

LEWISTON-AUBURN 911 COMMITTEE

AGENDA

Date: Thursday, November 15, 2018
Time: 8:00 A.M.
Location: Lewiston Auburn 911 Conference Room

1. Roll Call
2. Approval of Minutes
 - October 25, 2018
3. Executive Session
 - N/A
4. Financial Report
 - FY19 Budget to Date Review
 - FY19 Capital Project Review
 - a) 800MHz Radio Engineering Services:
Director LeClair to update committee on initial meeting with Communications Design Consulting Group of Barrington, NH.
 - Selection Committee assignments
 - b) Communications Equipment Shelter @ the City of Lewiston Landfill site.
Director LeClair to update committee on awarding the LA2018-005 bid to the low bidder meeting specifications: Greenwood Mountain Communications of Pembroke NH for the bid amount of \$181,015.00.
 - c) Update to FY19 Capital Budget:
Director LeClair to update the committee on remaining FY19 Capital Projects
 - FY20 LCIP Project Review

Director LeClair finalized and submitted the proposed FY20 Capital Project(s)

- a) 800MHz Radio Project: Main Radios
 - b) Microwave Connectivity & Support Facility Project
 - c) Station Alerting Control & Fire Alarm Box Control
 - d) LA911 Facility Project (FY22)
 - e) LA911 Server Project (FY22)
 - f) Lewiston & Auburn Mobile & Portable Radios (Individual City Projects)
- Note: Homeland Security Grant and COPS grant offset noted on CIP form.

5. Director's Report

- New Hires: Two recently hired dispatchers in training. One Part Time employee returned to the remaining full time position.
- One conditional offer of employment for IT Specialists accepted. Pre-employment underway.
- Trail period of a dispatcher schedule: Implementation of Trial Schedule on January 7th, 2019. Employee shift selection completed.

6. IT Director's Report

- As needed

7. Operation Manager's Report

- As needed

8. Schedule next meeting: December 20, 2018

9. Public Comment

10. Adjournment