

Office of

**AUBURN SEWERAGE DISTRICT**

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on Tuesday, February 18, 2014, at 4:00 P.M.

**AGENDA**

1. Approve Minutes of Regular Meeting of January 21, 2014.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Sid Hazelton*.
6. New Business
  - LAWPCA Apportionment - FYI only.
  - Update on TD Bank Call Center issue.
  - Award of Bid for new Utility Truck.
  - Award of Bid for 2014 Sewer Liners.
7. Old Business
  - Discussion of 2014 CSO work.
  - Status of Customer Service Manager position.
8. Adjourn Regular Meeting.

January 21, 2014

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, January 21, 2014 at 4:00PM.

Members present: President, Beverley Heath and Treasurer, Robert Cavanagh.  
Trustees: Heidi McCarthy, Joseph DeFilipp, Stephen Ness and Jeffrey Preble. Also present: Tizz Crowley, Mayor's Representative, John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

On motion of Robert Cavanagh, seconded by Heidi McCarthy, it was unanimously voted: **To approve the minutes of the Regular Meeting of December 17, 2013.**

On motion of Heidi McCarthy, seconded by Tizz Crowley, it was unanimously voted: **To approve the minutes of the Budget Public Hearing of December 18, 2013.**

**UPDATE ON ODOR CONTROL STRATEGY – CASCADES AUBURN FIBER -**  
Mac Richardson from LAWPCA and Jerrod Bentley, engineer at the Cascade Plant were present. Cascades Auburn Fiber is a leader in recycling and have been there since 1998. They recycle about 300 tons of product a day most of it coming from other states. Cascades had been using hydrogen peroxide as part of an odor control strategy for their effluent. The goal was to elevate the ph of the effluent. It hasn't been very effective. An engineering report suggested hydrogen peroxide addition for oxidation. Cascades has been performing some trial runs. They doubled the dosage of hydrogen peroxide on December 13<sup>th</sup>. The calls for odor have subsided. Superintendent Storer agreed with Jerrod to split the cost of a sulfide meter to be installed at the River Station. It would allow for real-time monitoring of potential odor problems. A back-up plan would be an ORP (oxidation reduction potential) meter which would use less peroxide. Real time data would be available through SCADA. Mac Richardson said that it is a technically solvable problem. The public needs to be made aware that the Sewer District and Cascades are working towards a resolution. Jerrod said that we are moving in the right direction and should re-visit the issue in the Spring and Summer.

LAWPCA is working hard to reduce overall costs by producing energy and reducing power costs. Mac is very optimistic for the year 2014.

#### **FINANCIAL REPORT**

The District is looking at a year end surplus of \$256,000. The auditors will be here in February.

#### **RATIFY PAYMENT OF BILLS**

On motion of Tizz Crowley, seconded by Jeffrey Preble, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 263,364.81 as shown on the printout dated December 14, 2013- January 16, 2014.**

Tizz Crowley suggested the possibility of a bi-weekly payroll and outsourcing. What would be the cost savings?

**OPEN SESSION –** K C Geiger, Auburn Water District Trustee, Mac Richardson of LAWPCA and Jerrod Bentley of Cascades were in attendance.

**ACTIVITY REPORT –** The December Activity Report was presented by Sid Hazelton

December 17, 2013

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### **NEW BUSINESS**

**LAWPCA APPORTIONMENT** – FYI only. The District will have a projected credit of \$11,679.74 at year end. Tizz Crowley suggested that the LAWPCA financials be included in the Trustee packets.

**REPLACEMENT OF TRUCK # 21** – The District is looking for a truck with a permanently mounted crane on the back. The bid date is February 13<sup>th</sup>.

**BID PROCESS FOR 2014 SEWER LINERS** - The work has gone out to bid with results to be available at the February meeting.

**STATUS OF CUSTOMER SERVICE MANAGER POSITION** - The District has received 51 applications. Superintendent Storer hopes to have the new person hired by the end of February or early March.

### **OLD BUSINESS**

**DISCUSSION OF 2014 CSO WORK** - There is potential to have Gendron & Gendron do the planned water main work on Hotel Rd. to free up District personnel to do this year's CSO work.

**CITY OF AUBURN PARTICIPATION (CSO PROJECTS)** – Sid Hazelton wrote a letter to the City of Auburn in reference to the District's partnership with the City to eliminate combined sewer overflow(CSO) discharges within the City of Auburn. The Sewer District is requesting that the City of Auburn continue to be a partner in this effort and be able and willing to assist in the funding of future projects as they develop.

### **ADJOURN THE MEETING**

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted:  
**To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
ONE MONTH ENDED JANUARY 31, 2014**

	January	2014	Y-T-D THRU JANUARY 2014		
	YTD - 2013	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$266,899	\$3,241,614	269,854	\$270,135	(\$280)
Industrial Surcharge	36,198	538,774	40,595	44,898	(4,303)
Public Basins	0	53,892	0	4,491	(4,491)
Jobbing & Mdse.	11,864	20,000	2,938	1,667	1,271
Sewer Assessments	259	26,031	275	2,169	(1,895)
Finance Charges	1,291	14,913	3,265	1,243	2,022
Interest Income	166	2,119	145	177	(32)
Industrial Treatment Sampling	0	46,200	0	3,850	(3,850)
Capacity Fees (SDS)	750	12,125	0	1,010	(1,010)
<b>TOTAL REVENUES</b>	<b>317,427</b>	<b>3,955,668</b>	<b>317,071</b>	<b>329,639</b>	<b>(12,568)</b>
			<b>8.02%</b>	<b>8.33%</b>	<b>&lt; Standard</b>
<b><u>EXPENSES:</u></b>					
Payroll	31,674	370,559	23,856	30,880	(7,024)
Employee Benefits	15,107	191,868	16,638	15,989	649
Maint. of Sewers	992	61,110	1,627	5,093	(3,465)
Lift Stations	6,403	92,814	9,182	7,735	1,448
Maint. of Buildings	3,352	34,649	4,785	2,887	1,898
Maint. of Trucks	3,316	16,556	1,746	1,380	366
Office Expense	3,279	27,754	2,750	2,313	437
Collection Expense	(360)	(5,182)	(97)	(432)	335
General Expense	368	14,326	184	1,194	(1,010)
Insurance	5,540	54,276	7,678	4,523	3,155
Legal & Accounting Fees	2,090	32,462	3,031	2,705	325
Billing Expense	975	62,996	1,023	5,250	(4,226)
L.A.W.P.C.A.	124,656	2,129,957	108,497	177,496	(69,000)
<b>SUB-TOTAL</b>	<b>197,392</b>	<b>3,084,145</b>	<b>180,899</b>	<b>257,012</b>	<b>(76,113)</b>
Interest	8,806	90,412	8,114	7,534	579
<b>TOTAL EXPENSES</b>	<b>206,198</b>	<b>3,174,557</b>	<b>189,013</b>	<b>264,546</b>	<b>(75,533)</b>
			<b>5.95%</b>	<b>8.33%</b>	<b>&lt; Standard</b>
Bonds - Principal Payments	0	467,743	0	38,979	(38,979)
<b>SURPLUS FROM OPERATIONS</b>	<b>111,229</b>	<b>313,368</b>	<b>128,057</b>	<b>26,114</b>	<b>101,943</b>



**Auburn Sewerage District  
Accounts Payable Alpha Check Register  
January 17, 2014 thru February 14, 2014**

2/13/2014

<u>Check #</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Invoice Date</u>	<u>Inv #</u>	<u>Description</u>	<u>Amount</u>
3277	2/14/2014	2	Able Power Rooter Service	2/4/2014	1668	private service frozen	<u>366.00</u>
<b>Vendor Total:</b>							<b>366.00</b>
3239	1/17/2014	1	Al's Auto & Truck Garage	12/31/2013	3451	tk#27 clean ground	<u>30.00</u>
<b>Vendor Total:</b>							<b>30.00</b>
3257	1/31/2014	1	Al's Auto & Truck Garage	1/15/2014	3494	tk#21-exhaust, brakes, inspect	<u>1,089.14</u>
<b>Vendor Total:</b>							<b>1,089.14</b>
3240	1/17/2014	1	Andros. Registry Of Deeds	1/15/2014	1645	release liens	<u>44.00</u>
<b>Vendor Total:</b>							<b>44.00</b>
3258	1/31/2014	1	Andros. Registry Of Deeds	1/30/2014	1651	place liens	<u>44.00</u>
<b>Vendor Total:</b>							<b>44.00</b>
3267	2/7/2014	2	Andros. Registry Of Deeds	2/6/2014	1662	release lien	<u>22.00</u>
<b>Vendor Total:</b>							<b>22.00</b>
3279	2/14/2014	2	Androscoggin Bank	2/5/2014	1667	loan pmt-Feb	<u>63,277.48</u>
3279	2/14/2014	2	Androscoggin Bank	2/5/2014	1667	loan pmt-Feb	<u>6,656.72</u>
<b>Vendor Total:</b>							<b>69,934.20</b>
3249	1/24/2014	1	Auburn Sewerage District	1/22/2014	1648	petty-Dec-Worthley Bk, office	<u>5.50</u>
3249	1/24/2014	1	Auburn Sewerage District	1/22/2014	1648	petty-Dec-Worthley Bk, office	<u>22.87</u>
3249	1/24/2014	1	Auburn Sewerage District	1/22/2014	1648	petty-Dec-Worthley Bk, office	<u>14.04</u>
<b>Vendor Total:</b>							<b>42.41</b>
3280	2/14/2014	1	Auburn Sewerage District	2/10/2014	1664	Jan petty cash-mileage	<u>20.86</u>
<b>Vendor Total:</b>							<b>20.86</b>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>2,330.22</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>197.66</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,975.91</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,268.83</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>331.75</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,815.00</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,230.00</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>380.88</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>573.15</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>64.95</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>45.75</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>18.00</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,538.38</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>457.45</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>912.28</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>2,218.81</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>252.18</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>131.90</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>10.12</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>25.28</u>

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3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>1,120.27</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>37.49</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>5,155.72</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>3,825.43</u>
3259	1/31/2014	12	Auburn Water District	1/16/2014	Bk26Pg	December	<u>395.30</u>
<b>Vendor Total:</b>							<b>26,312.71</b>
3262	1/31/2014	1	Bell/Simons Companies	1/9/2014	S93645	lift stations cleanair	<u>11.91</u>
<b>Vendor Total:</b>							<b>11.91</b>
3248	1/24/2014	1	Ben Alpren Machine	1/20/2014	48252	stainless chain E-2 & W-3	<u>355.54</u>
3248	1/24/2014	1	Ben Alpren Machine	1/20/2014	48252	stainless chain E-2 & W-3	<u>355.54</u>
<b>Vendor Total:</b>							<b>711.08</b>
3278	2/14/2014	1	Ben Alpren Machine	1/24/2014	48289	River stat- chain	<u>905.70</u>
<b>Vendor Total:</b>							<b>905.70</b>
3241	1/17/2014	12	Constellation NewEnergy, Inc	12/27/2013	128410	Bradman St-Dec	<u>139.34</u>
<b>Vendor Total:</b>							<b>139.34</b>
3250	1/24/2014	12	Constellation NewEnergy, Inc	1/7/2014	129594	Worthley Brook	<u>404.28</u>
<b>Vendor Total:</b>							<b>404.28</b>
3263	1/31/2014	1	Constellation NewEnergy, Inc	1/11/2014	130129	Merrow Rd	<u>14.62</u>
3263	1/31/2014	1	Constellation NewEnergy, Inc	1/14/2014	130467	Moose Brook	<u>271.47</u>
3263	1/31/2014	1	Constellation NewEnergy, Inc	1/11/2014	130121	Lewiston Jct	<u>244.17</u>
3263	1/31/2014	1	Constellation NewEnergy, Inc	1/11/2014	130129	River Station	<u>484.05</u>
<b>Vendor Total:</b>							<b>1,014.31</b>
3268	2/7/2014	1	Constellation NewEnergy, Inc	1/21/2014	131437	Washington St	<u>168.60</u>
<b>Vendor Total:</b>							<b>168.60</b>
3281	2/14/2014	1	Constellation NewEnergy, Inc	1/25/2014	132198	Bradman St	<u>133.49</u>
<b>Vendor Total:</b>							<b>133.49</b>
3285	2/14/2014	1	E.J. Prescott, Inc.	1/24/2014	476667	vas usage	<u>72.31</u>
<b>Vendor Total:</b>							<b>72.31</b>
3255	1/31/2014	1	Ernest Lamontagne	1/29/2014	1654	customer refund	<u>4.18</u>
<b>Vendor Total:</b>							<b>4.18</b>
3276	2/14/2014	2	Estate of Frances R. Mcknight	2/10/2014	1665	customer refund	<u>46.24</u>
<b>Vendor Total:</b>							<b>46.24</b>
3275	2/7/2014	1	FW Webb, Inc.	1/24/2014	419317	Laps-sewer	<u>191.45</u>
<b>Vendor Total:</b>							<b>191.45</b>
3282	2/14/2014	2	Gilman Electrical Supply	2/7/2014	798740	W-3 electrical	<u>264.20</u>
<b>Vendor Total:</b>							<b>264.20</b>
3251	1/24/2014	2	Group Dynamic, Inc.	1/15/2014	1649	Feb	<u>33.00</u>
<b>Vendor Total:</b>							<b>33.00</b>

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3283	2/14/2014	2	Group Dynamic, Inc.	2/4/2014	1669	January	33.00
<b>Vendor Total:</b>							<b>33.00</b>
3264	1/31/2014	1	L.A.W.P.C.A.	1/7/2014	430	Jan operating costs	108,496.67
<b>Vendor Total:</b>							<b>108,496.67</b>
3243	1/17/2014	1	Maine Municipal Assoc.	1/2/2014	76522	MMA associate member 2014	575.00
<b>Vendor Total:</b>							<b>575.00</b>
3273	2/7/2014	2	Maine Municipal Assoc.	1/21/2014	69867	workers comp	580.00
<b>Vendor Total:</b>							<b>580.00</b>
3244	1/17/2014	12	Maine Municipal Association 1/1/2014		15271	property	21,660.00
<b>Vendor Total:</b>							<b>21,660.00</b>
3274	2/7/2014	2	Maine Municipal Emp.Hlth.	1/14/2014	1663	Feb	7,262.03
3274	2/7/2014	2	Maine Municipal Emp.Hlth.	1/14/2014	1663	Feb	85.80
3274	2/7/2014	2	Maine Municipal Emp.Hlth.	1/14/2014	1663	Feb	243.86
3274	2/7/2014	2	Maine Municipal Emp.Hlth.	1/14/2014	1663	Feb	557.22
3274	2/7/2014	2	Maine Municipal Emp.Hlth.	1/14/2014	1663	Feb	1,281.57
<b>Vendor Total:</b>							<b>9,430.48</b>
3253	1/24/2014	1	Paul's Clothing Store	1/14/2014	11414	Kevin	151.98
3253	1/24/2014	1	Paul's Clothing Store	1/14/2014	11414A	Craig	60.99
<b>Vendor Total:</b>							<b>212.97</b>
3265	1/31/2014	1	Ralph Libby Chain Saws	1/20/2014	1652	Craig & Kevin pants	110.00
3265	1/31/2014	1	Ralph Libby Chain Saws	1/20/2014	1653	Kevin-gloves	11.99
<b>Vendor Total:</b>							<b>121.99</b>
3246	1/17/2014	12	Skelton, Taintor & Abbott	12/6/2013	050710	customer forclose-correct amt	45.00
<b>Vendor Total:</b>							<b>45.00</b>
3286	2/14/2014	2	Skelton, Taintor & Abbott	2/5/2014	507721	Feb	792.00
<b>Vendor Total:</b>							<b>792.00</b>
3256	1/31/2014	1	Stephen-Greta Fisher	1/29/2014	1655	customer refund	264.25
<b>Vendor Total:</b>							<b>264.25</b>
3238	1/17/2014	1	Tim Barclay	1/16/2014	1646	customer refund	554.46
<b>Vendor Total:</b>							<b>554.46</b>
3242	1/17/2014	1	Treasurer, State of Maine	1/13/2014	1644	Desjardins w/e 1/12	82.00
<b>Vendor Total:</b>							<b>82.00</b>
3245	1/17/2014	1	Treasurer, State of Maine	1/6/2014	106141	annual discharge fee	790.22
<b>Vendor Total:</b>							<b>790.22</b>
3252	1/24/2014	1	Treasurer, State of Maine	1/21/2014	1647	Desjardins w/e 1/19	82.00
<b>Vendor Total:</b>							<b>82.00</b>
3266	1/31/2014	1	Treasurer, State of Maine	1/28/2013	1650	Desjardins w/e 1/26	82.00
<b>Vendor Total:</b>							<b>82.00</b>

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3272	2/7/2014	2	Treasurer, State of Maine	2/3/2014	1661	Desjardins w/e2/2	82.00
<b>Vendor Total:</b>							<b>82.00</b>
3284	2/14/2014	2	Treasurer, State of Maine	2/10/2014	1666	Desjardins w/e 2/9	82.00
<b>Vendor Total:</b>							<b>82.00</b>
3247	1/17/2014	12	UNITIL ME	12/31/2013	1643	Green Turtle gas	20.81
<b>Vendor Total:</b>							<b>20.81</b>
3287	2/14/2014	1	UNITIL ME	1/29/2014	1659	Green Turtle	50.96
<b>Vendor Total:</b>							<b>50.96</b>
3270	2/7/2014	1	Vantagepoint Transfer Agent-1/31/2014		1657	Jan ICMA	3,170.24
<b>Vendor Total:</b>							<b>3,170.24</b>
3269	2/7/2014	1	Vantagepoint Transfer Agent-3/31/2014		1658	Jan ICMA	779.24
<b>Vendor Total:</b>							<b>779.24</b>
3271	2/7/2014	1	Vantagepoint Transfer Agent-1/31/2014		1656	Jan ICMA	40.00
<b>Vendor Total:</b>							<b>40.00</b>
3254	1/24/2014	12	Williamson N E Electric	12/30/2013	805842	River Station pump	16,733.00
<b>Vendor Total:</b>							<b>16,733.00</b>
<b><u>Grand Total:</u></b>							<b><u>266,765.70</u></b>

*Net Payroll + taxes*

21,967.98

\$ 288,733.68



## SERVICES

Location	Ck'd	Comments	New	OK	Misc.	Cut
78 Valview Dr	1	plugged w/ wipes in MH - shoveled out			1	
57 Fifth St	1	Back up - plugged catch basins		1		
24 West Bates St	1	Back up on owner		1		
66 Dana Av	1	Oil smell in kitchen sink - call fire dept			1	
10 Wood St	1	Clog on owner		1		
15 Pierce St	1	Drop connection in MH was off - removed			1	
279 Center St	1	Broken service connected to old main				1
171 W Shore Rd	1	Dye test services - none - ground H2O?			1	
<b>Monthly Totals</b>	8		0	3	4	1
<b>2013 Monthly Totals</b>	3		0	3	0	0
<b>YTD Totals</b>	8		0	3	4	1

## LIFT STATIONS

Location	No.	Comments
E-2	1	Remove wet wipes/tampons from impellers
E-3	1	Communications failure
W-3	1	Reset pump #1 - tripped
W-2	1	Pump #1 fail - tripped
W-2	1	Pull pump #1 - debris in bottom of wet well - rock grinding against the impeller
W-3	1	Pull pump #1 - remove wet wipes
River Station	1	Swap to Sheba drives
River Station	1	Hook up VFD#1
UV lift station	1	Bad check valve
River Station	1	Troubleshoot communications failure
UV lift station	1	Replace piping
E-6	1	Communications failure
UV lift station	1	Replaced float switch
W-3	1	Repair pump #1
River Station	1	Replace antenna and cables
E-3	1	Troubleshoot clogged pumps
<b>Monthly Totals</b>	16	
<b>2013 Monthly Totals</b>	16	
<b>YTD Totals</b>	16	

## OVERFLOWS

Item		Comments
<b>Monthly Totals</b>		
<b>YTD Totals</b>		

## WEATHER\*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	8.0	3.53	1336	3.26	9	50	-18	19	-0.5
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>YTD Totals</b>	8.00	3.53							

\* From [www.wunderground.com](http://www.wunderground.com)

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewisiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	60	21	1	15	0	0	0	12	10	0	1	0
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	60	21	1	15	0	0	0	12	10	0	1	0
<b>2013 Totals</b>	45	19	2	6	0	2	1	6	9	0	0	0

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	5			2	3	0	0	0	0	0	0
Water District	17	0	3	6		4	4	0	0	0	0
<b>Monthly Totals</b>	22	0	3	8	3	4	4	0	0	0	0
<b>2013 Monthly Totals</b>	15	2	0	2	4	4	3	0	0	0	0
<b>YTD Totals</b>	22	0	3	8	3	4	4	0	0	0	0

## OTHER ACTIVITIES

1. Clear cross country sewer mains
2. Office renovations
- 3.
- 4.
- 5.
- 6.

**ASD BILLS PAID**  
**1/31/2014**

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	Roth IRA Paid by AWD	1142-300	2241-085	\$ (250.40)
Auburn Water District	Customer transferred payment to Sewer from Water	1142-300	2142-000	\$ (1,500.00)
Auburn Water District	office supplies	1142-300	2675-800	\$ 46.76
Auburn Water District	shop supplies	1142-300	2620-500	\$ 7.38
Auburn Water District	petty cash- office supplies	1142-300	2620-800	\$ 22.11
City of Auburn	gas for month of January	1142-300	2650-120	\$ 281.94
City of Auburn	gas for month of January	1142-300	2650-121	\$ 274.24
City of Auburn	gas for month of January	1142-300	2620-500	\$ 78.55
Ben Alpren	small tool- 18 volt jig saw	1142-300	2620-500	\$ 180.81
Bell Simons	Worthley Brook-damper motor	1142-300	2620-201	\$ 266.78
Beltone Answering Service	answering service - Jan	1142-300	2675-800	\$ 35.25
Beltone Answering Service	panic buttons - Jan	1142-300	2675-800	\$ 4.97
Bisson Enterprises, Inc.	office cleaning - Jan	1142-300	2675-500	\$ 282.50
BLM Technologies	check reader part	1142-300	2620-800	\$ 28.50
Budget Technologies	msintenance 1/22 to 4/21 & overage color prints	1142-300	2620-800	\$ 115.58
Central Maine Power	power @ 268 Court Street - Jan	1142-300	2615-500	\$ 170.46
Central Maine Power	power @ 268 Court Street - Jan	1142-300	2615-800	\$ 85.23
Constellation NewEnergy	energy charge @ 268 Court Street - Jan	1142-300	2615-500	\$ 246.02
Constellation NewEnergy	energy charge @ 268 Court Street - Jan	1142-300	2615-800	\$ 123.01
Critical Alert	12/12/2013 to 2/28/2014	1142-300	2675-600	\$ 23.86
Dig Safe System, Inc.	estimated cost - Jan	1142-300	2675-600	\$ 311.51
DirigoNet	domain fee - email spam	1142-300	2675-800	\$ 50.00
Dube's Flower Shop	flowers for Sue Bates	1142-300	2675-800	\$ 28.50
Dube's Flower Shop	town official flowers	1142-300	2675-800	\$ 24.75
Federal Express	ship flowers to City official	1142-300	2675-800	\$ 18.83
Fortier Locksmith	Court St-lube hardware	1142-300	2620-500	\$ 18.98
Grainger	Court St-panel labels	1142-300	2620-500	\$ 29.52
Great American Financial	Konica Digital Copier - lease - Jan	1142-300	2675-800	\$ 107.61
Home Deot	primer & sealer	1142-300	2620-500	\$ 38.17
Horizon	antenna cable-shop	1142-300	2620-500	\$ 800.00
Horizon	HVAC controls	1142-300	2620-500	\$ 151.31
International Door	cable & clamps for Court St	1142-300	2620-500	\$ 21.47
Kennebec Equipment	Court St- sewer snake rental	1142-300	2620-500	\$ 12.50
Kennebec Equipment	rock drill repair parts	1142-300	2620-500	\$ 379.38
City of Lewiston	wages and benes - Dan Rodrigue - Jan	1142-300	2601-600	\$ 1,423.04
City of Lewiston	wages and benes - Dan Rodrigue - Jan	1142-300	2604-000	\$ 627.84
City of Lewiston	wages and benes - Dan Rodrigue - Jan	1142-300	2658-000	\$ 33.69
Maine, State Treasurer	Court St - pressure vessel fee	1142-300	2675-500	\$ 65.00
Maine State Retirement System	retirement contribution - January	1142-300	2604-000	\$ 1,594.25
Maine State Retirement System	retirement contribution - life - actives	1142-300	2241-030	\$ 10.12
Maine State Retirement System	retirement contribution - life - retirees	1142-300	2241-040	\$ 25.28
Maine Water Company	accounting services - Greg Leighton - Jan	1142-300	2632-800	\$ 2,145.00
WB Mason	clips, files, green bar paper	1142-300	2620-800	\$ 83.47
WB Mason	ink jet cartridges-Sue	1142-300	2620-800	\$ 26.98
WB Mason	banker boxes, paper, pencils	1142-300	2620-800	\$ 86.16
WB Mason	paper towels, trash bags	1142-300	2620-500	\$ 71.63
WB Mason	credit for billed item not received-paper towels	1142-300	2620-500	\$ (10.49)
WB Mason	paper towels	1142-300	2620-500	\$ 10.49
WB Mason	electric pencil sharpener	1142-300	2620-800	\$ 18.49
WB Mason	folders	1142-300	2620-800	\$ 10.93
WB Mason	green bar paper, toner, binders	1142-300	2620-800	\$ 87.16
McMaster-Carr	gauges-Court St	1142-300	2620-500	\$ 137.06
Napa	windshield wash	1142-300	2620-500	\$ 15.88
Napa	tk #27- oil for plow	1142-300	2650-121	\$ 17.64
Ness Oil	diesel tk #35	1142-300	2650-123	\$ 52.98
New England Truck Tire	compressor tire repair	1142-300	2620-500	\$ 10.00
New Hampshire Hydraulics	for the frost buster	1142-300	2620-500	\$ 162.52
Northern Data Systems	customer billing - Jan	1142-300	2675-700	\$ 1,023.34
Oxford Networks	telephone service - Jan	1142-300	2676-800	\$ 130.82
Petro's	sand & gravel-shop	1142-300	2620-500	\$ 17.99
Pine Tree Waste	bulk waste - Jan	1142-300	2675-500	\$ 56.08
Pitney Bowes	postage machine 2/1 to 4/30	1142-300	2675-800	\$ 52.50
Redlon & Johnson	court St-boiler parts	1142-300	2620-500	\$ 8.87
Reggie's	gas can for ice auger	1142-300	2620-500	\$ 13.45
Skelton, Taintor & Abbott	professional services	1142-300	2633-800	\$ 885.50
Staples	4 cases of paper	1142-300	2620-800	\$ 77.98
Staples	New UPS for Shop	1142-300	2620-800	\$ 74.99
CH Stevenson	cold patch - stock	1142-300	2620-600	\$ 1,205.77
John Storer	business mileage reimbursement - Jan	1142-300	2675-500	\$ 175.00
U.S. Cellular	cell phones - Jan	1142-300	2676-500	\$ 202.61
U.S. Cellular	cell phones - Jan - small bill	1142-300	2676-500	\$ 26.75
United Way	employee contribution - Jan	1142-300	2241-000	\$ 24.00
Unitil	268 Court Street - Jan	1142-300	2620-500	\$ 1,405.44
				<b>\$14,602.29</b>

**AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT  
2014 Equipment Budget**

<b>2014 Equipment Budget</b>	<b>BUDGET COST</b>	<b>AWD SHARE</b>	<b>ASD SHARE</b>	<b>LEW SHARE</b>	<b>Notes</b>
<b><u>Water Operations</u></b>					
L35 mini-loader	\$75,000	\$37,500	\$37,500	\$0	Multi-use, snow removal, load @ reservoir, trench backfilling
Plow for one-ton dump (#32)	\$6,000	\$6,000	\$0	\$0	Plowing reservoirs, hydrants, Spring Road
Utility Truck	\$35,000	\$35,000	\$0	\$0	Replace T-24, year 2005, high mileage
Cost of Service Study	\$30,000	\$15,000	\$15,000	\$0	Cost of Service Study, Rate Design (Chris Woodcock)
	<b><u>\$146,000</u></b>	<b><u>\$93,500</u></b>	<b><u>\$52,500</u></b>	<b><u>\$0</u></b>	
<b><u>Sewer Operations</u></b>					
Utility Truck	\$45,000	\$0	\$45,000	\$0	Replace T-21, include crane for pump removal
Vacuum truck & flusher	\$0	\$0	\$68,500	\$0	Capital Lease - 5 Years @ \$68,500 per year - 2014 = Year 2
	<b><u>\$45,000</u></b>	<b><u>\$0</u></b>	<b><u>\$113,500</u></b>	<b><u>\$0</u></b>	
<b><u>SCADA &amp; Electrical</u></b>					
Generator at Ipswich	\$5,000	\$2,500	\$2,500	\$0	SCADA Reliability for data transmission
SCADA Tablets	\$15,000	\$7,500	\$7,500	\$0	New Tablets for SCADA Use
SCADA Laptop	\$2,500	\$1,250	\$1,250	\$0	Replacement Computer for SCADA
	<b><u>\$22,500</u></b>	<b><u>\$11,250</u></b>	<b><u>\$11,250</u></b>	<b><u>\$0</u></b>	
<b><u>UV Plant &amp; Lab</u></b>					
Entrance gate	\$20,000	\$10,000	\$0	\$10,000	Automatic gate w/ card reader
Concrete walkways	\$20,000	\$10,000	\$0	\$10,000	Share 50/50 with Lewiston
Tissue Culture Microscope	\$8,000	\$4,000	\$0	\$4,000	Lab Equipment
Process Analyzers	\$8,000	\$4,000	\$0	\$4,000	Lab Equipment
	<b><u>\$56,000</u></b>	<b><u>\$28,000</u></b>	<b><u>\$0</u></b>	<b><u>\$28,000</u></b>	
<b><u>Office &amp; Administrative</u></b>					
Computers	\$8,000	\$4,000	\$4,000	\$0	Replace Desktop Computers in Office (No XP Support)
Digital Imaging System	\$15,000	\$7,500	\$7,500	\$0	Konica KIP 700 Digital Imaging System (Scan, Maps, Etc)
Office rehab	\$8,000	\$4,000	\$4,000	\$0	Remove woodstove, renovate old lab office, garage storage
E.O.P. lighting	\$10,000	\$5,000	\$5,000	\$0	Replace 90 troffers, \$3,100 annual savings - 20,000 kwhr's
	<b><u>\$41,000</u></b>	<b><u>\$20,500</u></b>	<b><u>\$20,500</u></b>	<b><u>\$0</u></b>	
<b>TOTAL 2013:</b>	<b><u>\$310,500</u></b>	<b><u>\$153,250</u></b>	<b><u>\$197,750</u></b>	<b><u>\$28,000</u></b>	

## 2014 Sewer District Projects

	BUDGET	Priority	Future	Notes
	COST	COST	COST	
1&1 Remediation Projects & CSO Work	\$2,600,000	\$250,000	\$2,350,000	5yr CSO Plan Updated. Begin Implementations
1&1 Additional Investigation	\$75,000	\$75,000	\$0	Additional smoke-testing and evaluation
Clean Interceptor	\$10,000	\$10,000	\$0	Remove debris from 36-inch Interceptor - In-Ho
Sewer Liner - Academy Street	\$54,000	\$54,000	\$0	Re-Line: 1250 feet of 10-12" sewer main
Sewer Liner - James Street	\$47,000	\$47,000	\$0	Re-Line: 1050 feet of 12" sewer main
Sewer Liner - Newbury Street	\$30,000	\$30,000	\$0	Re-Line: 720 feet of 10-12" sewer main
Sewer Liner - 3rd Street	\$20,000	\$20,000	\$0	Re-Line: 415 feet of 8" sewer main
Sewer Liner - Western View	\$15,000	\$0	\$15,000	Re-Line: 300 feet of 8" sewer main
Replace Sewer Main - 5th Street	\$45,000	\$45,000	\$0	Replace: 400 feet of 12" sewer main
Sewer Liner - S Main (Roy to Ipswich)	\$180,000	\$0	\$180,000	Re-Line: 4000 feet of 12" sewer main - Future F
E5 & E6 Stations	\$30,000	\$30,000	\$0	Valve Pits
Rehab Taylor Pond West Side Stations	\$25,000	\$25,000	\$0	New pumps W-3, New electrical & controls W-4
E-2 Station Upgrade	\$45,000	\$45,000	\$0	New pumps & electrical service and VFD's
Littlefield Bridge Removal	\$26,500	\$26,500	\$0	\$53,000 total, split 50/50 with water
<b>TOTAL:</b>	<b>\$3,202,500</b>	<b>\$657,500</b>	<b>\$2,545,000</b>	

**AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT  
2014 Equipment Budget**

<b>2014 Equipment Budget</b>	<b>BUDGET COST</b>	<b>AWD SHARE</b>	<b>ASD SHARE</b>	<b>LEW SHARE</b>	<b>Notes</b>
<b><u>Water Operations</u></b>					
L35 mini-loader	\$75,000	\$37,500	\$37,500	\$0	Multi-use, snow removal, load @ reservoir, trench backfilling
Plow for one-ton dump (#32)	\$6,000	\$6,000	\$0	\$0	Plowing reservoirs, hydrants, Spring Road
Utility Truck	\$35,000	\$35,000	\$0	\$0	Replace T-24, year 2005, high mileage
Cost of Service Study	\$30,000	\$15,000	\$15,000	\$0	Cost of Service Study, Rate Design (Chris Woodcock)
	<b><u>\$146,000</u></b>	<b><u>\$93,500</u></b>	<b><u>\$52,500</u></b>	<b><u>\$0</u></b>	
<b><u>Sewer Operations</u></b>					
Utility Truck	\$45,000	\$0	\$45,000	\$0	Replace T-21, include crane for pump removal
Vacuum truck & flusher	\$0	\$0	\$68,500	\$0	Capital Lease - 5 Years @ \$68,500 per year - 2014 = Year 2
	<b><u>\$45,000</u></b>	<b><u>\$0</u></b>	<b><u>\$113,500</u></b>	<b><u>\$0</u></b>	
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Generator at Ipswich	\$5,000	\$2,500	\$2,500	\$0	SCADA Reliability for data transmission
SCADA Tablets	\$15,000	\$7,500	\$7,500	\$0	New Tablets for SCADA Use
SCADA Laptop	\$2,500	\$1,250	\$1,250	\$0	Replacement Computer for SCADA
	<b><u>\$22,500</u></b>	<b><u>\$11,250</u></b>	<b><u>\$11,250</u></b>	<b><u>\$0</u></b>	
<b><u>UV Plant &amp; Lab</u></b>					
Entrance gate	\$20,000	\$10,000	\$0	\$10,000	Automatic gate w/ card reader
Concrete walkways	\$20,000	\$10,000	\$0	\$10,000	Share 50/50 with Lewiston
Tissue Culture Microscope	\$8,000	\$4,000	\$0	\$4,000	Lab Equipment
Process Analyzers	\$8,000	\$4,000	\$0	\$4,000	Lab Equipment
	<b><u>\$56,000</u></b>	<b><u>\$28,000</u></b>	<b><u>\$0</u></b>	<b><u>\$28,000</u></b>	
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Office rehab	\$8,000	\$4,000	\$4,000	\$0	Remove woodstove, renovate old lab office, garage storage
E.O.P. lighting	\$10,000	\$5,000	\$5,000	\$0	Replace 90 troffers, \$3,100 annual savings - 20,000 kwhr's
	<b><u>\$41,000</u></b>	<b><u>\$20,500</u></b>	<b><u>\$20,500</u></b>	<b><u>\$0</u></b>	
<b>TOTAL 2013:</b>	<b><u>\$310,500</u></b>	<b><u>\$153,250</u></b>	<b><u>\$197,750</u></b>	<b><u>\$28,000</u></b>	

**Auburn Sewerage District**

1 Ton 4X4 Utility Truck with Crane

Bid Tabulation

2/13/2014

Vendor	Item	Bid	Trade in Allowance	Net Price (delivered)
Lee Auto Mail	2014 GMC 3500	\$ 28,855.00	2002 Chevy Silverado 3500 2WD	\$ 28,855.00
777 Center St. Auburn, Me. 04210				
207-754-3437				
Attn: Cameron Edgcomb				
O'Connor Chevrolet	2015 GMC 3500 HD	\$ 55,549.00		\$ 53,361.00
187 Riverside Drive Augusta, Me. 04330				
207-622-3191				
Attn: Curt Malcolm				
Quirk Ford of Augusta	2015 Ford F350 XL	\$ 58,797.00		\$ 54,297.00
PO Box 1055 Augusta, Me. 04332-1055				
1-207-430-1621				
Attn: Leo Chilcote				
Rowe Auburn	2015 Ford F350	\$57,066.00	\$1,800	\$55,266.00
699 Center St. Rt. 4 North Auburn, me. 04210				
1-207-784-2321				
Attn: Thomas Mooney				

## 2014 Sewer District Projects

	BUDGET	Priority	BUDGET	Future	Notes
	<u>COST</u>	<u>COST</u>	<u>COST</u>	<u>COST</u>	
1&1 Remediation Projects & CSO Work	\$2,600,000	\$250,000	\$2,350,000		5yr CSO Plan Updated. Begin Implementations
1&1 Additional Investigation	\$75,000	\$75,000		\$0	Additional smoke-testing and evaluation
Clean Interceptor	\$10,000	\$10,000		\$0	Remove debris from 36-inch Interceptor - In-Ho
Sewer Liner - Academy Street	\$54,000	\$54,000		\$0	Re-Line: 1250 feet of 10-12" sewer main
Sewer Liner - James Street	\$47,000	\$47,000		\$0	Re-Line: 1050 feet of 12" sewer main
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Sewer Liner - S Main (Roy to Ipswich)	\$180,000	\$0	\$180,000		Re-Line: 4000 feet of 12" sewer main - Future F
E5 & E6 Stations	\$30,000	\$30,000		\$0	Valve Pits
Rehab Taylor Pond West Side Stations	\$25,000	\$25,000		\$0	New pumps W-3, New electrical & controls W-4
E-2 Station Upgrade	\$45,000	\$45,000		\$0	New pumps & electrical service and VFD's
Littlefield Bridge Removal	\$26,500	\$26,500		\$0	\$53,000 total, split 50/50 with water
<b>TOTAL:</b>	<b>\$3,202,500</b>	<b>\$657,500</b>	<b>\$2,545,000</b>		

Auburn Sewerage District									
2014 Sanitary Sewer Liner Projects									
Bid Tabulation									
2/13/2014									
Item #	Quantity	Bid Item	Unit Bid	Amount	Unit Bid	Amount	Unit Bid	Amount	
1	800 LF	Rehabilitate 12" Sanitary Sewer Pipe on Academy St.	\$ 37.00	\$ 29,600.00	\$ 35.00	\$ 28,000.00	\$ 35.00	\$ 28,000.00	
2	430LF	Rehabilitate 10" Sanitary Sewer Pipe on Academy St.	\$ 34.00	\$ 14,260.00	\$ 33.00	\$ 14,190.00	\$ 27.50	\$ 11,825.00	
3	1050 LF	Rehabilitate 12" Sanitary Sewer Pipe on James St.	\$ 40.00	\$ 42,000.00	\$ 35.00	\$ 36,750.00	\$ 35.00	\$ 36,750.00	
4	170 LF	Rehabilitate 12" Sanitary Sewer Pipe on Newbury St.	\$ 48.00	\$ 8,160.00	\$ 35.00	\$ 5,950.00	\$ 35.00	\$ 5,950.00	
5	550LF	Rehabilitate 10" Sanitary Sewer Pipe on Newbury St.	\$ 36.00	\$ 19,800.00	\$ 33.00	\$ 18,150.00	\$ 27.50	\$ 15,125.00	
6	375 LF	Rehabilitate 12" Sanitary Sewer Pipe on Third St.	\$ 35.00	\$ 13,125.00	\$ 35.00	\$ 13,125.00	\$ 35.00	\$ 13,125.00	
7	64 Ea	Reinstatement of Sewer Services	\$ 200.00	\$ 12,800.00	\$ 215.00	\$ 13,760.00	\$ 100.00	\$ 6,400.00	
				<b>\$ 139,745.00</b>		<b>\$ 129,925.00</b>		<b>\$ 117,175.00</b>	

Layne Liner LLC  
195A Norridgecock Road  
Fairfield, ME 04937

Green Mountain Pipeline Svcs.  
244 Waterman Road  
Royatton, VT 05068

Institutorm Technologies  
17988 Edison Avenue  
Chesterfield, MO 63005