

**Citizen Advisory Committee  
Meeting  
February 11, 2020**

**CAC in Attendance:**

Stephen Milks, Larry Pelletier, Nickolaus Charneski, Jon Emanuelson & Sarah Abacha

**CAC Absent:**

**Staff:**

Zachary Lenhart and Alison Pepin

**Welcome:**

Zach welcomed everyone to today's meeting and went around the room for introductions.

**Election of Chairperson:**

**Motion** made by Sarah Abacha to nominate Stephen Milks as Chairperson of Citizen's Advisory Committee, **seconded** by Nick Charneski

**Vote:** 5-0

**Review Strategic Plan Goals:**

Zachary provided a brief overview of the Strategic Plan Goals and how those goals were used as a guide to develop the 2020 -2025 Consolidated Plan Goals. Zachary will email a copy of the Strategic Plan to all CAC members.

Stephen Milks provided a brief overview of the Strategic Plan.

**Review Draft Budget:**

Zachary provided an overview of the FY20 CDBG & HOME Draft Budgets

**Discussion:** Zachary reviewed how CDBG Funds are used for public services activities, how they must meet a national objective and that grantees cannot obligate more than 15% of their yearly allocation. Zachary encouraged committee members to visit HUD Exchange online to review some of the Public Service Programs that have worked for other communities.

**Schedule Next CAC Meeting:**

The next CAC meeting will be held February 25<sup>th</sup> @ 5:30 PM.

**Adjourn: 6:45 PM**

**Respectfully Submitted,**

**Alison F. Pepin**