

**Auburn Housing Authority
Main Office
20 Great Falls Plaza
Auburn, Maine 04210**

MINUTES OF THE REGULAR MEETING HELD MARCH 26, 2014

The regular meeting of Auburn Housing Authority was held at the Main Office, 20 Great Falls Plaza, Auburn, and was called to order by Chair Arthur Wing at 7:30 a.m.

ROLL CALL: PRESENT: Chair Arthur Wing, Vice Chair Richard Valcourt (by phone), Commissioners Gilda Berube, Asmo Dol, Danelle Martel, Executive Director Richard S. Whiting, Assistant Director Marcia Huffman, Director of Maintenance Jason Lavoie, Senior Residential Property Manager Bruce Merrill, Residential Property Manager Janice Callahan, Staff Accountant Lynn Williams, and Administrative Assistant Kelly Freitas

ABSENT: Daniel Curtis, Judy Webber (due to illness), Rick Porter

MINUTES OF REGULAR MEETING HELD FEBRUARY 26, 2014:

Commissioner Berube moved the minutes of the regular meeting held February 26, 2014, be accepted as presented, seconded by Commissioner Dol. All in Favor, except for Richard Valcourt who abstained.

Richard Whiting requested to add an item to the agenda regarding the Barker Roof Bid – Over Budget

Commissioner Berube moved to add the agenda item, seconded by Commissioner Martel. All in Favor.

REPORT OF THE EXECUTIVE DIRECTOR:

Rick shared that Clint Deschene, City Manager for the City of Auburn, has agreed to recommend that the City Council agree to sell two small parcels abutting the Auburn Esplanade. Rick also shared that he has been invited to speak on the topic of Smoke-Free Housing in New York State. The Gotham Comics space has attracted new tenants, an artist and a marketer of gift baskets. They will share the space but the artist will be the primary tenant under the lease.

MONTHLY REPORTS: FINANCIAL, MAINTENANCE, RENTAL PROGRAMS, RESIDENTIAL PROPERTY MANAGEMENT, SOCIAL SERVICES

COMMUNICATIONS & BILLS:

1. L.D. 1809, An Act Concerning Meetings of Public Bodies Using Communications Technology

Rick discussed this bill that is in the legislature and described its potential impact on conducting board meetings.

NEW BUSINESS:

1. Authorize Three Year Contract Extension for Annual Audit

Resolution # 2987

BE IT RESOLVED by the Commissioners of Auburn Housing Authority the Three Year Contract Extension for the Annual Audit is hereby authorized as presented. Commissioner Valcourt moved the foregoing resolution, which was seconded by Commissioner Martel. All in favor.

AYES: 4 NAYS: 0

Valcourt
Martel
Dol
Berube

2. Approve Goals & Objectives for 04/01/14 – 03/31/15 Fiscal Year

Resolution # 2988

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Goals & Objectives for 04/01/14 – 03/31/15 Fiscal Year are hereby approved as presented. Commissioner Valcourt moved the foregoing resolution, which was seconded by Commissioner Berube. All in favor.

AYES: 4 NAYS: 0

Valcourt
Berube
Martel
Dol

3. Accept Capital Fund Program Grant ME36P00750114

Resolution # 2989

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Capital Fund Program Grant ME36P00750114 is hereby accepted as presented. Commissioner Dol moved the foregoing resolution, which was seconded by Commissioner Berube. All in favor.

AYES: 4 NAYS: 0

Dol
Berube
Valcourt
Martel

4. Approve Voluntary Payments in Lieu of Taxes for Esplanade and Barker

Resolution # 2990

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Voluntary Payments in Lieu of Taxes for Esplanade and Barker for the prior year are hereby approved as presented. Commissioner Berube moved the foregoing resolution, which was seconded by Commissioner Dol. All in favor.

AYES: 4 NAYS: 0

Berube
Dol
Valcourt
Martel

5. Barker Rook Bid – Over Budget

Resolution # 2991

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the lowest responsive bid for the Barker Roof Replacement is hereby accepted as presented. Commissioner Dol moved the foregoing resolution, which was seconded by Commissioner Berube. All in favor.

AYES: 4 NAYS: 0

Dol
Berube
Valcourt
Martel

ADJOURNMENT:

Commissioner Dol moved that the meeting be adjourned at 8:10 A.M., seconded by Commissioner Martel. All in favor.

Secretary