

**AUBURN-LEWISTON AIRPORT  
BOARD OF DIRECTORS MEETING  
Thursday, 5 February 2015**

**Meeting**

1. Call the Meeting to Order (Chair) 5:30 p.m.
2. Approval of Minutes for 8 January 2015 (Motion/Approval)
3. Financial Report for January 2015 (Motion/Approval)
4. Airport Manager's Report
  - a. Live Concert at airport
  - b. Terminal Ramp Project Update
  - c. Restaurant Update
  - d. Conference Room Update
  - e. FEMA/Disaster Relief
5. Old Business - FY 16 Airport Operations Budget – (Motion/Approval)
6. New Business
7. Election of Board Officers
8. Public Comments
9. Executive Session – for discussion of Real Estate Proposal
10. Adjournment – Next Regular Meeting will be 5 March 2014

AUBURN-LEWISTON AIRPORT  
Airport Board of Directors Meeting  
80 Airport Drive, Auburn, Maine 04210

January 8, 2015

The Auburn-Lewiston Airport Board of Directors Workshop scheduled at 5:00 p.m.  
The Auburn-Lewiston Airport Board of Directors Meeting scheduled at 5:30 p.m.

Present: Chairman Plourde

Board Members Present: Dycio, Sheats, Hunter, Cayer, Robinson, Thompson and Kroll.  
Also Present: Rick Lanman, Airport Manager; Evan McDougal, Hoyle Tanner & Associates.  
Absent: Mr. Hayes.

Chairman Plourde called the meeting to order at 5:55 p.m.

APPROVAL OF MINUTES

**ON MOTION BY MR. CAYER SECOND BY MR. KROLL VOTE (1) TO APPROVE THE MINUTES OF DECEMBER 11, 2014 AND PLACE ON FILE.**

**VOTE: 7:0**

**Mr. Robinson left the room.**

FINANCE REPORT

*PROGRESS REPORT*

Treasurer Hunter reviewed the treasurer's report with the board. Manager Lanman stated the aircraft maintenance is over-expended because not all parts expensed has been invoiced. A profit ratio of 3:1 was expected but the numbers are more of 2:1 and the billing structure will be reviewed. Legal fees were an unexpected amount but can be satisfied with savings in the insurance line. There are numerous unexpected costs incurred due to the restaurant being unbudgeted and equipment being purchased along with a few other items that unexpectedly came up. Recommendations for line transfers will be presented once a stopping point occurs.

**ON MOTION BY MR. CAYER SECOND BY MS. SHEATS VOTE (2) TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED.**

**VOTE: 8:0**

AIRPORT MANAGER REPORT

**SCASD GRANT EXTENSION**

The airport received the extension to the Small Community Air Service Development Grant and it now expires on January 15, 2016.

The airport had an article in the Sun-Journal regarding the Anti-ice/De-icing equipment the airport Operations team built. The airport has received a lot of good feedback.

#### OLD BUSINESS

##### RESTAURANT LEASE

After a brief discussion

**ON MOTION BY MS. HUNTER SECOND BY MS. SHEATS, VOTE (3) TO RATIFY THE SIGNATURE FOR THE CAVU LEASE WITH A LIST OF EQUIPMENT AND VALUES ATTACHED.**

**VOTE: 8:0**

#### NEW BUSINESS

##### FY 16 AIRPORT OPERATIONS BUDGET

The draft airport FY16 budget was presented to the airport board with a \$47,000 increase from both city subsidies. City of Lewiston is looking for a number by January 23 for their working document. A meeting with the joint agencies department heads will be scheduled to meet with the Finance Director and Treasurer from both cities before presentation to the City Councils for review. The board is looking to have a few updates to what was presented tonight. A breakout of salary increases for the past 3 years, health insurance costs, and what funds needed for mandatory training, to show a return on investment, and accreditations in bold or defined. The airport staff is down a customer service representative and will hire a temp for this position for spring and summer, without benefits, to help reduce costs. The board would like the maintenance items in priority on the description page to make any cuts needed simpler. A description on items which have significant increases should have some justification in the proposed budget and percentage column should be added. The board is looking for an updated budget with the format requested for board approval at the February meeting.

A permanent transfer from the land fund to the Capital budget to help with the costs for the restaurant startup/equipment purchased. The land fund is used as collateral or matching funds for grant projects. This fund became available by selling land in the airport.

**ON MOTION BY MS. HUNTER SECOND BY MR. CAYER VOTE (4) TO PERMANENTLY TRANSFER THE MONEY FOR THE RESTAURANT FROM THE LAND FUND AND USE THE RENT FROM THE RESTAURANT AS OPERATING REVENUE.**

**VOTE: 8:0**

Mr. Dycio left the meeting.

The board requested HTA to present a scope of work with costs to pursue the corporate hangar project for the February meeting.

The next meeting is tentatively scheduled for February 5, 2015, subject to change.

No Executive Session required.

**ON MOTION BY MR. KROLL SECOND BY MR. CAYER VOTE (5) TO ADJOURN THE MEETING AT 7:10 P.M.**

**VOTE: 7:0**

Respectfully Submitted,

Rick Lanman, AAE ACE  
Airport Manager

**Auburn-Lewiston Municipal Airport  
Monthly Financial Statement**

**Summary**

		Monthly	FY 15			FY 14		
		30 January 2015	YTD Actual	Approved Budget	Percent +/-	Previous YTD Actual	Approved Budget	Percent +/-
<b>Revenues</b>								
	Airport Operations	40,512.47	282,637.23	478,270.00	59.10%	289,111.82	435,714.80	66.35%
	Services (FBO Operations)	45,156.75	431,776.23	745,623.53	57.91%	0.00	678,000.00	61.80%
	Other Income	52,565.93	158,047.64	230,350.00	68.61%	0.00	228,500.00	0.00%
	<b>Total</b>	<b>138,235.15</b>	<b>872,461.10</b>	<b>1,454,243.53</b>	<b>59.99%</b>	<b>289,111.82</b>	<b>1,342,214.80</b>	<b>21.54%</b>
<b>Expenses</b>								
	Airport Personnel	-29,533.97	-181,390.30	-286,637.83	63.3%	-176,858.12	-288,217.50	61.36%
	Airport Operations	-11,774.63	-53,675.61	-69,485.00	77.2%	-46,116.61	-92,025.57	50.11%
	Airport Maintenance	-2,394.95	-27,293.59	-80,763.55	33.8%	-37,993.30	-38,275.93	99.26%
	Airport Administration	-205,663.91	-256,155.55	-287,747.00	89.0%	-290,397.15	-282,750.00	102.70%
	Services (FBO Operations)	-53,753.85	-484,081.35	-728,644.69	66.4%	-374,684.13	-631,162.61	59.36%
	<b>Total</b>	<b>-303,121.31</b>	<b>-1,002,596.40</b>	<b>-1,453,278.07</b>	<b>68.99%</b>	<b>-926,049.31</b>	<b>-1,332,431.61</b>	<b>69.50%</b>
<b>Net Total</b>		-164,886.16	-130,135.30	965.46		-636,937.49	9,783.19	
0.58								

# Auburn-Lewiston Municipal Airport Monthly Financial Statement

## Summary of Revenues

	30 January 2015			FY 15			FY 14		
	Monthly Actual	Monthly Budget	Percent +/-	YTD Actual	Approved Budget	Percent +/-	Previous YTD Actual	Approved Budget	Percent +/-
<b>Airport Operations</b>									
Based Aircraft Tiedown Fees Collected	640.00	1,500.00	42.67%	5,614.29	18,000.00	31.19%	9,122.89	12,000.00	76.02%
Landing Fees Collected	682.58	1,833.33	37.23%	13,026.45	22,000.00	59.21%	13,147.95	15,000.00	87.65%
Fuel Flowage Fees Collected	669.72	750.00	89.30%	5,626.12	9,000.00	62.51%	5,098.32	7,000.00	72.83%
Rental Fees Collected	31,034.25	28,414.17	109.22%	205,437.76	340,970.00	60.25%	204,489.08	348,214.80	58.72%
Christian Hill Materials	7,485.92	7,083.33	105.68%	52,221.52	85,000.00	61.44%	55,378.58	50,000.00	110.76%
Service Fees Collected	-	275.00	0.00%	711.09	3,300.00	21.55%	1,875.00	3,500.00	53.57%
<b>SUBTOTAL OPERATIONS</b>	<b>40,512.47</b>	<b>39,855.83</b>	<b>101.65%</b>	<b>282,637.23</b>	<b>478,270.00</b>	<b>59.10%</b>	<b>289,111.82</b>	<b>435,714.80</b>	<b>66.35%</b>
<b>Services (FBO Operations)</b>									
Fuel and Oil Sales	38,305.93	55,760.29	68.70%	382,960.01	669,123.53	57.23%	385,293.07	610,500.00	63.11%
Transient Tie-Down/Hangaring	4,677.74	2,500.00	187.11%	17,377.74	30,000.00	57.93%	16,752.35	20,000.00	83.76%
Professional/Catering	3.00	541.67	0.55%	3,518.02	6,500.00	54.12%	5,157.84	5,000.00	103.16%
Rental Car	9.80	291.67		2,225.04	3,500.00	63.57%			
After Hour Call-out	452.75	62.50	724.40%	1,152.75	750.00	153.70%	440.00	10,000.00	4.40%
Aircraft Maintenance	1,707.53	2,979.17	57.32%	24,542.67	35,750.00	68.65%	11,370.97	32,500.00	34.99%
<b>SUBTOTAL SERVICES</b>	<b>45,156.75</b>	<b>62,135.29</b>	<b>72.67%</b>	<b>431,776.23</b>	<b>745,623.53</b>	<b>57.91%</b>	<b>419,014.23</b>	<b>678,000.00</b>	<b>61.80%</b>
<b>Other Income</b>									
Excise Tax Revenues	-			0.00	20,000.00	0.00%	0.00	18,000.00	0.00%
Surplus (fund balance)	-			0.00	0.00		0.00	0.00	
Interest (land fund and general account)	65.93	41.67		547.64	350.00	156.47%	266.19	500.00	7408.95%
Sale of Assets	-	0.00		0.00	0.00		37,044.75	0.00	
<b>TOTAL OTHER INCOME</b>	<b>65.93</b>	<b>41.67</b>		<b>547.64</b>	<b>20,350.00</b>	<b>2.69%</b>	<b>37,310.94</b>	<b>18,500.00</b>	<b>0.00%</b>
Sponsor Contribution	52,500.00	17,500.00		157,500.00	210,000.00	75.00%	183,750.00	210,000.00	0.00%
<b>TOTAL INCOME</b>	<b>138,235.15</b>	<b>119,532.79</b>		<b>872,461.10</b>	<b>1,454,243.53</b>	<b>59.99%</b>	<b>289,111.82</b>	<b>1,342,214.80</b>	<b>21.54%</b>

**Auburn-Lewiston Municipal Airport  
Monthly Financial Statement  
Summary of Expenses**

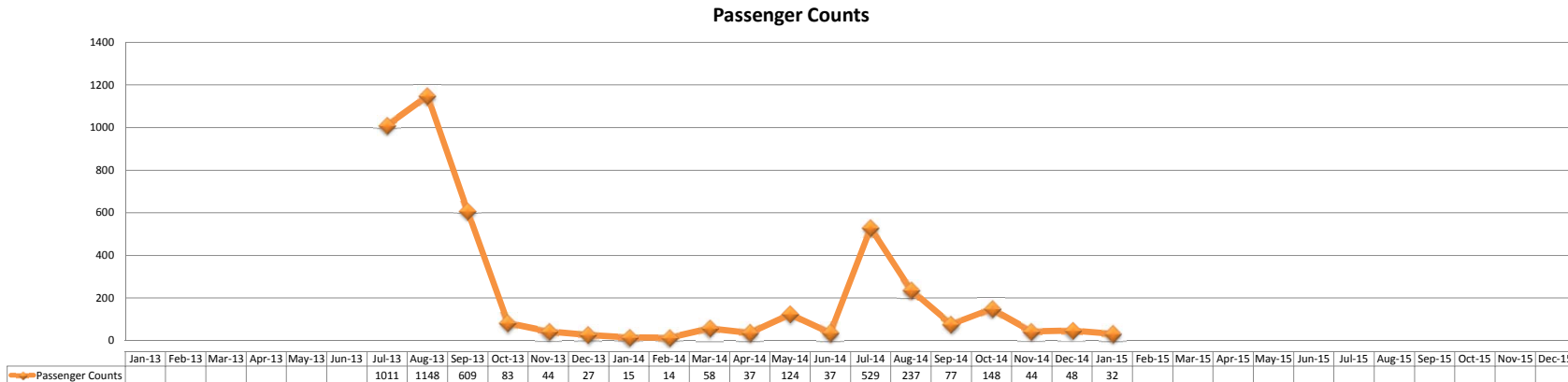
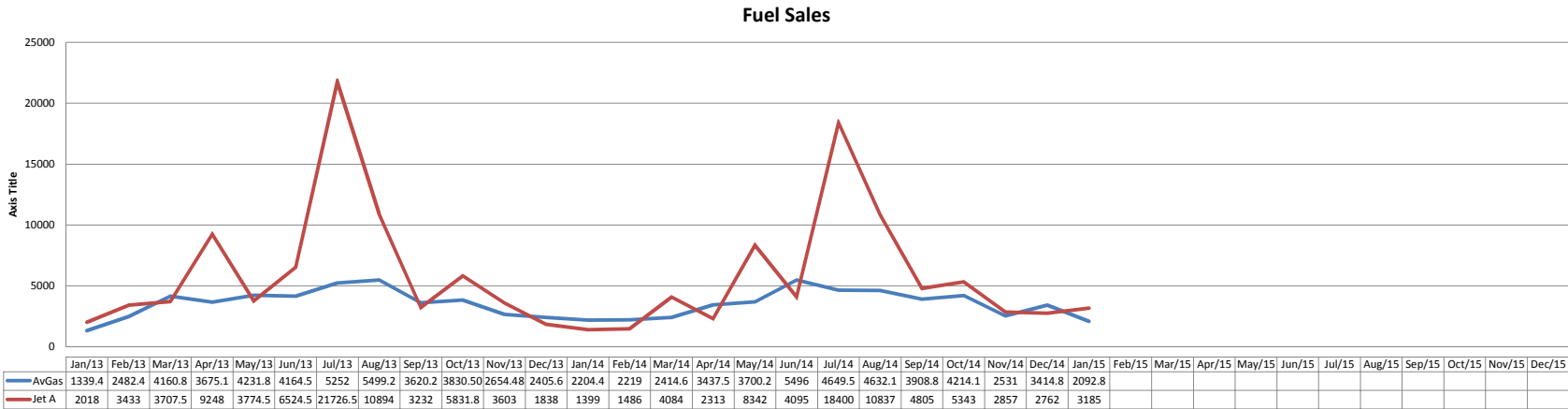
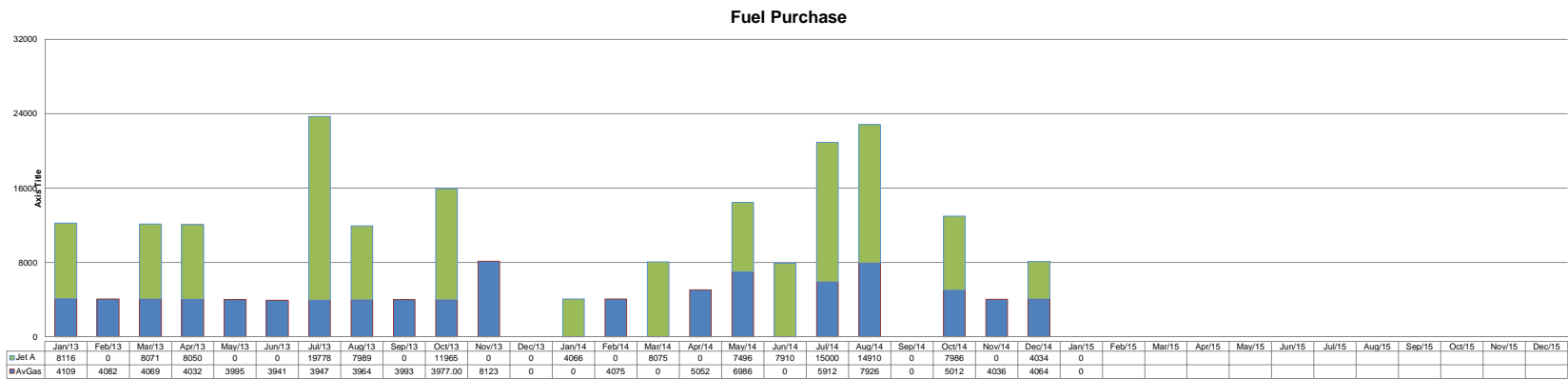
	30 January 2015			FY 15			FY 14		
	Monthly Actual	Monthly Budget	Percent +/-	YTD Actual	Approved Budget	Percent +/-	Previous YTD Actual	Approved Budget	Percent +/-
<b>Airport Personnel</b>									
Salaries	19,131.85	16,420.06	116.52%	110,067.51	197,040.74	55.86%	116,382.48	202,110.00	57.58%
Fringe Benefits	9,467.17	6,268.56	151.03%	65,918.42	75,222.69	87.63%	54,331.08	80,844.00	67.20%
Overtime	661.95	237.50	278.72%	2,281.37	2,850.00	80.05%	1,550.00	2,500.00	62.00%
Professional Development	273.00	960.37	28.43%	3,123.00	11,524.40	27.10%	4,594.56	2,763.50	166.26%
<b>TOTAL PERSONNEL</b>	<b>29,533.97</b>	<b>23,886.49</b>	<b>123.64%</b>	<b>181,390.30</b>	<b>286,637.83</b>	<b>63.28%</b>	<b>176,858.12</b>	<b>288,217.50</b>	<b>61.36%</b>
<b>Airport Operations</b>									
Professional Fees/Contract Services	27.00	416.67	6.48%	10,598.20	5,000.00	211.96%	10,674.70	30,000.00	35.58%
Lights and Power	2,574.70	1,500.00	171.65%	11,165.11	18,000.00	62.03%	10,425.29	18,000.00	57.92%
Heating Fuel Oil / Propane	1,608.02	405.00	397.04%	3,241.71	4,860.00	66.70%	6,501.36	15,000.00	43.34%
Gas and Oil for Vehicles	0.00	2,052.08	0.00%	11,381.12	24,625.00	46.22%	17,525.57	17,525.57	100.00%
Snow and Ice Control Supplies	7,459.10	1,250.00	596.73%	16,568.62	15,000.00	110.46%	189.14	10,000.00	1.89%
Sewer /Water	105.81	166.67	63.49%	720.85	2,000.00	36.04%	800.55	1,500.00	53.37%
<b>SUBTOTAL OPERATIONS</b>	<b>11,774.63</b>	<b>5,790.42</b>	<b>203.35%</b>	<b>53,675.61</b>	<b>69,485.00</b>	<b>77.25%</b>	<b>46,116.61</b>	<b>92,025.57</b>	<b>50.11%</b>
<b>Airport Maintenance</b>									
Building Maintenance	1,960.86	2,164.58	90.59%	9,541.72	25,975.00	36.73%	14,822.18	10,000.00	148.22%
Electrical Maintenance	0.00	416.67	0.00%	0.00	5,000.00	0.00%	1,163.50	5,000.00	23.27%
Radio Maintenance	0.00	375.00	0.00%	0.00	4,500.00	0.00%	107.92	500.00	21.58%
Vehicle Maintenance	434.09	1,352.08	32.11%	6,448.34	16,225.00	39.74%	15,604.51	7,778.77	200.60%
Airfield Maintenance	0.00	2,421.96	0.00%	11,303.53	29,063.55	38.89%	6,295.19	10,000.00	62.95%
Pavement Maintenance	0.00	0.00		0.00	0		-	4,997.16	0.00%
<b>SUBTOTAL MAINTENANCE</b>	<b>2,394.95</b>	<b>6,730.30</b>	<b>35.58%</b>	<b>27,293.59</b>	<b>80,763.55</b>	<b>33.79%</b>	<b>37,993.30</b>	<b>38,275.93</b>	<b>99.26%</b>
<b>Airport Administration</b>									
Computer/Office Machine Maintenance Support	44.99	166.67	26.99%	329.93	2,000.00	16.50%	1,149.17	2,500.00	45.97%
Advertising and Promotion	1,005.00	208.33	482.40%	1,272.50	2,500.00	50.90%	-		
Hangar Loan	201,375.00	17,083.33	1178.78%	201,375.00	205,000.00	98.23%	249,750.00	249,750.00	100.00%
Insurance	600.00	5,520.58	10.87%	40,742.65	66,247.00	61.50%	34,907.85	25,000.00	139.63%
Legal Fees	1,584.00	208.33	760.32%	6,946.69	2,500.00	277.87%	577.84	1,000.00	57.78%
Office Supplies	856.61	416.67	205.59%	3,225.21	5,000.00	64.50%	2,342.47	2,500.00	93.70%
Telephone	198.31	375.00	52.88%	2,263.57	4,500.00	50.30%	1,669.82	2,000.00	83.49%
<b>SUBTOTAL ADMINISTRATION</b>	<b>205,663.91</b>	<b>23,978.92</b>	<b>857.69%</b>	<b>256,155.55</b>	<b>287,747.00</b>	<b>89.02%</b>	<b>290,397.15</b>	<b>282,750.00</b>	<b>102.70%</b>
<b>TOTAL OPERATIONAL EXPENSES</b>	<b>249,367.46</b>	<b>60,386.11</b>	<b>412.95%</b>	<b>518,515.05</b>	<b>724,633.38</b>	<b>71.56%</b>	<b>551,365.18</b>	<b>701,269.00</b>	<b>78.62%</b>
<b>Services (FBO Operations)</b>									
Salaries	15,091.03	14,138.80	106.73%	101,069.19	169,665.60	59.57%	104,880.74	158,470.00	66.18%
Fringe Benefits	3,000.15	5,723.01	52.42%	25,859.10	68,676.15	37.65%	10,075.76	63,388.00	15.90%
Overtime	305.10	312.50		1,496.97	3,750.00	39.92%	-		
Professional	0.00	416.67	0.00%	2,049.57	5,000.00	40.99%	2,160.44	5,000.00	0.00%
Advertising	600.00	416.67	144.00%	2,366.86	5,000.00	47.34%	4,984.76	5,000.00	99.70%
Fuels and Oils Merchandise	29,013.29	35,883.58	80.85%	320,143.21	430,602.94	74.35%	287,827.35	386,304.61	74.51%
Utilities	3,227.36	1,000.00	322.74%	7,576.62	12,000.00	63.14%	8,818.70	5,000.00	176.37%
Plant Equipment	42.20	291.67	14.47%	679.14	3,500.00	19.40%	1,929.84	1,000.00	192.98%
Ground Support Equipment (GSE)	1,424.25	1,666.67	85.46%	8,734.90	20,000.00	43.67%	12,966.83	1,000.00	1296.68%
Information systems Equipment	0.00	0.00		0.00	-		-	-	
Materials and Supplies (Aircraft Maintenance)	1,050.47	870.83	120.63%	14,105.79	10,450.00	134.98%	4,745.95	6,000.00	79.10%
<b>SUBTOTAL SERVICE (FBO OPERATIONS)</b>	<b>53,753.85</b>	<b>60,720.39</b>	<b>88.53%</b>	<b>484,081.35</b>	<b>728,644.69</b>	<b>66.44%</b>	<b>438,390.37</b>	<b>631,162.61</b>	<b>69.46%</b>
					62,816.80			97,465.72	
<b>TOTAL EXPENSES</b>	<b>303,121.31</b>	<b>121,106.51</b>	<b>250.29%</b>	<b>1,002,596.40</b>	<b>1,453,278.07</b>	<b>68.99%</b>	<b>551,365.18</b>	<b>1,332,431.61</b>	<b>0.00%</b>

## Capital Improvement Plan Recapulation

[illegible]



Auburn Lewiston Airport  
Fuel Activity Report  
January 2013 to December 2015



Restaurant Equipment Investment

Quantity	Item	Description (Example)	Price	Supplier
1	Ice Bin	B530P	825.00	Caprara
1	ICE CUBER	Scotsman Model No. C0530MW-1	2,395.00	Caprara
1	Coffee Maker	27800.0002)	2,108.00	Caprara
	Freight		249.00	Caprara
	Installation		996.33	Damon Mechanical
		<b>Total</b>	6,573.33	
1	Freezer Reach-in, 2 SECTIONS	True Food Service Equipment Model No. T-49F	3,995.00	Caprara
1	REACH-IN REFRIGERATOR, 2 SECTIONS	True Food Service Equipment Model No. T-49	2,995.00	Caprara
1	REACH-IN REFRIGERATOR, 1 SECTION	True Food Service Equipment Model No. T-23G	2,595.00	Caprara
1	TWO (2) COMPARTMENT SINK (left side drainboard)	John Boos Model No. E2S8-24-14L24-X	785.00	Caprara
1	PRE-RINSE Faucet with Sprayer	T&S Brass Model No. B-0133-CC	319.00	Caprara
2	Stainless Steel Work Table w/ Shelf	John Boos Cucina Tavallo SS Flat-Top	338.00	Caprara
2	Shelving, Wire	74-in H x 48-in W x 18-in D 5-Tier Steel	629.00	Caprara
1	Dishwasher	Undercounter	3,495.00	Caprara
	Installation	Dishwasher, Sink	1,992.66	Damon Mechanical
		<b>Total</b>	17,143.66	
2	FRYER	Dean Industries Model No. SR42G	1,500.00	Flagg
1	REFRIGERATED SANDWICH UNIT	Supera LLC Model No. SSPT2R6-1	1,985.00	Flagg
1	Freezer, Work-top	True Food Service Equipment Model No. TWT-27F	1,380.00	Flagg
1	Griddle, Counter top, 48 in	Star Mfg. Model No. 648TF	1,985.00	Flagg
1	Char-broiler, Counter top, 36 in	Star Mfg. Model No. 6024CBF	785.00	Flagg
1	Equipment Stand	John Boos Model No. EES8-3072-X	324.00	Flagg
2	Work Table, 18 in	John Boos Model No. EFT8-3018-X Packed	390.00	Flagg
1	RANGE, 36", 6 OPEN BURNERS	Garland/US Range Model No. X36-6R	1,280.00	Flagg
1	MICROWAVE OVEN	Panasonic Model No. NE-2180	2,745.00	Flagg
1	FOOD PROCESSOR	Robot Coupe Model No. R2N CLR	890.00	Flagg
	Installation	Wire 220v circuit for Microwave Steamer; Connect Griddle, Fryers, Range and Charbroiler to Natural Gas		Damon Mechanical
		<b>Total</b>	13,264.00	
3	Booth, Double	OAK STREET CLASSIC BOOTH 30" WIDE 24"LONG 36" High Double SEAT		
4	Booth, Single	OAK STREET CLASSIC BOOTH 30" WIDE 24"LONG 36" HIGH SINGLE SEAT		
5	LAMINATE TABLE TOP	Oak Street Mfg. Model No. MB3636 36x36		
5	METAL TABLE BASE	Oak Street Mfg. Model No. B30-STD 30x30		
6	LAMINATE TABLE TOP	Oak Street Mfg. Model No. MB3030 30x30		
6	METAL TABLE BASE	Oak Street Mfg. Model No. B22-STD 22x22		
27	CHAIR	Concord River Trading Model No. SL2160SV		
	Installation			
		<b>Total</b>	-	
		<b>Grand total</b>	36,980.99	

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Summary

		FY 14	FY 15 Final Revision	FY 15 Projected Year End Actual	FY-16
<b>Revenues</b>					
	Operations	466,909.03	478,270.76	478,870.00	504,054.76
	FBO Services	685,341.35	745,623.53	736,550.00	698,750.00
	Other Income	55,096.00	20,350.00	19,400.00	19,150.00
<b>Total</b>		<b>1,207,346.38</b>	<b>1,244,244.29</b>	<b>1,234,820.00</b>	<b>1,221,954.76</b>
<b>Expenses</b>					
	Personnel	(304,341.51)	(286,637.09)	(299,900.00)	(305,136.86)
	Operations	(76,510.98)	(69,485.00)	(74,000.00)	(99,060.00)
	Maintenance	(58,241.38)	(80,763.55)	(75,500.00)	(127,408.55)
	Administration	(337,575.59)	(287,747.00)	(269,875.00)	(261,096.00)
	FBO Services	(708,360.48)	(728,644.69)	(701,200.00)	(661,935.84)
<b>Total</b>		<b>(1,485,029.94)</b>	<b>(1,453,277.33)</b>	<b>(1,420,475.00)</b>	<b>(1,454,637.25)</b>
<b>Net Earnings</b>		(277,683.56)	(209,033.04)	(185,655.00)	(232,682.49)
<b>Sponsor Contribution</b>		210,000.00	210,000.00	210,000.00	233,000.00
	<i>Amount per City</i>	<b>105,000.00</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>116,500.00</b>
<b>Net</b>		(67,683.56)	966.96	24,345.00	317.51
<b>Capital Improvement Plan</b>					
<b>Total</b>		86,500.00	3,505,000.00	3,505,000.00	2,346,000.00
	<i>Amount funded by City Participation</i>	0.00	0.00	0.00	131,000.00
	<i>Amount funded by Each City</i>	0.00	0.00	0.00	65,500.00
<b>Airport Total Cost per City</b>		<b>105,000.00</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>182,000.00</b>

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Summary of Revenues

	<b>FY 14</b>	<b>FY 15 Final Revision</b>	<b>FY 15 Projected Year End Actual</b>	<b>FY-16</b>
<b>Operations</b>				
Based Aircraft Tiedown Fees Collected	14,186.74	18,000.00	8,900.00	18,000.00
Landing Fees Collected	21,358.44	22,000.00	25,000.00	20,000.00
Fuel Flowage Fees Collected	7,958.32	9,000.00	9,500.00	10,000.00
Rental Fees Collected (see footnote 1)	343,889.83	340,970.76	345,970.00	368,054.76
Christian Hill Materials	77,116.20	85,000.00	87,000.00	85,000.00
Service Fees Collected	2,399.50	3,300.00	2,500.00	3,000.00
<b>SUBTOTAL OPERATIONS</b>	<b>466,909.03</b>	<b>478,270.76</b>	<b>478,870.00</b>	<b>504,054.76</b>

<b>Other Income</b>				
Excise Tax Revenues	18,025.00	20,000.00	18,200.00	18,500.00
Interest (land fund and general account)	1,312.00	350.00	1,200.00	650.00
Sale of Asset	35,759.00	0.00		
Transfers				
<b>TOTAL OTHER INCOME</b>	<b>55,096.00</b>	<b>20,350.00</b>	<b>19,400.00</b>	<b>19,150.00</b>
Sponsor Contribution	210,000.00	210,000.00	210,000.00	(233,000.00)
<b>TOTAL INCOME</b>	<b>1,417,346.38</b>	<b>1,454,244.29</b>	<b>1,444,820.00</b>	<b>988,954.76</b>

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Schedule of Rents Due

Lessee	Leasehold	Lease Date	Term	Number of options	Adjustment term	Beginning Rent	Next Adjustment Date	Current monthly Rent	Current Annual Rent
Geneva Aviation	White Hangar	8/1/04	20 years					1,360.83	16,329.96
Life- Flight Air Ambulance	Life flight Hangar	4/1/00	5 years	2	5 years			3,320.00	39,840.00
Bel Air Service	T Hangars Land	10/6/99	20 years	2	5 years		10/06/2014	217.17	2,606.04
Platz TIM Corp	T Hangars Land	1/1/87	20 years	5	5 years			93.96	1,127.52
Auburn Hangar Condo Assoc.	T Hangars Land	6/7/01	20 years		5 years*			1,933.85	23,206.20
Skyward Aviation	Activity fee	no lease	Activity fee					41.67	500.04
Northeast Aeronautics Flight School	Main Terminal/Airline Office	1/2/13	2 years	0	none	\$ 450.00	none	450.00	5,400.00
Lufthansa Technic, Inc.	Hangar 5	8/1/08	UNSPEC	0	UNSPEC	01/06/2012	05/15/2015	20,250.00	243,000.00
Twin Cities Air Service		no lease	Activity fee						0.00
Duke Energy	Gas Upload	10/22/97	25 years	0	5 years		10/22/2017	746.75	8,961.00
City of Auburn	Intermodal Park	9/1/94	20 years	8 - 10 year	5 years	\$1	07/01/2014	650.00	7,800.00
CAVU, LLC	Restaurant Concession Space	01/01/2015	3 yr	1 - 2yr opt	5 years	\$500 + 1% Gross	12/31/2020	950.00	11,400.00
Power Construction Group	Land	02/06/2015	4.5 years	-	-	657.00	12/31/2019	657.00	7,884.00
Total								30,671.23	368,054.76

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Summary of Expenses

	FY 14	FY 15 Final Revision	FY 15 Projected Year	FY-16
<b>Personnel</b>				
Salaries	200,363.96	197,040.00	195,000.00	199,285.73
Fringe Benefits	93,010.12	75,222.69	92,000.00	86,397.53
Overtime	2,802.07	2,850.00	2,900.00	3,000.00
Professional Development	8,165.36	11,524.40	10,000.00	16,453.60
<b>TOTAL PERSONNEL</b>	<b>304,341.51</b>	<b>286,637.09</b>	<b>299,900.00</b>	<b>305,136.86</b>
<b>Operations</b>				
Professional Fees/Contract Services	10,809.70	5,000.00	13,000.00	15,000.00
Lights and Power	21,930.42	18,000.00	16,500.00	18,000.00
Heating Fuel Oil / Propane	13,751.52	4,860.00	4,500.00	15,325.00
Gas and Oil for Vehicles	19,051.96	24,625.00	20,000.00	24,625.00
Snow and Ice Control Supplies	9,360.14	15,000.00	18,000.00	23,610.00
Sewer /Water	1,607.24	2,000.00	2,000.00	2,500.00
<b>SUBTOTAL OPERATIONS</b>	<b>76,510.98</b>	<b>69,485.00</b>	<b>74,000.00</b>	<b>99,060.00</b>
<b>Maintenance</b>				
Building Maintenance	20,983.21	25,975.00	25,000.00	45,420.00
Electrical Maintenance	1,163.50	5,000.00	3,500.00	5,000.00
Radio Maintenance	107.92	4,500.00	4,000.00	6,000.00
Vehicle Maintenance	26,510.00	16,225.00	15,000.00	19,225.00
Airfield Maintenance (Footnote 1)	9,476.75	29,063.55	28,000.00	36,213.55
Pavement Maintenance (Footnote 2)	0.00	0.00	-	15,550.00
<b>SUBTOTAL MAINTENANCE</b>	<b>58,241.38</b>	<b>80,763.55</b>	<b>75,500.00</b>	<b>127,408.55</b>
<b>Administration</b>				
Computer/Office Machine Maintenance Support	1,886.65	2,000.00	3,000.00	2,000.00
Advertising and Promotion	0.00	2,500.00	3,000.00	2,500.00
Hangar Lease	249,750.00	205,000.00	201,375.00	201,375.00
Insurance	75,104.95	66,247.00	45,000.00	43,221.00
Legal Fees	3,889.84	2,500.00	8,000.00	2,500.00
Office Supplies	4,033.76	5,000.00	5,000.00	5,000.00
Telephone and Internet	2,910.39	4,500.00	4,500.00	4,500.00
<b>SUBTOTAL ADMINISTRATION</b>	<b>337,575.59</b>	<b>287,747.00</b>	<b>269,875.00</b>	<b>261,096.00</b>
<b>TOTAL OPERATIONAL EXPENSES</b>	<b>776,669.46</b>	<b>724,632.64</b>	<b>719,275.00</b>	<b>792,701.41</b>
<b>TOTAL EXPENSES</b>	<b>1,485,029.94</b>	<b>1,453,277.33</b>	<b>1,420,475.00</b>	<b>1,454,637.25</b>

Footnote #1 Includes Fuel Farm Maintenance, Fencing Maintenance, Airfield Lighting Maintenance and Grounds Maintenance

Footnote #2 Includes all pavement maintenance activities such as crack sealing, pot hole filling, paint renewal, etc.

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Airport Staffing And Salary Proposals

	Current Hourly Rate	Proposed Position	Proposed Hourly Rate	Hours Per Pay Period	Weekly Gross Paycheck	Annual Total Salaries	FICA		Medicare		Healthcare		retirement		HRA	FSA	Clothing	Annual Employer Share and Fringe
							Individual	Airport	Individual	Airport	Individual	Airport	individual	airport				
Airport Manager	35.90	Airport Director	36.62	37.50	1,373.07	71,399.53	4,426.77	4,426.77	1,035.29	1,035.29	-	5,528.12	5,354.96	6,354.56	-	200.00		17,544.74
Airport Secretary	20.90			37.50	783.75	40,755.00	2,526.81	2,526.81	590.95	590.95	3,043.80	17,248.00	3,056.63	3,627.20	300.00	200.00	200.00	24,692.95
Operations Supervisor	Open			40.00	-	-	0.00	0.00	0.00	0.00								-
Operations Specialist																		
Ops Spec I I	15.50		15.50	40.00	620.00	32,240.00	1,998.88	1,998.88	467.48	467.48	3,043.80	17,248.00	1,612.00	1,934.40	300.00	200.00	200.00	22,348.76
Ops Spec I	13.39		13.39	40.00	535.60	27,851.20	1,726.77	1,726.77	403.84	403.84	-	5,528.12	1,392.56	1,671.07	200.00	200.00	200.00	9,729.81
Ops Spec I	13.00	Ops Spec I	13.39	40.00	520.00	27,040.00	1,676.48	1,676.48	392.08	392.08	1,357.13	7,690.31	1,352.00	1,622.40	300.00	200.00	200.00	12,081.27
FBO Supervisor	19.05			40.00	762.00	39,624.00	2,456.69	2,456.69	574.55	574.55	1,357.13	7,690.37	2,971.80	3,526.54	300.00	200.00	200.00	14,948.14
												3,063.71	Footnote 1					3,063.71
Aircraft Mechanic	Open			40.00	-	-	0.00	0.00	0.00	0.00								-
Line Service Agent																		
Line I I	13.50		13.50	40.00	540.00	28,080.00	1,740.96	1,740.96	407.16	407.16		5,528.12	1,404.00	1,684.80	300.00	200.00	200.00	10,061.04
Line I	12.10		12.10	40.00	484.00	25,168.00	1,560.42	1,560.42	364.94	364.94		2,464.28	1,887.60	2,239.95	300.00	200.00	200.00	7,329.58
Line I	11.75	Line I	12.10	40.00	470.00	24,440.00	1,515.28	1,515.28	354.38	354.38		5,528.12	-	-	300.00	200.00	200.00	8,097.78
Line I	Open			40.00	-	-	0.00	0.00	0.00	0.00								-
Customer Service																		
Customer Service Rep	12.36		12.36	40.00	494.40	25,708.80	1,593.95	1,593.95	372.78	372.78	1,357.13	7,690.37	1,285.44	1,542.53	300.00	200.00	200.00	11,899.62
Customer Service Rep	Open			40.00	-	-	0.00	0.00	0.00	0.00			-	-				-
P/T & On call staff																		
	Open	Cust Svc Rep	11.00	20.00	220.00	5,720.00	354.64	354.64	82.94	82.94							200.00	637.58
	Open	Cust Svc Rep	11.00	20.00	220.00	5,720.00	354.64	354.64	82.94	82.94							200.00	637.58
Totals						353,746.53	21,932.28	21,932.28	5,129.32	5,129.32	10,158.99	85,207.52	20,316.99	24,203.44	2,400.00	2,000.00		143,072.57
Airport and Ops						199,285.73	12,355.72	12,355.72	2,889.64	2,889.64	7,444.73	53,242.55	12,768.15	15,209.63	900.00	1,000.00		86,397.53
FBO						154,460.80	9,576.57	9,576.57	2,239.68	2,239.68	2,714.26	28,901.26	7,548.84	8,993.82	1,500.00	1,000.00		56,675.04

Footnote 1 - FBO Supervisor takes health ins at single rate but eligible for family rate. The additional amount is a wavier payment on the difference.

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Professional Development Activity

Summary	
Memberships	1,925.00
Employee Training	7,729.60
Industry Conference	6,799.00
<b>Total</b>	<b>16,453.60</b>

Memberships	Individual	Group
Androscoggin Chamber of Commerce		305.00
American Association of Airport Executives	275.00	
Northeastern Chapter of AAAE	250.00	
National Air Transport Association		260.00
Aircraft Pilots and Owners Association	70.00	
National Fire Protection Association		165.00
Maine Municipal Association		600.00
<b>TOTAL</b>	<b>595.00</b>	<b>1,330.00</b>

### Training Events (Footnote 1)

Date	Location	Title of Training	Sponsor Org	Registration	Hotel	Travel	Number of Attendees	Total	Comments
On-Going	LEW	Safety First Certification for Line Service	NATA	310.00			0	0.00	Desired by Charter Operators
On-Going	LEW	Customer Service, Safety & Security	NATA	110.00			10	1,100.00	Part of Employee Indoctrination Training
On-Going	LEW	Safety and Health Training for Aviation Facilities (OSHA)	NATA	240.00			10	2,400.00	Meets State Law Training Requirements
18-19 April 2015	BUF	Airport Safety and Operations School	AAAE	500.00	390.00	324.80	2	2,429.60	Teaches Certificated Airport Standards
26 - 28 July 2015	DAL	Winter Operations and De-ice Conference	AAAE/NEC	500.00	650.00	650.00	1	1,800.00	Skills Training
<b>TOTAL</b>								<b>7,729.60</b>	

Footnote 1 - Employee Training program provides industry accreditation to the employee and provides insurance premium reductions for the airport. For FY-15 reductions see "Insurance" page of this budget.

### Industry Conferences (Footnote 2)

Date	Location	Title of Training	Sponsor Org	Registration	Hotel	Travel	Number of Attendees	Total	Comments
26 - 28 July 2015	DAL	Winter Operations and De-ice Conference	AAAE	500.00	650.00	650.00	1	1,800.00	Skills Training
15-19 August 2015	BWI	Northeast Chapter AAAE Annual Conference and Exposition	AAAE/NEC	250.00	650.00	450.00	1	1,350.00	
20 - 22 September 2015	SAV	National Airports Conference	AAAE	450.00	650.00	550.00	1	1,650.00	Accreditation
25-29 April 2016	BUF	International Aviation Snow Symposium	AAAE/NEC	500.00	650.00	324.80		-	Skills Training
15-18 May 2016	HOU	American Association of Airport Exec Annual Conference	AAAE	749.00	650.00	600.00	1	1,999.00	Accreditation
<b>TOTAL</b>								<b>6,799.00</b>	

Footnote 2 - Attendance at two of the listed conferences will be necessary for Airport Manager to retain his professional accreditation.



# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Vehicles and Fuels

	Priority	Materials	Tools	Contractor	
Rent for Mobile Fueler	1			17,091.00	Lease for Avfuel Refueler Truck
	Total			17,091.00	
Engine Repairs and Parts		1,500.00	500.00		Done in House
Tires		1,000.00			
Inspections				175.00	Annual Vehicle for On-Road Vehicles
Paint		250.00			Includes labor
Repair/ mower decks		2,000.00			15ft mowing deck is due for replacement in FY 17
Repair/plow units		3,500.00			new blades and retaining pins
Repair/ snow blower units		3,500.00			filters and other preventive maintenance
Golf Cart Rental		-		4,800.00	to reduce fuel consumption
Hand Tool Replacement			1,000.00		
Parts Cleaner Service				500.00	Quarterly service contract
Oil Water Separator Maintenance				500.00	Quarterly service contract
	Total	11,750.00	1,500.00	5,975.00	
<b>Gas and Oil (Footnote 1)</b>					
Auto Gas		5,250.00			1500 Gal @ 3.
Motor oil & Lubricants		2,500.00			Includes oil filters for regular change
Diesel Fuel for equipment/vehicles		16,875.00			4500 Gal @ 3.50
	Total	24,625.00	-	-	
Heating Fuel (See Footnote 1)					
Natural Gas		9,000.00			Natural Gas 4500 ccf @ \$2.00
Heating Oil		6,325.00			Maintenance Bldg. 800 gal @ 2.75 and FBO 1500 gal @ 2.75
	Total	15,325.00	-	-	

Footnote 1 Fuel cost likely lower given the current price decrease with gas and oil.

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Building Maintenance

	Priority	Materials	Tools	Contractor	
<b>Repairs and improvements</b>					
Install LED exterior lighting	medium	4,000.00	-	No	Includes Terminal Ramp Lighting. Potential Energy savings
Install LED interior lighting	medium	2,000.00		No	Potential Energy savings
Repair Roof on FBO Building	High			6,800.00	to repair and seal roof after natural gas install
Repair Roof on Building #4 Equip. Storage Shed	High			5,000.00	15 year since last roof work, leaks in several places
<b>Restaurant</b>					
Kitchen Hood Cleaning	high			3,600.00	Semi-annual degreasing
Fire Extinguisher Inspections (Kitchen Hood System)	High			1,000.00	Alarm and Sprinklers for all buildings and hand-held bottles.
<b>Cleaning and Janitorial</b>					
Janitor Service	High			4,500.00	Once a week and semi annual floor stripping
Trash Pickup Service	High			4,420.00	Weekly service @ \$85
Cleaning Supplies	High	1,500.00	500.00		
<b>Inspections</b>					
Fire Extinguisher Inspections	High			2,500.00	Alarm and Sprinklers for all buildings and hand-held bottles.
Foam Supression System Inspection	High			2,500.00	
Fire Extinguisher Replacement	High			1,000.00	To replace outdated extinguishers
<b>Recurring Maintenance</b>					
Spring Clean up	Medium	2,500.00	200.00		Includes grass seed and perennials for flower boxes
Light Bulbs	High	900.00	-		For non LED converted
Air and water filters	High	1,000.00			
HVAC Annual Preventive Maintenance Service	High			1,500.00	Includes boiler inspections
Subtotal		11,900.00	700.00	32,820.00	
<b>Grand total</b>					
				45,420.00	

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Airfield and Pavement Maintenance

	Priority	Materials	Tools	Contractor	
<b>Fuel Farm</b>					
Underground Tank Registration - MDEP				350.00	
Tank Inspections - Petroleum Maintenance Systems		5,000.00		2,500.00	
Meter Inspections , fuel farm- State of Maine				1,150.00	
Fuel Pump.Tank Repairs/Parts		3,000.00			
	Total	8,000.00	-	4,000.00	
<b>Fencing and Gates</b>					
Fence Repairs		2,500.00			
Gate Repairs				2,000.00	Matenance and upgrading
Wildlife Deterrents		1,000.00			
Gate Cards		1,000.00			
<b>Lighting</b>					
SMGCS Sign Repairs		8,000.00			Circuit boards and replacement panels
Light bulbs used in field lighting scheme as required by FAA Standards					
M-16 Reflectors		2,100.00			75 ea @ 28.00
Quartz Bulb EVV		798.75			45 ea @ 17.75
Quartz Bulb EXL		612.00			48 ea @ 12.75
Quartz Bulb EXM		312.00			24 ea @ 13.00
Quartz Bulb EZL		340.80			16 ea @ 21.30
Transformers		2,300.00			10 ea @ 230.00
<b>Grounds Maintenance</b>					
Paint for segmented circle, tower, etc		500.00			
Windsocks		750.00			
Grass Seed/mulch/topsoil/plants		500.00			
Vegetation removal/Wood Chipper			500.00		
Weed Trimmers			1,000.00		
<b>Airfield Line</b>	Total	28,713.55	1,500.00	6,000.00	
<b>Pavement</b>					
Vibratory Roller Rent for RSAs		1,000.00			Required to prevent aircraft damage
Runway Edge Repair		800.00			
Paint for Runway and Taxiways		3,750.00	500.00		225 Gallons @ \$12.50
Glass Bead		9,500.00			2000 pounds @ \$4.75
<b>Pavement Line</b>	Total	15,050.00	500.00	-	
<b>Snow and Ice Control</b>					
Solid De-ice compound		9,310.00			10 tons @ 931.00
Liquid Anti-ice Compound		14,300.00			1375 gal @ 10.4
<b>Snow and Ice Control Line</b>	Total	23,610.00			

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Electrical Repair and Radio Maintenance

	Priority	Materials	Tools	Contractor	
<b>Electrical Repair</b>					
Electrical Repair Contingency		2,500.00		2,500.00	Small items needed while performing maintenance
	Total	2,500.00	-	2,500.00	

<b>Radio Maintenance</b>					
Handheld Batteries		2,000.00			
Handheld Radio Replacement		2,000.00			
Aviation Base Station		1,500.00			
Automatic dependent surveillance – broadcast (ADS-B) Receiver		500.00			
	Total	6,000.00	-	-	

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Insurance Summary

Type Insurance	Provider/Underwriter	Renewal Date	2014	2016
Worker's Comprehensive Coverage	Maine Municipal Association/ MEMIC	Jan	31,531.00	13,427.00
Property Casualty	Maine Municipal Association	July	8,749.00	8,749.00
CR-Forgery or Alteration	Maine Municipal Association	July	115.00	115.00
CR-Employee Dishonesty/Faithful Perform	Maine Municipal Association	July	115.00	115.00
CR-Theft/Disappearance/Destruction	Maine Municipal Association	July	115.00	115.00
Electronic Data Processing	Maine Municipal Association	July	23.00	23.00
PR Equipment/Boiler	Maine Municipal Association	July	1,165.00	1,165.00
Public Officials	Maine Municipal Association	July	4,712.00	4,712.00
Auto Liability	Maine Municipal Association	July	2,911.00	2,911.00
Auto Physical Damage	Maine Municipal Association	July	1,851.00	1,851.00
Contractors/Mobile Equip	Maine Municipal Association	July	2,198.00	2,198.00
Airport General Liability	Aviation Insurance Resources/Berkley Aviation	February/ October	2,016.00	1,238.72
Products and Completed Operations Liability	Aviation Insurance Resources/Berkley Aviation	February/ October	7,791.00	4,515.84
Hangar keepers Liability	Aviation Insurance Resources/Berkley Aviation	February/ October	3,396.00	2,085.44
<b>Total</b>			66,688.00	43,221.00

# Auburn-Lewiston Municipal Airport

## FY-16 Annual Budget Proposal

### Fixed Base Operation

	FY 14	FY 15 Final Revision	FY 15 Projected Year End Actual	FY-16
<b>Services Revenues</b>				
Fuel and Oil Sales (Footnote 1)	614,125.32	669,123.53	660,000.00	630,000.00
Transient Tie-Down/Hangaring	29,238.16	30,000.00	25,000.00	25,000.00
Professional/Catering (Footnote 2)	6,229.79	6,500.00	5,000.00	3,000.00
Rental Car		3,500.00	3,750.00	3,500.00
After Hour Call-out	1,140.00	750.00	1,800.00	1,500.00
Aircraft Maintence	34,608.08	35,750.00	41,000.00	35,750.00
<b>SUBTOTAL SERVICES</b>	<b>685,341.35</b>	<b>745,623.53</b>	<b>736,550.00</b>	<b>698,750.00</b>
<b>Services Expenses</b>				
Salaries	189,426.82	169,665.60	169,000.00	154,460.80
Fringe Benefits	15,968.95	68,676.15	45,000.00	56,675.04
Overtime	2,337.22	3,750.00	2,800.00	3,800.00
Professional	6,918.22	5,000.00	4,200.00	2,500.00
Advertising	430,362.38	5,000.00	5,000.00	5,000.00
Fuels and Oils Merchandise (Footnote 1)	20,824.14	430,602.94	420,500.00	380,000.00
Utilities	2,014.24	12,000.00	9,000.00	21,000.00
Plant Equipment	24,224.34	3,500.00	1,800.00	3,500.00
Ground Support Equipment (GSE) (Footnote 3 )	0.00	20,000.00	18,900.00	20,000.00
Information systems Equipment	14,819.17	-		
Materials and Supplies (Aircraft Maintenance)	1,465.00	10,450.00	25,000.00	15,000.00
<b>SUBTOTAL SERVICE (FBO OPERATIONS)</b>	<b>708,360.48</b>	<b>728,644.69</b>	<b>701,200.00</b>	<b>661,935.84</b>

Footnote 1 - Projected Year End and Forecast amounts lower due to falling fuel cost and pricing. Does not reflect any increase in gallons sold.

Footnote 2 - Contract with CAVU Restaurant curtails catering activities and the revenues. Shown are other smaller ancillary activities (ie: Car Rentals)

Footnote 3 - includes monthly lease payment for Jet refueler to Avfuel Corp. Lease includes preventive maintenance costs.

# Auburn-Lewiston Municipal Airport FY-16 Annual Budget Proposal

## Capital Improvement Budget Plan FY 2014 to FY 2020

Line Number	Year	Type Project	Project Description	Cost	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
					Local Share FY 14	Local Share FY 15	Local Share FY 16	Local Share FY 17	Local Share FY 18	Local Share FY 19	Local Share FY 20	State Share	Federal Share
1	14	Snow Removal Equipment	Purchase Rotary Broom	10,000.00	10,000.00								
2	14	Wildlife Control Equipment	Purchase Mowing Deck - 15ft Multi Blade	30,000.00	30,000.00		30,000.00	30,000.00					
3	14	Emergency Management	Emergency Generator Set for FBO Building.	7,500.00	7,500.00								
4	14	Wildlife Control Equipment	Zero Turn Mower	11,000.00	11,000.00								
5	14	Small Community Air Service Development Program	Airline Service Initiative	700,000.00			100,000.00						600,000.00
6	14	Airport Signage and Way Finding	Update and Finish Airport Signage and include some on-airport way finding signage	8,000.00	8,000.00								
7	14	Energy Efficiency	Install Natural Gas supply to all Airport owned buildings	20,000.00	20,000.00								
9	15	Aircraft Parking Apron	Construct new and Reconstruct Aircraft Parking Apron Phase 1 North end of ramp (with storm water drainage)	620,000.00		20,000.00	31,000.00					31,000.00	558,000.00
10	15	Service Vehicle	Replace Highest Mileage Pickup	70,000.00		35,000.00		35,000.00					
11	15	Airport Parking Lot	Build, Rebuild, Enlarge and Delineate, Correct deficiencies, install meters in short term parking	1,400,000.00		700,000.00	700,000.00						
12	15	Aircraft Hangar (Nested T)	Construct Nested Hangar, 8 to 10 NFPA 409 Design Group III (wing span <50ft tail depth <35 tail height <18ft)	1,000,000.00		500,000.00	500,000.00						
13	15	Aircraft Hangar	Finance and purchase Building 6	2,250,000.00		2,250,000.00							
15	16	Taxiway B Reconstruction	"Grind and Re-use" Overlay of Taxiway B, chg. to LED MITLS	800,000.00				40,000.00				40,000.00	720,000.00
16	16	Aircraft Hangar (Corporate)	Construct Corporate Hangar, NFPA 409 Design Group II (wing span <100ft tail depth <100 tail height <30ft)	750,000.00			750,000.00						
17	16	Wildlife Control Equipment	Purchase 100hp tractor with bucket and back hoe system attachments	400,000.00			200,000.00	200,000.00					
18	16	Service Vehicle	Replace Highest Mileage Pickup	70,000.00			35,000.00		35,000.00				
20	17	Runway Maintenance	Preliminary Design, Permit, Mitigation for Runway 4-22 for RDC B-II with ILS Cat I Precision standards (APV lower than 3/4 mile) Clear all TERPS obstructions	250,000.00					12,500.00			12,500.00	225,000.00
21	17	Runway Maintenance	Reimbursable Agreement for Runway and RSA Reconstruction	300,000.00					15,000.00			15,000.00	270,000.00
22													
23	18	Runway Maintenance	Reconstruction of Runway 4-22 for RDC B-II with ILS Cat I Precision standards (APV lower than 3/4 mile) Clear all TERPS obstructions	5,000,000.00						250,000.00		250,000.00	4,500,000.00
24	18	Aircraft Hangar (Nested T)	Construct Nested Hangar, 8 to 10 NFPA 409 Design Group III (wing span <50ft tail depth <35 tail height <18ft)	500,000.00					500,000.00				
25													
26	19	Reconstruct Fuel Farm	Fuel Tank replacement required by Law for Underground Storage Tanks (Relocating fuel farm highly desired)	650,000.00						37,500.00		37,500.00	575,000.00
27	19	Reconstruct Aircraft Parking Apron	FBO Ramp Area (after fuel tank replacement)	600,000.00						30,000.00		30,000.00	540,000.00
28	19	Aircraft Hangar/Cargo Hangar	Construct Nested Hangar, 8 to 10 NFPA 409 Design Group II (wing span <110ft tail depth <100 tail height <30ft)	750,000.00						750,000.00			
29													
30	20	Service Vehicle	Replace Airport Managers Vehicle	30,000.00							30,000.00		
31	20	Reconstruct Aircraft Parking Apron	FBO Ramp Area (after fuel tank replacement)	45,000.00							22,500.00		
32													
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### COLA Raises

	Number Given	Amount or Percentage	Merit	Promotion
FY 14	0	0	1	0
FY 15	0	0	2	2
Proposed	0	0	2	0

Airport Staff was restructured in FY 13 and the turnover was 81% of the staff.

<b>Fund Balance as of</b>	<b>22-Jan-15</b>	<b>01-Jul-14</b>
Total	8,053,224.04	8,387,799.00
Assigned or Restricted Cash	379,163.90	539,316.00
Unassigned or Encumbered Funds	64,078.35	50,066.00

Airport Fund Balance is variable due to the "Retail" portion of the operation.