

**Community Development  
Loan Committee Meeting  
May 6, 2016 at 8:15 AM  
Room #206**

**AGENDA**

- I. Roll Call
- II. Minutes: Review the Minutes of the April 1, 2016 meeting
- III. Review Loan Pool Balance Report
- IV. Rehabilitation Loan Requests
  - a. Kelly Donahue, 337 Garfield Rd; \$3,150 – SPOT Rehab
  - b. Maxine Gora, 24 Old Portland Rd; \$13,850 – SPOT Rehab
- V. Other Business
- VI. Adjourn

Upcoming Meetings: June 3<sup>rd</sup>  
July 1<sup>st</sup>  
August 5<sup>th</sup>

**MOTION To Move to Executive Session**

**Motion:** To move that the Community Development Loan Committee enter executive session in accordance with Title I MRSA Section 405, Section 6, Permitted Deliberations F – Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute. Other parties included are (name those that are applicable) the Housing Coordinator, the Administrative Assistant, the Community Development Coordinator, the Director, the client, etc.

**Second:**

**Vote:** (vote must be 3/5ths of members in attendance)

3/5th vote: 9 present=6 8 present=5 7 present=5 6 present=4 5 present=3

**Community Development  
Loan Committee Meeting  
Minutes of April 1, 2016**

- **Roll Call**

**Committee Members Present:** Whitney Blondeau, Dana Bonenfant, Nikki Chabot, Traverse Fournier (Chair), Celia McGuckian and Ann Parker

**Committee Members Excused:** Chris Brann, Matthew Carter and Greg Whitney

**Staff Present:** Yvette Bouttenot, Lori Lewis and Reine Mynahan

- **Minutes** - Review of meeting minutes of December 4, 2015 and December 18, 2015

**Motion:** by Dana Bonenfant to approve both the minutes of the meetings in December 2015.  
2<sup>nd</sup> by Ann Parker

**Vote:** 5-1-0 in favor, motion carried, one abstained.

- **Loan Pool Balance Report Review –**

For discussion only

- **Loan Requests -**

Qing Chen

132 Hampshire Street: \$3,000.00 HOME Buyer

**Motion:** Celia McGuckian to approve loan as presented.

2<sup>nd</sup> by Dana Bonenfant

**Vote:** 6-0-0 in favor, motion carried

- **Other Business -**

Welcome of new Committee Member – Nikki Chabot

Resignation - Whitney Blondeau

- **Next Meeting** – Next meeting will be held on Friday, May 6<sup>th</sup> at 8:15am.

- **Adjournment**

The meeting adjourned at 9:15 a.m.

Respectfully submitted,

Lori Lewis  
Community Development Administrative Assistant