



L-A Bicycle Pedestrian Committee Agenda

Lewiston City Hall

November 16th, 2016

5:00pm – 5:30pm

5:00pm – Intro, Updates

- Rob Little willing to produce public education video for us
- See 2nd page for latest crash data, shows a general increase in traffic and general decrease in crashes over time (does not account for severity of crashes)

5:05pm – Council Presentation

1. Provide Purpose of Bike Ped Committee
2. Summarize achievements: Policy, Street upgrades, Manual, Arterial Study
3. Recommendations for Complete Streets Committee
 - A. Form new joint standing committee similar to current format
 - increase central staff support for committee (if possible)
 - include draft ordinance document with following amendments:
 - simplify title to “Complete Streets Committee”
 - change composition so that councilors are not required
 - change existing complete streets policy to ordinance
 - B. Endorse creation of a new committee under ATRC
 - ATRC staff support for qualified activities
 - Include Lisbon and Sabattus representation
 - change existing complete streets policy to ordinance

5:30pm – Adjourn

ORDINANCE, ESTABLISHING THE COMPLETE STREETS COMMITTEE

Be it Ordained, that the Code of Ordinances be Amended to Create the Complete Streets Committee as follows:

Article IV, Boards, Commissions, Committees and Bureau's
Division ____ -- Complete Streets Committee

Section 2- ____ . Purpose and Mission

The purpose of the Complete Streets Committee is to

1. Promote and advise the development of public infrastructure which supports a multi-modal transportation system for all users, not strictly motor vehicles, and includes the best design practices for enhancing safety as well as community and economic development;
2. Develop and recommend policies to the respective governing bodies and planning agencies that address and support all modes of transportation in Lewiston Auburn;
3. Advise the respective public works and engineering departments on how all modes of travel can be accommodated in street, highway, trail, and open space projects;

Section 2- ____ . Appointment and Membership.

1. The Committee shall consist of nine (9) members as follows: **4** residents of the City of Auburn, **4** residents of the City of Lewiston, ~~1 municipal-elected-official from Auburn, 1 municipal-elected-official from Lewiston~~, and 1 representative of an organization directly involved in issues of public health and wellness.
2. The residents and municipal officials of each community shall be appointed in accordance with the standard procedures employed by each community for such appointments. The representative of an organization directly involved in issues of public health shall be appointed by majority vote of the members of the full committee.
3. The initial term for resident members shall be three (3) years, as shall the term of the representative of a public health organization. These terms shall run from the first day of January of the year in which the appointment is made. At the time the initial appointments are made, the appointing authority shall assign each resident member to a term with one member appointed to a one year term; one to a two year term; and one to a three year term. Municipal officials shall have a term of one year, again commencing on the first day of January of the year in which appointed. With the exception of appointed municipal officials, members shall remain in office until their successors are appointed.
4. Vacancies shall be filled following the same process employed for the initial appointment of members.
5. With the exclusion of appointed municipal officials, a vacancy shall be declared if any member of the committee fails to attend three consecutive regular meetings of the committee without being excused by the committee chair

Section 2-____. Duties and Responsibilities.

The Complete Streets Committee shall:

1. Follow the City's Complete Streets Policy (Ordinance), oversee its implementation, and review the policy every 2 years to recommend changes as appropriate;
2. Serve as the primary resource representing Lewiston and Auburn in the update of Regional and Statewide plans dealing with transportation issues involving motorized vehicles, bicycles, pedestrians, public transportation, and other non-automobile related transportation issues;
3. Develop and recommend policies and ordinances for passage by the City Councils in support of alternative modes of transportation;
4. Review and comment on existing transportation projects including regionally approved projects, municipally initiated projects, and improvements originating from Traffic Movement Permits associated with development projects; and
5. Participate with appropriate city and state departments, committees, and metropolitan planning organizations in planning coordinated multi-modal transportation systems in L-A and the surrounding region, such as rail, bus, and air.

Section 2-____ Organization.

1. The Committee shall have the following officers: Chair, vice-chair, and secretary, each of whom shall be selected by a majority of the members of the committee at its first meeting in January of each year. The chair shall preside over all meetings of the board, shall supervise the affairs of the board, and shall perform such other duties as may be assigned to the office by the committee. The vice-chair shall assist the chair in carrying out the latter's duties and shall preside at meetings in the chair's absence. The secretary shall be responsible for preparing and distributing committee agendas and minutes and ensuring that the legal posting requirements are met.
2. A quorum necessary to conduct an official meeting shall consist of at least six members and at least six concurring votes shall be necessary to constitute an action on any matter.
3. The committee shall meet at least quarterly and may meet more frequently at the call of the chair.
4. Unless otherwise prescribed by this Division or by bylaws established by the Committee, the Committee shall operate in accordance with Robert's Rules of Order.

Section 2-____. Staff Support. The City Manager/Administrator of each community shall designate a planning or public works staff member to serve as a liaison to the committee.

Total Crashes

Town	2013 Crashes	2014 Crashes	2015 Crashes	2016 Crashes	Most Recent 2016 Crash
Auburn	831	768	827	645	11/14/2016
Lewiston	875	863	989	765	11/15/2016
Lisbon	97	96	145	113	11/12/2016
Sabattus	108	116	99	102	11/3/2016

Ped Crashes

Town	2013 Ped Crashes	2014 Ped Crashes	2015 Ped Crashes	2016 Ped Crashes
Auburn	8	6	5	2
Lewiston	16	22	21	17
Lisbon	0	0	1	1
Sabattus	1	0	0	0

Bike Crashes

Town	2013 Bike Crashes	2014 Bike Crashes	2015 Bike Crashes	2016 Bike Crashes
Auburn	3	7	6	9
Lewiston	11	10	9	8
Lisbon	0	3	0	1
Sabattus	0	0	0	0

MDOT Automatic Traffic Recorder Data	2015 Average Week Day	2016 Average Week Day	2015 Average Day	2016 Average Day
LOCATION				
AUBURN (M) - VETERANS BRIDGE (EB) @ LEWISTON TL	17869	18402	16864	17278
AUBURN (M) - VETERANS BRIDGE (WB) @ LEWISTON TL	18081	18590	17141	17512
LEWISTON (M) - SR 196 (LISBON RD) (EB) @ LISBON TL	6747	6838	6292	6337
LEWISTON (M) - SR 196 (LISBON RD) (WB) @ LISBON TL	6672	6705	6214	6214

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