

Office of

## **AUBURN WATER DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday, April 22, 2015 at 4:00 P.M.

### **AGENDA**

1. Approve Minutes of Regular Meeting of March 18, 2015.

2. Financial Report Update - *Greg Leighton*.

3. Ratify Payment of Bills.

4. Open session.

5. Activity Report - Sid Hazelton.

6. New Business

- Election of Officers: President, Treasurer, Clerk, Auditor, & Superintendent.
- Lake Auburn Update.
- Lake Chloride Levels (follow-up on Bethel Shields inquiry from March)
- Groundwater Exploration Update.
- Approve Trench Paving Contract.
- Approve Team Building Consultant.
- Future presentations:
  - Gull Harassment - USDA Biologist
  - Groundwater Exploration - Weston & Sampson
  - UMaine Research

7. Old Business

- VLMP Brackett House, allonge note.
- Policy Workgroups
  - Review & Approve Bill Stuffer
  - Discussion of Procurement Policy

8. Adjourn Regular Meeting.

Upcoming: - May Trustee Meeting, May 20,  
Lake Auburn Watershed, public input sessions, April  
28 & May 2 (see attached flyer)

# Memo

**To:** Water & Sewerage District Trustees  
**From:** John Storer  
**CC:** Files  
**Date:** April 17, 2015  
**Re:** Discussion of April Agenda Items



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## Election of Officers

The charters for each District require that a President is elected annually subsequent to the appointment of Trustees by the City Council. Water should be all set to proceed as Charlie Chapman was recently reappointed for the only pending vacancy. Sewer however, is still waiting on appointment of 1 remaining vacancy by the City Council. It appears the closing date for potential candidates to apply is April 21, presumably with an appointment to follow thereafter.

The charters also mention that "*trustees shall choose annually a superintendent, treasurer, and clerk, and employ from time to time other such officers, agents, and servants as they deem necessary.*" We have interpreted the "other" category to require approval of an Auditor to complete an annual financial review. Current positions for Water are President, KC Geiger; Treasurer, Charlie Chapman; Superintendent, John Storer; Clerk, Tanya Johnson; and Auditor, Horton, Macfarland & Veysey (HMV). My recommendation is to reappoint the current slate for Superintendent, Clerk & Auditor. The firm of HMV specializes in utility audits and they are extremely cost competitive. They currently conduct audits for the wastewater treatment plant as well.

Water Trustees would need to discuss and select candidates for President and Treasurer. Sewer Trustees should give consideration for the same positions, but hold off elections until the City Council acts on the final trustee appointment. Current Sewer President is Bob Cavanagh and Treasurer is Heidi McCarthy.

## Sewer – LAWPCA Representative

At last month's Sewer Trustee Meeting there was discussion about possibly amending the LAWPCA Charter to address one of Auburn's seats on the board. The discussion stemmed from Jeff Preble deciding to step away as a Trustee after 20 years of service. Per LAWPCA's Charter, the Auburn Sewer Trustee President has a position on the Board, but may elect to appoint another Sewer Trustee to serve in his/her place. The language states, "*If the president of the Auburn Sewerage District Trustees declines to serve or resigns as a member of the board of the authority, the president shall select another trustee to serve for the remainder of the term.*"

Senator Eric Brakey's office has been in contact to draft a potential Legislative Charter Amendment. I have not received a final copy of the proposed wording, but the intent is that if the Trustee President elects not to serve on the LAWPCA Board, then the remaining trustees may select another trustee, or Auburn resident, to fill the slot. So there are 2 possible changes. If the president doesn't take the board position, it falls back to the Trustees to select a replacement. It would not allow the president to single-handedly select a candidate. The proposed change also allows the Trustees to potentially select

a non-Trustee, provided that person was an Auburn resident. There could be some edits still to come such that preference be given to another trustee as opposed to an Auburn resident. Wording might also stress "Auburn Voter" as opposed to "Auburn Resident".

#### **Water - Lake Auburn Water Quality**

Ice is still present on Lake Auburn, and depending on the weather it could be there another week to 10 days. Water quality continues to remain excellent, which is obviously extremely encouraging. Algae counts remain low and turbidity is also low.

I'm not sure if Trustees have seen Mary Jane Dillingham's graph of Ice-On and Ice-Off dates? But it is attached and is quite interesting. Regardless of your opinions on global-warming and climate change, the data clearly shows a significant trend to much later ice-in, and correspondingly a much earlier time for ice-out. The data is obviously quite subjective, but still denotes a pretty significant trend. We are seeing much, much shorter periods of ice cover in the recent years. This past winter seems to be an exception to the recent trends though.

Last month, watershed resident Bethel Shields expressed a water quality concern in regards to what looked like excessive amounts of ice removal road salt at the intersection of Lake Shore Drive and Maple Hill Road. We reviewed Auburn Public Works' process for ice removal and Mary Jane examined historical chloride levels in Lake Auburn. There is a slight trend towards increasing chloride concentrations, but we are seeing levels 20 times below what might be of concern. Fortunately, Lake Auburn theoretically "flushes" itself about every 4 years. The chloride level of concern for drinking water is up at 250 mg/L. Current observations are trending down at around 12 or 13 mg/L. Mary Jane has discussed the results with staff at the University of Maine. They have no concerns about a pending health or environmental risk.

#### **Sewer – Pipe Relining Projects**

In March, we discussed the need to address the sewer main on Broad Street. The City will be repaving Broad Street sometime after July 1<sup>st</sup> this summer. We estimated repair or replacement work might approach \$100,000, but that the work could be considered part of our CSO efforts as we needed to abandon some sections of pipe that were previous storm drains, and we'd also repair numerous cracks and penetrations in the sewer main.

The firm of Insituform finally wrapped up their 2014 contract in March. They were slated to tackle Academy, James, Newbury, and 3<sup>rd</sup> Streets. As things progressed, a section was eliminated on Academy Street, as we needed to excavate and re-lay a section due to an elevation problem. We subsequently added small sections on Western View and High Street that were in relatively critical shape.

Insituform wrapped up their work without attempting to reline a portion of Academy Street and High Street. They felt they could not install liners in those sections of pipe. We also asked Insituform whether they could extend their contract prices to reline Broad Street. They indicated they were booked-up for the season and couldn't get to it until late summer. In order to move aggressively on the Broad Street work, we subsequently contacted Layne Liner, LLC and Green Mountain Pipeline Services, who were the other 2 bidders on the 2014 work. We also reached out locally to the Ted Berry Company to see if we could get pricing for relining Broad Street. Layne and Ted Berry responded and Layne had the best pricing. Layne arrived within 2 weeks and has already relined Broad Street and 7<sup>th</sup> Street. Additionally, Layne feels they can reline the sections on High and Academy Streets that Insituform walked away from. High Street remains a very high priority as a sinkhole developed and the sewer line needs to be sealed. We plan to have Layne come back and wrap up High and Academy shortly.

Continuing with sewer lining projects – the City is slated to completely reconstruct Davis Avenue and video inspections of the sewer line indicates there is extensive root intrusion from tree roots. These root penetrations provide points of infiltration for groundwater. Sid is working up a tentative budget, but we would like to ask for authorization to proceed with a relining of Davis, from Gamage Avenue to Lake Street. Funds would come from our 2015 budgeted CSO money. We would solicit price quotes from

at least 3 relining companies through an abbreviated bid package. Hopefully we can provide a "not to exceed" project request amount at the Trustee Meeting.

#### **Water - Groundwater Exploration efforts**

Weston & Sampson is still reviewing the data they collected during their recent test drilling process on the Lake and land-based sites. If the Trustees are in agreement, I'd like to have Weston & Sampson's hydrogeologist, Kevin MacKinnon, attend an upcoming Trustee Meeting. Hopefully this could occur in May.

Kevin and I were scheduled to co-present on the efforts at the New England Water Works Spring Conference that was held on April 1 & 2 in Worcester, Massachusetts. The topic of the session was titled "Auburn, Maine, Radial Collector Well Feasibility in Deltaic Deposits". A copy of the program information was included in your packets as an FYI.

The presentation and overall NEWWA Conference was very informative and enlightening. Kevin MacKinnon did all the technical presentation and I answered questions. The session was very well received – several attendees came up afterward and stressed it was very interesting to see a real-life problem that a utility was dealing with. I found it interesting that all subsequent questions focused on what was going on with the Lake water quality; were we abandoning the Lake, why wasn't Lewiston participating, had we considered Lake remediation efforts? There were no questions about the hydrogeology work.

The purpose for sharing these observations is that I stressed repeatedly that we are not abandoning the Lake. If anything, we were counting on finding a well site that was hydraulically connected to the Lake, as a stand-alone well would not have sufficient capacity to meet the demands of the City of Auburn. Additionally, I shared all of the on-going research that is occurring. There was even a graduate student from the University of Maine conducting a poster presentation at NEWWA's Young Professionals session. The poster presentation outlined research regarding Lake Auburn sediment deposits that indicated there was a very high iron to aluminum ratio concentration. The take-away for me is that artificially boosting aluminum could significantly help bind lake bottom sediment phosphorus that could occur during anoxia. I'm hoping to meet with the UMaine faculty in the near future. They have been working closely with Mary Jane.

I also got the chance to talk to colleagues about aeration options for the Lake. I'm hoping to go visit Don Ware at Pennichuck Water over in Nashua, New Hampshire. Don is the Chief Operating Officer for Pennichuck and they have been experimenting with mechanical aeration to artificially boost water oxygen levels. It is extremely beneficial to be able to draw from the real-life experiences of other utilities.

#### **Both Districts – Trench Paving Contract**

Every year we solicit bids jointly with Lewiston Water & Sewer for various paving projects. In 2014, the bid was expanded to include Auburn Public Works. Last year's contractor was Spencer Group from Turner, Maine. Based on feedback from our field personnel, Lewiston and Auburn PW – everyone was very satisfied with Spencer's quality and responsiveness.

This year there was a 2-way tie for the low bidder. We don't have any experience with either contractor. Sid is working on a recommendation to proceed, which will be based on discussions with Lewiston and Auburn PW. I expect we will recommend continuing with Spencer even though they weren't the low bidder. This would be based on their successful track record and timely service in responding to our trench patching needs.

#### **Both Districts – Team Building Consultant**

We request permission to execute an agreement with Lee Ann Szelog of Simply Put, LLC. A copy of her proposed scope of services is included for your review. For some background, we solicited a Request for Qualifications for consultants to conduct a "Team Building and Leadership Development Program" for the AWSD employees. Proposals were due March 5. We received 3 proposals. Our AWSD management team met with the City of Auburn's Human Resource Manager, Deb Grimmig, to

review the proposals and conduct interviews. We decided to proceed with interviews to ensure we got the best fit with the consultant, and I'm very happy that we interviewed all 3 firms. I will readily admit that I initially ranked Simply Put, LLC as least likely to be our best fit. But after conducting interviews and discussing potential costs, we were unanimous in our agreement to proceed with Simply Put, LLC. The other 2 firms were excellent as well, but Lee Ann's approach appears to be a great first step for us to improve communications amongst employees while working to deal with resolution of potential conflict.

In continuing to explore potential efficiencies through improved teamwork or organizational reshuffling, I expect we would look to additional work down the road whereby the other 2 firms would bring more expertise to the table.

#### **Sewer - LAWPCA Apportionment**

Auburn had a very good month of March in regards to apportionment of wastewater treatment relative to Lewiston. The 2015 Sewer Budget hoped to target our cost apportionment at 46.5%. March came in very favorably at 42.72%. For the first three months of the year we seem to be right on pace for the 46.5% target. We will continue to monitor to see how the trends unfold.

Another bit of good news is that the first three months of the wastewater plant's financials show an estimated surplus of \$56,966. Last year at this time the treatment plant was at a deficit of \$81,000 for the same period, so the year is starting off quite well. Additionally, a small upgrade on one of the methane gas generators was just wrapped up which should help maximize the production of on-site power.

#### **Policy Workgroups**

KC Geiger prepared a DRAFT Bill Stuffer policy based on feedback from Ray Fortier and Jim Wilkins. It is included for review and discussion at this month's meetings.

Reminder of the volunteer assignments is listed below:

Compensation - Tizz Crowley & Bob Cavanagh

Bill Stuffers – Ray Fortier & KC Geiger

Purchasing & Procurement – Bob & KC

Conduct & Ethics – Ray & Rick Whiting

FOAA Policy – Tizz & Bob

LAWPC Appointments – Rick & Jim Wilkins (I will attempt initial draft)

In regards to status – I owe Tizz and Bob some information pertaining to Compensation and hope to have it wrapped up by the time of the Trustee Meetings. I'm also working to outline current practices and principles that we are following in regards to Purchasing & Procurement. This has been more difficult than I anticipated, because procurement practices vary depending on how much time we have to plan and prepare as opposed to reacting to operational issues.

#### **Water – Brackett House, allonge note**

Following up on last month's meeting, an Allonge Note was prepared that outlined a 2-year deferment on the Brackett House mortgage. It was sent to the Volunteer Lake Monitoring Program for review and signature and I expect to have it executed shortly. A copy is included in your packets.

Payments were deferred for a 2 years. There was no forgiveness on total payment due. The allonge outlines the legal requirements and prevents foreclosure due to the deferred payments.

#### **Upcoming Items – Points of Interest**

At the Water Trustee Meeting, would like to discuss the potential for some upcoming presentations.

We hoped to have USDA Wildlife Biologist, Ben Nugent, attend this month's meeting, but Ben will be out of State at training.

We could likely have Ben attend the May meeting, but wondered if you would prefer to have representatives from Weston & Sampson provide an update on their groundwater investigation.

Additionally, wondered if you would like a brief presentation from UMaine representatives, which would likely be one of the graduate students working with Mary Jane. Heather Doolittle could provide an update on their research and sampling of Lake Auburn sediments and how they impact phosphorus and algae.

All Trustees – please note that Lynne Richard has scheduled two public input sessions regarding land in the Lake Auburn Watershed. A notification card was provided in your packets. One session is scheduled for Thursday, April 28, 6:30 to 8:00 PM at USM's Lewiston campus, Room 108. The other session is scheduled for Saturday, May 2, 9:00 to 11:00 AM, at Central Maine Community College, Room J410.

Please note if you make it to the May 2 meeting at CMCC, you could stick around for the United Way's Touch-a-Truck event. We expect to have 3 vehicles on display and will be passing out ice-cream in small plastic cups that have the AWSD logo.

March 18, 2015

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District on Wednesday, March 18, 2015 at 4:00pm.

Members present: Robert Cavanagh, Preston Chapman, (Treasurer), Tizz Crowley (Mayor's Representative), K. C. Geiger (President) and Rick Whiting. Also present: John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of January 21, 2015.**

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of February 18, 2015 as amended.**

**FINANCIAL REPORT UPDATE** – Water consumption is down from the prior year and must be monitored closely. Cascades is down slightly. The Industrial accounts all appear to be low. Greg Leighton accrues monthly for Gull Management to compensate for the sporadic nature of the billing.

#### **RATIFY PAYMENT OF BILLS**

On motion of Rick Whiting, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 370,794.31 as shown on the printout dated February 7, 2015-March 20, 2015.**

Tizz Crowley questioned the possibility of looking at other software options to see if the District has the most economically efficient system. She also asked for a more detailed description of the petty cash expenditures.

**OPEN SESSION** - Raymond Fortier, Sewer District Trustee, Scott Williams, Executive Director of the VLMP and President Bill Monagle, Mike Broadbent, UV Plant Manager and Bethel Shields were in attendance. Bethel Shields expressed her concern about the salting of the road on Lake Shore Drive. Sid Hazelton said that there are some streets that are marked for minimal salt application. Superintendent Storer said that he would check on the chloride levels.

#### **BRACKETT HOUSE MORTGAGE –**

On motion of Tizz Crowley, seconded by Rick Whiting, it was unanimously voted : **To move into Executive Session per 1 M.R.S.A. § 405 (6) (E) to review legal rights and options.**

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To come out of Executive Session.**

**ACTIVITY REPORT :** The February Activity Report was presented by Sid Hazelton. February was a busy month with many frozen services. An internal policy was developed where the first call was at the District's expense. If the problem was found to be on the owner, future calls would be at the owner's expense. It was suggested that the District print up tips or suggestions on measures that can be taken by the homeowner to prevent his/her service line from freezing.

#### **NEW BUSINESS**

**GROUNDWATER EXPLORATION UPDATE** – Weston & Sampson have been test drilling at three best potential on- lake locations to examine soil conditions above the bedrock hoping to find course sand and gravel. It continues to be a work in progress.

**LAKE AUBURN WATER QUALITY** – The lake quality has been the best it has ever been. Tizz Crowley would like the monthly water quality graphs to continue if not too costly to do so.

**2014 GULL MANAGEMENT UPDATE** – The goose round up is done in late June when the feathers are gone. Is there anything the District can do to keep the geese away from Taylor Pond and the municipal beach? The USDA is trying to encourage the geese to go directly to Gulf Island Pond. Can we do less harassment to lower the cost? Superintendent Storer said that it was “all or nothing” with the program. The District remains committed in its effort to maintain its filtration waiver.

**PROFESSIONAL DEVELOPMENT UPDATE** – The District has enlisted Deb Grimmig for guidance. The District has received three very diverse proposals. The internal team of John, Mike, Sid, Mary Jane and Tanya has reviewed the proposals and will conduct the interviews.

**2015 PROJECT RECOMMENDATION** - The City will be repaving a section of Broad St. and there is a section of water main that is deteriorated. It was recommended by Superintendent Storer that the District sacrifice the main replacement on Valview Drive and address the section of water main on Broad St. from Mill St. to Seventh St. which is more critical and a better use of District funds.

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To address the section of water main on Broad St. from Mill St. to Seventh St.**

**STAFFING UPDATE –**

It was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (A) to discuss staffing and work assignments.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To come out of Executive Session.**

**OLD BUSINESS**

**POLICY WORKGROUPS – PROGRESS UPDATE**

**TRUSTEE APPOINTMENTS – CITY COUNCIL SCHEDULED TO REVIEW COMMITTEE APPOINTMENTS ON 3/16/2015.**

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To adjourn the meeting.**

**AUBURN WATER DISTRICT  
OPERATING STATEMENT -TRUSTEES' REPORT  
THREE MONTHS ENDED MARCH 31, 2015**

	March	2015	Y-T-D MARCH 2015		
	YTD - 2014	BUDGET	ACTUAL	BUDGET	VARIANCE
<b>REVENUES:</b>					
Water Sales	\$516,035	\$2,347,431	\$568,103	\$586,858	(\$18,755)
Rent income	13,995	61,018	13,083	15,255	(2,172)
Interest Income	3,744	14,593	2,923	3,648	(725)
Mdse. & Jobbing	14,003	35,347	10,023	8,837	1,186
Hydrant Rental	152,874	611,494	152,874	152,874	0
Private Fire Prot.	73,641	300,089	75,637	75,022	615
Misc. Op. Revenue	29,524	73,179	16,008	18,295	(2,286)
<b>TOTAL REVENUES</b>	<b>803,816</b>	<b>3,443,151</b>	<b>838,651</b>	<b>860,788</b>	<b>(22,137)</b>
			<b>24.36%</b>	<b>25.00%</b>	< Standard
<b>EXPENSES:</b>					
Payroll	173,630	715,184	197,823	178,796	19,027
Treatment:					
UV Treatment Plant	117,370	283,505	68,640	70,876	(2,236)
Chloramine Facility	1,583	5,590	2,137	1,398	740
Laboratory	8,866	55,890	10,656	13,973	(3,317)
Trans & Dist Maint:					
Maint of Mains	7,998	66,582	13,202	16,646	(3,444)
Dist System	33,613	89,069	25,262	22,267	2,995
Other	3,614	22,111	4,116	5,528	(1,412)
Administration	126,098	547,610	135,411	136,903	(1,491)
Vehicles	16,350	69,977	21,425	17,494	3,931
Gull Management	18,384	86,727	15,463	21,682	(6,218)
Lake Auburn Watershed	50,910	157,385	45,069	39,346	5,723
<b>SUB-TOTAL</b>	<b>558,416</b>	<b>2,099,630</b>	<b>539,205</b>	<b>524,908</b>	<b>14,297</b>
			<b>25.68%</b>	<b>25.00%</b>	< Standard
Interest	42,260	188,851	46,219	47,213	(994)
<b>TOTAL EXPENSES</b>	<b>600,676</b>	<b>2,288,481</b>	<b>585,424</b>	<b>572,120</b>	<b>13,304</b>
Bonds - Principal Payments	111,487	773,402	111,782	193,351	(81,569)
<b>SURPLUS FROM OPERATIONS</b>	<b>91,653</b>	<b>381,268</b>	<b>141,445</b>	<b>95,317</b>	<b>46,128</b>



**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8209	3/26/2015	3	Spiller's	3/13/2015	signs, stands, cones	4,188.60
						<b>4,188.60</b>
8211	3/26/2015	3	Damaged Masonry Techn	3/19/2015	Flouride room wall repair	2,597.00
						<b>2,597.00</b>
8212	3/30/2015	3	William Lodge	3/26/2015	customer refund	36.16
						<b>36.16</b>
8213	3/30/2015	3	Richard R. Lecompte	3/26/2015	customer refund	5.13
						<b>5.13</b>
8214	3/30/2015	3	Al's Auto & Truck Garage	3/16/2015	#19 inspect, remove sway bar	34.82
8214	3/30/2015	3	Al's Auto & Truck Garage	3/18/2015	#16 inspect&sway bar	248.70
8214	3/30/2015	3	Al's Auto & Truck Garage	3/5/2015	#23 filters, oil, fluids, air	830.95
8214	3/30/2015	3	Al's Auto & Truck Garage	3/2/2015	#26-inspect-hydroboost	596.87
						<b>1,711.34</b>
8215	3/30/2015	3	Androscoggin Registry Of	3/26/2015	place/release liens	132.00
						<b>132.00</b>
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	258.74
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	155.01
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	252.62
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	152.10
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	324.88
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	233.34
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	57.99
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	51.58
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	85.08
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	56.24
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	150.92
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	368.58
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	180.94
8216	3/30/2015	2	City of Auburn	2/26/2015	January gas	150.93
						<b>2,478.95</b>
8218	3/30/2015	3	City of Auburn	10/29/2014	permit Olive St	10.00
						<b>10.00</b>
8219	3/30/2015	3	Bel-Tone Answering Serv	3/4/2015	March	49.75
8219	3/30/2015	3	Bel-Tone Answering Serv	3/4/2015	March	49.75
8219	3/30/2015	3	Bel-Tone Answering Serv	3/4/2015	March panic buttons	4.97
8219	3/30/2015	3	Bel-Tone Answering Serv	3/4/2015	March panic buttons	4.98
						<b>109.45</b>
8220	3/30/2015	3	Sullivan Associates	3/6/2015	flouride analyzers	311.77
8220	3/30/2015	3	Sullivan Associates	3/6/2015	flouride analyzers	311.78
						<b>623.55</b>
8221	3/30/2015	3	Black Bear Ladder	3/17/2015	UV-gloves,plugs, goggles	49.18
8221	3/30/2015	3	Black Bear Ladder	3/17/2015	UV-gloves,plugs, goggles	49.18

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<b>98.36</b>
8222	3/30/2015	3	Michael Broadbent	3/24/2015	atv for lake samples	210.00
						<b>210.00</b>
8223	3/30/2015	3	Calgon Carbon Corp	2/25/2015	service visit-UV	1,920.00
8223	3/30/2015	3	Calgon Carbon Corp	2/25/2015	service visit-UV	1,920.00
						<b>3,840.00</b>
8224	3/30/2015	3	Deborah Charest	3/27/2015	mileage	117.88
						<b>117.88</b>
8225	3/30/2015	3	Constellation NewEnergy.	2/26/2015	UV Feb	9,365.03
8225	3/30/2015	3	Constellation NewEnergy.	3/6/2015	Court St	651.30
						<b>10,016.33</b>
8226	3/30/2015	3	Critical Alert	3/1/2015	March to May	96.92
8226	3/30/2015	3	Critical Alert	3/1/2015	March to May	96.92
						<b>193.84</b>
8227	3/30/2015	3	Curry Printing #4317	3/6/2015	shut off tags, hangers, discon	141.58
8227	3/30/2015	3	Curry Printing #4317	3/6/2015	shut off tags, hangers, discon	141.58
8227	3/30/2015	3	Curry Printing #4317	3/2/2015	Payables water vouchers	117.52
						<b>400.68</b>
8228	3/30/2015	3	Dead River Company	3/2/2015	UV propane tank #4 & 5	223.86
8228	3/30/2015	3	Dead River Company	3/2/2015	UV propane tank #4 & 5	223.86
8228	3/30/2015	3	Dead River Company	3/19/2015	UV-tank 4&5	373.55
8228	3/30/2015	3	Dead River Company	3/19/2015	UV-tank 4&5	373.55
8228	3/30/2015	3	Dead River Company	3/12/2015	UV tank 4&5	336.54
8228	3/30/2015	3	Dead River Company	3/12/2015	UV tank 4&5	336.55
8228	3/30/2015	3	Dead River Company	3/5/2015	UV tank 4&5	277.17
8228	3/30/2015	3	Dead River Company	3/5/2015	UV tank 4&5	277.17
						<b>2,422.25</b>
8229	3/30/2015	3	Dig Safe System, Inc.	3/3/2015	March	323.17
8229	3/30/2015	3	Dig Safe System, Inc.	3/3/2015	March	323.18
						<b>646.35</b>
8230	3/30/2015	3	Dube Gravel Company, In	3/10/2015	stock gravel	661.50
8230	3/30/2015	3	Dube Gravel Company, In	3/10/2015	stock gravel	661.50
						<b>1,323.00</b>
8231	3/30/2015	3	Ferguson Waterworks	2/27/2015	fire hydrant meters	6,285.00
8231	3/30/2015	3	Ferguson Waterworks	2/27/2015	fire hydrant meters	474.15
						<b>6,759.15</b>
8232	3/30/2015	3	Firesafe Equipment, Inc.	3/24/2015	inspect UV extinguishers	31.00
8232	3/30/2015	3	Firesafe Equipment, Inc.	3/24/2015	inspect UV extinguishers	31.00
8232	3/30/2015	3	Firesafe Equipment, Inc.	3/24/2015	inspect extinguishers	31.00
8232	3/30/2015	3	Firesafe Equipment, Inc.	3/24/2015	inspect extinguishers	31.00
						<b>124.00</b>
8233	3/30/2015	3	FedEx	3/2/2015	ship Feb	36.35

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8233	3/30/2015	3	FedEx	3/2/2015	ship Feb	36.36
						<b>72.71</b>
8234	3/30/2015	3	Daniel A. Fortin	3/27/2015	reimburse for Amazon supplies	118.73
8234	3/30/2015	3	Daniel A. Fortin	3/27/2015	reimburse for Amazon supplies	118.74
						<b>237.47</b>
8235	3/30/2015	3	Gilman Electrical Dist.	2/25/2015	Flouride room	135.60
						<b>135.60</b>
8236	3/30/2015	3	Goodman Wiper & Paper,	3/4/2015	100 pounds rags	72.50
8236	3/30/2015	3	Goodman Wiper & Paper,	3/4/2015	100 pounds rags	72.50
						<b>145.00</b>
8237	3/30/2015	3	Hach Company	2/27/2015	lab supplies	618.32
8237	3/30/2015	3	Hach Company	2/27/2015	lab supplies	618.32
8237	3/30/2015	3	Hach Company	3/9/2015	lab supplies	857.19
8237	3/30/2015	3	Hach Company	3/9/2015	lab supplies	857.20
						<b>2,951.03</b>
8238	3/30/2015	3	Kennebec Equip. Rental	3/5/2015	Towle St leak	159.20
						<b>159.20</b>
8239	3/30/2015	3	Kleinschmidt Assoc	2/9/2015	Watershed	853.75
						<b>853.75</b>
8240	3/30/2015	2	Bisson Enterprises, Inc. D	2/28/2015	UV- Feb	206.00
8240	3/30/2015	2	Bisson Enterprises, Inc. D	2/28/2015	UV- Feb	206.00
8240	3/30/2015	2	Bisson Enterprises, Inc. D	2/28/2015	Court St -Feb	282.50
8240	3/30/2015	2	Bisson Enterprises, Inc. D	2/28/2015	Court St -Feb	282.50
						<b>977.00</b>
8241	3/30/2015	2	City of Lewiston	2/23/2015	Rodrigue-January	1,277.40
8241	3/30/2015	2	City of Lewiston	2/23/2015	Rodrigue-January	100.70
8241	3/30/2015	2	City of Lewiston	2/23/2015	Rodrigue-January	544.98
8241	3/30/2015	2	City of Lewiston	2/23/2015	Rodrigue-January	41.29
8241	3/30/2015	2	City of Lewiston	2/23/2015	Rodrigue-January	1,863.69
8241	3/30/2015	3	City of Lewiston	10/17/2014	copier, Portland Plastic, Omni	857.14
						<b>4,685.20</b>
8242	3/30/2015	3	Sun-Journal	2/28/2015	water operator ad	550.88
						<b>550.88</b>
8243	3/30/2015	3	Occupational Health Cent	1/29/2015	test	48.00
						<b>48.00</b>
8244	3/30/2015	3	Hetl Water Program	2/23/2015	water test	37.50
8244	3/30/2015	3	Hetl Water Program	2/23/2015	water test	37.50
						<b>75.00</b>
8245	3/30/2015	3	Maine Water Company	2/28/2015	Feb-Leighton	1,812.95
8245	3/30/2015	3	Maine Water Company	2/28/2015	Feb-Leighton	1,812.96
						<b>3,625.91</b>
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/5/2015	paper towels, UV-toilet paper	26.55

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/5/2015	paper towels, UV-toilet paper	26.55
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/5/2015	paper towels, UV-toilet paper	36.49
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/5/2015	paper towels, UV-toilet paper	36.50
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/3/2015	minutes refill pages, pd stamp	70.69
8246	3/30/2015	3	W. B. Mason Co., Inc.	3/3/2015	minutes refill pages, pd stamp	70.69
						<b>267.47</b>
8247	3/30/2015	3	McMaster-Carr Supply Co	3/16/2015	railing mounts-fluoride room	195.91
						<b>195.91</b>
8248	3/30/2015	3	Mid Maine Waste	3/9/2015	tile project	4.25
8248	3/30/2015	3	Mid Maine Waste	3/9/2015	tile project	4.25
						<b>8.50</b>
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	1,380.65
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	301.79
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	47.98
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	23.85
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	64.24
8249	3/30/2015	3	Ness Oil Co.	2/28/2015	Feb	58.83
						<b>1,877.34</b>
8250	3/30/2015	3	Northern Data Systems, Inc	3/2/2015	qtrly h/w maint	193.50
8250	3/30/2015	3	Northern Data Systems, Inc	3/2/2015	qtrly h/w maint	193.50
						<b>387.00</b>
8251	3/30/2015	3	Northeast Fluid Control, Inc	3/10/2015	titanium bolts	250.50
8251	3/30/2015	3	Northeast Fluid Control, Inc	3/10/2015	titanium bolts	250.50
						<b>501.00</b>
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	122.31
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	62.50
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	62.50
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	137.52
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	12.51
8252	3/30/2015	3	Oxford Networks	3/7/2015	March phones	122.32
						<b>519.66</b>
8253	3/30/2015	3	Pembroke Occupational	1/31/2015	test	62.00
						<b>62.00</b>
8254	3/30/2015	3	Petro's	3/5/2015	flashlights, gloves, propane	47.97
8254	3/30/2015	3	Petro's	3/5/2015	flashlights, gloves, propane	47.98
8254	3/30/2015	3	Petro's	3/25/2015	bungee cords	8.02
8254	3/30/2015	3	Petro's	3/25/2015	bungee cords	8.03
						<b>112.00</b>
8255	3/30/2015	3	Pine Tree Waste	3/1/2015	March	60.06
8255	3/30/2015	3	Pine Tree Waste	3/1/2015	March	60.07
						<b>120.13</b>
8256	3/30/2015	3	Power-Plan OIB	3/6/2015	backhoe filters, maint.	1,517.64

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8256	3/30/2015	3	Power-Plan OIB	2/28/2015	backhoe bucket	4,325.00
						<b>5,842.64</b>
8257	3/30/2015	3	E.J. Prescott, Inc.	3/3/2015	charge-Dollar Gen'l	215.02
8257	3/30/2015	3	E.J. Prescott, Inc.	3/4/2015	clamp	649.12
8257	3/30/2015	3	E.J. Prescott, Inc.	3/4/2015	locator tools	123.52
8257	3/30/2015	3	E.J. Prescott, Inc.	3/5/2015	repair locator	149.50
8257	3/30/2015	3	E.J. Prescott, Inc.	3/5/2015	repair locator	149.50
						<b>1,286.66</b>
8258	3/30/2015	3	Project Flagging, Inc.	3/2/2015	flaggers-Lake st leak	324.31
						<b>324.31</b>
8259	3/30/2015	3	Lynne Richard	3/27/2015	mileage, supplies	259.94
8259	3/30/2015	3	Lynne Richard	3/27/2015	mileage, supplies	156.97
						<b>416.91</b>
8260	3/30/2015	3	Sensus Metering Systems	3/3/2015	autoread software support	785.17
8260	3/30/2015	3	Sensus Metering Systems	3/3/2015	autoread software support	785.17
						<b>1,570.34</b>
8261	3/30/2015	3	C.H. Stevenson, Inc.	3/10/2015	cold patch-stock	1,071.84
8261	3/30/2015	3	C.H. Stevenson, Inc.	3/10/2015	cold patch-stock	1,071.84
						<b>2,143.68</b>
8262	3/30/2015	3	Thayer Corporation	2/23/2015	radiator leak	336.90
8262	3/30/2015	3	Thayer Corporation	2/23/2015	radiator leak	336.91
8262	3/30/2015	3	Thayer Corporation	1/12/2015	steam boiler service	78.11
8262	3/30/2015	3	Thayer Corporation	1/12/2015	steam boiler service	78.11
						<b>830.03</b>
8263	3/30/2015	3	Timken Company	3/4/2015	flouride room	6,533.86
						<b>6,533.86</b>
8264	3/30/2015	3	Unifirst Corp	2/13/2015	Feb rugs	59.14
8264	3/30/2015	3	Unifirst Corp	2/13/2015	Feb rugs	59.14
						<b>118.28</b>
8265	3/30/2015	3	UNITIL ME	3/2/2015	Court St -Feb	1,834.12
8265	3/30/2015	3	UNITIL ME	3/2/2015	Court St -Feb	1,834.12
						<b>3,668.24</b>
8266	3/30/2015	3	UPS	3/14/2015	ship to Calgon&Pace	6.89
8266	3/30/2015	3	UPS	3/14/2015	ship to Calgon&Pace	15.52
8266	3/30/2015	3	UPS	3/14/2015	ship to Calgon&Pace	6.90
						<b>29.31</b>
8267	3/30/2015	3	University of Maine	3/3/2015	MJ conference	22.50
8267	3/30/2015	3	University of Maine	3/3/2015	MJ conference	22.50
						<b>45.00</b>
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	74.22
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	28.70
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	20.00

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	155.28
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	18.36
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	18.04
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	5.48
8268	4/3/2015	3	Petty Cash	4/2/2015	tolls, keys, off supp, miles,	5.49
						<b>325.57</b>
8269	4/3/2015	4	Steve J. Bell	4/1/2015	April cell	30.00
						<b>30.00</b>
8270	4/3/2015	4	Rodney H. Bates	4/1/2015	April cell	30.00
						<b>30.00</b>
8271	4/3/2015	3	Dead River Company	3/26/2015	UV tnk#4	40.41
8271	4/3/2015	3	Dead River Company	3/24/2015	Uv tnk#5	256.83
8271	4/3/2015	3	Dead River Company	3/24/2015	Uv tnk#5	256.84
8271	4/3/2015	3	Dead River Company	3/26/2015	UV tnk#4	40.41
						<b>594.49</b>
8272	4/3/2015	4	DirigoNet	4/1/2015	April email spam	25.00
8272	4/3/2015	4	DirigoNet	4/1/2015	April email spam	25.00
						<b>50.00</b>
8273	4/3/2015	4	Daniel A. Fortin	4/1/2015	April cell	30.00
						<b>30.00</b>
8274	4/3/2015	4	John B. Storer	4/1/2015	April mileage	175.00
8274	4/3/2015	4	John B. Storer	4/1/2015	April mileage	175.00
						<b>350.00</b>
8275	4/3/2015	3	Gilman Electrical Dist.	3/23/2015	Fluoride room	32.58
						<b>32.58</b>
8276	4/3/2015	4	Group Dynamic Inc	3/12/2015	April	88.00
						<b>88.00</b>
8277	4/3/2015	4	Lake Auburn Watershed C	4/1/2015	April	13,115.42
						<b>13,115.42</b>
8278	4/3/2015	3	City of Lewiston	3/6/2015	Home Depot, copier, USDA	114.14
8278	4/3/2015	3	City of Lewiston	3/6/2015	Home Depot, copier, USDA	15,802.73
8278	4/3/2015	3	City of Lewiston	3/6/2015	Rodrigue -Feb	1,781.45
8278	4/3/2015	3	City of Lewiston	3/6/2015	Rodrigue -Feb	156.32
8278	4/3/2015	3	City of Lewiston	3/6/2015	Rodrigue -Feb	256.16
8278	4/3/2015	3	City of Lewiston	3/6/2015	Rodrigue -Feb	110.29
8278	4/3/2015	3	City of Lewiston	3/6/2015	Rodrigue -Feb	1,905.08
						<b>20,126.17</b>
8279	4/3/2015	3	Idexx Distribution, Inc.	3/9/2015	supplies for testing	96.29
8279	4/3/2015	3	Idexx Distribution, Inc.	3/9/2015	supplies for testing	96.29
8279	4/3/2015	3	Idexx Distribution, Inc.	3/9/2015	supplies for testing	1,886.56
8279	4/3/2015	3	Idexx Distribution, Inc.	3/9/2015	supplies for testing	1,886.57
						<b>3,965.71</b>

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8280	4/3/2015	4	Maine Municipal Emp.Hlt	3/10/2015	April district premium	19,061.75
8280	4/3/2015	4	Maine Municipal Emp.Hlt	3/10/2015	April employee life	15.30
8280	4/3/2015	4	Maine Municipal Emp.Hlt	3/10/2015	April employee IPP	672.71
8280	4/3/2015	4	Maine Municipal Emp.Hlt	3/10/2015	April employee premium	3,363.80
8280	4/3/2015	4	Maine Municipal Emp.Hlt	3/10/2015	April employee dental	843.22
						<b>23,956.78</b>
8281	4/3/2015	3	Treasurer, State of Maine	4/1/2015	lab certification fee	325.00
8281	4/3/2015	3	Treasurer, State of Maine	4/1/2015	lab certification fee	325.00
						<b>650.00</b>
8282	4/3/2015	3	McMaster-Carr Supply Co	3/24/2015	Fluoride room	917.39
						<b>917.39</b>
8283	4/3/2015	3	Omni Services, Inc.	3/5/2015	backhoe hydraulic hoses	219.20
						<b>219.20</b>
8284	4/3/2015	3	E.J. Prescott, Inc.	3/9/2015	vas usage	1,044.94
8284	4/3/2015	3	E.J. Prescott, Inc.	3/9/2015	vas usage	497.15
8284	4/3/2015	3	E.J. Prescott, Inc.	3/9/2015	vas usage	719.21
8284	4/3/2015	3	E.J. Prescott, Inc.	3/9/2015	vas usage	231.28
						<b>2,492.58</b>
8285	4/3/2015	3	Redlon & Johnson	3/24/2015	Court st repair kit	17.88
8285	4/3/2015	3	Redlon & Johnson	3/24/2015	Court st repair kit	17.89
						<b>35.77</b>
8286	4/3/2015	3	Rent-It Of Maine, Inc.	3/13/2015	Groundwater explore	408.00
8286	4/3/2015	3	Rent-It Of Maine, Inc.	3/5/2015	water break excavator	484.07
						<b>892.07</b>
8287	4/3/2015	3	Selco Plumbing and	3/30/2015	Meter shop parts	70.94
						<b>70.94</b>
8288	4/3/2015	4	Donald R. Stevens	4/1/2015	April cell	30.00
						<b>30.00</b>
8289	4/3/2015	3	U.S. Cellular	3/16/2015	March cells	30.00
8289	4/3/2015	3	U.S. Cellular	3/16/2015	March cells	249.70
8289	4/3/2015	3	U.S. Cellular	3/16/2015	March cells	249.71
8289	4/3/2015	3	U.S. Cellular	3/16/2015	March cells	40.00
						<b>569.41</b>
8290	4/3/2015	3	United Way Of Andr.Cou:	3/30/2015	April	278.25
8290	4/3/2015	3	United Way Of Andr.Cou:	3/30/2015	April	30.00
						<b>308.25</b>
8291	4/3/2015	3	Univar, USA Inc	3/9/2015	sodium hypo	2,224.70
						<b>2,224.70</b>
8292	4/10/2015	4	Robert Firestone	4/6/2015	customer refund	45.00
						<b>45.00</b>
8293	4/10/2015	3	Atlantic Pump & Engr., In	3/23/2015	Fluoride room	4,699.34
						<b>4,699.34</b>

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8294	4/10/2015	4	Petty Cash	4/9/2015	mileage, tolls, for classes	10.25
8294	4/10/2015	4	Petty Cash	4/9/2015	mileage, tolls, for classes	10.25
8294	4/10/2015	4	Petty Cash	4/9/2015	mileage, tolls, for classes	183.67
						<b>204.17</b>
8295	4/10/2015	3	Batteries Plus	3/18/2015	tech kit	194.53
						<b>194.53</b>
8296	4/10/2015	4	Bel-Tone Answering Serv	4/1/2015	April panic buttons	4.97
8296	4/10/2015	4	Bel-Tone Answering Serv	4/1/2015	April panic buttons	4.98
8296	4/10/2015	4	Bel-Tone Answering Serv	4/1/2015	April	29.00
8296	4/10/2015	4	Bel-Tone Answering Serv	4/1/2015	April	29.00
						<b>67.95</b>
8297	4/10/2015	4	Critical Alert	4/1/2015	April	98.37
8297	4/10/2015	4	Critical Alert	4/1/2015	April	98.38
						<b>196.75</b>
8298	4/10/2015	3	Dead River Company	3/31/2015	UV #5	313.94
8298	4/10/2015	3	Dead River Company	3/31/2015	UV #5	313.95
8298	4/10/2015	4	Dead River Company	4/2/2015	UV #4	18.44
8298	4/10/2015	4	Dead River Company	4/2/2015	UV #4	18.45
						<b>664.78</b>
8299	4/10/2015	4	Damaged Masonry Techni	4/2/2015	Fluoride room	5,194.00
						<b>5,194.00</b>
8300	4/10/2015	4	Dig Safe System, Inc.	4/3/2015	April	323.17
8300	4/10/2015	4	Dig Safe System, Inc.	4/3/2015	April	323.18
						<b>646.35</b>
8301	4/10/2015	3	Downeast Machine and	3/24/2015	weld frost hammer	45.00
						<b>45.00</b>
8302	4/10/2015	4	Granite State Analytical S	4/6/2015	New Gloucester testing	35.00
8302	4/10/2015	4	Granite State Analytical S	4/6/2015	New Gloucester testing	175.00
						<b>210.00</b>
8303	4/10/2015	4	Great American Financial	3/30/2015	April copier	107.61
8303	4/10/2015	4	Great American Financial	3/30/2015	April copier	107.61
						<b>215.22</b>
8304	4/10/2015	3	Home Depot Credit Servic	3/26/2015	fluoride room, cell phone case	264.63
8304	4/10/2015	3	Home Depot Credit Servic	3/26/2015	fluoride room, cell phone case	6.97
						<b>271.60</b>
8305	4/10/2015	3	HR Distributors, Inc	3/10/2015	scada cables	21.25
8305	4/10/2015	3	HR Distributors, Inc	3/10/2015	scada cables	21.25
						<b>42.50</b>
8306	4/10/2015	3	Vantagepoint Transfer Ag	3/31/2015	ICMA 457	3,059.59
						<b>3,059.59</b>
8307	4/10/2015	3	Vantagepoint Transfer Ag	3/31/2015	ICMA 401	4,141.37
						<b>4,141.37</b>

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8308	4/10/2015	3	Vantagepoint Transfer Ag	3/31/2015	ICMA Roth Ira	438.10
						<b>438.10</b>
8309	4/10/2015	4	Jack's Garage	4/3/2015	tk #32 sticker	12.50
						<b>12.50</b>
8310	4/10/2015	3	Kennebec Equip. Rental	3/23/2015	fitting for compressor	8.30
8310	4/10/2015	3	Kennebec Equip. Rental	3/13/2015	air drill	344.50
						<b>352.80</b>
8311	4/10/2015	4	Lebel's Heating & Sheet M	4/1/2015	pump tk#28	146.25
						<b>146.25</b>
8312	4/10/2015	3	Sun-Journal	3/31/2015	Fluoride ad	30.15
8312	4/10/2015	3	Sun-Journal	3/31/2015	Fluoride ad	30.15
						<b>60.30</b>
8313	4/10/2015	3	Industrial Protection Svcs	3/19/2015	Hazmat flow testor	174.00
						<b>174.00</b>
8314	4/10/2015	3	Occupational Health Cent	3/23/2015	test	48.00
						<b>48.00</b>
8315	4/10/2015	3	Maine Municipal Assoc.	3/19/2015	workers comp audit	1,462.00
						<b>1,462.00</b>
8316	4/10/2015	3	Maine Oxy-Acetylene Co.	3/26/2015	gas for welder	25.00
8316	4/10/2015	3	Maine Oxy-Acetylene Co.	3/26/2015	gas for welder	25.00
						<b>50.00</b>
8317	4/10/2015	4	McMaster-Carr Supply Co	4/1/2015	fluoride room	29.82
8317	4/10/2015	4	McMaster-Carr Supply Co	4/1/2015	fluoride room	140.09
						<b>169.91</b>
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	oil dry -skid steer	7.83
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	34 tail &32 backup lights	58.49
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	deicer, #27 wipers	13.79
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	34 tail &32 backup lights	18.32
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	#29 fix cap	20.57
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	Court St-caps, screws	9.60
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	Court St-caps, screws	9.60
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	#31 brake parts	111.93
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	#31 return rotors	-89.98
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	deicer, #27 wipers	13.79
8318	4/10/2015	3	Napa Auto Parts	3/31/2015	deicer, #27 wipers	36.63
						<b>210.57</b>
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	165.05
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	211.14
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	283.71
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	195.55
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	119.97
8319	4/10/2015	3	Ness Oil Co.	3/31/2015	March diesel	26.40

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<b>1,001.82</b>
8320	4/10/2015	3	Omni Services, Inc.	3/31/2015	UV t bolt clamp	20.24
8320	4/10/2015	3	Omni Services, Inc.	3/31/2015	UV t bolt clamp	20.25
						<b>40.49</b>
8321	4/10/2015	4	Pace Analytical Services	3/31/2015	New Gloucester testing	230.00
						<b>230.00</b>
8322	4/10/2015	3	Portland Plastic Pipe	3/26/2015	UV-fluoride room	3,998.01
8322	4/10/2015	4	Portland Plastic Pipe	4/1/2015	UV- 4 fittings	13.80
8322	4/10/2015	4	Portland Plastic Pipe	4/1/2015	UV- 4 fittings	13.81
						<b>4,025.62</b>
8323	4/10/2015	3	Praxair, Inc	3/23/2015	carbon dixoide	4,381.79
						<b>4,381.79</b>
8324	4/10/2015	3	E.J. Prescott, Inc.	3/23/2015	vas usage	30.74
8324	4/10/2015	3	E.J. Prescott, Inc.	3/23/2015	vas usage	245.16
8324	4/10/2015	3	E.J. Prescott, Inc.	3/23/2015	vas usage	194.63
						<b>470.53</b>
8325	4/10/2015	3	Pro-Tech Refrigeration	3/18/2015	Raw water bldg	50.21
8325	4/10/2015	3	Pro-Tech Refrigeration	3/18/2015	Raw water bldg	50.21
						<b>100.42</b>
8326	4/10/2015	3	Redlon & Johnson	3/26/2015	court St men's room	92.26
8326	4/10/2015	3	Redlon & Johnson	3/26/2015	court St men's room	92.27
						<b>184.53</b>
8327	4/10/2015	3	St. Lawrence & Atlantic R	3/27/2015	C-34899-A	50.00
8327	4/10/2015	3	St. Lawrence & Atlantic R	3/27/2015	C-35643-A	100.00
8327	4/10/2015	3	St. Lawrence & Atlantic R	3/27/2015	C-34972-A	50.00
						<b>200.00</b>
8328	4/10/2015	3	Skelton, Taintor & Abbott	2/26/2015	professional services	1,647.50
8328	4/10/2015	3	Skelton, Taintor & Abbott	3/12/2015	professional services	643.50
						<b>2,291.00</b>
8329	4/10/2015	3	US Bank Corporate Trust	3/15/2015	2002 Series C	20,262.29
8329	4/10/2015	3	US Bank Corporate Trust	3/15/2015	MMBB 2010E	33,140.26
8329	4/10/2015	3	US Bank Corporate Trust	3/15/2015	MMBB 2010E	32.54
8329	4/10/2015	3	US Bank Corporate Trust	3/15/2015	2010 Series D	10,289.70
						<b>63,724.79</b>
8330	4/10/2015	3	Weston & Sampson	2/13/2015	Groundwater study	17,676.00
8330	4/10/2015	3	Weston & Sampson	3/13/2015	Groundwater Study	1,494.00
						<b>19,170.00</b>
8332	4/13/2015	4	Caroline Chapman	4/13/2015	customer refund	35.46
						<b>35.46</b>
8363	4/16/2015	4	James Cook	4/14/2015	customer refund	28.19
						<b>28.19</b>
8364	4/16/2015	4	Androscoggin Registry Of	4/15/2015	release liens	22.00

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8365	4/16/2015	4	Atlantic Pump & Engr., In	3/31/2015	Fluoride room	22.00
						18,939.85
						<b>18,939.85</b>
8366	4/16/2015	3	Constellation NewEnergy.	3/26/2015	UV	8,386.29
						<b>8,386.29</b>
8367	4/16/2015	4	Corson GIS Solutions	4/10/2015	Lynne-Watershed	1,760.00
8367	4/16/2015	4	Corson GIS Solutions	4/10/2015	Lynne-Watershed	540.00
						<b>2,300.00</b>
8368	4/16/2015	4	Cote Crane Corp	4/9/2015	Fluoride project	3,130.00
						<b>3,130.00</b>
8369	4/16/2015	4	Dead River Company	4/6/2015	UV-tnk #3 & 5	624.41
8369	4/16/2015	4	Dead River Company	4/6/2015	UV-tnk #3 & 5	624.41
						<b>1,248.82</b>
8370	4/16/2015	4	Exactitude	3/30/2015	UV-gate	4,469.50
8370	4/16/2015	4	Exactitude	3/30/2015	UV-gate	4,469.50
						<b>8,939.00</b>
8371	4/16/2015	4	Gagne & Sons	4/9/2015	tk#28 broom	41.79
						<b>41.79</b>
8372	4/16/2015	4	Gilman Electrical Dist.	4/15/2015	Ipswich project	182.43
8372	4/16/2015	4	Gilman Electrical Dist.	4/2/2015	Fluoride project	203.00
8372	4/16/2015	4	Gilman Electrical Dist.	4/3/2015	Fluoride project	635.74
8372	4/16/2015	4	Gilman Electrical Dist.	4/14/2015	Ipswich project	20.48
8372	4/16/2015	4	Gilman Electrical Dist.	4/14/2015	Ipswich project	60.83
8372	4/16/2015	4	Gilman Electrical Dist.	4/15/2015	Ipswich project	121.58
						<b>1,224.06</b>
8373	4/16/2015	4	Granite State Analytical S	4/6/2015	water testing	1,544.00
						<b>1,544.00</b>
8374	4/16/2015	3	JCI Jones Chemicals, Inc.	3/27/2015	caustic soda	3,066.96
						<b>3,066.96</b>
8375	4/16/2015	4	Kennebec Equip. Rental	4/10/2015	hose for water compressor	7.05
						<b>7.05</b>
8376	4/16/2015	3	Bisson Enterprises, Inc. D	3/31/2015	UV-March	206.00
8376	4/16/2015	3	Bisson Enterprises, Inc. D	3/31/2015	UV-March	206.00
8376	4/16/2015	3	Bisson Enterprises, Inc. D	3/31/2015	Court St-March	282.50
8376	4/16/2015	3	Bisson Enterprises, Inc. D	3/31/2015	Court St-March	282.50
						<b>977.00</b>
8377	4/16/2015	4	City of Lewiston	10/17/2014	Scada lic renew-Court & UV	2,173.11
8377	4/16/2015	4	City of Lewiston	10/17/2014	Scada lic renew-Court & UV	2,173.11
						<b>4,346.22</b>
8378	4/16/2015	3	Sun-Journal	3/31/2015	water operator ad	273.70
						<b>273.70</b>
8379	4/16/2015	4	Maine Central RR, Treasu	4/1/2015	water pipe fee	15.00

**Auburn Water District  
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March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<b>15.00</b>
8380	4/16/2015	4	Maine Municipal Assoc.	4/1/2015	2nd pmt workers comp	6,328.80
						<b>6,328.80</b>
8381	4/16/2015	4	Maine Municipal Bond B	4/3/2015	2001 FSFR	1,013.11
						<b>1,013.11</b>
8382	4/16/2015	4	Northern Data Systems, Ir	4/1/2015	annual s/w lic	335.00
8382	4/16/2015	4	Northern Data Systems, Ir	4/1/2015	annual s/w lic	335.00
						<b>670.00</b>
8383	4/16/2015	4	Pine Tree Waste	4/1/2015	April	63.56
8383	4/16/2015	4	Pine Tree Waste	4/1/2015	April	63.57
						<b>127.13</b>
8384	4/16/2015	4	Pitney Bowes, Inc.	4/3/2015	rent 5/1 to 7/31	52.50
8384	4/16/2015	4	Pitney Bowes, Inc.	4/3/2015	rent 5/1 to 7/31	52.50
						<b>105.00</b>
8385	4/16/2015	3	E.J. Prescott, Inc.	3/30/2015	wrench handle	31.36
						<b>31.36</b>
8386	4/16/2015	4	Redlon & Johnson	4/9/2015	hydrant meter parts	138.80
8386	4/16/2015	4	Redlon & Johnson	4/2/2015	Court St men's room	5.41
8386	4/16/2015	4	Redlon & Johnson	4/2/2015	Court St men's room	5.42
						<b>149.63</b>
8387	4/16/2015	4	Sigma-Aldrich Inc.	3/31/2015	lab supplies	89.50
8387	4/16/2015	4	Sigma-Aldrich Inc.	3/31/2015	lab supplies	89.50
						<b>179.00</b>
8388	4/16/2015	4	Spiller's	4/2/2015	marking paint & tape	179.21
8388	4/16/2015	4	Spiller's	4/2/2015	marking paint & tape	99.54
						<b>278.75</b>
8389	4/16/2015	3	Super Shoe Stores, Inc.	3/27/2015	Lane, Hamann	130.47
8389	4/16/2015	3	Super Shoe Stores, Inc.	3/27/2015	Lane, Hamann	55.48
						<b>185.95</b>
8390	4/16/2015	3	UNITIL ME	3/31/2015	Court St-March	1,248.40
8390	4/16/2015	3	UNITIL ME	3/31/2015	Court St-March	1,248.41
						<b>2,496.81</b>
8391	4/16/2015	4	UPS	4/4/2015	water test & New Gloucester	8.26
8391	4/16/2015	4	UPS	4/4/2015	water test & New Gloucester	9.00
8391	4/16/2015	4	UPS	4/4/2015	water test & New Gloucester	8.27
						<b>25.53</b>
8392	4/16/2015	3	V W R Scientific	3/30/2015	lab supplies	41.79
8392	4/16/2015	3	V W R Scientific	3/30/2015	lab supplies	41.79
8392	4/16/2015	3	V W R Scientific	3/31/2015	lab supplies	86.04
8392	4/16/2015	3	V W R Scientific	3/31/2015	lab supplies	86.05
8392	4/16/2015	3	V W R Scientific	3/27/2015	bottles-UV	85.34
8392	4/16/2015	3	V W R Scientific	3/27/2015	bottles-UV	85.34

**Auburn Water District  
Accounts Payable Check Register  
March 21, 2015 thru April 17, 2015**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8392	4/16/2015	3	V W R Scientific	3/27/2015	filter	108.69
8392	4/16/2015	3	V W R Scientific	3/27/2015	filter	108.69
8392	4/16/2015	3	V W R Scientific	3/27/2015	funnel, scale	22.08
8392	4/16/2015	3	V W R Scientific	3/27/2015	funnel, scale	22.09
8392	4/16/2015	3	V W R Scientific	3/27/2015	graduated cylinder	45.39
8392	4/16/2015	3	V W R Scientific	3/27/2015	graduated cylinder	45.40
8392	4/16/2015	3	V W R Scientific	3/26/2015	magnesium carbonate	60.94
8392	4/16/2015	3	V W R Scientific	3/26/2015	magnesium carbonate	60.94
						<b>900.57</b>
8394	4/16/2015	4	F. W. Webb Co.	4/1/2015	UV-Chlorine tank leak	8.50
8394	4/16/2015	4	F. W. Webb Co.	4/1/2015	UV-Chlorine tank leak	8.50
						<b>17.00</b>
<b><u>Grand Total</u></b>						<b>336,403.67</b>

*Net Payroll + taxes*

81,548.49

\$ 417,952.16

# AUBURN WATER DISTRICT

## MONTHLY ACTIVITY REPORT

March 2015

### MAINS

Location	Ck'd	Comments	Leak Check							
			PT/Cl <sub>2</sub>	Leak	On	Owner	OK	Misc.	New	
Marian Dr	1	Main leak		1						
Towle St	1	Main leak		1						
South Main St	1	Main leak		1						
426 Washington St	1	Main leak		1						
100 Washington St (ME Oxy)	1	Sprinkler leak		1						
<b>Monthly Totals</b>	5		0	5	0	0	0	0	0	
<b>2014 Monthly Totals</b>	2		0	0	0	1	0	1		
<b>YTD Totals</b>	14		0	12	0	1	1	0		

### GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
No activity						
<b>Monthly Totals</b>	0		0	0	0	0
<b>2014 Monthly Totals</b>	0		0	0	0	0
<b>YTD Totals</b>	0		0	0	0	0







## LABORATORY

Month	Dist. Sys. Tests	Temp (°C)		Avg. NaOH	Avg. Cl	Avg. FI	Avg. Turb.	SWTR Tests
		Air	Water	gal/MG	mg/l	mg/l	(ntu)	
January	51	NA	2.8	15.20	2.68	0.57	0.53	31
February	47	NA	2.7	16.60	2.62	0.65	0.31	28
March	51	NA	3.1	16.80	2.54	0.52	0.24	31
April								
May								
June								
July								
August								
September								
October								
November								
December								
YTD Avg				16.20	2.61	0.58	0.36	
2014 Avg				18.28	2.60	0.64	0.59	
YTD Totals	149							90

## LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2014
January	Daily	2.43	3.87	6.30	260.51	261.4	1974	257.20	2002	260.52
February	Daily	2.63	3.59	6.22	260.81	261.7	1996	257.10	2002	260.81
March	Daily	2.73	3.71	6.44	260.60	261.4	2010	257.40	2002	260.65
April										
May										
June										
July										
August										
September										
October										
November										
December										
Avg. Daily	Daily	2.60	3.72	6.32						
YTD Totals	0	7.79	11.17	18.96						

\* Average Daily Withdrawals MGD \*\* Elevation Above Sea Level

## WEATHER\*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	47.6	3.62	1504	3.26	11	46	-13	17	-2.5
February	28.6	1.65	1550	2.55	9	33	-18	10	-12.9
March	8.6	1.43	1191	3.64	10	51	-7	26	-6.5
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>YTD Totals</b>	<b>84.80</b>	<b>6.7</b>							

\* From www.wunderground.com

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	CAS	MTA
January	36	20	0	0	0	0	0	4	12	0	0	0
February	32	5	0	0	0	1	1	16	7	0	2	0
March	58	29	0	1	0	0	0	16	10	0	2	0
April												
May												
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	<b>126</b>	<b>54</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>36</b>	<b>29</b>	<b>0</b>	<b>4</b>	<b>0</b>
<b>2014 Totals</b>	<b>147</b>	<b>59</b>	<b>3</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>24</b>	<b>0</b>	<b>4</b>	<b>0</b>

## DUTY FOREMAN CALLS

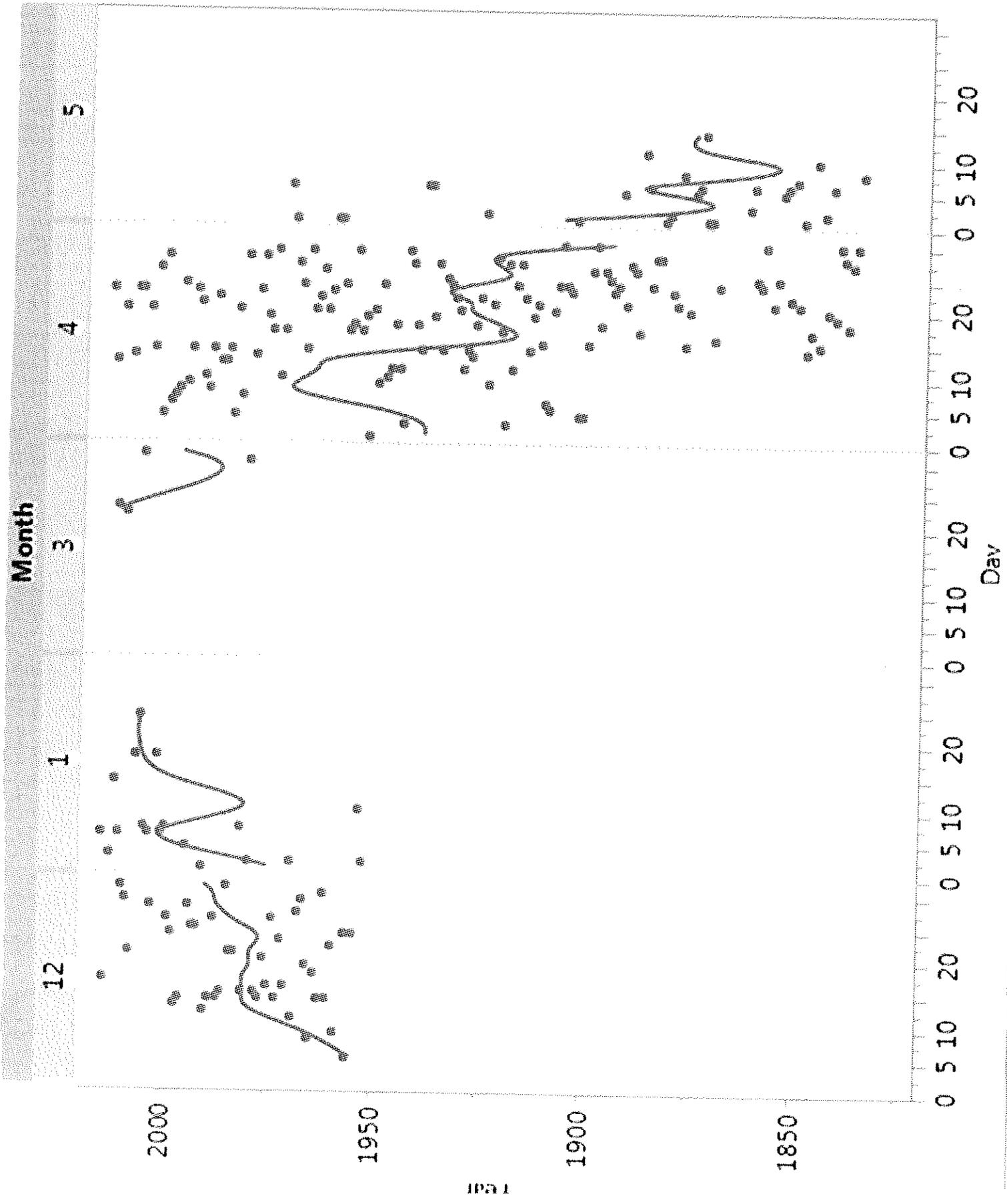
(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	3			3	0	0	0	0	0	0	0
Water District	11	0	0	2		3	4	1	0	0	1
<b>Monthly Totals</b>	14	0	0	5	0	3	4	1	0	0	1
<b>2014 Monthly Totals</b>	8	0	0	0	2	0	5	0	0	0	1
<b>YTD Totals</b>	42	1	0	12	2	8	15	3	0	0	1

## OTHER ACTIVITIES

1. Move snow for test well borings
2. Fluoride upgrade
3. Work zone safety training
- 4.
- 5.
- 6.
- 7.

# LAKE AUBURN Ice On-Off Events



On -1/Off-2

— 1

- - 2

Month

12

1

3

4

5

1850

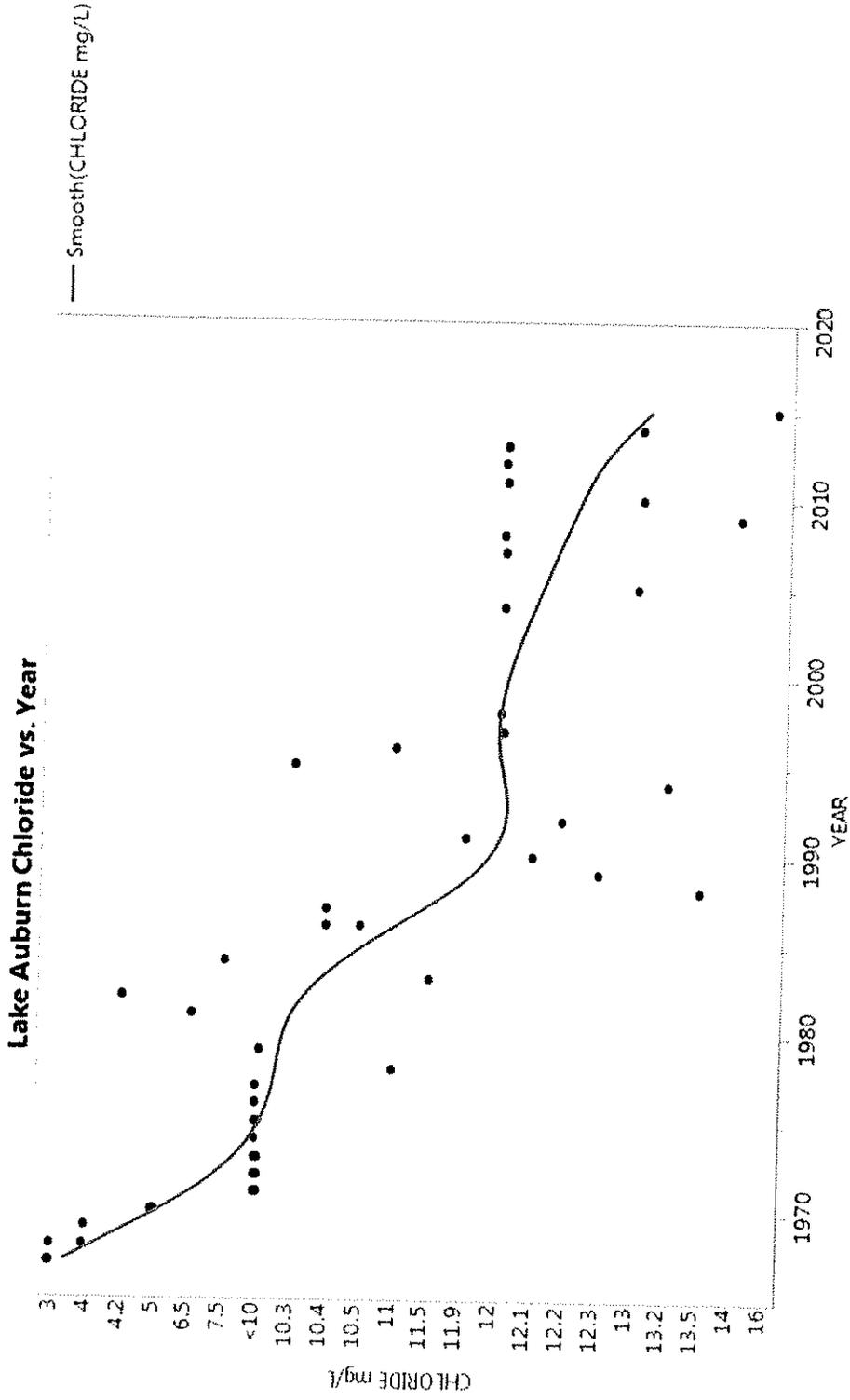
1900

1950

2000

0 5 10 20 0 5 10 20 0 5 10 20 0 5 10 20 0 5 10 20

Day



Annual Chloride taken at Entry Point (after treatment) to distribution system Auburn Water District. MJD

# Utility Trench Restoration

Bid #: LA 2015-001

Bid Date: April 14, 2015

Method	SY	City	P & B Paving Gray ME		Callahan Construction Augusta ME		Spencer Group Turner ME	
			Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
A	500	Lewiston Water	27.00	\$ 13,500.00	27.00	\$ 13,500.00	27.50	\$ 13,750.00
	625	Auburn Water	27.00	\$ 16,875.00	27.00	\$ 16,875.00	27.50	\$ 17,187.50
	1,200	Auburn P/W	27.00	\$ 32,400.00	27.00	\$ 32,400.00	27.50	\$ 33,000.00
B	1,000	Lewiston	30.50	\$ 30,500.00	30.50	\$ 30,500.00	31.25	\$ 31,250.00
	275	Auburn Water	30.50	\$ 8,387.50	30.50	\$ 8,387.50	31.25	\$ 8,593.75
	392	Auburn P/W	30.50	\$ 11,956.00	30.50	\$ 11,956.00	31.25	\$ 12,250.00
<b>Total Lewiston Water</b>			\$	<b>44,000.00</b>	\$	<b>44,000.00</b>	\$	<b>45,000.00</b>
<b>Total Auburn Water</b>			\$	<b>25,262.50</b>	\$	<b>25,262.50</b>	\$	<b>25,781.25</b>
<b>Total Auburn Public Works</b>			\$	<b>44,356.00</b>	\$	<b>44,356.00</b>	\$	<b>45,250.00</b>

Method	SY	City	L P Poirier & Son Lewiston ME		T W Paving Lewiston ME		Pratt & Sons Mechanic Falls ME	
			Unit \$	Total \$	Unit \$	Total \$	Unit \$	Total \$
A	500	Lewiston Water	30.50	\$ 15,250.00	34.00	\$ 17,000.00	55.75	\$ 27,875.00
	625	Auburn Water	30.50	\$ 19,062.50	34.00	\$ 21,250.00	55.75	\$ 34,843.75
	1,200	Auburn P/W	30.50	\$ 36,600.00	34.00	\$ 40,800.00	55.75	\$ 66,900.00
B	1,000	Lewiston	34.50	\$ 34,500.00	38.00	\$ 38,000.00	68.25	\$ 68,250.00
	275	Auburn Water	34.50	\$ 9,487.50	38.00	\$ 10,450.00	68.25	\$ 18,768.75
	392	Auburn P/W	34.50	\$ 13,524.00	38.00	\$ 14,896.00	68.25	\$ 26,754.00
<b>Total Lewiston Water</b>			\$	<b>49,750.00</b>	\$	<b>55,000.00</b>	\$	<b>96,125.00</b>
<b>Total Auburn Water</b>			\$	<b>28,550.00</b>	\$	<b>31,700.00</b>	\$	<b>53,612.50</b>
<b>Total Auburn Public Works</b>			\$	<b>50,124.00</b>	\$	<b>55,696.00</b>	\$	<b>93,654.00</b>



Confirmation Agreement with



Objectives

1. Identify opportunities for improvement with communication, productivity and teamwork
2. Conduct training to:
  - a. Enhance the interpersonal and communication skills of staff
  - b. Strengthen the overall team
  - c. Help staff understand their purpose and role
  - d. Introduce conflict management tools

Scope of Plan

1. The first step will be spending time shadowing, working with, talking to and observing the AWSD team to understand the work flow, as well as strengths and opportunities of individual employees and the team overall.
2. The next step will be to conduct a 6 week/12 hour class titled, *The Art of Human Relations* for all employees. Conducting a class over a period of several weeks provides the opportunity for employees to work on tools and techniques in between each session, resulting in changed behavior.

Effective communication skills are the building blocks for what is commonly referred to as "people skills." Therefore, it is recommended the entire AWSD team participate in the program to enhance individual and team communications. Although some employees of AWSD may have attended various classes and training throughout the years, there is a significant benefit with having all employees learn together. Not only will the learning create a foundation upon which expectations can be established, but it also provides a forum for employees to become acquainted with one another and bond in a manner that cannot be accomplished in the typical workday. **The class will be customized to include appropriate information garnered from step one as well as priorities, initiatives and vernacular to maximize the effectiveness of the information being communicated, and to create a meaningful program for employees.**

A key element of *The Art of Human Relations* and the best way to begin to enhance communication is to build a better understanding of personal communication styles and their effects on others. By understanding one's own communication style as well as other styles and behavior, managers and employees can improve their interpersonal skills and develop stronger relationships, resulting in enhanced collaboration and cooperation.

The classes provide every participant the opportunity to complete a self-assessment in order to gain an understanding of their own communication style, their strengths as a communicator and the areas that diminish their communication effectiveness. Additionally they learn through a dynamic team exercise about the other communication styles and how to adapt their own style to more effectively convey information.

The program overall is a very powerful learning experience that has lasting and far reaching results, impacting employees, managers, customers, community members, friends, family and the list goes on.....



**Learning objectives**

- Create and maintain healthy relationships at work, at home, in the community and beyond through improved interpersonal skills;
- Build confidence thereby enhancing conflict resolution and problem-solving skills and the ability to communicate more effectively with all levels;
- Enhance employee engagement, teamwork and value, contributing to greater productivity;
- Enhance the employee and customer experience;
- Create a positive experience with every individual during every interaction;
- Help employees understand how to look at situations from others' perspectives;
- Enhance teamwork and mutual respect through a greater understanding of everyone's purpose;
- Reinforce accountability and taking responsibility for every word and action.

**Investment**

1. Step 1 as outlined above is expected to take 1.5 - 2 days (\$150.00 per hour) to ensure all employees have an opportunity to share insight and I have ample time to observe and understand the workflow.

2. *The Art of Human Relations*

Facilitation fee per 12 hour course	\$2,500.00
Materials	\$50.00 per participant
Roundtrip mileage at the current IRS mileage rate	

**Payment Schedule**

50% of the estimated hours for step 1, 50% of the facilitation fee and the participant fees will be due (invoice to be provided) upon the signing of this confirmation agreement.

The remaining 50% of step 1, plus mileage will be invoiced and due within 30 days after the completion of step 1.

The remaining 50% of the facilitation fee, plus mileage will be invoiced and due within 30 days upon the completion of *The Art of Human Relations*.

**Approach**

All services performed will be at the direction of John Storer or his designee. AWSD will provide a location for the various meetings and classes.

The signatures below attest to the acceptance of this Confirmation and the terms of engagement set forth on page 3 of this Confirmation by Lee Ann Szelog, Simply Put, LLC and Auburn Water & Sewerage Districts:

Lee Ann Szelog, Owner  
Simply Put, LLC  
P.O. Box 36  
Whitefield, Maine 04353

John Storer  
Auburn Water & Sewerage Districts  
268 Court Street  
Auburn, 04210

\_\_\_\_\_  
Signature  
April 10, 2015  
Date

\_\_\_\_\_  
Client Signature  
\_\_\_\_\_  
Date



**TERMS AND CONDITIONS FOR PROGRAM CONFIRMATION AGREEMENT**

1. Programs (i.e. classes, presentations, workshops, etc.) may not be reproduced, videotaped, recorded, copied, or used in any manner.
2. All programs, classes, presentations, workshops, etc., including photographs, and rights therein, including copyright, remain the sole and exclusive property of Simply Put, LLC. There is no assignment of copyright title, agreement to do work for hire, or intention of joint copyright expressed or implied hereunder.
3. If any of Simply Put, LLC's invoices are not paid in full within 30 days of the invoice date, Simply Put, LLC may apply a service charge of two per cent (2 %) per month, or such lesser sum as is allowed under law, on any unpaid balance. In either event the Client shall on request pay all costs and charges reasonably incurred in recovering any damages or overdue sums.
4. Simply Put, LLC will perform services on the basis of the information the client has provided and any applicable laws and regulations and associated interpretations existing at the time the consulting services are performed. Confidentiality will be maintained at all times. Some of the matters on which I may be asked to speak may have personal implications to audience members, directors, employees or other persons. However, Simply Put, LLC has no responsibility to these individuals unless she has been specifically instructed to address these issues, and it is agreed to do in writing.
5. The Client agrees to indemnify, defend and hold harmless Simply Put, LLC and its partners or staff (Simply Put, LLC and each such person being an "indemnified party") from and against any and all liabilities, losses, demands, costs and expenses, joint or several, to which such indemnified parties may be subject under any applicable federal or state law arising solely out of the performance of services contemplated by this agreement, including claims by any third parties. While Simply Put, LLC takes all reasonable care in the performance of this Agreement, Simply Put, LLC shall not be liable for any loss or damage suffered by the Client or by any third party arising from any defect in any presentation and/or materials. The Client agrees to reimburse any indemnified party for all reasonable expenses (including reasonable counsel fees and expenses) as they are incurred in connection with the investigation of, preparation for, or defense of, any pending or threatened claim or action or proceeding arising therefrom, whether or not such indemnified party is a party. The provisions of this indemnification clause will not apply if it has been finally determined that Simply Put, LLC was grossly negligent or acted willfully or fraudulently.
6. In the event we discover activities or practices that we deem inappropriate and that would prevent us from completing this project, or should the Client fail to provide adequate and accurate information or the requisite assistance to allow for the proper completion of this project, Simply Put, LLC reserves the right to resign from the engagement prior to the completion of the work. In such an event, the Client agrees to be responsible for all professional fees and expenses incurred by me prior to my resignation. Of course, we will return to the Client any payments received in excess of the professional fees and expenses incurred to the date of resignation. In addition, we also reserve the right to suspend or terminate any work in progress in the event timely payment of my fees is not made in accordance with any agreed upon billing schedule. Moreover, if during the course of our work, billing disputes arise and remain unresolved, we reserve the right to withdraw from further services. The Client reserves the right to terminate the services covered by this agreement at any time by providing Simply Put, LLC with written notice of such intentions. The effective date of such termination will be the date we receive the termination notice. In such event, the Client will be responsible for all professional fees and expenses incurred by us prior to the date of termination.
7. All disputes, with the exception of copyright claims, arising out of or in connection with this agreement, including without limitation, the validity, interpretation, performance and breach hereof, shall be settled by arbitration in Lincoln County, Maine, pursuant to the rules of the American Arbitration Association. Judgment on the Arbitration award may be entered on the highest Federal or State Court having jurisdiction. Any dispute involving \$1,500.00 or less may be submitted, without arbitration, to any Court having jurisdiction thereof. Client shall pay all arbitration and Court costs, reasonable Attorney's fees plus legal interest on any award or judgment. If the recipient of this contract is an agent for or an employee of a non-U.S. company but operates in a place of business in the U.S. or its territories, said recipient expressly agrees that any dispute regarding this contract shall be adjudicated within the U.S. in a manner described here.
8. This agreement binds and inures to the benefit of Simply Put, LLC, Client, Client's principals, employees, agents, and affiliates, and their respective heirs, legal representatives, successors and assigns. Client and its principals, employees, agents, and affiliates are jointly and severally liable for the performance and other obligations hereunder.
9. No variations of these Terms shall be effective unless agreed in writing by Simply Put, LLC and the Client within (10) days from date of submission. The terms contained herein supersede any and all terms on the Client's purchase order. No action of Simply Put, LLC other than an express written waiver may be construed as a waiver of any clause of this contract. In the event that Simply Put, LLC waives any specific part of this contract it does not mean that any other part is waived. Should any paragraph of this agreement be found unenforceable, that will not affect any other paragraphs and they will remain in full force and effect. The terms contained herein apply to this and all future work.
10. All services will be rendered by and under the supervision of qualified staff in accordance with the terms and conditions set forth in this agreement and its attachments. Simply Put, LLC makes no other representation or warranty regarding either the services to be provided or any deliverables; in particular, and without limitation of the foregoing, any express or implied warranties of fitness for a particular purpose, merchantability, warranties arising by custom or usage in the profession, and warranties arising by operation of law are expressly disclaimed. In no event, unless it has been finally determined that Simply Put, LLC was grossly negligent or acted willfully or fraudulently, shall Simply Put, LLC be liable to the Client or any of its officers, directors, employees or shareholders or to any other third party, whether a claim be in tort, contract or otherwise: (a) for any amount in excess of the total professional fee paid by you to us under this agreement; or (b) for any special, consequential, indirect, exemplary, punitive, lost or similar damages, even if we have been apprised of the possibility thereof.
11. The clauses regarding liability limitations, indemnification, and resolution of differences shall survive any termination of this agreement. This agreement will be governed by the laws of the State of Maine. Client agrees that the above terms are made pursuant to Article 2 of the Uniform Commercial Code and agrees to be bound by same.



# New England

## Water Works Association

a Section of the American Water Works Association

# 2015 Spring Joint Regional Conference & Exhibition

co-sponsored with

Green Mountain Water Environment Association ♦ Maine Water Utilities Association  
Massachusetts Water Works Association ♦ New Hampshire Water Works Association  
Rhode Island Water Works Association ♦ U.S. EPA - New England



### New Mobile App!

Get one-touch access to information on technical sessions, speakers, exhibitors, and meetings! Download at: <http://event.mobi.com/newwa2015>.



### Technical Sessions ...

Attend one or both days featuring 18 concurrent technical sessions and Milford Water Treatment Facility Tours for TCH credit.

### Exhibition Hall ...

Visit more than 200 exhibitors, enjoy FREE breakfast and lunch, a networking reception, student poster session, a scavenger hunt, and raffles!

### Register Early ...

Register and pay by March 16<sup>th</sup> and save! See page 12 for details.

# NEW ENGLAND'S LARGEST WATER EVENT!

## April 1-2, 2015



# Worcester, Massachusetts

## **Session 10**

### **Groundwater**

**2:00 PM to 4:00 PM — Junior Ballroom**

#### **2.0 Training Contact Hours**

**Moderator:** *Michael M. Greeley, P.E., Associate, Hazen & Sawyer, P.C., Boston, MA*

**Assistant Moderators:** *Donald L. Ware, P.E., Chief Operating Officer, Pennichuck Corporation, Merrimack, NH; and Garry F. McCarthy, P.E., Principal, Stantec Consulting Services, Inc., Westford, MA*

#### **2:00 PM — “Auburn, Maine, Radial Collector Well Feasibility in Deltaic Deposits”**

*by Kevin Mackinnon, P.G., C.G., Technical Leader, Weston & Sampson, Peabody, MA; and John B. Storer, P.E., Superintendent, Auburn Water and Sewerage District, Auburn, ME*

The City of Auburn has long relied on Lake Auburn as its source of drinking water. Recent algal blooms threaten the long-term viability of this unfiltered source. Auburn initiated a study to identify potential radial collector well sites to provide 3-4 MGD to the city. This study evaluates the unique Deltaic deposits, geophysical and test drilling surveys, and the long-term cost comparison of radial collector wells vs. conventional vertical or angle wells.

# Controls on Hypolimnetic Sediment Phosphorus Release in a New England Lake: Climate, Sediment Quality, and Changing Land Use

Heather Beattie, John Archambault, and Stephen Rhoton  
 Department of Civil and Environmental Engineering, University of Maine, Orono, ME; School of Earth and Climate Sciences, University of Maine, Orono, ME

## Abstract

Six coastal watersheds in Maine supply a large spring phosphorus (P) load to a large temperate lake. We investigated the controls on hypolimnetic P release from these watersheds.

Large (1000 ha) watersheds in Maine, characterized as agricultural, forested, and urban, were studied. Sediment quality, hypolimnetic P release, and land use change were measured along the shoreline.

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## Results

The hypolimnetic P release was controlled by sediment quality and land use change. Hypolimnetic P release was highest in agricultural watersheds and lowest in forested watersheds.

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## Methods

We used a combination of field and laboratory methods to study the controls on hypolimnetic P release. Field measurements included sediment quality and hypolimnetic P release.

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## Summary

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# Summary of UMaine research

Summary of Lake Auburn Research  
April 6, 2015

Lake Auburn sediment has very low concentrations of aluminum (Al) relative to iron (Fe) and phosphorus (P) with Al:Fe ratios ranging from 0.3 to 1.7 and Al:P ratios ranging from 2.0 to 14.5. Several studies, some of which include Maine lakes, have shown lakes sediments with molar Al:Fe ratios  $< 3$  and Al:P ratios  $< 25$  to be susceptible to P release under anoxic conditions. We sampled sediment from 11 locations in Lake Auburn. Our analyses show that Lake Auburn sediment is well below both the threshold of 3 for Al:Fe and 25 for Al:P (see figures), indicating that Lake Auburn may be vulnerable to internal P loading during summers with widespread hypolimnetic anoxia, as occurred in 2011 and 2012.

A survey of sediments from upstream lakes in the watershed (Mud Pond and Little Wilson Pond) showed that these lakes have more favorable Al:Fe and Al:P ratios with values  $>3$  and  $>25$ , respectively. High concentration of Fe in Lake Auburn sediment may be linked to the presence of the Basin and Townsend Brook wetlands. Water samples taken at several locations stretching from Mud Pond to Lake Auburn and from upstream Townsend Brook to Lake Auburn have shown an increase concentration of total Fe in both wetland systems (see Figure 6 in poster). It is possible that the presence of these wetlands are causing an increased flux of Fe to Lake Auburn, which becomes incorporated into the sediments, making the lake at risk to internal P loading. However, it is also possible that the presence of these wetlands decreases nutrient inputs (N and P) to the lake and, as such, it is important that the role these wetlands play in lake productivity is further evaluated.

We are currently analyzing two 60 cm sediment cores that were extracted from Lake Auburn in March 2015. These cores are being dated using radioactive isotopes ( $^{210}\text{Pb}$ ) and chemically analyzed to determine if there have been changes in sediment chemistry over the last several hundred years. We hope to determine any differences in sedimentation to Lake Auburn as land use within the watershed changed from agricultural to forested and if the emplacement of the dam, which created the Basin wetlands, has had a significant impact on sediment Al:Fe in the lake.

## FIRST AMENDMENT AND ALLONGE AGREEMENT

This First Amendment and Allonge Agreement (“Agreement”) is made and shall be effective as of April \_\_\_\_\_, 2015, by and between **AUBURN WATER DISTRICT** (“Holder”), **MAINE VOLUNTEER LAKE MONITORING PROGRAM, INC.** (“Maker”)

### RECITALS

A. Maker is indebted to Holder as the holder of the following Promissory Note:

Promissory Note dated February 24, 2010, in the principal amount of One Hundred Thousand and 00/100 Dollars (\$100,000.00) (“Note”).

B. The Note is secured by the following Mortgage Deed:

Mortgage Deed dated February 24, 2010, from Maker recorded in the Androscoggin County Registry of Deeds in Book 7888, Page 127 (the “Mortgage”);

C. The Maker is in default under the terms and conditions of the Note and Mortgage on account of Maker’s failure to make the payment due on December 31, 2014.

D. The Maker has requested that Holder amend the Note by eliminating the installments of principal due on December 31, 2014, and December 31, 2015, and in lieu thereof adding installments of principal due on December 31, 2020, and December 31, 2021.

E. Holder has agreed to the same subject to the terms of this Agreement

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, Holder and Maker hereby agree that, the terms of the Note are agreed to and where applicable amended as follows:

**Section 1. Installments of Principal Deleted.** The installments of principal due on December 31, 2014, and December 31, 2015, are eliminated and the late charge of five percent (5%) for the payment due on December 31, 2104, is waived.

**Section 2. Installments of Principal Added.** In addition to the other payments of principal set forth in the Note, the Maker shall make principal payments of \$50,000.00 on December 31, 2020, and December 31, 2021.

**Section 3. Maturity Date.** The maturity date of the Note is December 31, 2021, when all principal, interest, late charges and any and all sums due under the Note shall be due and payable in full. Late fees shall continue to accrue after the maturity of this Note is accelerated.

**Section 4. Continuance of Obligations.** The Maker hereby ratifies and affirms that the original obligations incurred by Maker under the Note have not been satisfied or discharged except to the extent that prior payments have been made under the Note and that this Agreement does not constitute a cancellation, satisfaction or discharge of the Note or of the Mortgage.

**Section 5. Agreement Not to Affect Lien Priority.** It is the intention of the parties hereto that this Agreement shall not constitute a novation and shall in no way adversely affect or impair the equitable or legal lien priority of the Holder over any parties which were in existence before the date of execution of this Agreement, and that said lien priority shall remain in effect after the execution of this Agreement. If it is determined that any other person or entity other than Holder shall have a lien, encumbrance or claim of any type which has a legal or equitable priority over any term of this Agreement, the original terms of the Note or the Security Documents shall be severable from this Agreement and separately enforceable from the terms thereof as modified hereby in accordance with their original terms, and Holder shall maintain all legal or equitable priorities which were in existence before the day of execution of this Agreement.

**Section 6. No Defenses.** The Maker acknowledges and confirms that it has no claims, offsets, or defenses as against Holder with respect to any obligations it may have to Holder, which obligations are not subject to any claim, counterclaim, offset, charge, surcharge, or reduction of any kind whatsoever.

**Section 7. No Other Changes.** All terms and conditions of the Note that are not modified hereby shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have executed this First Amendment and Allonge Agreement as a sealed instrument as of the date first above written.

**MAINE VOLUNTEER LAKE MONITORING PROGRAM, INC., Maker**

By: \_\_\_\_\_

It: \_\_\_\_\_

Print/type name: \_\_\_\_\_

**AUBURN WATER DISTRICT, Lender**

By: \_\_\_\_\_

It: \_\_\_\_\_

Print/type name: \_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

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AUBURN WATER & SEWERAGE DISTRICTS

POLICY: UTILITY BILL STUFFERS

DATE ISSUED: **DRAFT for review at Trustee Meetings of 4/21/15 & 4/22/15**

REVISION DATE(S): 4/9/15

POLICY

It is the policy of the Auburn Water & Sewerage Districts (AWSD) not to include any bill stuffers, advertising, or other promotional material provided by a private business to be sent out with its utility billings. However, at the discretion of the Trustees of the Water & Sewerage Districts, bill stuffers from units of government, school departments, City boards or committees, or similar agencies may be allowed as long as there is no additional cost or delay to the AWSD billing cycle.

BILL STUFFER QUALIFICATIONS

AWSD has the capability to include additional information within its regular utility billings. If time, space, and weight permits, AWSD may allow an entity or organization to provide informational flyers that may be included with its utility bills.

AWSD Trustees reserve the right to accept or reject any material placed in the billing inserts. Information contained in the inserts must be of general interest to AWSD customers or City residents. The inserts should meet the following criteria:

1. Requests must be from a non-profit IRS 501(c)(3) organization, or a local government or boards, departments and committees of such. They must not advertise a medical, political, or religious standing.
2. The insert must have an educational or cultural value to the AWSD customers or City residents. .
3. It cannot be a solicitation for a donation.
4. It must not cause the postal weight to exceed 1oz.
5. It must fit into our normal billing envelope and be able to be processed on AWSD's billing subcontractor's automatic equipment.
6. Any request must be submitted to the AWSD Superintendent at least 60 days in advance of desired distribution. The Superintendent will present the proposed insert to the AWSD Trustees for consideration and approval.
7. Only one insert will be allowed each month. AWSD inserts will take precedence. All others will be considered on a first-come, first-served basis.
8. Inserts shall be at no cost to AWSD. The insert shall consist of only one page. Folding is allowed to accommodate a brochure type of format.
9. The entity providing inserts will be responsible for any related costs for inclusion in the utility billings. Current costs are approximately 5.5 cents per envelope. AWSD will verify pricing with its billing subcontractor and will provide an estimate of actual cost based on the anticipated number of bills/inserts.

# LAKE AUBURN WATERSHED PROTECTION COMMISSION

**PROVIDE INPUT TO DRAFT A LANDS MANAGEMENT PLAN  
FOR LAWPC PROPERTY AROUND LAKE AUBURN**

Do you enjoy nature?  
Like to walk/bike/fish/ski/snowmobile along Lake Auburn?  
Want to help us understand traditional and desired uses of trails  
around the lake?

*Join us for a public workshop/listening session to share your knowledge  
and opinions about lands surrounding Lake Auburn.*

**TUESDAY, 4/28 6:30-8PM @ USM-LEWISTON, RM 108  
SATURDAY, 5/2 9:00-11AM @ CMCC, RM J410**

Can't make a meeting? Please take our quick survey:

<https://www.surveymonkey.com/r/LAWPClands>



*Info: [Irichard@awsd.org](mailto:Irichard@awsd.org)*

