Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on **Tuesday, June 17, 2014, at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of May 20, 2014.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Sid Hazelton*.
6. Brief Tour of Garage & Barn.
7. New Business
    - Review and Approve 2013 Annual Audit.
    - Park Avenue - Potential Main Extension.
    - Discussion of Liens & Assessments.
    - LAWPCA Financial Update - FYI only.
    - LAWPCA Apportionment - FYI only.
    - Rate Adjustment - Timing & Assistance.
8. Old Business
    - Vactor Truck
    - Project Updates
        - Sewer Replacements
        - Sewer Liners
        - CSO work
9. Adjourn Regular Meeting.

May 20,2014

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, May 20, 2014 at 4:00PM.

Members present: Treasurer, Robert Cavanagh. Trustees: Heidi McCarthy, Joseph DeFilipp, Stephen Ness and Jeffrey Preble. Also present: Tizz Crowley, Mayor's Representative, John Storer, Superintendent, Sid Hazelton, District Engineer and Greg Leighton of Maine Water Company.

ESRI CITY-WIDE SITE LICENSING

Greg Jalbert, Engineering Technician, presented information regarding manhole inspections that will provide real time data in graphic format linked to a database. The cost will be shared 50/50 with the Water District.

On motion of Tizz Crowley, seconded by Joseph DeFilipp, it was unanimously voted: **To execute an Agreement with the City sharing in the GIS and ESRI City-Wide Licensing costs.**

On motion of Joseph DeFilipp, seconded by Tizz Crowley, it was unanimously voted: **To approve the minutes of the Regular Meeting of April 15, 2014.**

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO CONFER WITH LEGAL COUNSEL REGARDING THE VACTOR TRUCK.

On motion of Tizz Crowley, seconded by Jeffrey Preble, it was unanimously voted: **To move into Executive Session per 1 M.S.R.S. § 405 (6) (E) 4:15PM to meet with legal counsel to discuss legal rights and responsibilities regarding the vactor truck.**

On motion of Joseph DeFilipp, seconded by Heidi McCarthy, it was unanimously voted: **To come out of Executive Session at 4:38pm.**

The vactor rep Tom Graham expressed his concern and told the board that the company wants to make things right and do not want anyone to be unhappy.

FINANCIAL REPORT – The revenues variance is a timing issue with the budgeted proposed rate increase. The final draft audit was received today.

RATIFY PAYMENT OF BILLS

On motion of Jeffery Preble, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of $ 300,765.17 as shown on the printout dated April 12, 2014-May 16, 2014.**

OPEN SESSION – K.C. Geiger, Water District Trustee, was in attendance.

ACTIVITY REPORT - The April Activity Report was presented by Sid Hazelton.

ELECTION OF OFFICERS – Beverley Heath has resigned and will be submitting a letter of resignation.

On motion of Jeffrey Preble, seconded by Tizz Crowley, it was unanimously voted : **To elect the officers as follows:**

President:	Robert Cavanagh
Treasurer:	Heidi McCarthy
Clerk:	Tanya Johnson
Auditor:	Horton, McFarland & Veysey
Superintendent:	John Storer

NEW BUSINESS

REVIEW OF DRAFT 2013 ANNUAL AUDIT - The Final Draft will not have any changes. Tizz Crowley asked that the vote on the audit be put off to the June meeting.

APPROVAL OF PROPOSED LAWN MOWING BIDS – The District evaluated the cost of the work done by summer students to be about $10,000 plus the cost of gas and other related expenses. The bid proposals were sent to several pre-qualified lawn care companies. It is a 4 year bid so that the company can amortize its equipment. G & G Landscaping of Wales was the low bidder. Tizz Crowley wanted the District to be sure to solicit proposals from Auburn companies.

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted: **To contract with G & G Landscaping for 2014-2017 with the cost to be shared with the Water District close to a 50/50 split.**

On motion of Heidi McCarthy, seconded by Joseph DeFilipp, it was unanimously voted: **To amend the vote that the costs will be prorated based on time spent at relative sites for water and sewer.**

LAWPCA FINANCIAL UPDATE – FYI only. Favorable to budget projections.

LAWPCA APPORTIONMENT – FYI only.

OLD BUSINESS

PROJECT UPDATES -
FIFTH STREET SEWER REPLACEMENT – Fifth Street has been completed. An additional 250' was added on Pulsifer Sreet.

SEWER LINERS – This project will start in mid-July. The District crew is prepping for the project.

CSO WORK - Nothing to report.

OTHER BUSINESS

The TOUCH A TRUCK event was a success. The Vactor Truck was a popular attraction.

LIENS – The District is looking for attorney clarification. There are customers who have defaulted on promises to pay their sewer assessments. The District is looking for direction on what to do especially with matured liens on properties.

ADJOURN REGULAR MEETING

On motion of Tizz Crowley, seconded by Stephen Ness, it was unanimously voted: **To adjourn the meeting.**

AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
FIVE MONTHS ENDED MAY 31, 2014

	May	2014	Y-T-D THRU MAY 2014		
	YTD - 2013	BUDGET	ACTUAL	BUDGET	VARIANCE
REVENUES:					
Metered Income	$1,291,062	$3,241,614	1,308,697	$1,350,673	($41,975)
Industrial Surcharge	209,230	538,774	226,837	224,489	2,347
Public Basins	20,696	53,892	20,696	22,455	(1,759)
Jobbing & Mdse.	13,721	20,000	13,540	8,333	5,206
Sewer Assessments	18,326	26,031	7,955	10,846	(2,892)
Finance Charges	6,364	14,913	7,991	6,214	1,778
Interest Income	829	2,119	758	883	(125)
Industrial Treatment Sampling	46,200	46,200	46,200	19,250	26,950
Capacity Fees (SDS)	9,125	12,125	5,625	5,052	573
TOTAL REVENUES	**1,615,553**	**3,955,668**	**1,638,299**	**1,648,195**	**(9,896)**
			41.42%	**41.67%**	**< Standard**
EXPENSES:					
Payroll	139,282	370,559	141,919	154,400	(12,481)
Employee Benefits	71,698	191,868	75,167	79,945	(4,778)
Maint. of Sewers	24,164	61,110	15,361	25,463	(10,101)
Lift Stations	39,918	92,814	43,783	38,673	5,110
Maint. of Buildings	17,292	34,649	19,174	14,437	4,737
Maint. of Trucks	7,050	16,556	7,489	6,898	591
Office Expense	15,233	27,754	15,326	11,564	3,762
Collection Expense	(2,154)	(5,182)	(21,216)	(2,159)	(19,057)
General Expense	12,279	14,326	2,091	5,969	(3,878)
Insurance	15,119	54,276	25,860	22,615	3,245
Legal & Accounting Fees	14,191	32,462	14,734	13,526	1,208
Billing Expense	29,828	62,996	31,034	26,248	4,786
L.A.W.P.C.A.	714,524	2,129,957	594,747	887,482	(292,735)
SUB-TOTAL	**1,098,424**	**3,084,145**	**965,469**	**1,285,060**	**(319,591)**
Interest	43,726	90,412	46,866	37,672	9,194
TOTAL EXPENSES	**1,142,150**	**3,174,557**	**1,012,335**	**1,322,732**	**(310,397)**
			31.89%	**41.67%**	**< Standard**
Bonds - Principal Payments	194,286	467,743	195,621	194,893	728
SURPLUS FROM OPERATIONS	**279,117**	**313,368**	**430,343**	**130,570**	**299,773**

AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - MAY 31, 2014

	5/31/2014	12/31/2013
Property, Plant and Equipment:		
Plant in Service	31,306,170.90	31,306,170.90
Less: Accumulated Depreciation	(12,809,790.75)	(12,643,640.75)
	18,496,380.15	18,662,530.15
Construction Work In Progress	118,737.13	5,895.39
Current Assets:		
Cash	1,120,773.49	1,040,153.94
Accounts Receivable	453,541.74	451,125.25
Construction Assessments	37,050.33	28,416.21
City of Auburn Debt	620,890.10	641,586.44
PrePaid Insurances	4,392.50	22,920.00
Total Current Assets	2,236,648.16	2,184,201.84
Deferred Charges	97,117.76	102,420.96
Total Assets	20,948,883.20	20,955,048.34

	5/31/2014	12/31/2013
Equity Capital	15,430,275.82	14,996,461.47
Long Term Debt	4,780,377.58	4,975,998.26
Capital Lease (Vacuum Truck)	198,928.32	262,205.80
Current Liabilities:		
Current Portion of LTD	467,743.86	467,743.86
Accounts Payable	35,764.69	209,689.40
Accrued Interest & Other	28,483.84	35,959.55
Customer Deposits	7,309.09	6,990.00
Other Miscellaneous	0.00	0.00
Total Current Liabilities	539,301.48	720,382.81
Deferred Credits	0.00	0.00
Total Equity & Liabilities	20,948,883.20	20,955,048.34

Auburn Sewerage District
Accounts Payable Alpha Check Register
May 17, 2014 to June 13, 2014

6/12/2014

Check #	Date	Per	Vendor	Invoice Date	Inv #	Description	Amount
3425	5/23/2014	4	American Concrete Industries	4/30/2014	201498	Pulsifer	785.90
3425	5/23/2014	4	American Concrete Industries	4/30/2014	201497	Fifth	773.50
						Vendor Total:	**1,559.40**
3438	5/30/2014	5	American Concrete Industries	5/6/2014	201892	sewer lining	110.00
						Vendor Total:	**110.00**
3452	6/6/2014	5	American Concrete Industries	5/13/2014	202054	James St sewer lining	114.00
						Vendor Total:	**114.00**
3426	5/23/2014	5	Andros. Registry Of Deeds	5/22/2014	1732	release liens	110.00
						Vendor Total:	**110.00**
3451	5/30/2014	5	Andros. Registry Of Deeds	5/30/2014	1738	place/release liens	110.00
						Vendor Total:	**110.00**
3453	6/6/2014	6	Andros. Registry Of Deeds	6/4/2014	1740	release liens	154.00
						Vendor Total:	**154.00**
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	2,196.77
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	30.00
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	116.51
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	405.41
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	1,595.00
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	72.00
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	220.39
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	218.35
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	1,034.96
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	66.81
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	619.49
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	311.51
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	177.99
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	1,612.40
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	1,718.79
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	231.58
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	122.17
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	80.00
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	29.88
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	37.56
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	6,119.59
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	4,412.15
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	580.26
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	323.93
3439	5/30/2014	4	Auburn Water District	5/15/2014	Bk26Pg46	April	1,468.90
						Vendor Total:	**23,802.40**
3427	5/23/2014	5	Constellation NewEnergy, Inc.	5/6/2014	14868920	Worthley Brook	309.10
						Vendor Total:	**309.10**
3442	5/30/2014	5	Constellation NewEnergy, Inc.	5/10/2014	14950423	Merrow Rd	23.05

3442	5/30/2014	5	Constellation NewEnergy, Inc.	5/12/2014	14981360	River Station	347.81
3442	5/30/2014	5	Constellation NewEnergy, Inc.	5/13/2014	14984709	Moose Brook	216.57
						Vendor Total:	**587.43**
3454	6/6/2014	5	Constellation NewEnergy, Inc.	5/17/2014	15072204	Washington St	164.37
						Vendor Total:	**164.37**
3462	6/13/2014	5	Constellation NewEnergy, Inc.	5/24/2014	15180659	Bradman	98.29
						Vendor Total:	**98.29**
3434	5/23/2014	4	E.J. Prescott, Inc.	4/28/2014	4788795	Fifth	127.17
						Vendor Total:	**127.17**
3448	5/30/2014	5	E.J. Prescott, Inc.	5/5/2014	4792576	vas usage	1,173.95
3448	5/30/2014	5	E.J. Prescott, Inc.	5/7/2014	4793466	Fifth	208.24
3448	5/30/2014	5	E.J. Prescott, Inc.	5/5/2014	4792576	vas usage	12.27
3448	5/30/2014	5	E.J. Prescott, Inc.	5/8/2014	4794676	vas usage	442.93
3448	5/30/2014	5	E.J. Prescott, Inc.	5/9/2014	4795922	Fifth St credit	-858.95
						Vendor Total:	**978.44**
3466	6/13/2014	5	E.J. Prescott, Inc.	5/20/2014	4800499	vas usage	2,323.93
3466	6/13/2014	5	E.J. Prescott, Inc.	5/20/2014	4800499	vas usage	600.69
3466	6/13/2014	5	E.J. Prescott, Inc.	5/21/2014	4801029	vas usage	386.68
						Vendor Total:	**3,311.30**
3424	5/23/2014	5	Fletcher Properties	5/20/2014	1736	customer refund	127.75
						Vendor Total:	**127.75**
3437	5/23/2014	5	FW Webb, Inc.	5/8/2014	42909899	ck vlv for lake pump statior	175.45
						Vendor Total:	**175.45**
3443	5/30/2014	5	Gagne & Sons	5/15/2014	7619	sewer lining	134.56
3443	5/30/2014	5	Gagne & Sons	5/13/2014	7091	sewer lining-Third St	85.00
3443	5/30/2014	5	Gagne & Sons	5/13/2014	7089	sewer lining -Third St	30.00
						Vendor Total:	**249.56**
3455	6/6/2014	5	Gagne & Sons	5/16/2014	7735	Fifth St manholes	63.36
						Vendor Total:	**63.36**
3428	5/23/2014	6	Group Dynamic, Inc.	5/12/2014	1733	June	33.00
						Vendor Total:	**33.00**
3429	5/23/2014	4	K & K Excavation, Inc.	5/1/2014	25800	Fifth	2,243.47
						Vendor Total:	**2,243.47**
3444	5/30/2014	5	K & K Excavation, Inc.	5/9/2014	25825	Fifth St	189.77
						Vendor Total:	**189.77**
3456	6/6/2014	5	K & K Excavation, Inc.	5/16/2014	25859	sewer lining manholes	442.07
						Vendor Total:	**442.07**
3430	5/23/2014	5	L.A.W.P.C.A.	5/1/2014	783	May	108,496.67
						Vendor Total:	**108,496.67**
3445	5/30/2014	5	L.A.W.P.C.A.	5/7/2014	558	4 loads	740.00
						Vendor Total:	**740.00**
3458	6/6/2014	5	Maine Municipal Assoc.	5/15/2014	68361	2nd install unemployment	445.25
						Vendor Total:	**445.25**
3432	5/23/2014	6	Maine Municipal Emp.Hlth.	5/13/2014	1734	June	7,262.03
3432	5/23/2014	6	Maine Municipal Emp.Hlth.	5/13/2014	1734	June	85.80
3432	5/23/2014	6	Maine Municipal Emp.Hlth.	5/13/2014	1734	June	243.86

3432	5/23/2014	6	Maine Municipal Emp.Hlth.	5/13/2014	1734	June	557.22
3432	5/23/2014	6	Maine Municipal Emp.Hlth.	5/13/2014	1734	June	1,281.57
						Vendor Total:	**9,430.48**
3459	6/6/2014	5	Northern Data Systems Inc	5/19/2014	8792	disconnect notices	518.37
						Vendor Total:	**518.37**
3447	5/30/2014	5	Northland Industrial Truck	4/28/2014	E45151	Fifth St loader rent	2,800.00
						Vendor Total:	**2,800.00**
3460	6/6/2014	5	Rent-It Of Maine, Inc.	5/7/2014	36349	Fifth-rent roller	1,347.50
						Vendor Total:	**1,347.50**
3423	5/23/2014	5	Richard Bubier	5/20/2014	1735	customer refund	67.14
						Vendor Total:	**67.14**
3435	5/23/2014	5	S.M. LLC	5/12/2014	1727	excavator rental	6,800.00
3435	5/23/2014	5	S.M. LLC	5/12/2014	1728	loader rental	2,437.50
3435	5/23/2014	5	S.M. LLC	5/12/2014	1728	loader rental	812.50
						Vendor Total:	**10,050.00**
3449	5/30/2014	5	Spencer Group	5/16/2014	604	Fifth St	17,625.00
						Vendor Total:	**17,625.00**
3436	5/23/2014	5	Spiller's	5/2/2014	1295086-01	signs	1,043.60
						Vendor Total:	**1,043.60**
3461	6/6/2014	6	St Mary's Health System	6/2/2014	166355	hep shots	105.00
						Vendor Total:	**105.00**
3450	5/30/2014	5	Tessco Inc	5/14/2014	987529	E-3 antenna&connector	657.66
						Vendor Total:	**657.66**
3433	5/23/2014	5	Treasurer, St of Maine	5/16/2014	56954	Littlefield Bridge	66,000.00
						Vendor Total:	**66,000.00**
3431	5/23/2014	5	Treasurer, State of Maine	5/19/2014	1731	Desjardins w/e 5/18	82.00
						Vendor Total:	**82.00**
3446	5/30/2014	5	Treasurer, State of Maine	5/27/2014	1737	Desjardins w/e 5/25	82.00
						Vendor Total:	**82.00**
3457	6/6/2014	6	Treasurer, State of Maine	6/2/2014	1741	Desjardins w/e 6/1	82.00
						Vendor Total:	**82.00**
3465	6/13/2014	6	Treasurer, State of Maine	6/9/2014	1744	Desjardins w/e 6/8	82.00
						Vendor Total:	**82.00**
3467	6/13/2014	5	UNITIL ME	5/29/2014	1739	Green Turtle	58.90
						Vendor Total:	**58.90**
3464	6/13/2014	5	Vantagepoint Transfer Agent-1(	5/31/2014	1743	May ICMA	1,729.84
						Vendor Total:	**1,729.84**
3463	6/13/2014	5	Vantagepoint Transfer Agent-3(	5/31/2014	1742	May ICMA	704.96
						Vendor Total:	**704.96**
Grand Total:							**257,208.70**

Net Payroll + taxes 30,810.29

t 288,018.99

ASD BILLS PAID
5/31/2014

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	shared employees benefit allocation - May	1604-000	2604-000	$ 1,062.29
Auburn Water District	shared employees wage allocation - May	1685-000	2601-600	$ 2,360.64
City of Auburn	gas for the month of April	1142-300	2650-120	$ 314.64
City of Auburn	gas for the month of April	1142-300	2650-121	$ 183.40
City of Auburn	gas for the month of April	1142-300	2620-500	$ 174.65
Beltone Answering Service	answering service - May	1142-300	2675-800	$ 37.25
Beltone Answering Service	answering service -panic buttons- May	1142-300	2675-800	$ 4.98
Bisson Enterprises, Inc.	office cleaning - May	1142-300	2675-500	$ 282.50
Central Maine Power	power @ 268 Court Street - May	1142-300	2615-500	$ 164.61
Central Maine Power	power @ 268 Court Street - May	1142-300	2615-800	$ 82.31
Computer Place	Hill-computer hard drive	1142-300	2675-500	$ 49.99
Constellation NewEnergy	energy charge @ 268 Court Street - May	1142-300	2615-500	$ 227.51
Constellation NewEnergy	energy charge @ 268 Court Street - May	1142-300	2615-800	$ 113.76
Dig Safe System, Inc.	estimated cost - May	1142-300	2675-600	$ 311.51
DirigoNet	domain fee - email spam -May	1142-300	2675-800	$ 25.00
Gilman Electric	credit for LWD, reversed in May	1142-300	2620-500	$ 36.00
Great American Financial	Konica Digital Copier - lease - May	1142-300	2675-800	$ 107.61
Home Depot	tk#21	1142-300	2650-120	$ 19.97
Home Depot	tk#35	1142-300	2650-123	$ 44.37
Home Depot	gloves & earmuffs	1142-300	2604-000	$ 40.44
HR Distributors	connectors for radios	1142-300	2677-000	$ 28.75
IAS	PC cable	1142-300	2675-500	$ 67.72
Lab Corp	drug testing	1142-300	2676-600	$ 30.23
Lab Corp	drug testing	1142-300	2675-600	$ 60.45
Joshua Laliberte	web site hosting	1142-300	2675-800	$ 185.00
Gary Leighton	repair chair in Trustee Room	1142-300	2675-500	$ 32.50
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2601-600	$ (1,325.00)
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2604-000	$ (570.00)
City of Lewiston	wages and benes - Dan Rodrigue - March	1142-300	2658-000	$ (30.00)
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2601-600	$ 1,517.30
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2604-000	$ 548.15
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2658-000	$ 34.11
Maine State Retirement System	retirement contribution - May	1142-300	2241-040	$ 58.21
Maine State Retirement System	retirement contribution - May	1142-300	2604-000	$ 1,601.68
Maine Water Company	accounting services - Greg Leighton - May	1142-300	2632-800	$ 1,375.00
Mainely Awards	plaques for Tribou & Robinson retirement gifts	1142-300	2675-800	$ 10.00
WB Mason	pens, USB drive, elastics	1142-300	2620-800	$ 19.33
WB Mason	return elastics-wrong size	1142-300	2620-800	$ (5.15)
WB Mason	Court St-desk mats	1142-300	2620-800	$ 143.48
Napa	oil for rental equipment	1142-300	2105-873	$ 29.38
Napa	grease gun tips, safety gloves	1142-300	2620-500	$ 16.94
Napa	tk #35 grease gun ext hose, fittings	1142-300	2650-123	$ 136.89
Ness Oil	sewer lining diesel	1142-300	2105-874	$ 418.54
Ness Oil	Fifth Street diesel	1142-300	2105-873	$ 239.41
Ness Oil	tk #35 diesel	1142-300	2650-123	$ 510.72
Northern Data Systems	customer billing - May	1142-300	2675-700	$ 810.85
Northern Data Systems	past due notices	1142-300	2620-800	$ 237.17
Omni Services	tk #35 coupling	1142-300	2650-123	$ 30.25
Oxford Networks	telephone service - April	1142-300	2676-800	$ 121.76
Petro's	Court st paint & brushes	1142-300	2620-500	$ 29.48
Petro's	Court St brushes	1142-300	2620-500	$ 16.74
Pine Tree Waste	bulk waste - May	1142-300	2675-500	$ 59.84
Pitney Bowes	rental 6/1 to 8/31/2014	1142-300	2675-800	$ 30.00
Pitney Bowes	rental 6/1 to 8/31/2014	1142-300	2675-800	$ 200.00
Redlon & Johnson	Court St-upstairs bath-handle kit	1142-300	2620-500	$ 13.94
Redlon & Johnson	Court St-upstairs bath-nuts, spuds	1142-300	2620-500	$ 10.79
Reggie's	saw file & plug	1142-300	2620-500	$ 11.99
Spencer Group	James & Harvard manholes	1142-300	2620-600	$ 1,229.25
Spillers	clean & calibrate instrument	1142-300	2677-000	$ 65.00
Staples	speakers for Tanya's computer	1142-300	2620-800	$ 13.00
John Storer	business mileage reimbursement - May	1142-300	2675-500	$ 175.00
Super Shoes	Farris, Hamann	1142-300	2604-000	$ 184.64
Thayer Corp	contract 5/1 to 7/31	1142-300	2675-500	$ 377.43
U.S. Cellular	cell phones - May	1142-300	2676-500	$ 199.13
U.S. Cellular	small account - May includes a new hot spot	1142-300	2676-500	$ 132.25
United Way	employee contribution - May	1142-300	2241-000	$ 24.00
Unitil	268 Court Street - May	1142-300	2620-500	$ 389.96
				$15,139.54

AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
May 2014

MAINS

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New
Andrew Dr @ East Auburn School	1	Overflowing MH - Vactor cleaned			1		
Western View	1	Jet main			1		
21 Second St	1	Flushed main - dirty not plugged			1		
Fifth St, Pulsifer St	1	Jet and vacuum mains			1		
Enfield, Candia, Laureat, Dee	1	Jet and vacuum mains			1		
East Auburn School	1	Dye test school				1	
Hotel Rd	1	Night work				1	
Monthly Totals	7		0	0	5	2	0
2013 Monthly Totals	10		0	1	5	4	0
YTD Totals	30		2	4	18	4	2

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Charter Way	1	Clean MHs - almost plugged			1		
Manley Rd	1	Jackhammer MHs				1	
1400 Minot Av	1	Locate MH - buried			1		
23 Drummond St	1	Vacuum out MH			1		
Minot Av - Central Fire Station	1	Repair brick work				1	
Manley, Cleaves, Western View	1	Jet & vacuum MHs			1		
Harvard St	1	Replace sewer MH		1			
Fifth St @ Pulsifer St	1	Jackhammer & raise 2 MHs				1	
Park Av, Western View	1	Locate MHs			1		
Dee St	1	Repair MH end of street				1	
Loring Av	1	Repair MH				1	
Center St	1	Cold patch MHs - need to raise				1	
South Main St @ Vivian St	1	Loose cover - wrap-a-roll		1			
Monthly Totals	13		0	2	5	6	0
2013 Monthly Totals	2		0	0	1	1	0
YTD Totals	25		1	2	12	10	0

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	Cut
23 Drummond St	1	Plugged service - debris in MH			1	
21 Second St	1	Plugged service on owner		1		
19 Eighth St	1	Back up on owner		1		
Monthly Totals	3		0	2	1	0
2013 Monthly Totals	8		1	3	4	0
YTD Totals	33		2	15	15	1

LIFT STATIONS

Location	No.	Comments
LAPS sewer lift station	1	Bandaid broken pipes
W-7	1	Reset pump #1 - check high wet well
LAPS sewer lift station	1	Replace 3" piping in wet well, replace check/ball valves
Lewiston Junction	1	Troubleshoot level controls, PLC programming
Lewiston Junction	1	Vacuum & clean - high wet well - troubleshoot alarms
W-5	1	Cut down damaged trees from beavers
Lewiston Junction	1	High alarm - soap suds
W-3	1	Install VFD/seal alarms, ultrasonic cable
Monthly Totals	8	
2013 Monthly Totals	22	
YTD Totals	47	

OVERFLOWS

Item		Comments
Monthly Totals		
YTD Totals		

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	8.0	3.53	1336	3.26	9	50	-18	19	-0.5
February	30.2	4.86	1261	2.55	14	48	-7	20	-2.9
March	17.0	3.47	1265	3.64	13	48	-7	24	-8.5
April	0.0	2.99	683	3.78	11	71	19	42	-1.7
May	0.0	5.41	342	3.9	14	80	32	54	-1.4
June									
July									
August									
September									
October									
November									
December									
YTD Totals	55.20	20.26							

* From www.wunderground.com

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	60	21	1	15	0	0	0	12	10	0	1	0
February	38	13	1	2	0	0	0	9	12	0	1	0
March	49	25	1	18	0	0	0	1	2	0	2	0
April	166	72	2	37	0	0	0	6	9	2	34	4
May	156	95	2	21	0	0	6	5	10	0	17	0
June												
July												
August												
September												
October												
November												
December												
YTD Totals	469	226	7	93	0	0	6	33	43	2	55	4
2013 Totals	476	224	15	104	1	6	11	26	48	0	41	0

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	4			3	0	0	1	0	0	0	0
Water District	12	0	6	3		0	0	2	0	0	1
Monthly Totals	16	0	6	6	0	0	1	2	0	0	1
2013 Monthly Totals	27	0	5	14	2	0	3	2	1	0	0
YTD Totals	74	1	15	17	9	6	17	6	0	0	3

OTHER ACTIVITIES

1.
2.
3.
4.
5.
6.

Lew-Auburn Water Pollution Control
Profit & Loss
January through May 2014

	Jan - May 14
Ordinary Income/Expense	
Income	
401 Revenue-Auburn Sewer Dis	594,006.70
402 Revenue-Lewiston	756,301.96
403 Septic Waste	87,838.50
404 Miscellaneous Revenue	27,939.21
405 Industrial Licenses	44,995.02
406 Septic Fees and Licenses	125.00
408 Discounts	56.05
409 Compost Revenue	29,282.57
410 Constellation New Energy	1,372.10
Total Income	1,541,917.11
Gross Profit	1,541,917.11
Expense	
602 Chemicals & Amendment	
60211 Chemical & Amendment	96,886.60
60212 Chemical & Amendment	149,622.95
Total 602 Chemicals & Amendment	246,509.55
603 Equip Maint & Repair	
60311 Treatment Plant	60,877.55
60312 Compost Facility	19,530.69
Total 603 Equip Maint & Repair	80,408.24
604 Buildings & Grounds	
60411 Buildings & Grounds	32,979.43
60412 Buildings & Grounds CF	22,573.57
Total 604 Buildings & Grounds	55,553.00
605 Vehicle Expenses	
60511 Vehicle Expense TP	18,053.75
60512 Vehicle Expense CF	9,264.53
Total 605 Vehicle Expenses	27,318.28
606 Residuals Disposal	
60611 Residuals Disposal TP	35,484.56
Total 606 Residuals Disposal	35,484.56
607 Laboratory Expense	
60711 Laboratory & Analytical	22,464.24
60712 Laboratory & Analytical	13,537.96
Total 607 Laboratory Expense	36,002.20
608 Pretreatment	
60811 Pretreatment TP	5,075.87
Total 608 Pretreatment	5,075.87
609 Safety	
60911 Safety TP	5,519.30
60912 Safety CF	822.68
Total 609 Safety	6,341.98
611 Electrical Power	
61111 Electrical Power TP	131,274.26
61112 Electrical Power CF	8,329.73
Total 611 Electrical Power	139,603.99
612 Fuel	
61211 Fuel	42,097.80
61212 Fuel CF	62,590.20
Total 612 Fuel	104,688.00

Lew-Auburn Water Pollution Control
Profit & Loss
January through May 2014

	Jan - May 14
613 Water	
61311 Water	9,347.55
61312 Water CF	147.00
Total 613 Water	9,494.55
615 Landfill Maint./Monitori	
61511 Landfill Maint/Monitor	10,024.80
Total 615 Landfill Maint./Monitori	10,024.80
701 Office Supplies	
70111 Office Supplies TP	4,669.38
70112 Office Supplies CF	139.29
Total 701 Office Supplies	4,808.67
702 Telephone & Communicatio	
70211 Telephone & Communicatio	2,897.71
70212 Telephone & Communicatio	459.10
Total 702 Telephone & Communicatio	3,356.81
703 Insurance Expense	
70311 Insurance Expense TP	47,157.00
Total 703 Insurance Expense	47,157.00
704 Legal & Audit	
70411 Legal & Audit	5,533.90
Total 704 Legal & Audit	5,533.90
705 Advertising	
70512 Advertising CF	311.25
Total 705 Advertising	311.25
706 Salaries & Wages	
70611 Salaries & wages TP	405,362.84
70612 Salaries & Wages CF	57,780.57
Total 706 Salaries & Wages	463,143.41
707 Employee Benefits	
70711 Employee Benefits TP	123,488.47
70712 Employee Benefits CF	23,312.98
707 Employee Benefits - Other	33,131.02
Total 707 Employee Benefits	179,932.47
708 Professional Development	
70811 Professional Development	11,359.65
70812 Professional Development	1,942.50
Total 708 Professional Development	13,302.15
709 Licensing Fees	
70911 Licensing Fess TP	1,595.22
70912 Licensing Fees CF	1,565.00
Total 709 Licensing Fees	3,160.22
710 ICMA Employer portion	0.00
801 Interest Expense	112,331.00
802 Debt Expense	5,061.01
Total Expense	1,594,602.91
Net Ordinary Income	-52,685.80

Lew-Auburn Water Pollution Control
Profit & Loss
January through May 2014

	Jan - May 14
Other Income/Expense	
Other Income	
407 Interest Income	248.31
Total Other Income	248.31
Net Other Income	248.31
Net Income	-52,437.49

Lewiston - Auburn Water Pollution Control Authority

Cost Apportionment Summary - First Half of 2014

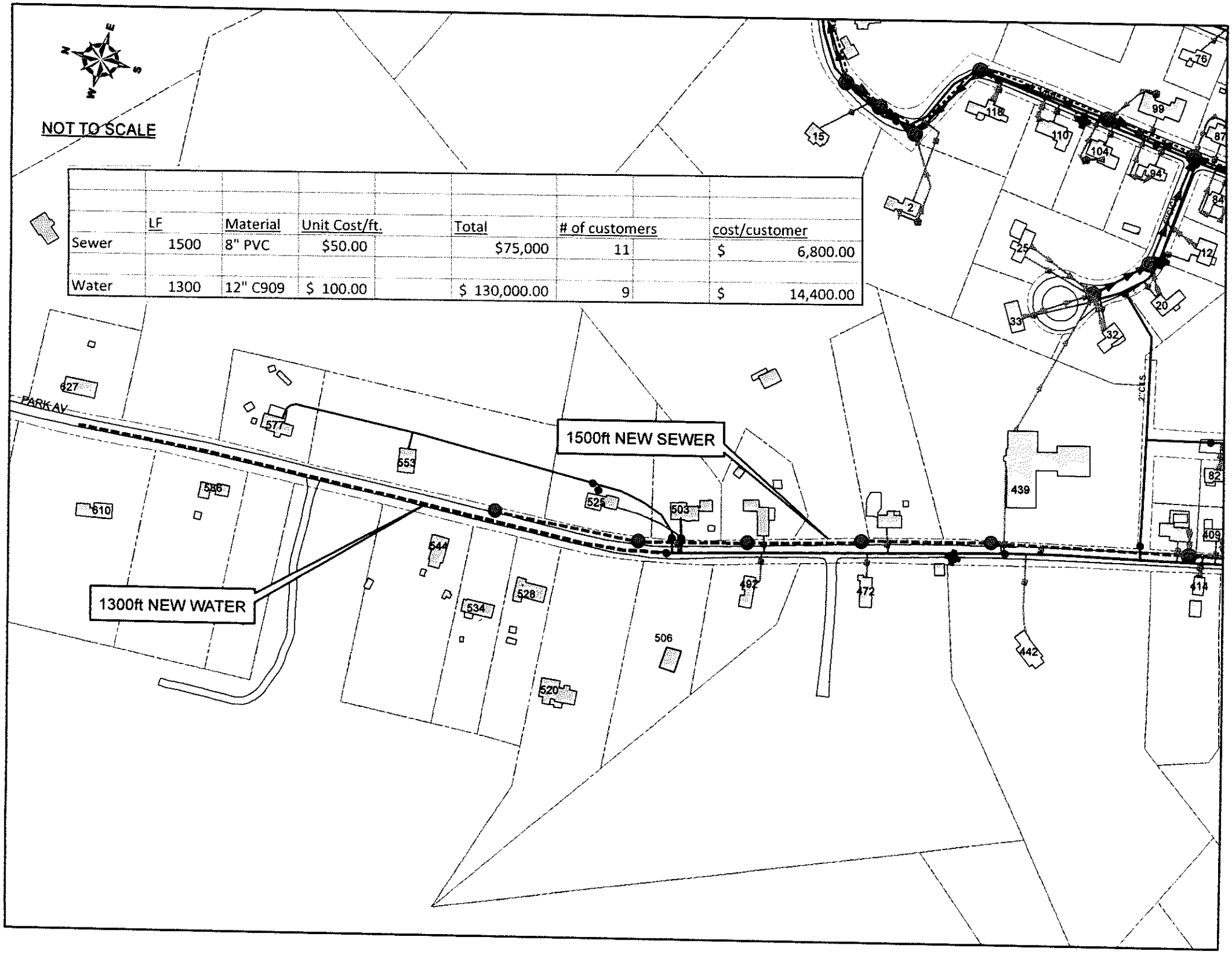
cmr 6/10/2014

Month	Lewiston Sewer Division Initial %	Intial $	Op Data	Op Data $	Difference $		Auburn Sewerage District Initial %	Intial $	Op Data	Op Data $	Difference $	
January	56.00%	$138,086.66	56.90%	$140,305.91	($2,219.25)	0.0	44.00%	$108,496.67	43.10%	$106,277.42	$2,219.25	0
February	56.00%	$138,086.66	55.09%	$135,842.76	$2,243.91	0.0	44.00%	$108,496.67	44.91%	$110,740.57	($2,243.91)	0
March	56.00%	$138,086.66	58.83%	$145,064.97	($6,978.31)	0.0	44.00%	$108,496.67	41.17%	$101,518.36	$6,978.31	0
April	56.00%	$138,086.66	54.79%	$135,103.01	$2,983.66	0.0	44.00%	$108,496.67	45.21%	$111,480.32	($2,983.66)	0
May	56.00%	$138,086.66	55.89%	$137,815.42	$271.24	0.0	44.00%	$108,496.67	44.11%	$108,767.91	($271.24)	0
June	*56.00%*	*$138,086.66*	*55.22%*	$136,163.31	*$1,923.35*	*0.0*	*44.00%*	*$108,496.67*	*44.78%*	$110,420.02	*($1,923.35)*	*0*
Six Month Adjustment			*56.12%*		*($1,775.40)*				*43.88%*		*$1,775.40*	*0*

Cost Apportionment Summary - Second Half of 2013

Month	Lewiston Sewer Division Initial %	Intial $	Op Data	Op Data $	Difference $		Auburn Sewerage District Initial %	Intial $	Op Data	Op Data $	Difference $	
July	*57.00%*	$140,552.50	*53.76%*	$132,563.20	*$7,989.30*	0.0	*43.00%*	$106,030.83	*46.24%*	$114,020.13	*($7,989.30)*	0
August	*57.00%*	$140,552.50	*55.32%*	$136,409.90	*$4,142.60*	0.0	*43.00%*	$106,030.83	*44.68%*	$110,173.43	*($4,142.60)*	0
September	*57.00%*	$140,552.50	*55.44%*	$136,705.80	*$3,846.70*	0.0	*43.00%*	$106,030.83	*44.56%*	$109,877.53	*($3,846.70)*	0
October	*57.00%*	$140,552.50	*53.62%*	$132,217.98	*$8,334.52*	0.0	*43.00%*	$106,030.83	*46.38%*	$114,365.35	*($8,334.52)*	0
November	*57.00%*	$140,552.50	*52.88%*	$130,393.26	*$10,159.23*	0.0	*43.00%*	$106,030.83	*47.12%*	$116,190.07	*($10,159.23)*	0
December	*57.00%*	$140,552.50	*56.30%*	$138,826.41	*$1,726.08*	0.0	*43.00%*	$106,030.83	*43.70%*	$107,756.92	*($1,726.08)*	0
							0.00%					
Six Month Total Adj			*54.55%*		*$36,198.43*				*45.45%*		*($36,198.43)*	*0*
Average to date			*56.30%*						*43.70%*			*0*
Adjustments to date					*($3,698.75)*						*$3,698.75*	*0*
Average / Adjustments year end			*55.34%*		*$34,423.03*				*44.66%*		*($34,423.03)*	*0*

All data in large font are 2014 data, *Data shown in smaller, italicized font are 2013 data* used for estimation/illustration purposes only.

NOT TO SCALE

	LF	Material	Unit Cost/ft.	Total	# of customers	cost/customer
Sewer	1500	8" PVC	$50.00	$75,000	11	$ 6,800.00
Water	1300	12" C909	$ 100.00	$ 130,000.00	9	$ 14,400.00