

**Community Development
Emergency Loan Committee Meeting
Minutes of April 28, 2017**

- **Roll Call**

Committee Members Present: Dana Bonenfant, Christopher Bouchard, Nikki Chabot, Celia McGuckian, AND Ann Parker

Committee Members Excused: Greg Whitney, Chris Brann

Staff Present: Hal Barter, Yvette Bouttenot and Alison Pepin

- **Nomination for Chair**

MOTION: by Dana Bonenfant 2nd by Celia McGuckian to nominate Ann Parker to serve as Chair for the meeting.

VOTE: 5-0-0 in favor

- **Loan Requests**

MOTION: by Christopher Bouchard 2nd by Nikki Chabot to move that the Community Development Loan Committee enter executive session in accordance with Title I MRSA Section 405, Section 6, permitted Deliberations F – Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute. Other parties included are the Neighborhood Services Coordinator, Community Development Manager, Accounting, Compliance Underwriter, and the Director of Economic and Community Development. 8:20 am

VOTE: 5-0-0 in favor

MOTION: by Christopher Bouchard 2nd by Celia McGuckian to come out of Executive Session at 8:40 AM.

VOTE: 5-0-0 in favor

- Ashley Reed: request for a CDBG Emergency Rehabilitation Loan of \$10,000.

MOTION: by Christopher Bouchard 2nd by Dana Bonenfant to approve the loan request as presented with the recommendation that staff provide Ashley with credit counseling.

VOTE: 5-0-0 in favor

- **Next Meeting**

Next meeting will be held May 5, 2017 at 8:15 am.

- **Adjournment**

Motion by Celia McGuckian and 2nd by Dana Bonenfant to adjourn.

VOTE: 5-0-0 in favor

The meeting adjourned at 8:45 a.m.

Respectfully submitted,

Yvette Bouttenot
Community Development Manager