



ORDER 01-01042021

City Council Order

IN CITY COUNCIL

ORDERED, That the Auburn City Council hereby approves the Packgen TIF District #26.

Passage of first reading on 1-4-2021 6-0-1 (Councilor Walker abstained).
Passage of second reading on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 02-01042021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes changing the second regular meeting of the City Council from Monday, January 25, 2021 to Tuesday, January 19, 2021.

Passage on 1-4-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 03-01042021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes staff to enter into an agreement with FB Environmental Associates for the evaluation of ordinances applicable to the protection of the Lake Auburn Watershed.

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 04-01192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby sets the time for opening the polls for 2021 elections to be 7:00 AM.

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 05-01192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the transfer of \$4,535.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-20-1787 David Cochran).

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 06-01192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the transfer of \$2,480.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-20-1787 Lloyd Lyttle).

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 07-01192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the liquor license for El Tequila Mexican Restaurant, located at 245 Center Street.

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 08-01192021

City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn Lewiston Airport is allowed to spend \$150,000 that was originally allocated for the Airport main terminal automobile parking lot on the Eastside Aircraft Apron Reconstruction Project.

Passage on 1-19-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 09-02012021

City Council Resolve

IN CITY COUNCIL

ORDERED, that the City Council hereby names Logan Rossignol as a Constable with firearm for the Auburn Police Department.

Passage on 02-01-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 10-02012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes changing the second regular meeting of the City Council from Monday, February 22, 2021 to Tuesday, February 16, 2021.

Passage on 02-01-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 11-02012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Glen Holmes to the Auburn Lewiston Airport Board as the City Manager's Representative.

Passage on 02-01-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 12-02012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Eric Cousens to serve on the Androscoggin Transportation Resource Center (ATRC) Policy Committee, replacing the City Manager as a representative for the City of Auburn.

Passage on 2-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 13-02162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Susan Clements-Dallaire as Registrar of Voters with a term expiration of December 31, 2022.

Passage on 02-0-16-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 14-02162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the PY2019 Consolidated Annual Performance and Evaluation Report as prepared by Community Development staff for submission to HUD.

Passage on 02-16-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 15-02162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the formation of an ad hoc committee to evaluate and recommend changes to the city ordinances as it pertains to permitting and fees. Councilors Tim MacLeod and Katie Boss will serve on the committee with staff support. The committee will provide regular updates to the City Council and present the final recommendation for adoption on May 17, 2021.

Passage on 02-16-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 16-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoint the following named person to serve documents as Constable Process Servers (Private) on behalf of the Auburn Police Department without firearm/arrest powers (Private) within the City of Auburn for 2021. Constable Process Server (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

Steven Chouinard Private Constable Process Server Without Firearm Re-appointment

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 17-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby sets the date to hold the School Budget Validation Referendum Election for Tuesday, June 8, 2021.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 18-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Robert Cavanagh to serve as full member, and Renee Cote to serve as alternate member of the Registration Appeals Board for a three-year term as nominated by the Democratic Party.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 19-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Mayor Levesque's re-appoints Leonard Kimble as a regular voting member to the Ethics Committee with a term expiration of November 1, 2023.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 20-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves consolidating from 5 to 3 polling locations for Auburn Elections, contingent upon approval from the Maine Secretary of State. The polling locations changes are as follows:

- Auburn Senior Community Center for Wards 1 and 2
- Auburn Hall for Wards 3 and 4
- The Boys and Girls Club for Ward 5

A public hearing was held on March 1, 2021, at least 90 days before the election pursuant to 21-A, Sec. 631-A (2).

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Public hearing and passage on 3-1-2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 21-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Ian Campbell to the Conservation Commission with a term expiration of 6-1-2022 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 22-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Riley Bergeron as full member of the Planning Board with a term expiration of 1-1-2024 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 23-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Evan Cyr to serve as a full member of the Planning Board with a term expiration of 1-1-2024 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 24-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Brian Dubois as associate member of the Planning Board with a term expiration of 1-1-2023 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 25-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Raymond Fortier to the Auburn Sewer District Board of Trustees with a term expiration of 3-1-2025 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 26-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Kevin Arel to the Auburn Water District Board of Trustees with a term expiration of 3-1-2025 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 27-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Robert Cavanagh to the Auburn Water District Board of Trustees with a term expiration of 3-1-2025 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 28-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Courtney McDonough as full member of the Zoning Board of Appeals with a term expiration of 10-1-2023 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 29-03012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Joseph Morin as full member of the Zoning Board of Appeals with a term expiration of 10-1-2023 as nominated by the Appointment Committee.

Passage on 3-1-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 30-03152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Bruce Bickford to the Lewiston-Auburn Railroad Company from April 2021 to April 2024.

Passage on 3/15/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 31-03152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Mayor Jason Levesque to serve on the Lewiston-Auburn Railroad Company from April 2021 to April 2023.

Passage on 3/15/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 32-03152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby initiates a Planning Board ordinance change to amend Chapter 60 – secondary dwellings.

Passage on 3/15/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 33-03152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the ratification of the contract for the Fraternal Order of Patrol and Detective unit of the Auburn Police Department. This is a one-year contract from July 1, 2020 to June 30, 2021.

Passage on 3/15/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 34-04052021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes changing the second regular meeting of the City Council from Monday, April 26, 2021 to Tuesday, April 20, 2021.

Passage on 4/5/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 34-04052021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 35-04052021

City Council Order

IN CITY COUNCIL

ORDERED, that City Manager Phillip L. Crowell, Jr., on behalf of the City of Auburn, execute the Edward Byrne Justice Assistance Grant Program FY 2020 Local Solicitation – Certifications and Assurances by the Chief Executive of the Applicant Government document to be submitted with the grant application.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Passage on 4-5-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, That the City of Auburn, Maine (the “City”) be, and hereby is, authorized and empowered to sell to Tambrands, Inc., a Delaware corporation and subsidiary of Proctor and Gamble (the “Purchaser”), an approximately 15-acre parcel of land located at the Auburn-Lewiston Municipal Airport on Kitty Hawk Drive in the City of Auburn, being the easterly portion of Tax Parcel 119-002 situated adjacent to Tax Parcel 120-001 which the Purchaser currently owns, for a sale price equal to the greater of: (i) the appraised fair market value of said parcel determined as necessary to obtain a release of said parcel from the FAA (but not to exceed \$40,000.00, nor less than \$27,000.00); and

That Richard Lanman, in his capacity as the Airport Director of the Auburn-Lewiston Municipal Airport and the duly authorized representative of the City of Auburn, Maine be and hereby is, authorized and empowered, for and on behalf of the City, to take such actions and negotiate, execute and deliver any and all documents, including without limitation, a contract to purchase real estate, a deed, title insurance affidavits, a closing statement, and any other documents he deems necessary or appropriate in order to consummate the transaction set forth above, all in the form approved by such authorized representative, such approval to be conclusive by his execution and delivery thereof.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Passage on 4/5/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the proposed Findings of Fact and Conclusions of Law as submitted by staff, and orders:

Having found that the Structures at 16 Walnut Street are a nuisance and dangerous buildings within the meaning of 17 M.R.S. § 2851, the Auburn City Council hereby ORDERS:

That the Owner, and/or their successors or assigns, demolish the Structures, remove all debris, and stabilize the site within thirty (30) days of service of this Order.

That if the Owners, and/or their successors or assigns, fail to comply with this Order in the time frame set forth herein, the City shall have the authority to carry out this Order.

That within thirty (30) days after demand by the City, the Owners, and/or their successors or assigns, shall reimburse the City for all expenses it incurs in connection with this proceeding, including, but not limited to, expenses for securing and maintaining the Structure, service and other costs incurred, attorneys' fees, and any and all demolition and clean-up costs.

That if the Owners, and/or their successors and assigns, fail to timely reimburse the City for the expenses provided for above, the City shall assess a special tax against the Premises, as provided for in 17 M.R.S. § 2853 and/or recover its costs by means of a collection action.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Public hearing and passage on 4-5-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the proposed Findings of Fact and Conclusions of Law as submitted by staff, and orders:

Having found that the Structures at 32 High Street are a nuisance and dangerous buildings within the meaning of 17 M.R.S. § 2851, the Auburn City Council hereby ORDERS:

That the Owner, and/or their successors or assigns, demolish the Structures, remove all debris, and stabilize the site within thirty (30) days of service of this Order.

That if the Owners, and/or their successors or assigns, fail to comply with this Order in the time frame set forth herein, the City shall have the authority to carry out this Order.

That within thirty (30) days after demand by the City, the Owners, and/or their successors or assigns, shall reimburse the City for all expenses it incurs in connection with this proceeding, including, but not limited to, expenses for securing and maintaining the Structure, service and other costs incurred, attorneys' fees, and any and all demolition and clean-up costs. 32 High Street Dangerous Building Hearing Page 2 of 743

That if the Owners, and/or their successors and assigns, fail to timely reimburse the City for the expenses provided for above, the City shall assess a special tax against the Premises, as provided for in 17 M.R.S. § 2853 and/or recover its costs by means of a collection action.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Public hearing and passage on 4-5-2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 39-04202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the FY 2022 - 2026 (5 year) Capital Improvement Plan, presented by the City Manager and School Superintendent on March 15, 2021.

Passage on 4/20/2021 6-1 (Councilor Gerry opposed).

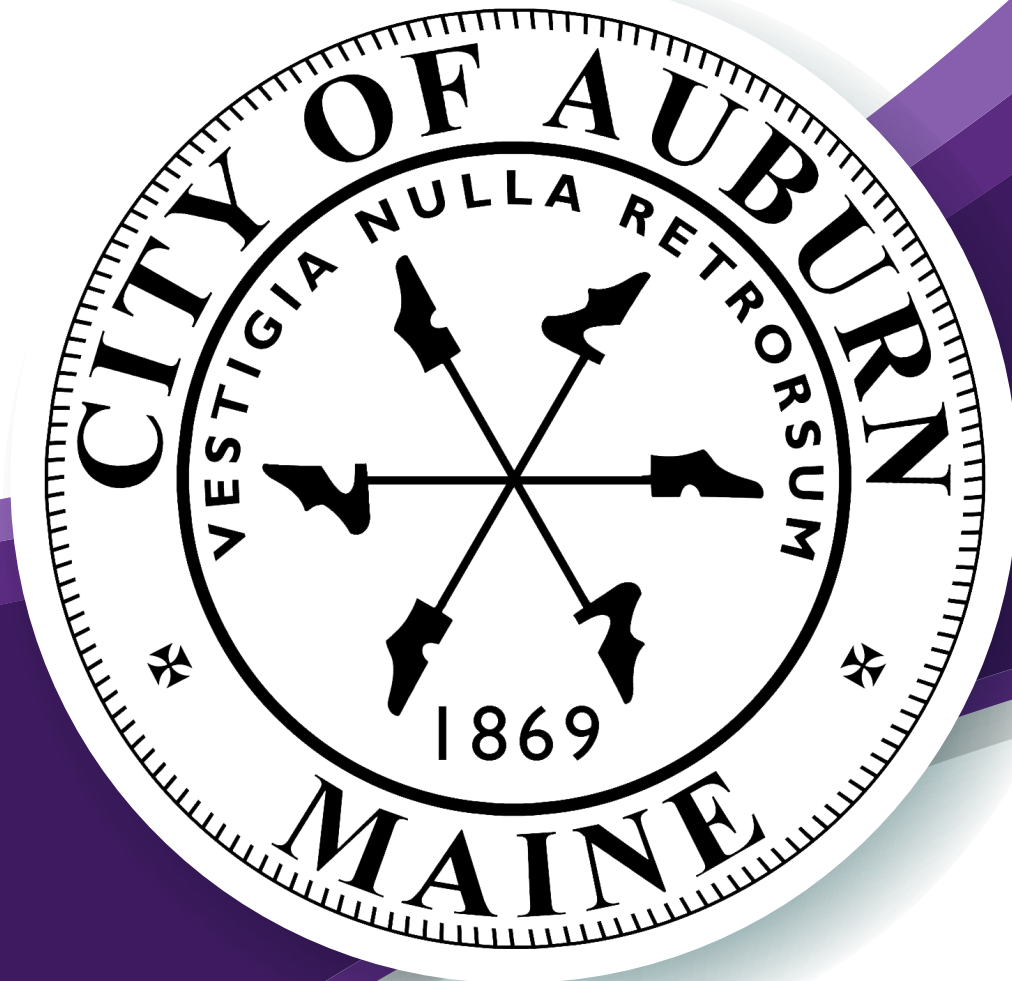
Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager

BUDGET FY22

City of Auburn 5 YR Capital Improvement Plan



CITY MANAGER'S
PROPOSED FY22 CIP PLAN

CITY OF AUBURN
CITYWIDE FIVE YEAR - CAPITAL IMPROVEMENT PLAN
FY 22 - FY 26

Description	FY22	FY23	FY24	FY25	FY26
<u>AUBURN-LEWISTON AIRPORT</u>					
Airport Landside Terminal Parking Lot		\$ 250,000			
Update Snow Removal Equipment	\$ 175,000				
Reconstruct East Side Airport Parking Apron and Helipad and EA for Helipad	\$ 228,750	\$ 262,500			
Hangar Door Repair		\$ 75,000			
Environmental Assessment for Helipad		\$ 5,625			
Replace Perimeter Fence		\$ 17,500			
Addition Vehicle Storage			\$ 250,000		
Fuel Storage				\$ 250,000	
Construct Corporate Hangar			\$ 375,000	\$ 600,000	
Replace Airport Managers Vehicle			\$ 17,500		
Pavement Maintenance					\$ 20,000
TOTAL AUBURN-LEWISTON AIRPORT	\$ 403,750	\$ 610,625	\$ 642,500	\$ 850,000	\$ 20,000
<u>CITY CLERK</u>					
Record Restoration	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Fire Proof Vault Construction			\$ 100,000		
TOTAL CITY CLERK	\$ 100,000	\$ 100,000	\$ 200,000	\$ 100,000	\$ 100,000
<u>ECONOMIC AND COMMUNITY DEVELOPMENT</u>					
<u>Economic Development & Planning</u>					
New Auburn Village Center Revitalization	\$ 100,000	\$ 400,000			
Dangerous Building Demolition		\$ 100,000	\$ 100,000	\$ 200,000	
Comprehensive Plan Program	\$ 225,000	\$ 400,000	\$ 400,000	\$ 400,000	
Great Falls Plaza Vision		\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000
Inspection Vehicle Replacement	\$ 24,000				
Downtown Parking and Walkability-Grant Match	\$ 100,000	\$ 1,507,000	\$ 500,000	\$ 400,000	\$ 400,000
<u>Electrical</u>					
Municipal Roadway Lighting Inventory	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Electrical Division bucket truck replacement			\$ 180,000		
Relamp traffic signal LED	\$ 22,500				
Electrical Division-Vehicle Replacement		\$ 38,000			
Vehicle x 3 /portable x 2 Communication Radios 800 HZ	\$ 8,750	\$ 8,750			
Main st. underground signal conduit repair	\$ 10,000	\$ 10,000			
TOTAL ECONOMIC AND COMMUNITY DEVELOPMENT	\$ 495,250	\$ 2,568,750	\$ 1,685,000	\$ 1,505,000	\$ 900,000
<u>FACILITIES</u>					
Public Safety Facility	\$200,000	\$ 210,000	\$ 4,100,000	\$ 19,300,000	\$ 255,000
Engine 5 Reception Area Renovations/Supervisors Office				\$40,000	
*Engine 5 Heat Pump/AC Installation			\$25,000		

CITY OF AUBURN
CITYWIDE FIVE YEAR - CAPITAL IMPROVEMENT PLAN
FY 22 - FY 26

Description	FY22	FY23	FY24	FY25	FY26
Festival Plaza Rehabilitation Project	\$100,000	\$200,000			
Hasty HVAC/Efficiency Upgrade	\$375,000	.			
*Engine 2 Heat Pump/Ac Installation		\$20,000			
*Central Fire Window Replacement			\$80,000		
*Engine 5 Gender Friendly accommodations/Restroom upgrades		\$70,000			
Intermodal Facility			\$15,000		
Auburn Hall Lighting LED/Lighting Control conversion		\$60,000			
*Engine 5 Window Replacement		\$40,000			
*Central Fire Gender Friendly accommodations/Restroom upgrades		\$120,000			
*Central Fire Replace Air Handler			\$150,000		
Public Works Life Safety/Code Compliance Correction			\$75,000		
Public Works Repoint Brick			\$42,000	\$42,000	
*Central Fire Boiler Replacement				\$75,000	
*Central Fire Install Fire Sprinkler and Fire Alarm System				\$120,000	
Auburn Hall Building envelope repairs					\$90,000
TOTAL FACILITIES	\$ 675,000	\$ 720,000	\$ 4,487,000	\$ 19,577,000	\$ 345,000
FIRE DEPARTMENT					
Fire					
Apparatus Replacement	\$ 45,000	\$ 700,000	\$ 1,300,000	\$ 40,000	\$ 200,000
Fire Hose Replacement					\$ 40,000
Extrication equipment replacement		\$ 35,000		\$ 50,000	
Air-pac replacement	\$ 280,000				
Rescue Boat Replacement				\$ 30,000	
UTV/Rescue equipment	\$ 30,000				
Cascade air fill station system replacement					\$ 60,000
Total Fire	\$ 355,000	\$ 735,000	\$ 1,300,000	\$ 120,000	\$ 300,000
EMS					
Ambulance Replacement			\$ 165,000		
Cardiac monitors	\$ 30,000				\$ 30,000
Stretcher Replacement		\$ 21,000	\$ 21,000	\$ -	\$ 21,000
Chest Compression Systems	\$ 55,000				
Training simulator mannequin		\$ 30,000			
Total EMS	\$ 85,000	\$ 51,000	\$ 186,000	\$ -	\$ 51,000
TOTAL FIRE DEPARTMENT	\$ 440,000	\$ 786,000	\$ 1,486,000	\$ 120,000	\$ 351,000
INFORMATION TECHNOLOGY					
Eagle-View Oblique Imagery-GIS/Assessing	\$ 50,000		\$ 50,000		\$ 50,000
Fiber Rollout	\$ 43,000	\$ 43,000	\$ 43,000		
TOTAL INFORMATION TECHNOLOGY	\$ 93,000	\$ 43,000	\$ 93,000	\$ -	\$ 50,000
LATC (Auburn's share)					

CITY OF AUBURN
CITYWIDE FIVE YEAR - CAPITAL IMPROVEMENT PLAN
FY 22 - FY 26

Description	FY22	FY23	FY24	FY25	FY26
Bus Replacement	\$ 50,000				
TOTAL LATC	\$ 50,000	\$ -	\$ -	\$ -	\$ -
LA911 (Auburn's share)					
Server Infrastructure Replacement		\$ 300,000			
Communications Center				\$ 1,000,000	
TOTAL LA911	\$ -	\$ 300,000	\$ -	\$ 1,000,000	\$ -
POLICE DEPARTMENT					
Vehicle Replacement	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000
Cruiser Camera System Replacement					\$ 200,000
Body worn Cameras	\$ 277,000				
Police Motorcycle Purchase	\$ 18,000				
Ballistic Shield Replacement	\$ 60,000				
Gym Equipment Replacement		\$ 25,000			
Digital Mapping Equipment	\$ 20,000				
Patrol Rifle Replacement		\$ 35,000			
Mobile Printers & Fingerprint Readers		\$ 50,000			
Emergency Operations Center Upgrade		\$ 50,000			
TASER Upgrade			\$ 88,000		
Mobile Data Terminal Replacement			\$ 108,000		
Command Vehicle Replacement				\$ 300,000	
TOTAL POLICE DEPARTMENT	\$ 640,000	\$ 425,000	\$ 461,000	\$ 565,000	\$ 465,000
PUBLIC WORKS					
Engineering					
Reconstruction	\$ 2,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,000,000
Reclamation	\$ 3,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 3,000,000
Major Drainage	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
MDOT Match	\$ 900,000	\$ 800,000	\$ 500,000	\$ 1,000,000	\$ 1,000,000
Resurfacing	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Sidewalks	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Engineering	\$ 8,000,000	\$ 7,900,000	\$ 7,600,000	\$ 8,100,000	\$ 8,100,000
Public Works					
Replace 7 yard plow trucks (plowing/sanding and roadway maintenance)		\$ 209,000	\$ 418,000	\$ 209,000	\$ 209,000
Replace 12 yard plow trucks (plowing/sanding and roadway maintenance)	\$ 232,000	\$ 232,000		\$ 232,000	\$ 232,000
Replace front end loader (loading materials and snow removal)			\$ 150,000		\$ 225,000
Replace Street Sweeper (sand and debris removal from roadways)		\$ 235,000			
Grader (used)			\$ 250,000		
Portable Lift System		\$ 63,000			

CITY OF AUBURN
CITYWIDE FIVE YEAR - CAPITAL IMPROVEMENT PLAN
FY 22 - FY 26

Description	FY22	FY23	FY24	FY25	FY26
Replace One Ton Trucks (parks and roadway maintenance)	\$ 67,000		\$ 67,000		\$ 67,000
Replace Pickups (parks and roadway maintenance)	\$ 50,000			\$ 67,000	\$ 50,000
Hot Box Pavement Reclaimer			\$ 46,000		
Backhoe		\$ 140,000			
Replace tracked excavator (drainage/roadway maintenance)	\$ 260,000				
Replace multi-use tractor (sidewalk maintenance and mowing)	\$ 160,000			\$ 160,000	
14' Dump Body Replacement		\$ 30,000			
Sander		\$ 30,000			
Replace tractor (haul)	\$ 50,000				
Total Public Works	\$ 819,000	\$ 939,000	\$ 931,000	\$ 668,000	\$ 783,000
TOTAL PUBLIC WORKS	\$ 8,819,000	\$ 8,839,000	\$ 8,531,000	\$ 8,768,000	\$ 8,883,000
RECREATION & SPORTS FACILITIES					
Recreation					
Athletic Field Complex Phase I					
Pettingill Parking Expansion (Study or Design)		\$ 50,000	\$ 150,000	\$ 50,000	
Union St Park/Chestnut upgrades (Futsal Court)	\$ 90,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000
Park Upgrades (Signage, Parking, Fence, Amenities)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Municipal Beach (Park Updates and Water Study)	\$ 100,000				
Pettengill Field Renovation (Lights, Press Box)	\$ 350,000	\$ 50,000			
Playground Equipment (Accessible/Inclusive)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Public Art	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Tot Lot Upgrades (Design)	\$ 25,000	\$ 50,000	\$ 100,000		
14 Passenger Van (replace)		\$ 20,000			
Dog Park		\$ 15,000			
Electronic Signage		\$ 25,000			
Hasty Sprinkler System		\$ 100,000			
Security for Pettengill Park (Park and Playgorund)		\$ 25,000			
Parking Lot Striping				\$ 20,000	
Trail Upgrade, Development, Signage and Connectivity	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Truck			\$ 30,000		
Total Recreation	\$ 725,000	\$ 545,000	\$ 490,000	\$ 255,000	\$ 185,000
Ingersoll Turf Facility					
Connecting Hasty and Ingersoll Turf Facility			*TBD		
Mezzanine Viewing area		\$ 66,000			
Exterior Signage			\$ 30,000		
Central Air Conditioning	\$ 140,000				
Sports Floor Covering		\$ 50,000			
Sports Equipment		\$ 25,000	\$ 25,000		
Total Ingersoll Turf Facility	\$ 140,000	\$ 141,000	\$ 55,000	\$ -	\$ -

CITY OF AUBURN
CITYWIDE FIVE YEAR - CAPITAL IMPROVEMENT PLAN
FY 22 - FY 26

Description	FY22	FY23	FY24	FY25	FY26
NSB Arena					
Dehumidification System	\$ 20,000				
RO Water Treatment System	\$ 35,000				
Rubber Flooring Replacement	\$ 20,000				
Jet Ice Paint Cart	\$ 7,000				
Parking Lot Striping	\$ 5,000				
Zamboni Electric Edger	\$ 10,000				
Building Expansion	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
Rink 2 Removal		\$ 30,000			\$ 30,000
New Ice Resurfacers		\$ 150,000			
Portable Stage			\$ 75,000		
Event Chairs			\$ 100,000		
Total NSB Arena	\$ 347,000	\$ 430,000	\$ 425,000	\$ 250,000	\$ 30,000
TOTAL RECREATION & SPORTS FACILITIES	\$ 1,212,000	\$ 1,116,000	\$ 970,000	\$ 505,000	\$ 215,000
EDUCATION (See attached list)	\$ 1,250,000				
TOTAL CIP	\$ 14,178,000	\$ 15,508,375	\$ 18,555,500	\$ 32,990,000	\$ 11,329,000

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 21 - 22 Only**

Description	Bonds	Operating	Other
<u>AUBURN-LEWISTON AIRPORT</u>			
Update Snow Removal Equipment	\$ 125,000		\$ 50,000
Reconstruct East Side Airport Parking Apron and Helipad and EA for Helipad	\$ 78,750		\$ 150,000
Update Airport Master Plan			
TOTAL AUBURN-LEWISTON AIRPORT	\$ 203,750	\$ -	\$ 200,000
<u>CITY CLERK</u>			
Record Restoration	\$ 100,000		
TOTAL CITY CLERK	\$ 100,000	\$ -	\$ -
<u>ECONOMIC AND COMMUNITY DEVELOPMENT</u>			
<u>Economic Development & Planning</u>			
New Auburn Village Center Revitalization			\$ 100,000
Downtown Parking and Walkability			\$ 100,000
Inspection Vehicle Replacement	\$ 24,000		
<u>Electrical</u>			
Main Street Underground Electrical Replacement		\$ 10,000	
Comprehensive Plan Progam	\$ 225,000		
Municipal Roadway Lighting Inventory		\$ 5,000	
Relamp Traffic Signal LED		\$ 22,500	
Radio Replacement to 8mz		\$ 8,750	
TOTAL ECONOMIC AND COMMUNITY DEVELOPMENT	\$ 249,000	\$ 46,250	\$ 200,000
<u>FACILITIES</u>			
Public Safety Facility	\$ 200,000		
Festival Plaza Rehabilitation Project	\$ 100,000		
Hasty HVAC/Efficiency Upgrade	\$ 375,000		
TOTAL FACILITIES	\$ 675,000	\$ -	\$ -
<u>FIRE & EMS</u>			
Fire			
Apparatus Replacement	\$ 45,000		
Air Pack Replacement	\$ 280,000		
UTV/Rescue Equipment	\$ 30,000		
	\$ 355,000	\$ -	\$ -
EMS			

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 21 - 22 Only**

Description	Bonds	Operating	Other
Cardiac monitors			\$ 30,000
Chest Compression Systems			\$ 55,000
	\$ -	\$ -	\$ 85,000
TOTAL FIRE AND EMS	\$ 355,000	\$ -	\$ 85,000
INFORMATION TECHNOLOGY (IT)			
Eagle-View Oblique GIS/Assessing	\$ 50,000		
Fiber Rollout	\$ 43,000		
TOTAL IT	\$ 93,000	\$ -	\$ -
LATC (Auburn's share)			
Bus Replacement	\$ 50,000		
TOTAL LATC	\$ 50,000	\$ -	\$ -
POLICE			
Vehicle Replacement	\$ 265,000		
Body worn Cameras	\$ 277,000		
Police Motorcycle Purchase	\$ 18,000		
Ballistic Shield Replacement	\$ 60,000		
Digital Mapping Equipment	\$ 20,000		
TOTAL POLICE	\$ 640,000	\$ -	\$ -
PUBLIC WORKS			
Engineering			
Reconstruction	\$ 2,000,000		
Reclamation	\$ 3,000,000		
Major Drainage	\$ 1,000,000		
MDOT Match	\$ 900,000		
Resurfacing	\$ 1,000,000		
Sidewalks	\$ 100,000		
Total Engineering	\$ 8,000,000	\$ -	\$ -
Public Works			
Replace 12 yard plow trucks (plowing/sanding and roadway maintenance)	\$ 232,000		
Replace One Ton Trucks (parks and roadway maintenance)	\$ 67,000		
Replace Pickups	\$ 50,000		
Replace tracked excavator (drainage/roadway maintenance)	\$ 260,000		
Replace multi-use tractor (sidewalk maintenance and mowing)	\$ 160,000		
Replace tractor (haul)	\$ 50,000		

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 21 - 22 Only**

Description	Bonds	Operating	Other
Total Public Works	\$ 819,000	\$ -	\$ -
TOTAL PUBLIC WORKS	\$ 8,819,000	\$ -	\$ -
RECREATION & SPORTS FACILITIES			
Recreation			
Union St. Park/Chestnut Upgrades (Futsal Court)	\$ 90,000		
Park Upgrades (Signage, Parking, Fence, Amenities)	\$ 50,000		
Municipal Beach (Park Updates and Water Study)	\$ 100,000		
Tot Lot Upgrades (Design)	\$ 25,000		
Playground Equipment Accessible/Inclusive	\$ 25,000		
Public Art	\$ 25,000		
Pettengill Field Renovation (Lights and Press Box)	\$ 350,000		
Trail Upgrade, Development, Signage and Connectivity	\$ 60,000		
Total Recreation	\$ 725,000	\$ -	\$ -
Ingersoll Turf Facility			
Central Air Conditioning			\$ 140,000
Total Ingersoll Turf Facility	\$ -	\$ -	\$ 140,000
NSB Arena			
Dehumidification System	\$ 20,000		
RO Water Treatment System	\$ 35,000		
Rubber Flooring Replacement		\$ 20,000	
Jet Ice Paint Cart		\$ 7,000	
Parking Lot Striping		\$ 5,000	
Zamboni Electric Edger		\$ 10,000	
Building Expansion	\$ 250,000		
Total NSB Arena	\$ 305,000	\$ 42,000	\$ -
TOTAL RECREATION AND SPORTS FACILITIES	\$ 1,030,000	\$ 42,000	\$ 140,000
EDUCATION (See attached list)	\$ 1,250,000		
TOTAL CIP	\$ 13,464,750	\$ 88,250	\$ 625,000

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 21 - 22 Only**

Description	Operating	Manager's Recommended Operating	Bonds	Manager's Recommended Bonding	Other	Manager's Recommended Other	
AUBURN-LEWISTON AIRPORT							
Update Snow Removal Equipment			\$ 125,000	\$ 125,000		\$ 50,000	Reallocation
Reconstruct East Side Airport Parking Apron and Helipad and EA for Helipac			\$ 78,750	\$ 78,750		\$ 150,000	Reallocation
TOTAL AUBURN-LEWISTON AIRPORT	\$ -	\$ -	\$ 203,750	\$ 203,750	\$ -	\$ 200,000	
CITY CLERK							
Record Restoration					\$ 100,000	\$ 50,000	Unallocated
TOTAL CITY CLERK	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 50,000	
ECONOMIC AND COMMUNITY DEVELOPMENT							
Economic Development & Planning							
New Auburn Village Center Revitalization					\$ 100,000	\$ 100,000	TIF
Great Falls Vision					\$ 100,000	\$ 100,000	TIF
Inspection Vehicle Replacement			\$ 24,000	\$ 24,000			
Electrical							
Electrical Vehicle Replacement (Service Van)			#REF!	\$ -			
Main Street Underground Electrical Replacement	\$ 10,000						
Electrical Division bucket truck replacement			\$ 225,000				
Municipal Roadway Lighting Inventory	\$ 5,000	\$ 5,000					
Relamp Traffic Signal LED	\$ 22,500	\$ 22,500					
Radio Replacement to 8mz	\$ 8,750						
TOTAL ECONOMIC AND COMMUNITY DEVELOPMENT	\$ 46,250	\$ 27,500	#REF!	\$ 24,000	\$ 200,000	\$ 200,000	
FACILITIES							
Public Safety Facility			\$ 200,000	\$ 200,000			
Festival Plaza Rehabilitation Project			\$ 100,000	\$ 100,000			
Hasty HVAC/Efficiency Upgrade			\$ 375,000	\$ 375,000			
TOTAL FACILITIES	\$ -	\$ -	\$ 675,000	\$ 675,000	\$ -	\$ -	
FIRE & EMS							
Fire							
Apparatus Replacement			\$ 45,000	\$ 45,000			
Air Pack Replacement			\$ 280,000	\$ 280,000			
UTV/Rescue Equipment			\$ 30,000	\$ 30,000			
	\$ -	\$ -	\$ 355,000	\$ 355,000	\$ -	\$ -	
EMS							
Cardiac monitors					\$ 30,000	\$ 30,000	EMS Capital Reserve
Chest Compression Systems					\$ 55,000	\$ 55,000	EMS Capital Reserve
	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000	
TOTAL FIRE AND EMS	\$ -	\$ -	\$ 355,000	\$ 355,000	\$ 85,000	\$ 85,000	
INFORMATION TECHNOLOGY (IT)							
Eagle-View Oblique GIS/Assessing			\$ 50,000	\$ 50,000			
Fiber Rollout			\$ 43,000	\$ 43,000			
TOTAL IT	\$ -	\$ -	\$ 93,000	\$ 93,000	\$ -	\$ -	
LATC (Auburn's share)							
Bus Replacement			\$ 50,000	\$ -			
TOTAL LATC	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	
POLICE							
Vehicle Replacement			\$ 265,000	\$ 159,000			
Body worn Cameras			\$ 332,000	\$ 170,000			
Police Motorcycle Purchase			\$ 18,000	\$ 18,000			
Ballistic Shield Replacement			\$ 60,000				
Digital Mapping Equipment			\$ 20,000				
TOTAL POLICE	\$ -	\$ -	\$ 695,000	\$ 347,000	\$ -	\$ -	
PUBLIC SERVICES							
Engineering							
Reconstruction			\$ 2,000,000	\$ 1,000,000			
Reclamation			\$ 3,000,000	\$ 1,275,000			
Major Drainage			\$ 1,000,000	\$ 725,000			
MDOT Match			\$ 900,000	\$ 900,000			
Resurfacing			\$ 1,000,000	\$ 1,000,000			
Sidewalks			\$ 100,000	\$ -			

**CITY OF AUBURN
CAPITAL IMPROVEMENT PLAN
FY 21 - 22 Only**

Description	Operating	Manager's Recommended Operating	Bonds	Manager's Recommended Bonding	Other	Manager's Recommended Other
Total Engineering	\$ -	\$ -	\$ 8,000,000	\$ 4,900,000	\$ -	\$ -
Public Works						
Replace 12 yard plow trucks (plowing/sanding and roadway maintenance)			\$ 232,000	\$ 232,000		
Replace One Ton Trucks (parks and roadway maintenance)			\$ 67,000			
Replace Pickups			\$ 50,000			
Replace tracked excavator (drainage/roadway maintenance)			\$ 260,000	\$ 260,000		
Replace multi-use tractor (sidewalk maintenance and mowing)			\$ 160,000	\$ 160,000		
Replace tractor (haul)			\$ 50,000	\$ -		
Total Public Works	\$ -	\$ -	\$ 819,000	\$ 652,000	\$ -	\$ -
TOTAL PUBLIC SERVICES	\$ -	\$ -	\$ 8,819,000	\$ 5,552,000	\$ -	\$ -
RECREATION AND SPORTS FACILITIES						
Recreation						
Union St. Park/Chestnut Upgrades (Futsal Court)			\$ 90,000	\$ 90,000		
Park Upgrades (Signage, Parking, Fence, Amenities)			\$ 50,000	\$ 50,000		
Municipal Beach (Park Updates and Water Study)			\$ 100,000			
Tot Lot Upgrades (Design)			\$ 25,000			
Playground Equipment Accessible/Inclusive			\$ 25,000			
Public Art					\$ 25,000	\$ 25,000
Pettengill Field Renovation (Lights and Press Box)			\$ 350,000	\$ 350,000		
Trail Upgrade, Development, Signage and Connectivity					\$ 60,000	\$ 60,000
Total Recreation	\$ -	\$ -	\$ 640,000	\$ 490,000	\$ 85,000	\$ 85,000
Ingersoll Turf Facility						
Central Air Conditioning					\$ 140,000	\$ 140,000
Total Ingersoll Turf Facility	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
NSB Arena						
Dehumidification System			\$ 20,000	\$ 20,000		
RO Water Treatment System			\$ 35,000	\$ 35,000		
Rubber Flooring Replacement	\$ 20,000	\$ 20,000				
Jet Ice Paint Cart	\$ 7,500	\$ 7,500				
Parking Lot Striping	\$ 5,000	\$ 5,000				
Zamboni Electric Edger	\$ 10,000	\$ 10,000				
Building Expansion			\$ 250,000			
Total NSB Arena	\$ 42,500	\$ 42,500	\$ 305,000	\$ 55,000	\$ -	\$ -
TOTAL RECREATION AND SPORTS FACILITIES	\$ 42,500	\$ 42,500	\$ 945,000	\$ 545,000	\$ 225,000	\$ 225,000
EDUCATION (See attached list)			\$ 1,500,000	\$ 1,250,000		
CONTINGENCY				\$ 5,250		
TOTAL CIP	\$ 88,750	\$ 70,000	#REF!	\$ 9,050,000	\$ 610,000	\$ 760,000

Unallocated

Unallocated

Ingersoll Fund Balance

TOTAL AMOUNT TO BE BONDED FY21 \$ 9,050,000

OTHER:

Unallocated	\$ 135,000	
Airport Reallocated	\$ 200,000	\$ 335,000
EMS Capital Reserve	\$ 85,000	
Ingersoll Fund Balance	\$ 140,000	
TIF	\$ 200,000	\$ 425,000
	\$ 760,000	\$ 760,000

OPERATING:

General Fund	\$ 27,500
NSB Arena	\$ 42,500
	\$ 70,000

**CITYWIDE
CAPITAL IMPROVEMENT PLAN
OPERATING FY 22 Only**

Description		
Electrical	Municipal Roadway Lighting Inventory	\$ 5,000
Electrical	Relamp Traffic Signal LED	\$ 22,500
NSB Arena	Rubber Flooring Replacement	\$ 20,000
NSB Arena	Jet Ice Paint Cart	\$ 7,500
NSB Arena	Parking Lot Striping	\$ 5,000
NSB Arena	Zamboni Electric Edger	\$ 10,000
TOTAL CIP		\$ 70,000

**CITY WIDE
CAPITAL IMPROVEMENT PLAN
FY 22 BONDS**

Description		
Airport	Snow Removal Equipment	\$ 125,000
Airport	Reconstruct East Side Airport Parking Apron and Helipad	\$ 78,750
Econ Dev & Planning	Inspection Vehicle	\$ 24,000
Facilities	Public Safety Facility	\$ 200,000
Facilities	Festival Plaza Rehabilitation Project	\$ 100,000
Facilities	Hasty HVAC/Efficiency Upgrade	\$ 375,000
Fire	Apparatus Replacement	\$ 45,000
Fire	Air Pack Replacement	\$ 280,000
Fire	UTV/Rescue Equipment	\$ 30,000
IT	Eagle View Oblique-GIS/Assessing	\$ 50,000
IT	Fiber Rollout	\$ 43,000
Police	Vehicle Replacement	\$ 159,000
Police	Body Worn Cameras	\$ 170,000
Police	Police Motorcycle Purchase	\$ 18,000
Engineering	Reclamation	\$ 1,275,000
Engineering	Reconstruction	\$ 1,000,000
Engineering	Major Drainage	\$ 725,000
Engineering	MDOT Match	\$ 900,000
Engineering	Resurfacing	\$ 1,000,000
Public Works	Replace 12 yard plow trucks	\$ 232,000
Public Works	Replace Tracked Excavator	\$ 260,000
Public Works	Replace Multi Use Tractor	\$ 160,000
Recreation	Union St. Park/Chestnut Park Upgrades (Futsal Court)	\$ 90,000
Recreation	Park Upgrades (Signage, Parking, Fencing Amenities)	\$ 50,000
Recreation	Pettengill Field Renovation (Lights and Press Box)	\$ 350,000
NSB Arena	Dehumidification System	\$ 20,000
NSB Arena	RO Water Treatment System	\$ 35,000
School Departments	School Projects	\$ 1,250,000
Administration	Contingency	\$ 5,250
TOTAL CIP		\$ 9,050,000

**CITYWIDE
CAPITAL IMPROVEMENT PLAN FY 22 Unallocated**

Description		Unallocated Bond Proceeds
Airport	Snow Removal Equipment	\$ 50,000
Airport	Reconstruct East Side Airport Parking Apron and Helipad	\$ 150,000
City Clerk	Record Restoration	\$ 50,000
Recreation	Public Art	\$ 25,000
Recreation	Trail Upgrade, Development, Signage and Connectiviy	\$ 60,000
TOTAL CIP		\$ 335,000

**CITYWIDE
CAPITAL IMPROVEMENT PLAN
FY 22 Other Funds**

Description		Funds	
Economic Development	New Auburn Village Center Revitalization	TIF	\$ 100,000
Economic Development	Great Falls Plaza Vision	TIF	\$ 100,000
Fire/EMS	Cardiac Monitors	EMS Capital Reserve	\$ 30,000
Fire/EMS	Chest Compression Systems	EMS Capital Reserve	\$ 55,000
Ingersoll Turf Facility	Central Air Conditioning	Ingersoll Fund Bal	\$ 140,000
TOTAL CIP			\$ 425,000



ORDER 40-04202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby grants a waiver of the \$150 business license fee for the Auburn Suburban Baseball & Softball snack shack, located at 4 Mount Apatite Road.

Passage on 4/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby directs the city manager to implement a city-wide policy on equity and inclusion utilizing the work done by the City Spirit and the equity inclusion tool kit made available for municipalities by the International Association of City/County Managers (ICMA).

The policy will define expectations for consideration of racial and social equity, and in particular, meaningful community involvement when planning, developing, and implementing policies, practices, programs and initiatives. It will provide a framework to advance equity in alignment with our strategic plan.

Passage on 4/20/2021 as amended, 6-1 (Councilor Lasagna opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 42-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council consider the Planning Board recommendations and provide a formal request to the Planning Board to amend Section 60-201(a) to allow two-family dwellings in the Low-Density Country Residential.

Passage on 5/3/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 43-05032021

City Council Order

IN CITY COUNCIL

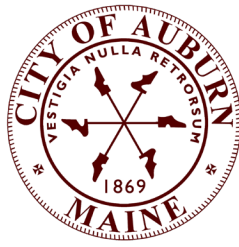
ORDERED, that the City Council consider the Planning Board recommendations and provide a formal request to the Planning Board to amend the buildings per lot language under Section 60-34 to specifically allow an additional one-family detached dwelling in all zoning districts (not just those that permit two families) where a single-family dwelling currently exists on the lot.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 44-05032021

City Council Order

IN CITY COUNCIL

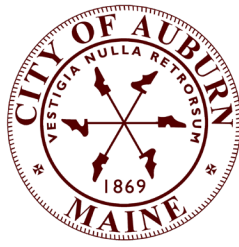
ORDERED, that the City Council hereby appoints Amy Dieterich to the Regulatory Advisory Board with a term expiration of June 1, 2023 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



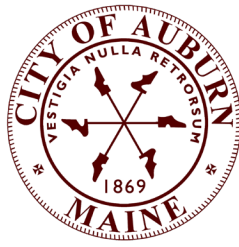
ORDER 44-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 45-05032021

City Council Order

IN CITY COUNCIL

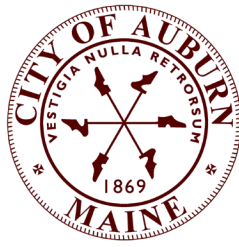
ORDERED, that the City Council hereby appoints Mary LaFontaine to the Regulatory Advisory Board with a term expiration of June 1, 2023 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



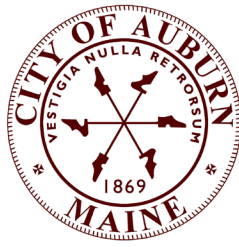
ORDER 45-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 46-05032021

City Council Order

IN CITY COUNCIL

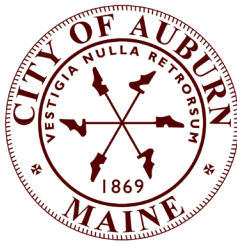
ORDERED, that the City Council hereby appoints Adam Lee to the Regulatory Advisory Board with a term expiration of June 1, 2023 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 47-05032021

City Council Order

IN CITY COUNCIL

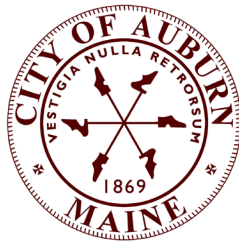
ORDERED, that the City Council hereby appoints Adam Platz to the Conservation Commission with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 48-05032021

City Council Order

IN CITY COUNCIL

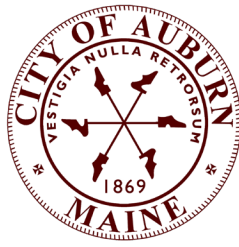
ORDERED, that the City Council hereby re-appoints Rhyanna LaRose to the Conservation Commission with a term expiration of June 1, 202 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 49-05032021

City Council Order

IN CITY COUNCIL

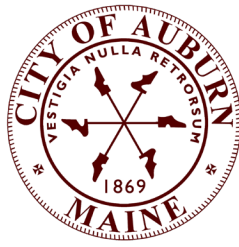
ORDERED, that the City Council hereby appoints Donna Wallace to the Age Friendly Community Committee with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 50-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Cynthia Larrabee to the Age Friendly Community Committee with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 51-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Dana Morrell to the Age Friendly Community Committee with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 51-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 52-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Mamie Ney to the Age Friendly Community Committee with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 53-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Larry Pelletier to the Age Friendly Community Committee with a term expiration of June 1, 2024 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 53-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 54-05032021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Joseph Morin to the Planning Board, as an associate member, with a term expiration of 01/01/2023 as nominated by the Appointment Committee.

Passage on 5/3/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



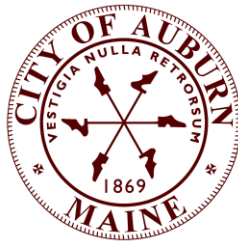
ORDER 54-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDER - AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS AND A TAX LEVY THEREFOR

ORDERED by the Auburn City Council, following a public hearing duly called and held as required by Article 8, Section 8.13 of the Auburn City Charter and the requirements of 1 MRS §403-A, that there be and hereby is authorized the issuance and sale of the City’s general obligation bonds and notes in anticipation thereof on either a taxable or a tax-exempt basis in the amount of \$10,350,000, the proceeds of which, including premium, if any, and investment earnings thereon, are hereby appropriated to finance the following capital equipment and capital improvements (including costs of issuance for the bonds), all constituting part of the City’s FY22 Capital Improvement Program:

CAPITAL IMPROVEMENT PLAN		
FY 22 BONDS		
	Description	TOTAL
Airport	Snow Removal Equipment	\$ 125,000
Airport	Reconstruct East Side Airport Parking Apron and Helipad	\$ 78,750
Econ Dev & Planning	Inspection Vehicle	\$ 24,000
Econ Dev & Planning	Comprehensive Plan Property Acquisition	\$ 800,000
Facilities	Public Safety Facility	\$ 200,000
Facilities	Festival Plaza Rehabilitation Project	\$ 100,000
Facilities	Hasty HVAC/Efficiency Upgrade	\$ 375,000
Fire	Apparatus Replacement	\$ 45,000
Fire	Air Pack Replacement	\$ 280,000
Fire	UTV/Rescue Equipment	\$ 30,000
IT	Eagle-View Oblique GIS/Assessing	\$ 50,000
IT	Fiber Rollout	\$ 43,000
Police	Vehicle Replacement	\$ 159,000
Police	Body Worn Cameras	\$ 170,000
Police	Police Motorcycle Purchase	\$ 18,000
Engineering	Reclamation	\$ 1,275,000
Engineering	Reconstruction	\$ 1,000,000
Engineering	Major Drainage	\$ 725,000
Engineering	MDOT Match	\$ 900,000
Engineering	Resurfacing	\$ 1,000,000
Public Works	Replace 12 yard plow trucks	\$ 232,000

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
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Timothy B. MacLeod, Ward Two
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Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

Public Works	Replace Tracked Excavator	\$ 260,000
Public Works	Replace Multi Use Tractor	\$ 160,000
Recreation	Upgrade Playground Equipment (Priority one)	\$ 1,300,000
Recreation	Union St. Park/Chestnut Park Upgrades (Futsal Court)	\$ 90,000
Recreation	Park Upgrades (Signage, Parking, Fencing Amenities)	\$ 50,000
Recreation	Pettengill Field Renovation (Lights and Press Box)	\$ 350,000
NSB Arena	Dehumidification System	\$ 20,000
NSB Arena	RO Water Treatment System	\$ 35,000
School Departments	School Projects	\$ 1,250,000
Administration	Contingency	\$ 5,250
TOTAL BOND CIP		\$ 11,150,000

THAT the bonds and notes authorized hereunder shall be signed by the City’s Finance Director and its Treasurer, attested by the City Clerk under the seal of the City. A tax levy is hereby provided for each fiscal year that the bonds authorized hereunder remain outstanding to meet the annual installments of principal and interest as may accrue in each respective year. The bonds and notes may be issued at one time or from time to time, either singly or in series, and the authority and discretion to fix method of sale, issue date, maturities, denominations, interest rate, place of payment, form and other details of said bonds and notes, and to take all other actions and to sign and deliver all other documents, certificates and agreements in order to provide for the sale thereof is hereby delegated to the City’s Finance Director.

THAT in order to finance temporarily the projects described above, the Finance Director is authorized to expend up to \$10,350,000 either from available funds of the City or from the proceeds of bond anticipation notes which would be reimbursed or refinanced from bond proceeds.

THAT the bonds and notes authorized hereunder may be made subject to call for redemption, either with or without premium, on such terms as may be determined by the Finance Director.

THAT the authority and discretion to designate the bond or notes authorized hereunder, or a portion thereof, as qualified tax-exempt obligations under Section 265 of the Internal Revenue Code of 1986, as amended, is hereby delegated to the Finance Director.

THAT the City’s Finance Director, Treasurer, Clerk, and other proper officials of the City be, and hereby are, authorized and empowered in its name and on its behalf to do or cause to be done all such acts and things, and to execute, deliver, file, approve, and record all financing documents, contracts, agreements, certificates, preliminary and final official statements, tax certificates and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this order, as may be necessary or desirable.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

THAT if the Finance Director, Treasurer, or Clerk are for any reason unavailable to approve and execute the bonds or any related financing documents, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had himself or herself performed such act.

THAT the authority to issue the bonds or notes authorized hereunder shall automatically expire 2 years from the approval of this Order.

THAT this order is a declaration of official intent pursuant to Treas. Reg. § 1.150-2 and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A Public Notice describing the general purpose of the borrowing and the terms thereof was published on or before May 3, 2021, in the Lewiston Sun-Journal, a daily newspaper published in the City of Auburn and in Androscoggin County.

First Reading Held May 3, 2021: Amendment made by Councilor Lasagna and seconded by Councilor Boss to Increase Recreation to include \$1,300,000 for Playground Upgrades. Passed 6-1-0. (Gerry opposed)

Bond Order increased from \$9,050,000 to \$10,350,000.

Second Reading and Public Hearing Held May 17, 2021: Amendment made by Councilor Walker and Seconded by Councilor Carrier to add an additional \$800,000 to the Comprehensive Plan Property Acquisition Account. **The addition would increase the Authorization for the Issuance of the General Obligation Bond from \$10,350,000 to \$11,150,000.**

The second reading of the Order Passed as Amended by 5-1-0. Councilor Milks was absent, (Councilor Gerry opposed). A roll call vote was taken.

NOTE: Must be approved by roll call vote.

Passage of first reading as amended on 5/3/2021 6-1
(Councilor Gerry opposed).

Passage of second reading as amended on 5/17/2021 5-1
(Councilor Gerry opposed, Councilor Milks was absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



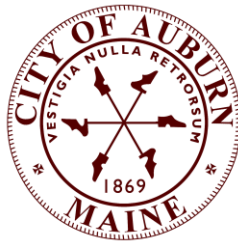
ORDER 55-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDER - Reallocating Unspent Proceeds from the City's General Obligation Bonds

WHEREAS, the City of Auburn issued General Obligation Bonds in various amounts for various projects; and

WHEREAS, there remain unspent proceeds of the Bonds borrowed for multiple capital improvements, \$335,000 of which excess proceeds the City Council desires to reappropriate and reallocate to be used for the projects listed below;

CITYWIDE

CAPITAL IMPROVEMENT PLAN FY 22 Unallocated

Description		Unallocated Bond Proceeds
Airport	Snow Removal Equipment	\$ 50,000
Airport	Reconstruct East Side Airport Parking Apron and Helipad	\$ 150,000
City Clerk	Record Restoration	\$ 50,000
Recreation	Public Art	\$ 25,000
Recreation	Trail Upgrade, Development, Signage and Connectivity	\$ 60,000
TOTAL CIP		\$ 335,000

NOW, THEREFORE, by the City Council of the City of Auburn, be it hereby Ordered:

THAT the excess proceeds of the Bonds, in the amount of \$335,000 be and hereby are appropriated from the amount borrowed as part of various Bonds to finance the costs of the projects listed above.

THAT the City's Finance Director / Treasurer be, and hereby is, authorized and empowered in the name and on behalf of the City, to do or cause to be done all such acts and things, and to execute and deliver, all such financing documents, certificates, and other documents as may be necessary or advisable, with the advice of counsel for the City, to carry out the provisions of this Order, as may be necessary or desirable.

A Public Notice describing the repurposing of these Bond proceeds borrowed for Various Projects to the list above was published on or before May 3, 2021, in the Lewiston Sun-Journal, a daily newspaper published in the City of Auburn and in Androscoggin County.

A public hearing was held on May 17, 2021. Passage of first reading on 5/3/2021 7-0. Passage of second reading on 5/17/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 56-05032021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 57-05172021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the liquor license and Special Amusement Permit for The 1800 Club, LLC., located at 34 Court Street.

Passage on 5/17/2021 5-1 (Councilor MacLeod opposed, Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

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Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

Ordered that the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2021-2022.

1. That \$19,302,276 be authorized to be expended for Regular Instruction;
2. That \$ 11,902,281 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$ 763,329 be authorized to be expended for Other Instruction;
5. That \$ 3,383,983 be authorized to be expended for Student and Staff Support;
6. That \$ 1,124,317 be authorized to be expended for System Administration;
7. That \$ 2,293,039 be authorized to be expended for School Administration;
8. That \$1,698,294 be authorized to be expended for Transportation and Buses;
9. That \$4,996,434 be authorized to be expended for Facilities Maintenance;
10. That \$2,425,942 be authorized to be expended for Debt Service and Other Commitments;
11. That \$ 49,853 be authorized to be expended for All Other Expenditures;
12. That \$ 43,178,664 be appropriated for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$16,031,338 be raised as the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

Explanation: *The city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act*

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
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Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

13. That \$311,789 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects or non-state-funded portions of school construction projects, in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, Section 15690 (2A) ;

Explanation: *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$1,486,251 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$1,486,251, as required to fund the budget recommended by the School Committee.

The School Committee recommends \$1,486,251, which exceeds the State's Essential Programs and Services allocation model by \$1,486,251. The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model:

The Essential Programs and Services funding model does not recognize all of the costs of special education services, transportation services, instructional services, co-curricular services and other services that the School Department provides.

Explanation: *The additional local funds are those locally raised funds over and above the city's local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for educational programs.*

15. That the school committee be authorized to expend \$47,939,748 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690,



City Council Order

unexpended balances, tuition receipts, fund balances, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$401,618 for Adult Education and raise \$213,702 as the local share, with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

17. That in addition to amounts approved in the preceding articles, the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

A TRUE COPY

ATTEST _____
Susan Clements-Dallaire, City Clerk Date

Passage on 5/17/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 59-05172021

City Council Order

IN CITY COUNCIL

ORDERED, that Coe Street, as laid out on plan and titled “Coe Street, Residential Subdivision”, as approved by the Auburn Planning Board and recorded at the Androscoggin County Registry of Deeds in Plan Book 53, Page 141, is hereby accepted as a City Street as provided in Title 23 M.R.S.A § 3025 et sequ:

Passage on 5/17/2021 5-1 (Councilor Gerry opposed, Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 60-05172021

City Council Order

IN CITY COUNCIL

ORDERED, that Spencer Drive, as laid out on plan and titled “Amended Minor Subdivision Plan of Spencer Drive Subdivision”, as approved by the Auburn Planning Board and recorded at the Androscoggin County Registry of Deeds in Plan Book 45, Page 10, is hereby accepted as a City Street as provided in Title 23 M.R.S.A § 3025 et sequ:

Passage on 5/17/2021 4-3 (there was a tie vote 3-3 with Councilors Carrier, Walker, and Gerry opposed, and in accordance with the City Charter, Article III, Section 3.3, the Mayor voted to break the tie vote and voted in the affirmative.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



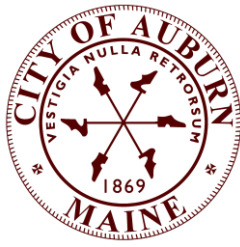
ORDER 60-05172021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council hereby authorizes the use of funds in the amount of \$425,000, from the funds listed below to be used to fund the Capital Improvements listed below:

CITYWIDE CAPITAL IMPROVEMENT PLAN FY 22 Other Funds

Description		Funds	Total
Economic Development	New Auburn Village Center Revitalization	TIF	\$ 100,000
Economic Development	Great Falls Plaza Vision	TIF	\$ 100,000
Fire/EMS	Cardiac Monitors	EMS Capital Reserve	\$ 30,000
Fire/EMS	Chest Compression Systems	EMS Capital Reserve	\$ 55,000
Ingersoll Turf Facility	Central Air Conditioning	Ingersoll Fund Bal	\$ 140,000
TOTAL OTHER CIP			\$ 425,000

Passage on 5/17/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 62-05172021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby initiates a formal request for the Planning Board to explore the feasibility of and provide a recommendation on expanding the Auburn residential strip zoning from 400 feet from the center line to the previous 750 feet or to the property line, whichever is less within the strip that have a primary residential use.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk Date

Passage on 5/17/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 63-05172021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council requests that the Planning Board, at its earliest convenience, provide the City Council with a recommendation on reduction or elimination of commercial parking requirements, including commercially defined residential developments. The Planning Board should also include possible modifications to existing zoning ordinances that support their recommendations for the City Council to discuss and vote on.

Passage on 5/17/2021 5-1 (Councilor Gerry opposed, Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 64-06212021

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby confirms Chief Moen's appointment of Sadie Pinard as a Constable with firearm for the Auburn Police Department.

Passage on 6/21/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 65-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby agree to cancel the July 12, 2021 regular City Council meeting.

Passage on 6/21/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council request that the Planning Board consider allowing 50' building heights in the Special Local Conditions Overlay to the Shoreland Zone, specifically address the following questions as part of a recommendation to the Council:

1. Allow a Special Local Condition Overlay to the Shoreland Zone specifically along Main Street, Court Street and Great Falls Plaza to a building height of 50 feet.
2. If the proposed zone makes sense, could we allow same approach in other areas along the Androscoggin River and Little Androscoggin Rivers?
3. Should we retain the 35 feet height restriction as is?

Passage on 6/21/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 67-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that City Manager Phillip L. Crowell, Jr., on behalf of the City of Auburn, execute the Edward Byrne Justice Assistance Grant Program FY 2021 Local Solicitation – Certifications and Assurances by the Chief Executive of the Applicant Government document to be submitted with the grant application.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Date

Passage on 6/21/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 68-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the public art piece titled ‘French Beauty’ by artist Charlie Hewitt to be located in Anniversary Park as recommended by the Public Art Working Group as outlined in the Public Art Plan.

Passage on 6/21/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 69-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the Board and Committee Appointment Policy (attached) as amended.

Passage on 6/21/2021 5-2 (Councilors Gerry and Walker opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager

ORDER: 69-06212021 (ATTACHEMENT)

**CITY OF AUBURN
BOARD AND COMMITTEE APPOINTMENT POLICY**

The Mayor shall appoint a three member committee hereinafter called the “Appointment Committee”. The Appointment Committee shall review all applications to boards or committees assigned per attachment “Committees of the City of Auburn”; the Committees may interview applicants, including incumbents, for vacancies on all City boards, commissions and committees.

The Appointment Committee may review term expirations and propose appointments as frequently as necessary. The Clerk shall notify the various boards, commissions, and committees, the Mayor, the City Manager and the City Council members of the upcoming expirations and any current vacancies periodically, but not less than once per year.

Incumbents will receive notification from the Clerk reminding them of the expiration of their term and letting them know they need to reapply. Additionally, the Clerk shall post on the City website a notice of vacancy for at least 30 days. However, if a term becomes vacant due to a resignation, death, residency, disqualification, or other sudden vacancy, the committee may shorten or eliminate the 30 day posting. The Clerk will also notify all alternate members so that they may apply for full membership, if interested.

A notice shall be placed on the City’s website. The Clerk may create an email group of neighborhood group contacts, Chamber, contacts and other interested individuals to which the advertisement may be sent.

Applications shall only be accepted during the posted period and must be postmarked no later than the deadline. Emails are acceptable and must be time stamped in advance of the deadline. Incumbents must reapply each time. All applicants are required to send a completed application form and it is recommended that they also send a resume and a cover letter to apply.

The Clerk shall notify the staff person to the board, commission, or committee in question, so that he/she can also have a conversation with any incumbents to let them know their term is expiring.

All boards, commissions, and committees will be provided with a brief description of that board’s duties and the qualifications for appointment will be in the header, notebooks containing the ordinances/by-laws pertaining to each board, commission, or committee, and a list of the incumbents on all boards.

The Appointment Committee meetings are considered a Public Meeting. The date and time of the meeting will be posted on the City website at least 2 days prior to the meeting. All City Councilors will receive copies of the applications to review at least one week prior to the Appointment Committee meeting. During the Appointment Committee meetings, the Committee may enter into Executive Session to review applications.

The Appointment Committee may vote by hand or by consensus on the nominee for each vacancy. If the Appointment Committee does not agree on a nominee, a vacancy may be re-advertised or presented to the City Council.

Within two business days after the nominations are completed, the Clerk shall notify the employees who staff the boards, commission, or committees, to let them know who is being nominated or that a position is being re-advertised. Also on that day, the Clerk shall notify applicants who are being nominated. Nominees shall be told when their appointment is going to the full Council agenda. Appointments will appear under the consent agenda and enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda under new business with possible Executive Session if needed. Nominees will be asked to attend the meeting.

Except for legal retention purposes, resumes will not be kept for future vacancies, once interviews have been held. The process shall start fresh each time, ensuring that resumes are current and received from applicants qualified to fill the positions.

The Clerk shall prepare the order for the Council meeting, noting the names, board to which members are being appointed and the term expiration date. At the meeting, the Mayor shall ask the new board members to stand and introduce themselves, once the order has passed.

Within two business days, after the Council appointments are passed, the Clerk shall notify each new member, congratulating them, advising them of the expiration date of their term, telling them who the staff person is and letting them know they must be sworn in before their first meeting. A copy of the notification shall be sent to the staff person for that committee along with the new member's resume.

The website shall provide a complete list of all the board and committee members currently serving, date of end of term, and date of original appointment.

All appointments in this policy are those subject to the approval of the City Council. Appointments of the Mayor as conferred in Charter are subject to this process or processes.

Alternate Member

An alternate member shall participate in all meetings with the same rights as a full member, except they shall not have the right to vote. The right to vote shall only be conferred by a vote of full members present to fill an absence, temporarily vacated seat, or to replace a member who has removed themselves due a conflict of interest. Alternate members shall be appointed to voting rights on a rotating basis, so as to preserve fairness. The purpose of alternate members is to sustain a full voting board and to educate new interested persons before becoming a full member. It is the intent but not mandate of the Council to promote Alternate Members to full membership before accepting new members to a board or committee.

Reports and Vacancies

A vacancy on any appointive board, commission, or committee of the city shall exist upon the occurrence of any of the following events:

- (a) Death of a member.
- (b) Resignation of a member.
- (c) Moving by a member of the member's place of residence from the City of Auburn. When a member moves from the City of Auburn, the vacancy shall occur immediately and the member shall not serve at any further meetings.
- (d) Failure of a member to attend more than three (3) consecutive meetings or absence from five (5) meetings during the preceding twelve-month period.

Reporting actions and vacancies.

The chairman of each board or commission of the city shall certify or cause the secretary of the board or commission to certify to the city council each month the actions of said board or commission, together with the record of absences of members. In such report, the chairman or secretary of each such board or commission shall notify the city council of any vacancy occurring on such board or commission. In the event that a vacancy occurs, the board or commission may, by majority vote of its membership, exclusive of the member affected, recommend to the city council that the attendance provision be waived for cause, in which case no vacancy shall exist until the city council disapproves the recommendation.

Removal from Office

An official or officials who are alleged to have caused grounds for removal from office are subject to the "Policy for Removal of Officials Appointed to Boards, Commissions and Committees" approved as part of this policy.

**POLICY FOR REMOVAL OF OFFICIALS APPOINTED TO BOARDS,
COMMISSIONS AND COMMITTEES**

1. Purpose. The purpose of this policy is to have in place a process for the removal of officials appointed to boards, commissions and committees
 2. Authority. The City Council exercises its authority to remove officials under Title 30-A, section 2601 which allows the removal for cause after notice and hearing.
 3. Cause. All grounds constituting cause cannot be detailed. However, the following are examples of conduct which may result in removal for cause:
 - A. More than three consecutive absences or five absences within a calendar year, unexcused by the Board, Commission or Committee by majority vote. This subsection may not be used unless the records of the Board, Commission or Committee reflect the facts constituting grounds. Nothing in this subsection shall be interpreted to prevent an official from requesting a leave of absence from the Council for unusual circumstances. Unusual circumstances could include, but not be limited to, illness of the official or an immediate family member; temporary relocation for employment, military duty or educational reasons; and increased temporary child care responsibilities. In making the decision whether or not to grant a leave of absence, the Council shall balance the needs of the City and the Board, Commission or Committee with the needs of the official.
 - B. Inappropriate public conduct or conduct to other officials related to the office held. Examples include but are not limited to verbal abuse to other officials or members of the public, or obstruction of meetings of the Board, Commission or Committee.
 - C. Impairment by alcoholic beverages or drugs at Board, Commission or Committee functions.
 - D. Indictment or conviction (1) for a Class C or higher Crime, or (2) for a Class D or lower crime or a civil violation, directly or indirectly affecting the office held. Examples of Class D or lower crimes or civil violations affecting the office held would be shoplifting a compact disk where the office involved the handling of money; or violations of a protected resource where the Board, Commission or Committee deals with that resource. These provisions apply even when the conduct leading to the indictment or conviction has taken place outside the City of Auburn or State of Maine.
 - E. Other reasons related to the good of the Committee, the City or the office held.
1. Removal procedure.

- A. Separation of roles. While a City Councilor sitting in a removal proceeding may be aware of the facts and circumstances leading to the proceeding, the City Council recognizes that no individual Councilor may prejudge the proceedings. Therefore, in a proceeding to remove an appointed official, the facts and circumstances shall be investigated by the City Manager or the City Manager's designee (hereinafter "the City Manager"), rather than an individual Councilor. Should allegations be brought to an individual Councilor, which the individual Councilor believes may be cause for removal, the individual Councilor shall turn the facts and circumstances over to the City Manager, and refer further inquiries to the City Manager. Inquiries to other Councilors shall be turned over to the City Manager. No Councilor shall participate in any removal hearing if that Councilor has an interest, a conflict, or is disqualified, under the Rules of Order and Procedure for Auburn City Council.
- B. Investigation. The City Manager shall investigate the allegations as soon as reasonably possible. If the City Manager determines the allegations create probable grounds for removal, the City Manager shall notify the official in writing that the City Manager is contemplating a recommendation to the City Council that the official be removed, outlining the City Manager's reasons. The City Manager shall provide the official a reasonable amount of time to provide the official's position on the allegations, before the City Manager finalizes the recommendation to the City Council.
- C. Hearing. If the City Manager recommends removal, the City Council shall schedule a hearing on the official's removal. The hearing shall be scheduled at a time which will allow the City Manager and the official an adequate opportunity to prepare their presentations to the City Council. At the hearing, the City Manager shall present the City's case with the official's case following. The presentations may include witnesses and exhibits, including documents. The City Manager and the officials shall provide each other a list of witnesses and exhibits at least seven days before the hearing date unless another time is agreed upon. Each party shall be allowed to ask questions of the other party's witnesses. Evidence will be admissible if it is evidence which would be relied upon by persons in the conduct of serious affairs. This means, for example, that hearsay evidence will not be excluded, and that the procedure will be conducted according to the principles of fair play rather than of strict rules of evidence.
- D. Confidentiality. The hearing shall be conducted in open session unless the Council determines public discussion could reasonably be expected to cause damage to the official's reputation or the official's

right to privacy would be violated. If the Council makes that determination, all related materials will be confidential until a final, non-appealable decision. Regardless of the Council's decision on public discussion, the official may request in writing that the hearing be conducted in open session, and that all related materials be public.

Even if the hearing is conducted in open session, it is not a public hearing. Stated differently, the only persons presenting testimony or evidence will be those persons selected by the City Manager or official. The general public will not be invited to testify at the hearing.

- E. Decision. After the City Council hears the evidence, it shall issue a written decision of those present and voting. The written decision shall state the facts and conclusions upon which the City Council relies in making its decision. If the written decision removes the official from office, the written decision shall become public as soon as it is a final, non-appealable, decision. The vote on the written decision shall be by majority vote.

- 5. Resignation. If the official elects to resign at any stage of this process, the process shall terminate, and any pending investigation or hearing under this process shall cease.

Boards & Committees of the City of Auburn – see Appendix

COMMITTEES & BOARDS OF THE CITY OF AUBURN

APPENDIX

COMMITTEES & BOARDS OF THE CITY OF AUBURN

Board Name

911 Committee
Age-Friendly Community Committee
Agriculture Committee
Androscoggin County Budget Committee
Androscoggin Transportation Resource Center
(ATRC)
Androscoggin Valley Council of Governments
(AVCOG)
Appointment Committee
Auburn Business Development Corp (ABDC)
Auburn Housing Authority
Auburn & Lewiston Municipal Airport
Auburn Public Library Board of Trustees
Auburn Sewer District Board of Trustees
Auburn Water District Board of Trustees
Audit Committee
Cable TV Advisory Board
Citizen's Advisory Committee (CAC)
City Council
Community Development Block Grant (CDBG) Loan
Committee
Complete Streets Committee
Conservation Commission

- Community Forest Subcommittee
- Parks Subcommittee

Ethics Panel
Lewiston-Auburn Railroad Company (LARC)
L/A Transit Committee (LATC)
L/A Water pollution Control Authority
Maine Waste-to-Energy
Parks & Recreation Advisory Board
Planning Board
Registration Appeals Board
Regulatory Advisory Board
School Committee



ORDER 70-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the attached Fund Balance Policy.

Passage on 6/21/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 71-06212021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the River Race Special Event application from the Lewiston Auburn Metro Chamber.

Passage on 6/21/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 72-06212021

City Council Order

IN CITY COUNCIL

ORDERED, the City Manager is authorized to sign a Purchase and Sale Agreement with the Auburn Housing Authority (AHA) for city-owned lots located at 7 & 9 Fern Street contingent on AHA securing AHP grant funds from the Federal Home Loan Bank of Boston, for the purpose of constructing a four-unit residential structure to promote homeownership for individuals and or families at or below 80% of median income.

Passage on 6/21/2021 6-1 (Councilor Milks opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 73-06212021

City Council Order

IN CITY COUNCIL

ORDERED, the City Council hereby approves the poverty abatement, case #2021-001 in the amount of \$2,376.29.

Passage on 6/21/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 74-07192021

City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council send the Draft Comprehensive plan Chapters for Transportation and Promoting food access and growing the agricultural economy to the Planning Board for public hearing and a recommendation on the text of those chapters.

Passage on 7/19/2021 5-1 (Councilor Gerry opposed, Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 75-07192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn Allocate \$250,000 from the allocated ARPA funds towards a city match of Efficiency Maine Residential grants for qualifying purchases, upgrades in accordance with their published residential programs as of July 8, 2021 ***(excluding electric vehicles and LED bulbs)***. This program is to be active as of its enactment, and City should be prepared to distribute funds no later than 8-15-2021. The funds will be allocated specifically to residential homes in the two designated census track areas; any allocation outside of the two census tracks ***101 and 105*** will be authorized if determined by the city manager to be an allowable allocation.

Passage on 7/19/2021 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 76-07192021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby grants the City Manager or his designee the authority to execute the purchase and sale of the property at 526 Minot Avenue.

Passage on 7/19/2021 6-0 (Councilor Lasagna absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 77-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby directs the planning board to have a second public hearing with abutter notification and review the proposed zoning map and council's interpretation on Residential Strips (Re: Order 62-05172021).

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 78-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Clerk to waive the business license fee of \$100 for the annual St. Dominic Academy's Annual Holiday Festival to be held on November 16, 2021.

Passage on 08/02/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 79-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that that City Council hereby adopts the Program Year 2021 Annual Action Plan as recommended by the Business & Community Development Office.

Passage on 08/02/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 80-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to cast the ballot for the MMA Annual Election.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 81-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Kathy Shaw to serve on the Ag Committee with a term expiration of 4-1-2024 as nominated by the Appointment Committee.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 82-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Stanwood Gray to the Complete Streets Committee with a term expiration of 1-1-2024 as nominated by the Appointment Committee.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 83-08022021

City Council Order

IN CITY COUNCIL

ORDERED, ORDERED, that the City Council hereby appoints Kryston Chapman to the Conservation Commission with a term expiration of June 1, 2022 as nominated by the Appointment Committee.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 84-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints David Griswold to the Conservation Commission with a term expiration of June 1, 2022 as nominated by the Appointment Committee.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 85-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Larissa Martin to the Citizen's Advisory Committee with a term expiration of June 30, 2022 as nominated by the Appointment Committee.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 86-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council refer the Draft Future land Use Plan and Map to the Planning Board for Public Hearing and to provide a recommendation on edits or approval back to the City Council.

Passage on 8/2/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 87-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn create a new department in accordance with Auburn Charter Article 7 Section 7-1. the Capital Investment and Purchasing Department which will be under the direction and supervision of the City Manager and shall be administered by an officer appointed by and subject to the direction and supervision of the City Manager.

Passage on 8/2/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 88-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn allocate \$175,000.00 from the American Rescue Plan Act (ARPA) to execute the approved organizational realignment by expanding engineering and project management capacity, as well as consultant fees to facilitate current and new capital and infrastructure projects expected with the expenditure of ARPA and other local, state and federal funding.

Passage on 08/02/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 89-08022021

City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council hereby approves the Special Event/Mass Gathering permit for the Bicentennial Parade to be held, August 21, 2021 in downtown Auburn along Maine Street, and surrounding areas pending the receipt of the Certificate of Liability Insurance.

Passage on 8/02/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 90-08162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes changing the first regular meeting of the City Council from Monday, September 13, 2021 to Tuesday, September 7, 2021.

Passage on 8/16/2021 5-0 (Councilor Carrier absent, Councilor Gerry not in the room during the vote).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 91-08162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the cancellation of the October 4, 2021 Regular City Council meeting.

Passage on 8/16/2021 5-0 (Councilor Carrier absent, Councilor Gerry not in the room during the vote).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 91-08162021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



Order 92-08162021

City Council Resolve

IN CITY COUNCIL

ORDERED, that the City Council appoint a Representative (Mayor) and designate an Alternate (City Manager) to vote on behalf of the City of Auburn at the Maine Service Centers Coalition business meetings.

Passage on 8/16/2021 5-0 (Councilor Carrier absent, Councilor Gerry not in the room during the vote).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 93-08162021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the Finance Director to carry forward \$60,000 from the FY21 budget to be used for fringe benefits for the Fire Department employees.

Passage on 8/16/2021 6-0 (Councilor Carrier absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 95-09072021

City Council Order

IN CITY COUNCIL

ORDERED, ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Don's No Preference Towing of L/A, Inc., dba Morris Auto Parts, 940 Washington St. North.

Passage on 9/7/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 95-09072021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Randy's Auto Parts, Inc., 899 Broad Street.

Passage on 9/7/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 96-09072021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for M & P Auto, Inc., 227 Merrow Road.

Passage on 9/7/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the revision of a previously adopted Order (Order 36-04052021) as follows:

Ordered, that the City of Auburn, Maine (the "City") be, and hereby is, authorized and empowered to sell to Tambrands, Inc., a Delaware corporation and subsidiary of Procter and Gamble (the "Purchaser"), an approximately 15-acre parcel of land located at the Auburn- Lewiston Municipal Airport on *Kitty Hawk Drive* in the City of Auburn, being the easterly portion of Tax Parcel 119-002 situated adjacent to Tax Parcel 120-001 which the Purchaser currently owns, for a sale price equal to the appraised fair market value of said parcel determined as necessary to obtain a release of said parcel from the FAA; and

~~That Richard Lanman, in his capacity as the Airport Director~~ That the Interim Airport Manager of the Auburn-Lewiston Municipal Airport and the duly authorized representative of the City of Auburn, Maine be and hereby is, authorized and empowered, for and on behalf of the City, to take such actions and negotiate, execute and deliver any and all documents, including without limitation, a contract to purchase real estate, a deed, title insurance affidavits, a closing statement, and any other documents he deems necessary or appropriate in order to consummate the transaction set forth above, all in the form approved by such authorized representative, such approval to be conclusive by his execution and delivery thereof.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Passage on 9/7/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 98-09072021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby directs staff to hold another Planning Board public hearing on the proposed residential strip zone amendments, to be held at the Auburn Senior Community Center as requested by Councilor Gerry.

Failed on 9-7-2021, 1-6 (Councilors Lasagna, Carrier, MacLeod, Walker, Milks, and Boss opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 99-09072021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the appropriation of \$10,000 from the Comprehensive Plan line to be used for the last phase of the MDOT feasibility analysis.

Failed on 9-7-2021, 0-7.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 100-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Isadore T. Miller, located at 78 & 79 Hotel Road.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 101-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the annual renewal request for an Auto Graveyard/Junkyard permit for Prolerized New England Co., LLC., located at 522 Washington Street.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 102-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the appointment of Councilor Holly Lasagna to serve on the Waste To Energy Committee for the remainder of 2021.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 103-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the appointment of Councilor Timothy MacLeod to serve on the LA911 Committee for the remainder of 2021.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 104-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the appointment of Councilor Stephen Milks to serve on the Androscoggin Budget Committee through the remainder of 2021.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 105-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the appointment of Councilor Katherine Boss to serve on the Appointment Committee through the remainder of 2021.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 106-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council consider the Planning Board and Comprehensive Plan Committee recommendations and adopt the Food Access/Growing the Agriculture Economy Comprehensive Plan Chapter as written.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 107-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council consider the Planning Board and Comprehensive Plan Committee recommendations and adopt the Transportation Comprehensive Plan Chapter as written.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 108-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints the following two Councilors (Councilor Lasagna and Councilor Gerry) to serve on the Mayor's American Rescue Plan Act (ARPA) Ad-hoc committee.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 109-09202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the Soccer Maine donation and agreement for use of the Futsal Court in Chestnut Street "Gully" Park as recommended by staff.

Passage on 9/20/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 110-10182021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Chief Moen's appointment of Isaac Labonte as a Constable with firearm for the Auburn Police Department.

Passage on 10/18/2021 6-0 (Councilor Boss absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 111-10182021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the transfer of \$2,210.50 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Androscoggin Superior Court Docket No. CV-18-051 Kenneth Gardner).

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

Passage on 10/18/2021 6-0 (Councilor Boss absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 112-10182021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Clerk to waive the \$150 business license fee for the Danville Grange food service license.

Passage on 10/18/2021 6-0 (Councilor Boss absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 113-10182021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council adopt the proposed Recreation and Open Space Chapter as an amendment to the City of Auburn Comprehensive Plan.

Passage on 10/18/2021 5-1 (Councilor Gerry opposed, Councilor Boss absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 114-11012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Clerk to waive the \$100 business license fee for the Edward Little High School Music Association business license.

Passage on 11/1/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 114-11012021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 115-11012021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Chief Moen's appointment of Zachary Roy as a Constable with firearm for the Auburn Police Department.

Passage on 11/1/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 116-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the transfer of \$1,145.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-20-569 Jamil Dabson).

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 117-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby accepts the transfer of \$1,037.00 forfeiture assets in Rem in U.S. Currency to the Auburn Police Department (Unified Criminal Court Docket No. CR-20-299 Patrick Murico).

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 118-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Jason Agren to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 118-11152021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 119-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Preston Chapman to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 120-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Trisha Fletcher to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 120-11152021

City Council Order

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 121-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Jim Pittman to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 122-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Robert Stone to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 123-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Andrew Titus to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 124-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints William Welch to the Public Safety Building Ad hoc Committee as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 125-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Tim Cogle to serve on Parks & Recreation Advisory Board with a term expiration of 10/01/2023 as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 126-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Paula Curtis-Everett to serve on Parks & Recreation Advisory Board with a term expiration of 10/01/2023 as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 127-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Michael Thurston to serve on the Auburn Housing Authority with a term expiration of 10/01/2026 as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 128-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoints Nicholas Gagnon to serve on the Auburn Housing Authority with a term expiration of 10/01/2026 as nominated by the Appointment Committee.

Passage on 11/15/2021 6-0 Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 129-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the sale of surplus property of the Auburn Lewiston Airport in accordance with Article VIII of the Interlocal Agreement for the disposal of surplus property as requested by the Airport Board of Directors through the Interim Airport Manager in a memo dated November 7, 2021.

Passage on 11/15/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 130-11152021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to execute a lease agreement between the City of Auburn and Quirk Automotive, Corporation to create a playing field for Washburn Elementary School.

Passage on 11/15/2021 6-0 (Councilor Milks absent).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 131-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council approve the proposed amendments to the Future Land Use Plan Chapter of the Comprehensive Plan, including the recommendation of the Planning Board and Staff to change proposed Rural Residential strips to be labeled as Rural Development District in the Lake Auburn Watershed as shown on the updated map and the added text to the FLU Chapter referencing the Lake Auburn Watershed Study. The map shall also be edited such that Parcel ID 199-052 (Washington Street) be shown as Commercial Form-Based Code Gateway Development District.

Passage on 12/6/2021 6-1 (Councilor Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 132-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council allocate \$180,000. from the American Rescue Plan Act (ARPA) funds to procure a computerized maintenance management system (CMMS).

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 133-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council vote to allocate no more than a 66% portion the City of Lewiston's contribution - not to exceed \$1,500,000 but not to fall below \$500,000, of ARPA funds for the Museum L/A expansion project.

Passage as amended on 12/06/2021 5-2 (Councilors Walker and Gerry opposed).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 134-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council, utilizing American Rescue Plan Act (ARPA) funds, allocate \$1,500 in Premium Pay for each sworn police officer and firefighter who responded during the Covid-19 pandemic and who is employed with the City of Auburn on the date of City Council approval for a total of \$175,000 as well as \$25,000 in associated fringe benefits for a total ARPA Fund allocation of \$200,000.00.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 135-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council allocate \$50,000 in American Rescue Plan Act (ARPA) funds to conduct a study for the Tot Lot Revitalization Plan.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 136-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council allocate \$150,000 in American Rescue Plan Act (ARPA) funds to conduct a water initiative for Lake Grove Municipal Beach.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 137-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn City Council join a consortium with the City of Lewiston and the Auburn Water and Sewer District (AWSD) to stand up a municipal owned fiber network. The City of Auburn will disburse up to \$250,000. from the American Rescue Plan Act (ARPA) funds for the installation of a backbone dark fiber network.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 138-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with the Fraternal Order of Police, Patrol and Detectives, effective 07/01/2021.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 139-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with Maine Association of Police, Command Unit, effective 07/01/2021.

Passage on 12/6/2021 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 140-12062021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves a one-time payment to the Agriculture Committee in the amount of \$200 to cover costs of events that have already taken place this year.

Passage on 12/6/2021 as amended, 7-0.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Mayor Levesque’s recommendations and appointments to the Agencies, Boards, Committee’s and Commissions as listed below.

<p><u>Airport:</u> Joseph Morin</p> <p><u>Audit & Procurement:</u> Dana Staples Richard Whiting</p> <p><u>AVCOG:</u> Phil Crowell (Executive Committee) Brian Wood (Executive Committee) Belinda Gerry (General Assembly) Richard Whiting (General Assembly)</p>	<p><u>Lewiston-Auburn 911 Committee</u> Leroy Walker</p> <p><u>LATC (Lewiston Auburn Transit Committee):</u> Dana Staples</p> <p><u>Maine Waste to Energy:</u> Leroy Walker</p> <p><u>School Building Ad-hoc Committee:</u> Ryan Hawes Joseph Morin</p>
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Passage on 12/20/2021 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 142-12202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the Mass Gathering permit for the December 31, 2021 New Year's Eve event sponsored by the City of Auburn.

Passage on 12/20/2021 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 143-12202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby approves the liquor license for the December 31, 2021 New Year's Eve event sponsored by the City of Auburn, to be held in the Main Street/Festival Plaza area of the City.

Passage on 12/20/2021 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDER, approving the amendment to the Auburn-Lewiston Local Cable TV Operations Interlocal Agreement.

Whereas, the current committee/organization model is no longer functional for GFTV operations that have been relocated to Auburn Hall, and the need to attract personnel and compensate them as employees; and

Whereas, the amended agreement attached uses the current funding model derived from franchise fees and provides similar services; and

Whereas, the proposed changes move oversight from a Committee to the Auburn City Manager and the Lewiston City Administrator; and

Whereas, the estimated \$20,536 capital reserve will be retained for future equipment replacement; and

Whereas, the City of Auburn will be responsible for day to day operations and recording revenues and expenditure in a manner that will demonstrate actual annual operating costs to be used to derive future budgets; and

Whereas, both cities will be required to furnish a 30-day notice to terminate the agreement;

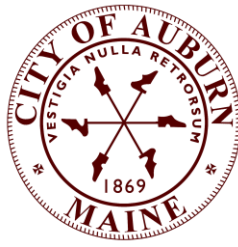
Now, therefore, it is hereby ordered by the Auburn City Council to approve the amended Auburn-Lewiston Local Cable TV Operations Interlocal Agreement.

Passage on 12/20/2021 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Resolve

IN CITY COUNCIL

AN ORDER DESIGNATING OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE CITY OF AUBURN

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the State's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System;



City Council Resolve

NOW, THEREFORE, We the undersigned City Councilors of the City of Auburn by the virtue of the authority vested in me by the Constitution and Laws of the State of Maine, do hereby establish the National Incident Management System (NIMS) as the City standard for incident management.

EFFECTIVE DATE

The effective date of the Order is _____.

Passage on 12/20/2021 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 146-12202021

City Council Order

IN CITY COUNCIL

Ordered, that the City Council hereby amends order 132-12062021 previously adopted by the City Council on 12/6/2021 as shown below.

ORDERED, that the City of Auburn City Council hereby approves the procurement of ~~allocate \$180,000.~~ from the American Rescue Plan Act (ARPA) funds to procure a new computerized maintenance management system (CMMS) and associated implementation cost.

Passage on 12/20/2021 6-0-1 (Councilor Staples abstained).

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 147-12202021

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby authorizes the City Manager to take any action necessary to effectuate an agreement with the State regarding apportionment of funds from Opioid litigation.

Passage on 12/20/2021, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager