



City of Auburn, Maine

Financial Services

Jill Eastman, Director

www.auburnmaine.gov | 207.333.6601

60 Court Street, Auburn, Maine 04210

June 21, 2018

Dear Bidder;

The City of Auburn is accepting written Bids for the Auburn Public Works Department for **(1) 2019 or Current Year Model 4x4 Skid Steer Loader with attachments**. The City reserves the right to accept or reject any or all Bids in whole or in part and to waive any informality the City may determine necessary. The City also reserves to itself the exclusive right to accept or reject any Bids when it is deemed by the City to be in its best interest. The City of Auburn is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. In awarding any Bid, the City may consider, but not be limited to, any of the following factors: Bidder qualifications, price, experience, financial standing with the City, warranties, references, bonding, delivery date, and service of Bidder. Successful Vendors/Contractors shall be current on all amounts due to the City of Auburn prior to the City entering into any contract agreement. All bids must include FOB to Auburn, Maine unless otherwise specified.

Bids will not receive consideration unless submitted in accordance with the following instructions. Please mark sealed envelopes plainly: **"2019 or Current Year Model 4x4 Skid Steer Loader with Attachments -Bid #2019-001"**.

Questions regarding this Request for Bids should be directed to Scott Holland, Deputy Director, at (207) 333-6601, ext. 2155 or Derek Boulanger, Facilities Manager/Purchasing Agent, at (207) 333-6601, ext. 1135.

Please submit your Bid to the City of Auburn by 2:00 p.m. on July 19, 2018. **Bids must be delivered to Derek Boulanger, Facilities Manager/ Purchasing Agent, 60 Court Street, Auburn, Maine 04210** on or before the date and time appointed. No Bids will be accepted after the time and date listed above.

Sincerely,

Derek Boulanger
Facilities Manager/Purchasing Agent

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CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. Bidders shall use the enclosed bid form for quotations. Whenever, in bid forms, an article is defined by using a trade name or catalog number, the term "or approved equal", if not inserted, shall be implied.
2. Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the City. Prices stated are to be "delivered to destination".
3. Bid proposals must be completed in full, in ink and must be signed by firm official. Bid proposal **must be notarized** prior to bid being sealed and will be disqualified if not notarized. Bids may be withdrawn prior to the time set for the official opening.
4. Bids will be opened publicly. Bidders or representatives may be present at bid opening.
5. Awards will be made to a responsible bidder, considering the quality of the materials, date of delivery, cost which meets specification and is in the best interest to the City of Auburn.
6. All transportation charges, including expense for freight, transfer express, mail, etc. shall be prepaid and be at the expense of the vendor unless otherwise specified in the bid.
7. The terms and cash discounts shall be specified. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance or from date of correct invoice, whichever is later.
8. The City is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, exemption certificate will be furnished with the Purchase Order when required.
9. Time of delivery shall be stated. If time is of the essence, the earliest date may be a factor in the bid award. Equipment not delivered within 5 days of delivery date to the city will be deemed late and assessed a penalty fee of **\$250 per day** for every day beyond stated date of delivery. Once delivered complete and on time to the City of Auburn Public Services Department the dealer will have meet the deadline clause. Any incidents such as company strikes will not be taken into consideration and will not be able to move out the delivery.
10. No contract may be assigned without the written consent of the Finance Director or her designate. The contract shall not be considered valid until a purchase order has been issued to the successful bidder.
11. Please state "**4x4 Skid Steer Loader with Attachments -Bid #2019-001**" on submitted sealed envelope.
12. The City of Auburn reserves the right to waive any formality and technicality in bids whichever is deemed best for the interest of the City of Auburn.

GENERAL CONDITIONS

1. Equal Employment Opportunity

The City of Auburn is an Equal Opportunity Employer and shall not discriminate against an applicant for employment, and employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona-fide occupation qualification. Vendors and contractor or their agents doing business with the City shall not violate the above clause or the Civil Rights Acts of 1964. Violations by vendors shall be reviewed on a case-by-case basis and may mean an automatic breach of contract or service to the City of Auburn.

2. Save Harmless

The Bidder agrees to protect and save harmless the owner from all costs, expenses or damages that may arise out of alleged infringement of patents of materials used.

3. Subcontracting

The Bidder shall not subcontract any part of the work or materials or assign any monies due it without first obtaining the written consent of the municipality. The Bidder is responsible for all approved sub-contracted work. The Bidder is responsible for managing all aspects of sub-contracting work. Neither party shall assign or transfer its interest in the contract without the written consent of the other party. **All completed equipment shall be built exactly the same without exception** so as to keep all components interchangeable from one unit to the next including all trucks, dump bodies, plow equipment, hydraulics, electrical, and various materials to make the unit fully operational thus maximizing up time for municipal use.

4. Warranty

The Bidder warrants that all work will be of good quality and free from faults and defects, and in conformance with the specifications. All work not so conforming to these standards may be considered defective. The Bidder agrees to be responsible for the acts and omissions of all of its employees and all subcontractors, their agents and employees, and all other persons performing any of the work under a contract with the Bidder. If these specifications, either in whole or in part, do not meet all Federal and State of Maine DOT and ICC mandates it shall be the responsibility of the successful bidder to bring specifications into compliance prior to awarding bid.

PROPOSAL FORM:

Due Thursday, July 19, 2017

To: City of Auburn
Derek Boulanger,
Facilities Manager/Purchasing Agent
60 Court Street
Auburn, ME 04210

The undersigned individual/firm/business guarantees this price for thirty days (30) from the proposal due date. The undersigned submits this proposal without collusion with any other person, individual, or firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests, or conditions written herein by the City of Auburn, Maine.

By signing this form, the firm listed below hereby affirms that its bid meets the minimum specifications and standards as listed above.

Signature _____ Company _____

Name (print) _____ Telephone # _____

Title _____ Fax # _____

Address _____

Email Address _____

Web Site _____

STATE OF MAINE

_____, SS.

Date: _____

Personally appeared _____ and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

Notary Public

Print Name

Commission Expires _____

SPECIFICATIONS FOR: 4x4 Skid Steer Loader with Attachments

FAILURE TO ANSWER ALL QUESTIONS COULD LEAD TO REJECTION OF BID

Trade in's: (trade-ins will be available and transacted on date of delivery of **fully operational** new Skid Steer that have passed an inspection by City of Auburn Staff.)

- One (1) 1996 Gehl Skid Steer
(Where is, as is, no implied guarantee at time of trade)

MANUFACTURER REQUIREMENTS	Yes	No	Var.
Engine			
Diesel Type Engine W/ automatic cold weather starting aid			
Minimum 90 Hp. 250 Lbf-ft. 3.2Ltr			
Turbo Charged			
EPA Tier 4 emissions			
Dry replaceable air cleaner w/ pre-cleaner in air cleaner housing			
Engine shall be equipped with, DOC, EGR, SCR and use DEF fluid			
Engine to have electronic control unit to control engine performance and a dosing controller to control the SCR system			
Anti-freeze to -34 F			
H.D cooling system			
Spark arresting Muffler			
Minimum 4-micron fuel filter			
Dual Path cooling system			
Automatic air intake heater			
Reversible cooling fan			
Electrical			
12 Volt electrical system with telematics			
Minimum 120 Amp Alternator			
Front, Side and Rear work lights			
Deluxe instrument panel. To include but not limited to: engine temp, fuel gauge, hour meter, RPM's and warning lights.			
Engine and Hydraulic system shutdown			
Keyless ignition W/ pass word protection			
Electric block heater			

Horn			
Cab Light			
12-volt power port			
AM-FM Radio			
Back-up Alarm			
Machine must fully support all attachments ordered with this machine. This is to be done with factory wiring and controls and will not require additional add on controls, wiring, or adapters.			
Cab	Yes	No	Var.
Enclosed cab with heat and air conditioning			
Air ride seat with 3-point seat belt			
Sliding side windows			
Sound reduction package			
Top window			
Adjustable foot pedals			
Positive pressure cab system			
Rear window in cab			
ROPS must comply with Minimum SAE-J1040 & ISO 3471			
FOPS must comply with Minimum SAE-J1043 & ISO 3449 Level 1			
Control Systems	Yes	No	Var.
SJC Control Package			
Hydraulics	Yes	No	Var.
High Flow Hydraulic System			
Auxiliary Hydraulics Variable Flow			
Hydraulic bucket quick attachment system			
The Machine and attachment controls must fully support the attachments being ordered with this unit			
Two speed drive system			
Hydraulic bucket positioning			
Heavy duty hydraulic cooling			
Full attachment controls			
Loader	Yes	No	Var.
Vertical lift loader arms			
Minimum 74" heavy duty bucket with bolt on cutting edge			
Lift Arm Support			
Tires	Yes	No	Var.

Heavy Duty Earth Force Snow type tires or approved equal 12-16.5 heavy duty loader tires with heavy side wall protection			
One spare matching tire and rim			
Operational Specs	Yes	No	Var.
Minimum rated operating capacity 3300 lbs.			
Minimum tipping load of 6600 lbs.			
Operating weight approximately 9300 lbs.			
Approximate length with bucket 140"			
Approximate Width with bucket 75"			
Height not to exceed 82"			
Minimum bucket hinge pin 130"			
SHOP MANUALS	Yes	No	Var.
<u>One (1)</u> Complete hard copy shop repair manual and One (1) CD manual for machine and attachments			
OTHER EQUIPMENT/ATTACHMENTS All attachments to be priced separately from the machine.			
8 Foot Kage Snow Fighter Plow or approved equal	Yes	No	Var.
To include both the plow and the push box attachment			
To include quick coupler plate attachment and all needed hydraulic and electrical connections to connect to factory hydraulics			
CONEQTEC HS-57 MANHOLE SAW	Yes	No	Var.
Cutting diameter minimum 57"			
Cutting depth minimum of 14"			
Swing capacity minimum 30%			
High-flow hydraulic system			
Replaceable carbide cutting teeth			
Quick detach plate with all necessary Hydraulic and electrical connections			
HYDRAULICALLY DRIVEN STUMP GRINDER	Yes	No	Var.
Grind a minimum of a 45" stump without repositioning			
Operating Mechanism to be mounted 90 Degrees to operator			
Maximum cutting height of at least 30"			
Maximum reach of at least 15"			
Maximum cutting depth of at least 15" below grade			
Must have swing circuit controllable from the cab of the skid steer			
Grinder to have stabilizers			
Overall transport height not to exceed 68"			

Grinding wheel to be a minimum of 26"			
To have replaceable grinding teeth			
Set-up to run between 17-32 gallons per minute			
Quick detach plate with all necessary hydraulic and electrical connections			

BID PROPOSAL FORM

The undersigned proposes to furnish one (1) Model Year 2019 or Current Year Model 4x4 Skid Steer loader with attachments and other accessories in accordance with the Instruction to Bidders and Specifications, both of which are incorporated herein by reference. Please note: All completed units will be built exactly the same with the same components so as not to have any dissimilar units. All components will be interchangeable without the need to modify, fabricate or re-route hoses, wiring, hydraulic to make it fit.

One (1) 2019 or Current Year Model 4x4 Skid Steer Loader with Bucket

\$ _____

Make and Model and Year _____

Less Trades:

One (1) 1996 Gehl Skid Steer with bucket \$ _____

Net FOB Auburn Highway Garage (Total Price) \$ _____

Please provide additional pricing for the following options:

1-8-foot Kage Snow Fighter Plow Or approved equal \$ _____

1 Coneqtec HS 57 Manhole Saw \$ _____

1 Hydraulically Driven Stump Grinder \$ _____

Delivery Date: _____

Name of Company: _____

Signed by: _____

Print Name: _____

Title: _____

Address: _____

E-mail: _____