

Auburn School Committee
Regular Meeting Agenda
 October 17, 2018 7:30 PM

WORKSHOP - 6:00 PM Vision 2020 reboot to Vision 2030/Graduation Policy

I. Call to Order /Pledge of Allegiance

- A. Introductions
- B. Communication

II. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes for October 3, 2018

_____ Moved to approve the Consent Agenda.

_____ Seconded

_____ Motion passed/defeated _____ to _____ approve the Consent Agenda.

III. Public Participation

The School Committee asks the Public to remember our System-Wide Code of Conduct and the six core values of Respect, Honesty, Courage, Compassion, Fairness, and Responsibility while directly addressing the group. Our policy JIC states that we expect people to ‘Treat others as you would like to be treated, Use language that is appropriate and kind, and be truthful and forthright in speech and actions.’ Per our policy, BEDH - Public Participation at School Committee Meetings: Citizens may comment on any general topics related to the school system during this portion of the agenda. Comments related to specific agenda items may be held until the appropriate time. Please be succinct and speak once for less than three minutes. Other limitations may be necessary. The School Committee may respond to your concerns at a later date by answering through the administration or by placing the item on a future agenda. It is requested that comments related to specific personnel be channeled privately to the appropriate administrator.

IV. Student Information

V. Superintendent Report.

- A. Planning and Development
 - 1. MSBA Proposed Resolutions

The Superintendent will present the Maine School Board Association Resolutions that will be voted on by the Delegates at the Delegate Assembly during the Fall Conference. This is an opportunity for School Committee members to give feedback to Bonnie Hayes, Auburn School Committee Delegate, on the proposed resolutions.

- B. Business
 - 1. Finance Report - September 2018

The Finance Subcommittee will present the Finance Report for September 2018.

_____ Moved to approve the Finance Report for September 2018 as presented.

_____ Seconded

_____ Motion passed/defeated _____ to _____ the Finance Report for September 2018 as presented.

VI. Information / Committee Reports

STANDING COMMITTEES	
Finance Subcommittee-B. Hayes, F. Fontaine	Policy Subcommittee-T. Kendall, B. Mennealy

SUBCOMMITTEES	
City Council Update-A. Fournier	Wellness Subcommittee-F. Fontaine, J. Scrivner

Communications Subcommittee-TBD	Audit Subcommittee-B. Hayes, F. Fontaine
Curriculum Subcommittee-P. Gautier	Transportation Appeals-D. Poisson, J. Scrivner
Community Learning Center-P. Gautier	SHARECenter-P. Gautier
New ELHS Building Committee-T. Kendall	Negotiations - T. Kendall, B. Hayes

VII. Upcoming Meeting

- Regular School Committee Meeting -November 7, 2018, 7:00 PM Auburn Hall
- Regular School Committee Meeting -November 28, 2018, 7:00 PM Auburn Hall

VIII. Future Agenda Items and Request for Information

IX. Executive Session

If the School Committee makes a motion to enter executive session, the precise nature of business to be considered will be indicated in the motion. The items, which may be discussed, by law, may include one or more of the following:

1. To discuss personnel.
2. To discuss or consider the suspension or expulsion of a student.
3. To discuss or consider the condition, acquisition, or the use of real or personal property only if premature disclosure would prejudice the competitive or bargaining of the body or agency.
4. To discuss labor contracts, proposals and/or meetings related to negotiations.
5. To consult with the School Committee's attorney concerning legal rights, pending litigation, and settlement offers, when premature public knowledge would give the School Committee substantial disadvantage.
6. To discuss records made, maintained, or received by the School Committee or department, of access is prohibited by statute.

X. Adjournment

_____ Moved to adjourn at _____ P.M.

_____ Seconded

_____ Motion passed/defeated _____ to _____ adjourn at _____ P.M.

AUBURN SCHOOL DEPARTMENT
AUBURN, MAINE

6:00 PM - WORKSHOP - Grading and Reporting

REPORT OF REGULAR SESSION MEETING OF THE AUBURN SCHOOL COMMITTEE

Auburn Hall

October 3, 2018

Members Present: Ms. Faith Fontaine Mr. Thomas Kendall
Ms. Patricia Gautier Mr. Robert Mennealy
Ms. Alfreda Fournier Mr. Daniel Poisson
Ms. Bonnie Hayes

Others Present: Katherine Grondin, Superintendent, Michelle McClellan, Assistant Superintendent, Adam Hanson, Business Manager and Kiera Roth, Student Representative.

I. Call To Order/Pledge Of Allegiance

A. Introductions

Mr. Kendall called the meeting to order at 7:38 PM. He led the pledge of allegiance and members introduced themselves noting the ward they represent.

B. Communications

Ms. Gautier reported that the ShareCenter Director stated that there is a section called the Green Zone where the public can shop. She noted that the items are not specifically priced, but people can take them with a donation.

Ms. Fournier reported that a field hockey game was called off due to a shortage of bus drivers and the last ELHS football game was called off because too many players did not qualify.

Ms Grondin responded that transportation for after school activities is a problem because drivers are needed. She stated that we have reached out and posted notices on the City website, our website, and Facebook. She noted that we called several other groups to try to get other drivers for those events mentioned; however, others are also experiencing driver shortages. She stated that regarding the freshman football team, we had a bus ready to go and play under the lights, but some of the players had to play for the varsity games and that left too few players to play the game. She stated that everyone is working hard to try to eliminate the problem and work around it. She also reported that we are looking into the possibility of parents driving the minivan. Ms. Grondin explained the process for getting a bus driving license and encouraged members to reach out to others they may know to share the information.

II. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes for September 19, 2018
- C. Certificated Contract Nominations

The Superintendent recommends the following certificated contract nomination pending appropriate certification and/or license:

Nicholas Piper, Special Ed Teacher - Washburn

It was moved by Ms. Hayes, seconded by Ms. Fournier and voted unanimously to approve the Consent Agenda for tonight's meeting including the addendum.

III. Public Participation

Laura Garcia, Skillings Corner Rd. stated that the workshop was a direct result of the parents requesting a forum back in March when they could have an opportunity to be heard about the issues. She stated that the workshops are of very little value, if all stakeholders are not allowed to participate. She asked why the School Board is so afraid to allow the teachers and parents to discuss this issue. She noted that she has studied this and has questions, but now the teachers and other parents are gone and she cannot ask them questions. She asked why she was not allowed to ask

questions during the workshop. She asked how have the teachers been instructed to explain the 50-100 point scale for the students? She asked here is the playlist on Empower and how is it used? She noted that Sue Callahan explained some of that tonight, but there is more information needed. She noted that this is not just a tool used for a teacher to organize their thoughts. She wondered if the test scores over the past five years have shown improvement? She asked if we are on the right track? She asked if members could show that proficiency has improved test scores. She stated that the plan was to have consistency, but different content areas are taught differently, such as current events and math or english and science. She noted there is value in allowing teachers some latitude. She stated that sometimes consistency can be a bad thing too. She noted that she heard that students need to get a particular score to get credit. She stated that traditionally a student got credits and with enough credits they graduated; however, with proficiency based education, there are targets that students need to meet. She asked how many targets are there? She stated that the teachers are concerned about the amount of time they must spend to enter these targets. She stated that teachers are being dictated to about the targets and don't feel they have enough time to connect with the students. She reported that the task force met and she submitted a request for information and got very little information. She wondered why so much time was spent on the task force only to have their ideas dismissed. She stated that she very much liked what the Civic teacher said about teaching. She feels it is about teaching students confidence in their ability to learn and noted that the person who gives the student that confidence is the teacher. Ms. Garcia stated she feels that we are burdening teachers with tasks that don't necessarily make their teaching better. She stated that our retention rate is not good and wondered if we currently do exit interviews. Ms. Garcia stated that she would submit all of her questions in writing to ensure that she receives answers.

Barbara Howenic of Nottingham Rd stated that she was frustrated by the meeting tonight and wondered why the public cannot participate in a meeting that they requested. She stated that she felt there was no notice about the meeting. Ms. Howenic stated that she heard a 7th grade teacher has students who read at a 3rd grade level and that concerns her, noting that this is another flaw in our system because a student should not be in 7th grade and read at 3rd grade level. She noted that this is happening in all subjects and proficiency based learning doesn't seem to be catching these students.

IV. Student Information

Ms. Fournier reported that the Leadership Council is planning an Alumni Tent for the upcoming football game at Walton Field and encouraged members to attend. She noted that the Council is also trying to get television monitors set up at the highschool to announce upcoming events. She stated that the entertainment committee is planning a study night with fun activities. She reported that this is Spirit Week at ELHS and seniors are in first place at the moment. She also reported that on Friday there will be a Kick it To Cancer event to raise money for Breast Cancer.

V. Superintendent Report

A. Planning and Development

1. Enrollment Update

The Superintendent updated the members on current enrollment figures. She reported that the subsidy was based on an average of October and April enrollments; however, it is now based solely on the October enrollment. She noted that we do have a great deal of mobility and the elementary levels are slightly down. She explained that we expected this to happen at the kindergarten level because the pre kindergarten numbers were low last year; however, this year those numbers are higher. Ms. Grondin reviewed the numbers at the various schools and grades. She reminded members about the addition of teachers throughout the elementary levels this year to lower class sizes. She explained that even though we do add teachers, we need to understand that the facility needs to have the room to make another classroom and those options may need to be considered during budget deliberations. Ms. Grondin explained that pre kindergarten is not in any of the

numbers in the forms she handed out; however it is included in our subsidy. Ms. Grondin responded to questions from members and provided clarification.

B. Business

1. Transfer of Funds

Mr. Hanson reported that the Finance Committee had reviewed the June 30, 2018 Year-End Financials and requested that transfers between Cost Centers be approved for the 2018 Fiscal Year operating budget as follows:

<u>Cost Center Transfer</u>	<u>Amount Added/(Reduced)</u>
Transfer to:	
Special Education	\$495,000 needed due to higher-than-expected Out-of-district tuition
System Administration	\$90,000 needed due to staff turnover and retirement
Transportation & Buses	\$45,000 needed due to purchase of 2 additional state-funded school buses
Transfer from:	
Facilities Maintenance	(\$270,000) available due to favorable energy pricing compared to budget
Regular Instruction	(\$360,000) available due to salary/benefit savings from staff turnover

Ms. Fournier reported that she is very concerned about the Special Ed Department.

Ms. Grondin responded that on December 5, 2018 we will have a report from our Special Education Director who can address these issues. She noted that he is planning to bring in other programs and has various other ideas for return on investment.

Ms. Hayes asked about the buses.

Mr. Hanson responded that the buses are subsidized through state funding.

It was moved by Ms. Hayes, seconded by Ms. Gautier and voted unanimously to authorize the Superintendent of Schools and Business Manager pursuant to sections 2307 and 1485(4) of Title 20-A of the Maine Revised Statutes, as amended, to transfer amounts between cost centers approved for the 2018 fiscal year operating budget, provided that the total operating budget for that fiscal year shall not be increased by such transfers as presented.

2. Election of Delegate to the MSBA Annual Delegate Assembly

The members nominated and voted for a member of the School Committee to represent Auburn at the Maine School Board Association (MSBA) Delegate Assembly. Ms. Hayes volunteered to fill the position.

Ms. Grondin reported that she would forward information to Ms. Hayes to prepare for her seat as the delegate.

It was moved by Mr. Mennealy, seconded by Ms. Gautier and voted to approve the nomination of Bonnie Hayes to represent Auburn at the MSBA Annual Delegate Assembly.

VI. Information / Committee Reports

STANDING COMMITTEES	
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SUBCOMMITTEES

City Council Update-A. Fournier	Wellness Subcommittee-F. Fontaine, J. Scrivner
Communications Subcommittee-TBD	Audit Subcommittee-B. Hayes, F. Fontaine
Curriculum Subcommittee-P. Gautier	Transportation Appeals-D. Poisson, J. Scrivner
Community Learning Center-P. Gautier	SHARECenter-P. Gautier
New ELHS Building Committee-T. Kendall	Negotiations - T. Kendall, B. Hayes

Ms. Fournier reported about recent City Council activities noting that the Make-A-Wish Foundation had a successful fundraiser. She stated that the Parks and Recreation Department Director would like to join the Facilities Committee for the New ELHS. Ms. Grondin responded that Dana would be on the list for communication about the facilities. She also reported that Kathryn Garcia won the 2018 award for her book and was honored at the City Council meeting.

Mr. Kendall reported that the recent ELHS Building Committee met last week and reviewed where things stand and how we will move forward. He noted that subcommittees and fundraising will pick up soon.

VII. Upcoming Meeting

- Regular School Committee Meeting -October 17, 2018, 7:30 PM Auburn Hall
Workshop at 6:00 PM

VIII. Future Agenda Items and Request for Information

- Proficiency Based Learning/Customized Learning - October
- Vision 2030 - October
- Special Ed Programs - December

IX. Executive Session

X. Adjournment

It was moved by Ms. Mennealy seconded by Ms. Fournier and voted unanimously to adjourn from regular session at 8:43 PM.

Attest, a true record,



Katherine Grondin, Secretary
Superintendent of Schools

KG/rmw

Auburn School Department Monthly Revenue Report - General Funds

Account Number / Description	Revised Budget 7/1/2018 - 6/30/2019	Reported Period 7/1/2018 - 9/30/2018	Uncollected	% of Budget Collected	Current Period 9/1/2018 - 9/30/2018
1000 General Fund					
1000-0000-0000-41211-000-00-00-00 Gen. Appropriation Alloca.	(16,781,933.00)	(4,195,483.26)	(12,586,449.74)	25.00 %	(1,398,494.42)
1000-0000-0000-41212-000-00-00-00 Local Only - Debt Service	(44,905.00)	(11,226.24)	(33,678.76)	25.00 %	(3,742.08)
1000-0000-0000-41213-000-00-00-00 Additional Local - Non State Debt S	(980,019.36)	(245,004.84)	(735,014.52)	25.00 %	(81,668.28)
1000-0000-0000-41324-310-00-00-00 REG. SEC. TUITION: FRANKLIN I	(160,973.00)	(40,243.51)	(120,729.49)	25.00 %	0.00
1000-0000-0000-41327-000-00-00-00 SOS Secondary Tuition	(60,000.00)	0.00	(60,000.00)	0.00 %	0.00
1000-0000-0000-41901-000-00-00-00 Childcare	(50,000.00)	0.00	(50,000.00)	0.00 %	0.00
1000-0000-0000-41901-010-00-00-00 Miscellaneous Income	(10,000.00)	(2,765.33)	(7,234.67)	27.65 %	(121.00)
1000-0000-0000-41910-020-00-00-00 Misc. Income/Rental Prop - RETC	(58,000.00)	(14,499.99)	(43,500.01)	25.00 %	(4,833.33)
1000-0000-0000-43111-010-00-00-00 State Of Maine Subsidy	(23,678,756.00)	(5,919,386.37)	(17,759,369.63)	25.00 %	(1,966,510.51)
1000-0000-0000-43111-020-00-00-00 State Of Me. Debt Service	(624,158.00)	(568,995.91)	(55,162.09)	91.16 %	0.00
1000-0000-0000-43121-010-00-00-00 State Agency Client	(30,000.00)	0.00	(30,000.00)	0.00 %	0.00
1000-0000-0000-44585-010-00-00-00 Special Ed. Me Care Reimb.	(120,000.00)	(12,622.45)	(107,377.55)	10.52 %	(3,464.31)
1000-0000-0000-45201-010-00-00-00 Carryforward	(719,417.00)	0.00	(719,417.00)	0.00 %	0.00
TOTAL 1000 General Fund	\$(43,318,161.36)	\$(11,010,227.90)	\$(32,307,933.46)	25.42 %	\$(3,458,833.93)
1500 General Fund - Adult Ed.					
1500-0000-0000-41214-000-00-00-00 Local Adult Ed.	(190,404.00)	(47,601.00)	(142,803.00)	25.00 %	(15,867.00)
1500-0000-0000-41319-000-00-00-00 Adult Ed. Tuition - Career & Tech.	(73,300.00)	(4,300.00)	(69,000.00)	5.87 %	(1,500.00)
1500-0000-0000-41359-000-00-00-00 Adult Ed. Tuition - Private Sources	(20,000.00)	0.00	(20,000.00)	0.00 %	0.00
1500-0000-0000-43240-000-00-00-00 State Of Me. Adult Ed.subsidy	(91,918.00)	0.00	(91,918.00)	0.00 %	0.00
TOTAL 1500 General Fund - Adult Ed.	\$(375,622.00)	\$(51,901.00)	\$(323,721.00)	13.82 %	\$(17,367.00)
GRAND TOTAL	\$(43,693,783.36)	\$(11,062,128.90)	\$(32,631,654.46)	25.32 %	\$(3,476,200.93)

Auburn School Department Monthly Fund 1000 Financial Expenses

Report # 182329

Statement Code: Fin 1000

Account Number / Description	Revised Budget		Reported Period		Encumbrances		Amount Remaining		Current Period		% of Budget Used
	7/1/2018 - 6/30/2019	7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018	7/1/2018 - 6/30/2019	7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018	9/1/2018 - 9/30/2018				
51011 Salaries-Teachers	\$15,980,741.25	\$1,229,651.75	\$0.00	\$14,751,089.50	\$1,200,076.75	7.69 %					
51012 Salaries - Guidance	\$692,419.70	\$61,574.78	\$0.00	\$630,844.92	\$52,357.36	8.89 %					
51013 Salaries - Librarians	\$129,622.00	\$9,798.60	\$0.00	\$119,823.40	\$9,798.60	7.56 %					
51014 Salaries - Nurses	\$129,761.00	\$12,045.48	\$0.00	\$117,715.52	\$12,045.48	9.28 %					
51020 Salaries - Aides	\$191,714.42	\$24,443.52	\$0.00	\$167,270.90	\$14,773.59	12.75 %					
51021 Salaries - Ed Tech I	\$59,210.37	\$4,712.88	\$0.00	\$54,497.49	\$4,712.88	7.96 %					
51022 Salaries - Ed Tech II	\$1,685,531.65	\$131,111.90	\$0.00	\$1,554,419.75	\$125,913.65	7.78 %					
51023 Salaries - Ed Tech III	\$314,873.32	\$28,508.82	\$0.00	\$286,364.50	\$28,508.82	9.05 %					
51040 Salaries - Admin	\$1,402,709.09	\$322,934.71	\$0.00	\$1,079,774.38	\$107,644.91	23.02 %					
51050 Salaries - Asst Admin	\$659,617.60	\$140,250.64	\$0.00	\$519,366.96	\$50,495.90	21.26 %					
51060 Salaries - Other Profes	\$33,418.35	\$0.00	\$0.00	\$33,418.35	\$0.00	0.00 %					
51170 Salaries - Mgrs/Direc	\$255,770.73	\$63,155.78	\$0.00	\$192,614.95	\$19,897.76	24.69 %					
51180 Salaries - Spprt Svcs	\$327,945.35	\$71,517.75	\$0.00	\$256,427.60	\$22,323.79	21.81 %					
51183 Salry Custodial Wrkrs	\$374,127.80	\$70,995.79	\$0.00	\$303,132.01	\$25,446.30	18.98 %					
51184 Salary Transportation	\$716,666.39	\$89,679.91	\$0.00	\$626,986.48	\$47,729.09	12.51 %					
51185 Salaries - Secretaries	\$562,407.06	\$95,418.53	\$0.00	\$466,988.53	\$44,069.43	16.97 %					
51186 Salaries - Cross Guides	\$31,013.03	\$2,572.16	\$0.00	\$28,440.87	\$2,547.90	8.29 %					

Auburn School Department Monthly Fund 1000 Financial Expenses

Report # 182329

Account Number / Description	Revised Budget		Reported Period		Encumbrances		Amount Remaining		Current Period		% of Budget Used
	7/1/2018 - 6/30/2019		7/1/2018 - 9/30/2018		7/1/2018 - 6/30/2019		7/1/2018 - 9/30/2018		9/1/2018 - 9/30/2018		
51187 Salaries- Princ - Sec	\$243,301.49		\$18,261.26		\$0.00		\$225,040.23		\$18,261.26		7.51 %
51190 Salaries -Interpreter	\$17,500.00		\$1,546.00		\$0.00		\$15,954.00		\$1,546.00		8.83 %
51200 Sub Maintenance	\$20,000.00		\$1,124.13		\$0.00		\$18,875.87		\$125.00		5.62 %
51230 Salaries - Teacher Subs	\$312,687.00		\$14,245.72		\$0.00		\$298,441.28		\$14,245.72		4.56 %
51232 Salaries - Tutors	\$29,600.00		\$0.00		\$0.00		\$29,600.00		\$0.00		0.00 %
51382 Salaries - O.T. Maint	\$15,000.00		\$1,491.43		\$0.00		\$13,508.57		\$1,091.59		9.94 %
51383 Salaries - O.T. Cust	\$20,204.00		\$1,500.23		\$0.00		\$18,703.77		\$1,105.48		7.43 %
51384 Overtime Transportation	\$10,000.00		\$1,972.38		\$0.00		\$8,027.62		\$1,523.57		19.72 %
51385 Salaries - O.T. Sec	\$4,200.00		\$199.45		\$0.00		\$4,000.55		\$119.67		4.75 %
51500 Stipends	\$704,934.20		\$41,400.16		\$0.00		\$663,534.04		\$10,497.91		5.87 %
52110 Health Benefits	\$5,491,875.54		\$907,218.24		\$0.00		\$4,584,657.30		\$452,684.58		16.52 %
52200 SS / Medicare Totals	\$534,419.57		\$57,665.81		\$0.00		\$476,753.76		\$35,851.72		10.79 %
52300 MePers Retirement Total	\$839,095.58		\$77,296.16		\$0.00		\$761,799.42		\$62,972.61		9.21 %
52410 State Match Totals	\$162,675.40		\$29,542.48		\$0.00		\$133,132.92		\$12,485.72		18.16 %
52510 Tuition Reimbursement	\$137,782.00		\$31,254.00		\$1,230.00		\$105,298.00		\$22,119.00		23.58 %
52600 Unemployment Totals	\$14,307.49		\$586.96		\$0.00		\$13,720.53		\$469.72		4.10 %
53200 Prof Educational Service	\$102,715.00		\$43,945.49		\$730.00		\$58,039.51		\$1,652.00		43.49 %

Auburn School Department Monthly Fund 1000 Financial Expenses

Account Number / Description	Revised Budget	Reported Period	Encumbrances	Amount Remaining	Current Period	% of Budget Used
	7/1/2018 - 6/30/2019	7/1/2018 - 9/30/2018	7/1/2018 - 6/30/2019	7/1/2018 - 9/30/2018	9/1/2018 - 9/30/2018	
53400 Other Prof Services	\$1,376,110.00	\$95,006.57	\$20,600.00	\$1,260,503.43	\$59,807.84	8.40 %
54101 Utility Services - Water	\$646,811.00	\$108,197.85	\$0.00	\$538,613.15	\$51,037.14	16.73 %
54303 Purch Serv.-Repair/Maint	\$1,043,886.76	\$334,883.21	\$29,210.22	\$679,793.33	\$77,598.55	34.88 %
55100 Student Trans Services	\$79,500.00	\$4,902.39	\$0.00	\$74,597.61	\$30.50	6.17 %
55210 Insurance	\$110,513.00	\$115,297.00	\$0.00	\$(4,784.00)	\$115,562.00	104.33 %
55310 Postage	\$28,841.00	\$5,551.32	\$868.34	\$22,421.34	\$1,620.74	22.26 %
55320 Telephone	\$38,202.00	\$7,520.80	\$0.00	\$30,681.20	\$2,633.38	19.69 %
55400 Advertising	\$9,400.00	\$6,296.38	\$0.00	\$3,103.62	\$342.88	66.98 %
55500 Printing & Binding	\$10,500.00	\$1,194.80	\$0.00	\$9,305.20	\$0.00	11.38 %
55610 Tuition -SAU	\$16,000.00	\$5,040.00	\$0.00	\$10,960.00	\$0.00	31.50 %
55630 Tuition-Private	\$1,856,544.17	\$171,995.67	\$0.00	\$1,684,548.50	\$42,721.46	9.26 %
55690 Tuition - Other	\$200,000.00	\$11,830.00	\$0.00	\$188,170.00	\$11,830.00	5.92 %
55800 Travel - mileage,meals,	\$55,265.00	\$4,993.15	\$1,330.57	\$48,941.28	\$1,127.08	11.44 %
56010 Custodial Supplies	\$144,882.00	\$33,059.43	\$0.00	\$111,822.57	\$18,003.60	22.82 %
56021 Maintenance	\$112,430.00	\$12,991.77	\$0.00	\$99,438.23	\$2,697.50	11.56 %
56030 Office Supplies	\$155,464.48	\$58,098.42	\$12,171.79	\$85,194.27	\$39,031.38	45.20 %
56100 Instructional Supplies	\$207,120.40	\$51,844.07	\$17,166.22	\$138,110.11	\$27,516.45	33.32 %

Auburn School Department Monthly Fund 1000 Financial Expenses

Account Number / Description	Revised Budget		Reported Period		Encumbrances		Amount Remaining		Current Period		% of Budget Used
	7/1/2018 - 6/30/2019		7/1/2018 - 9/30/2018		7/1/2018 - 6/30/2019		7/1/2018 - 9/30/2018		9/1/2018 - 9/30/2018		
56210 Energy	\$909,113.00		\$75,231.28		\$0.00		\$833,881.72		\$39,344.76		8.28 %
56400 Textbooks/ Periodicals	\$165,370.78		\$87,381.78		\$22,962.70		\$55,026.30		\$43,518.78		66.73 %
56500 Tech Related Supplies	\$1,279.70		\$0.00		\$398.00		\$881.70		\$0.00		31.10 %
56701 Trans Supplies	\$105,503.00		\$10,785.77		\$0.00		\$94,717.23		\$2,467.72		10.22 %
57300 Property - Equipment	\$979,426.63		\$244,480.19		\$215,849.86		\$519,096.58		\$130,759.75		47.00 %
58100 Dues & Fees	\$168,725.00		\$42,188.05		\$2,656.10		\$123,880.85		\$11,641.95		26.58 %
58310 Debt Srvc - Principal	\$2,080,587.00		\$1,969,812.12		\$0.00		\$110,774.88		\$0.00		94.68 %
58320 Debt Srvc - Interest	\$388,098.00		\$216,164.88		\$0.00		\$171,933.12		\$0.00		55.70 %
58500 Athletic / Co-Field Trip	\$4,050.00		\$0.00		\$0.00		\$4,050.00		\$0.00		0.00 %
58911 Misc. In-School Activit	\$104,506.00		\$10,224.13		\$322.42		\$93,959.45		\$2,628.58		10.09 %
Grand Total	\$43,205,975.30		\$7,272,593.93		\$325,496.22		\$35,607,885.15		\$3,087,015.80		17.59 %

Auburn School Department Monthly Fund 1500 Financial Expenses

Report # 182293

Statement Code: Fin 1500

Account Number / Description	Adopted Budget	Revised Budget	Reported Period	Encumbrances	Amount Remaining	Current Period % of Budget Used
	7/1/2018 - 6/30/2019	7/1/2018 - 6/30/2019	7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018	9/1/2018 - 9/30/2018
Salaries	\$299,058.21	\$299,058.21	\$28,430.32	\$0.00	\$270,627.89	\$18,043.94 9.51 %
Health Benefits	\$29,226.40	\$29,226.40	\$4,537.09	\$0.00	\$24,689.31	\$2,490.04 15.52 %
Social Security/Medicare	\$9,646.69	\$9,646.69	\$506.74	\$0.00	\$9,139.95	\$373.92 5.25 %
Retirement	\$7,393.60	\$7,393.60	\$855.20	\$0.00	\$6,538.40	\$442.87 11.57 %
Unemployment	\$71.10	\$71.10	\$4.75	\$0.00	\$66.35	\$4.28 6.68 %
Tuition Reimbursement	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00 0.00 %
Contracted Services	\$4,700.00	\$4,700.00	\$450.00	\$0.00	\$4,250.00	\$0.00 9.57 %
Repair & Maintenance	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00 0.00 %
Insurance	\$491.00	\$491.00	\$0.00	\$0.00	\$491.00	\$0.00 0.00 %
Postage	\$2,300.00	\$2,300.00	\$114.09	\$0.00	\$2,185.91	\$0.00 4.96 %
Telephone	\$840.00	\$840.00	\$96.08	\$0.00	\$743.92	\$0.00 11.44 %
Printing & Binding	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00 0.00 %
Travel	\$640.00	\$640.00	\$0.00	\$0.00	\$640.00	\$0.00 0.00 %
Supplies	\$1,830.00	\$1,830.00	\$77.20	\$0.00	\$1,752.80	\$(104.59) 4.22 %
Textbooks	\$9,000.00	\$9,000.00	\$4,786.75	\$0.00	\$4,213.25	\$4,786.75 53.19 %
Miscellaneous	\$5,125.00	\$5,125.00	\$130.19	\$0.00	\$4,994.81	\$75.00 2.54 %
Grand Total	\$375,622.00	\$375,622.00	\$39,988.41	\$0.00	\$335,633.59	\$26,112.21 10.65 %

Auburn School Department Grants & Other Funds Reconciliation

For period ending September 30, 2018

Grant Code / Description	Start Date	End Date	Current Year		Prior Year Balance	Revenues	Expenses	Net Balance
			Budget					
200-CLCD CLC District Grant	07/01/18	06/30/19	195,000	0		(23,125)	28,340	\$ 5,215
200-CLC CLC - 21st Century	07/01/18	06/30/19	195,000	0		(27,262)	32,588	\$ 5,327
200-AEFLA AEFLA (formerly ABE)	07/01/18	06/30/19		0		-	3,861	\$ 3,861
200-MCT Maine College Transitions Program	07/01/18	06/30/19	128,057	0		(8,819)	8,129	\$ (690)
200-T I Title IA	07/01/18	06/30/19	1,026,037	(19,062)		(736)	80,273	\$ 79,537
200-Program Improvement - Title I	07/01/18	06/30/19	0	0		(32,532)	29,319	\$ (3,213)
200-TI SIG Title I - (SIG) School Improvement Grant	07/01/18	06/30/19	422,379	Carry Over Pending		-	89,010	\$ 89,010
200-T IIA Title IIA	07/01/18	06/30/19	205,206	(24,608)		(352)	37,878	\$ 37,526
200-T III Title III ESL	07/01/18	06/30/19	28,762	(3,932)		(240)	1,466	\$ 1,226
200-T IVA	07/01/18	06/30/19	91,033	0		-	-	\$ -
200-L.E. Local Entitlement	07/01/18	06/30/19	1,078,894	Carry Over Pending		-	253,295	\$ 253,295
200-Mth4Me Math4Me	07/01/18	06/30/19	100,370	0		-	6,723	\$ 6,723
200-PS3-5 Pre-school 3-5	07/01/18	06/30/19	18,616	0		-	2,333	\$ 2,333
200-PEPG PEPG Development Grant	07/01/18	06/30/19	0	(4,289)		-	-	\$ (4,289)
220-Profic Proficiency Transition Grant	07/01/18	06/30/19	0	0		-	-	\$ -
600-F2S Farm to School Grant	07/01/18	06/30/19	100,000	0		(6,714)	-	\$ (6,714)
Total Federal/State Grants			3,589,354	(51,892)		(93,066)	573,216	\$ 475,861

Auburn School Department Grants & Other Funds Reconciliation

For period ending September 30, 2018

Grant Code / Description	Current Year		Prior Year		Revenues	Expenses	Net Balance
	Start Date	End Date	Budget	Balance			
Local Grants							
240-ALL Auburn Land Lab	07/01/18	06/30/19	\$ -	\$ (20,240)	-	\$ -	\$ (20,240)
240-LACF Lewiston-Auburn Children's Foundation	07/01/18	06/30/19	\$ -	\$ (313)	-	\$ 84	\$ (229)
240-MELMAC MELMAC Planning	07/01/18	06/30/19	\$ -	\$ (5,128)	-	\$ 918	\$ (4,210)
240-SmGrnts	07/01/18	06/30/19	\$ 4,711	\$ (607)	-	\$ 876	\$ 269
240-Walmar Walmart Grants	07/01/18	06/30/19	\$ -	\$ (12)	-	\$ -	\$ (12)
Total Local Grants			\$ 4,711	\$ (26,301)	-	\$ 1,878.09	\$ (24,423)
Other Local Funds							
240-CLCS CLC - Sustainability	07/01/18	06/30/19	\$ -	\$ (219)	(3,445)	\$ 618	\$ (3,046)
240-LEVLRN Technology - Leverage Learning	07/01/18	06/30/19	\$ -	\$ (18,665)	-	\$ 334	\$ (18,331)
240-EmpLR Employee Reimbursement - computers	07/01/18	06/30/19	\$ -	\$ -	(57)	\$ 19,040	\$ 18,983
240-ERate E Rate Telecommunications	07/01/18	06/30/19	\$ -	\$ (22,232)	-	\$ -	\$ (22,232)
240-SHC Share Center	07/01/18	06/30/19	\$ -	\$ (57,135)	(37,305)	\$ 12,666	\$ (81,774)
Total Other Local Funds			\$ -	\$ (98,251)	\$ (40,807)	\$ 32,657	\$ (106,402)
Child Care Funds							
240-03DC Sherwood Heights Child Care	07/01/18	06/30/19	\$ -	\$ (23,259)	(12,739)	\$ 15,130	\$ (20,868)
240-07-DC Fairview Child Care	07/01/18	06/30/19	\$ -	\$ (138,285)	(24,549)	\$ 17,437	\$ (145,397)
240-19-DC Park Avenue Child Care	07/01/18	06/30/19	\$ -	\$ (42,704)	(24,631)	\$ 11,523	\$ (55,812)
240-Sum-DC Summer Childcare Program	07/01/18	06/30/19	\$ -	\$ (58,215)	(13,525)	\$ 29,632	\$ (42,109)
Total Child Care Funds			\$ -	\$ (262,464)	\$ (75,445)	\$ 73,723	\$ (264,186)
Total Local Grants/Other Funds			\$ -	\$ (387,016.30)	\$ (116,252)	\$ 108,257.72	\$ (395,010.45)

Auburn School Department Grants & Other Funds Reconciliation

For period ending September 30, 2018

Grant Code / Description	Current Year		Prior Year		Revenues	Expenses	Net Balance
	Start Date	End Date	Budget	Balance			
Minor Capital Projects							
300-NewSch New School Building Project	07/01/18	06/30/19	\$ -	\$ 179,973	-	\$ -	\$ 179,973
400-Bond14 2014 Bond Projects	07/01/18	06/30/19	\$ -	\$ (63,500)	-	\$ -	\$ (63,500)
400-Bond16 FY 16 Bond Projects	07/01/18	06/30/19	\$ -	\$ (531,551)	-	\$ -	\$ (531,551)
400-Bond17 FY 17 Bond Projects	07/01/18	06/30/19	\$ -	\$ (9,957)	-	\$ -	\$ (9,957)
400-Bond18 FY 18 Bond Projects	07/01/18	06/30/19	\$ -	\$ (1,096,748)	-	\$ 679,724	\$ (417,024)
400-Bond19 FY19 Bond Projects	07/01/18	06/30/19	\$ 1,600,000	\$ -	-	\$ 80,296	\$ 80,296
400-CapRen Capital Renewal Fund	07/01/18	06/30/19	\$ -	\$ (325,333)	-	\$ -	\$ (325,333)
Total Minor Capital Projects			\$ -	\$ (2,027,090)	-	\$ 760,020	\$ (1,267,069)
Lunch Programs							
600 - C.L. Central Lunch	07/01/18	06/30/19	\$ -	\$ (101,075)	(32,322)	\$ 170,645	\$ 37,247
600 - Summ Central Lunch Summer Program	07/01/18	06/30/19	\$ -	\$ (59,825)	(79,410)	\$ 27,166	\$ (112,069)
Total Lunch Programs			\$ -	\$ (160,901)	(111,732)	\$ 197,811	\$ (74,822)
Other Funds							
615-AE Enr Adult Education Enrichment	07/01/18	06/30/19	\$ -	\$ -	(5,168)	\$ 1,488	\$ (3,680)
Total Other Funds			\$ -	\$ -	(5,168)	\$ 1,488	\$ (3,680)
Proprietary Funds							
650-RETC RETC	07/01/18	06/30/19	\$ -	\$ -	(3,093)	\$ 70,967	\$ 67,874
650-RETC-S RETC Summer Program	07/01/18	06/30/19	\$ -	\$ -	(16,120)	\$ 12,528	\$ (3,592)
Total Proprietary Funds			\$ -	\$ -	(19,213)	\$ 83,495	\$ 64,282

Auburn School Department – Vision 2030 Draft

**“Empowering life-long learners to succeed in today’s fast-changing world.”
or “Empowering life-long learners to succeed in an ever-changing world.” or
“Empowering life-long learners to succeed in a world yet imagined.”**

Every Auburn student acquires the fundamental knowledge and the skills to be successful in today’s fast-changing world and global economy.

Our students:

- Communicate effectively, collaborate successfully, think critically and flexibly.
- Apply their knowledge and abilities to real-life situations, technologies and contexts.
- Grow to internalize the core values of compassion, courage, fairness, honesty, respect and responsibility.
- See learning as an ongoing process with continuous gains being celebrated along the way.
- Appreciate and respect diversity.

Our educational program is flexible and personalized to maximize every learner’s growth.

Our educational program:

- Serves students socially, physically, cognitively and emotionally.
- Focuses on student interest, choice, personal goals and career exploration within the standards-based, interdisciplinary and integrated curriculum.
- Provides opportunity for students to learn independently, collaboratively and in community-based settings.
- Is flexible, allowing each student’s learning journey to progress within an adjustable time frame and multiple pathways.

Our staff members are model learners and collaborative educational leaders.

Our staff members:

- Work with colleagues and professionals to research, develop and refine their craft.
- Are knowledgeable, skilled and responsive professionals who work with students to set learning goals as well as coach, support and assess progress and performance.
- Create environments where it is safe to innovate and take risks, and where high expectations challenge and motivate students.
- Demonstrate that reflection, creative thinking, active learning and innovation are valued.

Our community – parents, families and community members – actively share the responsibility for educating our students to be career and/or college ready.

Our community members:

- Partner with staff to ensure student success and support learning opportunities.
- Demonstrate mutual respect and collaboration among school board, school department and various stakeholders.
- Support the creation of state-of-the-art facilities and technologies with safe, flexible, appropriate and comfortable spaces.
- Provide learning opportunities for students outside the school walls.

All Auburn students are supported to graduate with high aspirations, hope for the future, a passion for learning and the capacities to accomplish their dreams. Together, we prepare these citizens of the 21st century to make unique and valuable contributions and thrive on their chosen world stages.

Graduation Requirements

To ensure that all students graduate from our schools with the knowledge, skills and work habits they will need in adult life, the Auburn School Department has adopted a proficiency-based system of teaching, learning, promotion and graduation. This system is consistent with State of Maine rules and regulations and with community educational values and expectations.

To be awarded a high school diploma from the Auburn School Department, students graduating in the class of 2021 and beyond will be required to demonstrate achievement of all cross-curricular and content-area graduation standards. These graduation requirements will ensure that each learner provides evidence that they have achieved expected learning standards and acquired the knowledge, skills and work habits that will prepare them for postsecondary experiences. Our schools will provide the interventions, support systems and personalized-learning experiences that each learner needs to meet the expected standards and graduate ready to be successful in pursuing postsecondary pathways. Prior to 2021, students' graduation requirements will be phased in, increasing requirements each year as identified in the following sections.

Communicating Graduation Requirements

To ensure that every learner and family has the information and resources they need to appropriately plan and sequence the learner's educational decisions, our schools, educators, and staff will communicate, prior to entering high school and throughout the learner's educational career, the graduation standards and diploma requirements that must be met to earn a high school diploma.

The Superintendent, through the high school principal and other designee, shall be responsible for ensuring that accurate, up-to-date information concerning all graduation standards and diploma requirements are (1) readily available to all incoming learners and their families in the spring preceding the start of each school year, and (2) published on the district and/or high school websites. A detailed guide to graduation standards, academic expectations, and diploma requirements will be disseminated to all incoming ninth-grade learners at the time of course selection. This policy will also be referenced in each edition of the high school learner handbook and on the district and/or high school websites.

As soon as practical and feasible, the School Committee expects the Superintendent or designee to inform all learners and their families of any modifications made to the district's graduation requirements, which extends to all applicable changes in relevant state law, rules or regulations.

The School Committee has approved the following schedule of minimum requirements for graduation, which encompasses minimum graduation requirements specified by the state and described in relevant laws, rules and regulations. The School Committee is aware that current law and regulations are subject to change. This policy represents an attempt to blend a credit-based system and a proficiency-based system until all graduating classes fall under the proficiency-based system.

A. Diploma Requirements for Learners Graduating in the Class of 2018:

Individual Plan (I.P.)

~~An initial IP will be developed in Grade 8 by guidance counselors, teachers, parents, advisors, and students. The Individual Plan will be reviewed, updated, and approved annually.~~

Core Areas (18 credits)*

Core areas include all state and local standards. A credit is defined as a set of learning experiences that meet district standards (for example, classroom work, course work or approved alternative). Core area committees will define credit by aligning learning experiences with district standards. The asterisk (*) denotes state requirements.

Core Credits for learners graduating in 2018

~~5 credits — Communications (English/Modern & Classical Language)~~

~~—*4 credits must be in English~~

~~6 credits — Math/Science~~

~~*3 credits must be in math; 3 credits must be in science; 1 year must be a lab science~~

~~3 credits — Social Science~~

~~*Required courses in American History, Government and Civics~~

~~2 credits — Health/Fitness~~

~~*1 credit must be in physical education; 1/2 credit must be in health~~

~~1 credit — Fine Arts~~

~~.5 credit — Technology (computers/computer applications)~~

~~.5 credit — Career Planning~~

Core Credits for learners graduating in 2019 & 2020

5 credits Communications (English/Modern & Classical Language)

*4 credits must be in English

~~3~~ 6 credits Math

~~3~~ 3 credits Science

~~*3 credits must be in math; 3 credits must be in science; 1 year must be a lab science~~

3 credits Social Science

*Required courses in American History, Government and Civics

2 credits Health/Fitness

*1 credit must be in physical education; 1/2 credit must be in health

1 credit Fine Arts

.5 credit Personal Finance

.5 credit Career Planning

NOTE: The delivery of the 18 core area credits in the alternative program will be determined by the student's I.P.

Focus Area (6 credits)

~~Based on their Individual Plans,~~ Students will select a cluster of learning experiences (for example, vocational experiences, the arts, business and office technologies) totaling at least six credits.

Community Involvement

After securing pre-approval through a written proposal process, students will spend at least 24 hours involved in community events.

Senior Portfolio ~~Exit Demonstration~~

A. Senior Portfolio includes;

~~1. Individual Plan Cover Sheet;~~

2. Individual Plan Course Grid Sheet;

3. 24 Community Service Hours Documentation; **and**

~~4. Learning Results Standards Achievement Documentation; and~~

5. A Written Reflection.

B. Seniors will present their Senior Exit Demonstration to a Junior mentor group.

District and State Assessments

Students are required to take all assessments mandated by and in accordance with district guidelines and State statutes.

B. Diploma Requirements for Learners Graduating In The Class of 2021 and beyond:Educational Experiences

Learners must engage in educational experiences in English Language Arts; Mathematics; and Science and Technology in each year of high school.

Guiding Principles

Learners must demonstrate proficiency in each of the five Guiding Principles, defined in the Maine Learning Results:

- a. ~~— A Clear and Effective Communicator~~
- b. ~~— A Self-Directed and Life-Long Learner~~
- c. ~~— A Creative and Practical Problem Solver~~
- d. ~~— A Responsible and Involved Citizen~~
- e. ~~— An Integrative and Informed Thinker~~

Content Areas

Learners are expected to engage in courses/learning experiences across the content areas. There is a phase in of proficiency diploma requirements as articulated in Table 1.

TABLE 1

	English Language Arts	Math	Science and Technology	Social Studies	Career	Health & Physical Education	Visual & Performing Arts	World Language
Class of 2021	P	P	P	P		Minimum of: 1 Career, 3 Health/PE, 2 VPA courses/experiences		Optional
Class of 2022	P	P	P	P	P	Minimum of: 3 Health/PE, 2 VPA courses/experiences		Optional
Class of 2023	P	P	P	P	P	Proficiency in 1 content area AND Minimum of: 3 Health/PE, 2 VPA courses/experiences		
Class of 2024	P	P	P	P	P	Proficiency in 2 content areas AND Minimum of: 3 Health/PE, 2 VPA courses/experiences		
Class of 2025	P	P	P	P	P	P	P	P

P = proficiency required

Community Involvement

After securing pre-approval through a written proposal process, students will spend at least 24 hours involved in community service activities/events.

Senior Capstone

- A. The Senior Capstone is a culminating experience in which students reflect on and present their high school learning.
- B. The Senior Capstone portfolio must include the following:

Auburn School Department

1. Evidence demonstrating proficiency in the Guiding Principles
2. Documentation of a minimum 24 hours of community service
3. Post-secondary plan
4. Evidence of learning relevant to post-secondary plan

District and State Assessments

Students are required to take all assessments mandated by and in accordance with district guidelines and State statutes.

Multiple Pathways

The Auburn School Department values all learning and provides access to a wide range of learning experiences, including but not limited to:

- Academic courses offered by the school
- Dual enrollment or early college courses
- Career and technical education programming
- Online or blended learning options
- Alternative or at-risk programming
- Independent study
- Apprenticeships, internships, field work or exchange experiences
- Adult education

In addition, the Auburn School Department encourages its learners to explore learning options outside of the school building. To pursue independent, outside-of-school learning options, learners must have an approved Personal Learning Plan which describes the learning experience, including how it satisfies diploma requirements.

Student Status

- A. To be considered full-time, a student must be enrolled in a minimum of six (6) learning experiences.
- B. For learners who transfer to Edward Little High School from another school, state or home-schooling situation, including educational programs that are not aligned with Auburn School Department's cross-curricular and content-area graduation standards, the Principal or designee shall evaluate the learner's prior educational experiences and determine to what degree the learner has met the high school graduation requirements. After enrolling in Edward Little High School, these learners shall satisfy all proficiency and graduation requirements as determined by the Principal or designee. The Superintendent shall determine whether these learners are eligible to receive a diploma.
- C. For previously home-schooled learners wishing to receive a diploma from Edward Little High School, the Principal/designee shall determine the value of the learner's prior educational experience toward meeting graduation requirements in accordance with Policy IHBGA. A home schooled learner must attend Edward Little High School must be enrolled as a full-time student at minimum for the year prior to graduation in order to receive an Edward Little High School diploma.

Graduation Requirements for Learners Receiving Special Education Services

Learners who successfully meet Auburn School Department cross-curricular and content-area graduation requirements, as specified in the goals and objectives of their Individualized Education Programs (IEP) shall be awarded diplomas. The IEP team can identify accommodations and pathways for the learner with a disability, but the team cannot lower the proficiency standards for graduation requirements to receive a diploma. ~~In accordance with 20-A MRSA 4722:~~

- ~~4. A student who is a child with a disability... may... become eligible for a diploma by demonstrating proficiency in state standards... through performance tasks and accommodations that maintain the integrity of the standards as specified in the student's individualized education program by the student's individualized education program team...~~

Early Awarding of Diplomas

A learner who has met the graduation requirements in fewer than four years of high school may be awarded a diploma. Learners who wish to exercise this option must file their intention with the Edward Little High School Principal by October 15th of the school year in which they plan to graduate.

Delayed Awarding of Diplomas

A learner who has satisfactorily completed the freshman year in an accredited degree-granting institution of higher education may receive a diploma provided Edward Little High School is the school last attended and the learner has notified the principal at the time of admission. A diploma may be awarded even though the learner does not meet all the Auburn School Department graduation requirements. Such decision shall be at the discretion of the Superintendent in accordance with the policies of the Auburn School Department School Committee.

Extended Study

Learners are eligible for extended years of study to complete the graduation requirements if they have not reached the age of 20 as of July 1st of the enrolling year. Learners eligible for extended years of study may be referred to adult education or other programs and resources suitable to adult learners. Extended study for learners with disabilities shall be specified in a learner's IEP.

Certificate of Completion

~~The School Committee may provide a certificate of completion to a learner who leaves school having completed four years attendance as a full-time high school student who has earned/completed the required credits/learning experiences but has not demonstrated proficiency in all Auburn School Department cross-curricular and content area graduation requirements for the diploma.~~

Participation in Graduation Ceremony

Learners must complete all requirements of graduation in order to participate in commencement exercises.

Cross Reference: IHBGA - Equivalent Instruction Through Home Schooling
IHCD - Advanced College Placement
IHCDA - Post-Secondary Enrollment Options
IKFA - Early Graduation

Legal Reference: 20-A MRSA §§ 4502(8), 4722-A, 6209
Chapter 101, 125, 127, 131, 132 (Maine Department of Education Rules)

Adopted: June 10, 1998

Revised: February 27, 2002, February 1, 2006, July 14, 2010

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A. Diploma Requirements

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Core Credits

- 5 credits Communications (English/Modern & Classical Language)
*4 credits must be in English
- 3 credits Math
- 3 credits Science

- 1 year must be a lab science
- 3 credits Social Science
*Required courses in American History, Government and Civics
- 2 credits Health/Fitness
*1 credit must be in physical education; 1/2 credit must be in health
- 1 credit Fine Arts
- .5 credit Personal Finance
- .5 credit Career Planning

NOTE: *The delivery of the 18 core area credits in the alternative program will be determined by the student's I.P.*

Focus Area (6 credits)

Students will select a cluster of learning experiences (for example, vocational experiences, the arts, business and office technologies) totaling at least six credits.

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 2. 24 Community Service Hours Documentation; and
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B. Seniors will present their Senior Exit Demonstration to a Junior mentor group.

District and State Assessments

Students are required to take all assessments mandated by and in accordance with district guidelines and State statutes.

B. Diploma Requirements for Learners Graduating In The Class of 2021 and beyond:

Educational Experiences

Learners must engage in educational experiences in English Language Arts; Mathematics; and Science and Technology in each year of high school.

Guiding Principles

Community Involvement

After securing pre-approval through a written proposal process, students will spend at least 24 hours involved in community service activities/events.

Senior Capstone

- A. The Senior Capstone is a culminating experience in which students reflect on and present their high school learning.
- B. The Senior Capstone portfolio must include the following:
1. Evidence demonstrating proficiency in the Guiding Principles
 2. Documentation of a minimum 24 hours of community service
 3. Post-secondary plan
 4. Evidence of learning relevant to post-secondary plan

District and State Assessments

Students are required to take all assessments mandated by and in accordance with district guidelines and State statutes.

Multiple Pathways

The Auburn School Department values all learning and provides access to a wide range of learning experiences, including but not limited to:

- Academic courses offered by the school
- Dual enrollment or early college courses
- Career and technical education programming
- Online or blended learning options
- Alternative or at-risk programming
- Independent study
- Apprenticeships, internships, field work or exchange experiences
- Adult education

In addition, the Auburn School Department encourages its learners to explore learning options outside of the school building. To pursue independent, outside-of-school learning options, learners must have an approved Personal Learning Plan which describes the learning experience, including how it satisfies diploma requirements.

Student Status

- A. To be considered full-time, a student must be enrolled in a minimum of six (6) learning experiences.
- B. For learners who transfer to Edward Little High School from another school, state or home-schooling situation, including educational programs that are not aligned with Auburn School Department's cross-curricular and content-area graduation standards, the Principal or designee shall evaluate the learner's prior educational experiences and determine to what degree the learner has met the high school graduation requirements. After enrolling in Edward Little High School, these learners shall satisfy all proficiency and graduation requirements as determined by the Principal or designee. The Superintendent shall determine whether these learners are eligible to receive a diploma.
- C. For previously home-schooled learners wishing to receive a diploma from Edward Little High School, the Principal/designee shall determine the value of the learner's prior educational experience toward meeting graduation requirements in accordance with Policy IHBGA. A home schooled learner must attend Edward Little High School must be enrolled as a full-time student at minimum for the year prior to graduation in order to receive an Edward Little High School diploma.

Graduation Requirements for Learners Receiving Special Education Services

Learners who successfully meet Auburn School Department cross-curricular and content-area graduation requirements, as specified in the goals and objectives of their Individualized Education Programs (IEP) shall be awarded diplomas. The IEP team can identify accommodations and pathways for the learner with a disability, but the team cannot lower the **requirements** to receive a diploma.

Early Awarding of Diplomas

A learner who has met the graduation requirements in fewer than four years of high school may be awarded a diploma. Learners who wish to exercise this option must file their intention with the Edward Little High School Principal by October 15th of the school year in which they plan to graduate.

Delayed Awarding of Diplomas

A learner who has satisfactorily completed the freshman year in an accredited degree-granting institution of higher education may receive a diploma provided Edward Little High School is the school last attended and the learner has notified the principal at the time of admission. A diploma may be awarded even though the learner does not meet all the Auburn School Department graduation requirements. Such decision shall be at the discretion of the Superintendent in accordance with the policies of the Auburn School Department School Committee.

Extended Study

Learners are eligible for extended years of study to complete the graduation requirements if they have not reached the age of 20 as of July 1st of the enrolling year. Learners eligible for extended years of study

may be referred to adult education or other programs and resources suitable to adult learners. Extended study for learners with disabilities shall be specified in a learner's IEP.

Participation in Graduation Ceremony

Learners must complete all requirements of graduation in order to participate in commencement exercises.

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- Cross Reference: IHBGA - Equivalent Instruction Through Home Schooling
IHCD - Advanced College Placement
IHCDA - Post-Secondary Enrollment Options
IKFA - Early Graduation
- Legal Reference: 20-A MRS §§ 4502(8), 4722-A, 6209
Chapter 101, 125, 127, 131, 132 (Maine Department of Education Rules)
- Adopted: June 10, 1998
- Revised: February 27, 2002, February 1, 2006, July 14, 2010

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