EXPENDITURES THROUGH MAR. 31	% OF TOTAL BUDGET
ADMINISTRATION						
MAYOR AND COUNCIL	\$ 98,610	\$ 89,210	90.47%	\$ 98,610	\$ 78,886	80.00%
LEGAL SERVICES	\$ 55,000	\$ 34,291	62.35%	\$ 65,000	\$ 55,382	85.20%
CITY CLERK	\$ 118,544	\$ 96,466	81.38%	\$ 119,582	\$ 82,104	68.66%
CITY MANAGER	\$ 205,656	\$ 152,249	74.03%	\$ 220,946	\$ 138,364	62.62%
HUMAN RESOURCES	\$ 100,279	\$ 79,269	79.05%	\$ 101,212	\$ 70,200	69.36%
INFORMATION SYSTEMS	\$ 216,245	\$ 125,575	58.07%	\$ 186,507	\$ 139,705	74.91%
ASSESSING SERVICES	\$ 246,071	\$ 189,716	77.10%	\$ 243,207	\$ 180,365	74.16%
FINANCIAL SERVICES	\$ 353,591	\$ 276,501	78.20%	\$ 336,794	\$ 242,631	72.04%
CUSTOMER SERVICE	\$ 16,000	\$ 8,017	50.11%	\$ 16,000	\$ 8,677	54.23%
TOTAL ADMINISTRATION	\$ 1,409,996	\$ 1,051,294	74.56%	\$ 1,387,858	\$ 996,316	71.79%
COMMUNITY SERVICES						
HEALTH & SOCIAL SERVICES						
ADMINISTRATION	\$ 45,532	\$ 32,338	71.02%	\$ 44,879	\$ 32,726	72.92%
ASSISTANCE	\$ 51,618	\$ 31,357	60.75%	\$ 30,900	\$ 34,897	112.94%
PLANNING & PERMITTING	\$ 665,825	\$ 576,482	86.58%	\$ 698,254	\$ 470,108	67.33%
PARKS AND RECREATION	\$ 531,559	\$ 447,056	84.10%	\$ 552,328	\$ 402,424	72.86%
PUBLIC LIBRARY	\$ 885,623	\$ 664,218	75.00%	\$ 837,957	\$ 628,651	75.02%
COMMUNITY PROGRAMS	\$ 13,050	\$ 11,350	86.97%	\$ 23,050	\$ 21,350	92.62%
TOTAL COMMUNITY SERVICES	\$ 2,193,207	\$ 1,762,801	80.38%	\$ 2,187,368	\$ 1,590,156	72.70%
FISCAL SERVICES						
DEBT SERVICE	\$ 7,394,394	\$ 6,873,354	92.95%	\$ 7,411,314	\$ 6,733,493	90.85%
PROPERTY	\$ 548,578	\$ 428,075	78.03%	\$ 520,694	\$ 441,956	84.88%
WORKERS COMPENSATION	\$ 200,000	\$ 200,000	100.00%	\$ 150,000	\$ -	0.00%
WAGES & BENEFITS	\$ 4,043,042	\$ 2,857,115	70.67%	\$ 3,935,023	\$ 2,592,750	65.89%
EMERGENCY RESERVE	\$ 620,000	\$ -	0.00%	\$ 600,000	\$ -	0.00%
TOTAL FISCAL SERVICES	\$ 12,806,014	\$ 10,358,545	80.89%	\$ 12,617,031	\$ 9,768,199	77.42%
PUBLIC SAFETY						
EMERGENCY MGMT AGENCY	\$ 6,468	\$ 4,817	74.47%	\$ 6,500	\$ 4,881	75.09%
FIRE DEPARTMENT	\$ 3,266,602	\$ 2,592,485	79.36%	\$ 3,132,528	\$ 2,413,542	77.05%
POLICE DEPARTMENT	\$ 2,616,186	\$ 2,035,427	77.80%	\$ 2,585,792	\$ 1,870,863	72.35%
TOTAL PUBLIC SAFETY	\$ 5,889,256	\$ 4,632,728	78.66%	\$ 5,724,820	\$ 4,289,286	74.92%
PUBLIC WORKS						
PUBLIC WORKS DEPARTMENT	\$ 4,490,429	\$ 3,143,444	70.00%	\$ 4,322,005	\$ 3,037,188	70.27%
WATER AND SEWER	\$ 467,500	\$ 351,080	75.10%	\$ 457,500	\$ 351,080	76.74%
TOTAL PUBLIC WORKS	\$ 4,957,929	\$ 3,494,524	70.48%	\$ 4,779,505	\$ 3,388,268	70.89%
INTERGOVERNMENTAL PROGRAMS						
AUBURN-LEWISTON AIRPORT	\$ 136,269	\$ 136,269	100.00%	\$ 136,269	\$ 136,018	99.82%
E911 COMMUNICATION CENTER	\$ 867,500	\$ 433,184	49.93%	\$ 874,118	\$ 674,168	77.13%
LATC-PUBLIC TRANSIT	\$ 117,994	\$ 88,496	75.00%	\$ 117,994	\$ 88,496	75.00%
LAEGC-ECONOMIC COUNCIL	\$ 106,429	\$ 79,822	75.00%	\$ 90,000	\$ 67,500	75.00%
L-A ARTS	\$ 21,000	\$ 15,750	75.00%	\$ 21,000	\$ 15,750	75.00%
COUNTY TAX	\$ 1,699,945	\$ 1,699,945	100.00%	\$ 1,745,129	\$ 1,745,129	100.00%
TAX SHARING	\$ 345,000	\$ 164,940	47.81%	\$ 345,000	\$ 34,064	9.87%
TOTAL INTERGOVERNMENTAL	\$ 3,294,137	\$ 2,618,406	79.49%	\$ 3,329,510	\$ 2,761,125	82.93%
EDUCATION DEPARTMENT	\$ 32,649,357	\$ 22,774,034	69.75%	\$ 31,401,781	\$ 22,510,944	71.69%
TOTAL GENERAL FUND EXPENDITURES	\$ 63,199,896	\$ 46,692,332	73.88%	\$ 61,427,873	\$ 45,304,293	73.75%

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF MARCH 31, 2007**

INVESTMENT	FUND	ACCOUNT BALANCE	INTEREST RATE	VALUE		WEIGHTED AVG YIELD
				BOOK	MARKET	
BANKNORTH MNY MKT	GENERAL FUND	17,367,790.19	5.19%	17,367,790.19	17,367,790.19	
BANKNORTH MNY MKT	GF-WORKERS COMP	48,007.99	1.55%	48,007.99	48,007.99	
BANKNORTH MNY MKT	GF-UNEMPLOYMENT	77,407.79	5.17%	77,407.79	77,407.79	
BANKNORTH CD	GF-UNEMPLOYMENT	93,287.91	4.97%	93,287.91	93,287.91	
BANKNORTH MNY MKT	SPECIAL REVENUE	1,997,045.42	5.16%	1,997,045.42	1,997,045.42	
BANKNORTH MNY MKT	SR-PERMIT PARKING	110,867.38	5.17%	110,867.38	110,867.38	
BANKNORTH MNY MKT	SR-TIF	62,865.59	5.17%	62,865.59	62,865.59	
BANKNORTH MNY MKT	CAPITAL PROJECTS	16,476,564.62	5.17%	16,476,564.62	16,476,564.62	
BANKNORTH MNY MKT	CAPITAL PROJECTS	301,097.49	5.17%	301,097.49	301,097.49	
BANK OF AMERICA	CAPITAL PROJECTS	35,434.09	2.60%	35,434.09	35,434.09	
BANKNORTH MNY MKT	ICE ARENA	85,260.67	5.17%	85,260.67	85,260.67	
GRAND TOTAL		<u>36,655,629.14</u>		<u>36,655,629.14</u>	<u>36,655,629.14</u>	<u>5.17%</u>

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
COMPARISON OF FEBRUARY 28, 2007
AND MARCH 31, 2007**

INVESTMENT	FUND	FEBRUARY 28, 2007		MARCH 31, 2007		INCREASE (DECREASE)	
		VALUE		VALUE		VALUE	
		BOOK	MARKET	BOOK	MARKET	BOOK	MARKET
BANKNORTH MNY MARKET	GENERAL FUND	8,502,447.42	8,502,447.42	17,367,790.19	17,367,790.19	8,865,342.77	8,865,342.77
MBIA CLASS ACCOUNT (1)	GENERAL FUND	619.05	619.05	0.00	0.00	(619.05)	(619.05)
BANKNORTH MNY MARKET	WORKERS COMP	47,809.63	47,809.63	48,007.99	48,007.99	198.36	198.36
MBIA CLASS ACCOUNT (1)	WORKERS COMP	57.40	57.40	0.00	0.00	(57.40)	(57.40)
BANKNORTH MNY MARKET	UNEMPLOYMENT	75,692.67	75,692.67	77,407.79	77,407.79	1,715.12	1,715.12
MBIA CLASS ACCOUNT	UNEMPLOYMENT	77,596.50	77,596.50	93,287.91	93,287.91	15,691.41	15,691.41
BANK OF AMERICA (1)	UNEMPLOYMENT	16,242.20	16,242.20	0.00	0.00	(16,242.20)	(16,242.20)
BANKNORTH MNY MARKET	SPECIAL REVENUE	1,479,773.17	1,479,773.17	1,997,045.42	1,997,045.42	517,272.25	517,272.25
MBIA CLASS ACCOUNT (1)	SPECIAL REVENUE	2,391.91	2,391.91	0.00	0.00	(2,391.91)	(2,391.91)
BANKNORTH MNY MARKET	PERMIT PARKING	109,598.27	109,598.27	110,867.38	110,867.38	1,269.11	1,269.11
MBIA CLASS ACCOUNT (1)	PERMIT PARKING	358.08	358.08	0.00	0.00	(358.08)	(358.08)
BANKNORTH MNY MARKET	TIF	61,583.96	61,583.96	62,865.59	62,865.59	1,281.63	1,281.63
MBIA CLASS ACCOUNT (1)	TIF	765.06	765.06	0.00	0.00	(765.06)	(765.06)
BANKNORTH MNY MARKET	CAPITAL PROJECTS	17,339,361.81	17,339,361.81	16,476,564.62	16,476,564.62	(862,797.19)	(862,797.19)
BANKNORTH MNY MARKET	CAPITAL PROJECTS	298,623.06	298,623.06	301,097.49	301,097.49	2,474.43	2,474.43
MBIA CLASS ACCOUNT (1)	CAPITAL PROJECTS	876.01	876.01	0.00	0.00	(876.01)	(876.01)
BANK OF AMERICA	CAPITAL PROJECTS	24,557.32	24,557.32	35,434.09	35,434.09	10,876.77	10,876.77
BANKNORTH MNY MARKET	ICE ARENA	84,365.19	84,365.19	85,260.67	85,260.67	895.48	895.48
MBIA CLASS ACCOUNT (1)	ICE ARENA	194.76	194.76	0.00	0.00	(194.76)	(194.76)
GRAND TOTAL		28,122,913.47	28,122,913.47	36,655,629.14	36,655,629.14	8,532,715.67	8,532,715.67

(1) Note: These investments accounts were closed and moved to higher interest bearing accounts.



Background

2004 With little notice or publicity, the Maine State Legislature enacts legislation that would permit discharges into the Androscoggin River at standards below those applied to other rivers in Maine. A technical error in the legislation made it necessary that the bill be rewritten and resubmitted to the Legislature.

2005 Two bills are proposed to the Maine Legislature.

- a. LD99, proposed by the Lewiston/Auburn delegation, provided that the Androscoggin be subject to the same water quality standards as all other rivers in Maine. It was killed in the Natural Resources Committee of the Legislature and was never brought before the full Legislature.
- b. LD1450 was the corrective language for the 2004 legislation and provided that the Androscoggin could be maintained at a lower standard than other rivers in Maine. It was pushed through the Natural Resources Committee by the Representative from Wilton, who was a member of that Committee, and happens to be the Environmental Compliance Manager of International Paper/Verso.

Appeals

2005 In September the then Commissioner of Maine DEP issued new discharge licenses for the paper companies using limits set LD1450. These licenses replaced the licenses that the paper industry had been operating under and which had actually expired in 1986. In spite of the requirement in the Clean Water Act that licenses are to be issued for no more than five years, the new licenses were issued for periods of ten years. In addition, the licenses did not require any improvement in water quality until the tenth year. The Androscoggin River Alliance, along with Maine Rivers and the Conservation Law Foundation, filed an appeal from the issuance of those licenses, as well as from the issuance of the 401 Water Discharge Certification issued to Florida Power and Light. The appeals alleged that the ten year terms of the licenses exceeded the terms permitted under the Clean Water Act. Other organizations have appealed the licenses based on the actual discharge limits that were set by the licenses.

2005 In December the then Commissioner of DEP resigned from that post reportedly due to political pressure and unfavorable press coverage in large part resulting from the license and legislation controversies. The Governor nominated David Littell to be the new Commissioner of the DEP. As one of his first acts as Commissioner, Mr. Littell retracted the licenses which had been issued in September saying “those Licenses were legally indefensible.” He further stated that the DEP would look at newly available information about discharges from the paper industry and would issue new licenses based on that new information.

2006 In May the DEP issued new draft licenses that extend for periods of five years as permitted by the Clean Water Act. The new draft licenses require the companies to reduce discharges and to meet the requirements of the Act to be phased in by 2010.

Each of the companies has also filed appeals of the draft licenses and the limits set in those licenses.

2006 BEP took jurisdiction of this litigation as the oversight Board for all DEP matters.

Important Note

As far as the ARA is aware, all of the licensed discharges during 2006 and to date in 2007, have met or exceeded the limits set in the draft licenses of May, 2006.

Oxford Networks
2006 Annual Report
April 2007

29.3 Other Reports. No later than April 1 of each year of this Franchise Agreement,

Company shall submit an annual report to Grantor for the prior calendar year, which report shall include at a minimum:

a.Total number of subscribers in the City, including a breakdown of subscribers taking basic cable service and cable programming service as of December 31 of the prior calendar year.

518 (Lewiston & Auburn Combined)

b.The increase or decrease in the number of subscribers over the prior calendar year for the City.

Decrease of 117

c.Total miles of cable plant in the City, including length of any fiber optic cable.

31.80 Lewiston, 27.91 Auburn

d.Miles of cable plant added in the City in the prior calendar year. Lewiston - 0; Auburn 0.

e. The information provided in (a)-(d) above for other Towns and Cities in the cable system for which Company reports such information. **0**

f.A specific description of any line extensions in the City in the prior calendar year, including street names, distances, and start/end points, as well as a description of any projected line extensions planned for the coming year (which projections shall not be binding on Company).

Previously provided.

g.Total homes passed in the City and density measured in miles of plant divided by homes passed as of December 31 of the prior year.

Lewiston = 31.80/2667= .01192, Auburn = 27.91/1450= .01926

h.A brief general description of any new federal or State regulatory changes which Company believes will have a significant effect on the cable system, and the actual effect on the system in the City.

None

i. A description of any technological upgrades or enhancements in cable service over the past year and any projected for the coming year (which projections shall not be binding on Company).

None

j.The maximum number of amplifiers in cascade on the Company's system in the City as of December 31 of the prior year.

None- N/A

k. A description of local origination programming services provided on the cable system by Company in the prior year, including any community events, meetings, or other local events or programming.

In 2006 we did not offer any new local programming - other than the PEG Channels.

1.A description of any funding, services, or assistance provided for PEG programming to the City in the prior year.

None

m.A listing of any system outages in the City over the prior year in excess of one hour, including the affected locations, the date, time, duration, cause of the outage, and steps taken to address the outage.

We did not have any service outages over 1 hour.

n.A summary of customer complaint records for the prior year maintained pursuant to §23.4, including an identification of any significant customer service issues raised in the City in the prior year and any resolution or changes in service resulting.

No complaints to report.

o.Any new programming or changes in programming in the prior year and projected for the coming year (which projections shall not be binding on Company), including, where known, specific programming offerings.

No other additions are planned in 2006.

p. Any new or different services offered or made available in the City in prior year and projected for the coming year (which projections shall not be binding on Company).

None

q.Any price changes in the prior year or projected for the coming year (which projections shall not be binding on Company).

None

r.The Company's general outlook for the cable system for the coming year. If Grantor, upon receipt of Company's annual report, concludes that the report fails to provide any information required under this section, Grantor will notify Company in writing, and Company will provide the information as promptly as reasonably possible. In addition to the reports herein elsewhere required, Grantor shall have the right to require the submission of such other reports as it deems reasonably necessary to review Company compliance with the terms of this Franchise Agreement.

29.4 Financial Reports.

a. Company shall file annually with Grantor, at the time it makes its franchise fee payment, a statement certified as correct by a Company officer, showing, by category (e.g. basic cable service, additional outlets, pay cable (by service), etc.), Company's Gross Annual Revenues, from the Grantor cable system only, for the year for which payment is made. Company shall keep financial information and records in accordance with generally accepted accounting principles and generally accepted auditing standards in the cable television industry.

Previously sent

b. Information furnished pursuant to this §29.4 shall be prepared in accordance with generally accepted accounting practices and, at Grantor's option, shall be subject to audit by an outside firm of certified public accountants selected by Grantor. Any such audit shall be at Grantor's expense except as provided in §29.1 above.

Kiwanis

www.kiwanis.org

April 3, 2007

Mary Lou Magno, City Clerk
City of Auburn
60 Court Street
Auburn, Maine 04210

Re: **50th** Annual Auburn-Lewiston Kiwanis Pancake Breakfast

Dear Mary Lou:

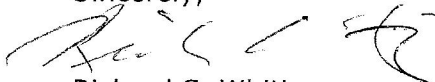
Fifty years ago even you and I were little kids when the first Kiwanis Pancake Breakfast was held! I think the continuity of this community event speaks well of the thousands of people in our area who have supported it over the years. Knowing that the proceeds support scholarships, museum passes at our libraries, and other youth-oriented programs ensures our widespread annual support. This year we would like to hold the breakfast on Sunday, June 10, 2007 at the municipal parking lot adjacent to the parking garage. We anticipate that the tent will need to be placed on the afternoon of Friday, June 8th.

We would like to request a waiver of the victualer's license, as has been done over the years, which would be greatly appreciated.

If you or any other municipal officials have any questions, please feel free to contact me at 784-7351 or Dan Goff, chairman of the event, at 786-4118.

Thanks in advance for your assistance.

Sincerely,



Richard S. Whiting,
Past President & Member, Pancake Breakfast Committee

cc: Gary Simard, Christy Bourget, Norman Bilodeau

Auburn Lewiston Kiwanis Club-Meeting Every Wednesday, Noon, the Ramada Inn and Conference Center, Lewiston.

795-6044 for more information.

Kiwanis is a global organization of volunteers dedicated to



changing the world one child and one community at a time

**Auburn School Department
60 Court Street
Auburn, Maine 04210**

March 30, 2007

Dear Mayor and Member of the City Council,

I respectfully request a waiver for the child care licensing fees for the following four sites that house Auburn's Before and After School Child Care Program: Fairview, Sherwood Heights, Washburn, and Park Avenue. We are also asking for a waiver for the infant/toddler program at Merrill Hill.

Thank you!

Sincerely,

**C. Andro Locke Mears
Director, Before/After School Child Care Program**

Date 3/31/07

71 High Street
Auburn, ME 04210

Reine Mynahan
City of Auburn
60 Court Street
Suite 344
Auburn, ME 04210

Dear Reine:

Please accept my resignation from the Community Development Loan Committee.

Sincerely,



Katherine Brooks

WEBSTER'S TRADING CO.

150 Minot Ave.
Auburn, Maine 04210
207-795-6402

April 18, 2007

Dear Mary,

My name is Donald Webster of Webster's Trading Co. Auburn. I am writing to you to request a new pawn license. As you might know I have been in business for 17 years. I have been in this location going on three years. Thank you for the many years of great service.

Sincerely, Donald G. Webster

A handwritten signature in cursive script that reads "Dan Webster".

New Auburn Little League



P.O. Box 775 Auburn, ME 04212

February 12, 2007

City of Auburn
Attn: Mary Lou Magno
60 Court St.
Auburn, ME 04210

Dear Mayor Jenkins & City Council Members;

In the past New Auburn Little League has requested a waiver for the victualers license for both of the fields that we use – Sherwood Heights and Pulsifer Park. I am writing this letter to you today to request a waiver again for the 2007 season.

Thank you in advance for your consideration.

Sincerely,

Dori-Anne Tarr
President
New Auburn Little League

City Council

Agenda Information Sheet

Council Meeting Date 4/30/2007 **Agenda Item No.** 1

SUBJECT:

PUBLIC HEARING AND ACTION ON LIQUOR LICENSE AND SPECIAL AMUSEMENT PERMIT APPLICATIONS FOR HOLLY'S OWN DELI, 84 COURT STREET

INFORMATION:

Holly's Own Deli is located at 84 Court Street (former location of Black Watch Restaurant and Pub) and is applying for a Liquor License and Special Amusement Permit. All appropriate departments (Treasurer, Fire, Police and Planning and Permitting) have given their approvals to both of these applications.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of both these licenses.

REQUESTED ACTION:

Motion for approval of both licenses.

City Council

Agenda Information Sheet

Council Meeting Date 4/30/2007 **Agenda Item No.** 2

SUBJECT:

RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS/PROPERTY

INFORMATION:

Federal Forfeiture Law permits the forfeiture of currency/property used to facilitate drug trafficking or which exists as the result of being the proceeds of drug trafficking. The law further permits the United States to distribute up to 90% of the value of forfeited property to State and local law enforcement agencies who participate in the underlying investigation. Justice Department policy dictates that local law enforcement agencies must use the monies for “law enforcement purposes”.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of this resolve.

REQUESTED ACTION:

Motion for passage of the resolve.

CITY OF AUBURN

CITY COUNCIL, AUBURN, MAINE

DATE: April 30, 2007

TITLE: RESOLVE – ACCEPTING CERTAIN FORFEITED FUNDS/PROPERTY

Be It Resolved by the Auburn City Council that, the City of Auburn agrees to accept the sum of \$498.75 in funds seized in connection with drug enforcement matters. The funds in question shall be made available to the Auburn Police Department for use in their law enforcement purposes.

Motion for passage:

Seconded by:

Vote:

Action by Council:

Date:

ATTEST:

CITY CLERK

City Council

Agenda Information Sheet

Council Meeting Date 4/30/2007 **Agenda Item No.** 3

SUBJECT:

**ORDER – CONSOLIDATION OF VOTING PLACES FOR JUNE 12, 2007
SPECIAL STATE ELECTION**

INFORMATION:

A Special State Election will be held on June 12, 2007 for the purpose of considering two bond issues. Voter turnout for a special election is often low, and given the fact that there is no money budgeted for this election, staff is requesting that the City Council approve the consolidation of voting places for this special election. The Legislature is currently considering emergency legislation to approve consolidation, as they realize it is costly for municipalities to staff all voting places for a special election. A copy of LD 1871 is attached to this document.

STAFF COMMENTS/RECOMMENDATION:

Staff recommends approval of this order and that Auburn Hall be designated as the one voting place for the June 12, 2007 Special State Election.

REQUESTED ACTION:

Motion for approval of the order.

City of Auburn

City Council, Auburn, Maine

Date: April 30, 2007

TITLE: ORDER – CONSOLIDATION OF VOTING PLACES FOR
JUNE 12, 2007 – SPECIAL STATE ELECTION

Be It Ordered by the Auburn City Council that voting places for the June 12, 2007 Special State Election be consolidated and therefore the one voting place be designated as Auburn Hall.

Motion for acceptance:

Seconded by:

Vote:

Action by the City Council:

Date:

Attest:

City Clerk

LD 1871

Resolve, Authorizing Municipalities To Consolidate Voting Districts for a Special Election

Emergency preamble. Whereas, acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, it is possible that a special election for bond issues may be called before the expiration of that 90-day period; and

Whereas, voter turnout is often low for a special election; and

Whereas, it is costly for municipalities to staff all voting places during an election; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore, be it

Sec. 1. Municipalities authorized to consolidate voting districts. Resolved: That, notwithstanding the Maine Revised Statutes, Title 21-A, section 631, a municipality may consolidate voting districts for the purpose of holding a special election on bond issues in 2007. A municipality that chooses to consolidate voting districts shall hold a public hearing on the planned consolidation. Plans to consolidate districts must be submitted to the Secretary of State at least 35 days prior to the special election.

Emergency clause. In view of the emergency cited in the preamble, this legislation takes effect when approved.

SUMMARY

This resolve authorizes municipalities to consolidate voting districts for the purpose of holding a special election on bond issues in June of 2007.
