



City Council Workshop

February 20, 2014

Agenda

5:30 P.M. Workshop

A. Goals and Initiatives – Clint Deschene

CITY OF AUBURN GOALS AND INITIATIVES

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<u>Priority</u>	<u>Time Frame</u>	<u>INITIATIVE</u>	<u>Dept.</u>	<u>Key Staff Member</u>	<u>Workshop Date</u>	<u>Committee</u>	<u>"Mandatory"</u>	<u>Economic Development</u>	<u>Education</u>	<u>Strong Neighborhoods</u>	<u>Communication and Citizen Engagement</u>	<u>Other</u>
	Annual	CIP/Budget	FD/CM	Jill Eastman	NA	City Council	yes					x
	5 Yrs	Performance Budget as per Charter	FD/CM	Clint Deschene	NA	City Council	no					x
	3 mth	Create Finance Committee	FD/CM	Jill Eastman	Mar-14	Creates a Committee	no					x
	15+ yrs	Comp Plan implementation	CD/ED	Eric Cousens	Semi Annual	Planning Board	yes	x		x	x	
	6 yrs	New Auburn Greenway development	CD/ED	Eric Cousens	Need Steps	Recreation Advisory	no	x		x		
	10 yrs	Minot Ave and Washington Street/Downtown Gateway improvement (EDA)	CD/ED	Roland Miller	Need Steps	ATRC	no	x		x		
	6 - 12 mths	Recreation and Special Events Committee	CD/ED	Denis D'Auteuil	Jun-14	Recreation Advisory	yes				x	x
	Start 7/1/2014 then annual	Arena assessment and Eco. impact to Mall Area	CD/ED	Rink Director	Jul-14	None	no	x				
	18 mths	CDBG plan update and committee review	CD/ED	Reine Mayahan	Jan-14	Citizen Advisory	yes	x		x	x	
	3 - 6+ mths	LAEGC restructuring/contract development	CD/ED	Clint Deschene	Feb-14	LAEGC	no	x			x	
	5 yrs	ABDC business park lot sales	CD/ED	Roland Miller	NA	ABDC	yes	x				
	3 yrs	Downtown development program	CD/ED	Roland Miller	Need Steps	LAEGC	no	x		x		
	5 to 15 yrs	New auburn transportation/land use plan	CD/ED	Eric Cousens	Mar-14	ATRC	no	x		x		
	2 yrs	Joint Land Use Planning/Mt. Apatite	CD/ED	Eric Cousens	Need Steps	JLUS Committee	yes	x				
	2+ yrs	Property Maintenance Ordinance	CD/ED	Eric Cousens	May-14	Planning Board	no	x		x		
	2+ yrs	Parks and Conservation Commission	PS	Denis D'Auteuil	Jul-14	LA Community Forest Board	no	x		x	x	x
	6 mths	Community Forest Management Planning/moratorium	PS	Denis D'Auteuil	Jun-14	LA Community Forest Board	no					x

	3-6 mths	Athletic Field Assessment Phase 1	PS	Denis D'Auteuil	Apr-14	Recreation Advisory	no			x	x	
	6-18 mths	Athletic Facility Assessment Phase 2	PS	Denis D'Auteuil	Nov-14	Recreation Advisory	no			x	x	
	6 mths	Ingersoll Arena plan	PS	Denis D'Auteuil	Apr-14	Recreation Advisory	no			x	x	
	3 mths	Solid waste and recycling contract	PS	Denis D'Auteuil	Jan-14	Solid Waste Committee	no				x	x
	2 yrs	Future of MMWAC	PS	Denis D'Auteuil	July -Sept 2014	MMWAC	maybe	x				x
	12 to 18 mths	PW union contract	PS	Denis D'Auteuil	Feb. 2014	City Council	yes					x
	2 yrs	Route 4 engineering and land use planning	TRAN	Dan Goyette	Aug-14	Planning Board	no	x		x		
	9 mths	Downtown transportation center	TRAN	Howard Kroll	N/A	LATC	no	x		x		
	3 yrs	Commuter service to Portland	TRAN	Howard Kroll	TBD	ATRC	no	x				
	2 yrs	Downtown passenger rail policies/strategies	TRAN	Eric Cousens	Jan-14	ATRC	no	x		x		
	12 mths	Complete street/Bike/ped ordinances	TRAN	Eric Cousens	On going and Oct 2014	Bike Ped.	no	x		x	x	x
	6 mths to 2 yrs	Organizational assessment of LATC	TRAN	Howard Kroll	Jul-14	LATC	no	x				x
	6 / 18 mths	Organizational assessment of ATRC	TRAN	Howard Kroll	Fall 2014	ATRC	no	x				
	2 to 5 yrs	Matrix study	FD	Frank Roma	On going	City Council	no					x
	6 mths	EMS Transport/United Ambulance Contract	FD	Frank Roma	Mar-14	City Council	no					x
	3 mths	Fire union contract	FD	Frank Roma	Jan-14	City Council	yes					x
	3 mths	Police union contracts	PD	Phil Crowell	Feb-14	City Council	yes					x
	on-going	School Committee Strategic planning	EDUC	Katy Grondin	TBD	School Committee	no		x			
	3 yrs	Edward Little Future	EDUC	Katy Grondin	TBD	School Committee	no		x			
	6 to 8 mths	Canal	IG	Clint Deschene	Feb-14	City Council	no	x				x
	4 yrs	911 Dispatch/County dispatch	IG	Clint Deschene	Mar-14	LA 911	no					x
	2 to 3 yrs	City consolidation charter commission	IG	Sue Clements-Dallaire	N/A	Charter Commission	yes					x
	24 mths	East Auburn Projects	PS/PLAN	Eric Cousens	June 2014 Summary	Committee to be created	no	x		x	x	x
	6 mths	Outlet Beach Planning		Eric Cousens	N/A							
	12 mths	Route 4 "Round About" Design		Eric Cousens	N/A							
	9 mths	MDOT land widening to Lake Shore Drive		Eric Cousens	N/A							
	18 mths	Storm Water runoff with Water District		Eric Cousens	N/A							

	24 mths	Boat Launch on Androscoggin (Brookfield)		Eric Cousens	N/A								
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STATUS AS OF January 27, 2014

1. Completion of the CIP and Budget: annually develop a CIP and budget that conforms to schedules and hearings as required per charter.
2. Implement Performance components per Charter: evolve the budget process to adhere to policy and performance measures. This is a process that needs time to develop best practices at the Council level for goals and measures and current budget will be more compliant but full compliance will take a few years and is subject to Council agreement.
3. Creation of a City Council Finance committee: develop a committee structure for financial issues. Overall intent is to have a more detailed discussion of the financial report in advance of presentation to the Council. This committee could be in place within a few months.
4. Comprehensive Plan implementation: taking the steps or policies of the comprehensive plan and creating a step by step implementation process that can be used a report on progress and items to be completed. Staff updates progress annually.
5. New Auburn Greenway development: through grants, city funding, and funds yet to be identified develop a corridor to connect people to the “core” of New Auburn. One major component is the expansion of Little Andy Park. This is on-going and is in need of additional funding.
6. Minot Ave and Washington Street/Downtown Gateway improvement (EDA): Begin by developing a scope for review by Housing and Urban Development (HUD) to develop a report of the currently available commuters in the Auburn Greater Downtown to commute to other locations. (IE. Portland or even BIW). With this data develop a scope and transportation project to redefine the Gateway of Auburn on Minot and Washington Avenue and how these entry points allow access to and through the downtown.
7. Recreation and Special Events Committee formalizing changes: Allow this new committee to meet and expand on the new structure to focus on recreation and special events services, separate of facilities or parks. As this evolves present a new set of ordinances and policies for Council approval.
8. Report on Norway Savings Bank Arena operational assessment and economic impact to Mall Area: annually present the impact of this investment on the mall area. This is separate of budgets and annual operational costs and concentrates solely on the economic impact this facility has on Auburn and the region.

9. CDBG consolidated plan update and committee oversight: Rework the Citizen Action Committee (CAC) of the CDBG five year plan development. Use this new process to generate a CDBG budget that is compliant with federal laws but works cohesively in an economic development strategy to grow the downtown.
10. LAEGC restructuring/contract development: As of January 1, 2014 work with a consultant and Lewiston to develop a contract for LAEGC to define the scope of work that meets the many needs of the region.
11. ABDC business park lot sales and future relationship to City of Auburn: Working with ABDC and in some regards connecting this initiative with the LAEGC restructuring develop a plan for Auburn and ABDC to market, promote, and plan the best way to develop the new park.
12. Downtown development program recommendation and implementation: Build an economic development program to focus on the growth of the downtown. This is a combination of Downtown (Form based code), small business visitation, and integration of the CDBG program.
13. New auburn transportation/land use plan adoption and implementation: the committee report of the land use plan and transportation system recommended will be implemented by staff in a methodical process. This implementation must then be supported in access to funding to implement the plan.
14. Joint Land Use Planning/Mt. Apatite: the delayed process by the military will continue to negotiate and execute an agreement that satisfies the City and Federal Government. Many options will be considered and staff will work closely with the committee to develop a plan that best meets the needs of Auburn.
15. Property Maintenance Ordinance/Dangerous Building: implement proper property maintenance by implementing processes that focus on dangerous buildings.

16. Parks and Conservation Commission formation: through the public services division, work with existing committees, primarily Lewiston Auburn Community Forest Board (LACFB) to develop a structure that focuses the land based needs of the City into one comprehensive committee. Aspects to deal with beyond the forest board may include, bike/pedestrian (complete streets), cemeteries, busing, etc.
17. Community Forest Management Planning as follow up to moratorium: separate of Parks and Conversation Commission staff will work the school department and LACFB to develop a tree harvesting process that is transparent and enlists a broad view of tree harvesting that incorporates connecting and preserving public lands.

18. Athletic Field Assessment Phase 1 Completion and Review: present a phase one field assessment that focuses on outdoor fields and basketball primarily (excluding parks or open space), to begin the process of identifying stake holders and overall City needs.

19. Athletic Facility Assessment Phase 2 review and recommendation implementation: Expand on phase one to develop implementation options of where and how to invest in outdoor fields and basketball. Concepts to be considered are fixing the current assets, developing or expanding on existing assets and sites, or relocating to a larger concentrated site.
20. Ingersoll Arena plan and recommendations for adoption: during the budget staff is to present research and costs to implement a variety of potential new uses for Ingersoll and a recommended use.
21. East Auburn Projects: the following five projects should be coordinated in a development process so that the integration of each considered in concert with the other items.

Outlet Beach Planning: With the assistance of a consultant develop a conceptual plan and design for the outlet beach and create a project to implement. Also meet with residents to consider needs and recommendations. New design should be in relation to the new "Round About" being designed.

Route 4 "Round About" Design: design a new round about that connects existing assets (Lake Auburn turnout and Outlet Beach) to the transportation system.

MDOT land widening to Lake Shore Drive: implement the widening of Lake Shore drive to create a safer design for traffic. Make sure this design connects with the roundabout and storm water projects efficiently.

Storm Water runoff with Water District: work to address a storm water runoff system to protect the Lake but also meet the priorities of transportation and recreational assets in the area.

Boat Launch on Androscoggin (Brookfield): continue to work with Brookfield to implement river access on the Androscoggin consistent with the recommendation of the comprehensive plan. View this project in conjunction with new transportation projects and outlet beach project.

22. Solid waste and recycling contract: present the findings of the committee on recycling and solid waste to the City Council and carry out the directions of the committee to implement a more responsible and efficient recycling program of the City. Remain aware of impacts on solid waste impacts including MMWAC.
23. Future of MMWAC: the end of the negotiated energy contracts, end of debt service, and changes in recycling will require the City to investigate the proper goals for the continued use and investment in MMWAC. Long-term priorities and costs must be evaluated to assure the best return in our investment.
24. Public Works union contract negotiations: present to the City Council the current contract and possible options to use to negotiate the next contract. As part of this

- presentation show the pros and cons of using an outside negotiator for the contract. Primary focus should be the goals and objectives of the next contract.
25. New Initiative on Union Contracts: develop a multi-year plan to “restructure” how pay and benefits of all employees are funded.
 26. Route 4 engineering and land use planning from East Auburn to Lake Shore Drive: in addition to the East Auburn Projects the City needs to work with ATRC and MDOT to complete the Locally Administered Project to widen Route 4 for a turning lane at Lake Shore Drive.
 27. Downtown transportation center construction and operations plan: Lease will be signed with Hannaford by January 30th. Contract with Casco Bay Architects is pending. Construction must be complete by September 2014 to utilize federal funding.
 28. Commuter service to Portland (bus planning and city policy): ATRC is coordinating on behalf of the 2 cities with PACTS for a future meeting and next steps.
 29. Downtown passenger rail policies and implementation strategies: City staff has presented the changes for our comprehensive plan. When these changes are adopted staff will begin to coordinate more with partner agencies on changing their policies.
 30. Complete street implementation/ Bike/ped ordinances: Staff is working with the committee to present language to the Council to convert this policy to ordinance.
 31. Organizational assessment of LATC and Auburn transit needs for the future: LATC has agreed to this process. Steps are pending.
 32. Organizational assessment of ATRC and use of federal funds to meet Auburn transportation/economic needs: ATRC members are still working with committee to begin this process.
 33. Matrix study review and implementation prioritization of policies: Fire Department is preparing a written report of all steps taken, what remains, and financial impacts of those remaining.
 34. EMS Transport/United Ambulance Contract: Working with United to confirm their position and then update Council for them to adopt a direction.
 35. Fire union contract negotiations : done
 36. Police union contract negotiations: Patrol is still open, Command is complete.

37. School Committee Strategic planning: School has started.
38. Future of high school education/EL facilities: discussions still occurring at staff level. Clear direction is still to come. Overall Auburn is waiting for funding from State which appears to be within the next 2 to 5 years.

39. Canal legal matter: Waiting on a response from Lewiston to recent questions.
40. 911 Dispatch/County dispatch issue resolution: Options with attorney. Waiting for next steps to be agreed by both Lewiston and Auburn.
41. City consolidation charter commission: Charter Commission to be elected in June.