

**AUBURN HOUSING AUTHORITY  
MAIN OFFICE  
20 GREAT FALLS PLAZA  
AUBURN, ME 04210**

MINUTES OF THE REGULAR MEETING HELD OCTOBER 30, 2013

The regular meeting of Auburn Housing Authority was held on October 30, 2013, at the Main Office, 20 Great Falls Plaza, Auburn, ME 04210, and was called to order by Chair Arthur Wing at 7:31 A.M.

ROLL CALL: PRESENT: Arthur Wing, Richard Valcourt, Gilda Berube, Asmo Dol, Judy Webber, Executive Director Richard S. Whiting, Assistant Director Marcia Huffman, Director of Maintenance Jason Lavoie, Senior Residential Property Manager Bruce Merrill, Residential Property Manager Janice Callahan, Housing Programs Director Rick Porter, and Administrative Assistant Kelly Freitas

ABSENT: Daniel Curtis, Danelle Martel

MINUTES OF REGULAR MEETING HELD SEPTEMBER 30, 2013

Commissioner Berube moved the minutes of the regular meeting held September 30, 2013, be accepted as presented, seconded by Commissioner Valcourt. All in favor.

REPORT OF THE EXECUTIVE DIRECTOR:

Rick welcomed Judy Webber to the board of commissioners. Rick submitted a picture to the Sun Journal for Norm's retirement from the board. Rick talked about the government shut down and the arrangements going forward through 1/15/14, the next shut down date.

MONTHLY REPORTS: FINANCIAL, MAINTENANCE, RENTAL PROGRAMS,  
RESIDENTIAL PROPERTY MANAGEMENT, SOCIAL SERVICES

OPEN SESSION:

COMMUNICATION & BILLS:

1. Annual Audit F/Y/E 03/31/13

NEW BUSINESS:

1. Ratify Interim Vote on Exterior Lighting Bid, Family Development

Resolution #2965

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Interim Vote for the Exterior Lighting Bid, Family Development is hereby ratified. Commissioner Valcourt moved the foregoing resolution, which was seconded by Commissioner Berube.

AYES: 4      NAYS: 0

Valcourt  
Berube  
Dol  
Webber

2. Outline of Auburn Housing Authority's Procurement Process

No action required.

3. Finance Committee Appointment

Art Wing appointed Gilda Berube to the Finance Committee.

OLD BUSINESS:

4. Discuss Mixed Population Issue in Elderly Housing

Rick Porter recently spoke with a senior HUD official who indicated that Auburn Housing Authority has the right to modify the selection criteria of its Admissions & Continued Occupancy Policies in order to limit the non-elderly population in its elderly Section 8 developments: Barker, Esplanade, & Roak Block. Changes to the selection criteria will be drafted for the Board's review & approval. The plan is to limit admission of non-elderly applicants until the tenant populations are 90% elderly in these properties. Current residents would not be affected by this change and no current residents would be required to move as a result of the change.

5. Discuss Proposed City Parking Changes

Rick did not have any new information. He will confer with Chief Crowell of the City of Auburn and share and information available with the board at the November meeting.

ADJOURNMENT:

Commissioner Berube moved that the meeting be adjourned at 8:30 A.M., seconded by Commissioner Webber.

All in Favor.

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Secretary