**Office of**

# AUBURN WATER DISTRICT

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, January 22, 2014 at 4:00 P.M.**

## AGENDA

1. Approve Minutes of Regular Meeting of December 18, 2013.
2. Approve Minutes of Budget Public Hearing of December 18, 2013.
3. Monthly Financial Report Update - *Greg Leighton.*
4. Ratify Payment of Bills.
5. Open session.
6. Activity Report - *Sid Hazelton*
7. New Business
    - Follow-up from last month - VLMP services.
    - UV Plant - operations update.
    - Poland Spring Inn - Draft operations contract.
    - New Gloucester update.
    - 2014 Bonding process/timeline.
    - Status of Customer Service Manager position.
8. Old Business
    - Lake Auburn update.
    - Discussion of groundwater exploration.
9. Adjourn Regular Meeting.

December 18, 2013

The regular monthly meeting of the Trustees of the Auburn Water District was held on Wednesday, December 18, 2013 at the office of the Auburn Water District, 268 Court Street at 4:00PM.

Members present: President, K.C. Geiger and Treasurer, Preston Chapman. Trustees: Lee Upton, Rick Whiting, James Wilkins and Robert Cavanagh. Also present: Tizz Crowley, Mayor's Representative, John Storer, Superintendent and Sid Hazelton, District Engineer.

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To approve the minutes of the Regular Meeting of November 20, 2013.**

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was unanimously voted: **To approve the minutes of the Public Hearing of November 20, 2013.**

**FINANCIAL REPORT UPDATE** – The District is projecting a year end surplus of $120,000.

**RATIFY PAYMENT OF BILLS**

On motion of Tizz Crowley, seconded by Rick Whiting, it was unanimously voted: **To ratify the payment of bills in the amount of $ 218,653.99 as shown on the printout dated November 12, 2013-December 13, 2013.**

Trustee K C Geiger requested a review of cell phone use and costs. It was also suggested that the District establish a Cell Phone Policy to cover the stipends paid to some employees. Superintendent Storer will provide the back up information for the $5,000 charge from the Maine Volunteer Lake Monitoring Program.

**OPEN SESSION** : As no one from the public was in attendance, the Open Session was closed.

**ACTIVITY REPORT :** The November Activity Report was presented by Sid Hazelton.

The District continued to receive water quality calls in November which were addressed by flushing hydrants at dead end streets. Lewiston was still using free chlorine and did not experience the water quality calls. The demolition of buildings was discussed. The contractor needs to abandon the services properly or the District could abandon the service and charge the contractor $750.00. The UV Plant is going well. Mike Broadbent has been a great addition to the District.

**NEW BUSINESS -**

**APPROVE 2014 MEETING DATES**

On motion of Tizz Crowley, seconded by Robert Cavanagh, it unanimously voted: **To approve the meeting dates of 2014.**

**OLD BUSINESS**

Superintendent Storer will have a Draft Contract with New Gloucester for review and approval at the January meeting.

Superintendent Storer and District Engineer Hazelton met with the consultants with regards to the Lake issue. They are still analyzing data and there is no definitive answer. It was suggested that the District not spend money unless absolutely necessary. The District will start the Bond paperwork should the need arise to move forward with the additive to the Lake. The District wants to do the right thing for the long term.

**REVISIONS TO THE 2014 DRAFT BUDGET**

Trustee Tizz Crowley inquired about several issues : Inter-Governmental contracts, State Grant money, limitations on land acquisitions and the true cost of filtration. Answers to these questions can come at a later date.

**ADJOURN THE MEETING**

On motion of Tizz Crowley seconded by James Wilkins, it was unanimously voted: **To adjourn the meeting.**

December 18, 2013

A Public Hearing on the FY 2014 Water District Budget and FY 2014 Sewerage District Budget was held by the Trustees of the Auburn Water District and the Auburn Sewerage District at the office of the Auburn Water & Sewerage Districts on Wednesday, December 18, 2013 at 5:30PM.

Present:

| Auburn Water District | Auburn Sewerage District |
| --- | --- |
| Tizz Crowley | Tizz Crowley |
| Preston Chapman | Robert Cavanagh |
| James Wilkins | Heidi McCarthy |
| K.C. Geiger | Jeffrey Preble |
| Robert Cavanagh | Joseph DeFilipp |
| Rick Whiting | Sid Hazelton |
| Sid Hazelton | John Storer |
| Lee Upton | |
| John Storer | |

**REVIEW OF 2014 WATER & SEWERAGE DISTRICT BUDGETS**

**PUBLIC HEARING FOR DISCUSSION OF BUDGETS**

As no one from the public was in attendance, the public hearing was closed.

**ADOPTION OF FY 2014 WATER DISTRICT BUDGET -**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To adopt the Auburn Water District 2014 Budget in the amount of $3,267,938.**

**ADOPTION OF FY 2014 SEWERAGE DISTRICT BUDGET -**

On motion of Joseph DeFilipp, seconded by Jeffrey Preble, it was unanimously voted: **To adopt the Auburn Sewer District 2014 Budget in the amount of $3,840,048.**

On motion of Robert Cavanagh, seconded by Preston Chapman, it was unanimously voted: **To adjourn the Water District meeting.**

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was unanimously voted: **To adjourn the Sewer District meeting.**

# AUBURN WATER DISTRICT
## OPERATING STATEMENT -TRUSTEES' REPORT
## TWELVE MONTHS ENDED DECEMBER 31, 2013

| | December | 2013 | Y-T-D DECEMBER 2013 | | |
|---|---|---|---|---|---|
| | YTD - 2012 | BUDGET | ACTUAL | BUDGET | VARIANCE |
| **REVENUES:** | | | | | |
| Water Sales | $2,139,420 | $2,151,969 | $2,128,657 | $2,151,969 | ($23,312) |
| Rent income | 54,165 | 54,165 | 54,605 | 54,165 | 440 |
| Interest Income | 19,754 | 17,000 | 11,737 | 17,000 | (5,263) |
| Mdse. & Jobbing | 108,582 | 30,000 | 18,272 | 30,000 | (11,728) |
| Hydrant Rental | 556,917 | 556,918 | 556,916 | 556,918 | (2) |
| Private Fire Prot. | 272,745 | 273,845 | 279,199 | 273,845 | 5,354 |
| Misc. Op. Revenue | 50,438 | 51,000 | 64,926 | 51,000 | 13,926 |
| **TOTAL REVENUES** | **3,202,021** | **3,134,897** | **3,114,312** | **3,134,897** | **(20,585)** |
| | | | **99.34%** | **100.00%** | **< Standard** |
| **EXPENSES:** | | | | | |
| Payroll | 630,817 | 661,872 | 705,235 | 661,872 | 43,363 |
| Pump Stations: | | | | | |
| Chemicals | 76,473 | 94,815 | 78,761 | 94,815 | (16,054) |
| Power | 167,575 | 130,414 | 108,402 | 130,414 | (22,012) |
| Other | 432 | 6,371 | 1,278 | 6,371 | (5,093) |
| Trans & Dist Maint: | | | | | |
| Maint of Mains | 76,007 | 67,519 | 60,579 | 67,519 | (6,940) |
| Dist System | 78,845 | 73,449 | 92,889 | 73,449 | 19,440 |
| Outside Lab | 14,831 | 22,085 | 27,457 | 22,085 | 5,372 |
| UV Operations & Internal Lab | 61,646 | 54,762 | 95,914 | 54,762 | 41,152 |
| UV Flood | 0 | 0 | 15,706 | 0 | 15,706 |
| Administration | 477,545 | 506,735 | 460,315 | 506,735 | (46,420) |
| Vehicles | 67,191 | 69,829 | 82,525 | 69,829 | 12,696 |
| Gull Management | 97,533 | 87,599 | 72,649 | 87,599 | (14,950) |
| Lake Auburn Watershed | 177,902 | 187,558 | 169,090 | 187,558 | (18,468) |
| **SUB-TOTAL** | **1,926,797** | **1,963,008** | **1,970,799** | **1,963,008** | **7,791** |
| | | | **100.40%** | **100.00%** | **< Standard** |
| Interest | 200,910 | 186,810 | 185,942 | 186,810 | (868) |
| **TOTAL EXPENSES** | **2,127,707** | **2,149,818** | **2,156,741** | **2,149,818** | **6,923** |
| Bonds - Principal Payments | 809,850 | 815,203 | 815,202 | 815,203 | (1) |
| **SURPLUS FROM OPERATIONS** | **264,464** | **169,876** | **142,368** | **169,876** | **(27,508)** |

# AUBURN WATER DISTRICT
## BALANCE SHEET
## PERIOD ENDING - DECEMBER 31, 2013

| | 12/31/2013 | 12/31/2012 |
|---|---|---|
| **Property, Plant and Equipment:** | | |
| Plant in Service | 33,753,941.94 | 33,491,710.47 |
| Less: Accumulated Depreciation | (8,393,696.22) | (7,868,965.93) |
| | 25,360,245.72 | 25,622,744.54 |
| Construction Work in Progress | 498,684.44 | 97,885.79 |
| **Net Utility Plant** | 25,858,930.16 | 25,720,630.33 |
| **Current Assets:** | | |
| Cash & Working Funds | 263,023.84 | 201,954.42 |
| Temporary Cash Investments | 128,672.04 | 701,020.41 |
| Accounts Receivable - Net | 506,586.09 | 444,412.21 |
| Prepayments | 32,081.35 | 25,124.85 |
| Other Current Assets | 0.00 | 24,376.43 |
| **Total Current Assets** | 930,363.32 | 1,396,888.32 |
| **Deferred Debits:** | | |
| Unamortized Debt Issuance | 85,698.52 | 96,167.20 |
| Other Deferred Debits | 74,865.34 | 105,715.85 |
| **Total Deferred Debits** | 160,563.86 | 201,883.05 |
| **Total Assets** | 26,949,857.34 | 27,319,401.70 |

| | 12/31/2013 | 12/31/2012 |
|---|---|---|
| **Capitalization:** | | |
| Other Paid In Capital | 133,191.15 | 133,191.15 |
| Appropriated Retained Earnings | 8,974,251.94 | 8,974,251.94 |
| Unappropriated Retained Earnings | 590,628.68 | 80,112.04 |
| Current Year Earnings | 339,700.73 | 510,516.64 |
| | 10,037,772.50 | 9,698,071.77 |
| **Bonds** | 9,497,560.79 | 10,312,763.24 |
| **Total Capitalization** | 19,535,333.29 | 20,010,835.01 |
| **Current Liabilities:** | | |
| Accounts Payable | 222,016.09 | 148,547.28 |
| Customer Deposits | 9,710.22 | 8,555.00 |
| Accrued Interest | 30,494.99 | 32,534.28 |
| Miscellaneous Liabilities | 72,813.11 | 65,042.23 |
| **Total Current Liabilities** | 335,034.41 | 254,678.79 |
| **Other Deferred Credits** | 0.00 | 0.00 |
| **Operating Reserves** | 85,900.56 | 85,900.56 |
| **Contributions in Aid** | 6,993,589.08 | 6,967,987.34 |
| **Total Equity Capital and Liabilities** | 26,949,857.34 | 27,319,401.70 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 6402 | 12/20/2013 | 12 | Al's Auto & Truck Garag | 12/12/2013 | 3409 | tk#31 sticker&bulb | 17.04 |
| | | | | | | | **17.04** |
| 6403 | 12/20/2013 | 11 | City of Auburn | 11/21/2013 | 109887 | Street permits | 828.00 |
| 6403 | 12/20/2013 | 11 | City of Auburn | 11/21/2013 | 109887 | Street permits | 112.00 |
| | | | | | | | **940.00** |
| 6404 | 12/20/2013 | 12 | Bel-Tone Answering Serv | 12/11/2013 | 1613A13 | panic buttons | 4.98 |
| 6404 | 12/20/2013 | 12 | Bel-Tone Answering Serv | 12/11/2013 | 1613A13 | panic buttons | 4.97 |
| 6404 | 12/20/2013 | 12 | Bel-Tone Answering Serv | 12/11/2013 | 1607B68 | Dec | 28.75 |
| 6404 | 12/20/2013 | 12 | Bel-Tone Answering Serv | 12/11/2013 | 1607B68 | Dec | 28.75 |
| | | | | | | | **67.45** |
| 6405 | 12/20/2013 | 12 | D & N Sales and Service | 12/13/2013 | 35-409 | gloves | 9.96 |
| | | | | | | | **9.96** |
| 6406 | 12/20/2013 | 12 | DirigoNet | 12/16/2013 | 1556 | dig safe addresses | 21.25 |
| 6406 | 12/20/2013 | 12 | DirigoNet | 12/16/2013 | 1556 | dig safe addresses | 21.25 |
| | | | | | | | **42.50** |
| 6407 | 12/20/2013 | 12 | Gilman Electrical Dist. | 12/12/2013 | 793380 | UV-lights | 14.11 |
| 6407 | 12/20/2013 | 12 | Gilman Electrical Dist. | 12/12/2013 | 793380 | UV-lights | 14.10 |
| | | | | | | | **28.21** |
| 6408 | 12/20/2013 | 12 | Rod Hill | 12/16/2013 | 3350 | Ipswich | 37.50 |
| 6408 | 12/20/2013 | 12 | Rod Hill | 12/16/2013 | 3350 | Ipswich | 37.49 |
| | | | | | | | **74.99** |
| 6409 | 12/20/2013 | 11 | K. L. Jack & Co., Inc. | 11/27/2013 | 5384630 | tk#33 | 32.66 |
| 6409 | 12/20/2013 | 11 | K. L. Jack & Co., Inc. | 11/27/2013 | 5384629 | tk#33 | 23.63 |
| | | | | | | | **56.29** |
| 6410 | 12/20/2013 | 11 | Bisson Enterprises, Inc. D | 11/30/2013 | 13610 | Nov | 282.50 |
| 6410 | 12/20/2013 | 11 | Bisson Enterprises, Inc. D | 11/30/2013 | 13610 | Nov | 282.50 |
| 6410 | 12/20/2013 | 11 | Bisson Enterprises, Inc. D | 11/30/2013 | 13611 | UV-Nov | 206.00 |
| 6410 | 12/20/2013 | 11 | Bisson Enterprises, Inc. D | 11/30/2013 | 13611 | UV-Nov | 206.00 |
| | | | | | | | **977.00** |
| 6411 | 12/20/2013 | 11 | City of Lewiston | 11/27/2013 | 600-4085 | USDA 7/1 to 9/30 | 17,771.72 |
| 6411 | 12/20/2013 | 12 | City of Lewiston | 11/27/2013 | 600-4084 | UV copier-Dec | 58.80 |
| | | | | | | | **17,830.52** |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/2/2013 | 202131-2 | water test | 447.00 |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/2/2013 | 202131-2 | water test | 447.00 |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/5/2013 | 205131-5 | water test | 745.00 |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/5/2013 | 205131-5 | water test | 745.00 |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/10/2013 | 1210131 | water test | 290.00 |
| 6412 | 12/20/2013 | 12 | Hetl Water Program | 12/10/2013 | 1210131 | water test | 290.00 |
| | | | | | | | **2,964.00** |
| 6413 | 12/20/2013 | 11 | Maine Water Company | 11/30/2013 | 16923 | Leighton-November | 2,035.00 |
| 6413 | 12/20/2013 | 11 | Maine Water Company | 11/30/2013 | 16923 | Leighton-November | 2,035.00 |
| | | | | | | | **4,070.00** |
| 6414 | 12/20/2013 | 11 | W. B. Mason Co., Inc. | 11/26/2013 | I150266 | Tribou | 3.57 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **3.57** |
| 6415 | 12/20/2013 | 12 | Office Max | 12/5/2013 | 127535 | pens, clipboards, UV | 7.47 |
| 6415 | 12/20/2013 | 12 | Office Max | 12/5/2013 | 127535 | pens, clipboards, UV | 7.47 |
| 6415 | 12/20/2013 | 12 | Office Max | 10/11/2013 | 792422 | index maker | 24.66 |
| 6415 | 12/20/2013 | 12 | Office Max | 10/11/2013 | 792422 | index maker | 24.66 |
| | | | | | | | **64.26** |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 131.90 |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 62.50 |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 137.52 |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 62.50 |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 131.90 |
| 6416 | 12/20/2013 | 12 | Oxford Networks | 12/7/2013 | 3349 | Dec | 12.52 |
| | | | | | | | **538.84** |
| 6417 | 12/20/2013 | 12 | Pine Tree Waste | 12/2/2013 | 1305874 | Dec | 56.08 |
| 6417 | 12/20/2013 | 12 | Pine Tree Waste | 12/2/2013 | 1305874 | Dec | 56.08 |
| | | | | | | | **112.16** |
| 6418 | 12/20/2013 | 11 | Power Products | 11/25/2013 | 916557 | Hardscrabble | 160.00 |
| 6418 | 12/20/2013 | 11 | Power Products | 11/25/2013 | 916559 | Court St | 192.50 |
| 6418 | 12/20/2013 | 11 | Power Products | 11/25/2013 | 916559 | Court St | 192.50 |
| | | | | | | | **545.00** |
| 6419 | 12/20/2013 | 12 | Rent-It Of Maine, Inc. | 10/14/2013 | 35538 | Spring Rd | 2,282.75 |
| | | | | | | | **2,282.75** |
| 6420 | 12/20/2013 | 12 | Stratham Tire Inc. | 12/9/2013 | 6052938 | tk#31- two snow tires | 193.40 |
| | | | | | | | **193.40** |
| 6421 | 12/27/2013 | 12 | AMCO | 12/20/2013 | 1701 | replacement bulbs& analyzers | 380.50 |
| 6421 | 12/27/2013 | 12 | AMCO | 12/20/2013 | 1701 | replacement bulbs& analyzers | 380.50 |
| | | | | | | | **761.00** |
| 6422 | 12/27/2013 | 12 | Androscoggin Registry O | 12/26/2013 | 3353 | place/release liens | 44.00 |
| | | | | | | | **44.00** |
| 6423 | 12/27/2013 | 12 | Michael Broadbent | 12/18/2013 | 3351 | clothing | 156.14 |
| | | | | | | | **156.14** |
| 6424 | 12/27/2013 | 12 | Calgon Carbon Corp | 12/9/2013 | 2135360 | UV-bolts | 349.03 |
| 6424 | 12/27/2013 | 12 | Calgon Carbon Corp | 12/9/2013 | 2135360 | UV-bolts | 349.02 |
| | | | | | | | **698.05** |
| 6425 | 12/27/2013 | 12 | Constellation NewEnergy | 12/10/2013 | 1262024 | Court St | 646.27 |
| | | | | | | | **646.27** |
| 6426 | 12/27/2013 | 12 | Dead River Company | 12/16/2013 | 34289 | UV-propane tk#5 | 719.42 |
| 6426 | 12/27/2013 | 12 | Dead River Company | 12/16/2013 | 34289 | UV-propane tk#5 | 719.42 |
| | | | | | | | **1,438.84** |
| 6427 | 12/27/2013 | 12 | Goodman Wiper & Paper | 12/18/2013 | 87127 | rags & hand cleaner | 82.75 |
| 6427 | 12/27/2013 | 12 | Goodman Wiper & Paper | 12/18/2013 | 87127 | rags & hand cleaner | 82.75 |
| | | | | | | | **165.50** |
| 6428 | 12/27/2013 | 12 | Hach Company | 12/9/2013 | 8603495 | lab supplies | 61.99 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 6428 | 12/27/2013 | 12 | Hach Company | 12/9/2013 | 8603495 | lab supplies | 61.98 |
| 6428 | 12/27/2013 | 12 | Hach Company | 12/19/2013 | 8621189 | operations | 614.00 |
| 6428 | 12/27/2013 | 12 | Hach Company | 12/19/2013 | 8621189 | operations | 613.99 |
| | | | | | | | **1,351.96** |
| 6429 | 12/27/2013 | 12 | Lowe's Business Account | 12/17/2013 | 3352 | Dec-gloves, Chloramine, | 18.96 |
| 6429 | 12/27/2013 | 12 | Lowe's Business Account | 12/17/2013 | 3352 | Dec-gloves, Chloramine, | 18.96 |
| 6429 | 12/27/2013 | 12 | Lowe's Business Account | 12/17/2013 | 3352 | Dec-gloves, Chloramine, | 175.53 |
| 6429 | 12/27/2013 | 12 | Lowe's Business Account | 12/17/2013 | 3352 | Dec-gloves, Chloramine, | 30.50 |
| 6429 | 12/27/2013 | 12 | Lowe's Business Account | 12/17/2013 | 3352 | Dec-gloves, Chloramine, | 30.49 |
| | | | | | | | **274.44** |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/16/2013 | 1216131 | water test | 169.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/16/2013 | 1216131 | water test | 149.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/10/2013 | 1210131 | water test | 1,539.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/10/2013 | 1210131 | water test | 1,539.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/12/2013 | 1212131 | water test | 596.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/12/2013 | 1212131 | water test | 596.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/12/2013 | 1212131 | water test | 2,489.50 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/12/2013 | 1212131 | water test | 2,489.50 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/16/2013 | 1216131 | water test | 596.00 |
| 6430 | 12/27/2013 | 12 | Hetl Water Program | 12/16/2013 | 1216131 | water test | 596.00 |
| | | | | | | | **10,759.00** |
| 6431 | 12/27/2013 | 12 | Idexx Distribution, Inc. | 12/6/2013 | 2737090 | lab supplies | 1,703.35 |
| 6431 | 12/27/2013 | 12 | Idexx Distribution, Inc. | 12/6/2013 | 2737090 | lab supplies | 1,703.34 |
| | | | | | | | **3,406.69** |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/2/2013 | I150878 | trash liens, tape | 49.99 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/2/2013 | I150878 | trash liens, tape | 8.30 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/2/2013 | I150878 | trash liens, tape | 58.29 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/11/2013 | I152955 | UV- and office | 75.37 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/11/2013 | I152955 | UV- and office | 75.37 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/11/2013 | I152955 | UV- and office | 7.49 |
| 6432 | 12/27/2013 | 12 | W. B. Mason Co., Inc. | 12/11/2013 | I152955 | UV- and office | 7.49 |
| | | | | | | | **282.30** |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 703644 | qrtly H/W maint | 183.00 |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 703644 | qrtly H/W maint | 183.00 |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 503619 | annual lic fee | 1,008.00 |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 503619 | annual lic fee | 1,008.00 |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 803571 | annual lic fees | 839.50 |
| 6433 | 12/27/2013 | 12 | Northern Data Systems, I | 12/2/2013 | 803571 | annual lic fees | 839.50 |
| | | | | | | | **4,061.00** |
| 6434 | 12/27/2013 | 12 | Northern Lake Service, Ir | 12/16/2013 | 247039 | DW & FB samples | 1,180.00 |
| | | | | | | | **1,180.00** |
| 6435 | 12/27/2013 | 12 | Power Products | 11/25/2013 | 916558 | Lake Aub pump sta | 92.50 |
| 6435 | 12/27/2013 | 12 | Power Products | 11/25/2013 | 916558 | Lake Aub pump sta | 92.50 |
| | | | | | | | **185.00** |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 6436 | 12/27/2013 | 12 | EIC., Inc. (prompto) | 12/19/2013 | 625360 | tk #24 | 25.75 |
| | | | | | | | **25.75** |
| 6437 | 12/27/2013 | 12 | Q.C. Services, Inc. | 12/9/2013 | 44969 | UV- Autoclave service | 323.44 |
| 6437 | 12/27/2013 | 12 | Q.C. Services, Inc. | 12/9/2013 | 44969 | UV- Autoclave service | 323.45 |
| | | | | | | | **646.89** |
| 6438 | 12/27/2013 | 12 | Redlon & Johnson | 12/16/2013 | 226521 | tk # 16 & 33 scoops | 72.02 |
| 6438 | 12/27/2013 | 12 | Redlon & Johnson | 12/16/2013 | 226521 | tk # 16 & 33 scoops | 72.02 |
| | | | | | | | **144.04** |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/20/2013 | 183724 | chain saw oil & files | 14.93 |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/20/2013 | 183724 | chain saw oil & files | 14.92 |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/20/2013 | 183699 | bar & chain oil | 4.98 |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/20/2013 | 183699 | bar & chain oil | 4.97 |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/18/2013 | 183614 | snowblower belts | 17.15 |
| 6439 | 12/27/2013 | 12 | Reggie's Sales & Service | 12/18/2013 | 183614 | snowblower belts | 17.15 |
| | | | | | | | **74.10** |
| 6440 | 12/27/2013 | 12 | Rochester Midland Corpc | 12/5/2013 | 1065868 | yrly restroom hands free | 294.42 |
| 6440 | 12/27/2013 | 12 | Rochester Midland Corpc | 12/5/2013 | 1065868 | yrly restroom hands free | 294.42 |
| | | | | | | | **588.84** |
| 6441 | 12/27/2013 | 12 | Super Shoe Stores, Inc. | 12/20/2013 | 58830-IN | Hamann-gloves | 22.49 |
| | | | | | | | **22.49** |
| 6442 | 12/27/2013 | 12 | Ted Berry Co., Inc. | 12/6/2013 | 11580 | So Main | 1,181.25 |
| | | | | | | | **1,181.25** |
| 6443 | 12/27/2013 | 12 | USA Blue Book | 12/11/2013 | 221091 | vac trk | 64.95 |
| 6443 | 12/27/2013 | 12 | USA Blue Book | 12/11/2013 | 221088 | hip boots-Ken | 147.65 |
| | | | | | | | **212.60** |
| 6444 | 12/27/2013 | 12 | V W R Scientific | 12/9/2013 | 8056122 | lab supplies | 36.86 |
| 6444 | 12/27/2013 | 12 | V W R Scientific | 12/9/2013 | 8056122 | lab supplies | 36.85 |
| 6444 | 12/27/2013 | 12 | V W R Scientific | 12/7/2013 | 8056110 | lab supplies | 30.85 |
| 6444 | 12/27/2013 | 12 | V W R Scientific | 12/7/2013 | 8056110 | lab supplies | 30.84 |
| | | | | | | | **135.40** |
| 6445 | 1/3/2014 | 12 | PAD Properties | 12/27/2013 | 3360 | customer refund | 25.08 |
| | | | | | | | **25.08** |
| 6446 | 1/3/2014 | 12 | Louise Lapointe | 12/27/2013 | 3361 | customer refund | 46.57 |
| | | | | | | | **46.57** |
| 6447 | 1/3/2014 | 12 | Analytical Services, Inc. | 12/27/2013 | 21850 | Dec water test | 197.00 |
| 6447 | 1/3/2014 | 12 | Analytical Services, Inc. | 12/27/2013 | 21850 | Dec water test | 197.00 |
| | | | | | | | **394.00** |
| 6448 | 1/3/2014 | 1 | Rodney H. Bates | 12/23/2013 | 3355 | January | 30.00 |
| | | | | | | | **30.00** |
| 6449 | 1/3/2014 | 1 | Michael Broadbent | 12/23/2013 | 3356 | January | 30.00 |
| | | | | | | | **30.00** |
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/28/2013 | 531184 | UV #5 propane | 399.04 |
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/28/2013 | 531184 | UV #5 propane | 399.04 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/23/2013 | 71197/8/ | UV #3, 2, 4 propane | 870.54 |
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/23/2013 | 71197/8/ | | 870.53 |
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/24/2013 | 74360 | UV #5 propane | 563.51 |
| 6450 | 1/3/2014 | 12 | Dead River Company | 12/24/2013 | 74360 | UV #5 propane | 563.50 |
| | | | | | | | **3,666.16** |
| 6451 | 1/3/2014 | 1 | John B. Storer | 12/23/2013 | 3358 | January | 175.00 |
| 6451 | 1/3/2014 | 1 | John B. Storer | 12/23/2013 | 3358 | January | 175.00 |
| | | | | | | | **350.00** |
| 6452 | 1/3/2014 | 12 | Gilman Electrical Dist. | 12/31/2013 | 794927 | UV generator | 217.61 |
| 6452 | 1/3/2014 | 12 | Gilman Electrical Dist. | 12/31/2013 | 794927 | UV generator | 217.61 |
| | | | | | | | **435.22** |
| 6453 | 1/3/2014 | 12 | GovConnection, Inc. | 12/13/2013 | 5091407 | new computer, Drinkwater, Noye | 1,006.28 |
| 6453 | 1/3/2014 | 12 | GovConnection, Inc. | 12/13/2013 | 5091407 | new computer, Drinkwater, Noye | 1,006.28 |
| | | | | | | | **2,012.56** |
| 6454 | 1/3/2014 | 1 | Group Dynamic Inc | 12/17/2013 | 3354 | annual fee | 500.00 |
| | | | | | | | **500.00** |
| 6455 | 1/3/2014 | 12 | Harcros Chemicals, Inc. | 12/10/2013 | 3001187 | hypo | 2,526.86 |
| | | | | | | | **2,526.86** |
| 6456 | 1/3/2014 | 1 | Lake Auburn Watershed ( | 12/27/2013 | 3359 | January | 17,708.34 |
| | | | | | | | **17,708.34** |
| 6457 | 1/3/2014 | 11 | City of Lewiston | 12/10/2013 | 600-4088 | Rodrigue-November | 1,540.19 |
| 6457 | 1/3/2014 | 11 | City of Lewiston | 12/10/2013 | 600-4088 | Rodrigue-November | 564.99 |
| 6457 | 1/3/2014 | 11 | City of Lewiston | 12/10/2013 | 600-4088 | Rodrigue-November | 34.50 |
| 6457 | 1/3/2014 | 11 | City of Lewiston | 12/10/2013 | 600-4088 | Rodrigue-November | 2,139.67 |
| | | | | | | | **4,279.35** |
| 6458 | 1/3/2014 | 12 | W. B. Mason Co., Inc. | 12/16/2013 | I153787 | notebooks-UV | 36.98 |
| 6458 | 1/3/2014 | 12 | W. B. Mason Co., Inc. | 12/16/2013 | I153787 | notebooks-UV | 36.98 |
| 6458 | 1/3/2014 | 12 | W. B. Mason Co., Inc. | 12/16/2013 | I153779 | printer ribbons, tabs | 82.07 |
| 6458 | 1/3/2014 | 12 | W. B. Mason Co., Inc. | 12/16/2013 | I153779 | printer ribbons, tabs | 82.06 |
| 6458 | 1/3/2014 | 12 | W. B. Mason Co., Inc. | 12/16/2013 | I153779 | printer ribbons, tabs | 15.98 |
| | | | | | | | **254.07** |
| 6459 | 1/3/2014 | 12 | NEIWPCC | 12/27/2013 | 4669 | Bell,Hamann,Whitlock,Stevens | 440.00 |
| 6459 | 1/3/2014 | 12 | NEIWPCC | 12/27/2013 | 4670 | Bates class | 110.00 |
| | | | | | | | **550.00** |
| 6460 | 1/3/2014 | 12 | Northern Data Systems, I | 12/12/2013 | 3710 | W2's & 1099's | 50.38 |
| 6460 | 1/3/2014 | 12 | Northern Data Systems, I | 12/12/2013 | 3710 | W2's & 1099's | 50.37 |
| | | | | | | | **100.75** |
| 6461 | 1/3/2014 | 12 | Paul's Clothing & Shoe | 12/27/2013 | 122713 | Holmes clothing | 245.92 |
| | | | | | | | **245.92** |
| 6462 | 1/3/2014 | 12 | Praxair, Inc | 12/18/2013 | 1600605 | CO2 | 5,301.90 |
| | | | | | | | **5,301.90** |
| 6463 | 1/3/2014 | 12 | E.J. Prescott, Inc. | 12/11/2013 | 4758253 | tk #28 & #32 | 33.29 |
| 6463 | 1/3/2014 | 12 | E.J. Prescott, Inc. | 12/11/2013 | 4758253 | tk #28 & #32 | 33.28 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| 6463 | 1/3/2014 | 12 | E.J. Prescott, Inc. | 12/10/2013 | 4753746 | meters-nozzle gaskets | 41.04 |
| | | | | | | | **107.61** |
| 6464 | 1/3/2014 | 1 | Donald R. Stevens | 12/23/2013 | 3357 | January | 30.00 |
| | | | | | | | **30.00** |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3363 | Dec wireless | 26.74 |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3363 | Dec wireless | 26.74 |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3364 | Dec cell phones | 30.00 |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3364 | Dec cell phones | 225.44 |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3364 | Dec cell phones | 225.44 |
| 6465 | 1/3/2014 | 12 | U.S. Cellular | 12/21/2013 | 3364 | Dec cell phones | 30.00 |
| | | | | | | | **564.36** |
| 6466 | 1/3/2014 | 12 | United Way Of Andr.Cou | 12/31/2013 | 3362 | December contributions | 196.00 |
| 6466 | 1/3/2014 | 12 | United Way Of Andr.Cou | 12/31/2013 | 3362 | December contributions | 18.00 |
| | | | | | | | **214.00** |
| 6467 | 1/3/2014 | 12 | UPS | 12/21/2013 | 173A7V | ship to Calgon | 15.05 |
| 6467 | 1/3/2014 | 12 | UPS | 12/21/2013 | 173A7V | ship to Calgon | 15.05 |
| | | | | | | | **30.10** |
| 6468 | 1/10/2014 | 12 | Androscoggin Valley SW | 12/19/2013 | 3373 | Watershed outreach | 500.00 |
| 6468 | 1/16/2014 | 12 | Androscoggin Valley SW | 12/19/2013 | 3373A | Void ck#6468 | -500.00 |
| | | | | | | | **0.00** |
| 6469 | 1/10/2014 | 1 | Critical Alert | 1/1/2014 | 1609988 | pagers 12/12 to 2/28 | 23.86 |
| 6469 | 1/10/2014 | 1 | Critical Alert | 1/1/2014 | 1609988 | pagers 12/12 to 2/28 | 23.86 |
| | | | | | | | **47.72** |
| 6470 | 1/10/2014 | 12 | Dead River Company | 12/31/2013 | 5217 | UV tnk#8 | 439.45 |
| 6470 | 1/10/2014 | 12 | Dead River Company | 12/31/2013 | 5217 | UV tnk#8 | 439.45 |
| | | | | | | | **878.90** |
| 6471 | 1/10/2014 | 1 | Dig Safe System, Inc. | 1/2/2014 | 49558 | Jan | 311.51 |
| 6471 | 1/10/2014 | 1 | Dig Safe System, Inc. | 1/2/2014 | 49558 | Jan | 311.51 |
| | | | | | | | **623.02** |
| 6472 | 1/10/2014 | 1 | DirigoNet | 1/2/2014 | 1564 | UV files& email-spam | 21.25 |
| 6472 | 1/10/2014 | 1 | DirigoNet | 1/2/2014 | 1564 | UV files& email-spam | 21.25 |
| 6472 | 1/10/2014 | 1 | DirigoNet | 1/2/2014 | 1564 | UV files& email-spam | 25.00 |
| 6472 | 1/10/2014 | 1 | DirigoNet | 1/2/2014 | 1564 | UV files& email-spam | 25.00 |
| | | | | | | | **92.50** |
| 6473 | 1/10/2014 | 12 | Gilman Electrical Dist. | 1/7/2014 | 795383 | Court St, tk#26 | 29.82 |
| 6473 | 1/10/2014 | 12 | Gilman Electrical Dist. | 1/7/2014 | 795383 | Court St, tk#26 | 45.54 |
| 6473 | 1/10/2014 | 12 | Gilman Electrical Dist. | 1/7/2014 | 795383 | Court St, tk#26 | 29.81 |
| | | | | | | | **105.17** |
| 6474 | 1/10/2014 | 1 | Great American Financial | 12/30/2013 | 1466873 | Jan copier lease | 107.61 |
| 6474 | 1/10/2014 | 1 | Great American Financial | 12/30/2013 | 1466873 | Jan copier lease | 107.61 |
| | | | | | | | **215.22** |
| 6475 | 1/10/2014 | 12 | Hach Company | 12/31/2013 | 8633397 | lab supplies | 136.11 |
| 6475 | 1/10/2014 | 12 | Hach Company | 12/31/2013 | 8633397 | lab supplies | 136.11 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **272.22** |
| 6476 | 1/10/2014 | 1 | Hammond Tractor Comp: | 1/2/2014 | 65742 | backhoe- tooth & pins | 85.40 |
| | | | | | | | **85.40** |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 129.49 |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 110.73 |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 12.00 |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 21.26 |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 21.26 |
| 6477 | 1/10/2014 | 12 | Home Depot Credit Servi | 12/26/2013 | 3372 | Dec-shop supplies,tk29&33 | 129.49 |
| | | | | | | | **424.23** |
| 6478 | 1/10/2014 | 12 | IAS | 12/27/2013 | 5011909 | shop power supply | 200.83 |
| 6478 | 1/10/2014 | 12 | IAS | 12/27/2013 | 5011909 | shop power supply | 200.83 |
| | | | | | | | **401.66** |
| 6479 | 1/10/2014 | 12 | Vantagepoint Transfer A: | 12/31/2013 | 3367 | DEC ICMA | 2,492.47 |
| | | | | | | | **2,492.47** |
| 6480 | 1/10/2014 | 12 | Vantagepoint Transfer A: | 12/31/2013 | 3368 | DecICMA | 3,639.23 |
| | | | | | | | **3,639.23** |
| 6481 | 1/10/2014 | 12 | Vantagepoint Transfer A: | 12/31/2013 | 3366 | Dec ICMA | 50.00 |
| | | | | | | | **50.00** |
| 6482 | 1/10/2014 | 1 | Travis Leavitt | 1/6/2014 | 3377 | Leavitt-boots | 135.04 |
| | | | | | | | **135.04** |
| 6483 | 1/10/2014 | 12 | City of Lewiston | 12/19/2013 | 600-4085 | flouride-Nov | 756.99 |
| | | | | | | | **756.99** |
| 6484 | 1/10/2014 | 12 | Sun-Journal | 12/31/2013 | 3375 | office mgr ad | 480.06 |
| 6484 | 1/10/2014 | 12 | Sun-Journal | 12/31/2013 | 3375 | office mgr ad | 480.06 |
| | | | | | | | **960.12** |
| 6485 | 1/10/2014 | 1 | Maine Municipal Assoc. | 1/1/2014 | 68043 | Workers comp 2014 | 9,391.60 |
| | | | | | | | **9,391.60** |
| 6486 | 1/10/2014 | 1 | Maine Municipal Emp.Hl | 12/13/2013 | 3376 | Jan | 17,833.39 |
| 6486 | 1/10/2014 | 1 | Maine Municipal Emp.Hl | 12/13/2013 | 3376 | Jan | 13.20 |
| 6486 | 1/10/2014 | 1 | Maine Municipal Emp.Hl | 12/13/2013 | 3376 | Jan | 624.85 |
| 6486 | 1/10/2014 | 1 | Maine Municipal Emp.Hl | 12/13/2013 | 3376 | Jan | 652.78 |
| 6486 | 1/10/2014 | 1 | Maine Municipal Emp.Hl | 12/13/2013 | 3376 | Jan | 3,147.14 |
| | | | | | | | **22,271.36** |
| 6487 | 1/10/2014 | 12 | W. B. Mason Co., Inc. | 12/19/2013 | I1544896 | D Tribou | 5.94 |
| | | | | | | | **5.94** |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 21.54 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 21.53 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 18.10 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 18.09 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 20.55 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 7.53 |
| 6488 | 1/10/2014 | 12 | Napa Auto Parts | 12/31/2013 | 3365 | Dec-shop tools, tk#28 disel su | 7.53 |

**Auburn Water District**
**Accounts Payable Numeric Check Register**
**December 14, 2013 thru January 16, 2014**

| Check # | Date | Per | Vendor | Inv Date | Inv # | Description | Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | | **114.87** |
| 6489 | 1/10/2014 | 12 | Laboratory Corporation | 12/28/2013 | 4313649 | drug testing-December | 60.45 |
| 6489 | 1/10/2014 | 12 | Laboratory Corporation | 12/28/2013 | 4313649 | drug testing-December | 60.45 |
| | | | | | | | **120.90** |
| 6490 | 1/10/2014 | 12 | Ness Oil Co. | 12/31/2013 | 3371 | Dec diesel | 101.07 |
| 6490 | 1/10/2014 | 12 | Ness Oil Co. | 12/31/2013 | 3371 | Dec diesel | 75.50 |
| 6490 | 1/10/2014 | 12 | Ness Oil Co. | 12/31/2013 | 3371 | Dec diesel | 679.12 |
| | | | | | | | **855.69** |
| 6491 | 1/10/2014 | 1 | Paul's Clothing & Shoe | 1/2/2014 | 1214 | Whitlock | 250.00 |
| | | | | | | | **250.00** |
| 6492 | 1/10/2014 | 12 | E.J. Prescott, Inc. | 12/20/2013 | 4760891 | vas usage | 198.95 |
| 6492 | 1/10/2014 | 12 | E.J. Prescott, Inc. | 12/20/2013 | 4760891 | vas usage | 198.95 |
| 6492 | 1/10/2014 | 12 | E.J. Prescott, Inc. | 12/20/2013 | 4760843 | vas usage | 45.34 |
| 6492 | 1/10/2014 | 12 | E.J. Prescott, Inc. | 12/20/2013 | 4760843 | vas usage | 256.32 |
| | | | | | | | **699.56** |
| 6493 | 1/10/2014 | 12 | Redlon & Johnson | 12/30/2013 | 232677 | Kohler pop up | 10.58 |
| 6493 | 1/10/2014 | 12 | Redlon & Johnson | 12/30/2013 | 232677 | Kohler pop up | 10.57 |
| 6493 | 1/10/2014 | 12 | Redlon & Johnson | 12/30/2013 | 232676 | watts checks | 215.67 |
| | | | | | | | **236.82** |
| 6494 | 1/10/2014 | 12 | Lynne Richard | 1/8/2014 | 3374 | Lynne-qrtly mileage&supplies | 299.60 |
| 6494 | 1/10/2014 | 12 | Lynne Richard | 1/8/2014 | 3374 | Lynne-qrtly mileage&supplies | 73.92 |
| 6494 | 1/10/2014 | 12 | Lynne Richard | 1/8/2014 | 3374 | Lynne-qrtly mileage&supplies | 17.93 |
| | | | | | | | **391.45** |
| 6495 | 1/10/2014 | 12 | Staples Credit Plan | 12/27/2013 | 3369 | monitor-Drinkwater & Norma | 113.99 |
| 6495 | 1/10/2014 | 12 | Staples Credit Plan | 12/27/2013 | 3369 | monitor-Drinkwater & Norma | 113.99 |
| | | | | | | | **227.98** |
| 6496 | 1/10/2014 | 12 | Affiliated Healthcare | 12/17/2013 | 037238-( | annual drug pool fee | 87.50 |
| 6496 | 1/10/2014 | 12 | Affiliated Healthcare | 12/17/2013 | 037238-( | annual drug pool fee | 87.50 |
| | | | | | | | **175.00** |
| 6497 | 1/10/2014 | 12 | City of Auburn | 11/7/2013 | 109868 | fire alarm #1191-UV | 200.00 |
| 6497 | 1/10/2014 | 12 | City of Auburn | 11/7/2013 | 109868 | fire alarm #1191-UV | 200.00 |
| | | | | | | | **400.00** |
| 6498 | 1/10/2014 | 12 | Skelton, Taintor & Abbot | 12/6/2013 | 507104 | professional srvcs | 206.50 |
| 6498 | 1/10/2014 | 12 | Skelton, Taintor & Abbot | 12/6/2013 | 507103 | professional srvcs | 1,023.50 |
| 6498 | 1/10/2014 | 12 | Skelton, Taintor & Abbot | 12/6/2013 | 507103 | professional srvcs | 1,023.50 |
| 6498 | 1/10/2014 | 12 | Skelton, Taintor & Abbot | 12/6/2013 | 507104 | professional srvcs | 206.50 |
| | | | | | | | **2,460.00** |
| 6499 | 1/10/2014 | 12 | Summit Environmental | 12/17/2013 | 2013377 | Townsend Brk-phosp test | 1,972.45 |
| 6499 | 1/10/2014 | 12 | Summit Environmental | 12/17/2013 | 2013352 | septic reviews-zoning | 220.00 |
| 6499 | 1/10/2014 | 12 | Summit Environmental | 10/14/2013 | 2013282 | Townsend Brk-phosp test | 312.38 |
| | | | | | | | **2,504.83** |
| **Grand Total** | | | | | | | **149,948.23** |

Net Payroll + taxes 79,784.54

x 229,732.77

# AUBURN WATER DISTRICT
## MONTHLY ACTIVITY REPORT
## December 2013

## MAINS

| Location | Ck'd | Comments | Leak Check | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | PT/$Cl_2$ | Leak | On Owner | OK | Misc. | New |
| No activity | | | | | | | | |
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| | | | | | | | | |
| **Monthly Totals** | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| **2012 Monthly Totals** | 2 | | 0 | 2 | 0 | 0 | 0 | 0 |
| **YTD Totals** | 18 | | 0 | 7 | 0 | 1 | 7 | 3 |

## GATES

| Location | Ck'd | Comments | Adjust | Leak | New | Misc. |
|---|---|---|---|---|---|---|
| No activity | | | | | | |
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| | | | | | | |
| **Monthly Totals** | 0 | | 0 | 0 | 0 | 0 |
| **2012 Monthly Totals** | 0 | | 0 | 0 | 0 | 0 |
| **YTD Totals** | 38 | | 36 | 0 | 0 | 2 |

# HYDRANTS

| Location | Ck'd | Comments | Broken | Cap | Misc. | New | Frozen |
|---|---|---|---|---|---|---|---|
| Office Max | 1 | Repair kit - hit and run | 1 | | | | |
| 194 Park Av | 1 | Repair kit - accident report | 1 | | | | |
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| | | | | | | | |
| **Monthly Totals** | 2 | | 2 | 0 | 0 | 0 | 0 |
| **2012 Monthly Totals** | 2 | | 0 | 0 | 2 | 0 | 0 |
| **YTD Totals** | 21 | | 15 | 0 | 3 | 2 | 1 |

# NEW SERVICES

| Location | No. | Comments | No Meter | Meter | Meter Size |
|---|---|---|---|---|---|
| No activity | | | | | |
| | | | | | |
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| | | | | | |
| **Monthly Totals** | 0 | | 0 | 0 | |
| **2012 Monthly Totals** | 2 | | 0 | 2 | |
| **YTD Totals** | 13 | | 2 | 11 | |

# SERVICES

| Location | No. | Comments | Leak Check | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | OK | Leak | On Owner | Frozen | Box | Misc. |
| 9 Maple St | 1 | Jackhammer shut off | | | | | 1 | |
| 14 Madison St | 1 | Repair water service | | 1 | | | | |
| Pond Crest Ln | 1 | Repair 3 service boxes | | | | | 1 | |
| 206 Derosay Av | 1 | Repair service box | | | | | 1 | |
| **Monthly Totals** | 4 | | 0 | 1 | 0 | 0 | 3 | 0 |
| **2012 Monthly Totals** | 3 | | 0 | 0 | 0 | 0 | 3 | 0 |
| **YTD Totals** | 80 | | 1 | 7 | 5 | 0 | 47 | 20 |

# METERS

| Activity | Comments | Test/ Repair | Changed | Misc. | Read Hours | Special Reads | Delinquent | |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | Notify | Turn off |
| Test meters | 5/8" | | | | | | | |
| Test meters | 3/4" | | | | | | | |
| Test meters | 1" | | | | | | | |
| Test meters | 1 1/2" | | | | | | | |
| Test meters | 2" | | | | | | | |
| Repair T.T.R.'s. | | | | | | | | |
| Meters In/out | 3 | | | | | | | |
| Dead | | | 0 | | | | | |
| Frozen | | | 0 | | | | | |
| Terminate Service | | | 14 | | | | | |
| Activate Service | | | 6 | | | | | |
| Summer In | | | 0 | | | | | |
| Winter Out | | | 0 | | | | | |
| Temporary Meter | | | | 0 | | | | |
| Turn off & on for repairs | | | | 2 | | | | |
| Reading Meters | | | | | 35.5 | | | |
| Final Reads | Ownership Transfer | | | | | 20 | | |
| Recheck Readings | High or low reading. | | | | | 0 | | |
| Red Tags | Notify for non-payment. | | | | | | 102 | |
| Turn off for non-payment | | | | | | | | 4 |
| **Monthly Totals** | | 0 | 20 | 2 | 35.5 | 20 | 102 | 4 |
| **2012 Monthly Totals** | | 0 | 16 | 1 | 43 | 15 | 99 | 1 |
| **YTD Totals** | | 0 | 251 | 37 | 370 | 243 | 904 | 28 |

# PRESSURE CHECKS

| Location | Ck'd | Comments |
|---|---|---|
| No activity | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| **Monthly Totals** | 0 | |
| **2012 Monthly Totals** | 0 | |
| **YTD Totals** | 13 | |

# WATER QUALITY CALLS

| Location | Comments | Dirty | Color | Odor | Taste | Misc. |
|---|---|---|---|---|---|---|
| 37 Royal Av | Smell of hot water | | | 1 | | |
| | | | | | | |
| | | | | | | |
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| | | | | | | |
| | | | | | | |
| **Monthly Totals** | | 0 | 0 | 1 | 0 | 0 |
| **2012 Monthly Totals** | | 0 | 3 | 0 | 0 | 0 |
| **YTD Totals** | | 15 | 2 | 12 | 4 | 4 |

# LABORATORY

| Month | Dist. Sys. Tests | Temp (°C) Air | Temp (°C) Water | Avg. NaOH gal/MG | Avg. Cl mg/l | Avg. Fl mg/l | Avg. Turb. (ntu) | SWTR Tests |
|---|---|---|---|---|---|---|---|---|
| January | 44 | -4.0 | 2.3 | 1.13 | 2.66 | 0.90 | 0.72 | 31 |
| February | 45 | NR | 3.2 | 1.11 | 2.74 | 0.56 | 0.65 | 28 |
| March | 54 | NR | 3.9 | 2.70 | 2.60 | 0.76 | 0.50 | 31 |
| April | 58 | 8.6 | 6.6 | 5.28 | 2.62 | 0.86 | 0.60 | 30 |
| May | 53 | 13.4 | 14.2 | 1.41 | 2.50 | 0.80 | 0.80 | 31 |
| June | 57 | 17.9 | 19.7 | 1.41 | 2.42 | 0.79 | 0.70 | 30 |
| July | 56 | 22.3 | 25.5 | 0.15 | 2.58 | 0.70 | 0.65 | 31 |
| August | 55 | 23.7 | 16.4 | 7.40 | 2.51 | 0.60 | 1.23 | 31 |
| September | 57 | 8.22 | 21.42 | 22.14 | 1.73 | 0.60 | 0.90 | 31 |
| October | 60 | 8.15 | 18.77 | 21.54 | 1.71 | 0.61 | 1.18 | 30 |
| November | 52 | 5.10 | 14.89 | 20.86 | 2.34 | 0.78 | 0.97 | 30 |
| December | 51 | 3.53 | 3.41 | 21.20 | 2.15 | 0.79 | 0.59 | 31 |
| **YTD Avg** | | | | 8.86 | 2.38 | 0.73 | 0.79 | |
| **2012 Avg** | | | | 2.42 | 2.71 | 0.78 | 0.92 | |
| **YTD Totals** | 642 | | | | | | | 365 |

# LAKE AUBURN

| Month | No. Patrols | Withdrawals * AWD | Withdrawals * LWD | Withdrawals * Total | Elevations ** 1st | Elevations ** High | Elevations ** Yr. | Elevations ** Low | Elevations ** Yr. | Elevations ** 2012 |
|---|---|---|---|---|---|---|---|---|---|---|
| January | daily | 2.59 | 4.15 | 6.74 | 260.08 | 261.4 | 1974 | 257.20 | 2002 | 261.81 |
| February | daily | 2.34 | 4.04 | 6.38 | 260.42 | 261.7 | 1996 | 257.10 | 2002 | NR |
| March | daily | 2.37 | 3.99 | 6.36 | 260.84 | 261.41 | 2010 | 257.40 | 2002 | 260.64 |
| April | daily | 2.58 | 4.08 | 6.66 | 261.67 | 262.40 | 1953 | 258.20 | 2002 | 261.09 |
| May | daily | 2.65 | 4.15 | 6.80 | 261.48 | 261.51 | 2012 | 258.78 | 2007 | 261.51 |
| June | daily | 2.69 | 4.37 | 7.06 | 261.47 | 261.80 | 1984 | 259.49 | 2007 | 261.20 |
| July | daily | 2.92 | 5.24 | 8.16 | 260.88 | 261.6 | 1973 | 258.75 | 1960 | 260.88 |
| August | daily | 2.97 | 5.43 | 8.40 | 260.98 | 261.10 | 1981 | 258.0 | 1999 | 260.03 |
| September | daily | 2.96 | 5.19 | 8.15 | 260.98 | 260.92 | 2013 | 257.4 | 1999 | 259.63 |
| October | daily | 2.95 | 4.90 | 7.85 | 260.92 | 261.10 | 1981 | 257.6 | 1952 | 259.70 |
| November | daily | 2.83 | 4.62 | 7.45 | 260.51 | 260.95 | 2011 | 257.15 | 1952 | 259.44 |
| December | daily | 2.47 | 4.22 | 6.69 | 260.59 | 261.30 | 1981 | 256.95 | 1952 | 259.04 |
| **Avg. Daily** | daily | 2.69 | 4.53 | 7.23 | | | | | | |
| **YTD Totals** | 0 | 32.32 | 54.38 | 86.7 | | | | | | |

* Average Daily Withdrawals MGD ** Elevation Above Sea Level

# WEATHER*

| Month | Precipitation | | | | | Temperature | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Snowfall (in.) | Total (in) | Heating Degree Days | Normal Precip | Days of Precip. | Max. (°F) | Min. (°F) | Avg. (°F) | Dep. from Norm |
| January | 4.2 | 1.31 | 1360 | 3.26 | 9 | 55 | -4 | 21 | 1.5 |
| February | 39.6 | 3.56 | 1139 | 2.55 | 13 | 44 | 1 | 24 | 1.1 |
| March | 16.5 | 1.85 | 930 | 3.64 | 8 | 53 | 15 | 33 | 0.5 |
| April | 0 | 1.71 | 679 | 3.78 | 10 | 71 | 21 | 42 | -1.7 |
| May | 0 | 5.87 | 356 | 3.9 | 14 | 91 | 28 | 54 | -1.4 |
| June | 0 | 6.80 | 108 | 3.58 | 15 | 93 | 44 | 64 | -0.4 |
| July | 0 | 3.59 | 6 | 3.43 | 9 | 91 | 51 | 71 | 0.9 |
| August | 0 | 3.65 | 39 | 3.25 | 9 | 86 | 44 | 66 | -2.7 |
| September | 0 | 1.17 | 225 | 3.60 | 8 | 89 | 33 | 58 | -1.9 |
| October | 0 | 0.90 | 516 | 4.04 | 5 | 78 | 19 | 48 | -0.8 |
| November | 0.5 | 3.87 | 911 | 3.81 | 8 | 66 | 5 | 35 | -3.2 |
| December | 21.3 | 4.82 | 1384 | 3.50 | 12 | 42 | -14 | 20 | -5.7 |
| | | | | | | | | | |
| **YTD Totals** | 82.10 | 39.1 | | | | | | | |

* From www.wunderground.com

# DIG SAFE

| Month | Total | Contractors | MDOT | AHD | School Dept. | Lewiston Water | Fairpoint | AWD | CMP | ASD | GAS | MTA |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| January | 45 | 19 | 2 | 6 | 0 | 2 | 1 | 6 | 9 | 0 | 0 | 0 |
| February | 20 | 10 | 1 | 1 | 0 | 1 | 3 | 3 | 1 | 0 | 0 | 0 |
| March | 91 | 30 | 3 | 41 | 0 | 1 | 3 | 5 | 8 | 0 | 0 | 0 |
| April | 177 | 88 | 6 | 39 | 0 | 0 | 1 | 7 | 14 | 0 | 22 | 0 |
| May | 143 | 77 | 3 | 17 | 1 | 2 | 3 | 5 | 16 | 0 | 19 | 0 |
| June | 162 | 71 | 4 | 52 | 0 | 0 | 0 | 0 | 10 | 0 | 25 | 0 |
| July | 183 | 79 | 3 | 29 | 0 | 1 | 2 | 4 | 11 | 0 | 53 | 1 |
| August | 131 | 47 | 1 | 34 | 0 | 0 | 0 | 5 | 26 | 0 | 18 | 0 |
| September | 160 | 53 | 4 | 51 | 0 | 0 | 0 | 15 | 4 | 4 | 29 | 0 |
| October | 135 | 81 | 1 | 10 | 1 | 2 | 1 | 4 | 9 | 1 | 25 | 0 |
| November | 95 | 42 | 3 | 12 | 0 | 0 | 1 | 8 | 23 | 0 | 6 | 0 |
| December | 41 | 23 | 0 | 4 | 0 | 0 | 0 | 3 | 8 | 0 | 3 | 0 |
| | | | | | | | | | | | | |
| **YTD Totals** | 1383 | 620 | 31 | 296 | 2 | 9 | 15 | 65 | 139 | 5 | 200 | 1 |
| **2012 Totals** | 1263 | 611 | 33 | 285 | 1 | 3 | 10 | 64 | 114 | 9 | 124 | 9 |

# DUTY FOREMAN CALLS

**(Overtime)**

| Districts | Total | High/Low Pressure | Water Quality | Alarms | Sewer Service | Leak | Misc. | Locates | Hydrants | Meter | Fire Calls |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sewerage District | 7 | | | 6 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Water District | 11 | 0 | 2 | 3 | | 0 | 4 | 0 | 0 | 0 | 2 |
| | | | | | | | | | | | |
| **Monthly Totals** | 18 | 0 | 2 | 9 | 1 | 0 | 4 | 0 | 0 | 0 | 2 |
| **2012 Monthly Totals** | 10 | 0 | 0 | 2 | 0 | 3 | 2 | 2 | 0 | 0 | 1 |
| **YTD Totals** | 202 | 8 | 19 | 74 | 21 | 12 | 43 | 14 | 8 | 0 | 3 |

# OTHER ACTIVITIES

1. Check and Flag Hydrants
2. Watershed - pull dock out
3. Annual Sexual Harassment training
4. Route 122 Station - mount new radio
5. Ipswich Tower - power failure
6.
7.
8.
9.
10.
11.

VLMP
Maine Volunteer Lake Monitoring Program

December 23, 2013

John Storer
Auburn Water District
268 Court Street
Auburn, ME 04210

Dear John,

This letter is in response to our recent discussion, in which you requested an elaboration of the basis for contractual services between the Water District and the Maine Volunteer Lake Monitoring Program (VLMP). As you are aware, the proposed scope of professional services that the VLMP has agreed provide to the District, is available as a separate document.

The Mission of the Maine VLMP is to train and certify volunteers from communities throughout Maine to gather a broad range of information concerning lake health. There are currently more than 1,000 certified VLMP lake monitors throughout the state who collect and submit lake data on nearly 450 Maine lakes. Our organization has three primary areas of focus for training lake monitors: 1) Lake Water Quality; 2) Invasive Aquatic Species; 3) Lake Watershed function and health.

Data gathered by VLMP lake monitors is considered to be comparable to similar information gathered by professional lake scientists. However, volunteer lake monitors generally do not have the breadth of experience and background of professionals, and generally speaking, they would not be prepared to provide the types of technical services and support that professional lake scientists are able to undertake.

The scope of professional services that the VLMP provided to the District in 2013, and have proposed to provide in 2014, can best be undertaken by lake management professionals. VLMP staff consists of individuals who collectively have nearly five decades of experience in all aspects of lake and watershed management. These individuals have the professional qualifications to undertake the tasks outlined in the proposed scope of professional services with the District, including assisting with the water quality monitoring of Lake Auburn, and Little Wilson and Mud Ponds, assisting District staff in the interpretation of limnological data, advising District staff on a range of technical options for protecting and restoring the water quality of Lake Auburn, and assessing land use issues pertaining to lake health in the Lake Auburn watershed.

Our staff have the added experience of having worked closely with Auburn Water District professionals, and having directly monitored and observed conditions in Lake Auburn during numerous training workshops for nearly a decade.

I would be happy to address any specific questions that you, or District Trustees have concerning the nature of our professional support services to District Trustees in the proposed scope of services for 2014, and I am willing to meet with District Trustees if it would be helpful to this discussion.

Sincerely,

Scott Williams
Executive Director

24 MAPLE HILL ROAD
AUBURN, ME 04210

WWW.MAINEVOLUNTEERLAKEMONITORS.ORG

VLMP@MAINEVLMP.ORG
(207) 783-7733

# AUBURN WATER & SEWERAGE DISTRICTS

## Revised 4/12/13 - 2013 Projects (not budgeted in regular O&M)

| 2013 Water District Projects | 2013 BUDGET COST | REVISED BUDGET COST | Notes |
|---|---|---|---|
| ***MAINS & INFRASTRUCTURE*** | | | |
| Mains - South Main Street | $230,000 | $230,000 | *All new, no remaining pipe left in inventory, 2,300 feet* |
| Manley Road - Service Tranfers | $25,000 | $0 | ***HOLD til after pavement moratorium*** |
| Winter & Dennison - Service Transfers | $25,000 | $5,000 | ***HOLD til after pavement moratorium*** |
| Littlefield Bridge Removal | $35,000 | $35,000 | *$70,000 total, split 50/50 with sewer* |
| Littlefield Bridge - MDOT Contract | $145,000 | $95,000 | ***Based on actual MDOT pricing*** |
| Littlefield Bridge - Our Approach Work | $30,000 | $30,000 | *New gates, new connections, abandon old* |
| **2012 Cont. Cascades Loop, Hotel - 2013 Court St** | **$0** | **$25,000** | ***New gates, new connections, abandon old*** |
| **Sub-Total =** | **$490,000** | **$420,000** | ***Savings of $70,000 from initial budget*** |
| ***LAKE STUDY & REMEDIATION*** | | | |
| Increased Lake Sampling - staff overtime | $10,000 | $12,000 | **$24k total - Staff OT, Lewiston covers other 1/2** |
| **Summer interns - Bates students** | **$0** | **$4,000** | **$8k total - assistance, Lewiston covers other 1/2** |
| **Summer intern - Mary Jane assistant** | **$0** | **$3,000** | **$6 total - typical summer intern - data entries** |
| **VLMP - mon. & consult. - Little Wilson & Mud Pond** | **$0** | **$6,000** | **$12k total - Lewiston covers other 1/2** |
| **Bates College - Gloeotrichia sampling & monitor.** | **$0** | **$16,500** | **$33k total - 1/2 to Lewiston, algal profiling** |
| Data Management System | $0 | $0 | **$60,000 total cost - HOLD for future** |
| Outsourced Samples - lab analysis | $5,000 | $23,000 | **$46,000 total lab analysis -1/2 to Lewiston** |
| Algaecide Application | $50,000 | $0 | **Fund through Watershed Budget - remediation** |
| **Sub-Total =** | **$65,000** | **$64,500** | ***Savings of $500 from initial budget*** |
| **WATER TOTALS:** | **$555,000** | **$484,500** | ***Estimated savings of $70,500*** |

| 2013 Sewer District Projects | 2013 BUDGET COST | REVISED BUDGET COST | Notes |
|---|---|---|---|
| I&I Remediation Projects | $100,000 | $100,000 | *Finalize Engineering Study. Begin Implementations* |
| I&I Additional Investigation | $0 | $0 | *Additional smoke-testing and evaluation* |
| Heavy Cleaning & Vacuuming | $0 | $0 | *To Be Performed In-House with Leased Truck* |
| E-2 Station Upgrade | $35,000 | $0 | ***HOLD - other priorities, land easement issue*** |
| **E-5 Station Upgrade** | **$0** | **$20,000** | ***Proceed in lieu of E-2 work*** |
| **E-6 Station Upgrade** | **$0** | **$15,000** | ***Proceed in lieu of E-2 work*** |
| River Station Upgrades | $30,000 | $30,000 | *Explosion Proof Boxes, 40 HP Pump replacement* |
| Sewer Liner - Newbury Street | $0 | $0 | *Size? Length?* |
| Sewer Liner - Academy Street | $0 | $0 | *Size? Length?* |
| Root Control - Third Street | $20,000 | $0 | ***Not enough time - not experiencing problems*** |
| Littlefield Bridge Removal | $35,000 | $35,000 | *$70,000 total, split 50/50 with water* |
| Littlefield Bridge - MDOT Contract | $192,000 | $66,000 | ***Based on actual MDOT pricing*** |
| Littlefield Bridge - Our Approach Work | $30,000 | $30,000 | *New manholes, live connection, abandon old* |
| **2012 Completion - Washington St liner & repair** | **$0** | **$63,000** | ***2012 worked pushed into 2013, now complete*** |
| Sludge Dump Site at LAWPCA | $0 | $0 | *$30,000 Total cost - thru LAWPCA Bond Surplaus* |
| **TOTAL:** | **$442,000** | **$359,000** | ***Savings of $83,000 from initial budget*** |

VLMP

Maine Volunteer Lake Monitoring Program

*Keeping a watchful eye on the health of Maine lakes since 1971*

May 10, 2013

**To: Mary Jane Dillingham, AWD**
**Fr: Scott Williams, Maine VLMP**

**Re: Proposed scope and projected cost of support services from 1/1/2013 through 12/31/2013**

**Please note that actual costs for each of the following will be, in part, dependent on requests for specific services by AWD staff**

1. Assist/advise AWD staff with planning for, lake monitoring. This includes development of and quality assurance oversight of the sampling regime for Lake Auburn, and for Little Wilson and Mud Ponds; assessment/interpretation of water quality data; review proposed monitoring regime(s) provided by consultants: $1,900

2. Participate in, and if requested, present information at public meetings: $1,000

3. Conduct site visits to, and evaluate areas of concern in the Lake Auburn watershed, including timber harvest sites, areas of active soil erosion, phosphorus control BMP's; road construction/maintenance areas, etc. $1,125

4. Participate in "stakeholder" advisory meetings, as determined by AWD staff: $1,000

5. Assist AWD staff in the development, review and dissemination of public information regarding the status of Lake Auburn, including any proposed measures to control algal growth or control the release of phosphorus from bottom sediments: $1,000

6. Monitor/sample Little Wilson and Mud Ponds monthly from May through September. This will include, at a minimum, the following procedures at the deep station of each pond. All sampling/procedures will follow MDEP/VLMP SOP's for monitoring lakes.
    - Secchi disk transparency
    - Temperature and dissolved oxygen profiles at 1 meter intervals from surface to bottom.
    - Integrated epilimnetic core sample for the following: total phosphporus, chlorophyll-a; color, pH
    - Hypolimnetic grab sample(s) for total P under conditions of anoxia (</= 2 mg/l DO)
    - Hypolimnetic grab sample(s) for Ortho P, under anoxic conditions
    - Gloeotrichia point survey using MDEP/VLMP density scale (shoreline and deep station)
    - Filtration, preservation, freezing of CHL-a samples, and refrigeration of total P samples. Log samples and transport to HETL in Augusta. Report sample results to AWD: $3,500-$4000.

7. Act as communications liaison between AWD and MDEP staff. Consultations with Linda Bacon concerning any proposed adjustments to sampling protocol, and evaluation of lake data: $750

8. Provide logistical support (on water transportation, etc) for researchers and consultants, when requested, and as feasible: $750

**Total Cost Not to Exceed $12,000. First payment of $6,000 to be paid, following invoice on June 30, 2013. Balance due on December 20, 2013.**

The following parties agree to the terms described above:

Scott Williams 5-17-13
Scott Williams; Maine VLMP

John B. Stover
~~Mary Jane Dillingham;~~ AWD
5/17/13
John B. Stover, Superintendent

Richard C. Burnham
LAWPC Park - Lewiston
5.17.13

**DRAFT 11/22/13**

# AGREEMENT FOR WATER MAIN EXTENSION AND WATER SUPPLY
## "Town of Poland – Poland Spring Resort"

THIS AGREEMENT (the "Agreement") is entered into as of the _____ day of _____, 2013, by and between the **AUBURN WATER DISTRICT**, a Maine quasi-municipal corporation having its principal place of business in the City of Auburn, Androscoggin County, State of Maine (hereinafter "AWD"), and **POLAND SPRING WATER COMPANY**, a d/b/a of Nestle Waters North America, Inc., a Delaware corporation having a place of business in the Town of Poland, Androscoggin County, State of Maine (hereinafter "NWNA").

WHEREAS, AWD is a public water utility engaged in the business of supplying water services to the public in the City of Auburn and certain portions of the Town of Poland;

WHEREAS, NWNA owns and operates a water bottling plant in Poland, Maine, that is served by potable water from AWD;

WHEREAS, NWNA has been obligated by contract with Image, Inc., a Maine corporation ("Image"), to supply the Poland Spring Resort with potable water, which it does by means of a water supply system that is connected through NWNA's water bottling plant to AWD's system and which is described in Exhibit B attached hereto (the "Water System"), pursuant to the Memorandum of Agreement, dated as of July 13, 1982, between Image and NWNA (formerly known as Great Spring Waters of America, Inc.) as successor to Lower Range Pond Corporation, an Agreement, dated June 28, 1996, between NWNA and Image, and a Supplemental Water Agreement, dated as of January 17, 2007, between Image and NWNA (collectively, the "Prior Agreements");

WHEREAS, NWNA intends to design and install, at its expense, a water line and booster station (the "Project") to connect the Poland Spring Resort directly to AWD's water supply system to provide potable water for the Poland Spring Resort, and thus eliminate the need for the current potable water supply system from AWD, via NWNA's water bottling plant;

WHEREAS, concurrently with (and in reliance upon) the execution of this Agreement, NWNA intends to enter into a Water Supply Agreement with Image terminating the Prior Agreements, providing for a contingent potable water supply obligation of NWNA in favor of Image and providing for the continuation of certain non-potable and bottled water supply obligations of NWNA to Image (the "NWNA/Image Agreement");

WHEREAS, the parties intend that upon completion of the Project, NWNA shall convey its ownership interest in the Project to AWD, that the Project shall be owned, operated, maintained, repaired, and replaced by AWD and AWD shall provide water to Image as provided herein; and

WHEREAS, the parties intend that the new water supply system shall not be considered a consecutive public water supply system, as defined by 10-144 CMR Chapter 231, Section 2.

NOW THEREFORE, pursuant to the authority granted by the Charter of AWD, Chapter 60, P&S Laws of 1923, as amended, and every other legal authority, for good and valuable consideration, receipt of which is hereby acknowledged, AWD and NWNA agree as follows:

**1. Description of the Project.**

The parties agree that NWNA (or its designee) shall, in accordance with AWD's usual and customary specifications, design, lay, install, and construct the water lines, equipment, and other facilities deemed necessary or helpful to providing water service to the Poland Spring Resort, as shown on engineering plans prepared by Wright-Pierce, dated for bidding _____, entitled "Poland Spring Inn Booster Pump Station," attached hereto as Exhibit A.

**2. Supply of Water**

(a) Commencing on the date on which the Project has been completed and accepted by AWD (the "Completion Date"), and continuing thereafter for the term of this Agreement, AWD shall provide Image with all of its needs for water for the Poland Spring Resort (other than those supplied by NWNA pursuant to Section 2(b) hereof). Such water shall be potable water that is suitable and safe for public consumption and use by the Poland Spring Resort's guests, and such water service shall otherwise comply with and be subject to AWD's tariffs and all applicable laws and regulations, each as from time to time may be in effect. NWNA shall pay all charges, rates, assessments, fees and taxes imposed by AWD with respect to such water service in accordance with such tariffs, laws and regulations, as set forth in Section 8(c) hereof. AWD shall deliver monthly invoices therefor to Image (with a copy thereof delivered contemporaneously to NWNA), and NWNA shall pay such invoices within forty-five (45) days of receipt thereof.

(b) If for any reason the water supply provided to Image hereunder by AWD is terminated, AWD shall thereupon reconvey the Project, free and clear of all liens, security interests and encumbrances, together with all related easements and other rights, to NWNA for no consideration as provided in Section 8(b) hereof. This Section 2(b) shall not limit any other rights or remedies NWNA or Image may have against AWD in connection with such termination of water service by AWD.

**3. Easements**

(a) NWNA shall be responsible for obtaining all necessary easements for the purpose of laying, constructing, maintaining, repairing, operating and replacing the Project. The easements shall survive the termination of this Agreement insofar as necessary to permit AWD (or NWNA, as the case may be) to operate, maintain, repair, or replace any portion of the Project it continues to own or as to which it has any legal duty to operate or own.

(b) Failure by NWNA to obtain or maintain the necessary easements for public or private lands necessary for the operation, maintenance, repair, or replacement of the Project shall be cause for termination of the obligation of AWD hereunder to provide water services to the Poland Spring Resort.

## 4. Ownership

AWD agrees that, upon completion of construction of the Project, and its approval and acceptance by AWD in writing, it shall accept ownership of the Project and provide water service to the Poland Spring Resort as provided herein.

## 5. Right to Review

AWD shall have the right to review the design, engineering, procurement, permitting, installation, and construction of the Project to ensure full compliance with its rules, regulations, and material specifications. To facilitate this review, NWNA shall provide AWD or its agent with two copies of all documents, plans, drawings, reports, calculations, or other information relevant to such purpose of review as AWD may reasonably request. AWD shall respond promptly to all requests for review and shall not unreasonably withhold, condition, or delay any approval requested. NWNA shall have no liability or responsibility for construction delays resulting from the failure to respond to such requests or to complete reviews.

## 6. Permits and Licenses

NWNA agrees to obtain, and AWD agrees to cooperate and participate in any way necessary to aid in the procurement of, any approvals, authorizations, certificates, licenses, or permits from local, state, and federal authorities required for the construction of the Project. This shall include, but is not limited to, the Maine Department of Environmental Protection, the Maine Drinking Water Program, and the Town of Poland. AWD shall in good faith provide such assistance as NWNA may from time to time reasonably request in such a manner that will not delay the construction of the Project.

## 7. Operation and Maintenance

Upon completion of construction of the Project, and its approval and acceptance by AWD (subject, however, to Section 2(b) hereof), AWD will be responsible for the operation, maintenance, repair, and replacement of the Project, and shall maintain it in accordance with good water utility operating practice and state and federal drinking water regulations.

## 8. Financial Matters

(a) NWNA agrees to pay for all the costs of designing and constructing the Project. Further, NWNA shall reimburse AWD for reasonable legal expenses related to the initial installation of the Project, including but not limited to, easements and contracts until such time as the Project is substantially completed and accepted by AWD. NWNA shall pay the amount(s) invoiced for such legal services incurred by AWD without offset or hold back, in full, within such time as will enable AWD to make timely payment to its legal counsel for costs as incurred related to the Project.

(b) Notwithstanding the foregoing agreement by NWNA to pay for the design and construction of the Project, the parties understand and agree that AWD shall own and retain ownership of the Project during the term of this Agreement. Upon termination of this Agreement or cessation of AWD's provision of water service to Image, unless otherwise agreed to by the parties in writing, the Project (and all related easements and other rights) shall become and remain the sole property of NWNA (free and clear of all liens, security interests and encumbrances), and the parties will execute and deliver to the other all instruments reasonably necessary to transfer ownership of the same.

(c) Water user rates payable hereunder to AWD shall be at the most current Water User Rate Schedule for AWD as approved by the Maine Public Utilities Commission (the "Commission") for standard bulk customers. It is further understood that these rates are subject to change from time to time with the approval of the Commission.

(d) NWNA shall reimburse AWD **[on an annual basis]** for its actual and reasonable out-of-pocket expenses incurred in maintaining and operating the Project, which under current conditions the parties agree $12,300 per year is a reasonable estimate (as detailed on Exhibit C hereto). Invoices for such payments shall include supporting documentation for all such expenses as NWNA may reasonably request. NWNA also agrees to accrue a capital reserve fund for replacement of components of the Project based on the depreciation regulations of the Commission, under which (as detailed in Exhibit C hereto) $7,150 per year for a period of ten years is a reasonable estimate.

## 9. Liability

Notwithstanding any other provision to the contrary, AWD may be liable in suit for tort claims seeking recovery of damages only to the extent allowed under its tariff and provided for as to both by the Maine Tort Claims Act (14 M.R.S.A. § 8101 *et seq.*). The terms of this Agreement shall not be deemed to constitute a waiver by AWD of its immunity from suit pursuant to its tariff and said Act, nor shall any party hereto be liable under any circumstances to any person or entity for any incidental, consequential or punitive damages resulting from any breach or claimed breach of this Agreement.

## 10. Third Parties

This Agreement is solely intended to provide rights and benefits to the parties hereto and is not intended to provide third party benefits or rights to any other party, without the express written consent of all the parties hereto. Notwithstanding the foregoing, Image is an intended third party beneficiary of the agreements and obligations of AWD and NWNA set forth herein, and shall be entitled to enforce such provisions and to pursue and receive damages and other legally available remedies arising from the breach thereof as though it were a party to this Agreement.

## 11. Termination

Subject to the limitations contained herein, this Agreement shall terminate on the tenth ($10^{th}$) anniversary of the Completion Date, provided that any party may terminate this Agreement

as to another party due to the material breach of this Agreement by such other party, which breach is not cured within ninety (90) days after written notice to the breaching party. This Agreement shall be automatically renewed for additional five (5) year periods unless NWNA gives written notice of non-renewal to AWD and Image at least ninety (90) days before the expiration of the then current term or renewal term.

## 12. Entire Agreement

This Agreement is the entire agreement of the parties with respect to the matters contained herein, and there is no other agreement or document pertaining to these matters that is not superseded and comprised within this Agreement. This Agreement is binding on the parties and their respective successors and assigns, provided that this Agreement does not create any right on the part of the parties to assign all or part of this Agreement without remaining fully liable for all their respective obligations hereunder. Notwithstanding the foregoing, the parties shall be entitled to assign this Agreement (a) as collateral in connection with the incurrence of indebtedness for borrowed money, or (b) in connection with the sale or other transfer of all or substantially all of the assets of such party located in the State of Maine, in which case the assignor shall have no further liability hereunder.

## 13. Amendments

This Agreement may not be amended except by a written instrument validly entered into and executed by each party hereto; provided, however, that Section 10 or Section 13 hereof may not be amended without the additional written consent of Image.

## 14. Dispute Resolution

(a) Subject to paragraph (b) below, any and all disputes arising under or in connection with this Agreement or the subject matter hereof shall be resolved first by good faith negotiation and discussion between the parties and thereafter in the courts of the State of Maine.

(b) Notwithstanding the foregoing paragraph (a), the parties understand and agree that disputes arising under or in connection with this Agreement or the subject matter hereof that are within the jurisdiction of the Commission shall be referred to the Commission for resolution pursuant to the Maine Public Utility Code, the Commission's Water Main Extension and Service Line Rules (65-407 CMR chapter 65), or other applicable Commission rules, as any of them may be amended from time to time. If the parties have already initiated the dispute resolution mechanism set forth in the immediately preceding paragraph (a) as to any issue that should have been referred to the Commission pursuant to this paragraph, then any party may refer that issue to the Commission and all proceedings initiated pursuant to paragraph (a) that are directly or indirectly related to the issue referred to the Commission shall be stayed pending a final, non-appealable decision of the Commission on the issue so referred. The Commission shall have sole authority to determine whether any issue referred to it is within its jurisdiction.

## 15. Severability and Enforceability

If and to the extent that any term or provision of this Agreement is found to be void or unenforceable by a court of competent jurisdiction, then it is the intent of the parties that the Agreement be reformed, if possible, to carry out its purposes and that any other provisions remain in full force and effect as severed from the void or unenforceable provisions hereof. This Agreement shall be interpreted and construed so as to achieve its purposes.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives pursuant to due legal authorization and authority as of the day and year first above written.

**AUBURN WATER DISTRICT**

By:_____
John B. Storer, P.E., Its
Superintendent and General Manager
Duly authorized

**NESTLE WATERS NORTH AMERICA, INC.**

By:_____
Charles Broll, on behalf of
Nestle Waters North America, Inc.
d/b/a Poland Spring Water Company
Duly Authorized

EXHIBIT A

**[Pump Station Plans]**

EXHIBIT B

**[Diagram/Map of Project, Resort**
**(including existing NWNA Water System)]**

EXHIBIT C

**[Calculations of O&M, Depreciation]**

EASEMENT DEED

KNOW ALL PERSONS BY THESE PRESENTS that **Image, Inc.**, having an address at 543 Maine Street, Poland, Maine 04274, (hereinafter called "Grantor") in consideration of One Dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, paid by the **Auburn Water District**, having a place of business in Auburn, County of Androscoggin and State of Maine, whose mailing address is 268 Court Street, Auburn, ME 04210 (hereinafter collectively called "Grantee"), does hereby GIVE, GRANT, BARGAIN, SELL and CONVEY unto the said Grantee, its successors and assigns forever, the perpetual rights and easements for the following described purposes across the portion of land of the Grantor in Poland, County of Androscoggin and State of Maine, bounded and described as set forth in Exhibit A attached hereto and made a part hereof (the "Easement Area"), and shown on Exhibit A-1 attached hereto and made a part hereof, and which permanent easement shall also be for municipal purposes.

The perpetual right and easement to enter the Easement Area and to construct, work, fill, excavate, tunnel, drill, trench and/or landfill, install utilities, including the construction, grading, repair and maintenance of a water booster pump station, water lines, generator, fuel supply storage tank, ancillary buildings and facilities, including driveways, above and below ground in the Easement Area, and to trim, clear, cut down and remove trees, timber and bushes to such extent as in the judgment of Grantee is necessary or appropriate for any of the above described purposes. Grantee shall repair, replace and restore any adjoining area of Grantor which is disturbed or damaged as a result of any work done by or on behalf of Grantee in connection with the installation of the easement, and thereafter the areas disturbed or damaged during maintenance or repair.

Grantee shall indemnify, defend and hold Grantor harmless from any and all claims or liabilities arising out of or relating to Grantee's use of the easement, to the limits of liability established by the Maine Tort Claims Act. Before and during the performance of any work on Easement Area, Grantee shall obtain and maintain (or require its contractor to obtain and maintain) (1) public liability insurance with a combined single limit of no more than **$400,000**

for all claims under the Maine Tort Claims Act, 14 M.R.S. §§ 8101-8118 (or such greater limit as may be established as the limit on awards of damages under the Maine Tort Claims Act or any successor statute), and (2) property damage insurance, in commercially reasonable amounts. To the extent of proceeds of insurance received, Grantee releases Grantor from any liability or responsibility (to Grantee or anyone claiming through or under Grantee by way of subrogation or otherwise) for any loss or damage to any tangible property, or any resulting loss of income, or losses under any workers' compensation laws and benefits. Grantee shall include in any insurance policy or policies required hereunder a provision that any such release shall not adversely affect said policies or prejudice any right to recover. Grantee shall provide Grantor with a certificate of insurance showing the required coverage, and providing that the required coverage cannot be cancelled without 10 days' notice to Grantor. Grantee shall also name Grantor as an additional insured on any policy required by the easement.

TO HAVE AND TO HOLD, the aforegranted rights and easements, with all the privileges and appurtenances thereof to the said Grantee, its successors and assigns, to its and their use and behoof forever.

IN WITNESS WHEREOF, the said Grantor has signed and sealed this Easement Deed on _____, 2014.

WITNESS

Image, Inc.

_____

_____
By:
Its:

STATE OF MAINE
COUNTY OF ANDROSCOGGIN, ss.

_____, 2014

Before me personally came the said ____, the ____ of said corporation and acknowledged that this instrument is his free act and deed in said capacity, and the free act and deed of said corporation.

_____
Notary Public/ Attorney
Print Name:
Commission Expires:

## EXHIBIT A

## DESCRIPTION OF EASEMENT LOCATED EASTERLY OF STATE ROUTE 26 AND NORTHERLY OF STATE ROUTE 122 IN THE TOWN OF POLAND

### EASEMENT ~ PUMP STATION SITE

A certain lot or parcel of land situated easterly of State Route 26 and northerly of State Route 122 but not adjacent to, in the Town of Poland, County of Androscoggin, State of Maine and being more particularly described as follows:

**BEGINNING** at a 5/8" capped rebar located on the easterly sideline of Parcel 1 of land now or formerly of the Auburn Water District as described in a deed dated July 20, 2011 and recorded in the Androscoggin County Registry of Deeds in Book 8282, Page 203, said rebar also being S 32°58'52" E, a distance of fifty and 00/100 feet (50.00') from a 5/8" capped rebar at the northeast corner of said Parcel 1;

**THENCE**, S 32°58'52" E along the easterly sideline of said Auburn Water District, a distance of one hundred fifty and 00/100 feet (150.00') to a 5/8" capped rebar;

**THENCE**, S 36° 08' 00' E along the easterly sideline of said Auburn Water District, a distance of thirty and 00/100 feet (30.00') to a 5/8" capped rebar;

**THENCE**, N 01°48'39" W a distance of one hundred nine and 22/100 feet (109.22') to a 5/8" capped rebar;

**THENCE**, N 50°42'00" E a distance of ninety-two and 23/100 feet (92.23') to a 5/8" capped rebar located on the westerly sideline of land now or formerly of Great Spring Waters of America as described in a deed dated April 4, 2000 and recorded in said Registry in Book 4424, Page 36. Said rebar also being N 14°37'26" W a distance of forty and 31/100 feet (40.31') from the southwest corner of said parcel as described in Book 4424, Page 36;

**THENCE**, N 14°37'26" W along the westerly sideline of said Great Spring Waters of America, a distance of twenty-two and 01/100 feet (22.01') to a 5/8" capped rebar. Said rebar also being S 14°37'26" E a distance of one hundred eighty-five and 11/100 feet (185.11') from the northwest corner of said parcel as described in Book 4424, Page 36;

**THENCE**, S 50°42'00" W a distance of one hundred one and 42/100 feet (101.42') to a 5/8" capped rebar;

**THENCE**, N 73°01'17" W a distance of eighty-seven and 02/100 feet (87.02') to the **POINT OF BEGINNING.**

The bearings above referred to are referenced to Magnetic North as referenced in a deed to Poland Spring Corp. from Paul den Haene and dated November 12, 1980 and recorded in said Registry in Book 1494, Page 12. The above described parcel contains 7707.00 sq. ft. more or less.

Meaning and intending to describe only a portion of land from Hiram Ricker & Sons to Image, Inc. as described in a deed dated July 13, 1982 and recorded in the Androscoggin County Registry of Deeds in Book 1588, Page 20.