

## LEWISTON-AUBURN TRANSIT COMMITTEE

Thursday, January 15, 2015  
12:00 PM

@ AVCOG

1. Declaration of Quorum/Call to Order
2. Consent Agenda
  - A. November 13, 2014 Minutes – (enclosed)
  - B. December 18, 2014 Minutes – (enclosed)
  - C. WMTS Fixed Route and ADA invoices October and November 2014 – (enclosed)
  - D. ATA Revenue October and November 2014 – (enclosed)
3. Public Comment
4. Bills and Communications
  - A. Budget-to-Actual December 31, 2014
  - B. WMTS Fixed Route Ridership November (enclosed) and December (to be presented)
5. Review and Update
  - A. Free Fare Friday – 11/28/14
  - B. Buses – SLF Disposal, Gillig Piggy Back
  - C. Auburn's Winterfest
  - D. CCI and citylink 101
  - E. Mobility Management
6. Fixed Route Study Consultant Selection – (Discussion/Recommendation)  
One proposal was submitted by Main Street Connections. Staff has been working with the consultant to narrow down the project scope and budget.
7. LATC FY2016 Proposed Budget (Discussion/Action)  
Enclosed is a draft FY2016 budget.
8. MMA Bus Purchase/Rehabilitation (Discussion)  
Maine Military Authority and Fixed Route Operators have met to discuss the process and next steps.
9. Auburn Bus Station – (Discussion)  
Status update will be provided.
10. Other

Adjourn

**Next Meeting – Scheduled for February 12, 2015**

**LEWISTON-AUBURN TRANSIT COMMITTEE**  
**Minutes of November 13, 2014**

**@ Auburn Hall**

**MEMBERS PRESENT**

|                |          |
|----------------|----------|
| Belinda Gerry  | Auburn   |
| Phil Nadeau    | Lewiston |
| Howard Kroll   | Auburn   |
| Lucy Bisson    | Lewiston |
| Karen Veilleux | Auburn   |
| Mark Cayer     | Lewiston |

**MEMBERS ABSENT**

|                 |          |
|-----------------|----------|
| Christina Berry | Lewiston |
|-----------------|----------|

**STAFF AND OTHERS PRESENT**

|                   |            |
|-------------------|------------|
| Russell Soule     | WMTS       |
| Sandy Buchanan    | WMTS       |
| Harold Allen      | WMTS       |
| Marsha Bennett    | AVCOG/LATC |
| Greg Whitney      | AVCOG      |
| Jennifer Williams | ATRC       |

**1. Declaration of Quorum/Call to Order**

A quorum was declared and the meeting was called to order at 12:05 PM.

**2. Consent Agenda**

- A. October 16, 2014 Minutes
- B. ATA Revenue Statement September 2014
- C. Canteen Services – July-September Revenue

MOTION by Howard Kroll to approve the consent agenda. SECONDED by Lucy Bisson. MOTION passed 6-0.

**3. Public Comment**

There was no public comment.

**4. Bills and Communications**

**A. Budget-to-Actual September 30, 2014 Year-End**

Greg Whitey presented the budget-to-actual for year-end September 30, 2014. The only change from last month is additional revenue received from ATA and from vending. A minor change was made to year end fixed route numbers to include the LOC interest approved at the last meeting to be paid to WMTS. LATC ended the year with a surplus of \$48,023. The surplus is attributed to higher than budgeted advertising revenue and low fuel prices for the year. A year-to-date for October was not presented because WMTS invoices and fuel for October were not available. Greg did note that LATC is starting FY15 with a surplus because they had budgeted operating expenses for two bus stations and it looks like the Auburn station won't be opening until FY16.

MOTION by Lucy Bisson to accept and place on file the Year End Budget-to-Actual for September 30, 2014. SECONDED by Belinda Gerry. MOTION passed 6-0.

- B. Ridership Reports September 2014 Fixed Route and ADA – Hand out #1  
Ridership for October was up 22% over last October. Mark Cayer asked if fare box saw a similar increase. Greg Whitney explained that month-to-month fare box won't match up because revenue from pass sales doesn't necessarily get reported in the month that the passes are sold or used. Also to note, the average trip cost is closer to \$0.50 due to the discounting – no fare routes, senior/ADA half-fare, discounted multi-ride and monthly passes. Greg was asked to provide a quarterly report to show how fare box is trending.
- C. WMTS Fixed Route and ADA Invoices for October 2014  
October invoices were not available for the meeting.
- D. 10/30/14 – Letter of Support, CCI Ladders of Opportunity Application – Information
- E. 11/5/14 – K. Arata, Vehicle Request – Out of Service/Parts  
LATC received notification from MaineDOT allowing the 1996 Gillig (Bus #9665) to be taken out of service and used for parts.

## 5. **Review and Update**

- A. RFP's for transit related studies  
The RFP's for the fixed route study has been finalized and will go out to bid November 10. Due to the holidays the award schedule is tight in order to get it awarded by the end of the year and at LATC's December meeting.

Additional comments were recently received from MaineDOT on the scope for the management study. These changes will be incorporated into the RFP. The final RFP will be sent to the committee for review prior to the December meeting at which time it will be approved.

- B. Mobility Management Update – July - September  
CCI is working on pulling together key people to discuss improvements to outreach in the immigrant community, specifically the Somali community. A meeting date has not been set.
- C. Maintenance Review  
Marsha Bennett conducted a maintenance review on October 31, 2014. PM's were checked on four buses, as well as, reviewing safety inspections for those buses. Reviews will be conducted quarterly. Key areas that will be review are PM's, driver pre and post trip forms and any resulting maintenance items, and safety inspections. LATC will need to contract out for services for an annual maintenance review that will include areas already noted, as well as, reviewing all maintenance records and conducting vehicle inspections.

## 6. **Snow Plowing and Snow Removal - Hannaford**

LATC has been plowing the sidewalk and removing snow at the Spring Street bus shelter located near Hannaford. This was being done because the location was the transfer point for all Auburn buses and was the proposed location for a small bus station. For convenience for the drivers, the transfer hub had moved back down to Great Falls over a year ago. LATC does not plow out any other stop locations. It was stated that if they continue to plow the stop at Spring Street it would be expected that they plow all of the shelters and stops. The committee agreed to not go out to bid for snow plowing and removal services for the Spring Street stop, and to focus snow plowing efforts on the transfer locations. Karen Veilleux noted that she will notify Dennis D'Auteuil, Auburn PW, that LATC will not be plowing and removing snow at this location.

## 7. **Capital Equipment**

- A. New Used Bus Purchases - Update  
Both buses from Las Vegas will be ready for the road November 17. Maintenance went through both buses before they were taken to Fleet Services (Greene) for a State Vehicle

Inspection sticker. WMTS will start going through the bus from Florida to get it ready for an inspection sticker. LATC is still waiting to receive the Certificate of Title from Creative Bus Sales. WMTS has gotten cityink graphics installed onto the bus.

B. SLF Disposal - Update

Marsha Bennett is working on disposing of the SLF's. A request for sealed bid will be sent out directly to known vendors and will be posted on LATC's website.

C. Blue Bird - Update

Phil Nadeau stated that he has not heard back from either MaineDOT or FTA on the status of the Blue Birds, and that he will be following up with DOT on this matter.

D. New Gillig Purchase – Update

MaineDOT has contact DelawareDOT to participate in a piggy back Gillig bus purchase. MaineDOT has sent a letter to Delaware to get additional information on the bid. The bid is open for 5-years and is for both 30' and 35' buses. LATC agreed to purchase a 30' bus. Phil Nadeau asked for more information on this purchase for the next meeting.

E. Maintenance – Facility and Equipment

Marsha Bennett made the committee aware of having to start budgeting for maintenance of capital equipment and facilities. LATC's bus lift was sent back to the manufacturer to have a hydraulic oil leak fixed in one of the stanchions. The cost was over \$3,500 which included shipping of the unit. LATC approved this action via email. Marsha informed the committee that they need to include in their budget next year a line item for inspection and maintenance of equipment. The cost for Grey Manufacturing (Missouri) to inspect the lift is \$750 plus travel. They indicated that the cost of travel can be divided amongst other businesses in the area that have Grey lifts. A Grey Manufacturing representative was in the state doing inspections in Old Town, South Portland and Lewiston (Walmart) when WMTS called.

Recent repairs to the bus station includes replacing a lock set on the men's room restroom (\$280) and fixing door pins on an exterior door (parts on order).

LATC needs to develop a Capital Asset Management Plan for facilities and equipment.

**8. Auburn Bus Station**

At this time, LATC will not be going into Executive Session to discuss real estate related to negotiations for the location of the bus station.

The City of Auburn proposed building the bus station on city owned land in Great Falls, the original location. The City of Auburn has had a council workshop meeting to discuss the new location and a public meeting has been scheduled for November 20, 6:00 PM at Auburn Hall to give the public an opportunity to comment. The project will then go back before the City Council on December 1 for final approval and authorization of local funds required for the project.

MOTION by Lucy Bisson to endorse the Great Falls location for the bus station and to send formal notice to Hannaford that LATC has withdrawn Spring Street for consideration. SECONDED by Karen Veilleux. MOTION passed 6-0.

**9. Other Business**

December Meeting – LATC agreed to hold a brief meeting to discuss necessary items prior to ATRC's Year-End meeting on December 18. LATC is invited to attend this meeting each year. LATC will be meeting from 10:00-11:00 AM and the ATRC meeting will be from 11:00 AM-1:00 PM.

**Storm Cancellations** – As we move into the winter months, WMTS has been instructed to call Phil Nadeau to discuss shutting down the service. Phil will confer with Howard Kroll if deemed necessary before a decision is made.

**Job Fair** – A Job Fair is being planned for April and the CareerCenter has asked if LATC would be willing to partner in the event offering transportation. The committee agreed to work with the CareerCenter to see how they can assist.

### **Adjournment**

MOTION Howard Kroll to adjourn at 2:25 PM. SECONDED by Lucy Bisson. MOTION passed 6-0.

**The next meeting is scheduled for December 18, 2014, at 10:00 AM**

**.LEWISTON-AUBURN TRANSIT COMMITTEE**  
**Minutes of December 18, 2014**

**@ AVCOG**

**MEMBERS PRESENT**

|                |          |
|----------------|----------|
| Belinda Gerry  | Auburn   |
| Phil Nadeau    | Lewiston |
| Howard Kroll   | Auburn   |
| Lucy Bisson    | Lewiston |
| Karen Veilleux | Auburn   |

**MEMBERS ABSENT**

|                 |          |
|-----------------|----------|
| Christina Berry | Lewiston |
| Mark Cayer      | Lewiston |

**STAFF AND OTHERS PRESENT**

|                   |            |
|-------------------|------------|
| Russell Soule     | WMTS       |
| Sandy Buchanan    | WMTS       |
| Marsha Bennett    | AVCOG/LATC |
| Jennifer Williams | ATRC       |

**1. Declaration of Quorum/Call to Order**

A quorum was declared and the meeting was called to order at 10:05 AM.

**2. Public Comment**

There was no public comment.

**3. Review and Update**

A. LATC Meeting Schedule – Informational

B. Snow Plowing – Hannaford

Marsha Bennett informed the committee that there have been a couple complaints at the Hannaford stop now that snow is not being removed. The committee confirmed that they won't be plowing and removing snow this year as the location is no longer a transit hub. Phil Nadeau asked if Marsha would inform Hannaford.

C. Auburn Bus Station

The bus station project is moving forward in Great Falls. The consultant contract has been amended and signed. The consultant is working on getting the geotechnical surveying and land survey completed.

D. Auburn's Winterfest

Auburn has asked if LATC can help promote Winterfest on citylink. This is a community event sponsored by the city. Last year, LATC promote the event on the buses, the website and identified which bus to take to get to various events. The committee approved working with Winterfest to promote it.

**4. Fixed Route Study Consultant Selection**

One proposal was submitted. The proposal was reviewed by five people and scored. While the consultant team is very knowledgeable about demand response and one-call service centers, there is concern that the proposal lacked fixed route specific experience. The reference listed focus on

the consultant establishing emergency response services, setting up one-call systems, working with human service transportation, and analyzing coordinating dispatch and maintenance services for multiple agencies. Marsha and Jennifer will call some of the references listed, and will speak to the consultant team for clarification/expansion on their fixed route experience. If LATC does feel comfortable with Main Street Connections, the cost of the contract and the scope of work will have to be negotiated. The consulting team will have to cut approximately 160 hours of work to get the study within budget.

**5. Management Study RFP**

The draft RFP for the management Study was sent out prior to the meeting. Depending on how much is spent on the Fixed Route study will impact the timing of the when this study goes out. ATRC approved both studies under the same task but did not increase the budget. LATC is providing the local share on the Fixed Route Study and is expected to provide the local share for the management study. LATC will be asking ATRC to find additional money for the management study. In addition, the scope of the study needs to be ironed out so there is a clear understanding of what ATRC and LATC expect from the study.

**6. MMA Proposal**

Maine Military Authority is working with Maine fixed route operators to buy and refurbish transit buses. MMA has put together a proposal to assist transit operators in securing much needed capital equipment. MMA will purchase a fleet of buses, rehab them and sell them to the operators that committed to participating. The operators agree to the bus basics – age, size, type, manufacture, etc. The buses rehabbed will be turned over to the participating operators at a flat per bus cost not to exceed \$50,000. All buses purchased by MMA will be in operable condition. MMA is looking for buses from southern states that have had no exposure to winter conditions.

Marsha Bennett stated that LATC should stipulate that they will only accept a Gillig bus. WMTS is currently maintaining five different make and model buses for LATC. A new bus manufacturer will increase costs for parts inventory, diagnostic equipment and training of maintenance personnel.

MOTION by Lucy Bisson to approve participating in the fixed route operators consortium with MMA to purchase one (1) 2004 or newer 30-35' Gillig at a price not to exceed \$50,000. SECONDED by Belinda Gerry. MOTION passed 5-0.

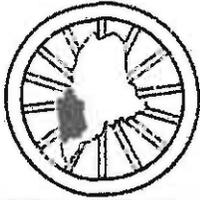
**7. Other**

There was no other business.

**Adjournment**

MOTION Lucy Bisson to adjourn at 11:00 AM. SECONDED by Howard Kroll. MOTION passed 5-0.

**The next meeting is scheduled for January 8, 2015 at AVCOG**



Western  
Maine  
Transportation  
Services

Philip H. Hackett, Chairperson

Richard E. Robinson, General Manager

November 13, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: October 2014 Billing

Dear Phil:

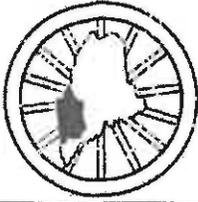
The following represents the invoice for Fixed Route transportation services to the LATC for the month of October 2014:

|                      |                |
|----------------------|----------------|
| Total – Per Contract | \$ 98,333.34   |
| Less: Farebox        | (\$ 11,112.60) |
| Less: Passes         | (\$ 1,842.50)  |
| Less: Bus-N-buy      | (\$ 3,644.50)  |
| Total Due to WMTS    | \$ 81,733.74   |

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration



Western  
Maine  
Transportation  
Services

1000 Highway 100, Bangor, ME 04401

1000 Highway 100, Bangor, ME 04401

November 13, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: October 2014 Billing

Dear Phil:

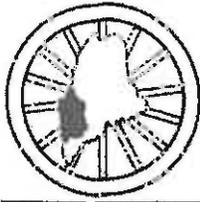
The following represents the invoice for ADA transportation services to the LATC for the month of October 2014:

|                          |                    |                               |
|--------------------------|--------------------|-------------------------------|
| Total – Per Contract     | \$ 12,975.00       |                               |
| Less: ADA                | \$ (2,556.00)      | 852 Trips                     |
| Less: PCA's              | \$ (0.00)          | 18 Trips                      |
| Less: Escorts            | \$ (6.00)          | 2 Trip                        |
| <b>Total Due to WMTS</b> | <b>\$10,413.00</b> | <b>872 Trips</b>              |
| October No-Shows         | \$ 21.00           | 7 Trips (Excluded from above) |

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration



Western  
Maine  
Transportation  
Services

1000 Main Street, Lewiston, ME 04240

Sharon E. Hutchinson, General Manager

December 16, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: November 2014 Billing

Dear Phil:

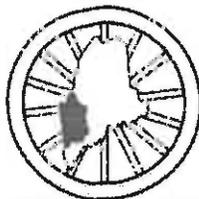
The following represents the invoice for Fixed Route transportation services to the LATC for the month of November 2014:

|                      |               |
|----------------------|---------------|
| Total – Per Contract | \$ 98,333.34  |
| Less: Farebox        | (\$ 8,930.74) |
| Less: Passes         | (\$ 216.00)   |
| Less: Bus-N-buy      | (\$ 4,084.50) |
|                      | <hr/>         |
| Total Due to WMTS    | \$ 85,102.10  |

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration



Western  
Maine  
Transportation  
Services

Open House - 12/16/14

Russell C. Soule, Deputy Manager

December 16, 2014

Mr. Phil Nadeau, Chairman, LATC  
AVCOG  
125 Manley Road  
Auburn, Maine 04210

Re: November 2014 Billing

Dear Phil:

The following represents the invoice for ADA transportation services to the LATC for the month of November 2014:

|                          |                    |                               |
|--------------------------|--------------------|-------------------------------|
| Total - Per Contract     | \$ 12,975.00       |                               |
| Less: ADA                | \$ (2,034.00)      | 678 Trips                     |
| Less: PCA's              | \$ (0.00)          | 23 Trips                      |
| Less: Escorts            | \$ (6.00)          | 2 Trip                        |
| <b>Total Due to WMTS</b> | <b>\$10,935.00</b> | <b>703 Trips</b>              |
| November No-Shows        | \$ 0.00            | 0 Trips (Excluded from above) |

Thank you very much.

Sincerely,

Russell C. Soule  
Deputy Manager/Director of Finance & Administration

3:54 PM  
11/02/14  
Cash Basis

Alternate Transit Advertising, Inc.  
**L/A Sales**  
October 2 - 31, 2014

| Type                  | Date      | Num   | Name                 | Ship Date | Paid Amount            |
|-----------------------|-----------|-------|----------------------|-----------|------------------------|
| <b>Service</b>        |           |       |                      |           |                        |
| <b>Net Due System</b> |           |       |                      |           |                        |
| <b>NET L/A</b>        |           |       |                      |           |                        |
| Invoice               | 10/2/2014 | 11394 | U.S. Cellular        | 7/1/2014  | 1,050.00               |
| Invoice               | 10/2/2014 | 12148 | Healthy Androscoggin | 9/1/2014  | 490.00                 |
| Invoice               | 10/2/2014 | 12254 | Rockingham Electric  | 9/1/2014  | 245.00                 |
| Total NET L/A         |           |       |                      |           | <u>1,785.00</u>        |
| Total Net Due System  |           |       |                      |           | <u>1,785.00</u>        |
| Total Service         |           |       |                      |           | <u>1,785.00</u>        |
| <b>TOTAL</b>          |           |       |                      |           | <u><u>1,785.00</u></u> |

2:21 PM

12/03/14

Cash Basis

Alternate Transit Advertising, Inc.

L/A Sales

November 2 - 30, 2014

| Type                 | Date      | Num   | Name                 | Ship Date | Paid Amount            |
|----------------------|-----------|-------|----------------------|-----------|------------------------|
| <b>Service</b>       |           |       |                      |           |                        |
| Net Due System       |           |       |                      |           |                        |
| NET L/A              |           |       |                      |           |                        |
| Invoice              | 11/2/2014 | 12149 | Healthy Androscoggin | 10/1/2014 | 490.00                 |
| Invoice              | 11/7/2014 | 11395 | U.S. Cellular        | 8/1/2014  | 1,050.00               |
| Total NET L/A        |           |       |                      |           | <u>1,540.00</u>        |
| Total Net Due System |           |       |                      |           | <u>1,540.00</u>        |
| Total Service        |           |       |                      |           | <u>1,540.00</u>        |
| TOTAL                |           |       |                      |           | <u><u>1,540.00</u></u> |

**LEWISTON - AUBURN TRANSIT COMMITTEE FY2014**  
**For the Period Ending December 31, 2014**

|  | <b>BUDGET</b>    | <b>ACTUAL</b>    | <b>VARIANCE</b>    | <b>%</b>      |
|--|------------------|------------------|--------------------|---------------|
| <b>BUS STATION</b>                         |                  |                  |                    |               |
| <b>EXPENSES</b>                            |                  |                  |                    |               |
| JANITORIAL                                 | 18,800.00        | 2,305.45         | 16,494.55          | 12.26%        |
| MAINT/REPAIRS                              | 9,000.00         | 925.48           | 8,074.52           | 10.28%        |
| SUPPLIES/JANIT.                            | 2,000.00         | 374.74           | 1,625.26           | 18.74%        |
| SNOW REMOVAL                               | 7,500.00         | 1,210.00         | 6,290.00           | 16.13%        |
| RESTROOM RENTAL                            | -                | 315.00           | (315.00)           | #DIV/0!       |
| <b>UTILITIES:</b>                          |                  |                  |                    |               |
| GAS  | 5,000.00         | 658.91           | 4,341.09           | 13.18%        |
| ELECTRIC                                   | 5,500.00         | 427.01           | 5,072.99           | 7.76%         |
| H2O/SEWER                                  | 1,200.00         | -                | 1,200.00           | 0.00%         |
| INSURANCE                                  | 1,300.00         | -                | 1,300.00           | 0.00%         |
| <b>TOTAL</b>                               | <b>50,300.00</b> | <b>6,216.59</b>  | <b>44,083.41</b>   | <b>12.36%</b> |
| <b>ADMINISTRATION</b>                      |                  |                  |                    |               |
| <b>EXPENSES:</b>                           |                  |                  |                    |               |
| AVCOG-PLAN/FIN                             | 13,000.00        | 2,619.27         | 10,380.73          | 20.15%        |
| MEETINGS/CONF.                             | 2,000.00         | 342.19           | 1,657.81           | 17.11%        |
| ADV./MARKETING                             | 3,000.00         | 70.81            | 2,929.19           | 2.36%         |
| AUDIT                                      | 6,500.00         | 5,000.00         | 1,500.00           | 76.92%        |
| LEGAL                                      | 600.00           | 95.00            | 505.00             | 15.83%        |
| OTHER (wire fees)                          | -                | 40.00            | (40.00)            |               |
| <b>TOTAL</b>                               | <b>25,100.00</b> | <b>8,167.27</b>  | <b>16,932.73</b>   | <b>32.54%</b> |
| <b>TOTAL BUS STATION/ADMIN DEFICIT</b>     | <b>75,400.00</b> | <b>14,383.86</b> | <b>61,016.14</b>   | <b>19.08%</b> |
| Federal Subsidy                            | <b>37,700.00</b> | <b>7,191.93</b>  | <b>(30,508.07)</b> | <b>19.08%</b> |
| Vermont Transit Revenues                   | 12,000.00        | 3,036.00         | (8,964.00)         | 25.30%        |
| Misc. Revenues (vending)                   | 1,700.00         | -                | (1,700.00)         | 0.00%         |
| ATA Revenues                               | 15,000.00        | 3,325.00         | (11,675.00)        | 22.17%        |
| Interest Income                            | 500.00           | 109.15           | (390.85)           | 21.83%        |
| Local Subsidy                              | <b>8,500.00</b>  | <b>721.78</b>    | <b>(7,778.22)</b>  |               |
|  |                  |                  | 0.00               |               |
| <b>CAPITAL MAINTENANCE</b>                 |                  |                  |                    |               |
| <b>REVENUES:</b>                           |                  |                  |                    |               |
| FED SUBSIDY                                | 0.00             | 0.00             | 0.00               |               |
| CAPITAL MATCH                              | 0.00             | 75,417.08        | 75,417.08          |               |
| less: CAPITALIZED EQUIPMENT                | 0.00             | 0.00             | 0.00               |               |
| less: EXPENSED EQUIPMENT                   | 0.00             | 84,401.64        | 84,401.64          |               |
| <b>CAPITAL MAINT SURPLUS (DEFICIT)</b>     | <b>0.00</b>      | <b>-8,984.56</b> | <b>-8,984.56</b>   |               |
| <b>MATCH FOR STUDY</b>                     |                  |                  |                    |               |
| <b>BUS STATION SALE PROCEEDS</b>           |                  | 275,000.00       |                    |               |
| <b>INTEREST (THRU 9/30/14)</b>             |                  | 25,572.07        |                    |               |
| <b>FY 2014 INTEREST</b>                    |                  | -                |                    |               |
| <b>FEDERAL &amp; STATE SUBSIDY</b>         |                  | 123,891.00       |                    |               |
| <b>LESS: NEW BUS STATION</b>               |                  | (391,074.00)     |                    |               |
| <b>TOTAL AVAILABLE FOR NEW BUS STATION</b> |                  | <b>33,389.07</b> |                    |               |



WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE  
RIDERSHIP

NOV 2014

OPERATING DAYS = 23

| ROUTE               | TRNSFR       | CASH<br>REGLR | CASH<br>STDNT | CASH<br>SEN/DIS | 262          | 125          | 132          | 199          | 194          | 901      | 0         | 5          | 28         | 46            | 282           | RDSHP               | RVDUE       |
|---------------------|--------------|---------------|---------------|-----------------|--------------|--------------|--------------|--------------|--------------|----------|-----------|------------|------------|---------------|---------------|---------------------|-------------|
|                     |              |               |               |                 |              |              |              |              |              |          |           |            |            |               |               |                     |             |
| 1 - MAIN STREET     | 291          | 410           | 106           | 262             |              | 125          | 132          | 199          | 194          | 901      | 0         | 5          | 28         | 46            | 282           | 2,981               | \$ 2,141.31 |
| 2 - SABATTUS STREET | 553          | 633           | 93            | 491             |              | 351          | 338          | 677          | 73           | 699      | 0         | 2          | 13         | 112           | 435           | 4,470               | \$ 3,471.94 |
| 3 - LISBON STREET   | 499          | 981           | 61            | 420             |              | 326          | 269          | 581          | 96           | 696      | 0         | 1          | 44         | 115           | 410           | 4,499               | \$ 3,744.82 |
| 4 - NEW AUBURN      | 259          | 233           | 29            | 235             |              | 51           | 74           | 181          | 33           | 602      | 0         | 0          | 11         | 7             | 151           | 1,866               | \$ 1,287.77 |
| 5 - MINOT AVENUE    | 23           | 83            | 3             | 16              |              | 43           | 10           | 58           | 0            | 79       | 0         | 0          | 11         | 0             | 46            | 372                 | \$ 326.05   |
| 6 - COLLEGE ST      | 554          | 1212          | 328           | 713             |              | 211          | 456          | 351          | 764          | 1292     | 3         | 14         | 128        | 318           | 566           | 6,910               | \$ 5,325.88 |
| 7 - AUBURN MALLS    | 241          | 403           | 68            | 397             |              | 113          | 125          | 257          | 189          | 989      | 0         | 0          | 50         | 41            | 223           | 3,096               | \$ 2,296.95 |
| 8 - MALL SHUTTLE    | 9            | 2             | 1             | 2               |              | 1            | 1            | 4            | 0            | 4        | 0         | 0          | 40         | 0             | 5349          | 5,413               | \$ 44.88    |
| 9 - DOWNTOWN SHUTT  | 0            | 0             | 0             | 0               |              | 0            | 0            | 0            | 0            | 0        | 0         | 0          | 40         | 0             | 2618          | 2,658               | \$ 30.00    |
| <b>TOTALS</b>       | <b>2,429</b> | <b>3,957</b>  | <b>689</b>    | <b>2,536</b>    | <b>1,221</b> | <b>1,405</b> | <b>2,308</b> | <b>1,349</b> | <b>5,262</b> | <b>3</b> | <b>22</b> | <b>365</b> | <b>639</b> | <b>10,080</b> | <b>32,265</b> | <b>\$ 18,669.60</b> |             |

WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE

Nov-14

| ROUTE                      | CASH   |       | CASH  |        | CASH  |        | MULTIPASS |        | TOTAL | YTD TOTAL |
|----------------------------|--------|-------|-------|--------|-------|--------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|-------|-----------|
|                            | TRNSFR | REGLR | STNDT | SEMDIS | REGLR | SEMDIS | REGLR     | SEMDIS | REGLR     | SEMDIS | REGLR     | SEMDIS | REGLR     | SEMDIS | REGLR     | SEMDIS | REGLR     | SEMDIS |       |           |
| <b>1 - MAIN STREET</b>     | 291    | 410   | 106   | 262    | 125   | 132    | 199       | 194    | 901       | 0      | 5         | 28     | 46        | 282    | 2,981     | 6,389  | 2,981     | 6,389  | 0     | 0         |
| PRIOR YEAR                 | 269    | 334   | 63    | 202    | 86    | 141    | 262       | 131    | 597       | 0      | 11        | 22     | 23        | 225    | 2,366     | 6,617  | 2,366     | 6,617  | -228  | 0         |
| INC/DEC                    | 22     | 76    | 43    | 60     | 39    | -9     | -83       | 63     | 304       | 0      | -8        | 6      | 23        | 57     | 615       | -228   | 0         | 0      | 27%   | 25%       |
| PERCENT CHANGE             | 8%     | 23%   | 68%   | 30%    | 45%   | -6%    | -24%      | 48%    | 51%       | 0      | -55%      | 100%   | 100%      | 25%    | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>2 - SABATTUS STREET</b> | 553    | 633   | 93    | 491    | 351   | 338    | 677       | 73     | 699       | 0      | 2         | 13     | 112       | 435    | 4,470     | 10,156 | 4,470     | 10,156 | 0     | 0         |
| PRIOR YEAR                 | 401    | 473   | 137   | 402    | 120   | 221    | 402       | 91     | 505       | 0      | 13        | 22     | 64        | 354    | 3,205     | 8,045  | 3,205     | 8,045  | 2,111 | 0         |
| INC/DEC                    | 152    | 160   | 56    | 89     | 231   | 117    | 275       | (11)   | 184       | 0      | (11)      | (9)    | 48        | 81     | 1,265     | 2,111  | 1,265     | 2,111  | 0     | 0         |
| PERCENT CHANGE             | 38%    | 34%   | -32%  | 22%    | 193%  | 53%    | 68%       | -20%   | 38%       | 0      | -65%      | -41%   | 75%       | 23%    | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>3 - LISBON STREET</b>   | 499    | 981   | 61    | 420    | 326   | 269    | 581       | 96     | 696       | 0      | 1         | 44     | 115       | 410    | 4,499     | 10,146 | 4,499     | 10,146 | 0     | 0         |
| PRIOR YEAR                 | 401    | 949   | 72    | 357    | 110   | 279    | 288       | 124    | 749       | 0      | 6         | 19     | 101       | 303    | 3,738     | 9,822  | 3,738     | 9,822  | 324   | 0         |
| INC/DEC                    | 98     | 32    | -11   | 63     | 216   | -10    | 313       | -28    | -53       | 0      | -5        | 25     | 14        | 107    | 761       | 324    | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | 24%    | 3%    | -15%  | 18%    | 199%  | -4%    | 117%      | -23%   | -7%       | 0      | -83%      | 132%   | 14%       | 35%    | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>4 - NEW AUBURN</b>      | 259    | 233   | 29    | 235    | 51    | 74     | 181       | 33     | 602       | 0      | 0         | 11     | 7         | 151    | 1,866     | 4,306  | 1,866     | 4,306  | 0     | 0         |
| PRIOR YEAR                 | 220    | 229   | 28    | 152    | 22    | 87     | 75        | 71     | 500       | 0      | 6         | 9      | 7         | 178    | 1,584     | 4,430  | 1,584     | 4,430  | 282   | 0         |
| INC/DEC                    | 39     | 4     | 1     | 83     | 29    | -13    | 106       | -38    | 102       | 0      | -8        | 2      | 0         | -27    | 282       | -124   | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | 18%    | 2%    | 4%    | 55%    | 132%  | -15%   | 141%      | -54%   | 20%       | 0      | -100%     | 22%    | 0         | -15%   | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>5 - MINOT AVENUE</b>    | 23     | 83    | 3     | 16     | 43    | 10     | 58        | 0      | 79        | 0      | 0         | 11     | 0         | 46     | 372       | 864    | 372       | 864    | 0     | 0         |
| PRIOR YEAR                 | 26     | 22    | 8     | 24     | 19    | 16     | 37        | 7      | 115       | 0      | 2         | 7      | 0         | 60     | 343       | 959    | 343       | 959    | 28    | 0         |
| INC/DEC                    | -3     | 81    | -5    | -8     | 24    | -6     | 21        | -7     | -38       | 0      | -2        | 4      | 0         | -14    | 28        | -95    | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | -12%   | 277%  | -63%  | -33%   | 128%  | -38%   | 57%       | -100%  | -31%      | 0      | -100%     | 57%    | 0         | -23%   | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>6 - COLLEGE ST</b>      | 554    | 1212  | 328   | 713    | 211   | 456    | 351       | 764    | 1282      | 3      | 14        | 128    | 318       | 566    | 6,910     | 15,525 | 6,910     | 15,525 | 0     | 0         |
| PRIOR YEAR                 | 552    | 1111  | 315   | 588    | 168   | 450    | 411       | 502    | 1048      | 0      | 2         | 99     | 340       | 481    | 6,067     | 13,314 | 6,067     | 13,314 | 843   | 0         |
| INC/DEC                    | 2      | 101   | 13    | 125    | 43    | 6      | -60       | 262    | 244       | 3      | 12        | 29     | -22       | 85     | 843       | 2,211  | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | 0%     | 9%    | 4%    | 21%    | 26%   | 1%     | -15%      | 52%    | 23%       | 0      | 600%      | 29%    | -6%       | 18%    | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>7 - AUBURN MALLS</b>    | 241    | 403   | 68    | 397    | 113   | 125    | 257       | 189    | 989       | 0      | 0         | 50     | 41        | 223    | 3,086     | 6,845  | 3,086     | 6,845  | 0     | 0         |
| PRIOR YEAR                 | 213    | 350   | 124   | 287    | 58    | 132    | 187       | 236    | 718       | 0      | 6         | 45     | 64        | 267    | 2,687     | 5,378  | 2,687     | 5,378  | 408   | 0         |
| INC/DEC                    | 28     | 53    | -56   | 110    | 55    | -7     | 70        | -47    | 271       | 0      | -6        | 5      | -23       | -44    | 408       | 1,467  | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | 13%    | 15%   | -45%  | 38%    | 95%   | -5%    | 37%       | -20%   | 38%       | 0      | -100%     | 11%    | -36%      | -16%   | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>8 - MALL SHUTTLE</b>    | 9      | 2     | 1     | 2      | 1     | 1      | 4         | 0      | 4         | 0      | 0         | 40     | 0         | 5349   | 5,413     | 11,824 | 5,413     | 11,824 | 0     | 0         |
| PRIOR YEAR                 | 8      | 5     | 2     | 5      | 0     | 0      | 1         | 6      | 1         | 0      | 0         | 47     | 28        | 4832   | 4,935     | 9,222  | 4,935     | 9,222  | 478   | 0         |
| INC/DEC                    | 1      | -3    | -1    | -3     | 1     | 1      | 3         | -6     | 3         | 0      | 0         | -7     | -28       | 517    | 478       | 2,602  | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | 13%    | -60%  | -50%  | -60%   | 100%  | 100%   | 300%      | -100%  | 300%      | 0      | 0         | -15%   | -100%     | 11%    | 0         | 0      | 0         | 0      | 0     | 0         |
| <b>9 DOWNTOWN SHUTTLE</b>  | 0      | 0     | 0     | 0      | 0     | 0      | 0         | 0      | 0         | 0      | 0         | 40     | 0         | 2618   | 2,658     | 5,877  | 2,658     | 5,877  | 0     | 0         |
| PRIOR YEAR                 | 1      | 2     | 2     | 1      | 2     | 0      | 3         | 0      | 0         | 0      | 0         | 17     | 1         | 1351   | 1,360     | 5,217  | 1,360     | 5,217  | 680   | 0         |
| INC/DEC                    | -1     | -2    | -2    | -1     | -2    | 0      | -3        | 0      | 0         | 0      | 0         | 23     | -1        | 1287   | 1,278     | 680    | 0         | 0      | 0     | 0         |
| PERCENT CHANGE             | -100%  | -100% | -100% | -100%  | -100% | 0      | -100%     | 0      | 0         | 0      | 0         | 135%   | -100%     | 94%    | 1         | 0      | 0         | 0      | 0     | 0         |
| <b>TOTALS</b>              | 2,429  | 3,957 | 688   | 2,536  | 1,221 | 1,405  | 2,308     | 1,348  | 5,262     | 3      | 22        | 385    | 639       | 10,080 | 32,285    | 71,732 | 32,285    | 71,732 | 0     | 0         |
| PRIOR YEAR                 | 2,091  | 3,475 | 751   | 2,018  | 585   | 1,326  | 1,648     | 1,168  | 4,233     | 0      | 46        | 287    | 828       | 8,051  | 26,305    | 63,004 | 26,305    | 63,004 | 0     | 0         |
| INC/DEC                    | 338    | 482   | -62   | 518    | 636   | 79     | 662       | 181    | 1,029     | 3      | -24       | 76     | 11        | 2,029  | 5,980     | 8,728  | 5,980     | 8,728  | 0     | 0         |
| PERCENT CHANGE             | 16%    | 14%   | -9%   | 26%    | 108%  | 6%     | 40%       | 16%    | 24%       | 0      | -5%       | 26%    | 1%        | 25%    | 23%       | 14%    | 23%       | 14%    | 0     | 0         |

WESTERN MAINE TRANSPORTATION SERVICES, INC.  
LEWISTON-AUBURN TRANSIT COMMITTEE  
OPERATING STATISTICS  
NOV 14' FY 15

OPERATING DAYS - 23

| ROUTE                | CURRENT RIDERSHIP | PERCENT RIDERSHIP | Y-T-D RIDERSHIP | PERCENT MILEAGE | CURRENT MILEAGE | Y-T-D MILEAGE | PERCENT HOURS | CURRENT HOURS | Y-T-D HOURS | PERCENT REVENUE | CURRENT REVENUE | Y-T-D REVENUE | PERCENT |
|----------------------|-------------------|-------------------|-----------------|-----------------|-----------------|---------------|---------------|---------------|-------------|-----------------|-----------------|---------------|---------|
| 1 - MAIN STREET      | 2,981             | 9.24%             | 6,389           | 8.91%           | 2,562           | 14.85%        | 15.29%        | 199           | 447         | 14.48%          | 2141.31         | 4700.46       | 11.47%  |
| 2 - SABATTUS STREET  | 4,470             | 13.85%            | 10,156          | 14.16%          | 2,247           | 13.03%        | 13.13%        | 199           | 435         | 14.11%          | 3471.94         | 8231.96       | 18.60%  |
| 3 - LISBON STREET    | 4,499             | 13.94%            | 10,146          | 14.14%          | 2,867           | 16.62%        | 16.30%        | 207           | 450         | 14.60%          | 3744.82         | 8745.90       | 20.06%  |
| 4 - NEW AUBURN       | 1,866             | 5.78%             | 4,306           | 6.00%           | 2,292           | 13.29%        | 13.48%        | 214           | 466         | 15.10%          | 1287.77         | 2986.22       | 6.90%   |
| 5 - MINOT AVE        | 372               | 1.15%             | 864             | 1.20%           | 1,280           | 7.42%         | 7.73%         | 91            | 202         | 6.56%           | 326.05          | 743.01        | 1.73%   |
| 6 - COLLEGE STREET   | 6,910             | 21.42%            | 15,525          | 21.64%          | 1,591           | 9.22%         | 9.00%         | 95            | 205         | 6.66%           | 5325.88         | 12355.13      | 28.53%  |
| 7 - AUBURN MALLS     | 3,096             | 9.60%             | 6,645           | 9.26%           | 1,387           | 8.04%         | 7.67%         | 114           | 244         | 7.90%           | 2296.95         | 4974.02       | 12.30%  |
| 8 - MALL SHUTTLE     | 5,413             | 16.78%            | 11,824          | 16.48%          | 2,395           | 13.89%        | 13.42%        | 202           | 433         | 14.04%          | 44.88           | 122.68        | 0.24%   |
| 9 - DOWNTOWN SHUTTLE | 2,658             | 8.24%             | 5,877           | 8.19%           | 627             | 3.64%         | 3.99%         | 88            | 202         | 6.56%           | 30.00           | 93.35         | 0.16%   |
| TOTALS               | 32,265            | 100.00%           | 71,732          | 100.00%         | 17,248          | 100.00%       | 100.00%       | 1,410         | 3,083       | 100.00%         | \$18,670        | \$42,953      | 100.00% |

| ROUTE                | CURRENT TPM | Y-T-D TPM | CURRENT IPH | Y-T-D IPH | CURRENT REV/HR | Y-T-D REV/HR |
|----------------------|-------------|-----------|-------------|-----------|----------------|--------------|
| 1 - MAIN STREET      | 1.2         | 1.1       | 15.0        | 14.3      | \$10.7         | 11           |
| 2 - SABATTUS STREET  | 2.0         | 2.0       | 22.4        | 23.3      | \$17.4         | 19           |
| 3 - LISBON STREET    | 1.6         | 1.6       | 21.7        | 22.5      | \$18.1         | 19           |
| 4 - NEW AUBURN       | 0.8         | 0.8       | 8.7         | 9.3       | \$6.0          | 6            |
| 5 - MINOT AVENUE     | 0.3         | 0.3       | 4.1         | 4.3       | \$3.6          | 4            |
| 6 - COLLEGE STREET   | 4.3         | 4.5       | 72.8        | 75.6      | \$56.1         | 60           |
| 7 - AUBURN MALLS     | 2.2         | 2.3       | 27.1        | 27.3      | \$20.1         | 20           |
| 8 - MALL SHUTTLE     | 2.3         | 2.3       | 26.8        | 27.3      | \$0.2          | 0            |
| 9 - DOWNTOWN SHUTTLE | 4.2         | 3.9       | 30.3        | 29.1      | \$0.3          | 0            |
| TOTALS               | 1.9         | 1.9       | 22.9        | 23.3      | \$13.2         | 14           |



WESTERN MAINE TRANSPORTATION SERVICES, INC.  
 LEWISTON-AUBURN TRANSIT COMMITTEE  
 RIDERSHIP STATISTICS  
 FY 2014 (NOV 14-SEPT 15)

| ROUTE                 | October       | November      | December       | January        | February       | March          | April          | May            | June           | July           | August         | Sept           | TOTAL         | 2014           | 2013           | 2012           | 2011           |
|-----------------------|---------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|
| - MAIN STREET         | 3,408         | 2,981         |                |                |                |                |                |                |                |                |                |                | 6,389         | 35,105         | 34,210         | 37,316         | 23,819         |
| - SABATTUS STREET     | 5,686         | 4,470         |                |                |                |                |                |                |                |                |                |                | 10,156        | 53,446         | 48,683         | 43,590         | 32,490         |
| - LISBON STREET       | 5,647         | 4,499         |                |                |                |                |                |                |                |                |                |                | 10,146        | 53,871         | 53,496         | 50,738         | 40,597         |
| - NEW AUBURN          | 2,440         | 1,866         |                |                |                |                |                |                |                |                |                |                | 4,306         | 24,167         | 24,692         | 28,191         | 21,455         |
| - MINOT AVENUE        | 492           | 372           |                |                |                |                |                |                |                |                |                |                | 864           | 5,680          | 5,515          | 4,366          | 3,723          |
| - COLLEGE STREET      | 8,615         | 6,910         |                |                |                |                |                |                |                |                |                |                | 15,525        | 76,286         | 71,977         | 71,371         | 62,686         |
| - AUBURN MALLS        | 3,549         | 3,096         |                |                |                |                |                |                |                |                |                |                | 6,645         | 36,465         | 31,616         | 32,039         | 27,045         |
| - MALL SHUTTLE        | 6,411         | 5,413         |                |                |                |                |                |                |                |                |                |                | 11,824        | 56,387         | 50,366         | 53,776         | 47,940         |
| - DOWNTOWN SHUTTLE    | 3,219         | 2,658         |                |                |                |                |                |                |                |                |                |                | 5,877         | 31,457         | 32,368         | 29,217         | 25,454         |
| <b>RANDTOTALS</b>     | <b>39,467</b> | <b>32,265</b> | <b>0</b>       | <b>71,732</b> | <b>372,864</b> | <b>352,923</b> | <b>350,604</b> | <b>285,209</b> |
| <b>PERCENT CHANGE</b> | <b>22.1%</b>  | <b>5.0%</b>   | <b>-100.0%</b> |               |                |                |                |                |
| Y 2015                | 39,467        | 32,265        |                |                |                |                |                |                |                |                |                |                | 71,732        |                |                |                |                |
| Y 2014                | 31,602        | 26,305        | 27,304         | 26,426         | 28,616         | 30,377         | 33,507         | 32,321         | 31,495         | 34,601         | 33,922         | 36,388         | 372,864       |                |                |                |                |
| Y 2013                | 32,299        | 30,705        | 27,885         | 27,752         | 28,609         | 30,721         | 31,571         | 30,820         | 28,812         | 28,050         | 29,109         | 28,590         | 352,923       |                |                |                |                |
| Y 2012                | 27,629        | 28,445        | 29,639         | 26,165         | 28,457         | 29,872         | 29,405         | 28,914         | 30,553         | 28,896         | 32,654         | 29,975         | 350,604       |                |                |                |                |
| Y 2011                | 21,889        | 23,049        | 24,646         | 19,852         | 21,455         | 24,460         | 24,458         | 23,176         | 25,055         | 23,771         | 26,302         | 27,096         | 285,209       |                |                |                |                |
| Y 2010                | 20,675        | 18,370        | 20,848         | 17,844         | 18,415         | 20,500         | 20,722         | 19,287         | 20,226         | 19,364         | 20,012         | 22,869         | 239,132       |                |                |                |                |
| Y 2009                | 20,762        | 16,804        | 20,309         | 17,305         | 17,562         | 18,682         | 19,955         | 17,833         | 18,593         | 18,998         | 18,712         | 19,416         | 224,931       |                |                |                |                |
| Y 2008                | 19,119        | 18,412        | 17,967         | 17,520         | 16,527         | 18,305         | 20,933         | 20,468         | 19,122         | 21,664         | 21,563         | 19,349         | 230,929       |                |                |                |                |
| Y 2007                | 17,743        | 17,238        | 17,175         | 15,971         | 14,090         | 17,349         | 15,237         | 17,748         | 16,978         | 16,524         | 19,007         | 15,865         | 200,925       |                |                |                |                |
| Y 2006                | 17,451        | 17,633        | 17,683         | 16,197         | 16,789         | 19,532         | 16,984         | 18,406         | 19,273         | 16,836         | 20,321         | 17,730         | 214,835       |                |                |                |                |
| Y 2005                | 15,214        | 15,948        | 16,819         | 14,251         | 13,918         | 17,384         | 17,407         | 17,160         | 17,631         | 16,185         | 19,086         | 17,542         | 198,545       |                |                |                |                |
| Y 2004                | 12,841        | 11,149        | 13,187         | 11,272         | 11,227         | 16,470         | 16,422         | 14,769         | 16,544         | 14,688         | 15,245         | 15,157         | 168,971       |                |                |                |                |
| Y 2003                | 11,889        | 9,978         | 10,183         | 9,968          | 9,687          | 10,185         | 11,319         | 10,975         | 11,464         | 11,661         | 12,045         | 11,216         | 130,550       |                |                |                |                |
| Y 2002                | 11,030        | 10,039        | 9,854          | 10,008         | 9,315          | 10,064         | 10,450         | 10,501         | 10,053         | 10,656         | 10,258         | 9,995          | 122,223       |                |                |                |                |
| Y 2001                | 10,718        | 10,420        | 9,920          | 10,479         | 9,488          | 9,520          | 9,963          | 10,557         | 9,497          | 9,497          | 11,210         | 9,119          | 120,458       |                |                |                |                |
| Y 2000                | 10,176        | 10,540        | 10,689         | 8,609          | 9,754          | 12,032         | 9,557          | 10,870         | 10,630         | 9,457          | 10,812         | 10,320         | 123,446       |                |                |                |                |
| Y 1999                | 10,840        | 10,117        | 11,492         | 8,878          | 9,690          | 12,167         | 11,217         | 10,145         | 11,112         | 10,183         | 11,017         | 10,673         | 127,531       |                |                |                |                |
| Y 1998                | 10,298        | 8,731         | 10,148         | 7,417          | 9,036          | 10,678         | 9,804          | 9,519          | 10,435         | 9,592          | 10,594         | 11,433         | 117,685       |                |                |                |                |
| Y 1997                | 9,836         | 8,173         | 9,008          | 8,547          | 8,885          | 8,984          | 9,031          | 8,967          | 9,140          | 8,736          | 9,272          | 9,316          | 107,895       |                |                |                |                |

|                       | October | November | December | January | February | March | April | May | June | July | August | September |
|-----------------------|---------|----------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|
| <b>OPERATING DAYS</b> |         |          |          |         |          |       |       |     |      |      |        |           |
| FY 2015               | 27      | 24       | 25       | 26      | 24       | 26    | 25    | 26  | 25   | 26   | 26     | 25        |
| FY 2014               | 27      | 25       | 25       | 26      | 23       | 26    | 26    | 26  | 25   | 26   | 27     | 24        |
| FY 2013               | 27      | 25       | 27       | 26      | 25       | 27    | 25    | 26  | 26   | 25   | 27     | 24        |
| FY 2012               | 26      | 25       | 26       | 25      | 24       | 27    | 26    | 25  | 26   | 25   | 27     | 25        |
| FY2011                | 26      | 25       | 26       | 25      | 24       | 27    | 26    | 25  | 26   | 25   | 27     | 25        |
| FY2010                | 22      | 21       | 22       | 20      | 20       | 23    | 22    | 20  | 22   | 22   | 26     | 25        |
| FY2009                | 22      | 19       | 22       | 21      | 20       | 22    | 22    | 20  | 22   | 21   | 21     | 21        |
| FY 2008               | 23      | 20       | 20       | 22      | 21       | 21    | 22    | 21  | 21   | 22   | 21     | 21        |
| FY 2007               | 22      | 21       | 20       | 22      | 20       | 22    | 21    | 22  | 21   | 21   | 23     | 19        |
| FY 2006               | 21      | 21       | 22       | 21      | 20       | 23    | 20    | 22  | 22   | 20   | 23     | 20        |
| FY 2005               | 21      | 21       | 23       | 21      | 19       | 23    | 21    | 21  | 22   | 20   | 23     | 21        |
| FY 2004               | 23      | 19       | 22       | 22      | 20       | 23    | 22    | 20  | 22   | 21   | 22     | 21        |
| FY 2003               | 22      | 20       | 21       | 22      | 20       | 21    | 22    | 21  | 21   | 22   | 21     | 21        |
| FY 2002               | 22      | 20       | 20       | 21      | 20       | 21    | 21    | 22  | 20   | 22   | 22     | 20        |
| FY 2001               | 21      | 20       | 20       | 21      | 20       | 22    | 20    | 22  | 21   | 21   | 23     | 19        |
| FY 2000               | 20      | 20       | 21       | 20      | 21       | 23    | 19    | 22  | 22   | 20   | 23     | 20        |
| FY 1999               | 21      | 19       | 22       | 19      | 20       | 23    | 21    | 20  | 22   | 21   | 22     | 21        |
| FY 1998               | 22      | 18       | 22       | 19      | 20       | 22    | 21    | 20  | 22   | 22   | 21     | 21        |
| FY 1997               | 22      | 19       | 21       | 21      | 20       | 21    | 21    | 21  | 22   | 22   | 21     | 21        |

|                         | October | November | December | January | February | March | April | May   | June  | July  | August | September |
|-------------------------|---------|----------|----------|---------|----------|-------|-------|-------|-------|-------|--------|-----------|
| <b>AVE RDEERSHP/DAY</b> |         |          |          |         |          |       |       |       |       |       |        |           |
| FY 2015                 | 1,462   | 1,344    | 1,092    | 1,016   | 1,192    | 1,168 | 1,340 | 1,243 | 1,260 | 1,331 | 1,305  | 1,456     |
| FY 2014                 | 1,170   | 1,052    | 1,115    | 1,067   | 1,244    | 1,182 | 1,214 | 1,185 | 1,072 | 1,079 | 1,078  | 1,191     |
| FY 2013                 | 1,196   | 1,228    | 1,138    | 1,006   | 1,138    | 1,106 | 1,176 | 1,112 | 1,175 | 1,156 | 1,209  | 1,249     |
| FY 2012                 | 1,063   | 1,138    | 1,098    | 794     | 894      | 906   | 941   | 927   | 964   | 951   | 974    | 1,084     |
| FY 2011                 | 842     | 922      | 948      | 892     | 921      | 891   | 942   | 964   | 919   | 880   | 770    | 915       |
| FY 2010                 | 940     | 875      | 948      | 824     | 878      | 849   | 907   | 892   | 845   | 905   | 891    | 925       |
| FY 2009                 | 944     | 884      | 923      | 824     | 878      | 849   | 907   | 892   | 845   | 905   | 891    | 925       |
| FY 2008                 | 831     | 921      | 898      | 796     | 787      | 872   | 952   | 974   | 911   | 985   | 1,026  | 921       |
| FY 2007                 | 807     | 821      | 859      | 726     | 705      | 789   | 726   | 807   | 808   | 787   | 826    | 835       |
| FY 2006                 | 831     | 840      | 804      | 771     | 839      | 849   | 849   | 837   | 876   | 842   | 884    | 887       |
| FY 2005                 | 724     | 759      | 731      | 679     | 733      | 756   | 829   | 817   | 801   | 809   | 830    | 835       |
| FY 2004                 | 558     | 587      | 599      | 512     | 561      | 716   | 746   | 738   | 752   | 699   | 693    | 722       |
| FY 2003                 | 540     | 499      | 485      | 453     | 484      | 485   | 515   | 523   | 546   | 530   | 574    | 534       |
| FY 2002                 | 501     | 502      | 493      | 477     | 466      | 479   | 498   | 477   | 503   | 484   | 466    | 500       |
| FY 2001                 | 510     | 521      | 496      | 499     | 474      | 433   | 488   | 480   | 456   | 452   | 487    | 480       |
| FY 2000                 | 509     | 527      | 509      | 430     | 464      | 523   | 503   | 494   | 483   | 473   | 470    | 516       |
| FY 1999                 | 516     | 532      | 522      | 467     | 485      | 529   | 534   | 507   | 505   | 485   | 501    | 508       |
| FY 1998                 | 468     | 485      | 461      | 390     | 452      | 485   | 467   | 476   | 474   | 436   | 504    | 471       |
| FY 1997                 | 447     | 430      | 429      | 407     | 444      | 428   | 430   | 427   | 415   | 397   | 442    | 444       |

| DATE       | BUS # | RUN                                   | RUN TIME               | REASON MISSED |
|------------|-------|---------------------------------------|------------------------|---------------|
|            |       |                                       | Nov-14                 |               |
| 11/17/2014 | 9768  | Sabattus Street                       | 12:15:00 PM<br>1:15 PM | Air Leak      |
| 11/21/2014 | 1103  | College Street<br>1/2 of mall shuttle | 1:15 PM                | Broken Clip   |

## Marsha Bennett

---

**From:** Harold Allen <HAllen@westernmainetrans.org>  
**Sent:** Monday, December 01, 2014 10:04 AM  
**To:** Phil Nadeau (PNadeau@lewistonmaine.gov); Marsha Bennett  
**Cc:** Sandy Buchanan; Russ Soule  
**Subject:** Friday Ridership

The following numbers are from FREE FARE FRIDAY:

**Lisbon Street – 213**  
**Main Street – 124**  
**Sabattus Street – 179**  
**College Street – 531**  
**New Auburn – 106**  
**Auburn Mall - 212**  
**Free Shuttle – 122**  
**Minot Ave - 33**  
TOTAL = 1520 rides

***Harold S. Allen***  
***Transportation Supervisor***  
Western Maine Transportation  
76 Merrow Rd. Auburn Maine, 04210  
207-333-6972 EXT. 212  
207-212-7476

[www.wmtsbus.org](http://www.wmtsbus.org)  
[www.purplebus.org](http://www.purplebus.org)  
[www.mountainexplorer.org](http://www.mountainexplorer.org)  
[www.sugarloafexplorer.com](http://www.sugarloafexplorer.com)

## MEMORANDUM

TO: LATC  
FR: Marsha Bennett  
DT: January 8, 2015  
RE: CCI Mobility Management Program

Community Concepts Inc.'s Mobility Management program began in May 2014. One component of that program is the selling of citylink bus passes from CCI's Bates Street office. CCI purchases the passes at full price and sells them to qualified individuals for half price. From May 21, 2014 through January 5, 2015, CCI has sold 1,080 passes.

165 6-ride passes  
145 Regular monthly passes  
250 11-ride passes  
520 Senior/ADA monthly passes

Based on bus pass revenue collected from citylink pass outlets, it appears that CCI selling bus passes at half price is not impacting the overall pass sales. Looking at bus pass revenue for the period of May through November for the past three years, pass revenues have increased.

May-November:

|         |            |
|---------|------------|
| 2012-13 | \$4,380.00 |
| 2013-14 | \$5,503.50 |
| 2015-16 | \$5,645.00 |

**Lewiston-Auburn Transit Committee**  
**FY 2016 Proposed Budget**  
**- Fixed Route, ADA, Bus Station/LATC Operating**

**DRAFT**

|  | <b>FY 2013<br/>Actual</b> | <b>FY 2014<br/>Actual</b> | <b>FY 2015<br/>Approved</b> | <b>FY 2016<br/>Proposed</b> |
|--|---------------------------|---------------------------|-----------------------------|-----------------------------|
| <b>Fixed Route</b>                           |                           |                           |                             |                             |
| <b>Expenses:</b>                             |                           |                           |                             |                             |
| WMTS Contract                                | \$1,142,900               | \$1,169,100               | \$1,180,000                 | \$1,197,700                 |
| Fuel   | \$199,148                 | \$199,338                 | \$206,500                   | \$188,370                   |
| Maintenance Review Contract                  |                           |                           |                             | \$5,000                     |
| Staff (Project administration)               |                           |                           |                             | \$79,893                    |
| <b>Total Expense</b>                         | <b>\$1,342,048</b>        | <b>\$1,368,438</b>        | <b>\$1,386,500</b>          | <b>\$1,470,963</b>          |
| <b>Revenue:</b>                              |                           |                           |                             |                             |
| Federal                                      | \$672,143                 | \$680,449                 | \$701,470                   | \$742,212                   |
| State  | \$50,430                  | \$48,196                  | \$98,115                    | \$98,115                    |
| Local  | \$422,873                 | \$426,873                 | \$394,915                   | \$415,636                   |
| Fare Box                                     | \$196,603                 | \$212,921                 | \$192,000                   | \$215,000                   |
| <b>Total Revenue</b>                         | <b>\$1,342,048</b>        | <b>\$1,368,438</b>        | <b>\$1,386,500</b>          | <b>\$1,470,963</b>          |
| <b>ADA Complementary Paratransit:</b>        |                           |                           |                             |                             |
| <b>Expenses:</b>                             |                           |                           |                             |                             |
| WMTS Contract                                | \$146,400                 | \$153,400                 | \$155,700                   | \$158,000                   |
| Staff (Project Administration)               |                           |                           |                             | \$9,107                     |
| <b>Revenue:</b>                              |                           |                           |                             |                             |
| Federal                                      | \$91,622                  | \$97,914                  | \$100,560                   | \$108,886                   |
| State  | \$0                       | \$0                       | \$0                         | \$0                         |
| Local  | \$22,906                  | \$24,478                  | \$25,140                    | \$27,221                    |
| Fare Box                                     | \$31,872                  | \$31,008                  | \$30,000                    | \$31,000                    |
|  | \$146,400                 | \$153,400                 | \$155,700                   | \$167,107                   |
| <b>Local Subsidy:</b>                        |                           |                           |                             |                             |
| <b>Bus Station/LATC Operating</b>            | <b>-\$28,467</b>          | <b>-\$28,629</b>          | <b>\$2,700</b>              | <b>-\$24,369</b>            |
| <b>Fixed Route</b>                           | <b>\$422,873</b>          | <b>\$426,873</b>          | <b>\$394,915</b>            | <b>\$415,636</b>            |
| <b>ADA Comp. Paratransit</b>                 | <b>\$22,906</b>           | <b>\$24,478</b>           | <b>\$25,140</b>             | <b>\$27,221</b>             |
|  | \$417,312                 | \$422,722                 | \$422,755                   | \$418,488                   |
| <b>Less Reserves (negative is a surplus)</b> | <b>-\$53,785</b>          | <b>-\$48,024</b>          | <b>\$0</b>                  | <b>\$0</b>                  |
| <b>Auburn</b>                                | <b>\$235,548</b>          | <b>\$235,373</b>          | <b>\$211,378</b>            | <b>\$209,244</b>            |
| <b>Lewiston</b>                              | <b>\$235,548</b>          | <b>\$235,373</b>          | <b>\$211,378</b>            | <b>\$209,244</b>            |

|                            |                 |          |          |          |
|----------------------------|-----------------|----------|----------|----------|
| Surplus/Deficit            | \$53,785        | \$48,024 |          |          |
| Capital match              | \$1,403         |          |          |          |
| Capital match - Auburn     |                 | \$40,000 | \$40,000 | \$40,000 |
| Capital match - Lewiston   |                 | \$40,000 | \$40,000 | \$40,000 |
| Match for study            |                 | \$0      | 7500     | 0        |
| <b>Net surplus/deficit</b> | <b>\$52,382</b> |          |          |          |

|                    |           |           |           |           |
|--------------------|-----------|-----------|-----------|-----------|
| Available Reserves | \$130,644 | \$178,668 | \$171,168 | \$171,168 |
| One month expenses | \$123,436 | \$126,604 | \$130,205 | \$136,667 |

FY 2014 actual fuel cost based on \$3.33/gallon, 59,804 gallons  
FY 2015 fuel projection is based on \$3.50/gallon, 59,000 gallons  
FY 2016 fuel projection is based on \$3.15/gallon, 59,800 gallons

|                        |             |             |           |           |
|------------------------|-------------|-------------|-----------|-----------|
| Total Federal Required | \$832,545   | \$874,812   | \$909,730 | \$951,173 |
| Federal Allocation     | \$1,024,460 | \$1,020,378 |           |           |

**Lewiston-Auburn Transit Committee**  
**FY 2016 Proposed Budget**  
**- Bus Station/LATC Operating -**

|  | FY 2013<br>Actual  | FY 2014<br>Actual  | FY 2015<br>Approved | FY 2016<br>Proposed |
|--|--------------------|--------------------|---------------------|---------------------|
| <b>BUS STATION</b>   |                    |                    |                     |                     |
| Revenues: Rent   | \$ -               | \$ -               |                     | \$ -                |
| <b>EXPENSES:</b>   |                    |                    |                     |                     |
| JANITORIAL   | \$ 7,315           | \$ 9,410           | \$ 18,800           | \$ 18,800           |
| MAINTENANCE/REPAIRS  | \$ 3,167           | \$ 4,163           | \$ 9,000            | \$ 9,000            |
| SUPPLIES - INCL. JANIT.                                    | \$ 1,508           | \$ 912             | \$ 2,000            | \$ 2,000            |
| SNOW REMOVAL   | \$ 5,075           | \$ 7,595           | \$ 7,500            | \$ 4,000            |
| RESTROOM RENTAL  | \$ 1,260           | \$ 1,260           | \$ -                | \$ -                |
| UTILITIES:   |                    |                    |                     |                     |
| GAS  | \$ 2,902           | \$ 3,120           | \$ 5,000            | \$ 5,000            |
| ELECTRIC   | \$ 3,229           | \$ 3,095           | \$ 5,500            | \$ 5,500            |
| H2O/SEWER  | \$ 688             | \$ 647             | \$ 1,200            | \$ 1,200            |
| INSURANCE  | \$ 629             | \$ 665             | \$ 1,300            | \$ 1,300            |
| <b>TOTAL</b>   | <b>\$ 25,773</b>   | <b>\$ 30,868</b>   | <b>\$ 50,300</b>    | <b>\$ 46,800</b>    |
| <b>ITF DEFICIT:</b>  | <b>\$ (25,773)</b> | <b>\$ (30,868)</b> | <b>\$ (50,300)</b>  | <b>\$ (46,800)</b>  |
| <b>LATC Operating</b>                                      |                    |                    |                     |                     |
| <b>EXPENSES:</b>   |                    |                    |                     |                     |
| STAFF (Project Administration)                             | \$ 13,050          | \$ 13,389          | \$ 13,000           | \$ 1,000            |
| MEETINGS   | \$ 1,518           | \$ 1,726           | \$ 2,000            | \$ 2,000            |
| ADVERTISING/MARKETING                                      | \$ 1,059           | \$ 446             | \$ 3,000            | \$ 3,000            |
| AUDIT  | \$ 6,100           | \$ 6,250           | \$ 6,500            | \$ 6,750            |
| LEGAL SERVICES   | \$ -               | \$ 220             | \$ 600              | \$ 600              |
| MISC. EXPENSES   | \$ 60              | \$ -               | \$ -                | \$ -                |
| <b>TOTAL</b>   | <b>\$ 21,787</b>   | <b>\$ 22,031</b>   | <b>\$ 25,100</b>    | <b>\$ 13,350</b>    |
| <b>LATC Operating DEFICIT</b>                              | <b>\$ (21,787)</b> | <b>\$ (22,031)</b> | <b>\$ (25,100)</b>  | <b>\$ (13,350)</b>  |
| <b>TOTAL EXPENDITURES -<br/>BUS STATION/LATC Operating</b> | <b>\$ (47,560)</b> | <b>\$ (52,899)</b> | <b>\$ (75,400)</b>  | <b>\$ (60,150)</b>  |

| <b>DEFICIT FUNDING</b> |                    |                    |                  |                    |
|------------------------|--------------------|--------------------|------------------|--------------------|
| <b>FEDERAL</b>         | <b>\$ 23,780</b>   | <b>\$ 26,449</b>   | <b>\$ 37,700</b> | <b>\$ 30,075</b>   |
| <b>STATE</b>           |                    |                    |                  |                    |
| <b>LOCAL - Rent</b>    | <b>\$ 12,144</b>   | <b>\$ 12,144</b>   | <b>\$ 12,000</b> | <b>\$ 12,144</b>   |
| - Vending              | \$ 1,635           | \$ 1,392           | \$ 2,500         | \$ 2,500           |
| - ATA Advertising      | \$ 37,912          | \$ 41,189          | \$ 20,000        | \$ 39,550          |
| - Interest             | \$ 556             | \$ 353             | \$ 500           | \$ 250             |
| <b>LOCAL</b>           | <b>\$ (28,467)</b> | <b>\$ (28,629)</b> | <b>\$ 2,700</b>  | <b>\$ (24,369)</b> |
| <b>TOTAL REVENUE</b>   | <b>\$ 47,560</b>   | <b>\$ 52,899</b>   | <b>\$ 75,400</b> | <b>\$ 60,150</b>   |
| <b>LOCAL Requested</b> | <b>\$ (28,467)</b> | <b>\$ (28,629)</b> | <b>\$ 2,700</b>  | <b>\$ (24,369)</b> |

LATC FY 2016 Proposed Staffing Plan

**Staff Allocation**

|  |              |
|--|--------------|
| Project Administration - Bus Station/Admin         | 1,000        |
| Project Administration - Fixed Route & Maintenance | 79,893       |
| Project Administration - ADA                       | <u>9,107</u> |
| Total (See breakdown below)                        | 90,000       |

|                                |               |
|--------------------------------|---------------|
| Salaries (See breakdown below) | 49,347        |
| Fringe Benefits                | 14,463        |
| Indirect Costs                 | <u>26,190</u> |
| Total                          | 90,000        |

| Staff   |              | % of time |
|---|--------------|-----------|
| Marsha Bennett, Transit Coordinator<br>(tasks to be included) | 20,205       | 35%       |
| Greg Whitney, Finance Director<br>(tasks to be included)      | 14,333       | 15%       |
| Robert Thompson, Executive Director<br>(tasks to be included) | 10,200       | 10%       |
| Sandra Fournier, Finance Assistant<br>(tasks to be included)  | <u>4,610</u> | 10%       |
| Total Salaries  | 49,347       |           |

LATC Capital Funds

|                                    | Federal        | Local          |                       |
|------------------------------------|----------------|----------------|-----------------------|
| FY 2013 5307                       | 97,652         |                |                       |
| FY 2014 5307                       | 100,433        |                |                       |
| FY 2013-14 5339                    | 160,793        |                |                       |
| FY 2013 Auburn                     |                | 40,000         |                       |
| FY 2013 Lewiston                   |                | 40,000         |                       |
| FY 2014 Auburn                     |                | 40,000         |                       |
| FY 2014 Lewiston                   |                | 40,000         |                       |
| FY 2015 Auburn                     |                | 40,000         |                       |
| FY 2015 Lewiston                   |                | 40,000         |                       |
| September 2014                     |                | -9,959         | Metro buses & repairs |
| December 2014                      |                | -75,417        | 3 Used Buses          |
| <b>TOTAL</b>                       | <b>358,878</b> | <b>154,624</b> |                       |
| Required Match<br>(25% of Federal) | 89,720         | none           |                       |