

## **CATV MEETING - SEPTEMBER 19, 2013 / AGENDA**

### **1. 2012-2013 Funding Allocation Cuts**

- a. The Cities of Lewiston and Auburn have approved measures that would withhold 50 % of the normal allocation of funds for Fiscal Year 2013-14. This will result in approximately \$60,000.00 to \$65,000.00 dollars in lost revenue for GFTV. Both cities have stated that we have enough funds in our reserve balance to weather the lost funding for this year. This is supposed to be a one-time situation.

### **2. Employee Insurance Changes**

- a. The City of Auburn is changing insurance policies for employees as of January 1, 2014. The new plans will offer 2 options. The first will keep the same policy but the cost will go up. The second option will reduce the cost and will increase co-pays and deductibles for employees.
- b. The station and employees must decide during the open enrollment period in December which way we want to go. A breakdown of the options has been given to us by Debbie Grimmig.
- c. The less expensive plan will save the city a significant amount of money and could result in considerable savings for GFTV.

**3. Board memberships** - There are still openings on the board for both cities. 3 members from each community are needed to fill the slots.

### **4. Property and Equipment Insurance**

- a. I inquired about the status of our property and liability insurance with the city of Auburn. It looks like we have been covered in the past however due to the multiple changes in staff with the city, we have not been carried for some time.
- b. We are in the process of completing an inventory so we can estimate the amount of coverage we will need in the case of a loss.
- c. The lease with CMCC indicates the amount needed for injury or liability insurance. City officials validate and sign the lease each year.
- d. We are reviewing the lease and will provide the city with the required information.
- e. Our Ford Transit is currently covered under the city of Auburn fleet Insurance.

### **5. Improvement Project in Edit Area**

- a. Project is finished except for installation of the cabinets.
- b. We can purchase the cabinets at Lowes for around \$1200.00 or
- c. We can possibly work with the woodworking department here at the school and have them build us custom all wood cabinets for around \$2000.00. I have consulted with them and they are very interested in doing the project with students during the early January semester. They have 11 days to build and install the cabinets.

### **6. Programming**

- a. The Somali language programming is ready to go and we hope to do a press release with the City Lewiston during the last week of September for the October launch.

## 7. Equipment and Maintenance

- a. New editing computer was purchased in July as indicated in our capital improvements for 2012-13 budget.
- b. The Dell computer in the editing area was sent for service with Best Buy and they indicated that the computer was not repairable and needed to be replaced. We were given a \$650.99 credit due our service agreement which we used to purchase another computer. The new system cost us \$704.00 after the credit. We also purchased a 2 year service plan at a bundled price discount which will include 2 other computers in the station. Our current service agreements cover all of our station computers except for the oldest editing machines which were purchased in 2005.
- c. The satellite dish for NASA needs to be power-washed to improve signal quality as it is very dirty. We will also need to paint the support struts before cold weather is here.
- d. Considerations for new equipment allocations is underway with the approximate cost for each city being around \$20,000.00. This would include new production equipment and cameras.
- e. We will also need to purchase 2 to 3 new cameras sometime in the next year or so as we are only a few left that are in proper working order. Approximate cost for each camera would be around \$3000.0 depending on the model .

Thank you and have a wonderful Fall!