

LEWISTON/AUBURN 9-1-1 COMMITTEE

MINUTES

Date: Thursday, June 18, 2015
Time: 0800
Location: LEWISTON/AUBURN 9-1-1, 552 Minot Avenue Auburn, Maine 04210

1. ROLL CALL:

- A. Present: Chief Paul LeClair, Deputy Chief Brian O'Malley, Deputy Chief Jason Moen, Councilor Donald D'Auteuil, Councilor Leroy Walker, Patricia Mador, Esq., Dr. Tammie Willoughby
- B. Staff: Director Phyllis Gamache, Systems Manger Drew McKinley, Secretary Kristal Goff
- C. Absent: Chief Michael Bussiere, Chief Frank Roma, Chief Phil Crowell, Finance Director Heather Hunter

2. OPEN SESSION:

- A. Meeting called to order at 08:00 a.m. –
 - i. Motion made by Councilor Walker to accept minutes from May 21, 2015.
 - ii. Seconded by Deputy Chief Moen.
 - iii. Motion passed.
- B. Director's Report –
 - i. Intern Anna Desjardin has started working on the site file project. She is working 5 days/week updating contact information in the site files.
 - ii. Christian Swanholm has been interviewed for a telecommunicator position by Director Gamache and Systems Manager Drew McKinley. He will be back in on Monday, June 22, 2015 for a second interview.
 - iii. Bids are in for the floor repairs in Central Fire.
 - iv. CALEA off-site files are going out in the mail today. The assessors will be on-site Sunday, July 19, 2015 through Wednesday, July 22, 2015.
 - v. Nothing new to report on negotiations – one meeting so far and all proposals are out on the table. –
- C. Systems Manager Update –
 - i. Currently working on the Automatic Vehicle Location (AVL) project for Auburn Police/Fire. Possible go-live date in the 2nd/3rd week of July after some modem testing.
 - 1. This will primarily be a tool for management.
 - 2. The Center is working on getting a screen for dispatch to monitor.
 - 3. Retention schedules are in the works – should be under 30 days.

- D. No Executive Session needed today.
- E. Open Discussion from the general public –
 - i. Councilor Walker notes that Lisbon Police Chief is getting contract signatures.
 - ii. Director Gamache notes that Lisbon has not responded to her letter generated in response to Lisbon's consolidation proposal.
- F. Next Meeting –
 - i. L/A 9-1-1 Committee will hold their next meeting on Thursday, July 16, 2015 at 8:00 a.m.
- G. Chief Leclair makes a motion to adjourn at 08:11 a.m.
 - i. Seconded by Councilor Walker.
 - ii. Motion passed.