

Office of

**AUBURN WATER DISTRICT**

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday, March 18, 2015 at 4:00 P.M.

**AGENDA**

1. Approve Minutes of Regular Meeting of January 21, 2015.
2. Approve Minutes of Regular Meeting of February 18, 2015.
3. Financial Report Update - *Greg Leighton*.
4. Ratify Payment of Bills.
5. Open session.
  
6. Brackett House Mortgage - Trustees may elect to go into Executive Session per 1 M.R.S.A. § 405 (6) (E) to review legal rights and options.
  - Scott Williams will attend to continue negotiations.
  
7. Activity Report - Sid Hazelton.
  
8. New Business
  - Groundwater Exploration Update.
  - Wintertime Impacts - Frozen Services & Main Breaks.
  - Lake Auburn Water Quality.
  - 2014 Gull Harassment Update.
  - Professional Development update.
  - Staffing update - suggest Executive Session per 1 M.R.S.A. § 405 (6) (A) to discuss staffing and work assignments.
  - 2015 Project Recommendation.
  
9. Old Business
  - Policy Workgroups - update on progress.
  - Trustee Appointments, City Council scheduled to review committee appointments 3/16/15
  
10. Adjourn Regular Meeting.

Upcoming - April Trustee Meeting, April 22, election of officers (pending appointment of new Trustees by Auburn City Council)

January 21, 2015

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District on Wednesday, January 21, 2015 at 4:00pm.

Members present: Robert Cavanagh, Preston Chapman, (Treasurer), Tizz Crowley (Mayor's Representative), K. C. Geiger (President) Lee Upton, Rick Whiting and James Wilkins. Also present: John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To approve the minutes of the Regular Meeting of November 19, 2014.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To approve the minutes of the Regular Meeting of December 17, 2014 as amended.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To approve the minutes of the Special Joint Meeting of December 17, 2014 as amended.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted; **To approve the minutes of the Public Hearing of December 17, 2014 as amended.**

**FINANCIAL REPORT UPDATE** – The auditors are scheduled to complete the financial audit on February 17 and 18. The projection is for a positive budget variance of \$157,556.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Preston Chapman, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 366,849.32 as shown on the printout dated December 13, 2014- January 14, 2015.**

**OPEN SESSION** - Bethel Shields and Dan Bilodeau were in attendance. Bethel Shields asked how far south the sewer system goes. She was told that there are some isolated pockets of water and sewer. The sewer does go to the Kittyhawk Plaza and by the Irving Station. Dan Bilodeau was in attendance to discuss a FOAA waiver request as president of the Lake Auburn Watershed Neighborhood Association. The request is for a waiver of fees for the standard processing of weekly FOAA email requests and a refund of fees paid in the amount of \$210. Superintendent Storer explained that there are weekly requests and the fee is to recover the time spent to answer the requests. LAWNA member, Doug Stone had previously made separate requests. Whether or not there is a charge for the requests, the work to redact confidential information is very time consuming.

#### **FOAA WAIVER REQUEST**

On motion of Tizz Crowley, second by Preston Chapman, it was unanimously voted: **To make no adjustments to fees or refunds on any FOAA requests.**

Tizz Crowley prepared a detailed motion that read as follows: **“no adjustment or waivers of fees for any service will be given to anyone, for profit or non-profit organizations or individual; and that the AWD form a workgroup, similar to other policy workgroups to address FOAA policy and procedures.**

#### **The work group:**

- **Will present a draft recommendation for an FOAA Policy.**
- **Will provide a draft procedure(s) for complying with FOAA policy and laws.**
- **The anticipated deadline would be to have a draft to the Trustees at the May meetings.**

**The workgroup:**

**Will have at least one person from AWD and one person from ASD Boards of Trustees**

**The workgroup meeting times, dates, and locations will be determined by the work group.**

**All workgroup communications-emails, agendas, sample materials etc will be distributed to all trustees.**

**Any trustee will be welcome to submit materials to the work group.**

**Any trustee will be welcome to attend the meetings, but may only participate during an open session or when invited by the work-group. We can observe but not speak except in an open session segment or when invited to speak.**

**Staff support will be provided as needed and at the request of the workgroup.**

**It will be okay to share draft documents through email as long as decisions are not made by email.**

**ACTIVITY REPORT :** The December Activity Report was presented by Sid Hazelton. Superintendent Storer and Sid met with the City of Auburn to see about coordinating projects for the upcoming construction season. James Wilkins would like to see a comparison of data on the activity report that shows where we have been and where we are going. Sid Hazelton said he would work on a revised activity report to point out highlights of the month.

**NEW BUSINESS**

**2014 AUDIT QUESTIONNAIRES** – Reminder that the questionnaires need to be completed by the Trustees.

**AGENDA ITEMS FOR 2015** - If the Trustees have anything that they would like to see as items for discussion, they were asked to let Superintendent Storer know. The District is currently working on the Personnel Policy update. The District will be soliciting truck bids and looking for an update on Groundwater Exploration. Another topic for discussion could be the impact to the Districts of a City merger.

**2016 BUDGET DISCUSSION** – It was suggested that a work group be established to discuss compensation by June and that the draft budget be ready no later than October.

**BRACKETT HOUSE PROPERTY – REQUEST BY VOLUNTEER LAKE MONITORING PROGRAM** - The house was willed to the District for educational purposes and training.

On motion of James Wilkins, seconded by Preston Chapman , it was unanimously voted: **To table the discussion of the Brackett House mortgage pending detailed financial information and a presentation by Scott Williams at the February meeting.**

**OLD BUSINESS**

It was agreed to form work groups with members from each District next month and establish a time frame to discuss purchasing & procurement, code of conduct, compensation, FOAA and appointment of Watershed Commission members, however, at the suggestion of K C Geiger it was agreed that Superintendent Storer could draw up a Policy on bill stuffers and bring it to the board for approval in February.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

February 18, 2015

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District on Wednesday, February 18, 2015 at 4:00pm.

Members present: Robert Cavanagh, Preston Chapman, (Treasurer), Tizz Crowley (Mayor's Representative), K. C. Geiger (President) Lee Upton, Rick Whiting and James Wilkins. Also present: John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company. Preston Chapman left the meeting at 5:00pm and Tizz Crowley left at 5:20pm.

On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted: **To table the approval of the minutes of the Regular Meeting of January 21, 2015.**

**FINANCIAL REPORT UPDATE** – The financial report has no surprises. Some of the items in the budget reflect timing.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 202,879.06 as shown on the printout dated January 15, 2015-February 6, 2015.**

**OPEN SESSION** - Raymond Fortier, Sewer District Trustee, Scott Williams, Executive Director of the VLMP and President Bill Monagle were in attendance.

**BRACKETT HOUSE MORTGAGE** – The VLMP entered into a Purchase Agreement with the Auburn Water District for the Brackett House at 24 Maple Hill Road with the mortgage being \$5,000/year for 10 years with a balloon payment of \$50,000 at the end of the 10 year period. They have paid \$25,000 to date. Due to a significant loss of federal funding, they are seeking mortgage relief. Scott Williams provided the Trustees with a Budget Report and a history of the VLMP. They have 1200 volunteers who monitor 450 lakes statewide. They became a non-profit in 1996. Due to the significant loss of federal funding, they rely on foundation grants, individual support, business support and fundraising. They have a modest reserve balance. Tizz Crowley suggested that the District defer the \$5,000 payment rather than forgive the mortgage. Rick Whiting recommended that the District discuss its options with legal counsel.

On motion of James Wilkins, seconded by Tizz Crowley, it was unanimously voted: **To defer the December, 2014 payment and seek advice from legal counsel on what to do to best protect the asset for the District.**

**ACTIVITY REPORT** : The January Activity Report was presented by Sid Hazelton. The leak at Fifth and Broad resulted in a "Boil Order" which lasted only one day. The Group II bleeders were activated.

#### **NEW BUSINESS**

**LAKE AUBURN WATER QUALITY** - The graphs provided some good historical information pertaining to phosphorous and turbidity.

**TRUSTEE APPOINTMENTS** – Preston Chapman has submitted his application for another term on the Board.

**UTILITY TRUCK BIDS** – Two bids were submitted for two ¾ ton utility trucks: O'Connor Chevrolet of Augusta and Rowe of Auburn.

February 18, 2015

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On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted: **To award the bid for two ¾-ton utility trucks to Rowe of Auburn at the bid price of \$60,002.98.**

**MAYOR'S REQUEST FOR LAWPC PRESENTATION** – FYI only. It was suggested that the Lewiston City Council be invited to attend.

**FOAA WAIVER REQUEST** – The approved minutes of January 21, 2015 will be the response to the waiver request.

**PROFESSIONAL DEVELOPMENT UPDATE** – Sid Hazelton will contact Debbie Grimmig of the City of Auburn for names of consultants to whom the District can send out Requests for Qualifications. The Trustees will select a Consultant with a recommended scope of work at the March meeting.

### **OLD BUSINESS**

**BILL STUFFER – REVIEW DRAFT** – The Sewer District Trustees agreed to establish a work group to develop the Bill Stuffer Policy.

Trustee K C Geiger did not see the need for committees to develop the various policies. The District could develop draft policies to be brought back to the Board for approval. It was agreed to move forward with the committees and the District was looking for volunteers. K C Geiger volunteered for the Bill Stuffers and Purchasing. Rick Whiting volunteered for the Code of Conduct. Superintendent Storer will draft a policy on LAWPC appointments which will be reviewed by Rick Whiting and James Wilkins.

On motion of Robert Cavanagh, seconded by Rick Whiting, it was unanimously voted: **To adjourn the meeting.**

**AUBURN WATER DISTRICT  
OPERATING STATEMENT -TRUSTEES' REPORT  
TWO MONTHS ENDED FEBRUARY 28, 2015**

	February	2015	Y-T-D FEBRUARY 2015		
	YTD - 2014	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Water Sales	\$362,591	\$2,347,431	\$387,771	\$391,239	(\$3,468)
Rent income	9,378	61,018	8,722	10,170	(1,448)
Interest Income	2,911	14,593	2,034	2,432	(398)
Mdse. & Jobbing	13,758	35,347	5,602	5,891	(290)
Hydrant Rental	103,997	611,494	101,916	101,916	0
Private Fire Prot.	48,365	300,089	50,257	50,015	242
Misc. Op. Revenue	4,299	73,179	10,595	12,197	(1,601)
<b>TOTAL REVENUES</b>	<b>545,299</b>	<b>3,443,151</b>	<b>566,896</b>	<b>573,859</b>	<b>(6,962)</b>
			<b>16.46%</b>	<b>16.67%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	122,850	715,184	127,002	119,197	7,805
Treatment:					
UV Treatment Plant	73,529	283,505	33,996	47,251	(13,255)
Chloramine Facility	439	5,590	1,576	932	644
Laboratory	5,393	55,890	6,004	9,315	(3,311)
Trans & Dist Maint:					
Maint of Mains	6,387	66,582	6,183	11,097	(4,914)
Dist System	21,629	89,069	16,796	14,845	1,951
Other	459	22,111	2,681	3,685	(1,004)
Administration	88,864	547,610	93,991	91,268	2,723
Vehicles	13,934	69,977	8,965	11,663	(2,697)
Gull Management	11,334	86,727	14,500	14,455	46
Lake Auburn Watershed	35,465	157,385	31,900	26,231	5,669
<b>SUB-TOTAL</b>	<b>380,283</b>	<b>2,099,630</b>	<b>343,594</b>	<b>349,938</b>	<b>(6,344)</b>
			<b>16.36%</b>	<b>16.67%</b>	< Standard
Interest	28,174	188,851	30,791	31,475	(684)
<b>TOTAL EXPENSES</b>	<b>408,457</b>	<b>2,288,481</b>	<b>374,386</b>	<b>381,414</b>	<b>(7,028)</b>
Bonds - Principal Payments	0	773,402	0	128,900	(128,900)
<b>SURPLUS FROM OPERATIONS</b>	<b>136,842</b>	<b>381,268</b>	<b>192,511</b>	<b>63,545</b>	<b>128,966</b>

**AUBURN WATER DISTRICT  
BALANCE SHEET  
PERIOD ENDING - FEBRUARY 28, 2015**

	<u>2/28/2015</u>	<u>12/31/2014</u>	<u>2/28/2015</u>	<u>12/31/2014</u>
<b>Property, Plant and Equipment:</b>				
Plant in Service	34,889,148.35	34,810,951.32	10,653,024.71	10,037,167.16
Less: Accumulated Depreciation	<u>(9,362,121.61)</u>	<u>(9,260,121.61)</u>	134,712.20	615,690.58
Construction Work in Progress	<u>118,996.62</u>	<u>57,871.76</u>	<u>10,787,736.91</u>	<u>10,652,857.74</u>
<b>Net Utility Plant</b>	25,646,023.36	25,608,701.47	9,666,067.61	9,666,067.61
<b>Current Assets:</b>				
Cash & Working Funds	1,135,582.60	964,920.22		
Temporary Cash Investments	113,148.54	113,117.33	70,601.11	282,987.09
Accounts Receivable - Net	362,474.01	538,055.03	10,031.39	11,085.00
Prepayments	19,690.74	9,395.58	66,193.70	35,402.52
Other Current Assets	0.00	0.00	75,636.42	75,279.73
<b>Total Current Assets</b>	<u>1,630,895.89</u>	<u>1,625,488.16</u>	<u>222,462.62</u>	<u>404,754.34</u>
<b>Deferred Debits:</b>				
Unamortized Debt Issuance	82,774.68	84,155.70	0.00	0.00
Other Deferred Debits	129,084.93	136,041.55	70,147.00	70,147.00
<b>Total Deferred Debits</b>	<u>211,859.61</u>	<u>220,197.25</u>	6,742,364.72	6,660,560.19
<b>Total Assets</b>	<u>27,488,778.86</u>	<u>27,454,386.88</u>	<u>27,488,778.86</u>	<u>27,454,386.88</u>
<b>Capitalization:</b>				
Retained Earnings			10,653,024.71	10,037,167.16
Current Year Earnings			134,712.20	615,690.58
			<u>10,787,736.91</u>	<u>10,652,857.74</u>
<b>Bonds</b>			9,666,067.61	9,666,067.61
<b>Total Capitalization</b>			<u>20,453,804.52</u>	<u>20,318,925.35</u>
<b>Current Liabilities:</b>				
Accounts Payable			70,601.11	282,987.09
Customer Deposits			10,031.39	11,085.00
Accrued Interest			66,193.70	35,402.52
Miscellaneous Liabilities			75,636.42	75,279.73
<b>Total Current Liabilities</b>			<u>222,462.62</u>	<u>404,754.34</u>
<b>Other Deferred Credits</b>			0.00	0.00
<b>Operating Reserves</b>			70,147.00	70,147.00
<b>Contributions in Aid</b>			6,742,364.72	6,660,560.19
<b>Total Equity Capital and Liabilities</b>			<u>27,488,778.86</u>	<u>27,454,386.88</u>

**Auburn Water District  
Accounts Payable Numeric Check Register  
February 07, 2015 thru March 20, 2015**

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
7193	2/19/2015	2	Donald R. Stevens	7/1/2014	3578A	void check #7193	-30.00
							<b>-30.00</b>
8097	2/13/2015	2	Bel-Tone Answering Service	2/4/2015	1613A153	Feb panic buttons	4.97
8097	2/13/2015	2	Bel-Tone Answering Service	2/4/2015	1613A153	Feb panic buttons	4.98
8097	2/13/2015	2	Bel-Tone Answering Service	2/4/2015	1607B83	Feb answer	41.00
8097	2/13/2015	2	Bel-Tone Answering Service	2/4/2015	1607B83	Feb answer	41.00
							<b>91.95</b>
8098	2/13/2015	1	Bell/Simons Companies	12/30/2014	97746451	inv paid wrong amt	10.00
8098	2/13/2015	1	Bell/Simons Companies	12/30/2014	97746451	inv paid wrong amt	10.00
							<b>20.00</b>
8099	2/13/2015	2	Michael Broadbent	2/11/2015	3840	sled&auger rent for testing	52.50
8099	2/13/2015	2	Michael Broadbent	2/11/2015	3840	sled&auger rent for testing	52.50
							<b>105.00</b>
8100	2/13/2015	2	Coastal T-Shirts	2/3/2015	15183	Hill	13.75
							<b>13.75</b>
8101	2/13/2015	2	Critical Alert	2/1/2015	1623714	shipping for new pager	3.00
8101	2/13/2015	2	Critical Alert	2/1/2015	1623714	shipping for new pager	3.00
							<b>6.00</b>
8102	2/13/2015	2	Dead River Company	2/4/2015	521609	UV tank#5	407.19
8102	2/13/2015	2	Dead River Company	2/4/2015	521609	UV tank#5	407.19
							<b>814.38</b>
8103	2/13/2015	2	Dig Safe System, Inc.	2/3/2015	51863	Feb	323.17
8103	2/13/2015	2	Dig Safe System, Inc.	2/3/2015	51863	Feb	323.18
							<b>646.35</b>
8104	2/13/2015	1	FedEx	2/2/2015	3835	Jan shipping	41.28
8104	2/13/2015	1	FedEx	2/2/2015	3835	Jan shipping	41.28
							<b>82.56</b>
8105	2/13/2015	2	Gilman Electrical Dist.	2/10/2015	440510	Court St panel board	192.31
8105	2/13/2015	2	Gilman Electrical Dist.	2/10/2015	440510	Court St panel board	192.31
							<b>384.62</b>
8106	2/13/2015	2	Great American Financial Svcs	2/28/2015	16476311	Feb copier	107.61
8106	2/13/2015	2	Great American Financial Svcs	2/28/2015	16476311	Feb copier	107.61
							<b>215.22</b>
8107	2/13/2015	1	Group Dynamic Inc	2/6/2015	3834	Jan	88.00
8107	2/13/2015	2	Group Dynamic Inc	2/6/2015	3839	February	88.00
							<b>176.00</b>
8108	2/13/2015	2	Hach Company	1/14/2015	9194694	lab supplies	100.47
8108	2/13/2015	2	Hach Company	1/14/2015	9194694	lab supplies	100.47
8108	2/13/2015	2	Hach Company	1/6/2015	9181179	lab supplies	1,011.19
8108	2/13/2015	2	Hach Company	1/6/2015	9181179	lab supplies	1,011.20
8108	2/13/2015	2	Hach Company	1/7/2015	9183406	lab supplies	186.86
8108	2/13/2015	2	Hach Company	1/7/2015	9183406	lab supplies	186.87
8108	2/13/2015	2	Hach Company	1/8/2015	9185717	lab supplies	1,685.60

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8108	2/13/2015	2	Hach Company	1/8/2015	9185717	lab supplies	1,685.60
							<b>5,968.26</b>
8109	2/13/2015	1	Home Depot Credit Services	1/26/2015	3832	Jan-hydrant parts, rivets,	67.22
8109	2/13/2015	1	Home Depot Credit Services	1/26/2015	3832	Jan-hydrant parts, rivets,	18.85
8109	2/13/2015	1	Home Depot Credit Services	1/26/2015	3832	Jan-hydrant parts, rivets,	33.95
8109	2/13/2015	1	Home Depot Credit Services	1/26/2015	3832	Jan-hydrant parts, rivets,	169.00
							<b>289.02</b>
8110	2/13/2015	1	IAS	1/26/2015	5020679	flouride upgrade	649.06
8110	2/13/2015	1	IAS	1/26/2015	5020679	flouride upgrade	649.07
							<b>1,298.13</b>
8111	2/13/2015	1	Kleinschmidt Assoc	1/5/2015	201412124	Watershed	2,963.04
							<b>2,963.04</b>
8112	2/13/2015	2	Maine Water Utilities Assoc	12/26/2014	18676590	Mike & MJ class	40.00
8112	2/13/2015	2	Maine Water Utilities Assoc	12/26/2014	18676590	Mike & MJ class	40.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	100.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	100.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	25.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	25.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	960.00
8112	2/13/2015	2	Maine Water Utilities Assoc	1/2/2015	18676760	Feb trade show	300.00
							<b>1,590.00</b>
8113	2/13/2015	1	W. B. Mason Co., Inc.	1/23/2015	123284032	UV- 55 gal trash bags	38.99
8113	2/13/2015	1	W. B. Mason Co., Inc.	1/23/2015	123284032	UV- 55 gal trash bags	38.99
							<b>77.98</b>
8114	2/13/2015	1	NEIWPC	2/4/2015	4973	Holmes class	60.00
							<b>60.00</b>
8115	2/13/2015	2	Ness Oil Co.	1/31/2015	3838	January diesel	930.83
8115	2/13/2015	2	Ness Oil Co.	1/31/2015	3838	January diesel	49.69
8115	2/13/2015	2	Ness Oil Co.	1/31/2015	3838	January diesel	50.67
							<b>1,031.19</b>
8116	2/13/2015	2	New Hampshire Hydraulics, Inc	1/2/2015	IVC172770	hammer repair	358.72
							<b>358.72</b>
8117	2/13/2015	1	Pace Analytical Services	1/12/2015	1530033340	water test	115.00
8117	2/13/2015	1	Pace Analytical Services	1/12/2015	1530033340	water test	115.00
							<b>230.00</b>
8118	2/13/2015	2	Petro's	2/9/2015	84713	shovel for hydrants	35.99
							<b>35.99</b>
8119	2/13/2015	1	Phenova Company	1/28/2015	112156	lab supplies	237.74
8119	2/13/2015	1	Phenova Company	1/28/2015	112156	lab supplies	237.75
8119	2/13/2015	2	Phenova Company	2/3/2015	112370	lab supplies	136.74
8119	2/13/2015	2	Phenova Company	2/3/2015	112370	lab supplies	136.75
							<b>748.98</b>
8120	2/13/2015	1	E.J. Prescott, Inc.	1/22/2015	4899706	meter-adapt rings	91.81

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8121	2/13/2015	2	Redlon & Johnson	2/4/2015	436385	water main break	<b>91.81</b>
							31.25
							<b>31.25</b>
8122	2/13/2015	1	Staples Credit Plan	1/28/2015	3836	Goff & Ipswich back up	99.99
8122	2/13/2015	1	Staples Credit Plan	1/28/2015	3836	Goff & Ipswich back up	99.99
							<b>199.98</b>
8123	2/13/2015	1	Tesco Inc.	1/28/2015	206587	SCADA arrestor	1,700.39
							<b>1,700.39</b>
8124	2/13/2015	1	Thayer Corporation	1/14/2015	11668	Court St boiler work	252.56
8124	2/13/2015	1	Thayer Corporation	1/14/2015	11668	Court	252.57
							<b>505.13</b>
8125	2/13/2015	1	UNITIL ME	1/30/2015	3833	Court St - Jan	1,561.07
8125	2/13/2015	1	UNITIL ME	1/30/2015	3833	Court St - Jan	1,561.07
							<b>3,122.14</b>
8126	2/13/2015	1	Zep Mfg. Company	1/21/2015	9001427786	hand lotion	32.09
8126	2/13/2015	1	Zep Mfg. Company	1/21/2015	9001427786	hand lotion	32.09
8126	2/13/2015	1	Zep Mfg. Company	1/16/2015	9001420557	hand lotion, soap	86.94
8126	2/13/2015	1	Zep Mfg. Company	1/16/2015	9001420557	hand lotion, soap	86.94
							<b>238.06</b>
8127	2/20/2015	1	Constellation NewEnergy, Inc	1/29/2015	21592503	UV- Jan	9,156.37
							<b>9,156.37</b>
8128	2/20/2015	2	Dead River Company	2/5/2015	514556-	UV tank #2,3,4	534.78
8128	2/20/2015	2	Dead River Company	2/5/2015	514556-	UV tank #2,3,4	534.78
8128	2/20/2015	2	Dead River Company	2/12/2015	13360/6	UV propane-#5, 4, 8	728.07
8128	2/20/2015	2	Dead River Company	2/12/2015	13360/6	UV propane-#5, 4, 8	728.07
							<b>2,525.70</b>
8129	2/20/2015	1	General Alum New England Corp	2/9/2015	V53287	Ammonium sulfate	8,039.85
							<b>8,039.85</b>
8130	2/20/2015	2	Gilman Electrical Dist.	2/12/2015	438660	generator parts	295.28
8130	2/20/2015	2	Gilman Electrical Dist.	2/12/2015	438660	generator parts	295.27
8130	2/20/2015	2	Gilman Electrical Dist.	2/12/2015	438576	Ipswich generator	1,023.13
8130	2/20/2015	2	Gilman Electrical Dist.	2/12/2015	438576	Ipswich generator	1,023.12
							<b>2,636.80</b>
8131	2/20/2015	3	Group Dynamic Inc	2/11/2015	3845	March	88.00
							<b>88.00</b>
8132	2/20/2015	2	Hammond Tractor Company	2/4/2015	39607	SNOW BLOWER	2,299.00
8132	2/20/2015	2	Hammond Tractor Company	2/6/2015	77320	snowblower shear pins	33.36
							<b>2,332.36</b>
8133	2/20/2015	2	Horizon Solutions, LLC	1/23/2015	4290876	flouride upgrade	13,331.27
							<b>13,331.27</b>
8134	2/20/2015	2	IAS	2/2/2015	5020844	flouride upgrade	277.57
							<b>277.57</b>
8135	2/20/2015	1	Bisson Enterprises, Inc. DBA	1/31/2015	15275	UV-Jan.	206.00

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8135	2/20/2015	1	Bisson Enterprises, Inc. DBA	1/31/2015	15275	UV-Jan.	206.00
8135	2/20/2015	1	Bisson Enterprises, Inc. DBA	1/31/2015	15274	Court St- Jan.	282.50
8135	2/20/2015	1	Bisson Enterprises, Inc. DBA	1/31/2015	15274	Court St- Jan.	282.50
							<b>977.00</b>
8136	2/20/2015	2	Hetl Water Program	2/3/2015	203151-	water test	20.00
							<b>20.00</b>
8137	2/20/2015	1	Maine Water Company	1/31/2015	17616	Leighton -Jan.	1,760.00
8137	2/20/2015	1	Maine Water Company	1/31/2015	17616	Leighton -Jan.	1,760.00
							<b>3,520.00</b>
8138	2/20/2015	2	Maltz Sales Co, Inc.	2/3/2015	15897	flouride upgrade	2,224.00
							<b>2,224.00</b>
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/29/2015	I23374824	multifold towels, MJ binders	33.99
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/29/2015	I23374824	multifold towels, MJ binders	22.58
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/29/2015	I23374824	multifold towels, MJ binders	22.58
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/29/2015	I23374824	multifold towels, MJ binders	33.99
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/30/2015	I23409992	trash bags, toilet paper	55.04
8139	2/20/2015	1	W. B. Mason Co., Inc.	1/30/2015	I23409992	trash bags, toilet paper	55.05
							<b>223.23</b>
8140	2/20/2015	2	Northern Data Systems, Inc	2/2/2015	810454	annual software fees	4,247.00
8140	2/20/2015	2	Northern Data Systems, Inc	2/2/2015	810454	annual software fees	4,247.00
							<b>8,494.00</b>
8141	2/20/2015	2	Northland Industrial Truck	2/17/2015	H45236	keys for loader	15.96
							<b>15.96</b>
8142	2/20/2015	2	Pine Tree Waste	2/1/2015	1485713	Feb	60.06
8142	2/20/2015	2	Pine Tree Waste	2/1/2015	1485713	Feb	60.07
							<b>120.13</b>
8143	2/20/2015	2	Pitney Bowes, Inc.	2/3/2015	621487	rental 3/1 to 5/31	200.00
8143	2/20/2015	2	Pitney Bowes, Inc.	2/3/2015	621487	rental 3/1 to 5/31	200.00
8143	2/20/2015	2	Pitney Bowes, Inc.	2/3/2015	621486	rental 3/1 to 5/31	30.00
8143	2/20/2015	2	Pitney Bowes, Inc.	2/3/2015	621486	rental 3/1 to 5/31	30.00
							<b>460.00</b>
8144	2/20/2015	1	E.J. Prescott, Inc.	1/23/2015	4902791	vas usage	448.01
8144	2/20/2015	1	E.J. Prescott, Inc.	1/23/2015	4902791	vas usage	14.16
8144	2/20/2015	1	E.J. Prescott, Inc.	1/23/2015	4902791	vas usage	144.97
							<b>607.14</b>
8145	2/20/2015	2	EIC., Inc. (prompto)	2/11/2015	656437	tk#19 oil change	23.25
							<b>23.25</b>
8146	2/20/2015	2	Redlon & Johnson	2/10/2015	438445	torch for #33 & #37	102.30
8146	2/20/2015	2	Redlon & Johnson	2/10/2015	438445	torch for #33 & #37	102.29
							<b>204.59</b>
8147	2/20/2015	2	Donald R. Stevens	2/19/2015	3842	for voided ck #7193	30.00
							<b>30.00</b>
8148	2/20/2015	2	Unifirst Corp	1/16/2015	2205110	UV-Jan rugs	104.95

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8148	2/20/2015	2	Unifirst Corp	1/16/2015	2205110	UV-Jan rugs	104.96
							<b>209.91</b>
8149	2/20/2015	2	F. W. Webb Co.	1/26/2015	45499418	eyewash repair kit-Chloramines	276.78
8149	2/20/2015	2	F. W. Webb Co.	1/26/2015	45499418	eyewash repair kit-Chloramines	276.78
							<b>553.56</b>
8150	2/27/2015	2	Jean Guthrie	2/26/2015	3847	customer refund	76.36
							<b>76.36</b>
8151	2/27/2015	2	Androscoggin Registry Of	2/25/2015	3849	place lien	22.00
							<b>22.00</b>
8152	2/27/2015	2	Constellation NewEnergy, Inc	2/5/2015	21741594	Court St	705.78
							<b>705.78</b>
8153	2/27/2015	2	Dead River Company	2/18/2015	73855-56	propane tank# 5 & 4	463.70
8153	2/27/2015	2	Dead River Company	2/18/2015	73855-56	propane tank# 5 & 4	463.70
							<b>927.40</b>
8154	2/27/2015	2	Grainger	2/9/2015	9661106048	UV-control transformer	91.73
8154	2/27/2015	2	Grainger	2/9/2015	9661106048	UV-control transformer	91.74
							<b>183.47</b>
8155	2/27/2015	2	Hach Company	2/18/2015	9248252	6 phosphate ampules	77.37
8155	2/27/2015	2	Hach Company	2/18/2015	9248252	6 phosphate ampules	77.38
							<b>154.75</b>
8156	2/27/2015	2	Horizon Solutions, LLC	2/3/2015	4290876	flouride upgrade	2,633.10
8156	2/27/2015	2	Horizon Solutions, LLC	2/3/2015	4290876	flouride upgrade	3,744.31
8156	2/27/2015	2	Horizon Solutions, LLC	2/4/2015	4290876	flouride upgrade	1,269.31
8156	2/27/2015	2	Horizon Solutions, LLC	2/10/2015	4334722	UV-annual software	730.00
8156	2/27/2015	2	Horizon Solutions, LLC	2/10/2015	4334722	UV-annual software	730.00
							<b>9,106.72</b>
8157	2/27/2015	2	K & K Excavation, Inc.	2/10/2015	27073	gravel leak, salt sand for sho	127.89
8157	2/27/2015	2	K & K Excavation, Inc.	2/10/2015	27073	gravel leak, salt sand for sho	52.00
8157	2/27/2015	2	K & K Excavation, Inc.	2/10/2015	27073	gravel leak, salt sand for sho	52.00
							<b>231.89</b>
8158	2/27/2015	2	City of Lewiston	2/4/2015	3837	3 months copier, generator par	336.77
							<b>336.77</b>
8159	2/27/2015	2	Hetl Water Program	2/17/2015	217151-	water test	47.50
8159	2/27/2015	2	Hetl Water Program	2/17/2015	217151-	water test	47.50
							<b>95.00</b>
8160	2/27/2015	3	Maine Municipal Association	2/10/2015	3850	March District Premium	19,061.75
8160	2/27/2015	3	Maine Municipal Association	2/10/2015	3850	March Employee/Life	15.30
8160	2/27/2015	3	Maine Municipal Association	2/10/2015	3850	March Employee/IPP	672.71
8160	2/27/2015	3	Maine Municipal Association	2/10/2015	3850	March Employee/Dental	843.22
8160	2/27/2015	3	Maine Municipal Association	2/10/2015	3850	March Employee Premium	3,363.80
							<b>23,956.78</b>
8161	2/27/2015	2	W. B. Mason Co., Inc.	2/10/2015	I23623912	toner & legal paper	167.98
8161	2/27/2015	2	W. B. Mason Co., Inc.	2/10/2015	I23623912	toner & legal paper	167.98

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8161	2/27/2015	2	W. B. Mason Co., Inc.	2/10/2015	Cr1979421	credit-legal paper not rec'd	-18.66
8161	2/27/2015	2	W. B. Mason Co., Inc.	2/11/2015	I23652272	legal paper	18.66
							<b>335.96</b>
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	12.52
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	122.84
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	122.83
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	62.50
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	62.50
8162	2/27/2015	2	Oxford Networks	2/7/2015	3841	Feb phones	137.52
							<b>520.71</b>
8163	2/27/2015	1	E.J. Prescott, Inc.	1/29/2015	4903524	hydrant marker rebar	268.37
8163	2/27/2015	1	E.J. Prescott, Inc.	1/29/2015	4903746	vas usage	396.90
8163	2/27/2015	1	E.J. Prescott, Inc.	1/29/2015	4903746	vas usage	42.50
8163	2/27/2015	1	E.J. Prescott, Inc.	1/29/2015	4903746	vas usage	235.56
8163	2/27/2015	2	E.J. Prescott, Inc.	2/5/2015	4903525	hydrant markers	243.97
8163	2/27/2015	2	E.J. Prescott, Inc.	2/6/2015	4904545	thermal gloves	119.23
8163	2/27/2015	2	E.J. Prescott, Inc.	2/6/2015	4904545	thermal gloves	119.23
							<b>1,425.76</b>
8164	2/27/2015	2	Rent-It Of Maine, Inc.	2/4/2015	38638	Court St water service	185.00
							<b>185.00</b>
8165	2/27/2015	2	Spiller's	2/18/2015	1303939	latex gloves, tk#31 tape measu	6.62
8165	2/27/2015	2	Spiller's	2/18/2015	1303939	latex gloves, tk#31 tape measu	6.62
8165	2/27/2015	2	Spiller's	2/18/2015	1303939	latex gloves, tk#31 tape measu	57.15
							<b>70.39</b>
8166	2/27/2015	2	Donald R. Stevens	2/25/2015	3848	Stevens	294.98
							<b>294.98</b>
8167	2/27/2015	2	Super Shoe Stores, Inc.	1/30/2015	74253-IN	Jan=Kevin, Ken, Dave, Hill, Ha	422.94
8167	2/27/2015	2	Super Shoe Stores, Inc.	1/30/2015	74253-IN	Jan=Kevin, Ken, Dave, Hill, Ha	135.86
							<b>558.80</b>
8168	2/27/2015	2	Thayer Corporation	2/1/2015	800456	Qrtly maint contract	388.75
8168	2/27/2015	2	Thayer Corporation	2/1/2015	800456	Qrtly maint contract	388.75
							<b>777.50</b>
8169	2/27/2015	2	United Way Of Andr.County	2/24/2015	3846	February	228.00
8169	2/27/2015	2	United Way Of Andr.County	2/24/2015	3846	February	21.00
8169	2/27/2015	2	United Way Of Andr.County	2/24/2015	3846	February	3.00
							<b>252.00</b>
8170	2/27/2015	2	Univar, USA Inc	2/11/2015	BS805181	sodium hypo	2,304.25
							<b>2,304.25</b>
8171	3/6/2015	2	Ann's Flower Shop	2/24/2015	203076	fruit basket - Tanya	40.00
8171	3/6/2015	2	Ann's Flower Shop	2/24/2015	203076	fruit basket - Tanya	40.00
							<b>80.00</b>
8172	3/6/2015	2	City of Auburn	1/31/2015	110742	street opening permits	600.00
							<b>600.00</b>

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8173	3/6/2015	3	Steve J. Bell	3/1/2015	3856	March cell	30.00
							<b>30.00</b>
8174	3/6/2015	3	Rodney H. Bates	3/1/2015	3855	March cell	30.00
							<b>30.00</b>
8175	3/6/2015	2	Calgon Carbon Corp	2/10/2015	21377945	calibrate sensor	153.47
8175	3/6/2015	2	Calgon Carbon Corp	2/10/2015	21377945	calibrate sensor	153.48
							<b>306.95</b>
8176	3/6/2015	2	Curry Printing #4317	2/23/2015	64660	Watershed -newsletter	2,244.05
8176	3/6/2015	2	Curry Printing #4317	2/18/2015	64735	water qual consumer report	679.52
							<b>2,923.57</b>
8177	3/6/2015	2	Dead River Company	2/25/2015	48216/19	UV-tank # 4 & 5	471.68
8177	3/6/2015	2	Dead River Company	2/25/2015	48216/19	UV-tank # 4 & 5	471.68
							<b>943.36</b>
8178	3/6/2015	3	DirigoNet	3/1/2015	1681	email spam	25.00
8178	3/6/2015	3	DirigoNet	3/1/2015	1681	email spam	25.00
							<b>50.00</b>
8179	3/6/2015	3	Daniel A. Fortin	3/1/2015	3857	March cell	30.00
							<b>30.00</b>
8180	3/6/2015	3	John B. Storer	3/1/2015	3860	March mileage	175.00
8180	3/6/2015	3	John B. Storer	3/1/2015	3860	March mileage	175.00
							<b>350.00</b>
8181	3/6/2015	2	Fortier's Security Center	2/17/2015	199539	MJ-door closer arm	40.06
8181	3/6/2015	2	Fortier's Security Center	2/17/2015	199539	MJ-door closer arm	40.06
							<b>80.12</b>
8182	3/6/2015	3	Galaxy Glass	3/2/2015	42826	tk #26 windshield	195.00
							<b>195.00</b>
8183	3/6/2015	3	Granite State Analytical Srvcs	3/2/2015	96845	WATER TEST	16.00
							<b>16.00</b>
8184	3/6/2015	3	Great American Financial Srv	2/25/2015	16617078	March copier	107.61
8184	3/6/2015	3	Great American Financial Srv	2/25/2015	16617078	March copier	107.61
							<b>215.22</b>
8185	3/6/2015	2	Sidney H. Hazelton	2/27/2015	3854	mileage & toll reimbursement	131.44
							<b>131.44</b>
8186	3/6/2015	2	Home Depot Credit Services	2/23/2015	3861	tk#33 rachets & wrenches	159.91
8186	3/6/2015	2	Home Depot Credit Services	2/23/2015	3861	tk#33 rachets & wrenches	9.72
8186	3/6/2015	2	Home Depot Credit Services	2/23/2015	3861	tk#33 rachets & wrenches	9.73
							<b>179.36</b>
8187	3/6/2015	2	Vantagepoint Transfer Agent	2/28/2015	3852	ICMA 457	2,177.30
							<b>2,177.30</b>
8188	3/6/2015	2	Vantagepoint Transfer Agent	2/28/2015	3851	ICMA 401	3,683.40
							<b>3,683.40</b>
8189	3/6/2015	2	Vantagepoint Transfer Agent	2/28/2015	3853	ICMA Roth IRA	350.48
							<b>350.48</b>

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8190	3/6/2015	2	JCI Jones Chemicals, Inc.	2/18/2015	646479	sodium hydroxide	3,176.94
							<b>3,176.94</b>
8191	3/6/2015	3	Lake Auburn Watershed Com	3/1/2015	3858	March	13,115.42
							<b>13,115.42</b>
8192	3/6/2015	2	Maine Municipal Assoc.	2/15/2015	81300	unemployment	1,016.75
							<b>1,016.75</b>
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-17	Dist- 2008FS	3,854.75
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-15	Dist - 2008S	3,574.75
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-15	Dist - 2008S	23,875.00
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-12	Dist -2009ARRA	1,432.19
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-12	Dist -2009ARRA	28,643.88
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-012	Dist 2009SSR	2,963.13
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-012	Dist 2009SSR	59,262.50
8193	3/6/2015	3	Maine Municipal Bond Bank	2/17/2015	4/1/15-10	Dist - 2010FS	1,605.70
							<b>125,211.90</b>
8194	3/6/2015	2	Maine Oxy-Acetylene Co	2/23/2015	31143607	propane for shop	40.83
8194	3/6/2015	2	Maine Oxy-Acetylene Co	2/23/2015	31143607	propane for shop	40.83
							<b>81.66</b>
8195	3/6/2015	2	Napa Auto Parts	2/28/2015	3863	Feb-shop, tk#23 & #33	42.81
8195	3/6/2015	2	Napa Auto Parts	2/28/2015	3863	Feb-shop, tk#23 & #33	13.71
8195	3/6/2015	2	Napa Auto Parts	2/28/2015	3863	Feb-shop, tk#23 & #33	26.89
8195	3/6/2015	2	Napa Auto Parts	2/28/2015	3863	Feb-shop, tk#23 & #33	13.72
							<b>97.13</b>
8196	3/6/2015	2	Northern Data Systems, Inc	2/18/2015	10598	Feb billing	789.63
8196	3/6/2015	2	Northern Data Systems, Inc	2/18/2015	10598	Feb billing	789.64
8196	3/6/2015	2	Northern Data Systems, Inc	2/19/2015	10618	Jan billing & fire dept insert	1,019.03
8196	3/6/2015	2	Northern Data Systems, Inc	2/19/2015	10618	Jan billing	1,019.03
8196	3/6/2015	2	Northern Data Systems, Inc	2/19/2015	10618	Jan billing	122.96
							<b>3,740.29</b>
8197	3/6/2015	2	Power-Plan OIB	2/24/2015	1223036	backhoe oil filter	65.89
							<b>65.89</b>
8198	3/6/2015	2	E.J. Prescott, Inc.	2/12/2015	4905454	vas usage	322.52
8198	3/6/2015	2	E.J. Prescott, Inc.	2/12/2015	4905454	vas usage	669.74
8198	3/6/2015	2	E.J. Prescott, Inc.	2/20/2015	4906734	vas usage	135.37
8198	3/6/2015	2	E.J. Prescott, Inc.	2/20/2015	4906734	vas usage	198.47
							<b>1,326.10</b>
8199	3/6/2015	3	Donald R. Stevens	3/1/2015	3859	March cell	30.00
							<b>30.00</b>
8200	3/6/2015	2	TigerDirect	2/18/2015	2426370105	scada monitor	353.17
8200	3/6/2015	2	TigerDirect	2/19/2015	2426370103	scada computer	1,088.10
							<b>1,441.27</b>
8201	3/6/2015	2	Traction - Genuine Parts Co	2/24/2015	754186262	filer wrench -shop	11.00
8201	3/6/2015	2	Traction - Genuine Parts Co	2/24/2015	754186262	filer wrench -shop	11.00

**Auburn Water District  
Accounts Payable Numeric Check Register  
February 07, 2015 thru March 20, 2015**

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
							<b>22.00</b>
8202	3/6/2015	2	U.S. Cellular	2/16/2015	3862	Feb cell phones	30.00
8202	3/6/2015	2	U.S. Cellular	2/16/2015	3862	Feb cell phones	249.70
8202	3/6/2015	2	U.S. Cellular	2/16/2015	3862	Feb cell phones	40.00
8202	3/6/2015	2	U.S. Cellular	2/16/2015	3862	Feb cell phones	249.71
							<b>569.41</b>
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	24.55
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	8.29
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	77.57
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	22.68
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	10.05
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	10.05
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	24.95
8203	3/6/2015	3	Petty Cash	3/5/2015	3864	Petty cash-Feb	63.95
							<b>242.09</b>
8204	3/13/2015	3	US Bank Corporate Trust Boston	2/27/2015	18221	2014A	14,237.36
							<b>14,237.36</b>
8205	3/13/2015	3	Preston Chapman	2/10/2015	3843	2015	150.00
							<b>150.00</b>
8206	3/13/2015	3	K. C. Geiger	2/10/2015	3844	2015	150.00
							<b>150.00</b>
<b><u>Grand Total</u></b>							<b>298,705.27</b>

*Net Payroll + Taxes*

72,089.64  
370,794.31





## SERVICES

Location	No.	Comments	Leak Check					
			OK	Leak	On Owner	Frozen	Box	Misc.
451 Court St	1	Thaw frozen service add to bleeders				1		
744 Washington St	1	Frozen service				1		
32 Bradman St	1	Thaw frozen service				1		
47 Gamage Av	1	Frozen service				1		
15 Fairview Ct	1	Thaw frozen service				1		
62 Baxter Av	1	Frozen service				1		
32 Bradman St	1	Set up bleeder						1
217 Third St	1	Frozen service				1		
3 Fairview Ct	1	Thaw frozen service				1		
Turner St - Hobby Lobby	1	Frozen service				1		
114 Elmwood Rd	1	leak on private 3/4" line			1			
5 Marston St	1	Frozen - internal problem				1		
19 Hazel St	1	Frozen service				1		
145 Harvard St	1	Frozen service - owner thawed				1		
165 High St - Village Inn	1	Frozen service				1		
9 Weaver St	1	Frozen service				1		
200 Mt Auburn Av	1	Frozen service				1		
29 Lehoullier Dr	1	Frozen service - on owner				1		
32 Undercliff Rd	1	Frozen service - on owner				1		
703 Washington St	1	Service leak		1				
1006 Lewiston Rd	1	Frozen service				1		
<b>Monthly Totals</b>	18		0	0	1	17	0	1
<b>2014 Monthly Totals</b>	8		0	2	0	4	2	0
<b>YTD Totals</b>	26		0	0	2	19	1	4

## METERS

Activity	Comments	Test/Repair	Changed	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters	5/8"							
Test meters	3/4"							
Test meters	1"							
Test meters	1 1/2"							
Test meters	2"							
Repair T.T.R.'s								
Meters In/out	7							
Dead			0					
Frozen			0					
Terminate Service			2					
Activate Service			1					
Summer In			0					
Winter Out			0					
Temporary Meter				0				
Turn off & on for repairs				3				
Reading Meters					20.0			
Final Reads	Ownership Transfer					9		
Recheck Readings	High or low reading.					0		
Red Tags	Notify for non-payment.						127	
Turn off for non-payment	121 shut off tags							2
<b>Monthly Totals</b>		0	3	3	20	9	127	2
<b>2014 Monthly Totals</b>		0	16	2	32.5	14	69	0
<b>YTD Totals</b>		0	17	5	43	26	227	8



## LABORATORY

Month	Dist. Sys. Tests	Temp (°C)		Avg. NaOH gal/MG	Avg. Cl mg/l	Avg. FI mg/l	Avg. Turb. (ntu)	SWTR Tests
		Air	Water					
January	51	NA	2.8	15.20	2.68	0.57	0.53	31
February	47	NA	2.7	16.60	2.62	0.65	0.31	28
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
<b>YTD Avg</b>				15.90	2.65	0.61	0.42	
<b>2014 Avg</b>				18.28	2.60	0.64	0.59	
<b>YTD Totals</b>	98							59

## LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2014
January	Daily	2.43	3.87	6.30	260.51	261.4	1974	257.20	2002	260.52
February	Daily	2.63	3.59	6.22	260.81	261.7	1996	257.10	2002	260.81
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
<b>Avg. Daily</b>	Daily	2.53	3.73	6.26						
<b>YTD Totals</b>	0	5.06	7.46	12.52						

\* Average Daily Withdrawals MGD    \*\* Elevation Above Sea Level

## WEATHER\*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	47.6	3.62	1504	3.26	11	46	-13	17	-2.5
February	28.6	1.65	1550	2.55	9	33	-18	10	-12.9
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>YTD Totals</b>	<b>76.20</b>	<b>5.27</b>							

\* From www.wunderground.com

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	36	20	0	0	0	0	0	4	12	0	0	0
February	32	5	0	0	0	1	1	16	7	0	2	0
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	<b>68</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>20</b>	<b>19</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>2014 Totals</b>	<b>98</b>	<b>34</b>	<b>2</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>22</b>	<b>0</b>	<b>2</b>	<b>0</b>

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	3			1	2	0	0	0	0	0	0
Water District	13	1	0	1		4	7	0	0	0	0
<b>Monthly Totals</b>	16	1	0	2	2	4	7	0	0	0	0
<b>2014 Monthly Totals</b>	12	1	0	0	2	2	7	0	0	0	0
<b>YTD Totals</b>	28	1	0	7	2	5	11	2	0	0	0

## OTHER ACTIVITIES

1. Shovel and plow out hydrants
2. Turn on Group II Bleeders
3. Check private hydrants on contract
4. Thaw frozen hydrants in New Gloucester
- 5.
- 6.
- 7.

# Memo

**To:** Water & Sewerage District Trustees  
**From:** John Storer  
**CC:** Files  
**Date:** March 13, 2015  
**Re:** Discussion of February Agenda Items

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**Trustee Reappointments**

The Auburn City Council was slated to review committee appointments at their meeting of March 2, but it was tabled due to other pressing business. With Jeff Preble departing from the Sewer Trustee Board, we need to address representation at the LAWPCA Board. Per LAWPCA's Charter, the Auburn Sewer Trustee President has a position on the Board, but may elect to appoint another Sewer Trustee to serve in his/her place. Per the Charter language, *"If the president of the Auburn Sewerage District Trustees declines to serve or resigns as a member of the board of the authority, the president shall select another trustee to serve for the remainder of the term."* Jeff agreed he will continue to serve until the City Council appoints a replacement for him on the Sewer Trustee Board.

If desired, the Sewer Trustees could initiate a legislative change to LAWPCA's Charter to allow a wider pool of candidates to serve on the LAWPC Board. The suggested edit could be something as simple as the following: *".....the president shall select another trustee a representative to serve....."*

If this option is desirable, we would need to act pretty quickly to see if the issue could be addressed by this current session of the 127<sup>th</sup> Legislature.

**CSO Master Plan (tabled from February meeting)**

In regards to our ongoing CSO elimination efforts, the Maine DEP requires that we submit a Clean Water Act Master Plan (CWAMP) update that documents progress over the last 5 years, along with a plan of activity for the next 5 years (2015 thru 2019). The ASD agenda material for February included a copy of a Task Order between the City of Lewiston and CDM Smith, Inc. for conducting a CWAMP update, which included a partnership of Lewiston Sewer Division, LAWPCA, and ASD. ASD's share was only \$17,479 of a potentially \$262,000 project. LAWPCA approved proceeding with the effort at their February meeting. ASD tabled the issue at their February meeting pending concerns about Lewiston's procurement of engineering services.

I contacted one of Lewiston's Project Engineers, Jeff Beaulé. He prepared a short memo that outlined the selection process the City of Lewiston followed for selecting an engineering consultant. There was a detailed selection process whereby engineering firms were able to prepare a qualifications package for general assistance related to Clean Water Act projects.

My recommendation is that you authorize ASD to proceed with participating in the joint CWAMP update per the estimate of \$17,449.

On a CSO-related note, we reviewed our 2014 CSO data and recorded a total 2014 discharge of 1.29 million gallons. While this may seem like an extremely high number, please keep in mind that between the years 1999 to 2001 we averaged over 127 million gallons of discharge per year. Although we still have a ways to go – this is a major, major improvement.

### **LAWPCA Apportionment**

ASD's February apportionment total at LAWPCA was 47.95% to Lewiston's 52.05%. The 2015 Budget hoped to target 46.5% for the year. I have a small level of concern that our apportionment is above budget projections as Cascades Auburn Fiber has been having a very, very slow winter season this year. I will plan to check with LAWPCA's Pretreatment Coordinator to see if they are observing any significant changes in BOD or TSS from our industrial customers. Our billing structure has surcharge provisions for these parameters to make sure we capture revenue to cover the additional operational burdens.

### **Policy Workgroups**

Based on discussion at the February Meetings, volunteer assignments for the various workgroups included the following:

Compensation - Tizz Crowley & Bob Cavanagh

Bill Stuffers – Ray Fortier & KC Geiger

Purchasing & Procurement – Bob & KC

Conduct & Ethics – Ray & Rick Whiting

FOAA Policy – Tizz & Bob

LAWPC Appointments – Rick & Jim Wilkins (I will attempt initial draft)

At this stage, it is up to the various committees as to how they would like to proceed. Please note that Sid and I am more than happy to perform any legwork or help schedule meetings of the various committees. Our Trustee Room will be available for any of your meetings. To date, I think only Tizz and Bob have met in regards to Compensation.

### **Professional Development Update**

We expected to have a recommendation for an HR consultant along with a corresponding scope of work for your review and consideration this month, but it got pushed into April. We solicited a Request for Qualifications for consultants to conduct a "Team Building and Leadership Development Program" for the AWSD employees. Proposals were due March 5. We received 3 proposals. Our AWSD management team met with the City of Auburn's Human Resource Manager, Deb Grimmig, to review the proposals and discuss how we might best move forward. We decided to proceed with interviews to ensure we get the "best fit" with the consultant, and to discuss in detail what approach will work best to meet our expectations.

Short term goals of this effort are to focus on improved communication and cooperation amongst personnel, while focusing longer term on a review of management structure and staffing. Work duties have shifted substantially in the last few years with the UV Plant coming online, adding operational contracts, and purchasing the sewer vector truck.

In regards to staff – I'm including an Executive Session in order to discuss some personnel-related issues and staffing.

### **2015 Project Recommendations**

ASD's 2015 Capital Budget included a \$400,000 reserve for CSO related projects. The City of Auburn is repaving a section of Broad Street and we discovered a section of sewer pipe that should be addressed or replaced. I think the majority of the work could be considered CSO-related as part of the work would require the abandonment of an old combined sewer line. We just obtained a video inspection of the line this week and it needs attention. We are still evaluating whether some portion of the line can be salvaged and relined, or whether it all needs to be replaced. I'm guessing an effort here could easily approach \$100,000. We will continue to work on determining a solution and what it will cost. We should still have ample money to address CSO issues as we've identified only 10 remaining catch basins that are tied to the sanitary sewer.

In regards to AWD work, our initial 2015 Budget included a \$250,000 allowance to potentially replace the water main on Valview Drive. The City of Auburn is planning to reconstruct Valview this summer. In reviewing our infrastructure records and water main break history in more detail, we propose to tackle replacement of the water main on Broad Street, approximately from Mill Street to Seventh Street, as opposed to the Valview work. We just had a pretty significant main break on Broad Street this winter and when we cut and replaced the pipe, its condition was more deteriorated than expected. At Valview, we had a concerning main break a few years ago, but feel it was more of an isolated incident. The Valview break was on a cross-country section, well off the right-of-way of Valview, and was in an extremely wet area with soft clay. The remainder of Valview has not given us any problems.

The City of Auburn is grinding and repaving Broad Street this summer. It is more urgent to address Broad Street as opposed to Valview.

On another issue – we would like to address as many as 10 services that have chronic freezing problems. This winter has been a bit difficult with the extreme cold temperatures. We've had 11 main breaks and at least 2 private service leaks. We also initiated 71 service bleeders to have customers run water to avoid frozen services. In spite of the bleeders, we had 24 unique frozen services that triggered 28 calls for service. We hope to address as many as 10 of the services that tend to freeze the easiest. Please note that some bleeders are required due to our public portion of the service, while others are required due to the customer's private portion. There is an important distinction, because if it's on the customer's private portion, they must pay for the volume of water that runs through the bleeder. If it's on our portion, we charge a flat rate for wintertime use and waive whatever the volumetric meter read monitors for use.

#### **Groundwater Exploration – ongoing efforts**

Weston & Sampson wrapped up their seismic profiling of depth-to-bedrock for areas around Lake Auburn. Based on their preliminary work, they proposed test drilling 3 on-lake locations, and 11 land-based locations to examine the soil conditions above the bedrock. Our hope is that they can find thick deposits of coarse sand or gravel that might be hydraulically linked back to Lake Auburn. Early indications seem to indicate that there aren't sufficient aquifer deposits that could serve as independent, stand-alone well sources. There just isn't enough water volumetrically. Any type of productive well source is going to require a geological recharge or hydraulic connectivity back to Lake Auburn.

A test drilling crew arrived on-site Thursday, March 12 and will likely be in town for a week to 10 days.

I'm supposed to be co-presenting on our efforts at the New England Water Works Spring Conference that is coming up April 1 & 2 in Worcester, Massachusetts. The topic of the session is slated as "**Auburn, Maine, Radial Collector Well Feasibility in Deltaic Deposits**".

#### **Lake Auburn Water Quality**

Lake Auburn water quality continues to remain excellent through the cold winter months. Turbidity readings remain extremely low, which means high water clarity. Algae activity is also extremely low. We've included an ongoing Turbidity Chart, which highlights current monthly averages versus a prior 10-year history.

Also included in the agenda packets is a 1-page Executive Summary of the 2014 gull harassment activity. As part of the federal permitting requirements, our USDA Wildlife Biologist has to prepare an annual report of activities on a calendar year basis. I can forward the entire report for anyone that is interested, but it is rather mundane reading which remains relatively unchanged from year to year.

A point I try to stress is that we sample lake water quality daily and we did not have any exceedance of the bacteria threshold out on the Lake in 2014.

#### **Residential Sewer Service Inspections**

We are asking for trustee guidance as to whether you would support ASD conducting inspections of private sewer services under roadways that are slated for construction. We have a basic sewer line "push camera" that ought to provide a reasonable assessment as to the condition of private sewer service lines. We just need to access individual homes or businesses in order to get the camera

inserted into the piping. Under our ASD Policies, the sewer service line extending from the homes & businesses is considered private property all the way out to our public sewer mains.

When the City reconstructs a street, we try to assess the condition of our mains and whether they need to be replaced. I believe the City also sends out notices that once a street is repaved that there is a 5-year moratorium on excavation work. The intent is to make sure anyone planning any excavation work or utility work is aware of the pending excavation restriction. While we assess our infrastructure, there are limited options for a homeowner. If we initiated a mass-mailing to customers potentially impacted by City road projects, we could offer to conduct a video inspection of their service lines.

Our suggestion is that we consider offering this service free-of-charge. As we wrap up our CSO projects, all of the low-hanging fruit have been addressed, i.e. the drainage catch basins that had direct contributions to the sanitary system. The next phase of efforts will need to focus on relatively small volume sources such as leaking manholes, cracked pipes, roof gutters and sump pumps. The annual information we submit to Maine DEP asks if we have ever conducted a door-to-door survey to address private sources of I&I (inflow & infiltration). If we started going door-to-door where the City planned construction projects, we could access customer basements to inspect their sewer lines, and simultaneously ask about I&I sources. We could also provide educational information about wet wipes and insurance coverage for homeowner back-ups. So although we are suggesting the video at no cost to the homeowners, I think there is much value back to ASD. We could also update our service line records to more accurately detail where each service is installed.

With trustee support, we could try this approach for pending 2015 construction projects on Davis, Broad, Tyler, Valview and Seventh Streets. We are curious to see how many people would volunteer for the service, as well as to see whether there are many private sources of I&I.

#### **Water – Brackett House, Mortgage to Volunteer Lake Monitoring Program**

Per direction at last month's AWD meeting, we got a legal explanation of possible options from our attorney. A short Executive Session is scheduled so that the legal options can be discussed. Water Trustees only will receive a 2-page Executive Session memo in their mailed agenda packets that highlights the options.

Scott Williams from the VLMP is planning to attend the AWD meeting to address questions and to continue negotiations. He hopes to bring at least member of his Board of Trustees.

#### **Purchasing Issues/Items**

Only major item that comes to mind is that the rock drill on our large compressor failed. The expected replacement price is in the ballpark of \$2,500. This would be an unbudgeted purchase. We are soliciting for at least 3 price quotes. The drill can be critical for locating water main leaks as we will occasionally have to drill into the ground to locate a "geyser effect" for where water is originating from a broken main. The rock drill is also used periodically if we encounter any ledge during construction.

Also looking at a dump truck repair on what is labeled as Truck 23, which is the smaller of our two dump trucks. It had a problem with the hydraulic dump and coolant system. Expected repairs will be about \$1,000.

**Executive Summary**  
Gull Management on Lake Auburn, Maine  
Annual Report 2014

USDA Wildlife Services continued the integrated gull damage management program on Lake Auburn throughout the 2014 open water season. Management began on April 24, 2014 and concluded on January 7, 2015.

**2014 Results:**

- There was a 95% decrease in bacteria levels in Lake Auburn compared to 2004
- Bacteria levels were the lowest recorded since gull management began
- The number of gulls observed and dispersed was the lowest recorded since management began
- 1,454 gulls were observed and dispersed on Lake Auburn ( 86% lower than the 2006-2013 average of 10,378 gulls dispersed each year)
- 109 gulls were lethally removed in 2014 (66% lower than the 2006-2013 average of 317 gulls shot each year)
- Between 2006 and 2014, a total of 84,479 gulls were dispersed from Lake Auburn while 2,823 were lethally removed
- WS observed very few gulls from spring through early fall, which does not fit the historical pattern of gull presence on Lake Auburn.
- Gull presence increased in the fall of 2014 as expected compared to previous years, however, the numbers were significantly lower.

**2014 Discussion:**

- Observations from the gull study indicate that there is still a presence of gulls in the Lewiston/Auburn area even though gull presence decreased significantly on Lake Auburn in 2014.
- This suggests that the local gull population has learned to avoid Lake Auburn from year to year due to management efforts. The decrease in gull presence on Lake Auburn could likely be the result of long-term gull management activities having an effect on several generations of gulls that use the Lewiston/Auburn area.
- From observations made in 2014, it appears that we could be seeing a significant alteration in gull behavior in the Lewiston/Auburn area. However, future years of management and the gull population study will reveal whether this is the case or not.
- A correlation between coliform bacteria levels and gull presence on Lake Auburn continues to be an observed theme each year that management has been conducted.
- In 2014, AWD, LWD, and WS continued to successfully disperse gulls from Lake Auburn. Due to successful management, the goal of decreased fecal coliform bacteria levels in the Lake was again accomplished. To ensure that bacteria levels remain in compliance with EPA standards, WS recommends continuing the current level of gull management.

*Benjamin Nugent  
Wildlife Biologist  
USDA Wildlife Services*