

LEWISTON-AUBURN TRANSIT COMMITTEE

Thursday, April 9, 2015
12:00 PM

@ AUBURN HALL
Community Room, 2nd Floor

1. Declaration of Quorum/Call to Order
2. Consent Agenda
 - A. March 11, 2015 Minutes – (enclosed)
 - B. ATA Revenue February 2015 – (enclosed)
3. Public Comment
4. Bills and Communications
 - A. Budget-to-Actual March 31, 2015 – (to be presented)
 - B. WMTS Fixed Route and ADA Invoices February 2015 – (to be presented)
 - C. Fixed Route and ADA Ridership February 2015 – (enclosed)
 - D. 4/3/15 (email) – B. Lord, MaineDOT, 2015 Regional Transit Summit
5. Review and Update
 - A. Fixed Route Study
 - B. City Council Budget Meetings
 - C. Androscoggin County Job Fair – April 10
 - D. Meeting Schedule – June Meeting
6. Pass Program for Lewiston Library (Discussion/Action)

The Lewiston Public Library is requesting setting up a bus pass program for people that use the services of the “Digital Divide Lab” for purposes of finding employment. Rick Speer, Library Director, will be present to explain the program and answer questions.
7. City of Auburn’s Agencies, Boards, Commissions and Committee Expectations – (Discussion/Action)

Enclosed is a memo from Sue Clements-Dallaire, Auburn City Clerk, outlining City Council expectations of all Agencies, Boards, Commissions and Committee’s that receive funds from the city.
8. Kiosk Displays – (Discussion/Action)

Enclosed is a memo containing printing quotes for kiosk displays.
9. Bus Shelter Location (Discussion)

LATC will discuss the location of current bus shelters and identify locations for additional shelters.
10. Buses – (Discussion)
 - A. MMA Used/Refurbished Bus Purchase – update
 - B. New 10-Year Bus Purchase – update
11. Maintenance Review – (Discussion)

As a FTA direct recipient, LATC is required to perform maintenance reviews. LATC will need to hire a contractor to perform the review.

Next Meeting – May 14, 2015 @ AVCOG

12. Auburn Bus Station – (Discussion)
Status update will be provided.

13. Other

Adjourn

LEWISTON-AUBURN TRANSIT COMMITTEE

**Minutes of
March 11, 2015**

@ AVCOG

MEMBERS PRESENT

Phil Nadeau	Lewiston
Howard Kroll	Auburn
Lucy Bisson	Lewiston
Mark Cayer	Lewiston
Belinda Gerry	Auburn

MEMBERS ABSENT

Christina Berry	Lewiston
Karen Veilleux	Auburn

STAFF AND OTHERS PRESENT

Russell Soule	WMTS
Sandy Buchanan	WMTS
Harold Allen	WMTS
Marsha Bennett	AVCOG/LATC
Greg Whitney	AVCOG
Joan Walton	AVCOG
Sue Moreau	MaineDOT

1. Declaration of Quorum/Call to Order

A quorum was declared and the meeting was called to order at 12:05 PM.

2. Consent Agenda

- A. February 12, 2015 Minutes – (enclosed)
- B. WMTS Fixed Route and ADA invoices January 2015 – (enclosed)
- C. ATA Revenue January 2015 – (enclosed)

MOTION by Howard Kroll to approve the consent agenda. SECONDED by Belinda Gerry.
MOTION passed 4-0.

3. Public Comment

There was no public comment.

4. Bills and Communications

A. Budget-to-Actual February 28, 2015 – Handout #1

Greg Whitney presented the budget-to-actual for February 28, 2015. LATC just received the final bill for the audit. Greg pointed out that ATA revenue is just over \$8,400 for the first four months. Annualized, LATC will be looking at \$25,000 in advertising revenue for the year. This amount is more than the \$15,000 budgeted but less than advertising revenues received last year. The decrease in advertising revenue can be attributed to the smaller buses brought into the fleet.

Fare box is ahead of budget and fixed route fuel is running on budget. Fuel prices are lower than what was budgeted but fuel usage is up. Fuel usage for the first four months of FY14 was 18,463 gallons compared to 21,444 gallons in FY15. Sandy Buchanan stated that LATC typically has three of the four Bluebird buses on the road every day. During this same time last year the Bluebirds were not due to the cold weather.

MOTION by Belinda Gerry to accept and place on file the budget-to-actual for February 28, 2015. SECONDED by Lucy Bisson. MOTION passed 4-0.

- B. Fixed Route and ADA Ridership January 2015
January ridership was significantly higher in FY15 than FY14. LATC was having bus issues last year and several routes were cancelled. Historically, the first four months of FY15 is the highest over the past 10 years. Harold Allen noted that February is approximately 18% higher than last year.
- C. 3/13/15 – Sun Journal, “Auburn bus station expansion plan gains support” – (informational)

5. Review and Update

- A. Fixed Route Study – Update
Jennifer Williams is working to finalize the contract and send it to Maine Street Connections.
- B. Statewide Strategic Plan
Sue Moreau informed LATC that MaineDOT's Statewide Strategic Plan is complete and has been reviewed by the Commissioner. The Commissioner read every page of the plan and made several notes throughout. The consultant team didn't anticipate the additional time of the Commissioner reviewing the plan, and is now responding to the comments. Sue stated that the plan should be out for public comment in April.
- C. Camera System Installation
Camera systems have been installed in the three recently purchased buses. All of LATC's buses are now equipped with camera's.

6. LATC FY2014 Audit – (Discussion/Action)

LATC's FY2014 Audit was distributed at the February meeting and was sent via email with the March meeting agenda. It was a clean audit with no findings.

MOTION by Howard Kroll to accept LATC's FY2014 Audit performed by RKO Associates. SECONDED by Belinda Gerry. MOTION passed 4-0.

7. LATC CIP Update – (Discussion/Action) Handout #2A and #2B

LATC's CIP was sent out in an email separate from the agenda packet. Phil Nadeau explained the 5-year capital plan to the committee. The plan is based on the city's fiscal year of July to June. Like all plans, it is subject to change due to the availability of federal funding. FTA is currently funded through May and it is anticipated that the rest of the year will be funded under a continuing resolution. Also, the plan includes purchasing used refurbished buses from MMA which is contingent on MMA being able to acquire the buses LATC is interested in. One area that could impact the timing of the plan is if LATC were to purchase buses “off the lot” versus purchasing new buses from the factory. Long term, the plan calls for an increase in the local match. The increase in local match addressed increased bus costs and the possibility of expanding service in 2019.

In 2016, the plan begins taking the Bluebirds out of service and putting them into spare status. This is assuming that FTA shortens the useful life of the buses from a 12-year bus to a 10-year bus. Due to limited capital funds preventing LATC to purchase new buses to replace the Bluebirds, LATC needs to keep the Bluebirds in its fleet until 2017.

The plan call for performing midlife overhauls on buses. A 12-year bus must have over 200,000 miles to be eligible for a midlife overhauls. Midlife overhauls cannot exceed one-half of the cost of the bus. WMTS is beginning to replace systems on the recently purchased cutaways that would be included in a midlife overhaul. Bus 0501 needs a new transmission. Sandy Buchanan stated that a new transmission is common based on the number of miles.

Based on current funding levels, Phil noted that in 2018 LATC won't have enough federal funds to continue the plan. By 2019, LATC will have two buses in its fleet that will not have met their midlife, but overall, it is a reliable fleet. The plan does not mention the Lewiston bus station or the proposed Auburn station. The Lewiston station will be mentioned in next year's plan as it is time for some improvements.

MOTION by Lucy Bisson to approve LATC's March 8, 2015 Capital Improvement Plan.
SECONDED by Howard Kroll. MOTION passed 4-0.

8. MMA Bus Purchase/Rehabilitation – (Discussion/Action)

MMA had requested that fixed route operators (FRO) that are interested in purchasing used refurbished buses sign a commitment letter. Maine's three FRO's that are interested in working with MMA had a telephone conference call with FTA and MaineDOT. During the phone call, Eric Papetti, FTA, informed the parties that a formal bid process must be followed and that this project can't be sole sourced. The three agencies involved, Bangor, Biddeford/Saco and Marsha Bennett on behalf of LATC, will be setting up a meeting to discuss the next steps. Based on the new information, LATC is not required to take any action at this time.

Committee member Mark Cayer arrived at 1:15 pm.

9. Bus Schedules/Kiosk Displays/Bus Passes – (Discussion/Action)

Marsha Bennett requested approval via email to order bus passes. Printing prices can change daily due to promotional specials company's run. LATC received three quotes with the low bid being provided by Colorfxweb in the amount of \$288.33 for a total of 27,500 passes. The email vote was 6-0-1 – Christina Berry did not respond.

MOTION by Howard Kroll to ratify the email vote approving purchasing bus passes from Colorfxweb in the amount of \$288.33 for 27,500 bus passes. SECONDED by Lucy Bisson.
MOTION passed 4-0.

Marsha Bennett obtained two quotes to print the citylink bus schedule. Alliance Press, formerly Times Record, and Sun Press submitted quotes for quantities of 10,000, 15,000 and 20,000. Alliance Press was the lowest on all three quantities.

MOTION by Howard Kroll to award printing 15,000 citylink bus schedules to Alliance Press for \$938.75. SECONDED by Lucy Bisson. MOTION passed 5-0.

10. Auburn Bus Station Handout #3

The bus station project is moving forward. The consultant team has provided to MaineDOT the Preliminary Design Report (PDR). The PDR provides preliminary costs estimates for the project at 50% of the design process. The building has been modified to stay within budget. The modified design from the Preliminary Design Report was distributed to the committee. Sue Moreau asked to have any invoices from Casco Bay Engineering be submitted to DOT promptly.

11. Other

MaineDOT Community Outreach – Joan Walton informed LATC about MaineDOT's community outreach series. DOT is holding a series of meetings throughout the entire state to collect information to be included into the state's upcoming Long Range Plan. Two meetings will be held in Auburn at AVCOG on March 23 – 2:00 PM and 6:00 PM. The meetings are designed to get feedback on all modes of transportation looking for community priorities and needs. Phil Nadeau asked if the meeting information could be sent to Dottie Whittier-Perham so that she can get it posted on Lewiston's website.

Auburn Snow Removal – The City of Auburn's Public Work's department has been providing daily emails relaying where snow removal activities are occurring. This has been very helpful to determine if any buses will be impacted.

LATC Portland METRO – Phil Nadeau, Howard Kroll and Marsha Bennett met with METRO General Manager Greg Jordan to begin the process of looking at intercity bus between Lewiston-Auburn and Portland. It is anticipated that a report will be completed by the end of this year. Commuter service could be considered in the FY2017 budget.

Seniors Plus – Marsha Bennett did a “citylink 101” presentation at SeniorsPlus. There were approximately 20 attendees. Those present currently drove their own car, but all are planning ahead for when they can’t drive. A follow-up presentation will be scheduled late spring-early summer to take attendees onto a citylink bus.

Bus Routing and Great Falls – The New Auburn bus driver has asked if the bus could travel 9th Street instead of 8th and 6th Street instead of 5th. Road conditions on 8th Street have been an issue for a while. LATC is going to hold off on making any changes until the Fixed Route Study is completed. Marsha Bennett questioned the need for the porta-potty located in Great Falls for the driver’s use. All buses have been routed now so that they all stop at the Lewiston bus station. Harold Allen noted that the schedule on Saturday does not allow for all Auburn driver’s to go to Lewiston. The committee decided to leave the porta-potty.

Adjournment

MOTION by Howard Kroll to adjourn at 1:25 PM. SECONDED by Belinda Gerry. MOTION passed 5-0.

The next meeting is scheduled for April 9, 2015

1:38 PM
03/03/15
Cash Basis

Alternate Transit Advertising, Inc.
L/A Sales
February 2 - 28, 2015

Type	Date	Num	Name	Ship Date	Paid Amount
Service					
Net Due System					
NET L/A					
Invoice	2/4/2015	12531	Amerigroup	10/1/2014	784.00
Invoice	2/10/2015	11398	U.S. Cellular	11/1/2014	1,050.00
Total NET L/A					<u>1,834.00</u>
Total Net Due System					<u>1,834.00</u>
Total Service					<u>1,834.00</u>
TOTAL					<u>1,834.00</u>

Cost for producing additional (3) signs < 114.797
For Maine Center on Deafness \$ 1,719.21

WESTERN MAINE TRANSPORTATION SERVICES, INC.
LEWISTON-AUBURN TRANSIT COMMITTEE
OPERATING STATISTICS
FEB 15' FY 15

OPERATING DAYS - 24

ROUTE	CURRENT RIDERSHIP	PERCENT	Y-T-D RIDERSHIP	PERCENT	CURRENT MILEAGE	PERCENT	Y-T-D MILEAGE	PERCENT	CURRENT HOURS	PERCENT	Y-T-D HOURS	PERCENT	CURRENT REVENUE	PERCENT	Y-T-D REVENUE	PERCENT
1 - MAIN STREET	3,050	9.41%	15,831	9.16%	2,859	15.87%	14,638	15.47%	220	14.83%	1,124	14.62%	2289.61	11.53%	11828.74	11.24%
2 - SABATTUS STREET	4,268	13.17%	24,332	14.09%	2,316	12.86%	11,999	12.68%	212	14.29%	1,083	14.09%	3553.16	17.90%	20150.02	19.15%
3 - LISBON STREET	4,997	15.42%	25,280	14.63%	2,936	16.30%	15,642	16.53%	218	14.69%	1,129	14.69%	4501.34	22.67%	22067.93	20.98%
4 - NEW AUBURN	2,063	6.37%	10,778	6.24%	2,358	13.09%	12,723	13.44%	224	15.07%	1,168	15.19%	1475.70	7.43%	7566.85	7.19%
5 - MINOT AVE	367	1.13%	2,219	1.28%	1,382	7.67%	7,206	7.61%	97	6.51%	514	6.68%	302.40	1.52%	1827.14	1.74%
6 - COLLEGE STREET	6,203	19.14%	35,011	20.27%	1,637	9.09%	8,444	8.92%	103	6.93%	513	6.67%	4843.35	24.40%	28006.86	26.62%
7 - AUBURN MALLS	3,586	11.07%	17,277	10.00%	1,372	7.62%	7,528	7.95%	110	7.40%	590	7.67%	2852.38	14.37%	13343.55	12.68%
8 - MALL SHUTTLE	4,939	15.24%	27,180	15.73%	2,452	13.61%	12,726	13.45%	207	13.96%	1,066	13.86%	16.25	0.08%	228.68	0.22%
9 - DOWNTOWN SHUTTLE	2,931	9.05%	14,831	8.59%	698	3.88%	3,744	3.96%	94	6.32%	502	6.52%	18.60	0.09%	178.35	0.17%
TOTALS	32,404	100.00%	172,739	100.00%	18,010	100.00%	94,650	100.00%	1,486	100.00%	7,689	100.00%	\$19,853	100.00%	\$105,198	100.00%

ROUTE	CURRENT RPM	Y-T-D RPM	CURRENT MPH	Y-T-D MPH	CURRENT REV/HR	Y-T-D REV/HR
1 - MAIN STREET	1.1	1.1	13.8	14.1	\$10.4	11
2 - SABATTUS STREET	1.8	2.0	20.1	22.5	\$16.7	19
3 - LISBON STREET	1.7	1.6	22.9	22.4	\$20.6	20
4 - NEW AUBURN	0.9	0.8	9.2	9.2	\$6.6	6
5 - MINOT AVENUE	0.3	0.3	3.8	4.3	\$3.1	4
6 - COLLEGE STREET	3.8	4.1	60.2	68.2	\$47.0	55
7 - AUBURN MALLS	2.6	2.3	32.6	29.3	\$26.0	23
8 - MALL SHUTTLE	2.0	2.1	23.8	25.5	\$0.1	0
9 - DOWNTOWN SHUTTLE	4.2	4.0	31.2	29.6	\$0.2	0
TOTALS	1.8	1.8	21.8	22.5	\$13.4	14

WESTERN MAINE TRANSPORTATION SERVICES, INC.
LEWISTON-AUBURN TRANSIT COMMITTEE
RIDERSHIP

FEB 2015

OPERATING DAYS = 24

ROUTE	TRNSFR	CASH REGLR	CASH STDNT	CASH SEN/DIS	310	161	132	308	140	880	0	0	LIS CNCT	10	60	137	RDSHP	RVNUE	
		408	96	310	161	132	308	140	880	0	0	13							
1 - MAIN STREET	395																3,050	\$	2,289.61
2 - SABATTUS STREET	558	646	86	475	435	287	653	67	782	0	0	3	14	104	158		4,268	\$	3,553.16
3 - LISBON STREET	548	1217	66	510	440	383	676	53	714	0	0	2	9	163	216		4,997	\$	4,501.34
4 - NEW AUBURN	324	262	48	220	50	130	202	54	715	0	0	14	3	1	40		2,063	\$	1,475.70
5 - MINOT AVENUE	25	85	9	30	8	25	16	6	146	0	0	4	5	0	8		367	\$	302.40
6 - COLLEGE ST	595	1117	210	695	233	445	266	602	1446	0	0	37	79	244	234		6,203	\$	4,843.35
7 - AUBURN MALLS	358	504	121	397	177	196	366	166	1193	0	0	0	19	32	57		3,586	\$	2,852.38
8 - MALL SHUTTLE	78	0	0	0	1	0	0	0	0	0	0	0	20	0	4840		4,939	\$	16.25
9 - DOWNTOWN SHUTT	14	0	0	0	0	0	0	0	1	0	0	0	24	0	2892		2,931	\$	18.60
TOTALS	2,895	4,239	636	2,637	1,505	1,598	2,487	1,088	5,877	0	0	73	183	604	8,582		32,404	\$	19,852.79

WESTERN MAINE TRANSPORTATION SERVICES, INC.
LEWISTON-AUBURN TRANSIT COMMITTEE

Feb-16

ROUTE	CASH REGLR	CASH STNDT	CASH SEMDIS	MULTIPASS REGLR	MULTIPASS SEMDIS	MINTHPASS REGLR	MINTHPASS STNDT	MINTHPASS SEMDIS	SINGLE RIDE	LISCNCT	WHLCR	BUSSBUY	\$0 FARE	TOTAL	YTD TOTAL
1 - MAIN STREET															
PRIOR YEAR	395	408	310	161	132	308	140	880	0	13	10	60	137	3,050	15,831
INC/DEC	249	372	112	73	205	258	161	737	0	13	23	24	148	2,641	12,895
PERCENT CHANGE	59%	10%	-14%	121%	-36%	19%	-13%	18%	#DIV/0!	0%	-43%	150%	-7%	409	2,996
	146	36	-16	88	-73	50	-21	143	0	0	-13	36	-11	0	0
	59%	10%	-14%	17%	-36%	19%	-13%	18%	#DIV/0!	0%	-57%	150%	-7%	0	0
2 - SABATTUS STREET															
PRIOR YEAR	558	646	86	435	287	653	67	782	0	3	14	104	158	4,268	24,332
INC/DEC	685	745	123	319	273	497	37	520	0	4	31	102	268	4,021	18,334
PERCENT CHANGE	(121)	(99)	(37)	116	14	156	30	262	0	(1)	(7)	2	(11)	247	5,998
	-19%	-13%	-30%	38%	5%	31%	81%	50%	#DIV/0!	-25%	-55%	2%	-41%	0	0
	19	8	-26	48	67	270	-15	171	0	-2	-8	62	53	4,997	25,280
	4%	1%	-28%	10%	21%	67%	-22%	31%	#DIV/0!	-50%	-47%	61%	33%	0	0
3 - LIBBON STREET															
PRIOR YEAR	324	262	48	50	130	202	54	715	0	14	3	1	40	2,063	10,778
INC/DEC	365	265	32	28	105	90	88	529	0	13	6	0	116	1,924	9,094
PERCENT CHANGE	-41	-3	16	22	25	-34	188	-76	0	1	-3	0	116	159	1,884
	-11%	-1%	50%	79%	24%	-39%	35%	-68%	#DIV/0!	8%	-50%	#DIV/0!	-68%	0	0
5 - MINOT AVENUE															
PRIOR YEAR	25	85	9	8	25	16	6	146	0	4	5	0	8	367	2,219
INC/DEC	51	51	9	14	22	61	3	157	0	1	1	0	10	404	1,874
PERCENT CHANGE	-28	67%	0%	-43%	14%	-45	3	-11	0	3	4	0	10	-37	345
	-51%								#DIV/0!	300%	400%	#DIV/0!	-20%	0	0
6 - COLLEGE ST															
PRIOR YEAR	595	1117	210	233	445	266	602	1446	0	37	79	244	234	6,203	35,011
INC/DEC	687	1223	272	180	481	317	378	797	0	3	73	354	261	5,670	30,053
PERCENT CHANGE	-92	-106	-62	53	-36	-51	224	649	0	34	6	-110	-27	533	4,958
	-13%	-9%	-23%	26%	-7%	-16%	59%	81%	#DIV/0!	1133%	8%	-31%	-10%	0	0
7 - AUBURN MALLS															
PRIOR YEAR	358	504	121	177	196	366	166	1193	0	0	19	32	57	3,586	17,277
INC/DEC	280	332	117	79	150	162	167	778	0	0	33	85	68	2,691	13,642
PERCENT CHANGE	78	172	4	-43	98	46	-1	415	0	#DIV/0!	-14	-53	-16%	895	3,635
	28%	52%	3%	-10%	124%	31%	-1%	53%	#DIV/0!	-42%	-82%	-82%	-16%	0	0
8 - WALL SHUTTLE															
PRIOR YEAR	78	0	0	1	0	0	0	0	0	0	20	0	4840	4,939	27,180
INC/DEC	0	2	0	1	0	8	1	1	0	0	40	6	4445	4,505	23,426
PERCENT CHANGE	78	-2	0	0%	0%	-8	-1	-1	0	#DIV/0!	-20	-6	395	434	3,754
	100%	-100%	#DIV/0!	0%	-100%	-100%	-100%	-100%	#DIV/0!	-53%	-100%	-100%	9%	0	0
9 DOWNTOWN SHUTTLE															
PRIOR YEAR	14	0	0	0	0	0	0	1	0	0	24	0	2892	2,931	14,831
INC/DEC	1	0	0	1	0	1	0	1	0	0	5	1	2607	2,617	10,566
PERCENT CHANGE	13	0	0	100%	0	-1	0	0%	#DIV/0!	360%	19	-1	285	314	4,285
	1300%	#DIV/0!	#DIV/0!	-100%	#DIV/0!	-100%	#DIV/0!	0%	#DIV/0!	-100%	11%	-100%	11%	0	0
TOTALS	2,895	4,238	636	1,565	1,598	2,487	1,088	5,877	0	73	183	604	8,582	32,404	172,739
INC/DEC	2,847	4,198	757	1,552	1,552	1,800	903	4,063	0	36	228	673	8,088	28,618	140,253
PERCENT CHANGE	48	40	-121	96	46	687	185	1,814	0	35	-46	-69	498	3,786	32,486
	0	0	0	0	0	0	0	0	#DIV/0!	1	0	0	0	0	0

WESTERN MAINE TRANSPORTATION SERVICES, INC.
LEWISTON-AUBURN TRANSIT COMMITTEE
RIDERSHIP STATISTICS
FY 2015 (OCT 14-SEPT 15)

ROUTE	October	November	December	January	February	March	April	May	June	July	August	Sept	TOTAL	2014	2013	2012
1 - MAIN STREET	3,408	2,981	3,411	2,981	3,050								15,831	35,105	34,210	37,316
2 - SABATTUS STREET	5,686	4,470	5,470	4,438	4,268								24,332	53,446	48,683	43,590
3 - LISBON STREET	5,647	4,499	5,202	4,935	4,997								25,280	53,871	53,496	50,738
4 - NEW AUBURN	2,440	1,866	2,331	2,078	2,063								10,778	24,167	24,692	28,191
5 - MINOT AVENUE	492	372	547	441	367								2,219	5,680	5,515	4,366
6 - COLLEGE STREET	8,615	6,910	7,328	5,955	6,203								35,011	76,286	71,977	71,371
7 - AUBURN MALLS	3,549	3,096	3,643	3,403	3,586								17,277	36,465	31,616	32,039
8 - MALL SHUTTLE	6,411	5,413	5,988	4,429	4,939								27,180	56,387	50,366	53,776
9 - DOWNTOWN SHUTTLE	3,219	2,658	2,799	3,224	2,931								14,831	31,457	32,368	29,217
GRANDTOTALS	39,467	32,265	36,719	31,884	32,404	0	172,739	372,864	352,923	350,604						
PERCENT CHANGE	24.89%	22.66%	34.48%	20.65%	13.24%	-100.00%										

FY 2015	39,467	32,265	36,719	31,884	32,404								172,739			
FY 2014	31,602	26,305	27,304	26,426	28,616	30,377	33,507	32,321	31,495	34,601	33,922	36,388	372,864			
FY 2013	32,299	30,705	27,865	27,752	28,609	30,721	31,571	30,820	26,812	28,050	28,108	28,590	352,923			
FY 2012	27,629	28,445	29,639	26,165	28,457	29,872	29,405	28,914	30,553	28,896	32,654	29,975	350,604			
FY 2011	21,889	23,049	24,646	19,852	21,455	24,460	24,458	23,176	25,055	23,771	26,302	27,096	285,209			
FY 2010	20,675	18,370	20,848	17,944	18,415	20,500	20,722	19,287	20,226	19,364	20,012	22,869	239,132			
FY 2009	20,762	16,804	20,309	17,305	17,562	18,682	19,955	17,833	18,593	18,998	18,712	19,416	224,931			
FY 2008	19,119	18,412	17,967	17,520	16,527	18,305	20,933	20,458	19,122	21,664	21,553	19,349	230,929			
FY 2007	17,743	17,238	17,175	15,971	14,090	17,349	15,237	17,748	16,978	16,524	19,007	15,865	200,925			
FY 2006	17,451	17,633	17,683	16,197	16,789	19,532	16,984	18,406	19,273	16,836	20,321	17,730	214,835			
FY 2005	15,214	15,948	16,819	14,251	13,918	17,384	17,407	17,160	17,631	16,185	19,086	17,542	198,545			
FY 2004	12,841	11,149	13,187	11,272	11,227	16,470	16,422	14,769	16,544	14,688	15,245	15,157	168,971			
FY 2003	11,889	9,978	10,183	9,958	9,687	10,185	11,319	10,975	11,464	11,651	12,045	11,216	130,550			
FY 2002	11,030	10,039	9,854	10,008	9,315	10,064	10,450	10,501	10,053	10,656	10,258	9,995	122,223			
FY 2001	10,718	10,420	9,920	10,479	9,488	9,520	9,953	10,557	9,577	9,497	11,210	9,119	120,458			
FY 2000	10,176	10,540	10,669	8,609	9,754	12,032	9,557	10,870	10,630	9,457	10,812	10,320	123,446			

	October	November	December	January	February	March	April	May	June	July	August	September
OPERATING DAYS												
FY 2015	27	24	26	25	24	26	25	26	25	26	26	25
FY 2014	27	25	25	26	24	26	26	26	25	26	27	24
FY 2013	27	25	27	26	25	27	25	26	26	25	27	24
FY 2012	26	25	27	26	24	27	26	25	26	25	27	25
FY 2011	26	25	26	25	24	27	26	25	26	25	27	25
FY 2010	22	21	22	20	20	23	22	20	22	22	26	25
FY 2009	22	19	22	21	20	22	22	20	22	21	21	21
FY 2008	23	20	20	21	21	21	22	21	21	21	21	21
FY 2007	22	21	20	22	20	22	21	22	21	21	23	19
FY 2006	21	21	22	21	20	23	20	22	22	20	23	20
FY 2005	21	21	23	21	19	23	21	21	22	20	23	21
FY 2004	23	19	22	22	20	23	22	20	22	21	22	21
FY 2003	22	20	21	22	20	23	22	20	22	21	21	21
FY 2002	22	20	20	21	20	21	21	22	20	22	22	20
FY 2001	21	20	20	21	20	22	20	22	21	21	23	19
FY 2000	20	20	21	20	21	23	19	22	22	20	23	20
FY 1999	21	19	22	19	20	23	21	20	22	21	22	21
FY 1998	22	18	22	19	20	22	21	20	22	22	21	21
FY 1997	22	19	21	21	20	21	21	21	22	22	21	21

	October	November	December	January	February	March	April	May	June	July	August	September
AVE RDRSHP/DAY												
FY 2015	1,462	1,344	1,412	1,275	1,350	#DIV/0!						
FY 2014	1,170	1,052	1,092	1,016	1,192	1,168	1,340	1,243	1,260	1,331	1,305	1,456
FY 2013	1,196	1,228	1,115	1,067	1,244	1,182	1,214	1,185	1,072	1,079	1,078	1,191
FY 2012	1,063	1,138	1,098	1,006	1,138	1,106	1,176	1,112	1,175	1,156	1,209	1,249
FY 2011	842	922	948	794	894	906	941	927	964	951	974	1,084
FY 2010	940	875	948	892	921	891	942	964	919	880	770	915
FY 2009	944	884	923	824	878	849	907	892	845	895	891	925
FY 2008	831	921	898	796	787	872	952	974	911	985	1,026	921
FY 2007	807	821	859	726	705	789	726	807	808	787	826	835
FY 2006	831	840	804	771	839	849	849	837	876	842	884	887
FY 2005	724	759	731	679	733	756	829	817	801	809	830	835
FY 2004	558	587	599	512	561	716	746	738	752	699	693	722
FY 2003	540	499	485	453	484	485	515	523	546	530	574	534
FY 2002	501	502	493	477	466	479	498	477	503	484	466	500
FY 2001	510	521	496	499	474	433	498	480	456	452	487	480
FY 2000	509	527	509	430	464	523	503	494	483	473	470	482
FY 1999	516	532	522	467	485	529	534	507	505	485	501	508
FY 1998	468	485	461	390	452	485	467	474	474	436	504	544
FY 1997	447	430	429	407	444	428	430	427	415	397	442	444

Lewiston-Auburn Transit Committee
 ADA Ridership
 October 2014 - September 2015

	Total Trips	ADA Trips	Companion Trips	PCA Trips	Total No. Stops	Total Revenue	Total Miles	Revenue per Mile	Riders per Mile	Operating Cost	Total Cost per Mile	Total Fare per Trip	Total Deficit per Trip
Oct-14	854	852	2	18	7	\$2,562.00	2,321	1.10	0.37	\$12,975.00	\$5.59	\$15.19	\$12.19
Nov-14	680	678	2	23		\$2,040.00	1,855	1.10	0.37	\$12,975.00	\$6.99	\$19.08	\$16.08
Dec-14	701	699	2	15	12	\$2,103.00	1,877	1.12	0.37	\$12,975.00	\$6.91	\$18.51	\$15.51
Jan-15	663	657	6	12	17	\$1,989.00	1,737	1.15	0.38	\$12,975.00	\$7.47	\$19.57	\$16.57
Feb-15	591	588	3	2	5	\$1,773.00	1,510	1.17	0.39	\$12,975.00	\$8.59	\$21.95	\$18.95
Mar-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Apr-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
May-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Jun-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Jul-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Aug-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Sep-15	0							#DIV/0!	#DIV/0!		#DIV/0!	#DIV/0!	#DIV/0!
Total	3,489	3,474	15	70	41	\$10,467.00	9,300	\$0.44		\$64,875.00	\$6.98	\$18.59	\$15.59
Mth Avg	698	695	3	14	8	\$2,093.40	1,860		0.37				

From: Rick Speer
Sent: Saturday, December 13, 2014 2:11 PM
To: Phil Nadeau
Subject: Bus passes from downtown to CareerCenter?

Phil,

One of the programs we run here in our computer lab is the 'Digital Divide Lab' from 10 am to 3 pm every day where members of the public can come in to use our computers for a variety of purposes. We run this in collaboration with the Downtown Education Collaborative and Kaplan University and Kaplan provides work-study students to serve as the lab monitors. Individuals can use the computers for most any personal business need, such as developing their computer skills, taking online educational courses, interacting with businesses and government agencies, etc., however one primary purpose that we promote is to assist with their job searching needs. The lab monitors are trained by CareerCenter staff to assist the public with the job search process and we are working out an arrangement where the CareerCenter will be providing some educational programming in the lab. In the course of this planning for the latter, we learned that the CareerCenter is able to hand out bus passes to clients to get a free bus ride back downtown following their trip to the Center. We were wondering if we might be able to provide individuals with bus passes to get them out to the CareerCenter. This would primarily be for individuals who are using our lab for their job search, but who have a need for more advanced training or to meet with CareerCenter staff.

Any chance that we could work out an arrangement where we could provide bus passes to these folks?

Rick

Rick Speer, Director
Lewiston Public Library
200 Lisbon Street
Lewiston ME 04240
(207) 513-3119

MEMO

TO: Lead staff members and/or chairpersons of Auburn agencies, boards, commissions and committees

FROM: Sue Clements-Dallaire, City Clerk

RE: Agencies, Boards, Commissions and Committee expectations

Date: March 30, 2015

In late October, Council agreed to set basic expectations for all agencies, boards, committees, and commissions that receive funding from us. All will be referred to in this memo as "ABC's". These expectations apply to all ABC's and are as follows;

1. ABC's shall consider all matters referred to them by the Council
2. ABC's shall set agendas and post them according to the rules of the City Council (within 2 business days of the meeting)
3. ABC's shall allow time for public comment during meetings
4. All meetings of the ABC's must be posted publically
 - a. All materials for a meeting must be posted with the agenda
5. ABC's will present a report every month on activities and progress on policy matters or projects
6. All ABC's will appear twice a year at a Council meeting and give a presentation on progress and to receive comments and feedback from the City Council
7. Staff assigned to an ABC shall have a defined roll and preference should be that all voting members be volunteers, not municipal or organization staff

These expectations help to ensure transparency and to allow greater interaction between all ABC's and the City Council.

MEMO

TO: LATC
FR: Marsha Bennett
DT: April 3, 2015
RE: Quotes for Kiosk Display Inserts

I received three printing quotes from Rich Tolmach for the kiosk displays. He is not familiar with any of the companies, noting that the industry has changed a lot in the last two years. Alternate Transit Advertising also provided me with two quotes.

Quotes obtained from Rich Tolmach:

signazon.com

\$589.80 with free shipping
3.4 mil PVC, 3-year spec
800-518-1217

esigns.com

\$840.00 plus shipping
3.4 mil PVC, 5-year spec
800-494-5850

online-printing-service.com

\$1030.00 plus shipping
"3-5 year outdoor life"
305-937-4928

Quotes obtained from ATA:

\$500.00 plus shipping
20: 2' x 3' transit vinyl/lamination, \$25/each
This is the same material as bus vinyl, which should hold up well.

\$700.00 plus shipping
20: 2' x 3' HP vinyl/lamination, \$35/each
This is a more long term material and should hold up better against vandalism.

