



Special City Council Meeting and Workshop

April 23, 2012

Agenda

5:30 P.M. Workshop

- A. School budget FY 2012/2013 – Don Gerrish
- B. 30 day extension on 1 Minot Avenue – Roland Miller
- C. Setting the date for the School Budget Validation Referendum – Don Gerrish
- D. Continue Municipal budget discussions – Don Gerrish

7:00 P.M. Special City Council Meeting

Pledge of Allegiance

I. New Business

1. Order 25-04232012

Approving the School Budget for Fiscal Year 2012/2013.

2. Order 26-04232012

Authorizing the City Manager to execute an Option Agreement Addendum on 1 Minot Avenue.

II. Unfinished Business

1. Order 22-04172012

Setting the date of May 8, 2012 for the School Budget Validation Referendum to be held at Auburn Hall and the time for opening the polls. This item was postponed on 4/17/2012.

III. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation

Auburn City Council Meeting & Workshop

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- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Workshop Information Sheet

City of Auburn

Council Meeting Date: April 23, 2012

Item:A

Author: Sue Clements-Dallaire, Acting City Clerk

Subject: School Budget for Fiscal Year 2012/2013

Information: M.R.S.A. Title 20-A requires municipalities to conduct a school budget validation referendum election each year.

Financial:

Action Requested at this Meeting: Adoption and approval of the amounts approved by the School Committee.

Previous Meetings and History: N/A

Attachments: Under Agenda item # 1, (tab #1 in notebooks).

- Amounts recommended by the School Committee.



City Council Workshop Information Sheet

City of Auburn

Council Meeting Date: April 23, 2012

Item:B

Author: Roland G. Miller, Director of Economic and Community Development

Subject: 30-day Extension on the Option Period for the sale of City-owned property at 1 Minot Avenue.

Information: In February, 2012, the City Council authorized execution of an Option Agreement between the City of Auburn and Building Solutions, LLC, which gave Building Solutions a 60-day period to conduct due diligence on the former Auburn Police Department building at 1 Minot Avenue (PID:240-272). Building Solutions and the city were also required, under this Option Agreement, to agree on a purchase price of the building prior to the expiration of 60 days. That 60-day period expires on April 23, 2012. Due to the changing scope of the project and questions regarding feasibility, Building Solutions is requesting an extension of time (30 days) on this initial option period to determine an appropriate price for the building. This additional 30 day period will expire on May 23, 2012. This additional time will be added to the terms of our initial Option Agreement in the form of a contract addendum, and must be in writing and executed by both parties.

Financial: Building Solutions paid \$5,000 for this option to be held open for 60 days, expiring on April 23. This \$5,000 will remain refundable if Building Solutions chooses not to purchase the building within the next 30 days. The option period can be extended for an additional 120 days if Building Solutions pays an additional \$5,000, and provided that the parties have agreed on a purchase price by May 23, 2012. If Building Solutions chooses to extend their option, the sum of \$10,000 becomes non-refundable, but will be applied to the purchase price if Building Solutions chooses to purchase the property. Neither the Option Agreement nor this addendum obligates the City of Auburn to allocate or spend any money.

Action Requested at this Meeting: Approve the order authorizing the City Manager to execute the Option Agreement Addendum with Building Solutions, LLC.

Previous Meetings and History: February 21, 2012

Attachments: Council will be provided supporting materials prior to the Council Meeting.



City Council Workshop Information Sheet

City of Auburn

Council Workshop Date: April 23, 2012

Item:C

Author: Susan Clements-Dallaire, Acting City Clerk

Subject: Setting the date for the School Budget Validation Referendum Election

Information: Title M.R.S.A. 20-A, Section 2307 requires Municipalities to conduct a School Budget Validation Referendum Election each year. The proposed date for the School Budget Validation Election is May 8, 2012 to be held in Auburn Hall as in previous years.

The Council must set a date for the Election so that absentee balloting may be conducted, in accordance with state law.

Financial: None

Action Requested at this Meeting: Request that a date be set and opening the polls at 7:00 A.M.

Previous Meetings and History: This item was postponed at the 4/17/2012 City Council Meeting.

Attachments:



City Council Workshop Information Sheet

City of Auburn

Council Workshop Date: April 23, 2012

Item:D

Author: Sue Clements-Dallaire, Acting City Clerk

Subject: Municipal Budget

Information: Continue with discussion of additional Municipal Budget information (if time permits)

Financial:

Action Requested at this Meeting: Discussion only

Previous Meetings and History: March 31 and April 5, 2012

Attachments: None



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 23, 2012

Order: 25-04232012

Author: Sue Clements-Dallaire, Acting City Clerk

Subject: School Budget for Fiscal Year 2012/2013

Information: M.R.S.A. Title 20-A requires municipalities to conduct a school budget validation referendum election each year.

Financial:

Action Requested at this Meeting: Adoption and approval of the amounts approved by the School Committee.

Previous Meetings and History: N/A

Attachments:

- Amounts recommended by the School Committee.
- Order 25-04232012

NOTICE OF AMOUNTS ADOPTED AT AUBURN CITY COUNCIL MEETING
FOR VOTERS AT SCHOOL BUDGET
VALIDATION REFERENDUM

TO: Clerk of City of Auburn, State of Maine

Pursuant to 20-A M.R.S.A. §§ 1486(2) and 2307 this Notice is to be displayed at all polling places for the school budget validation referendum to be held on May 8, 2012, to assist the voters in voting on whether to ratify the school budget approved at the April 23, 2012 City Council Meeting.

<i>Cost Center Summary Budget Category</i>	<i>Amount Recommended by School Committee</i>	<i>Amount Approved at the City Council Meeting on April 23, 2012</i>
Regular Instruction	\$13,980,372	\$
Special Education	\$ 7,205,337	\$
Career and Technical Education	\$ -0-	\$ -0-
Other Instruction	\$ 730,839	\$
Student and Staff Support	\$ 4,169,008	\$
System Administration	\$ 818,349	\$
School Administration	\$ 1,206,097	\$
Transportation and Buses	\$ 1,414,714	\$
Facilities Maintenance	\$ 3,479,410	\$
Debt Service and Other Commitments	\$ 2,483,582	\$
All Other Expenditures	\$ 415,374	\$
Summary of Total Authorized Expenditures	\$35,903,082	\$

Francis Abusone

Wesley

Thomas Kendall

Larry Pelletier

A majority of the School Committee

Completed and countersigned by:

Michael 4/18/2012

Superintendent of Schools

A true copy of the Notice, attest: _____, Clerk
City of Auburn

Tizz Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
David Young, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
Joshua Shea, At Large

Jonathan LaBonte, Mayor

IN CITY COUNCIL

ORDER #25-04232012

Ordered that the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2012/2013.

1. That \$13,980,372.00 be authorized to be expended for Regular Instruction;
2. That \$7,205,337.00 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$730,839.00 be authorized to be expended for Other Instruction;
5. That \$4,169,008.00 be authorized to be expended for Student and Staff Support;
6. That \$818,349.00 be authorized to be expended for System Administration;
7. That \$1,206,097.00 be authorized to be expended for School Administration;
8. That \$1,414,714.00 be authorized to be expended for Transportation and Buses;
9. That \$3,479,410.00 be authorized to be expended for Facilities Maintenance;
10. That \$2,483,582.00 be authorized to be expended for Debt Service and Other Commitments;
11. That \$415,374.00 be authorized to be expended for All Other Expenditures;
12. That \$35,903,082.00 be authorized as Total Expenditures.



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 23, 2012

Order: 26-04232012

Author: Roland G. Miller, Director of Economic and Community Development

Subject: 30-day Extension on the Option Period for the sale of City-owned property at 1 Minot Avenue.

Information: In February, 2012, the City Council authorized execution of an Option Agreement between the City of Auburn and Building Solutions, LLC, which gave Building Solutions a 60-day period to conduct due diligence on the former Auburn Police Department building at 1 Minot Avenue (PID:240-272). Building Solutions and the city were also required, under this Option Agreement, to agree on a purchase price of the building prior to the expiration of 60 days. That 60-day period expires on April 23, 2012. Due to the changing scope of the project and questions regarding feasibility, Building Solutions is requesting an extension of time (30 days) on this initial option period to determine an appropriate price for the building. This additional 30 day period will expire on May 23, 2012. This additional time will be added to the terms of our initial Option Agreement in the form of a contract addendum, and must be in writing and executed by both parties.

Financial: Building Solutions paid \$5,000 for this option to be held open for 60 days, expiring on April 23. This \$5,000 will remain refundable if Building Solutions chooses not to purchase the building within the next 30 days. The option period can be extended for an additional 120 days if Building Solutions pays an additional \$5,000, and provided that the parties have agreed on a purchase price by May 23, 2012. If Building Solutions chooses to extend their option, the sum of \$10,000 becomes non-refundable, but will be applied to the purchase price if Building Solutions chooses to purchase the property. Neither the Option Agreement nor this addendum obligates the City of Auburn to allocate or spend any money.

Action Requested at this Meeting: Approve the order authorizing the City Manager to execute the Option Agreement Addendum with Building Solutions, LLC.

Previous Meetings and History: February 21, 2012

Attachments: Council will be provided supporting materials prior to the Council Meeting.

Tizz Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
David Young, Ward Four



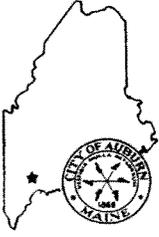
Leroy Walker, Ward Five
Belinda Gerry, At Large
Joshua Shea, At Large

Jonathan LaBonte, Mayor

IN CITY COUNCIL

ORDER #26-04232012

Ordered that the City Council hereby authorizes the City Manager to execute an Option Agreement Addendum, which adds thirty (30) days to the initial option period in paragraph 2 the Option Agreement entered into between these parties by 30 days.



City Council Agenda Information Sheet

City of Auburn

Council Meeting Date: April 23, 2012

Order# 022-04172012

Author: Susan Clements-Dallaire, Acting City Clerk

Subject: Setting the date for the School Budget Validation Referendum Election

Information: Title M.R.S.A. 20-A, Section 2307 requires Municipalities to conduct a School Budget Validation Referendum Election each year. The proposed date for the School Budget Validation Election is May 8, 2012 to be held in Auburn Hall as in previous years.

The Council must set a date for the Election so that absentee balloting may be conducted, in accordance with state law.

Financial: None

Action Requested at this Meeting: Request that a date be set and opening the polls at 7:00 A.M.

Previous Meetings and History: This item was postponed at the 4/17/2012 City Council Meeting.

Attachments:

- Copy of Order

Tizz Crowley, Ward One
Robert Hayes, Ward Two
Mary Lafontaine, Ward Three
David Young, Ward Four



Leroy Walker, Ward Five
Belinda Gerry, At Large
Joshua Shea, At Large

Jonathan LaBonte, Mayor

IN CITY COUNCIL

ORDER #22-04172012

ORDERED, that the City Council hereby sets the date of May 8, 2012 for the School Budget Validation Referendum to be held at Auburn Hall. Polls shall open at 7:00 A.M. and close at 8:00 P.M.